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**AGENDA**  
**CUMBERLAND COUNTY BOARD OF COMMISSIONERS**  
**JUDGE E. MAURICE BRASWELL**  
**CUMBERLAND COUNTY COURTHOUSE - ROOM 118**  
**DECEMBER 17, 2018**  
**6:45 PM**

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INVOCATION - Commissioner Charles Evans

PLEDGE OF ALLEGIANCE -

Introduction of the Fayetteville-Cumberland Youth Council Members

Hannah Harwick  
Aniyah Drake

Recognition of 2018 Cumberland County Agricultural Hall of Fame Inductee - Tony Simpson

Recognition of 2018 Young Farmer of the Year - Justin Freeman

Recognition of Retired Cumberland County Employee

Jessie Evans - Cumberland County Cooperative Extension

PUBLIC COMMENT PERIOD

1. APPROVAL OF AGENDA

2. CONSENT AGENDA

- A. Approval of Minutes for December 3, 2018 Special Meeting for Administration of Oaths of Office
- B. Approval of Revised 2019 Board of Commissioners' Regular Meeting Dates
- C. Approval of FY18-19 JCPC Unallocated Funding to Find-A-Friend Afterschool Program
- D. Approval to Pay Prior Year Invoices and Approval of Budget Ordinance Amendment #B190030 and #B191390
- E. Approval of Sole Source Procurement for Automated Fingerprint Equipment Upgrade
- F. Approval of Sale of Surplus Real Property Located at 1315 Cade Hill Avenue, Fayetteville, NC
- G. Approval of Budget Ordinance Amendments for the December 17, 2018 Board of Commissioners' Agenda
- H. Approval of Cumberland County Facilities Committee Report and Recommendation(s)
  - 1. Contract For Replacement Of Detention Center Boilers And Sewer Grinder Pump Installation

2. Permanent Easement For PWC Sewer Line Relocation At Headquarters Library
  3. Evaluation to Replace the Generator at the Judge E. Maurice Braswell Courthouse and to Move Forward with the Engineering Design Work
  4. Request to Transfer JP Riddle Stadium and Associated Real Property to Fayetteville Technical Community College
  5. Lease of Vacant County Property to the Vision Resource Center
  6. Cumberland County Facilities Committee Draft Minutes - December 6, 2018 (For Information Purposes Only)
- I. Approval of Cumberland County Finance Committee Report and Recommendation(s)
1. Next Steps in Phase I of the Preliminary Engineering Report For Gray's Creek Water & Sewer District
  2. Request for Funding for the Community-Wide Collaborative Branding Project and Budget Ordinance Amendment #191161
  3. Revised Memorandum of Agreement for Disaster Recovery Act of 2017 Related to Hurricane Matthew and Budget Ordinance Amendment #191048
  4. Request to Increase Workforce Development Contract for Program Services with Educational Data Systems, Inc. (EDSI) and Approval of Budget Ordinance Amendment #190849
  5. Cumberland County Finance Committee Draft Minutes - December 6, 2018 (For Information Purposes Only)

3. PUBLIC HEARINGS

**Uncontested Rezoning Cases**

- A. Case P18-42
- B. Case P18-47

**Other Public Hearings**

- C. Public Hearing on Order to Close a Portion of Old Carvers Falls Road

4. ITEMS OF BUSINESS

- A. Consideration of a Resolution to Replace the Standing Committees with an Agenda Session Meeting of the Full Board

5. NOMINATIONS

- A. Fayetteville/Cumberland County Economic Development Corporation (1 Vacancy)
- B. Mid-Carolina Aging Advisory Council (4 Vacancies)
- C. Board of Health (3 Vacancies)
- D. Cumberland County Juvenile Crime Prevention Council (4 Vacancies)
- E. Civic Center Commission (5 Vacancies)

6. APPOINTMENTS

A. Cumberland County Workforce Development Board (4 Vacancies)

7. CLOSED SESSION:

A. Attorney-Client Matter(s) Pursuant to NCGS 143.318.11(a)(3)

**ADJOURN**

**WATCH THE MEETING LIVE**

**THIS MEETING WILL BE STREAMED LIVE THROUGH THE COUNTY'S WEBSITE, CO.CUMBERLAND.NC.US. LOOK FOR THE LINK AT THE TOP OF THE HOMEPAGE.**

**THE MEETING WILL ALSO BE BROADCAST LIVE ON FAYETTEVILLE/CUMBERLAND EDUCATIONAL TV (FCETV), SPECTRUM CHANNEL 5.**

**IT WILL BE REBROADCAST ON WEDNESDAY, DECEMBER 19, AT 7:00 PM AND FRIDAY, DECEMBER 21, AT 10:30 AM.**

**REGULAR BOARD MEETINGS:**

**January 7, 2019 (Monday) - 9:00 AM**

**January 22, 2019 (Tuesday)- 6:45 PM**

**THE MEETING VIDEO WILL BE AVAILABLE AT [YOUTUBE.COM/CUMBERLANDCOUNTYNC](https://www.youtube.com/cumberslandcountync)**



**CUMBERLAND**  
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NORTH CAROLINA

**OFFICE OF THE COUNTY MANAGER**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: TRACY JACKSON, ASSISTANT COUNTY MANAGER**

**DATE: 12/11/2018**

**SUBJECT: RECOGNITION OF 2018 CUMBERLAND COUNTY AGRICULTURAL HALL  
OF FAME INDUCTEE - TONY SIMPSON**

**ATTACHMENTS:**

Description

2018 Agricultural Hall of Fame Inductee - Tony Simpson Bio

Type

Backup Material

Tony Simpson has been selected as the 2018 Cumberland County Agricultural Hall of Fame inductee.

The Cumberland County Agricultural Community lost a true champion when Tony passed away in 2015 at the age of 49. He is remembered for his quiet and patient demeanor, his strong work ethic and his numerous contributions to our community.

Born into a farming family, Tony was the son of Maude and the late Bernice Simpson and the brother of Jeff Simpson. Tony and Jeff were not only brothers, but lifelong partners in their tobacco farming operation in the Beaver Dam community. The two men followed in their father's footsteps and together expanded their tobacco farming operation, which was known to be one of the largest tobacco-producing farms in Cumberland County.

The Simpson family also owned and operated Beaver Dam Seafood for nearly thirty years. Tony tried his hand in the restaurant business, but it was no match for his love of farming.

Tony was instrumental in the expansion of the family farm, increasing the farm's tobacco production to exceed 600 acres. While Jeff handled the management of the farm, Tony's tobacco-curing skills were unprecedented. Tobacco is one of the most labor-intensive crops and Tony put in many long hours of hard work ensuring the success of every tobacco season.

In 2006, Tony was named Cumberland County Farm Bureau's Outstanding Young Farmer in recognition of his innovative and successful tobacco production.

Working with Cooperative Extension and NC State University, Tony was instrumental in test plot research studies that focused on wilt disease management in flue-cured tobacco. Tony's leadership in assisting NC State with the variety trials resulted in researchers identifying varieties of tobacco that exhibited high resistance to the disease.

Tony loved his family, his friends, and was an avid hunter. Not only did he love to hunt in his community, he enjoyed going on hunting excursions around the country with his niece, Halee. Wherever Halee went, Uncle Tony was never far behind. He would do anything to bring a smile to others and would even dress up like Santa Claus for children in the community.

Although Tony's life was cut short, his legacy of faith, family, and farming is remembered in Beaver Dam and beyond.

Tony Simpson, the 2018 Cumberland County Agricultural Hall of Fame inductee, a true champion of agriculture.



**CUMBERLAND**  
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NORTH CAROLINA

**OFFICE OF THE COUNTY MANAGER**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: TRACY JACKSON, ASSISTANT COUNTY MANAGER**

**DATE: 12/11/2018**

**SUBJECT: RECOGNITION OF 2018 YOUNG FARMER OF THE YEAR - JUSTIN  
FREEMAN**

**ATTACHMENTS:**

Description

2018 Young Farmer of the Year - Justin Freeman

Type

Backup Material

## **2018 Young Farmer of the Year Justin Freeman**

Justin is the son of Richard Freeman, and the oldest of Richard's four sons. Justin has three younger brothers, Rick and twin brothers Cameron and Christopher Freeman.

Justin is proud of the fact that he is a first generation farmer in the Stedman Community. He first began farming in 2005 by growing a few acres of deer corn, sweet corn, and watermelons. This initial endeavor for extra income has grown into a farming operation that consists of approximately 650 acres of crops to include: corn, wheat, soybeans, and watermelons. In partnership with his dad, Richard, Justin farms in Cumberland and Sampson Counties. They also do some custom harvesting within the community. Not only is Justin heavily involved with the farming operation, he has worked full-time with the City of Fayetteville Fire Department since 2009.

A 2002 graduate of Cape Fear High School, Justin was a member of the school's FFA chapter.

During his spare time, Justin enjoys hunting and fishing with his family and friends and appreciates the opportunity to just have a day off to relax.

Justin attributes much of his success in the farming community to his father, Richard, Ray and Collins Bullard and Duane and Justin Smith. They have been a valuable resource, providing farming advice and solutions to the farming issues that he has encountered. Their knowledge and guidance has allowed him to achieve the success that he has with his farming operation.



**CLERK TO THE BOARD OF COMMISSIONERS**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17, 2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: CANDICE H. WHITE, CLERK TO THE BOARD**

**DATE: 12/17/2018**

**SUBJECT: APPROVAL OF REVISED 2019 BOARD OF COMMISSIONERS' REGULAR MEETING DATES**

**BACKGROUND**

At the Monday, November 19 regular meeting, the Board of Commissioners adopted the 2019 regular meeting dates as proposed by staff. Since that meeting, it has come to the attention of staff that the regular meeting dates adopted for April 2019 need to be revised so the meetings are held on the first and third Mondays in April.

Adopted	Proposed Revision
April 8, 2019 - 9:00 AM	April 1, 2019 – 9:00 AM
April 23, 2019 – 6:45 PM	April 15, 2019 – 6:45 PM

A copy of the revised schedule of meetings is attached.

**RECOMMENDATION / PROPOSED ACTION**

Adopt the revised 2019 Board of Commissioners' regular meeting dates.

**ATTACHMENTS:**

Description	Type
Revised 2019 Board of Commissioners' Regular Meeting Dates	Backup Material



**2019 BOARD OF COMMISSIONERS**  
**REGULAR MEETING DATES**

January 7, 2019, 9:00AM  
January 22, 2019, 6:45PM (Tuesday)

February 4, 2019, 9:00AM  
February 18, 2019, 6:45PM

NO MEETING (NACo Legislative Goals Conference March 2-6)  
March 18, 2019, 6:45PM

April 1, 2019, 9:00AM  
April 15, 2019, 6:45PM

May 6, 2019, 9:00AM  
May 20, 2019, 6:45PM

June 3, 2019, 9:00AM  
June 17, 2019, 6:45PM

July – NO MEETINGS

August 5, 2019, 9:00AM  
August 19, 2019, 6:45PM

September 3, 2019, 9:00AM (Tuesday)  
September 16, 2019, 6:45PM

October 7, 2019, 9:00AM  
October 21, 2019, 6:45PM

November 4, 2019, 9:00AM  
November 18, 2019, 6:45PM

December 2, 2019, 9:00AM  
December 16, 2019, 6:45PM

All meetings are on held on Monday, except as noted above, in Room 118 of the Judge E. Maurice Braswell Cumberland County Courthouse located at 117 Dick Street in Fayetteville, N.C.



**CUMBERLAND**  
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**OFFICE OF THE COUNTY MANAGER**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: DUANE T. HOLDER**

**DATE: 12/12/2018**

**SUBJECT: APPROVAL OF FY18-19 JCPC UNALLOCATED FUNDING TO FIND-A-FRIEND AFTERSCHOOL PROGRAM**

**BACKGROUND**

The Cumberland County Board of Commissioners approved the Juvenile Crime Prevention Council (JCPC) funding recommendations at their meeting on May 21, 2018. The State Division of Adult Correction and Juvenile Justice (DACJJ) Office approved total funds in the amount of \$918,508, which included \$16,443 in unallocated funds. The JCPC Finance Committee had a meeting on November 30, 2018 to hear proposal presentations and to consider awarding the unallocated funds before year end. The Finance Committee submitted their findings at the December 12, 2018 JCPC Meeting and the Council approved the unallocated funding to be awarded to Find-A-Friend in the amount of \$16,443 for the expansion of their Leadership Program. According to the NCDPS guidelines, these unallocated funds need to be awarded by December 31, 2018.

**RECOMMENDATION / PROPOSED ACTION**

Approve the \$16,443 in unallocated funds to the Find-A-Friend program for expansion of their leadership program.



**CUMBERLAND**  
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**FINANCE OFFICE**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: VICKI EVANS, FINANCE DIRECTOR**

**DATE: 12/7/2018**

**SUBJECT: APPROVAL TO PAY PRIOR YEAR INVOICES AND APPROVAL OF BUDGET  
ORDINANCE AMENDMENT #B190030 AND #B191390**

**BACKGROUND**

Several departments have requested approval to pay multiple prior year invoices as summarized below. Details are shown within the attachment.

Engineering and Infrastructure, Public Health, and the Department of Social Services are requesting to pay multiple prior year invoices which total \$246,684.80. These invoices were received after the deadline to pay Fiscal Year 2018 invoices. Goods or services have been verified as having been received or rendered. These invoices have been researched and verified as not paid and are in fact due. Sufficient funds are available in each named departmental budget to absorb the costs in the current year budget.

The Sheriff's Office is requesting to pay prior year invoices totaling \$7,867.97. These invoices were received after the deadline to pay Fiscal Year 2018 invoices. Goods or services have been verified as having been received or rendered. These invoices have been researched and verified as not paid and are in fact due. The Board is requested to approve Budget Ordinance Amendments B190030 and B191390 for the Sheriff's Office. These amendments represent funding to cover the cost of the prior year invoices for the Sheriff's Office and are included in the total above.

Please note these Budget Ordinance Amendments require a re-appropriation of Fiscal Year 2018 funds to the current year.

**RECOMMENDATION / PROPOSED ACTION**

(1) Management is requesting approval to pay prior year invoices for Engineering and Infrastructure, Public Health and the Department of Social Services totaling \$246,684.80.

(2) Management is requesting approval of Budget Ordinance Amendments B190030 and B191390 for the Sheriff's Office and approval to pay prior year invoices totaling \$7,867.97 for the Sheriff's Office.

Please note these Budget Ordinance Amendments require a re-appropriation of Fiscal Year 2018 funds to the current year.

**ATTACHMENTS:**

Description	Type
Prior Year Memos	Backup Material

<b>Engineering and Infrastructure</b>				
	<b>Vendor Name</b>	<b>Amount Due</b>	<b>Description</b>	<b>Budget Revision</b>
1	NC Department of Labor	\$800.00	Elevator inspections	N/A
<b>Total for Engineering</b>		<b>\$800.00</b>		
<b>Public Health</b>				
2	Southern Regional AHEC	\$1,500.00	Nurses CE Training	N/A
3	Carolina Interpreting Associates, Inc.	\$240.50	Interpreting services & mileage for interpreter	N/A
4	Valley Radiology	\$38.40	Radiology test for a Public Health client	N/A
5	Maeronda Britt	\$76.85	Employee travel to Raleigh for 2018 Adolescent Parenting Program Graduation Conference	N/A
6	Maeronda Britt	\$106.82	Employee mileage for June 2018	N/A
7	Maeronda Britt	\$115.54	Employee mileage for May 2018	N/A
<b>Total for Public Health</b>		<b>\$2,077.61</b>		
<b>Department of Social Services</b>				
8	SHI International Corp	\$153,005.08	Annual agency-wide Microsoft Select licensing	N/A
9	SHI International Corp	\$77,019.96	Annual agency-wide Microsoft Select licensing	N/A
10	B.W. Wilson Paper Company, Inc.	\$4,725.12	Copier paper for DSS	N/A
11	Carolina Interpreting Associates, Inc.	\$588.36	Interpreting services & mileage for interpreter	N/A
12	Megan Phillips	\$324.07	Employee mileage for January, February & June 2018	N/A
13	Keturah Shepard	\$127.00	Client mileage for June 2018	N/A
14	Angel Schuster	\$600.00	Client tutoring services for May and June 2018	N/A
15	Pinnacle Family Services of NC, LLC	\$193.63	Client Room & Board for June 2018	N/A
16	Firm Foundation, Inc	\$2,819.77	Client Room & Board for June 2018	N/A
17	Inspirationz, LLC	\$1,290.00	Client Room & Board for June 2018	N/A
18	Alexander Hertle	\$190.20	Client Respite care for June 2018	N/A
19	TFI Family Services	\$2,924.00	Client Room & Board for June 2018	N/A
<b>Total for Social Servies</b>		<b>\$243,807.19</b>		
<b>Sheriff's Office</b>				
20	Chief Supply Corporation	\$273.84	Supplies for Deputies	B190030
21	Chief Supply Corporation	\$148.99	Supplies for Deputies	B190030
22	Chief Supply Corporation	\$118.93	Supplies for Deputies	B190030
23	Chief Supply Corporation	\$794.73	Supplies for Deputies	B190030
24	Chief Supply Corporation	\$139.58	Supplies for Deputies	B190030
25	Chief Supply Corporation	\$22.29	Supplies for Deputies	B190030
26	Chief Supply Corporation	\$265.25	Supplies for Deputies	B190030
27	Chief Supply Corporation	\$408.74	Supplies for Deputies	B190030
28	Chief Supply Corporation	\$118.77	Supplies for Deputies	B190030
29	Chief Supply Corporation	\$277.50	Supplies for Deputies	B190030
30	Chief Supply Corporation	\$14.98	Supplies for Deputies	B190030
31	Chief Supply Corporation	\$14.98	Supplies for Deputies	B190030
32	Chief Supply Corporation	\$25.69	Supplies for Deputies	B190030
33	Dana Safety Supply, Inc	\$3,787.01	Accessory for Sheriff's vehicles	B191390
34	Dana Safety Supply, Inc	\$1,456.69	Accessory for Sheriff's vehicles	B191390
<b>Total for Sheriff's Office</b>		<b>\$7,867.97</b>		



CUMBERLAND  
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NORTH CAROLINA

ENGINEERING & INFRASTRUCTURE DEPARTMENT

Engineering Division · Facilities Management Division · Landscaping & Grounds Division · Public Utilities Division

MEMORANDUM

TO: Vicki Evans, Finance Director

THROUGH: Jeffery Brown, Engineering & Infrastructure Director 

FROM: Joseph Deaton, Facilities Maintenance Manger

DATE: November 16, 2018

SUBJECT: Prior Year Invoice

We are requesting approval for payment of the attached NC Department of Labor invoice for elevator inspections that were conducted in May 2018 in the amount of \$800. The original invoice was received in our office via mail on November 2, 2018. We have consulted Munis and our records and verified that this invoice was not paid last fiscal year. We can pay for these charges out of the Maintenance FY19 operating budget. We are implementing a system to keep a closer watch on the elevator inspections and receiving the invoices in a timely manner.

Engineering & Public Utilities  
130 Gillespie Street, Suite 214  
Fayetteville, NC 28301  
(910) 678-7636

Facilities Management  
420 Mayview Street  
Fayetteville, NC 28306  
(910) 678-7699

Landscaping & Grounds  
807 Grove Street  
Fayetteville, NC 28301  
(910) 678- 7560



**CUMBERLAND**  
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NORTH CAROLINA

**DEPARTMENT OF PUBLIC HEALTH**

Memo

TO: Vicki Evans, Finance Director  
FROM: Duane Holder, Interim Health Director   
DATE: November 15, 2018  
SUBJECT: Request to Pay Old Year Invoices

Attached please find six Fiscal Year 18 invoices that we need approval to pay. Invoices were not received until after the cut-off for Fiscal Year 18 invoices. The invoices are for employee travel, medical services, interpreting services, and employee training.

Grand total due: \$2,077.61 (see attached for breakdown)

We have verified that the invoices are not duplicates and that services were received. These costs can be absorbed within the current year budget.

We have put procedures in place to prevent future reoccurrence of lateness where possible. This includes reminding supervisors of the importance of turning in reimbursement requests in a timely manner and to follow the agency's purchasing procedures.

Thank you for your consideration of this request.

**BRENDA REID JACKSON**  
Director

**ASSISTANT DIRECTORS**

**Bobbie Redding**  
Legal Services

**Crystal Black**  
Adult Services

**Sandy Connor**  
Children's Services

**John Nalbone**  
Business Operations



**CUMBERLAND**  
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**DEPARTMENT OF SOCIAL SERVICES**

**SECTION CHIEFS**

**Sharon McLeod**  
Children's Services

**Vivian Tookes**  
Economic Services

**Kristin Bonoyer**  
Adult Services

**Vacant**  
Business Operations

**MEMORANDUM**

**TO:** VICKI EVANS, FINANCE DIRECTOR

**THROUGH:** BRENDA JACKSON, DIRECTOR *BJ*

**THROUGH:** JOHN NALBONE, ASST. DIRECTOR *JN*

**THROUGH:** DAWN KEELER, ACCOUNTANT I *DK*

**FROM:** SOPHIA MURNAHAN, ACCOUNTING SPECIALIST I *SM*  
STARR JONES, ACCOUNTING SPECIALIST I *SJ*

**DATE:** NOVEMBER 28, 2018

**SUBJECT:** REQUEST TO PAY PRIOR YEAR (FY18) INVOICES

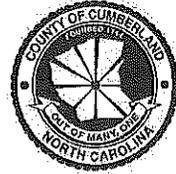
Please approve the attached prior year invoices which were presented for payment after the deadline to pay Fiscal Year 2018 invoices. We have verified these invoices have not been paid and can be absorbed into the current year's budget. We are working with agency departments to notify finance when acquiring any goods and/or services and the importance of ensuring that a proper invoice has been received in a timely manner. We are also utilizing spreadsheets to track recurring expenditures. Invoices for SHI International Corp (\$153,005.08 and \$77,019.96) are for annual agency-wide Microsoft Select licensing.

Attachments

*We stand united to strengthen individuals and families and to protect children and vulnerable adults...*



**ENNIS W. WRIGHT, SHERIFF  
CUMBERLAND COUNTY SHERIFF'S OFFICE**



*An Internationally Accredited Law Enforcement Agency*

TO: Vicki Evans, Finance Director  
FROM: Sheriff Ennis Wright *EW*  
DATE: November 2, 2018  
RE: Request to Pay Prior Year Invoices-Chief Supply and Dana Safety Supply

The Sheriff's Office is requesting to pay thirteen (13) prior year invoices to Chief Supply Corporation for various law enforcement supplies purchased for Deputies totaling \$2,624.27 (\$2,346.24 merchandise, \$106.64 freight, and \$171.39 sales tax). We are also requesting to pay two (2) prior year invoices to Dana Safety Supply for vehicle accessories for new SUV's purchased in FY 18 in the amounts of \$3,787.01 (\$3,240 merchandise, \$299.26 freight, and \$247.75 sales tax).

An update to Chief Supply's accounting system caused unforeseen issues. The new system issued invoices via email but our email system rejected some, but not all, the messages as Spam. The vendor updated their records to mail our invoices but did not mail all the May invoices not originally received until late October, 2018. We have verified all items have been received and wish to pay these invoices at this time. All invoices were below \$1,000, so Purchase Orders were not issued, however funding was still available in the FY 18 budget at the close of the fiscal year. Funding to pay these invoices is subject to the approval of Budget Ordinance Amendment #B190030 to re-appropriate \$2,453.00 (the total of merchandise and shipping) from FY 18 to FY 19. This issue should not re-occur due to our communications with the vendor to mail hard copies of the invoices ongoing. A listing of these invoices, as well as communication from the vendor and our Supply supervisor related to this situation, is attached

The Dana's Safety Supply invoices, although dated 4/16/18 and 5/18/18, were not received by the Sheriff's Office until the last week in October, 2018. We have verified all items have been received and wish to pay these invoices at this time. Purchase Order 180001140 was obtained in FY 18 for these items and had a remaining balance of \$4,622.28 at the close of FY 18. Funding to pay these invoices is subject to the approval of Budget Ordinance Amendment #B191390 to re-appropriate \$4,623.00 from FY 18 to FY 19. The remaining \$274.65 needed to pay these invoices is a result of freight being higher than expenses, but sufficient funding for the remaining amount is available and currently budgeted in 1014200-522210. To avoid a reoccurrence of this issue, our office has implemented better monitoring of Purchase Orders to check for receipts of goods and invoices as well as better coordination with requesting departments regarding status of orders.



**CUMBERLAND**  
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NORTH CAROLINA

**FINANCE OFFICE**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: AMANDA BULLARD, PURCHASING MANAGER**

**DATE: 12/10/2018**

**SUBJECT: APPROVAL OF SOLE SOURCE PROCUREMENT FOR AUTOMATED  
FINGERPRINT EQUIPMENT UPGRADE**

**BACKGROUND**

The Sheriff's Office utilizes an automated fingerprint identification system/latent scanning workstation to carry out required identification processes. The equipment utilized must be compatible with the equipment used by the North Carolina Department of Justice (NCDOJ) and the North Carolina Department of Public Safety (NCDPS). The State has recently upgraded to a next generation system with vendor, Idemia Identity and Security. Our agency along with other agencies in North Carolina must upgrade their existing equipment in order to sustain compatibility.

The cost of the upgrade is \$31,575.00. Funds in the specified amount have been approved and appropriated in the fiscal year 2019 budget.

**RECOMMENDATION / PROPOSED ACTION**

Management recommends approval of utilizing the sole source bid exception based on North Carolina General Statute 143-129 (e) (6) (iii), whereas standardization or compatibility are the overriding considerations.

**ATTACHMENTS:**

Description	Type
DEPARTMENT MEMO	Backup Material
QUOTE	Backup Material



**Cumberland County  
SHERIFF'S OFFICE**

**Ennis W. Wright, Sheriff**



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**Internationally Accredited Law Enforcement Agency**

**MEMORANDUM**

TO: Amanda Bullard, Purchasing Manager

FROM: Ennis Wright, Sheriff *EW*

DATE: December 5, 2018

RE: Sole Source Designation for Idemia Identity and Security

The Sheriff's Office, as well as other local and state Law Enforcement Agencies, utilize Idemia, formerly MorphoTrak, for our Automated Fingerprint Identification System (AFIS)/Latent Scanning Workstation. The North Carolina Department of Justice/Department of Public Safety (NCDPS) has upgraded its AFIS/Latent Workstation to a next generation system with Idemia. As a result, existing Latent Workstations, such as the one we currently have, will not be compatible with the new NCDPS AFIS, thereby requiring agencies that submit their data to NCDPS AFIS to also upgrade to the next generation system. The CCSO reach out to the NC SBI regarding the timing of these upgrades and were advised they will go live in April, 2019, but for all agencies to be compliant, they should have Purchase Order issued for their upgraded equipment by December, 2018.

To ensure standardization and compatibility of our AFIS/Latent Workstation Equipment, we request Idemia Identify and Security be designated a Sole Source Vendor for AFIS/Latent Scanning Workstations.

Should you have any questions or need any additional information, please contact me. Thank you.



5515 East La Palma Avenue  
Suite 100  
Anaheim, CA 92807

October 31, 2018

Lisa Blauser  
Cumberland County Sheriff's Office  
131 Dick St  
Fayetteville, NC  
Tel: 910-677-5551  
Email: lblauser@ccsonc.org

Reference No. MTNC-A042418-09A

IDEMIA is pleased to provide Cumberland County Sheriff's Office with the following quotation to upgrade the Cumberland County Sheriff's Office existing Latent Workstation at the same time as the North Carolina Department of Justice/Department of Public Safety (NC DPS) upgrades its AFIS to the IDEMIA MorphoBIS.

**Background**

Cumberland County Sheriff's Office has an existing IDEMIA (Printrak) Latent Workstation that submits to the North Carolina Department of Justice/Department of Public Safety (NC DPS) AFIS.

In the imminent future, NC-DPS will be upgrading its AFIS to a IDEMIA MorphoBIS (MBIS), the next generation AFIS. As a result, existing (Printrak) Latent Workstations will not be compatible with the new NC DPS MBIS AFIS. To maintain interoperability with the new NC DPS MBIS AFIS, all existing (Printrak) Latent Workstations must be upgraded to MBIS Latent Expert Workstations.

**Timing**

The delivery, set up, training and placing into operation of the new Latent Expert Workstations must be aligned with the installation of the new MBIS AFIS at NC DPS. The NC DPS MBIS AFIS installation project is a 13-month project estimated to begin in April 2018. While the detailed schedule for the NC DPS MBIS AFIS project has not been finalized, the current estimates call for Latent Workstation installation and training as early as February 27, 2019. To ensure continued connectivity and operation, we strongly recommended that agencies issue Purchase Orders no later than December 2018 to ensure the delivery can meet the project-March-April 2019 timeframe.

**Solution Description and Pricing**

IDEMIA proposes the equipment and services described in Table 1.

**Upgrade to Latent Expert Workstation**

Table 1. Pricing

Description	Price
Latent Workstation Upgrade, including: <ul style="list-style-type: none"> <li>◆ Latent Expert Workstation Software</li> <li>◆ Third-party Software Licenses</li> <li>◆ <b>NEW Latent Camera Assembly</b> with mounting hardware – to be installed in <i>existing</i> Illumination Station Left Desk Assembly</li> <li>◆ Flatbed scanner</li> </ul>	<b>\$29,950</b>
<ul style="list-style-type: none"> <li>◆ Installation</li> <li>◆ Training</li> <li>◆ <b>Warranty:</b> 30 day <i>Advantage</i> Solution, 9X5</li> </ul>	<b>Included</b>

**\*NEW Latent Camera Assembly will be installed in the existing Illumination Station Left Desk Assembly**

Reference: MTNC-A042418-09A

## Options and Pricing

IDEMIA equipment options and pricing described in Table 2.

### Options

Table 2. Pricing

Description	Unit Price
♦ NEW Tenprint Black & White Card Printer*, Duplexer +1 Additional Tray	\$1,325
♦ NEW LED Monitor	\$300

*\*NOTE: Existing Lexmark Optra R, Optra S, T5xx, T620, T630, T640 or Xerox Printers are not supported with the new Latent Expert Workstation System.*

Standard shipping is 45-90 days after receipt of order, or as otherwise scheduled.

### Customer Responsibilities

Cumberland County Sheriff's Office is responsible for the following:

- ♦ Providing necessary facility resources required for equipment installation and operation including access, space, environmental control, electrical power and networking.
- ♦ To obtain and maintain the required transmission lines and hardware for remote communications to and from the necessary agencies.
- ♦ Maintaining all required authorizations for connecting to NC-DPS.

### Assumptions

In developing this proposal, IDEMIA has made the following assumptions:

- ♦ There are no external interfaces to support which includes but is not limited to records management system, etc.
- ♦ An inter-agency agreement between Cumberland County Sheriff's Office and NC-DPS will remain in place.
- ♦ Cumberland County Sheriff's Office will provide all necessary communication to connect to NC-DPS. This includes, but is not limited to hubs, routers, modems, etc.

Additional engineering effort by IDEMIA beyond the scope of the standard product will be quoted at a firm fixed price based on our current service rates in effect at the time of the change, plus any related travel or administrative expenses. Assistance with training and questions for the Cumberland County Sheriff's Office's database or any programming, scripting, or review of programs beyond work quoted above are excluded from this offer.

Prices are exclusive of any and all state, or local taxes, or other fees or levies. Customer payments are due to IDEMIA within twenty days after the date of the invoice. Product purchase will be governed by the IDEMIA Product Agreement, a copy of which is attached for your convenience. Firm delivery schedules will be provided upon receipt of a purchase order. No subsequent purchase order can override such terms. Nothing additional shall be binding upon IDEMIA unless a subsequent agreement is signed by both parties.

IDEMIA reserves the right to substitute hardware of equal value with equal or better capability, based upon market availability. If, however such equipment is unavailable, IDEMIA will make its best effort to provide a suitable replacement.

**Proposal Expiration: December 31, 2018**

Reference: MTNC-A042418-09A

Purchase orders should be sent to IDEMIA by email, facsimile or United States mail. Please direct all order correspondence, including Purchase Order, to:

**Jayne Goodall**

**IDEMIA**

**5515 East La Palma Avenue, Suite 100**

**Anaheim, CA 92807**

**Email: [jayne.goodall@idemia.com](mailto:jayne.goodall@idemia.com) | Tel: (714) 575-2956 | Fax: (714) 238-2049**

We look forward to working with you.

Sincerely,



Michael Kato

Vice President of Public Security, State & Local Government - IDEMIA

---

Reference: MTNC-A042418-09A

Idemia Identity & Security • 5515 East La Palma Avenue, Suite 100, Anaheim CA 92807 • [www.idemia.com](http://www.idemia.com)

## MorphoBIS Latent Expert Workstation

### Complete Solution for Centralized Latent Print Processing

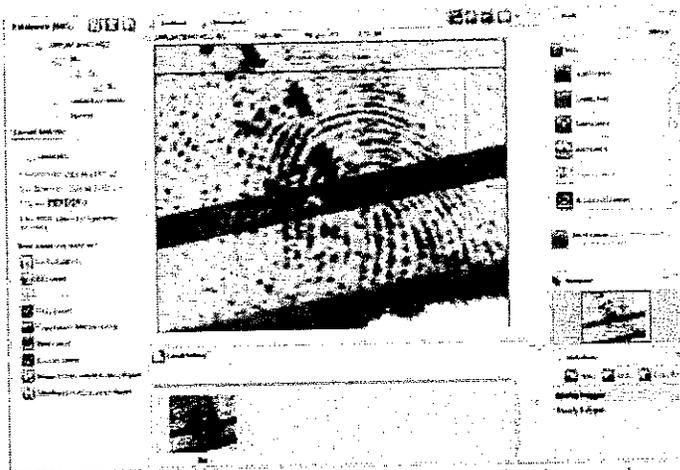
With IDEMIA Latent Expert Workstation, examiners enjoy a focused environment to capture, encode and submit latent fingerprints and palmprints. This full featured solution offers image enhancement tools that facilitate editing and charting of latent prints, search and review, on-screen print rotation, image reversal, and contrast and brightness adjustments to simplify visual verification of latent search results. Access to a latent case database supports storage, reporting and tracking of all latent records from a crime scene.

#### Advantages:

- Capture, auto-encode, and submit latent images at 500 or 1,000 ppi from one central location in a focused environment
- Obtain and store images directly from evidence or a variety of other sources including a high resolution digital camera, scanner, and industry standard digital image formats
- Store up to 1,000 images per case with no limit on the size or quality of the images
- Enhance latent images with three-dimensional encoding tools while tracking all modifications
- Advanced criminal case data model, including case management features such as evidence image storage and case-to-person and case-to-case-link information

#### Features:

- Perform 1:1 and 1:N searches of both tenprint and palmprint files with upper, lower, and writer's palmprint processing functionality
- Supports imported JPEG, JPEG 2000, Bitmap, NIST, WSQ, and TIFF files
- Automated encoding reduces the amount of time required to process each latent
- Includes enhancement features such as brightness, contrast, invert, reverse, and histogram as well as additional features such as Gabor filtering and pattern removal
- Tracks and displays each step of the enhancement process



- View thinned images, auto minutiae, and manual minutiae
- Seamless interface to local and national AFIS systems
- Excellent image viewing capabilities with continuous zoom
- Latent EXPERT (auto capture of non-minutiae features instead of auto minutiae capture) matching allows for more accurate results
- Identify and label critical similarities between prints using the charting tool
- Easily track cases through the system, perform quality checks, and verify search results

Reference: MTNC-A042418-09A



**CUMBERLAND**  
★**COUNTY**★  
NORTH CAROLINA

**OFFICE OF THE COUNTY ATTORNEY**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: RICK MOOREFIELD, COUNTY ATTORNEY**

**DATE: 12/11/2018**

**SUBJECT: APPROVAL OF SALE OF SURPLUS REAL PROPERTY LOCATED AT 1315  
CADE HILL AVENUE, FAYETTEVILLE, NC**

**BACKGROUND**

On November 5, 2018, the Board adopted a resolution of its intent to accept an offer to purchase property with PIN 0446-45-3206, located at 1315 Cade Hill Avenue, Fayetteville, NC, and directed that it be advertised and sold pursuant to the upset bid process of G.S. § 160A-269. Jerry B. Hair, Sr. has made an offer to purchase the property for \$13,170.73. The parcel is zoned SF6, with a tax value of \$38,100.00. Based on the County GIS Parcel Viewer System and the tax records, there is a structure on the lot.

Notice of the proposed sale, subject to the upset bid process required by G. S. § 160A-269, was advertised in the Fayetteville Observer on November 15, 2018. The publisher's affidavit is attached. More than 10 days have elapsed since the notice was published. No upset bid was received.

**RECOMMENDATION / PROPOSED ACTION**

County Attorney recommends the Board accept this offer and authorize the Chair to execute a deed for the property upon the County's receipt of the balance of the purchase price.

**ATTACHMENTS:**

Description

Type

Affidavit of Publication

Backup Material

# AFFIDAVIT OF PUBLICATION

NORTH CAROLINA  
Cumberland County

CUMBERLAND COUNTY  
BOARD OF COMMISSIONERS  
ADVERTISEMENT OF PROPOSAL TO  
ACCEPT AN OFFER TO PURCHASE  
CERTAIN REAL PROPERTY PURSUANT TO  
N.C.G.S 160A-269

Take notice that the Board of Commissioners finds the real property with PIN 0116-45-3206, being Lt 29 Cade Hill Sec 2 (0.51 ac), located at 1315 Cade Hill Avenue, Fayetteville, NC, is not needed for governmental purposes and proposes to accept an offer to purchase the property for \$13,170.73. Within 10 days of this notice any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder by making a five percent (5%) deposit of the bid with the Clerk. This procedure shall be repeated until no further qualifying upset bids are received. The Board of Commissioners may at any time reject any and all offers. Further details may be obtained from the Office of the County Attorney, Suite 651-Courthouse, Fayetteville, NC 28302.

November 5, 2018  
Candice White, Clerk to the Board  
11/15 5108225

Before the undersigned, a Notary Public of said County and state, duly commissioned and authorized to administer oaths, affirmations, etc., personally appeared. CINDY O. MCNAIR  
Who, being duly sworn or affirmed, according to law, doth depose and say that he/she is a LEGAL SECRETARY of DB North Carolina Holdings, Inc., a corporation organized and doing business under the Laws of the State of Delaware, and publishing a newspaper known as the FAYETTEVILLE OBSERVER, in the City of Fayetteville, County and State aforesaid, and that as such he/she makes this affidavit; that he/she is familiar with the books, files and business of said Corporation and by reference to the files of said publication the attached advertisement of CL Legal Line PIN 0446-45-3206 - 1315 CADE HILL AVE.  
of CUMB CO ATTORNEY'S  
was inserted in the aforesaid newspaper in space, and on dates as follows:

11/15/2018

and at the time of such publication The Fayetteville Observer was a newspaper meeting all the requirements and qualifications prescribed by Sec. No. 1-597 G.S. of N.C.

The above is correctly copied from the books and files of the aforesaid corporation and publication.

*Cindy O. McNair*

LEGAL SECRETARY

Title

Cumberland County, North Carolina

Sworn or affirmed to, and subscribed before me, this 15 day of November, A.D., 2018.

In Testimony Whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

*Pamela H. Walters*

Pamela H. Walters, Notary Public

My commission expires 5th day of December, 2020.

MAIL TO: CUMB CO ATTORNEY'S  
PO BOX 1829, ,  
FAYETTEVILLE, NC 28302-0000NULL

0005108225



**CUMBERLAND**  
★  
**COUNTY** ★  
NORTH CAROLINA

**BUDGET DIVISION**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: MELISSA CARDINALI, ASSISTANT COUNTY MANAGER**

**DATE: 12/11/2018**

**SUBJECT: APPROVAL OF BUDGET ORDINANCE AMENDMENTS FOR THE  
DECEMBER 17, 2018 BOARD OF COMMISSIONERS' AGENDA**

**BACKGROUND**

**General Fund 101**

**1) General Government Other - Budget Ordinance Amendment B190077 in the amount of \$9,500,000 to budget a transfer from the General Fund to the Capital Investment Fund**

The Board is requested to approve Budget Ordinance Amendment B190077 in the amount of \$9,500,000. This revision appropriates available general fund balance to the capital investment fund. The transfer was discussed during the November 15th Board of Commissioner's Special Meeting on the Capital Investment Fund Model.

Please note this amendment requires appropriation of fund balance.

**2) Library - Budget Ordinance Amendment B191159 to recognize an increase of funds in the amount of \$7,412 from the State Library of North Carolina**

The Board is requested to approve Budget Ordinance Amendment B191159 to recognize an increase in funding from the State Library of North Carolina in the amount of \$7,412. These funds will be used to purchase computer software and electronic audio and book materials for the library.

Please note this amendment requires no additional county funds.

**Education Fund 106**

**3) School Capital Outlay Category I and II - Budget Ordinance Amendment B190069 in the amount of \$3,483,000 for capital outlay**

The Board is requested to approve Budget Ordinance Amendment B190069 in the amount of \$3,483,000. This revision is to appropriate fund balance (sales tax) for capital expenditures to include equipment and school renovations as approved by the Board of Education on November 20, 2018.

Please note this amendment requires no additional county funds.

**REGARDING ITEM 4 PLEASE NOTE:**

Each fiscal year County departments may have projects that are not complete by the fiscal year end (6/30/18) or items ordered that have not been received by fiscal year end. These projects or items were approved in the Fiscal Year 2018 budget; however, the money was not spent by June 30, 2018.

The following amendment seeks to bring those funds forward from FY 2018 into the current fiscal year, allowing departments to complete and pay for these items. This revision is not using 'new' funds but are recognizing the use of FY18 funds in FY19.

**General Fund 101**

**4) General Government Other - Budget Ordinance Amendment B190833 to appropriate fund balance in the amount of \$19,588 for consulting fees**

The Board is requested to approve Budget Ordinance Amendment B190833 to appropriate fund balance in the amount of \$19,588. Funds were originally budgeted in prior fiscal years for a financial advisory project. The project was not complete until the fall of FY19.

Please note this amendment requires appropriation of fund balance.

**RECOMMENDATION / PROPOSED ACTION**

Approve Budget Ordinance Amendments



**CUMBERLAND**  
★**COUNTY**★  
NORTH CAROLINA

**ENGINEERING AND INFRASTRUCTURE DEPARTMENT**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JEFFERY P. BROWN, PE, ENGINEERING & INFRASTRUCTURE  
DIRECTOR**

**DATE: 12/11/2018**

**SUBJECT: CONTRACT FOR REPLACEMENT OF DETENTION CENTER BOILERS  
AND SEWER GRINDER PUMP INSTALLATION**

**BACKGROUND**

The Capital Improvement Plan (CIP) for FY 2019 identified the replacement of a pair of water heaters with boilers and storage tanks within the Detention Center. Additionally, the Public Works Commission (PWC) has notified the County of inappropriate waste being discharged from the Detention Center into the sanitary sewer collection system. These inappropriate items being improperly disposed of by inmates within the facility lead to sewer blockages and have the potential to cause sanitary sewer overflows with the sanitary sewer collection system. PWC has placed the County on notice that corrective actions are needed, or the County could be penalized. There are two different locations in which wastewater flows from the Detention Center into the PWC sewer collection system. To help address this issue, a sewer grinder pump is being installed at the Worth Street connection in this fiscal year.

A pre-bid meeting was held on November 2, 2018, in which all local contractors were invited to attend. The bid opening was held on November 15, 2018. One bid was received from Haire Plumbing and Mechanical Company, Inc, in the amount of \$394,997. Following the bid opening, Engineering & Infrastructure Staff met with the contractor to explore value engineering opportunities to reduce the bid amount to the established budget for this project. Based upon these discussions, the contract bid price has been reduced to \$379,997.

The certified bid tab and letter of recommendation to award a contract to the lowest, responsible and responsive bidder from Progressive Design Collaborative, LTD. (PDC) is attached.

**RECOMMENDATION / PROPOSED ACTION**

The Facilities Committee approved the recommendations listed below at its December 6, 2018, meeting and forwarded this item to the full Board of Commissioners as a Consent Agenda item at its December 17, 2018,

Board of Commissioners' Meeting:

1. Accept the bids and award a contract to the lowest, responsible and responsive bidder Haire Plumbing and Mechanical Company, Inc., in the amount of \$379,997.00.
2. Establish a contingency in the amount of \$18,000.00 to be used for additional work recommended by the E&I Director and approved by the County Manager.

**ATTACHMENTS:**

Description	Type
Bid Recommendation	Backup Material
Certified Bid Tab	Backup Material



Progressive Design Collaborative, Ltd  
3101 Poplarwood Court, Suite 320  
Raleigh, North Carolina 27604  
919-790-9989

November 26, 2018

Mr. Jeffery Brown, P.E.  
Engineering & Infrastructure (E&I) Director  
130 Gillespie Street, Room 214  
Fayetteville, NC 28301

Re: Cumberland County Jail  
Plumbing Upgrades  
PDC Project 18074

Mr. Brown:

Based on the attached bid tab for the referenced project and subsequent conversations with the Haire Plumbing to value engineer the project to be within budget, I am recommending Haire Plumbing be awarded the project for the amount of \$379,997 to provide Plumbing Upgrades at Cumberland County Jail.

Sincerely,

Scott Ennis, P.E.  
**PROGRESSIVE DESIGN COLLABORATIVE, LTD.**

Attachments:

Certified Bid Tabulation  
Haire Plumbing Bid Submittal



**Progressive Design Collaborative, Ltd**  
 3101 Poplarwood Court, Suite 320  
 Raleigh, North Carolina 27604  
 919-790-9989

**CERTIFIED BID TABULATION**

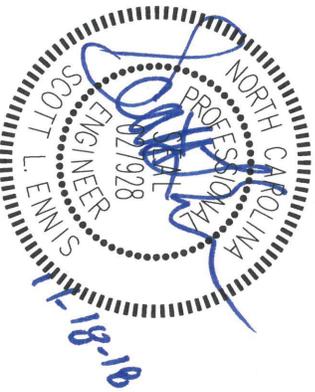
**Cumberland County Jail  
 Plumbing Upgrades**  
 PDC 18074  
 November 15, 2018

CONTRACTOR	LICENSE #	MWBE	ADDENDUM 01	BASE BID
Haire Plumbing	PH4230	X	X	\$394,997.00
Newcomb	No Bid			
Brady Services	No Bid			
Smith's Refrigeration	No Bid			
Harrelson Mechanical	No Bid			
Ivey Mechanical	No Bid			

This is to certify this bid tabulation to be true and correct:

  
 \_\_\_\_\_

Scott Ennis, P.E.  
**PROGRESSIVE DESIGN COLLABORATIVE, LTD.**





**ENGINEERING AND INFRASTRUCTURE DEPARTMENT**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17, 2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JEFFERY P. BROWN, PE, ENGINEERING & INFRASTRUCTURE DIRECTOR**

**DATE: 12/11/2018**

**SUBJECT: PERMANENT EASEMENT FOR PWC SEWER LINE RELOCATION AT HEADQUARTERS LIBRARY**

**BACKGROUND**

Cumberland County Engineering & Infrastructure (E&I) Staff was contacted by Public Works Commission (PWC) Staff about the need for a permanent easement on County owned property. PWC has a project to replace the existing water and sewer mains underneath the CSX railroad tracks at the intersection of Maiden Lane and Ray Avenue. PWC is proposing to locate a sewer manhole just outside of the street right-of-way on the property for the Headquarters Library. This will allow the bore for the sewer line to extend across the traffic circle with no impacts to the pavement infrastructure.

A map of the permanent easement and the easement document has been attached. E&I Staff does not feel that granting this permanent easement to PWC would have a negative impact on Headquarters Library property nor on library operations.

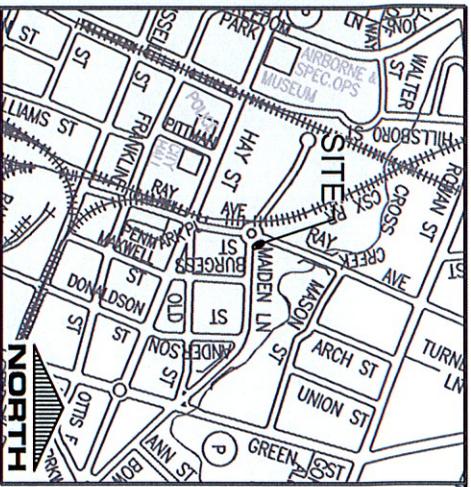
**RECOMMENDATION / PROPOSED ACTION**

The Facilities Committee approved granting a permanent easement to the Public Works Commission at the Headquarters Library at its December 6, 2018, meeting and forwarded this item to the full Board of Commissioners as a Consent Agenda item at its December 17, 2018, Board of Commissioners' Meeting.

**ATTACHMENTS:**

Description	Type
Proposed Easement Map	Backup Material
Proposed Easement Document	Backup Material



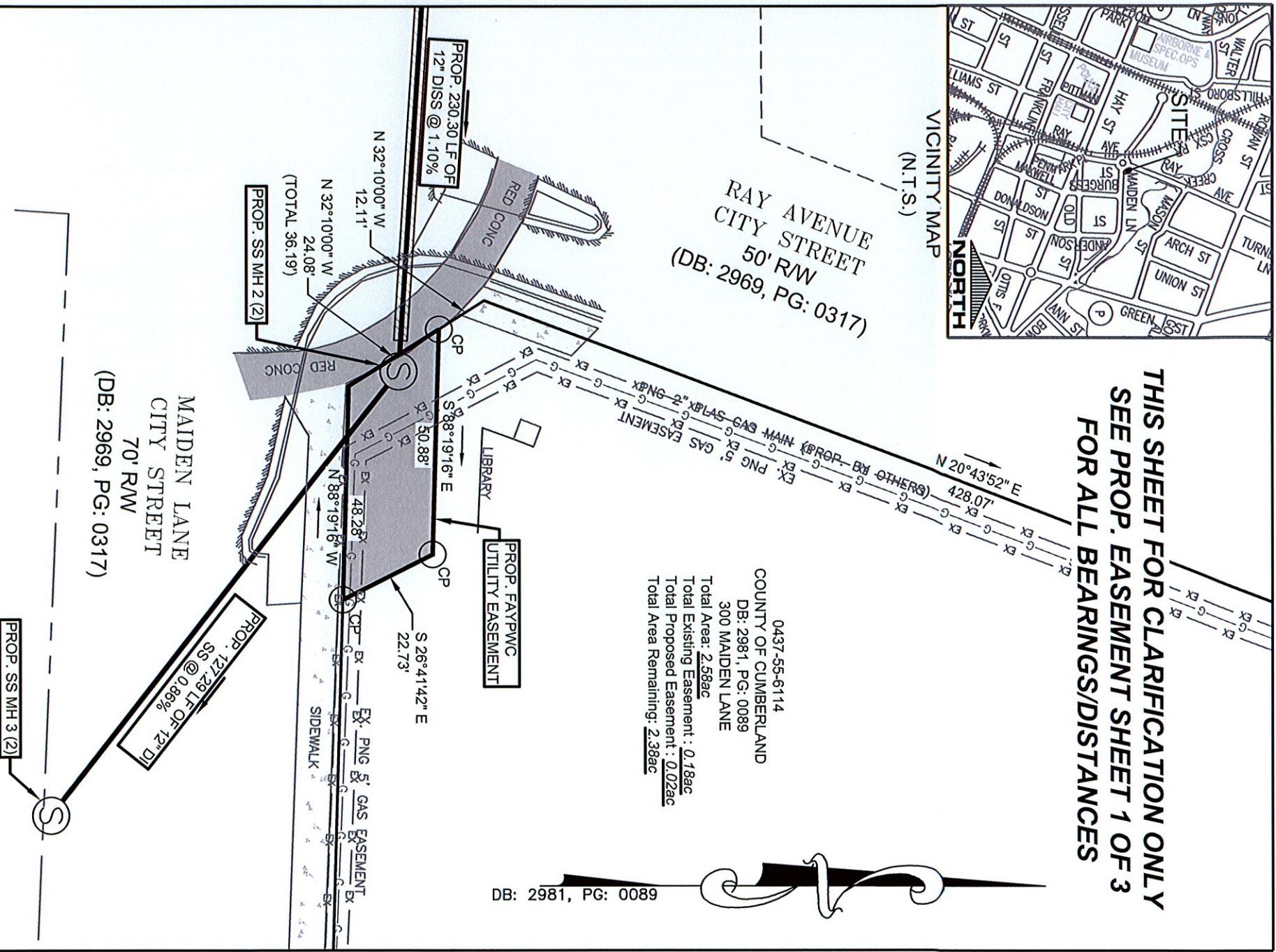


RAY AVENUE  
CITY STREET  
50' RW  
(DB: 2969, PG: 0317)

**THIS SHEET FOR CLARIFICATION ONLY  
SEE PROP. EASEMENT SHEET 1 OF 3  
FOR ALL BEARINGS/DISTANCES**

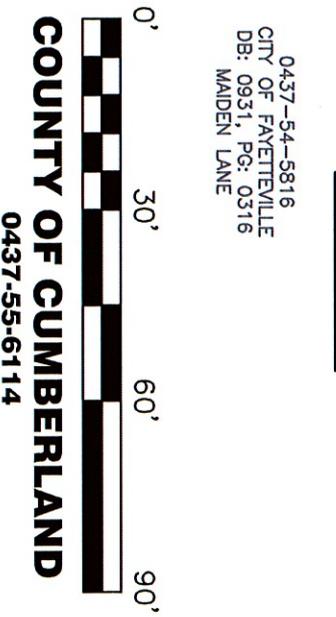
0437-55-6114  
COUNTY OF CUMBERLAND  
DB: 2981, PG: 0089  
300 MAIDEN LANE  
Total Area: 2.58ac  
Total Existing Easement : 0.18ac  
Total Proposed Easement : 0.02ac  
Total Area Remaining: 2.38ac

DB: 2981, PG: 0089



**LEGEND**

EXISTING IRON PIPE	EIP	○
COMPUTED POINT	CP	○
ACRE	AC	
DEED BOOK	DB	
PLAT BOOK	PB	
PAGE	PG	
EXISTING 2" GAS MAIN	— G — G —	
EXISTING EASEMENT	— EX —	
SURVEYED LINE	—	
PROPERTY LINE/RIGHT OF WAY	—	
PROPOSED FAYPWC EASEMENT	▬	



**FAYETTEVILLE PUBLIC WORKS COMMISSION**  
965 OLD WILKINSON RD.  
FAYETTEVILLE, NC 28401  
910 223-4730

SURVEY/GPS BY: FAYPWC	DATE	REVISIONS	BY
LAYOUT BY: WRE	DATE: 11/08/18		
PLAN/PROF BY: BGM			
DESIGN REVIEW BY: W/R ENGR. DEPT			
REVIEWED BY:			

SCALE: HOR: 1"=30' VERI: 1"=N/A SH: 2 OF 3 AS-15282A

CUMBERLAND COUNTY  
NORTH CAROLINA

I, Rodney G. Maness, P.L.S. certify that the survey is of another category, such as the recombination of existing parcels, a court-ordered survey, or other exemption or exception to the definition of subdivision. I also certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 2981, Page 89 etc.) (other); that the boundaries not surveyed are clearly indicated as drawn from information found in Book 2471, Page 841; that the ratio of precision or positional accuracy as calculated is: 1:10,000; that this plat was prepared in accordance with G.S. 47-30 as amended. Witness my original signature, license number and seal this 19th day of November, A.D., 2018.



Professional Land Surveyor  
License Number

NOTES:

1. This map has been prepared for easement acquisition only.
2. This map was prepared from recorded maps and deeds by others and is a partial survey.
3. The Surveyor has, to the best of his ability, examined the public records of Cumberland County, but does not certify title to any person or entity.
4. Property subject to any and all restrictions, easements of record, rights of way, as the same may appear of record in the Register of Deeds, Clerk of Court, County Tax Office, or which may have been acquired by prescriptive use.
5. Date of survey on 11/06/2018.
6. Proposed Easement corners not set.

DEED/PLAT REFERENCES

DB: 2981, PG: 0089
DB: 2471, PG: 0841
DB: 2969, PG: 0317

EXHIBIT "A"  
FAYPWC UTILITY EASEMENT  
COUNTY OF CUMBERLAND  
0437-55-6114

FAYETTEVILLE NORTH CAROLINA  
CROSS CREEK TWP. CUMBERLAND COUNTY

**FAYETTEVILLE PUBLIC  
WORKS COMMISSION**  
965 OLD WILKINGTON RD.  
FAYETTEVILLE, N.C. 28111  
(910) 23-4730

SURVEY/GPS BY:	FAYPWC	DATE	REVISIONS	BY
LAYOUT BY: WRE		DATE: 11/08/18		
PLAN/PROF BY: BGM				
MAP REVIEW BY: W/R ENGR. DEPT.				
REVIEWED BY:				
SCALE: HOR: 1"=N/A VERT: 1"=N/A		SHT: 3 OF 3	AS-15282A	

COUNTY OF CUMBERLAND

0437-55-6114

DEED BOOK: 2981, PAGE: 0089

The following described easement lies within that certain parcel of land on the Northern margin of Maiden Lane and the Eastern margin of Ray Avenue and being more fully described by deed duly recorded in Deed Book 2981 at Page 0089 of the Cumberland County, North Carolina Registry.

The following described permanent utility easement, containing 991.6 square feet more or less and being more particularly described as follows:

Beginning at an EXISTING IRON PIN with NAD 83 coordinates of North 475002.30' and East 2035824.42' and located on the Northeastern margin of Maiden Lane and being on the property line for PIN: 0347-55-8192 and being on the TIE LINE for the herein described permanent FAYPWC utility easement and being N88°19'16"W 361.76' to a COMPUTED POINT and the BEGINNING POINT of the herein described permanent FAYPWC utility easement; thence N88°19'16"W 48.28'; thence N32°10'00"W 24.08' to a COMPUTED POINT; thence S88°19'16"E 50.88' to a COMPUTED POINT; thence S26°41'42"E 22.73' to a COMPUTED POINT and the BEGINNING POINT of the herein described permanent FAYPWC utility easement containing 0.02 more or less acres as shown in greater detail on the attached FAYPWC drawing, Number: AS-15282A and labeled Exhibit "A".

NORTH CAROLINA  
CUMBERLAND COUNTY

**UTILITY EASEMENT  
(WATER & SANITARY SEWER)  
PUBLIC WORKS COMMISSION**

PWC EASEMENT NO. \_\_\_\_\_

**Prepared by and Return to: Fayetteville Public Works Commission  
Attn: Jim Autry**

THIS INSTRUMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

By: COUNTY OF CUMBERLAND, a body Politic and Corporate of the State of North Carolina, herein called Grantor,

To: Grantee: The City of Fayetteville, a municipal corporation, by and through Fayetteville Public Works Commission, a public authority, in accordance with Chapter VIA of the Charter of the City of Fayetteville,

**WITNESSETH THAT**

Grantor, for one dollar (\$1.00) and other valuable consideration, hereby acknowledged as paid and received, has bargained and sold, and by these presents does grant, bargain, sell and convey to Grantee, its successors, licensees, and assigns, the perpetual right, easement and privilege to be exercised through the exclusive management and control of Fayetteville Public Works Commission ("FPWC") in accordance with Sections 6A.7 and 6A.9 of Chapter VIA of the Charter of the City of Fayetteville, as amended, for Grantee and FPWC and each of their contractors and agents to go in and upon and build, construct, reconstruct, operate and maintain water, sanitary sewer and fiber optic (any or all) lines, with such pipes, connections, manholes, and other attachments, equipment and accessories necessary or desirable in connection therewith (collectively, "Utility Equipment"), to have full ingress and egress, thereto and therefrom over adjoining lands of Grantor (using paved areas and established pathways where practical as reasonably determined by FPWC), to patrol, inspect, alter, improve, repair, relocate, add to, remove and replace any or all of such Utility Equipment, within the easement area, to keep clear all trees, undergrowth and other encroachments located within ten (10') feet of said lines (unless otherwise specified below) and to have all rights and privileges necessary or convenient for the full enjoyment or use of this easement, in, on, under, over, through and across certain land described as follows:

**NORTH CAROLINA -- CUMBERLAND COUNTY -- CROSS CREEK TOWNSHIP**

The following described easement lies within that certain parcel of land located on the east side of Ray Avenue and the north side of Maiden Lane as described in the deed of record duly recorded in Deed Book 2981, Page 089, of the Cumberland County, North Carolina Registry.

**Permanent Utility Easement**

The following described permanent utility easement, containing 991.6 square feet more or less and being more particularly described as follows:

Beginning at an EXISTING IRON PIN with NAD 83 coordinates of North 475002.30' and East 2035824.42' and located on the Northeastern margin of Maiden Lane and being on the property line for PIN: 0347-55-8192 and being on the TIE LINE for the herein described permanent FAYPWC utility easement and being N88°19'16"W 361.76' to a COMPUTED POINT and the BEGINNING POINT of the herein described permanent FAYPWC utility easement; thence N88°19'16"W 48.28'; thence N32°10'00"W 24.08' to a COMPUTED POINT; thence S88°19'16"E 50.88' to a COMPUTED POINT; thence S26°41'42"E 22.73' to a COMPUTED POINT and the BEGINNING POINT of the herein described permanent FAYPWC utility easement containing 0.02 more or less acres as shown in greater detail on the attached PWC Drawing No. AS-15282A and labeled Exhibit "A."

**For title reference, see the following in Cumberland County, N.C. Registry:**

Deed Book 2981, Page 089; PWC Drawing No. AS-15282A; Pin No. 0437-11-55-6114-; "Maiden Lane Sanitary Sewer Relocation".

TO HAVE, TO HOLD, AND TO ENJOY said right, easement, and privilege as above fully defined and described in, on, under, over, through and across said land, and all privileges and appurtenances thereto belonging, to Grantee and Grantee's successors, licensees, and assigns, forever. And the Grantor covenants with the Grantee that Grantor is seized of the premises in fee simple and is the lawful owner, has the right to convey the easement, and that Grantor will warrant and defend the title to the same against the lawful claims of all person.

Grantor shall have the right to continue to use the land within said utility easement area(s) as described herein in any manner and for any purpose, including but not limited to the use of said easement area for access, ingress, egress, and parking, that does not, in the determination of either the Grantee or FPWC, obstruct or materially impair the actual use of the easement area(s) by Grantee or FPWC or any of each of their agents, and contractors.

Wherever used herein, the singular shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders as the context may require.

IN TESTIMONY WHEREOF, Grantor has signed and sealed this instrument,

COUNTY OF CUMBERLAND, a body politic and

Corporate of the State of North Carolina

\_\_\_\_\_(SEAL)  
LARRY L. LANCASTER, CHAIRMAN  
BOARD OF COMMISIONERS

ATTEST:

BY: \_\_\_\_\_  
CANDICE H. WHITE, CLERK

(SEAL)

**(No Markings, to include Notary Seal are to be outside of the margin lines)**

STATE OF NORTH CAROLINA  
COUNTY OF CUMBERLAND

I, \_\_\_\_\_, a Notary Public in and for the State of North Carolina, certify that CANDICE H. WHITE personally appeared before me this day and acknowledged that she is the Clerk to the Board of Commissioners of Cumberland County; that LARRY L. LANCASTER is the Chairman of the Board of Commissioners; that the seal affixed to the foregoing instrument is the Official Seal of the Board; that this instrument was signed and sealed by the Chairman and attested by her as Clerk on behalf of the Board, all by its authority duly granted; and that CANDICE H. WHITE acknowledged this instrument to be the act and deed of the Board of Commissioners.

WITNESS my hand and notarial seal, this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Print Name: \_\_\_\_\_ Notary Public  
My Commission Expires: \_\_\_\_\_

(SEAL)



## ENGINEERING AND INFRASTRUCTURE DEPARTMENT

### MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17, 2018

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JEFFERY P. BROWN, PE, ENGINEERING & INFRASTRUCTURE  
DIRECTOR**

**DATE: 12/11/2018**

**SUBJECT: EVALUATION TO REPLACE THE GENERATOR AT THE JUDGE E.  
MAURICE BRASWELL COURTHOUSE AND TO MOVE FORWARD WITH  
THE ENGINEERING DESIGN WORK**

#### **BACKGROUND**

The existing emergency generator that serves the Judge E. Maurice Braswell Cumberland County Courthouse is the original generator to the building and it is over forty years old. The generator provides emergency power for life safety features (fire pump, sprinkler system jockey pump, emergency lighting, etc.) and the Cumberland County IS Data Center. There has been a desire over the last several years to add additional electrical loads to the generator. For that reason, the Engineering & Infrastructure (E&I) Staff budgeted funding for a study in FY 19 and worked with Progressive Design Collaborative, Ltd (PDC) to complete an engineering evaluation of the current generator and the existing loads on the generator.

The engineering evaluation has been completed and has been attached for your review. It has been determined that if all the equipment that is currently is on emergency power were required to operate simultaneously during a commercial power outage, then generator could have a catastrophic failure. Since the existing electrical loading on the generator exceeds its design capacity and the age of the generator, the generator needs to be replaced to ensure that critical infrastructure always remains operational.

The evaluation provides several different options that are explained in detail within the report that has been attached. The desired solution is Option E. With this option, the single existing generator gets removed and is replaced with two 750 KVA generators. The room that houses the existing generator will become the new emergency power distribution room and the two new generators will be installed in a grassed area directly outside of this room. The benefit of having two generators is that all critical functions will not be lost if a single generator fails to start or operate effectively during a time of need. This has been an issue with the current configuration. During Hurricane Florence, the existing generator failed to start, and the IS Data Center lost

power which had a negative impact on emergency operations. This led to some of the equipment within the data center having to be replaced due to the power failure.

Based on the critical functions that are a necessity for this facility, it is being recommended that E&I Staff be able to move forward with completing the necessary engineering work required to replace the generator outside of the normal budget cycle. If approved by the Facilities Committee and the Board of Commissioners, E&I Staff would negotiate with the selected engineering firm for a price to complete the engineering work. This step would possibly allow the generator to be replaced prior to entering hurricane season in June of 2019. A completed project design will also allow the design engineer to determine a more accurate construction cost estimate.

**RECOMMENDATION / PROPOSED ACTION**

The Facilities Committee approved that the E&I Department move forward with the required engineering design work to replace the existing generator at the Judge E. Maurice Braswell Courthouse at its December 6, 2018, meeting and forwarded this item to the full Board of Commissioners as a Consent Agenda item at its December 17, 2018, Board of Commissioners' Meeting.

**ATTACHMENTS:**

Description	Type
Engineering Evaluation and Recommendation	Backup Material



# **New Courthouse Building Generator Study**

**November 5, 2018**

**Prepared by:  
Robert Clark, P.E., Electrical**

**PDC Project 18080**



**Cumberland County, North Carolina  
New Courthouse Building  
Generator Study**

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## Executive Summary

Cumberland County, North Carolina (the County) engaged Progressive Design Collaborative, LTD (PDC) to study the emergency power system in the New Courthouse Building located in Fayetteville, North Carolina. The purpose of the study is to advise the County if additional load may be connected to the existing emergency power system. The Register of Deeds office desires to add a single phase Uninterruptible Power System (UPS) and a ductless split-system air conditioning unit to the emergency power system.

Unfortunately, there is insufficient capacity in the emergency power system to connect additional load. More importantly, the generator load study included in this report indicates that the existing generator *should* have 1250 kVA capacity, a shortfall of 1000 kVA from the existing available emergency power system. If the fire pump should start while the building is on emergency power, the generator could have a catastrophic failure. The alternator could be damaged beyond repair and/or the engine could stall or suffer extensive damage. This is discussed further in this report. Additionally, the feeder and circuit breaker feeding the two elevators should be confirmed to be sized appropriately for the load imposed by the new motors. If additional Automatic Transfer Switches (ATSs) were added with time-delay relays and coordinated so that the load is added in eight (8) steps, the generator could be as small as 500 kVA. Establishing the priorities for the 8 steps would require a consensus of all affected user groups. Overarching codes may dictate a part of the sequence. Refer to page 7 for the generator selection for a 1-step load addition unit, pages 8-16 for generator selection for the 8-step load addition with each step detailed.

When the lack of capacity was reported to the County Engineering and Infrastructure Department a meeting was called to discuss the matter and formulate a plan to alleviate the issue. The meeting was held September 27, 2018 at the Historic Courthouse in Fayetteville. The Options A through D were considered, and Option E was proposed. The consensus was to select Option E and add it to this report.

## Existing Emergency Power System

When the Courthouse was constructed in 1976 the emergency electrical system was comprised of a 200 kW/250 kVA diesel-fueled generator serving a 400-amp Automatic Transfer Switch (ATS) with 480Y/277 volt power. That ATS transfers the power to circuit breaker panel EA from the normal source to the output of the generator upon loss of normal power and the generator having started, gotten up to speed and being able to support the connected load.

Panel EA, at that time, served the following loads:

- A 100 horsepower (HP) fire pump
- The sprinkler system jockey pump
- Two of the six traction elevators that used Direct Current (DC) motors when installed
- A 25 HP supply fan
- Circuit breaker panel EP on the ground floor via a 30-kVA transformer
- Circuit breaker panel EL3A on the third floor
- A since-removed 200 amp, 3-phase feed to an exterior panel

The 5<sup>th</sup> floor data center, known as the Cumberland County Data Center, was added to the emergency power system in 2003. It is served by two (2) 75 kVA isolation transformers.



As observed recently the approximate connected load is 620 amps if 80% of each circuit breaker trip rating is estimated to be the connected load. The National Electrical Code (NEC) allows for the use of diversity factors to permit a load greater than the panel capacity to be connected to it. The NEC also mandates not loading circuit breakers more than 80% of the circuit breaker's trip rating, hence the use of 80% above. The instantaneous ammeter readings varied greatly depending upon load cycling. Recent readings revealed a phase imbalance. The A phase carried a maximum observed load of 63 amps. The B phase carried a maximum observed load of 100 amps. The C phase carried a maximum observed load of 87 amps. The normal feed to the ATS is protected by 400-amp fuses in the Main Distribution Panel. The emergency feed to the ATS is from the generator, which has a maximum output level of 301 amps. It is protected by a 400-amp generator output circuit breaker. Note the maximum allowable continuous amperage through the 400-amp circuit breaker is 320 amps, 106% of the 301 amps from the alternator of the generator set. Alternators usually are designed to withstand a temporary overload,

The main buss rating of Panel EA is 400 amps, or 320 amps using the NEC's required derating. The estimated actual load, if all connected loads are operating, is 429 amps. Excluding the fire pump lowers the estimated load to 305 amps. If neither elevator is operating, the load drops to 180 amps.

Electric motors, when started in a full-voltage/across-the-line manner, place a load on the infrastructure equal to several times the running amperage. That load is equal to the locked rotor amperage of said motor. The NEC has tables to allow for the estimation of locked rotor amps based upon the code letter the manufacturer is required to indicate on the motor's nameplate. The fire pump has the letter G on its nameplate, indicating that the motor would exert 5.6 to 6.29 kVA per HP in a locked rotor state. That equates to 560 to 629 kVA or 674 to 757 amps. That alone equates to 224% to 252% of the generator capacity. Since the fire pump motor is directly connected to a water pump the infrastructure would need to support the locked rotor state for several seconds, if not longer. Adding this locked rotor load to Panel EA would raise the momentary load to 854 to 937 amps. That would be 284% to 311% of the generator output capacity. The elevator motors have been replaced with alternating current (AC) motors with soft-start controllers so that the infrastructure does not receive locked rotor amps when the elevators start. The load addition is more gradual but would increase the generator overload that much more.

It should be noted that the generator, alternator (the part that produces the electricity) and the ATS are all over 40 years old. The best-case life expectancy of the equipment is about 25 years, making replacement parts expensive or unavailable. The starting batteries appeared to need to in need of cleaning and/or replacement.

To serve the Register of Deeds office's needs would require the re-feeding of the existing circuit breaker panel near the server rack as well as re-feeding the ductless split system air conditioner from a ground floor panel served by the generator. This work will be included in each of the estimates. These loads are approximately 2% of the existing load.



## Remedial Options

### Option A

Replace the existing emergency power system with one designed to serve the existing loads, including the fire pump, and provide for the anticipated load and some estimated future loads. The generator would be approximately 1600 kVA and the estimated cost for it, its fuel tank for 3 days of fuel at full load, piping and electrical work would be \$2,050,000. With a tank large enough for 7 days fuel the estimated cost would be \$2,125,000. Refer to page 8 for the sizing/selection report. Refer to pages 13-15 for the cost estimates.

### Option B

Install a generator, ATS and distribution system dedicated to the fire pump alone. Install an interlock so that both elevators cannot start within 30 seconds of each other when the existing generator is running, lowering the calculated load to 305 amps. The fire pump generator would be approximately 200 kVA and the estimated cost would be \$177,500 if installed in place of the existing generator, with its own tank capable of holding 3 days of fuel at full load and conduit into the building, changing to a tank capable of holding 7 days of fuel, the estimated cost would be \$190,000. If installed in its own weatherproof, sound attenuated enclosure with a tank capable of holding 3 days of fuel at full load the estimated cost would be \$242,500. If a tank capable of holding 7 days of fuel at full load is selected the estimated cost would be \$255,000. Refer to page 9 for the sizing/selection report. Refer to pages 13-15 for the cost estimates.

### Option C

Install a generator, ATS and distribution system dedicated to the fire pump and elevators. The fire pump and elevator generator would be approximately 200 kVA if the elevators are included in steps 2 and 3 and the estimated cost would \$202,500 if installed in place of the existing generator, with its own tank capable of holding 3 days of fuel at full load and conduit into the building, changing to a tank capable of holding 7 days of fuel, the estimated cost would be \$215,000. If installed in its own weatherproof, sound attenuated enclosure with a tank capable of holding 3 days of fuel at full load the estimated cost would be \$267,500. If a tank capable of holding 7 days of fuel at full load is selected the estimated cost would be \$280,000. Refer to page 10 for the sizing/selection report. Refer to pages 13-15 for the cost estimates.

### Option D

Replace the existing generator with one having the capacity required to support the existing loads excluding the fire pump and elevators, and all anticipated new loads. The generator would have 1250 kVA capacity and would cost approximately \$1,545,000 with a fuel tank capable of storing 3 days supply of fuel at full load or \$1,560,000 if provided



with a fuel storage tank capable of storing 7 days. This would be in addition to the work in Option C and would be installed in an area to be identified outside of the building. Refer to page 11 for the sizing report. Refer to pages 13-15 for the cost estimates.

Options C and D could cost approximately:

Option D + Option C (inside building) with 3 days of fuel storage: \$1,710,000

Option D + Option C (inside building) with 7 days of fuel storage: \$1,785,000

Option D + Option C (outside building) with 3 days of fuel storage: \$1,775,000

Option D + Option C (outside building) with 7 days of fuel storage: \$1,950,000

## Option E

Remove the existing generator and its accessories. Prepare the existing room to become the new emergency power distribution room. Replace louvers with solid walls, condition the space, paint and change the lighting as necessary. Install new ATSS to serve the new emergency power branches, the generator master control panel to manage the generators to serve the loads as necessary and the service-entrance rated generator distribution panel to serve the ATSS, provide local disconnects and overcurrent protection and protect the feeders from the generators. The existing emergency electrical system would be revised to provide three (3) branches of emergency power like those in a healthcare facility. The Life Safety branch would serve emergency egress lighting, communication system(s) designated as essential and any other load necessary to protect human lives. The Critical branch would serve loads designated as essential to the Courthouse's functions during an outage of the utility power. The Equipment branch would provide power to the fire pump, noted elevators, designated space conditioning systems and any loads not needed to be served immediately upon loss of utility power. The Life Safety and Critical branches would be served within 10 seconds of the utility power outage, with the ATSS transferring as soon as the generators are capable of supporting the loads upon starting up. The Equipment branch ATSS would transfer after a set time delay to allow for the generators to get up to speed, stabilize and support the other two branches.

Outside, in a location to be determined, two (2) 750 kVA generators will be installed. They each will have 1000-gallon base tanks to provide 24 hours of run time at full load. Reusing the existing 2000-gallon underground tank will lower the total capacity required to provide the necessary run time. To achieve three (3) days of run time at full load an additional 6,000 gallons of fuel storage would be required. To have seven (7) days of run time at full load an additional 13,000 gallons of fuel storage would be needed. Fuel circulation pump(s), fuel polisher(s) and appropriate piping would complete the system. Depending upon space availability the additional storage may be in one or multiple above-ground tanks. With a tank capacity of 3 days of fuel the estimated cost would be \$1,400,000. Increasing to 7 days capacity would make the estimated cost \$1,415,000. Refer to pages 13-15 for the cost estimates.

Project information

Project name: Courthouse with present loads  
Customer's name: Cumberland County, NC

Site requirements

Voltage:	277/480	Application:	Local Government
Phase:	3	Emissions Requirement:	Stationary emergency (US EPA)
Frequency:	60Hz	Altitude:	500 Feet
Alt. Temp. Rise Duty:	130°C Standby	Max. Ambient Temp.:	77 Degrees F
Qty of Gensets:	1	Min. Genset Loading :	25 %
Fuel type:	Diesel	Max. Genset Loading :	90 %
Country :	United States		

Site load requirements summary

Running kW:	762.79	Max. Starting kW:	883.38 in step 1
Running kVA:	773.29	Max. Starting kVA:	1,340.82 in step 1
Running P.F.:	0.99		

Generator selection

Genset Model:	1250REOZMD	Alternator:	7M4052	Rated kW :	1,280.00
Engine:	S12R-Y2PTAW-1	Alternator Leads:	4 bus bars	Site Rated kW :	1,280.00
Emission level:	EPA Tier 2	Alt. Starting kVA	5,600.00	UL 2200 Certified	
BHP:	1,881.00	<b>at 35% V dip:</b>			
Displacement:	2,992.00	Cal Alt Temp rise	80C		
RPM:	1800	with <b>site loads:</b>			
		Excitation	PMG		
		System :			

Generator Performance Summary

Voltage Dip Limit:	30.00 %	Calculated Voltage Dip:	12.01 %
Frequency Dip Limit:	10.00 %	Calculated Frequency Dip:	5.83 %
Harmonic Distortion	%	Calculated Harmonic	0.00 %
Limit:		Distortion:	
		Calculated Genset % Loaded:	59.59 %

The analysis provided from Power Solutions Center are for reference only. The installer must work with the local distributor and technician to confirm actual requirements when planning the installation. Kohler Co. reserves the right to change design or specifications without notice and without any obligation or liability whatsoever. Kohler Co. expressly disclaims any responsibility for consequential damages.

Report prepared by: robert clark

**TOTAL SYSTEM INTEGRATION**

GENERATORS | TRANSFER SWITCHES | SWITCHGEAR | CONTROLS

## Option A Generator Selection

### Project information

Project name: Courthouse with present loads and spare capacity  
 Customer's name: Cumberland County, NC

### Site requirements

Voltage:	277/480	Application:	Local Government
Phase:	3	Genset Application:	Stationary emergency
Frequency:	60Hz	Altitude:	500 Feet
Alt. Temp. Rise Duty:	130°C Standby	Max. Ambient Temp.:	77 Degrees F
Qty of Gensets:	1	Min. Genset Loading :	25 %
Fuel type:	Diesel	Max. Genset Loading :	90 %
Country :	United States		

### Site load requirements summary

Running kW:	762.79	Max. Starting kW:	883.38 in step 1
Running kVA:	773.29	Max. Starting kVA:	1,340.82 in step 1
Running P.F.:	0.99		

### Generator selection

Genset Model:	1600REOZMD	Alternator:	7M4054	Rated kW :	1,600.00
Engine:	S16R-Y2PTAW-1	Alternator Leads:	4 bus bars	Site Rated kW :	1,600.00
Emission level:	EPA Tier 2	Alt. Starting kVA at 35% V dip:	7,000.00	UL 2200 Certified	
BHP:	2,346.00	Excitation System :	PMG		
Displacement:	3,989.00				
RPM:	1800				

### Generator Performance Summary

Voltage Dip Limit:	30.00 %	Calculated Voltage Dip:	9.54 %
Frequency Dip Limit:	10.00 %	Calculated Frequency Dip:	4.15 %
Harmonic Distortion Limit:	%	Calculated Harmonic Distortion:	0.00 %
		Calculated Genset % Loaded:	47.67 %

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Report prepared by: robert clark

# TOTAL SYSTEM INTEGRATION

GENERATORS | TRANSFER SWITCHES | SWITCHGEAR | CONTROLS

Project information

Project name: Courthouse with present loads  
Customer's name: Cumberland County, NC

Site requirements

Voltage:	277/480	Application:	Local Government
Phase:	3	Emissions Requirement:	Stationary emergency (US EPA)
Frequency:	60Hz	Altitude:	500 Feet
Alt. Temp. Rise Duty:	130°C Standby	Max. Ambient Temp.:	77 Degrees F
Qty of Gensets:	1	Min. Genset Loading :	25 %
Fuel type:	Diesel	Max. Genset Loading :	90 %
Country :	United States		

Site load requirements summary

Running kW:	80.22	Max. Starting kW:	178.50 in step 1
Running kVA:	93.27	Max. Starting kVA:	595.00 in step 1
Running P.F.:	0.86		

Generator selection

Genset Model:	200REOZJF	Alternator:	4UA13	Rated kW :	200.00
Engine:	6068HFG85	Alternator Leads:	12	Site Rated kW :	200.00
Emission level:	EPA Tier 3	Alt. Starting kVA	980.00	UL 2200 Certified	
BHP:	315.00	<b>at 35% V dip:</b>			
Displacement:	415.00	Cal Alt Temp rise	80C		
RPM:	1800	with <b>site loads:</b>			
		Excitation	PMG		
		System :			

Generator Performance Summary

Voltage Dip Limit:	30.00 %	Calculated Voltage Dip:	24.88 %
Frequency Dip Limit:	10.00 %	Calculated Frequency Dip:	5.44 %
Harmonic Distortion Limit:	%	Calculated Harmonic Distortion:	0.00 %
		Calculated Genset % Loaded:	40.11 %

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Report prepared by: robert clark

**TOTAL SYSTEM INTEGRATION**

GENERATORS | TRANSFER SWITCHES | SWITCHGEAR | CONTROLS

Project information

Project name: Courthouse Fire Pump and Elevators only  
Customer's name: Cumberland County, NC

Site requirements

Voltage:	277/480	Application:	Local Government
Phase:	3	Emissions Requirement:	Stationary emergency (US EPA)
Frequency:	60Hz	Altitude:	500 Feet
Alt. Temp. Rise Duty:	130°C Standby	Max. Ambient Temp.:	77 Degrees F
Qty of Gensets:	1	Min. Genset Loading :	25 %
Fuel type:	Diesel	Max. Genset Loading :	90 %
Country :	United States		

Site load requirements summary

Running kW:	178.16	Max. Starting kW:	178.50 in step 1
Running kVA:	208.49	Max. Starting kVA:	595.00 in step 1
Running P.F.:	0.85		

Generator selection

Genset Model:	200REOZJF	Alternator:	4UA13	Rated kW :	200.00
Engine:	6068HFG85	Alternator Leads:	12	Site Rated kW :	200.00
Emission level:	EPA Tier 3	Alt. Starting kVA	980.00	UL 2200 Certified	
BHP:	315.00	<b>at 35% V dip:</b>			
Displacement:	415.00	Cal Alt Temp rise	80C		
RPM:	1800	with <b>site loads:</b>			
		Excitation	PMG		
		System :			

Generator Performance Summary

Voltage Dip Limit:	30.00 %	Calculated Voltage Dip:	24.88 %
Frequency Dip Limit:	10.00 %	Calculated Frequency Dip:	5.44 %
Harmonic Distortion Limit:	%	Calculated Harmonic Distortion:	0.00 %
		Calculated Genset % Loaded:	89.08 %

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Report prepared by: robert clark

**TOTAL SYSTEM INTEGRATION**

GENERATORS | TRANSFER SWITCHES | SWITCHGEAR | CONTROLS

Project information

Project name: Courthouse with present loads  
Customer's name: Cumberland County, NC

Site requirements

Voltage:	277/480	Application:	Local Government
Phase:	3	Emissions Requirement:	Stationary emergency (US EPA)
Frequency:	60Hz	Altitude:	500 Feet
Alt. Temp. Rise Duty:	130°C Standby	Max. Ambient Temp.:	77 Degrees F
Qty of Gensets:	1	Min. Genset Loading :	25 %
Fuel type:	Diesel	Max. Genset Loading :	90 %
Country :	United States		

Site load requirements summary

Running kW:	584.63	Max. Starting kW:	639.91 in step 1
Running kVA:	584.93	Max. Starting kVA:	660.34 in step 1
Running P.F.:	1.00		

Generator selection

Genset Model:	1250REOZMD	Alternator:	7M4050	Rated kW :	1,280.00
Engine:	S12R-Y2PTAW-1	Alternator Leads:	4 bus bars	Site Rated kW :	1,280.00
Emission level:	EPA Tier 2	Alt. Starting kVA	4,500.00	UL 2200 Certified	
BHP:	1,881.00	at 35% V dip:			
Displacement:	2,992.00	Cal Alt Temp rise	80C		
RPM:	1800	with site loads:			
		Excitation	PMG		
		System :			

Generator Performance Summary

Voltage Dip Limit:	30.00 %	Calculated Voltage Dip:	7.98 %
Frequency Dip Limit:	10.00 %	Calculated Frequency Dip:	2.71 %
Harmonic Distortion Limit:	%	Calculated Harmonic Distortion:	0.00 %
		Calculated Genset % Loaded:	45.67 %

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Report prepared by: robert clark

**TOTAL SYSTEM INTEGRATION**

GENERATORS | TRANSFER SWITCHES | SWITCHGEAR | CONTROLS

Project information

Project name: Courthouse with present loads and two generators  
Customer's name: Cumberland County, NC

Site requirements

Voltage:	277/480	Application:	Local Government
Phase:	3	Emissions Requirement:	Stationary emergency (US EPA)
Frequency:	60Hz	Altitude:	500 Feet
Alt. Temp. Rise Duty:	130°C Standby	Max. Ambient Temp.:	77 Degrees F
Qty of Gensets:	2	Min. Genset Loading :	25 %
Fuel type:	Diesel	Max. Genset Loading :	90 %
Country :	United States		

Site load requirements summary

Running kW:	762.79	Max. Starting kW:	883.38 in step 1
Running kVA:	773.29	Max. Starting kVA:	1,340.82 in step 1
Running P.F.:	0.99		

Generator selection

Genset Model:	750REOZMD	Alternator:	5M4034	Rated kW :	750.00
Engine:	S12A2-Y2PTAW- 2	Alternator Leads:	10	Site Rated kW :	750.00
Emission level:	EPA Tier 2	Alt. Starting kVA at 35% V dip:	2,600.00	UL 2200 Certified	
BHP:	1,207.00	Cal Alt Temp rise with site loads:	N/A		
Displacement:	2,071.00	Excitation	PMG		
RPM:	1800	System :			

Generator Performance Summary

Voltage Dip Limit:	30.00 %	Calculated Voltage Dip:	12.97 %
Frequency Dip Limit:	10.00 %	Calculated Frequency Dip:	5.71 %
Harmonic Distortion Limit:	%	Calculated Harmonic Distortion:	0.00 %
		Calculated Genset % Loaded:	50.85 %

The analysis provided from Power Solutions Center are for reference only. The installer must work with the local distributor and technician to confirm actual requirements when planning the installation. Kohler Co. reserves the right to change design or specifications without notice and without any obligation or liability whatsoever. Kohler Co. expressly disclaims any responsibility for consequential damages.

Report prepared by: robert clark

**TOTAL SYSTEM INTEGRATION**

GENERATORS | TRANSFER SWITCHES | SWITCHGEAR | CONTROLS



CUMBERLAND COUNTY  
COURTHOUSE  
FAYETTEVILLE, NORTH CAROLINA  
PDC# 18080

ENGINEER'S OPINION OF PROBABLE COSTS  
GENERATOR REPLACEMENT

OCTOBER 5, 2018

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1600 KVA GENERATOR (Option A)

Generator	\$1,250,000
Duct Bank/entrance conduit	135,000
ATS (2000 amp, SE rated)	40,000
Emergency Distribution Panel	60,000
Demolition	<u>25,000</u>
Subtotal	\$1,510,000
Miscellaneous costs	<u>490,000</u>
<u>Total without fuel storage</u>	\$2,000,000
3 days fuel storage tank	\$50,000
7 days fuel storage tank	\$125,000

250 KVA GENERATOR (Option B inside building)

Generator	\$75,000
Duct Bank/entrance conduit	3,500
ATS (400 amp, SE rated)	7,500
Emergency Distribution Panel	10,000
Demolition	<u>25,000</u>
Subtotal	\$121,000
Miscellaneous costs	<u>39,000</u>
<u>Total without fuel storage</u>	\$160,000
3 days fuel storage tank	\$17,500
7 days fuel storage tank	\$30,000



250 KVA GENERATOR (Option B outside building)	
Generator	\$100,000
Duct Bank/entrance conduit	35,000
ATS (400 amp, SE rated)	7,500
Emergency Distribution Panel	10,000
Demolition	<u>25,000</u>
Subtotal	\$177,500
Miscellaneous costs	<u>47,500</u>
<u>Total without fuel storage</u>	\$225,000

3 days fuel storage tank	\$17,500
7 days fuel storage tank	\$30,000

250 KVA GENERATOR (Option C inside building)	
Generator	\$75,000
Duct Bank/entrance conduit	28,500
ATS (400 amp, SE rated)	7,500
Emergency Distribution Panel	10,000
Demolition	<u>25,000</u>
Subtotal	\$146,000
Miscellaneous costs	<u>39,000</u>
<u>Total without fuel storage</u>	\$185,000

3 days fuel storage tank	\$17,500
7 days fuel storage tank	\$30,000

250 KVA GENERATOR (Option C outside building)	
Generator	\$100,000
Duct Bank/entrance conduit	35,000
ATS (400 amp, SE rated)	7,500
Emergency Distribution Panel	10,000
Demolition	<u>25,000</u>
Subtotal	\$177,500
Miscellaneous costs	<u>47,500</u>
<u>Total without fuel storage</u>	\$250,000

3 days fuel storage tank	\$17,500
7 days fuel storage tank	\$30,000

1250 KVA GENERATOR (Option D)	
Generator	\$1,000,000
Duct Bank/entrance conduit	123,000
ATS (400 amp, SE rated)	35,000
Emergency Distribution Panel	40,000
Demolition	<u>25,000</u>
Subtotal	\$1,223,000
Miscellaneous costs	<u>490,000</u>
<u>Total without fuel storage</u>	\$1,500,000

3 days fuel storage tank	\$45,000
7 days fuel storage tank	\$60,000



Two 750 KVA GENERATORS (Option E)

Generators	\$750,000
Duct Bank/entrance conduit	135,000
ATs (400 amp, two 800 amp)	35,000
Emergency Distribution Panel	50,000
Demolition	<u>35,000</u>
Subtotal	\$1,005,000
Miscellaneous costs	350,000
<u>Total without fuel storage</u>	\$1,355,000
3 days fuel storage tank	\$45,000
7 days fuel storage tank	\$60,000



**CUMBERLAND**  
★  
**COUNTY** ★  
NORTH CAROLINA

**ASSISTANT COUNTY MANAGER - ENVIRONMENTAL/ COMMUNITY SAFETY**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: TRACY JACKSON, ASST. COUNTY MANAGER**

**DATE: 12/12/2018**

**SUBJECT: REQUEST TO TRANSFER JP RIDDLE STADIUM AND ASSOCIATED REAL  
PROPERTY TO FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE**

**BACKGROUND**

At the November 1, 2018 Facilities Committee Meeting, the Committee recommended further discussion of transferring J.P. Riddle Stadium to Fayetteville Technical Community College (FTCC). Present at that meeting were Dr. Larry Keen, President of FTCC, and Jeremy Aagard, General Manager of the SwampDogs. Hometown America Sports, Inc. (d.b.a., Fayetteville SwampDogs) currently holds a lease that will expire on December 31, 2018, but the SwampDogs have requested a one-year extension of the lease as allowed in the current agreement with the County. Simultaneously, FTCC has expressed interest in utilizing J.P. Riddle for its 2019 baseball program, and arrangements have been made between the County, the SwampDogs, and FTCC so this can occur. The recent discussion at the November 1<sup>st</sup> Facilities Committee brought to light the potential benefits of allowing FTCC to become the potential owner of the stadium such as:

- Removes the challenges associated with three different parties managing resources and executing projects at the ballpark
- Greater opportunities for upgrades and enhancements to occur if FTCC is the lead instead of the County
- Enhanced opportunity for curriculum programs to expand learning and internship opportunities and provide service to the ballpark in areas such as:
  - Horticulture – landscaping & turf management
  - Culinary Arts – concession stand and kitchen operations
  - Marketing – advertising and promotions
  - Information Technology/Audio-Visual – scoreboard operations

It was the expressed desire of the Facilities Committee to explore this possibility further as a result of the aforementioned advantages, and this matter was discussed in greater detail at the December 6, 2018 Facilities Committee.

**RECOMMENDATION / PROPOSED ACTION**

The Facilities Committee approved moving this item forward to the full Board of Commissioners for approval as a Consent Agenda item at the December 17, 2018 Board of Commissioners' Meeting. Approval to transfer the JP Riddle Stadium and associated real property to Fayetteville Technical Community College as allowed under North Carolina Law is being sought.



**CUMBERLAND**  
★  
**COUNTY** ★  
NORTH CAROLINA

**OFFICE OF THE COUNTY MANAGER**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: AMY H. CANNON, COUNTY MANAGER**

**DATE: 12/12/2018**

**SUBJECT: LEASE OF VACANT COUNTY PROPERTY TO THE VISION RESOURCE  
CENTER**

**BACKGROUND**

The Vision Resource Center (VRC) provides services to enhance the lives of adults and children with visual impairments by advocating for their needs, identifying and sharing information about community resources, providing education, skill development and socialization opportunities.

Services for the visually impaired are very limited. The Division of Blind Services of NCDHHS provides very basic services for a short duration to adults diagnosed with an impairment and for children age 14 and above. There are no public support services for birth to age 13.

The VRC receives referrals from the Division of Blind Services and from eye care providers in the community. VRC offers opportunities and resources to improve the quality of life of adults and children who are blind or visually impaired, focusing on four specific areas of need; independent living skills, physical and mental health, socialization and civic engagement. Youth activities focus on socialization to reduce isolation and prevent depression.

VRC approached county staff regarding assistance with their space needs to be eligible for the foundation grant, to provide adequate space for the specialized programming and to serve an expanded population. Currently the county owns property at 2736 Cedar Creek Road (known as the Alphin House) that has been vacant for most of the sixteen years since the county purchased the property. The house would be an ideal setting for independent skills training with a full kitchen, laundry area, bedroom and bathroom, space for a computer lab and an outdoor area for gardening and programs for children.

VRC is developing a plan to expand and enhance current services and to reach out to the underserved visually impaired population. VRC will provide specialized classes, training, information and support to help the visually impaired reach their full potential. The goal is to provide independent living skills training that will allow the participant to become gainfully employed and remain self-sufficient in their own home avoiding the need for institutional care. For visually impaired children, VRC will develop early childhood support services and activities, increase the awareness of educational devices that support blind and impaired student's academic

goals for kindergarten through high school and provide counseling for children and their parents to facilitate adjustment to visual impairment.

Currently, VRC's ability to expand is limited by funding and space. VRC is applying for a foundation grant from LC Industries to support the specialized training and support services to create independence and employment opportunities. Currently, the VRC rents space for \$2,400 annually from the City of Fayetteville at the Dorothy Gilmore Recreation. VRC is limited in the programming that can be provided from this facility due to other Parks and Recreation Programming.

The Facilities Committee met on Thursday, December 6, 2018 and approved the recommendation to lease the vacant county property at 2736 Cedar Creek Road to the Vision Resource Center.

### **RECOMMENDATION / PROPOSED ACTION**

Consider the Facilities Committee recommendation to lease the vacant county property located at 2736 Cedar Creek Road to the Vision Resource Center at the current lease rate charged by the City of Fayetteville to provide space for programming to meet the unmet needs of the visually impaired in our community and to provide the required space for foundation grant eligibility.



**CUMBERLAND**  
★  
**COUNTY** ★  
NORTH CAROLINA

**BOARD OF COMMISSIONERS' OFFICE**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD**

**DATE: 12/12/2018**

**SUBJECT: CUMBERLAND COUNTY FACILITIES COMMITTEE DRAFT MINUTES -  
DECEMBER 6, 2018 (FOR INFORMATION PURPOSES ONLY)**

**BACKGROUND**

The draft minutes of the December 6, 2018 special meeting of the Cumberland County Facilities Committee are attached to provide a report and recommendation(s).

**RECOMMENDATION / PROPOSED ACTION**

For information purposes only. No action required.

**ATTACHMENTS:**

Description

December 6, 2018 Facilities Committee DRAFT Minutes

Type

Backup Material

# DRAFT

CUMBERLAND COUNTY FACILITIES COMMITTEE  
CUMBERLAND COUNTY DEPARTMENT OF SOCIAL SERVICES  
1225 RAMSEY STREET, CONFERENCE ROOM C  
DECEMBER 6, 2018  
SPECIAL MEETING MINUTES

MEMBERS PRESENT: Commissioner Glenn Adams, Facilities Committee Chairman  
Commissioner Jeannette Council

MEMBERS ABSENT: Commissioner Michael Boose

OTHER COMMISSIONERS  
PRESENT:

Commissioner Charles Evans  
Commissioner Marshall Faircloth  
Commissioner Jimmy Keefe  
Commissioner Larry Lancaster

OTHERS PRESENT:

Amy Cannon, County Manager  
Melissa Cardinali, Assistant County Manager  
Duane Holder, Assistant County Manager  
Tracy Jackson, Assistant County Manager  
Jeffery Brown, County Engineer  
A.J. Riddle, Assistant County Engineer  
Vicki Evans, Finance Director  
Heather Harris, Budget Analyst  
Deborah Shaw, Budget Analyst  
Phyllis Jones, Assistant County Attorney  
Geneve Mankel, Communications & Outreach Coordinator  
Julean Self, Human Resources Director  
Dr. Larry Keen, Fayetteville Technical Community College  
Jeremy Aagard, Swampdogs  
Terri Thomas, Vision Resource Center  
Candice White, Clerk to the Board  
Kellie Beam, Deputy Clerk to the Board

Commissioner Glenn Adams called the meeting to order.

## 1. APPROVAL OF MINUTES – NOVEMBER 1, 2018 SPECIAL MEETING

*All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this webpage*

<http://co.cumberland.nc.us/departments/commissioners-group/commissioners/committee-agendas-and-minutes>

## DRAFT

MOTION: Commissioner Council moved to approve the November 1, 2018 Facilities Committee meeting minutes as presented.  
SECOND: Commissioner Adams  
VOTE: UNANIMOUS (2-0)

### 2. CONSIDERATION OF PERMANENT EASEMENT FOR PWC SEWER LINE RELOCATION AT HEADQUARTERS LIBRARY

#### BACKGROUND

Cumberland County Engineering & Infrastructure (E&I) Staff was contacted by Public Works Commission (PWC) Staff about the need for a permanent easement on County owned property. PWC has a project to replace the existing water and sewer mains underneath the CSX railroad tracks at the intersection of Maiden Lane and Ray Avenue. PWC is proposing to locate a sewer manhole just outside of the street right-of-way on the property for the Headquarters Library. This will allow the bore for the sewer line to extend across the traffic circle with no impacts to the pavement infrastructure.

A map of the permanent easement and the easement document has been attached. E&I Staff does not feel that granting this permanent easement to PWC would have a negative impact on Headquarters Library property nor on library operations.

#### RECOMMENDATION/PROPOSED ACTION:

The Engineering and Infrastructure Director and County Management recommend that the Facilities Committee approve granting a permanent easement to the Public Works Commission at the Headquarters Library and forward it to the Board of Commissioners for its approval at their December 6, 2018 meeting.

\*\*\*\*\*

Jeffery Brown, Engineering and Infrastructure Director, reviewed the background information and recommendation as recorded above.

There were no questions or discussion.

MOTION: Commissioner Council moved to recommend to the full board approval to grant a permanent easement to the Public Works Commission at the Headquarters Library and forward to the December 6, 2018 Board of Commissioners meeting.  
SECOND: Commissioner Adams  
VOTE: UNANIMOUS (2-0)

## DRAFT

### 3. CONSIDERATION OF CONSTRUCTION CONTRACTS:

#### A. DEPARTMENT OF SOCIAL SERVICES (DSS) CHILLER REPLACEMENT

##### BACKGROUND:

The Capital Improvement Plan (CIP) identified the replacement of both chillers at the Department of Social Services. The CIP that was approved as part of the FY 2019 budget adoption included one chiller for replacement in the current fiscal year with the second chiller to be replaced in FY 2020.

A pre-bid meeting was held on November 15, 2018, in which all local contractors were invited to attend. The bid opening is scheduled for November 29, 2018. The certified bid tab and a recommendation from Progressive Design Collaborative, LTD (PTC) on awarding a contract to the lowest, responsible and responsive bidder will be presented to the Facilities Committee at the December 6, 2018 meeting. A contingency amount will also be presented to the Facilities Committee for approval as part of the project to address any changes or additional work recommended by the Engineering & Infrastructure (E&I) Director and approved by the County Manager.

##### RECOMMENDATION/PROPOSED ACTION:

The Engineering and Infrastructure Director and County Management recommend that the Facilities Committee approve the following recommendations and forward them to the Board of Commissioners for its consideration at their December 6, 2018 meeting:

1. Accept the bids and award a contract to the lowest, responsible and responsive bidder.
2. Establish a contingency to be used for additional work recommended by the E&I Director and approved by the County Manager.

\*\*\*\*\*

Mr. Brown reviewed the background information and recommendation as recorded above. Mr. Brown stated he spoke with Commissioner Adams, Facilities Committee Chairman, and Commissioner Adams believes since the chillers would both be replaced within six months of each other it would make more sense to reach out to the contractor to see if any economy of scales could be reached by replacing both chillers at the same time. Mr. Brown stated he would work with the County Finance Department as well as the contractor over the next month to see if Commissioner Adams idea could be possible.

## DRAFT

Ms. Cannon asked if this was a formal bid. Mr. Brown stated this was not a formal bid. Mr. Brown stated if there is no economy of scales or if the finances do not work out, he will bring this item back to the Facilities Committee in January 2019.

### B. REPLACEMENT OF DETENTION CENTER BOILER AND SEWER GRINDER PUMP INSTALLATION

#### BACKGROUND:

The Capital Improvement Plan (CIP) for FY2019 identified the replacement of a pair of water heaters with boilers and storage tanks within the Detention Center. Additionally, the Public Works Commission (PWC) has notified the County of inappropriate waste being discharged from the Detention Center into the sanitary sewer collection system. These inappropriate items being improperly disposed of by inmates within the facility lead to sewer blockages and have the potential to cause sanitary sewer overflows with the sanitary sewer collection system. PWC has placed the County on notice that corrective actions are needed, or the County could be penalized. There are two different locations in which wastewater flows from the Detention Center into the PWC sewer collection system. To help address this issue, a sewer grinder pump is being installed at the Worth Street connection in this fiscal year.

A pre-bid meeting was held on November 2, 2018, in which all local contractors were invited to attend. The bid opening was held on November 15, 2018. One bid was received from Haire Plumbing and Mechanical Company, Inc., in the amount of \$394,997. Following the bid opening, Engineering & Infrastructure Staff met with the contractor to explore value engineering opportunities to reduce the bid amount to the established budget for this project. Based upon these discussions, the contract bid price has been reduced to \$379,997.

The certified bid tab and letter of recommendation to award a contract to the lowest, responsible and responsive bidder from Progressive Design Collaborative, LTD.

#### RECOMMENDATION/PROPOSED ACTION:

The Engineering and Infrastructure Director and County Management recommend that the Facilities Committee approve the following recommendations and forward them to the Board of Commissioners for its consideration at their December 6, 2018 meeting:

1. Accept the bids and award a contract to the lowest, responsible and responsive bidder Haire Plumbing and Mechanical Company, Inc., in the amount of \$379,997.00

## DRAFT

2. Establish a contingency in the amount of \$18,000.00 to be used for additional work recommended by the E&I Director and approved by the County Manager.

\*\*\*\*\*

Mr. Brown reviewed the background information and recommendation as recorded above. Mr. Brown stated through the Capital Improvement Plan, his department is trying to recognize what improvements need to be made and be proactive in replacing older infrastructure prior to things breaking down or failing, especially in facilities that are operational twenty-four (24) hours a day.

There were no further questions or discussion.

**MOTION:** Commissioner Council moved to recommend to the full board approval to accept the bids and award a contract to the lowest, responsible and responsive bidder, Haire Plumbing and Mechanical Company, Inc., in the amount of \$379,997.00 and establish a contingency in the amount of \$18,000.00 to be used for additional work recommended by the Engineering & Infrastructure Director and approved by the County Manager and forward this item to the Board of Commissioners at the December 6, 2018 meeting.

**SECOND:** Commissioner Adams

**VOTE:** UNANIMOUS (2-0)

#### 4. CONSIDERATION OF JUDGE E. MAURICE BRASWELL CUMBERLAND COUNTY COURTHOUSE GENERATOR EVALUATION AND RECOMMENDATION

##### BACKGROUND:

The existing emergency generator that serves the Judge E. Maurice Braswell Cumberland County Courthouse is the original generator to the building and it is over forty years old. The generator provides emergency power for life safety features (fire pump, sprinkler system jockey pump, emergency lighting, etc.) and the Cumberland County IS Data Center. There has been a desire over the last several years to add additional electrical loads to the generator. For that reason, the Engineering & Infrastructure (E&I) Staff budgeted funding for a study in FY19 and worked with Progressive Design Collaborative, Ltd (PDC) to complete an engineering evaluation of the current generator and the existing loads on the generator.

The engineering evaluation has been completed and has been attached for your review. It has been determined that if all the equipment that is currently on emergency power were

## DRAFT

required to operate simultaneously during a commercial power outage, the generator could have a catastrophic failure. Since the existing electrical loading on the generator exceeds its design capacity and the age of the generator, the generator needs to be replaced to ensure that critical infrastructure always remains operational.

The evaluation provides several different options that are explained in detail within the report that has been attached. The desired solution is Option E. With this option, the single existing generator gets removed and is replaced with two 750 KVA generators.

The room that houses the existing generator will become the new emergency power distribution room and the two new generators will be installed in a grassed area directly outside of this room. The benefit of having two generators is that all critical functions will not be lost if a single generator fails to start or operative effectively during a time of need. This has been an issue with the current configuration. During Hurricane Florence, the existing generator failed to start, and the IS Data Center lost power which had a negative impact on emergency operations. This led to some of the equipment within the data center having to be replaced due to the power failure.

Based on the critical functions that are a necessity for this facility, it is being recommended that E&I Staff be able to move forward with completing the necessary engineering work required to replace the generator outside of the normal budget cycle. If approved by the Facilities Committee and the Board of Commissioners, E&I Staff would negotiate with the selected engineering firm for a price to compete the engineering work. This step would possibly allow the generator to be replaced prior to entering hurricane season in June of 2019. A completed project design will also allow the design engineer to determine a more accurate construction cost estimate.

### RECOMMENDATION/PROPOSED ACTION:

The Engineering and Infrastructure Director and County Management recommend that the Facilities Committee approve the recommendation that the E&I Department move forward with the required engineering design work in having the existing generator at the Judge E. Maurice Braswell Courthouse be replaced and forward it to the Board of Commissioners for its consideration at their December 6, 2018 meeting.

\*\*\*\*\*

Commissioner Adams, Chairman of the Facilities Committee, stated the background information and associated documents were provided prior to the meeting in the agenda packet. Mr. Brown stated this item has been brought forward due to the issues with the generator in the courthouse and the critical infrastructure that needs to be operated when

6

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<http://co.cumberland.nc.us/departments/commissioners-group/commissioners/committee-agendas-and-minutes>

## DRAFT

the generator comes on. Mr. Brown further stated there were issues with this generator during Hurricane Florence, so it is his intent to move forward with negotiating a professional engineers service contract if the Facilities Committee approves this item to look into getting a replacement generator for the Courthouse.

Commissioner Faircloth asked what would happen if there was no generator. Ms. Cannon stated the generator is the backup for the County's computer systems and technology and it would impact computers, switches, servers and Emergency Operations. Commissioner Council asked which option staff is recommending. Mr. Brown stated staff is recommending Option E and with this option, the single existing generator gets removed and is replaced with two 750 KVA generators.

Ms. Cannon stated if the Facilities Committee desires to move forward with this step, once the engineering evaluation is complete, Mr. Brown's staff would work with the Finance Director to identify funding and come back to the Facilities Committee about actual replacement and funding for the generators.

**MOTION:** Commissioner Council moved to recommend to the full board approval of the recommendation that the Engineering & Infrastructure Department move forward with the required engineering design work in having the existing generator at the Judge E. Maurice Braswell Courthouse be replaced and forward to the Board of Commissioners at their December 6, 2018 meeting.

**SECOND:** Commissioner Adams

**VOTE:** UNANIMOUS (2-0)

### 5. CONSIDERATION OF REQUEST TO TRANSFER J.P. RIDDLE STADIUM TO FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE (FTCC)

#### BACKGROUND:

At the November 1, 2018 Facilities Committee meeting, the Committee recommended further discussion of transferring J.P. Riddle Stadium to Fayetteville Technical Community College (FTCC). Present at that meeting were Dr. Larry Keen, President of FTCC, and Jeremy Aagard, General Manager of the SwampDogs. Hometown America Sports, Inc. (d.b.a., Fayetteville SwampDogs) currently holds a lease that will expire on December 31, 2018, but the SwampDogs have requested a one-year extension of the lease as allowed in the current agreement with the County. Simultaneously, FTCC has expressed interest in utilizing J.P. Riddle for its 2019 baseball program, and arrangements have been made between the County, the SwampDogs, and FTCC so this can occur. The recent discussion

## DRAFT

at the November 1, 2018 Facilities Committee meeting brought to light the potential benefits of allowing FTCC to become the potential owner of the stadium such as:

- Removes the challenges associated with three different parties managing resources and executing projects at the ballpark
- Greater opportunities for upgrades and enhancements to occur if FTCC is the lead instead of the County
- Enhanced opportunity for curriculum programs to expand learning and internship opportunities and provide service to the ballpark in areas such as:
  - Horticulture – landscaping and turf management
  - Culinary Arts – concession stand and kitchen operations
  - Marketing – advertising and promotions
  - Information Technology/Audio-Visual – scoreboard operations

It was the expressed desire of the Facilities Committee to explore this possibility further as a result of the aforementioned advantages.

### RECOMMENDATION/PROPOSED ACTION:

This item is intended for further discussion by the Facilities Committee, and no formal action is being requested by staff at this time.

\*\*\*\*\*

Commissioner Adams, Chairman of the Facilities Committee, stated this item was brought forward from the November 1, 2018 Facilities Committee meeting where Fayetteville Technical Community College (FTCC) and the SwampDogs came forward because they wanted to expand the number of days the SwampDogs could use the J.P. Riddle Stadium for FTCC's new baseball program. Commissioner Adams stated he believed it may be better use of this facility to transfer the stadium to FTCC. Commissioner Adams further stated he sees it as an opportunity as a learning laboratory for FTCC such as: horticulture, concessions, culinary arts, marketing, etc. Commissioner Adams stated he asked staff at the November 1, 2018 Facilities Committee meeting to research this subject with the intent to possibly transfer J.P. Riddle to FTCC and Dr. Keen was going to ask the FTCC Board if they would be willing to accept the transfer. Commissioner Adams stated he believes if there is a transfer there should be a reversion clause included that states if the stadium is no longer used for baseball, it would come back to Cumberland County.

Ms. Cannon stated she and Tracy Jackson, Assistant County Manager, met individually with FTCC and Mr. Jeremy Aagard regarding this matter. Ms. Cannon stated FTCC cannot

## DRAFT

make significant capital contributions to a facility they do not own or have a very long-term lease for so in order for FTCC to be able to work with the SwampDogs there either needs to be a long-term capital lease or a transfer of ownership in order for the partnership to be fully beneficial.

Commissioner Council stated she likes the idea of a transfer because it involves so much of this community and FTCC would not have to always go through county government in order to work with the SwampDogs. Commissioner Council further stated she supports the idea to provide this experience for the young people.

Commissioner Keefe stated the J.P. Riddle Stadium is a community asset and asked if the County had done a title search to see if there are any restrictions on the transfer of the stadium. Ms. Cannon stated the County had done a limited search and had not found anything that would prevent the County from transferring the stadium to FTCC. Commissioner Keefe stated he believes the Board of Commissioners should have a public hearing to hear the public's thoughts on taking a public asset and transferring it to a school system where the public may not be able to use the facility at the same level as in the past. Commissioner Keefe further stated he can see benefits on both sides but ultimately, this would be taking a piece of County property and taking it out of the County's control.

Commissioner Council stated she agreed with Commissioner Adams' suggestion about adding a reversion clause that if FTCC fails to use the facility as a baseball stadium, it would revert back to Cumberland County.

**MOTION:** Commissioner Council moved to recommend to the full board approval of the consideration of request to transfer J.P. Riddle Stadium and associated real property to FTCC once all legal research is complete and absent any legal entanglements and include a reversion clause that if FTCC fails to use the facility as a baseball stadium, it will revert back to Cumberland County

**SECOND:** Commissioner Adams

**VOTE:** UNANIMOUS (2-0)

### 6. CONSIDERATION OF LEASE OF VACANT COUNTY PROPERTY TO THE VISION RESOURCE CENTER

#### BACKGROUND:

The Vision Resource Center (VRC) provides services to enhance the lives of adults and children with visual impairments by advocating for their needs, identifying and sharing

## DRAFT

information about community resources, providing education, skill development and socialization opportunities.

Services for the visually impaired are very limited. The Division of Blind Services of NCDHHS provides very basic services for a short duration to adults diagnosed with an impairment and for children age 14 and above. There are no public support services for birth to age 13.

The VRC receives referrals from the Division of Blind Services and from eye care providers in the community. VRC offers opportunities and resources to improve the quality of life of adults and children who are blind or visually impaired, focusing on four specific areas of need; independent living skills, physical and mental health, socialization and civic engagement. Youth activities focus on socialization to reduce isolation and prevent depression.

VRC approached county staff regarding assistance with their space needs to be eligible for the foundation grant, to provide adequate space for the specialized programming and to serve an expanded population. Currently the county owns property at 2736 Cedar Creek Road (known as the Alphin House) that has been vacant for most of the sixteen years since the county purchased the property. The house would be an ideal setting for independent skills training with a full kitchen, laundry area, bedroom and bathroom, space for a computer lab and an outdoor area for gardening and programs for children.

VRC is developing a plan to expand and enhance current services and to reach out to the underserved visually impaired population. VRC will provide specialized classes, training, information and support to help the visually impaired reach their full potential. The goal is to provide independent living skills training that will allow the participant to become gainfully employed and remain self-sufficient in their own home avoiding the need for institutional care. For visually impaired children, VRC will develop early childhood support services and activities, increase the awareness of educational devices that support blind and impaired student's academic goals for kindergarten through high school and provide counseling for children and their parents to facilitate adjustment to visual impairment.

Currently, VRC's ability to expand is limited by funding and space. VRC is applying for a foundation grant from LC Industries to support the specialized training and support services to create independence and employment opportunities. Currently, the VRC rents space for \$2,400 annually from the City of Fayetteville at the Dorothy Gilmore Recreation Center. VRC is limited in the programming that can be provided from this facility due to other Parks and Recreation Programming.

## DRAFT

### RECOMMENDATION/PROPOSED ACTION:

Consider a lease of vacant county property at 2736 Cedar Creek Road to the Vision Resource Center at the current lease rate charged by the City of Fayetteville to provide space for programming to meet the unmet needs of the visually impaired in our community and to provide the required space for foundation grant eligibility.

\*\*\*\*\*

Ms. Cannon stated she believes the County has an opportunity to meet an unmet need with a piece of property located near the Cedar Creek Business Center that was previously a home. Ms. Cannon further stated the County has owned this home since 2002 and the County has continually maintained this property. Ms. Cannon introduced Terri Thomas, Director of the Vision Resource Center. Ms. Cannon stated the Vision Resource Center has a unique opportunity with a vision for expanding services with very limited space. Ms. Cannon stated the Vision Resource Center (VRC) is currently located at the Dorothy Gilmore Recreation Center in two small offices that the VRC has to share with Parks and Recreation services. Ms. Cannon stated since the VRC has to share the two small offices they do not have full access for their clients to come in on a daily basis.

Ms. Cannon stated VRC is currently working with LC Industries, out of Durham, to create employment opportunities for the visually impaired. Ms. Cannon further stated LC Industries is currently looking to locate a division in Cumberland County, so they are looking to Ms. Thomas to add to her adult clients to help them in the independent living skills, so they can be gainfully employed. Ms. Cannon stated LC Industries has a foundation and provide grants to organizations that assist those that are visually impaired and are interested in possibly investing in the VRC but in order for the VRC to apply for a grant they have to have appropriate space to provide this type of training which could help expand the adult side as well as the children's side. Ms. Cannon stated youth ages birth – 13 years old do not have access to state services until they turn 14 years old. Ms. Cannon stated the VRC is trying through the LC Industries and the grant to reach the unmet need in the youth population.

Ms. Cannon stated Ms. Thomas reached out to the County to assist in providing her a bigger space. Ms. Cannon stated the VRC is in the process of submitting a grant to the foundation. Ms. Cannon stated currently the VRC leases space for \$200/month from the City of Fayetteville. Ms. Cannon stated she is asking the Facilities Committee if they are willing to consider allowing the VRC to utilize the space at 2736 Cedar Creek Road at the same rate they are paying the City of Fayetteville for the Dorothy Gilmore Recreation Center.

Commissioner Adams stated he believes the Board of Commissioners should talk to Sally Shutt about possibly requesting the legislative delegation look into the issue where youth

## DRAFT

ages birth – 13 years old that are visually impaired do not have access to state services. Commissioner Council stated she hopes there would be transportation to this facility. Ms. Cannon stated that Ms. Thomas is working with the City of Fayetteville FAST because they currently stop services at the bridge over I-95 at Cedar Creek Road which is only about ¾ mile from the property. Ms. Cannon stated Ms. Thomas is requesting the City of Fayetteville to extend to the 2736 Cedar Creek Road property because the visually impaired will need that transportation. Commissioner Adams suggested the transportation piece could be coordinated with Robert Van Geons as far as the economic development standpoint so FAST could go out to the Cedar Creek Business Park as well as the VRC.

Commissioner Evans commended Ms. Thomas and the work she has done with the Vision Resource Center. Commissioner Evans stated he is in favor of the County leasing this property to the Vision Resource Center.

Commissioner Keefe stated he does not think \$200/month will cover the utilities for this location. Commissioner Keefe stated he does believe the VRC needs a new location like this facility, but he believes this facility may not be the right fit because it is located 22 minutes from the current location at the Dorothy Gilmore Recreation Center. Commissioner Keefe further stated he is concerned about the fact that clients will have to go so far out to get to this facility when there may be other facilities closer that would work better internally.

Commissioner Faircloth stated he agrees with the consideration of leasing this property to the Vision Resource Center but before a lease is entered, he would like to know what it costs to operate this facility. Ms. Cannon stated she would be happy to provide that information to the Board of Commissioners. Commissioner Council stated since this is a time sensitive issue, she would like staff to distribute the financial information to the full board prior to the December 17, 2018 Board of Commissioners meeting. Ms. Cannon stated she would provide the financial information to the full board prior to the meeting and this item will be brought to the December 17, 2018 meeting for consideration to develop a lease.

**MOTION:** Commissioner Council moved to recommend to the full board approval of the consideration of the lease of vacant County-owned property to the Vision Resource Center pending further financial information being provided by County Management.

**SECOND:** Commissioner Adams

**VOTE:** UNANIMOUS (2-0)

### 7. MONTHLY PROJECT UPDATES

12

*All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this webpage*

<http://co.cumberland.nc.us/departments/commissioners-group/commissioners/committee-agendas-and-minutes>

## DRAFT

Mr. Brown provided the monthly project updates in the agenda packet.

### 8. OTHER ITEMS OF BUSINESS

There were no other items of business.

MEETING ADJOURNED AT 10:47 AM.



**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

**ENGINEERING AND INFRASTRUCTURE DEPARTMENT**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JEFFERY P. BROWN, PE, ENGINEERING & INFRASTRUCTURE  
DIRECTOR**

**DATE: 12/11/2018**

**SUBJECT: NEXT STEPS IN PHASE I OF THE PRELIMINARY ENGINEERING REPORT  
FOR GRAY'S CREEK WATER & SEWER DISTRICT**

**BACKGROUND**

At the February 19, 2018, Board of Commissioners' Meeting the Board approved a professional services agreement with Moorman, Kizer & Reitzel, Inc (MKR) to complete an update to the existing Preliminary Engineering Report (PER) for extending public water into the Gray's Creek Water & Sewer District. In addition, the Board approved an Interlocal Agreement with the Public Works Commission (PWC) to share equally in the cost of updating the PER.

In July, MKR provided the Engineering & Infrastructure (E&I) Department and PWC a technical memorandum completed by CDM Smith (sub-consultant hired by MKR to perform the necessary water modeling) outlining the water demands and sizing of proposed water lines to provide public water to the entire Gray's Creek Water & Sewer District. This report has been attached for your review and is labeled as "Attachment A" in the technical memo dated November 28, 2018. The construction cost to provide public water to residents on both public and private streets is estimated at \$98,900,000 (page #16). This cost includes constructing the water system to PWC Standards and including fire flow protection to the residents.

After both E&I Staff and PWC Staff reviewed the report, a meeting was held with MKR to determine the next steps and to begin discussion on critical components of moving this forward. At this time, MKR was instructed to go back and reevaluate the water model to only provide public water along public streets and exclude private streets. This was evaluated since PWC does not customarily extend public water lines down private streets. The cost estimate and map depicting service to only public streets within the District has been attached. The estimated construction cost to only serve public streets within the District is \$66,290,000. This information was provided to both the County and PWC staff in mid-September.

After further discussion between PWC and County staff it was determined that the first phase of extending public water into the District should focus on serving the two Cumberland County Schools as well as the residents that have drinking water wells exceeding the State's health goal for GenX of 140 parts per trillion. It was also determined that it was critical to install the main loop in the first phase of this project to make it financially feasible to serve the entire District in future phases. By installing a loop system, it drastically reduces the likelihood of having to flush stagnant water out of dead-end lines, thus reducing operating costs for the water provider. In order to provide public water to the residents whose wells exceed the State health goal, public water will have to be extended down private streets in certain locations.

MKR provided a technical memo dated September 28, 2018, from CDM Smith that outlines the cost of providing public water to the two schools and all the residents in which their drinking water wells exceeded the State health goal. This memo has been attached. The estimated construction cost to serve Phase I is \$19,640,000. Please note that this does not include the cost of engineering or land acquisition if needed to install the water lines.

County staff have determined there are two major steps in moving forward with extending public water in the Gray's Creek Water & Sewer District. The first step is to continue conversations with PWC regarding development of a structure that is long-term, sustainable and cost effective for the Gray's Creek water expansion. System ownership, construction funding and system operations are critical components to be decided.

The second step, in conjunction with step one, is to seek input from the residents of the Gray's Creek Water & Sewer District regarding their desire to have a public water system and gauge their interest in connecting to a public water system. A draft letter and survey have been attached for your review that could be sent to all residents within the District.

**RECOMMENDATION / PROPOSED ACTION**

The Finance Committee approved the recommendations listed below at its December 6, 2018, meeting and forwarded this item to the full Board of Commissioners as a Consent Agenda item at its December 17, 2018, Board of Commissioners' Meeting:

1. Continue conversations with PWC regarding development of a financial structure that is long-term, sustainable and cost effective for the Gray's Creek water expansion.
2. Conduct a survey of residents of the Gray's Creek Water & Sewer District to gauge their interest in connecting to a public water system.
3. Have staff contact the Department of Environmental Quality to discuss the cost of extending public water to residents within the Gray's Creek Water & Sewer District that have contaminated wells above the State's established health goal for GenX.

**ATTACHMENTS:**

Description	Type
Updated Memo on Gray's Creek	Backup Material
Map of Gray's Creek System for Public Streets Only	Backup Material
Cost Estimate for Public Streets Only	Backup Material
Draft Survey Letter	Backup Material
Draft Survey to Residents	Backup Material



## Technical Memorandum

To: Mr. Jeffrey Reitzel, Moorman, Kizer & Reitzel Inc.

From: CDM Smith

Date: November 28, 2018

Subject: Grays Creek Water Modeling – Phase 1 Scenario

This memorandum is an update to the Grays Creek Water Modeling Technical Memorandum dated July 11, 2018 which describes the projected water demands and sizing of proposed waterlines to provide public water service within the entire proposed Grays Creek Water & Sewer District in Cumberland County. The evaluation included in this memorandum provides water service to a selected portion of the proposed Grays Creek Water & Sewer District referred to as the Phase 1 scenario. The streets to be included with Phase 1 are highlighted in **Figure 1**.

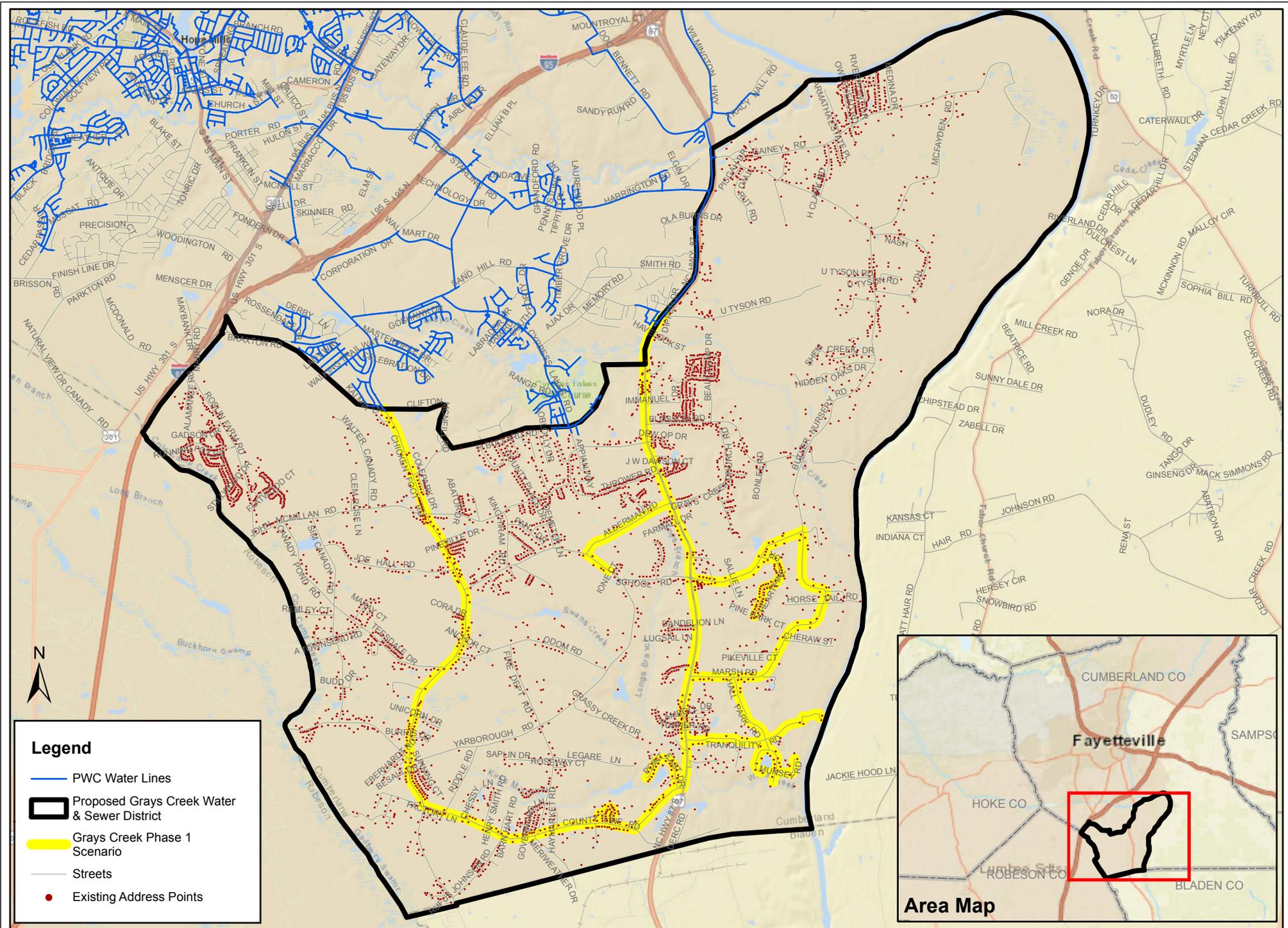
### Demand Projections

The water demands for the Phase 1 scenario were developed consistent with the methodology described in the July 11, 2018 memorandum (included as Attachment A). Only demands for those properties that are adjacent to the streets highlighted in Figure 1 are included in Phase 1. **Table 1** summarizes the water demands for the Phase 1 scenario.

**Table 1. Grays Creek Population and Water Demand Projections for Phase 1 Scenario.**

2018 Residences (Households) <sup>1</sup>	Residential Growth 2018-2040 (Households) <sup>2</sup>	2018 Employees <sup>3</sup>	Employee Growth 2018-2040 <sup>3</sup>	Average Day Demand (mgd) <sup>4</sup>	Maximum Day Demand (mgd) <sup>5</sup>	Peak Hour Demand (mgd) <sup>5</sup>
540	140	213	137	0.16	0.24	0.34

- 1) 2018 existing households based on Cumberland County address points associated with parcels that have a residential landuse.
- 2) Residential growth based on FAMPO 2040 household estimates by TAZ; see Attachment A.
- 3) 2018 existing employees assumed to be the same as the 2010 employees per FAMPO TAZ. Employee growth based on FAMPO 2040 employee estimates per TAZ; see Attachment A.
- 4) Average day demand based on 212 gpd per household and 47 gpd per employee.
- 5) MDD:ADD peaking factor = 1.5; PHD:ADD peaking factor = 2.1



## Water Distribution System

The Innovyze InfoWater hydraulic model developed for evaluation of the Grays Creek water distribution system was used for the Phase 1 scenario analysis. Additional description of the model is provided in Attachment A.

The Grays Creek Phase 1 area will obtain water supply from PWC's high pressure zone. Two PWC water supply connections were modeled as shown in **Figure 2**.

- Chicken Foot Road at the end of PWC's 16-inch diameter water line
- Highway 87 at end of PWC's 16-inch diameter water line near Sand Hill Road

Water supply is simulated in the model using a fixed-grade reservoir. Hydraulic model simulations were performed using PWC's high pressure zone model to determine the hydraulic grade line elevation (HGLE) at the supply points to Grays Creek. Under existing demand conditions, the HGLE at the supply points ranges from 340 to 360 feet. However, as PWC's demands increase in the future, the HGLE will decrease. The long-term planning period for PWC's hydraulic modeling is 2035. Under PWC's projected 2035 maximum day demand conditions, the HGLE at the supply points ranges from approximately 260 to 330 feet. **Table 2** lists the HGLE that was assumed at each supply point in the Grays Creek model.

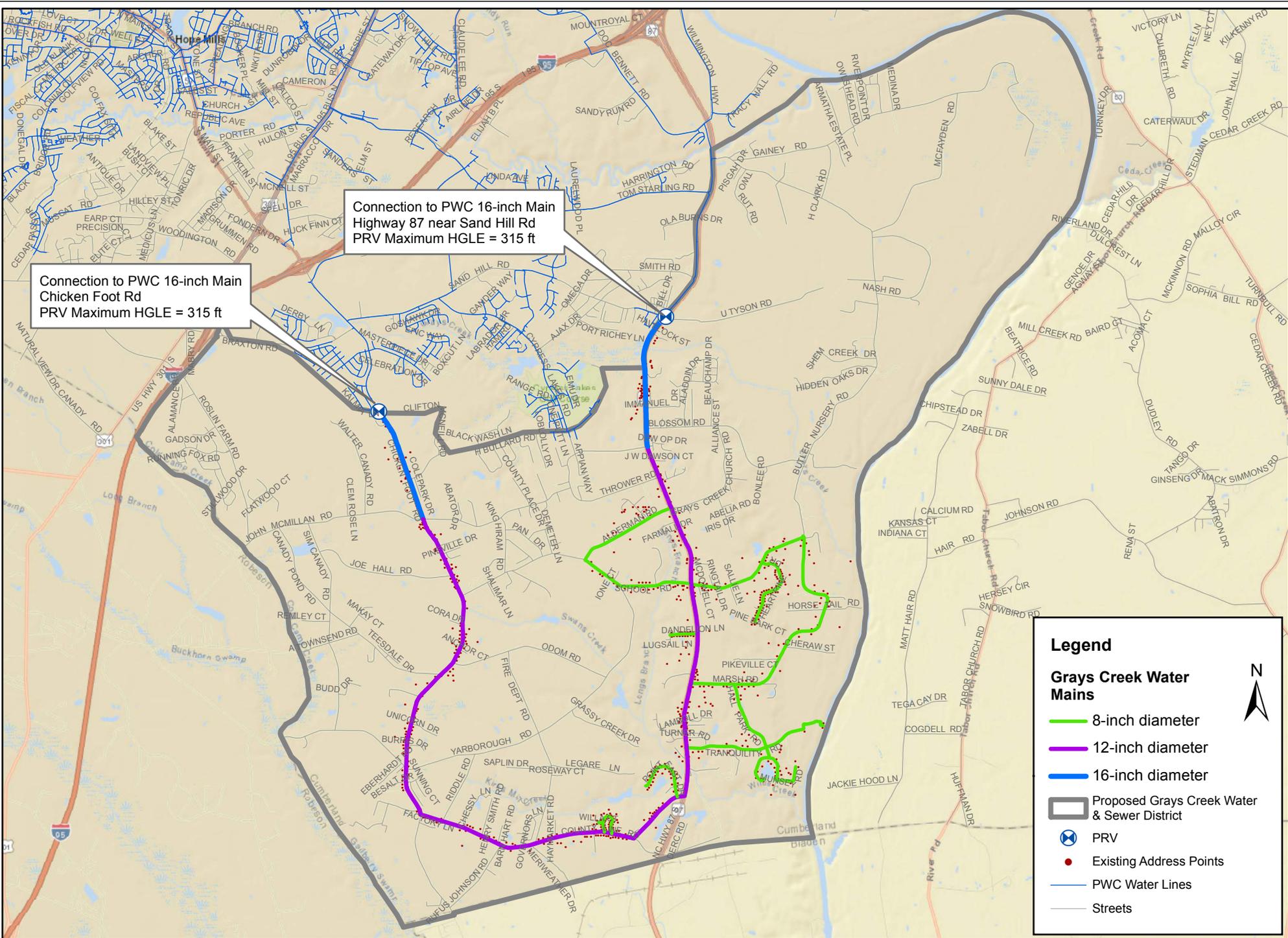
**Table 2. Modeled Hydraulic Grade Line Elevation at PWC Water Supply Connections<sup>1</sup>**

Demand Scenario	Chicken Foot Road	Highway 87 near Sand Hill Road
Average Day Demand	330 ft	330 ft
Maximum Day Demand	295 ft	295 ft
Peak Hour Demand	260 ft	260 ft

1) From PWC hydraulic model simulations for long-term (2035) projected demands with recommended improvements to PWC's system per the 2017 High Pressure Zone Transmission Main Improvement Project Engineering Report.

Steady-state hydraulic model simulations were performed with the Grays Creek model for average day demand, maximum day demand, and peak hour demand conditions to evaluate system pressures and evaluate the adequacy of fire flow in the Phase 1 Grays Creek study area. The criteria used to evaluate the Grays Creek distribution system are summarized in Attachment A - Table 3.

Figure 2 shows the proposed Phase 1 scenario distribution system. The pipes are sized based on the future (2040) water demands for the entire Grays Creek Water & Sewer District given in Attachment A - Table 1. A discussion of the recommendations resulting from the hydraulic evaluation follows.



## Water Mains

The proposed Phase 1 water distribution system includes the following diameters and lengths of proposed water mains.

- Approximately 2.5 miles of 16-inch diameter transmission mains to convey water from the PWC connection points.
- Approximately 9.9 miles of 12-inch diameter transmission mains that create a loop along Chicken Foot Road, County Line Road, and Highway 87.
- Approximately 12.7 miles of 8-inch diameter distribution water lines.

## Pressure Zones

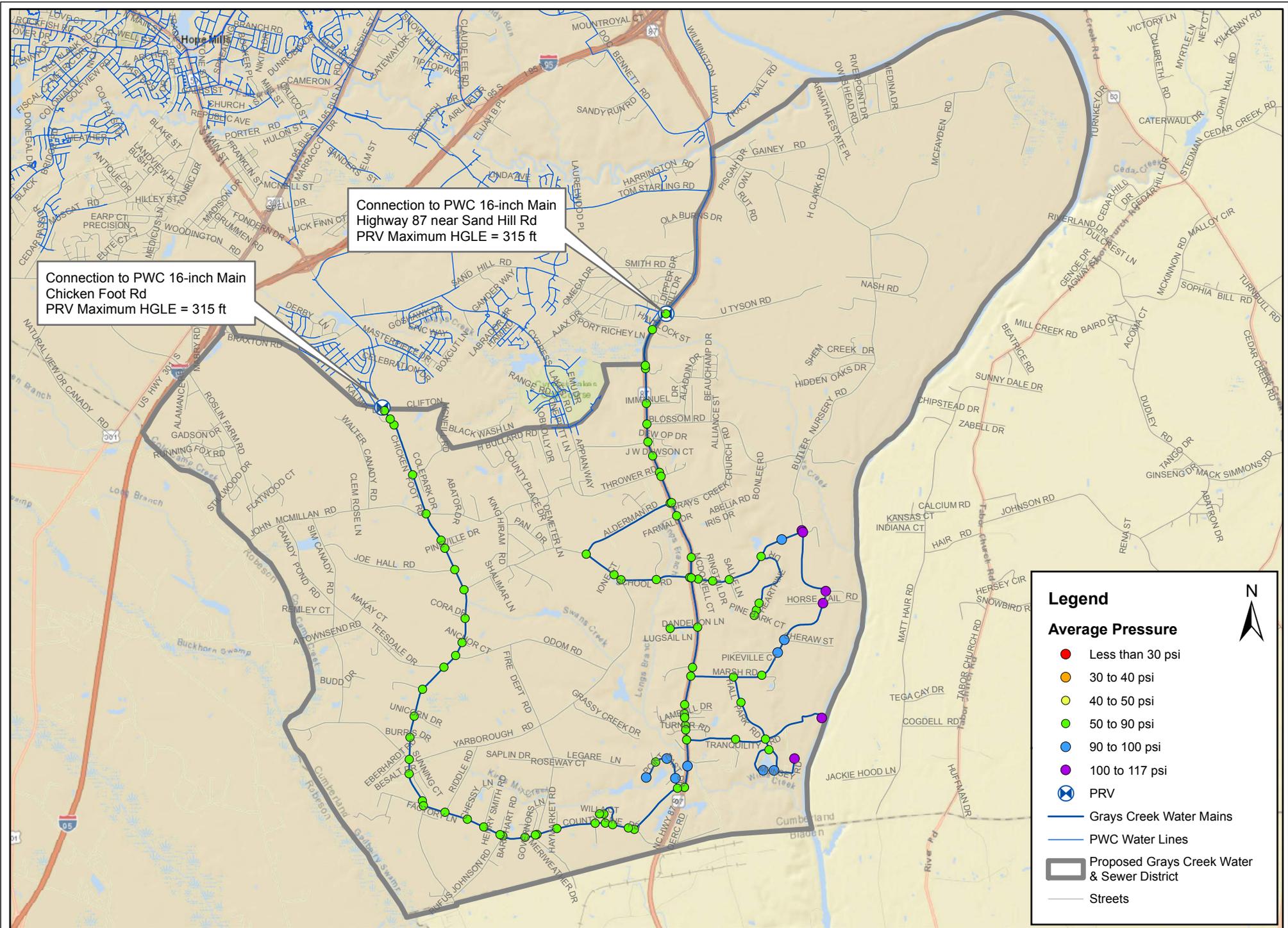
As discussed in Attachment A, it is recommended that the area be split into two pressure zones to maintain adequate pressures within the entire Grays Creek service area. However, a single pressure zone is recommended for the Phase 1 scenario since most of the area is included within the proposed Grays Creek West Pressure Zone. The Phase 1 scenario is supplied from the PWC connection points on Chicken Foot Road and Highway 87 near Sand Hill Road. A maximum HGLE of approximately 315 feet is recommended to maintain pressures less than 90 psi. However, a few areas in the lowest elevations would still have average pressures between 90 and 120 psi. Pressure reducing valves (PRVs) are recommended at the connections to PWC's system to maintain a maximum HGLE of 315 feet. **Figures 3 and 4** show the modeled pressures for average day and peak hour demands, respectively.

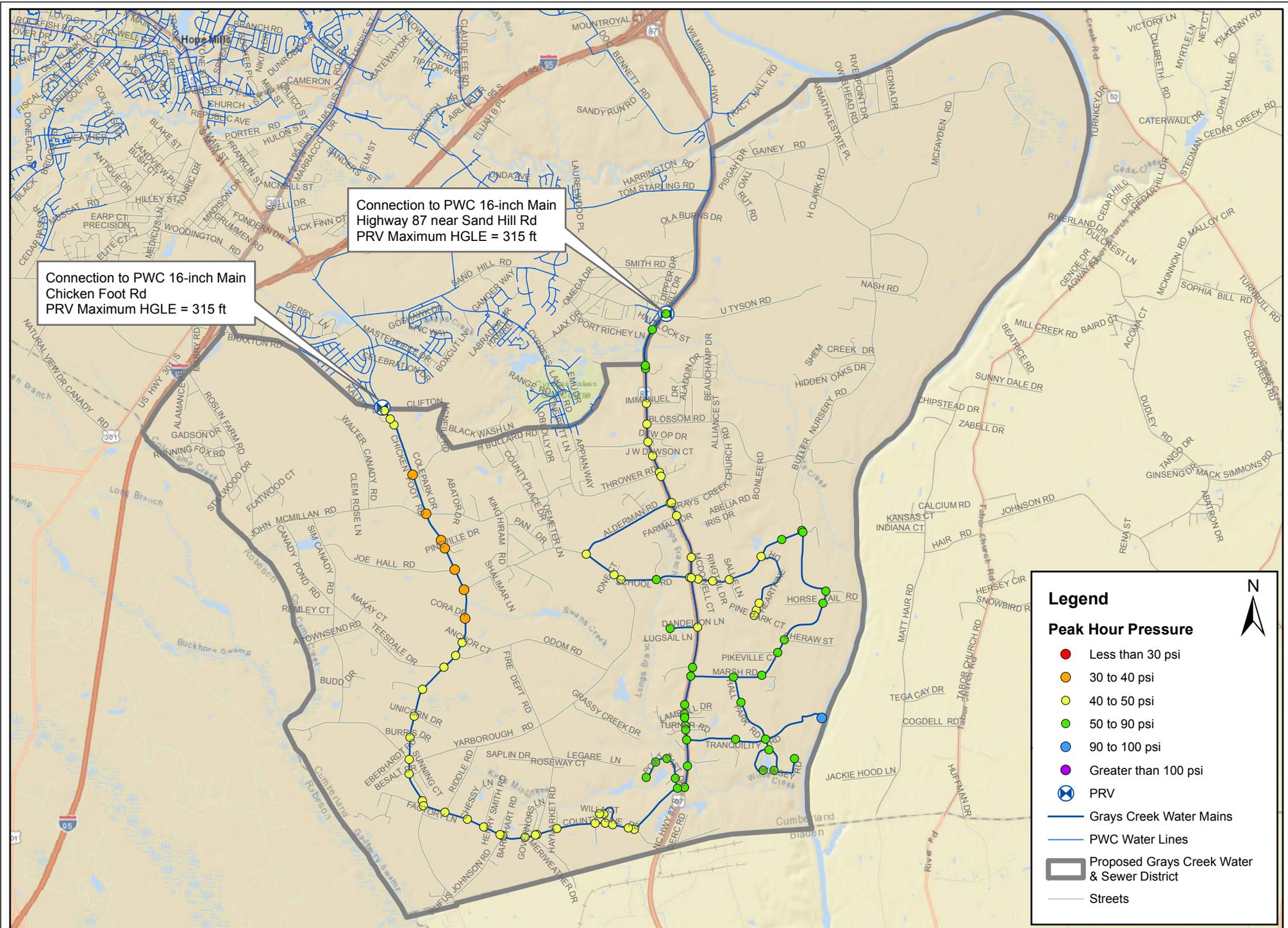
## Fire Protection

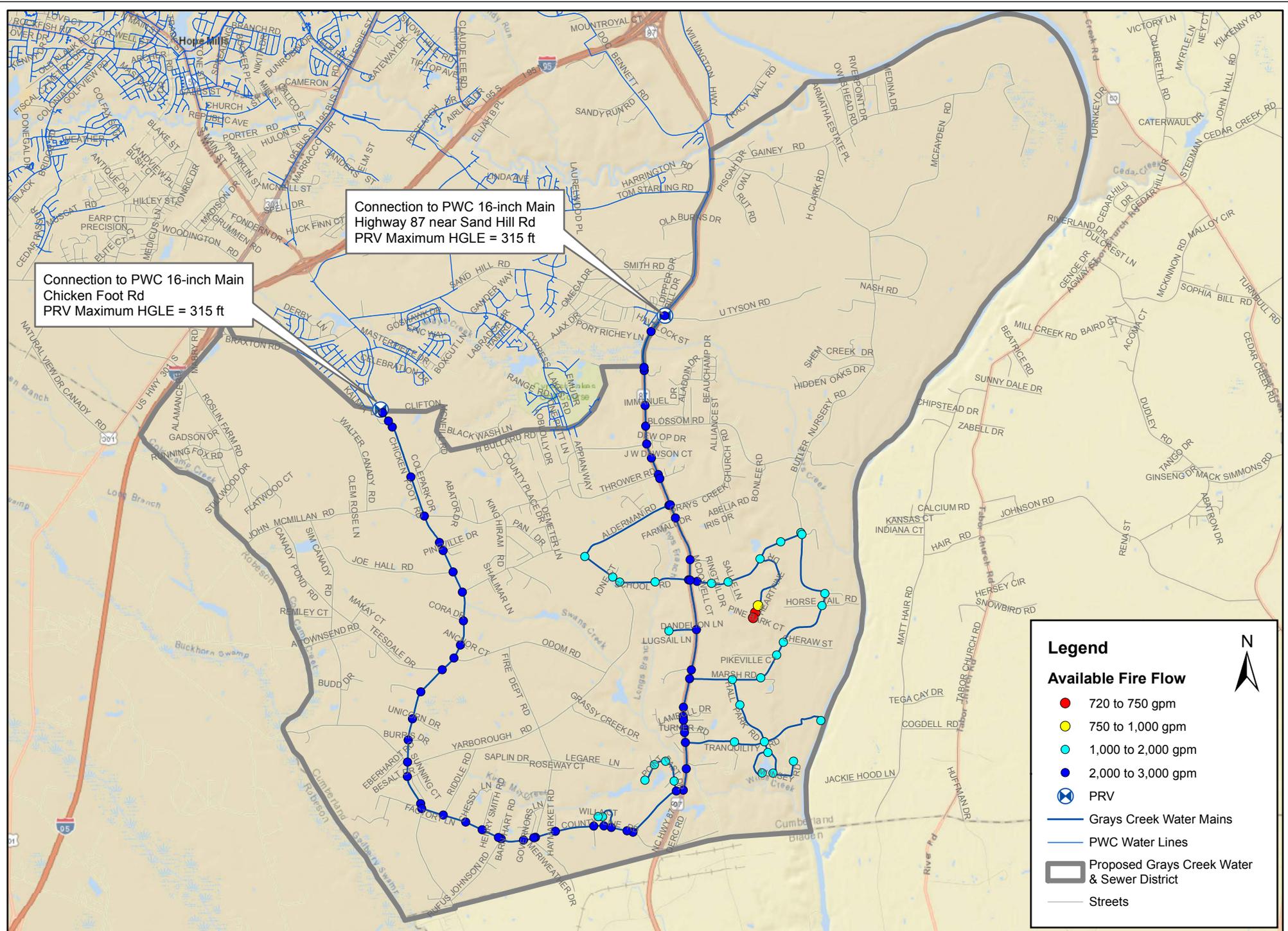
The available fire flow within the Phase 1 area is shown in **Figure 5**. An 8-inch diameter pipe was added on School Road to create looping which provides a minimum fire flow of 1,000 gpm for customers on Alderman Road/School Road. Although most areas have at least 1,000 gpm fire flow, the dead-end water main along Heartpine Drive can only supply between 720 and 1,000 gpm fire flow while maintaining a minimum system pressure of 20 psi. Increasing the water main size may provide additional fire flow but is not recommended due to potential water quality degradation under normal demand conditions in the dead-end main.

## Storage

PWC has 7.0 million gallons of storage within the high pressure zone, which would be available for the Grays Creek area. The PWC storage volume exceeds the minimum requirements for the combined PWC high pressure zone and Phase 1 Grays Creek projected demands. Additional elevated storage in the Grays Creek area is not required to provide fire protection but could be considered to provide demand equalization or emergency supply for the Grays Creek study area. New elevated storage is not included in the costs presented in the memorandum.







Connection to PWC 16-inch Main  
Highway 87 near Sand Hill Rd  
PRV Maximum HGLE = 315 ft

Connection to PWC 16-inch Main  
Chicken Foot Rd  
PRV Maximum HGLE = 315 ft

**Legend**

**Available Fire Flow**

- 720 to 750 gpm
- 750 to 1,000 gpm
- 1,000 to 2,000 gpm
- 2,000 to 3,000 gpm
- ⊗ PRV
- Grays Creek Water Mains
- PWC Water Lines
- Proposed Grays Creek Water & Sewer District
- Streets

Figure 5. Proposed Grays Creek Water Distribution System Phase 1 - Available Fire Flow (Maximum Day Demands)

### Conceptual Cost Estimates

**Table 3** presents conceptual construction cost estimates for the proposed Grays Creek water distribution system. Assumptions and additional details on the development of conceptual cost estimates are provided in Attachment A. It should be noted that land acquisition costs are not included in the project costs.

**Table 3. Conceptual Construction Costs for Grays Creek Water Distribution System<sup>1</sup>**

	Item	Quantity	Unit	Unit Cost <sup>2</sup>	Extended Cost	Notes
1	8-inch Water Main (open-cut installation)	66,500	LF	\$80	\$5,320,000	3, 4
2	8-inch Water Main (trenchless installation)	500	LF	\$250	\$130,000	5
3	12-inch Water Main (open-cut installation)	51,800	LF	\$100	\$5,180,000	3, 4
4	12-inch Water Main (trenchless installation)	700	LF	\$425	\$300,000	5
5	16-inch Water Main (open-cut installation)	13,100	LF	\$150	\$1,970,000	3, 4
6	16-inch Water Main (trenchless installation)	200	LF	\$600	\$120,000	5
7	Fire Hydrant Assembly	130	EA	\$6,500	\$850,000	6
8	Master Meter Connection to PWC System	2	EA	\$50,000	\$100,000	7
9	Pressure Reducing Valve	2	EA	\$30,000	\$60,000	8
10	1-inch Water Service Connection	540	EA	\$2,000	\$1,080,000	9
	<b>Subtotal</b>				<b>\$15,110,000</b>	
11	Construction Contingency (30%)				\$4,530,000	2
	<b>TOTAL</b>				<b>\$19,640,000</b>	

- 1) Costs are in November 2018 dollars and do not include land acquisition. Costs are rounded to the nearest \$10,000.
- 2) Unit costs include contractor overhead, profit, sales tax, bonds, insurance, and general conditions. Construction contingency of 30 percent is added in line item 11.
- 3) Assumes C900 PVC pipe for 6-inch through 12-inch diameters. Assumes normal dewatering; 4 feet cover.
- 4) Includes valves located every 1,000 LF and DI fitting every 1,000 LF.
- 5) Trenchless installation assumed for road and stream crossings. Length is estimated based on the number of trenchless crossings. Installation assumes Horizontal Directional Drill (HDD) with DIPS HDPE pipe with adapters.
- 6) Assumes hydrants located every 1,000 LF.
- 7) Includes meter vault, valves and meter with a bypass.
- 8) Includes valve and meter vault.
- 9) Assumes 30 LF of 1" IPS polyethylene water service and meter box, per PWC design standards. Number of connections estimated based on estimated existing households to be served.

## Summary

The projected average day demand for Phase 1 of the Grays Creek Water & Sewer District is approximately 160,000 gallons per day (gpd), with a maximum day demand of 240,000 gpd. The following distribution system infrastructure is proposed for the Phase 1 scenario, with a total conceptual construction cost of approximately \$19.6 million.

- Approximately 25 miles of new water mains (8-inch, 12-inch, and 16-inch diameter).
- Two connections to PWC's water system with master meters and pressure reducing valves.

It is anticipated that the distribution system will be implemented in phases. The water mains presented in this evaluation are sized to accommodate future (2040) water demands for the entire Grays Creek Water & Sewer District. As future phasing is developed, it is recommended that the hydraulic performance and fire flow be re-evaluated to confirm each phase meets the evaluation criteria. Additionally, if elevated storage is desired to provide equalization storage, emergency storage, or improve local fire flows, the hydraulic model should be used to evaluate the effectiveness, size and location of storage within Grays Creek.

# Attachment A

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## Technical Memorandum

*To: Mr. Jeffrey Reitzel, Moorman, Kizer & Reitzel Inc.*

*From: CDM Smith*

*Date: July 11, 2018*

*Subject: Grays Creek Water Modeling*

This memorandum describes the projected water demands and sizing of proposed waterlines to provide public water service within the proposed Grays Creek Water & Sewer District in Cumberland County. It is anticipated that this area will ultimately be supplied and maintained by the Public Works Commission of the City of Fayetteville (PWC).

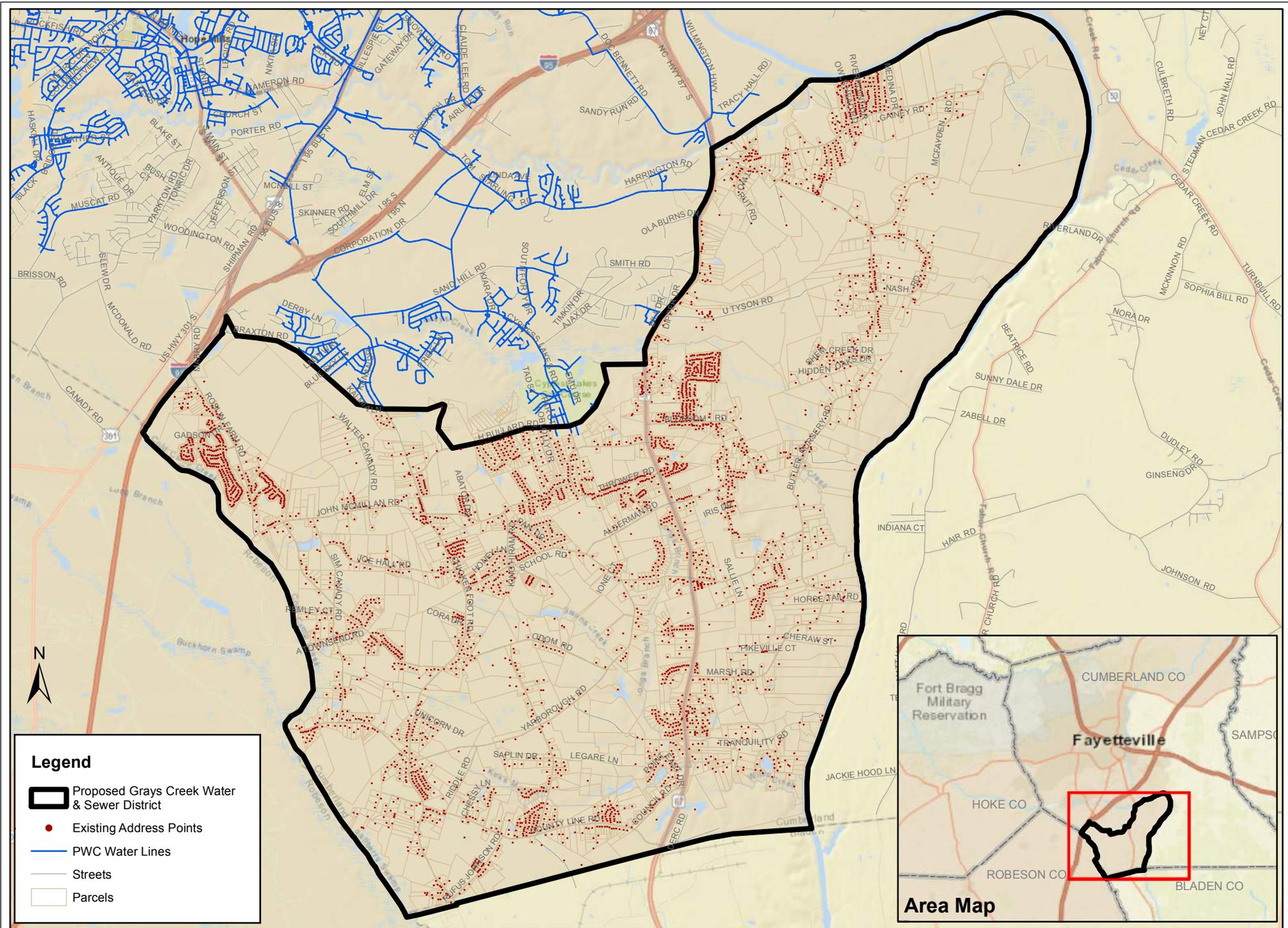
### Demand Projections

The Grays Creek study is located in the southwestern portion of Cumberland County as shown in **Figure 1**. The current land use within the area is primarily agricultural or rural residential. The following data sources were referenced in the development of buildout demand projections for the Grays Creek study area:

- Cumberland County GIS data including parcels and address points (accessed May 2018)
- North Carolina Office of State Budget and Management (NC OSBM) county-wide population projections through 2037 (accessed May 2018)
- Fayetteville Area Metropolitan Planning Organization (FAMPO) Population & Economics Study (2010-2040) (dated October 2013)
- Cumberland County Joint Planning Board - South Central Land Use Plan (dated March 2015)
- Water/wastewater projection methodology from PWC (per the January 2017 High Pressure Zone (HPZ) Transmission Main Improvements Project)

### Population

The 2016 overall population of Cumberland County from the NC OSBM is 329,824. Based on Cumberland County GIS parcel and address points data, there are currently 3,328 households in the Grays Creek study area. Assuming 2.53 persons per household based on the 2010 Census data for Cumberland County, that equates to a population of approximately 8,400 people in the Grays Creek study area.



**Legend**

-  Proposed Grays Creek Water & Sewer District
-  Existing Address Points
-  PWC Water Lines
-  Streets
-  Parcels

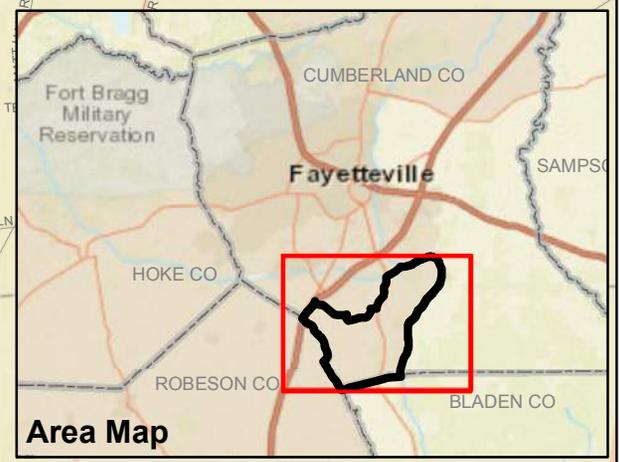


Figure 1  
Proposed Grays Creek Water & Sewer District

The NC OSBM projects that the overall population of Cumberland County will remain approximately the same (0 percent increase) through 2037. However, the FAMPO study projects a population increase of approximately 24 percent (79,000 people) in Cumberland County between 2015 and 2040.

For this study, the 2040 FAMPO population projections were used to determine buildout of the Grays Creek study area. These projections are also used as the basis for PWC's future water demands. The FAMPO allocates the population and employee growth into Transportation Analysis Zones (TAZ). The TAZ within the Grays Creek study area are shown in **Figure 2**, shaded by the projected growth from 2018 to 2040. **Table 1** lists the projected household and employee growth within the Grays Creek study area by TAZ.

The projections are generally consistent with the proposed land use map presented in the Cumberland County Joint Planning Board's South Central Land Use Plan, which shows that most of Grays Creek will remain as farmland, with areas of suburban density residential or low density residential land use in the northern-most portion of the study area between Highway 87 and Robeson County.

## **Water Demand**

The following assumptions were used to develop water demands based on population growth. These assumptions are consistent with PWC's projection methodology and design standards. Water demand projections for the Grays Creek study area are listed in Table 1.

- Residential water demand of 212 gallons per day (gpd)/household. This is based on 180 gpd/household wastewater flow with an 85% return rate from water demand to the wastewater collection system.
- Commercial/ institutional water demand of 47 gpd/employee. This is based on 40 gpd/employee wastewater flow with an 85% return rate from water demand to the wastewater collection system.
- The unit demand factors for residential and commercial/industrial/institutional use include water loss.
- Maximum Daily Demand (MDD) = 1.5 times Average Daily Demand (ADD)
- Peak Hour Demand (PHD) = 2.1 times Average Daily Demand (ADD)
- Projections assume 100 percent of the population within the Grays Creek study area will be connected to the water distribution system by 2040.

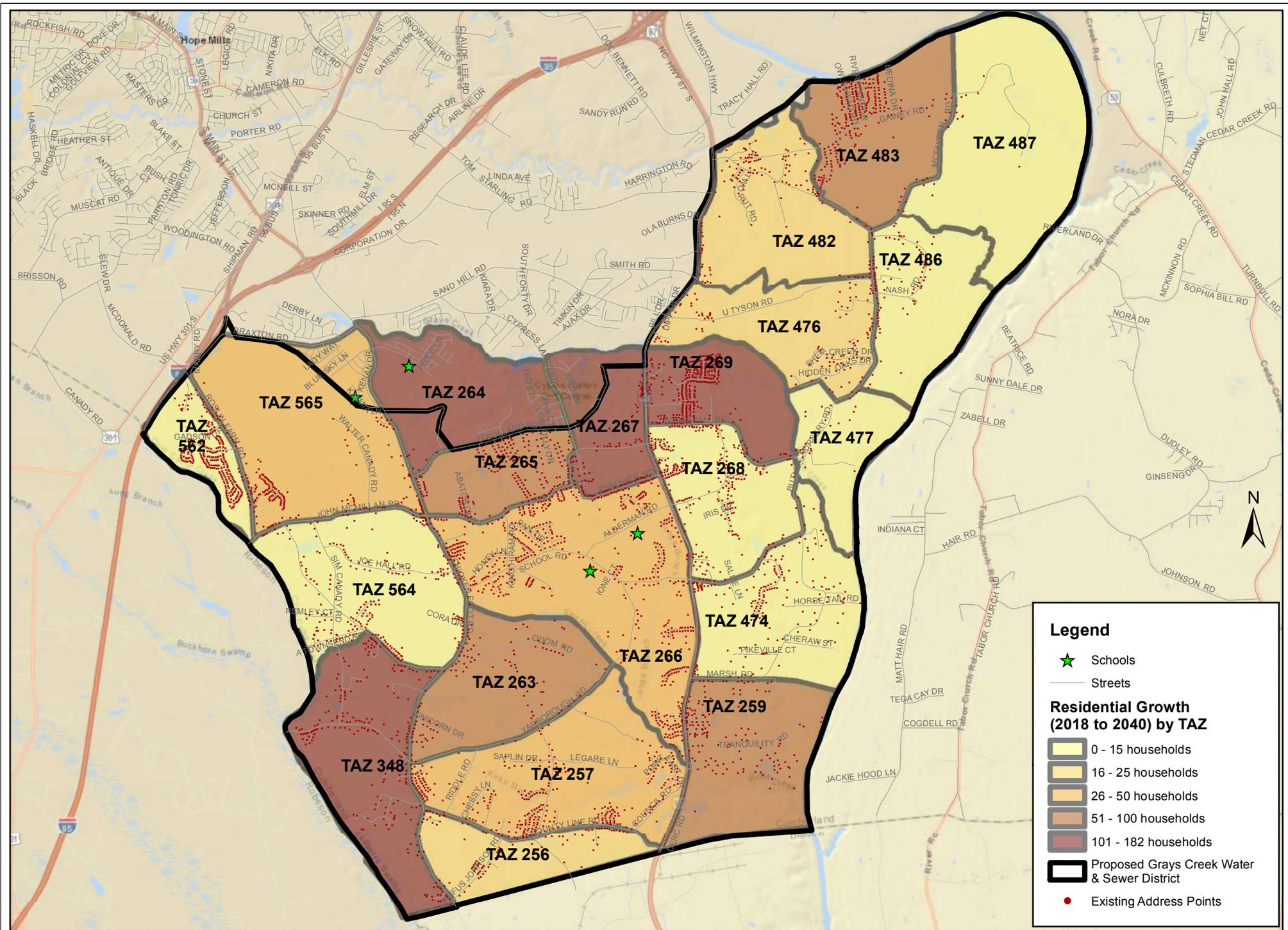


Figure 2  
Population Growth Projections by TAZ from FAMPO

**Table 1. Grays Creek Population and Water Demand Projections for 2040.**

TAZ ID <sup>1</sup>	Residential				Commercial/Institutional				Total		
	2018 Residences (Households) <sup>2</sup>	Residential Growth 2018-2040 (Households) <sup>3</sup>	2040 Residences (Households)	2040 Average Day Water Demand (gpd) <sup>4</sup>	2018 Employees <sup>5</sup>	Employee Growth 2018-2040 <sup>5</sup>	2040 Employees	2040 Average Day Water Demand (gpd) <sup>6</sup>	Average Day Demand (mgd)	Maximum Day Demand (mgd) <sup>7</sup>	Peak Hour Demand (mgd) <sup>7</sup>
256	80	24	104	22,000	6	1	7	300	0.022	0.033	0.046
257	273	44	317	67,000	35	6	41	1,900	0.069	0.104	0.145
259	130	51	181	38,000	5	2	7	300	0.038	0.057	0.080
263	103	53	156	33,000	1	0	1	0	0.033	0.050	0.069
264	26	182	208	44,000	0	14	14	700	0.045	0.068	0.095
265	184	84	268	57,000	1	0	1	0	0.057	0.086	0.120
266	452	40	492	104,000	192	129	321	15,100	0.119	0.179	0.250
267	90	163	253	54,000	0	0	0	0	0.054	0.081	0.113
268	226	15	241	51,000	4	1	5	200	0.051	0.077	0.107
269	236	164	400	85,000	4	2	6	300	0.085	0.128	0.179
348	192	103	295	63,000	10	1	11	500	0.064	0.096	0.134
474	173	10	183	39,000	0	0	0	0	0.039	0.059	0.082
476	111	24	135	29,000	1	0	1	0	0.029	0.044	0.061
477	25	2	27	6,000	0	0	0	0	0.006	0.009	0.013
482	113	18	131	28,000	2	1	3	100	0.028	0.042	0.059
483	203	95	298	63,000	2	0	2	100	0.063	0.095	0.132
486	69	6	75	16,000	0	0	0	0	0.016	0.024	0.034
487	15	5	20	4,000	0	0	0	0	0.004	0.006	0.008
562	245	0	245	52,000	0	0	0	0	0.052	0.078	0.109
564	212	12	224	47,000	0	0	0	0	0.047	0.071	0.099
565	170	45	215	46,000	0	101	101	4,700	0.051	0.077	0.107
<b>TOTAL</b>	<b>3,328</b>	<b>1,140</b>	<b>4,468</b>	<b>948,000</b>	<b>263</b>	<b>258</b>	<b>521</b>	<b>24,200</b>	<b>0.972</b>	<b>1.464</b>	<b>2.042</b>

1) See Figure 2 for TAZ within Grays Creek.

2) 2018 existing households based on Cumberland County address points associated with parcels that have a residential landuse.

3) Residential growth based on FAMPO 2040 household estimates by TAZ. TAZ ID 264, 267, and 565 extend into PWC's service area. Existing households within PWCs service area were accounted-for when estimating growth.

4) Average day demand based on 212 gpd per household.

5) 2018 existing employees assumed to be the same as the 2010 employees per FAMPO TAZ. The majority of existing employees in the Grays Creek study area are in TAZ 266 which includes Grays Creek Elementary School and Grays Creek Middle School. Employee growth based on FAMPO 2040 employee estimates per TAZ.

6) Average day demand based on 47 gpd per employee.

7) MDD:ADD peaking factor = 1.5; PHD:ADD peaking factor = 2.1

## Water Distribution System Hydraulic Model Development

A hydraulic model was developed using Innovyze InfoWater software to evaluate the proposed Grays Creek water distribution system.

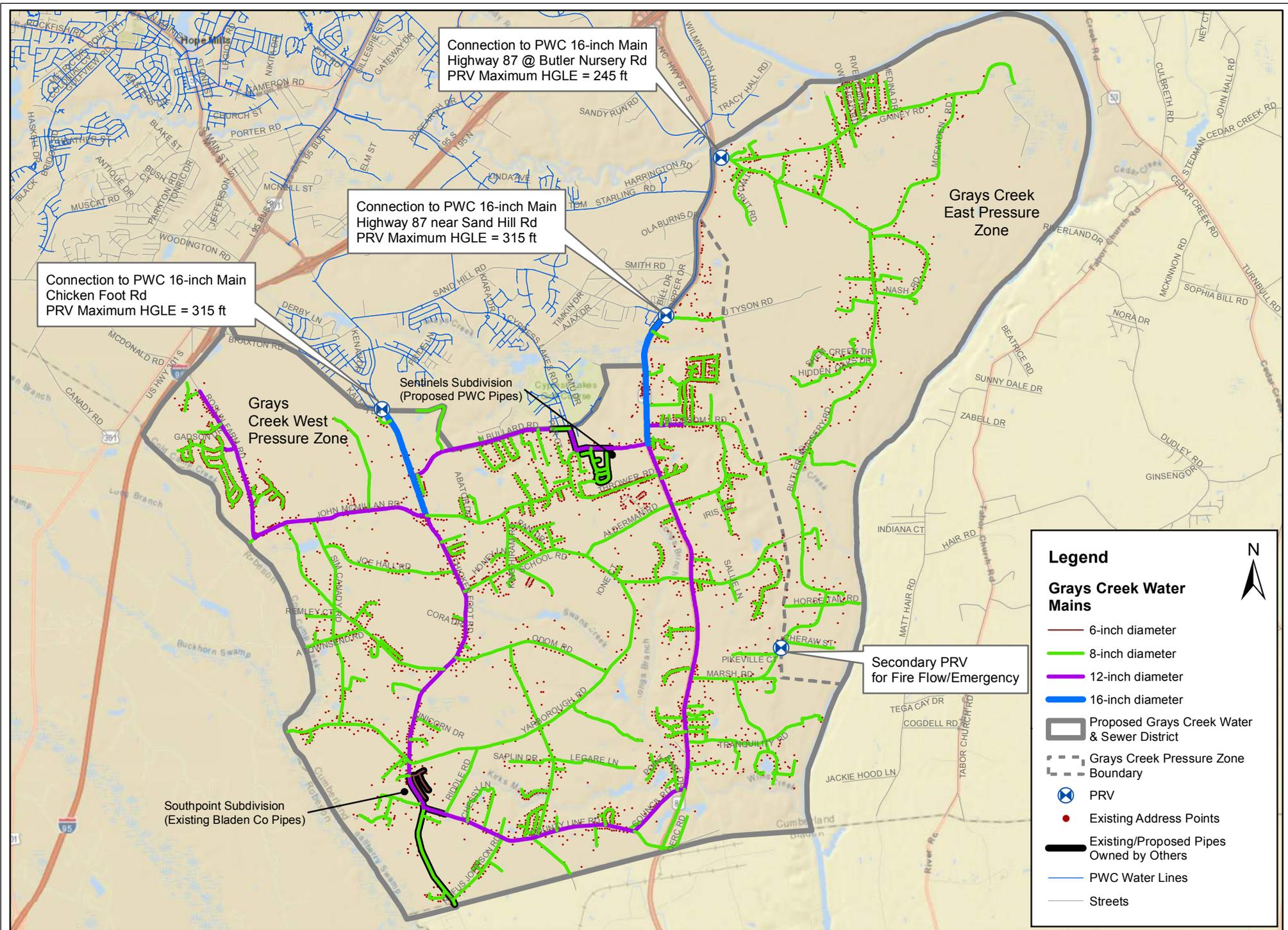
The modeled pipe network includes proposed water lines laid out along the existing streets to serve the existing address points. The location of water lines was approximated in the model by tracing the county GIS streets layer. Water lines for the Southpoint subdivision (currently served by Bladen County) are also included in the model. The proposed water lines for the Sentinels subdivision (to be served by PWC) are included in the model based on drawings provided by PWC. All pipes were assigned a friction factor (C value) of 120, consistent with PWC design standards for new pipe.

Junctions (nodes) are used to represent locations in the model where pipes are connected and locations at which water is withdrawn from the system. Junctions were assigned elevations based on Cumberland County GIS contour line elevation data. The water demands for existing homes (based on Cumberland County residential addresses in GIS) and existing commercial/ institutional parcels were allocated to the nearest pipe in the model. The demands for future residential and commercial/institutional growth were assigned to vacant parcels within each TAZ and allocated to the nearest pipe in the model.

The Grays Creek study area will obtain water supply from PWC's high pressure zone. Three PWC water supply connections were modeled as shown in **Figure 3**.

- Chicken Foot Road at the end of PWC's 16-inch diameter water line
- Highway 87 at end of PWC's 16-inch diameter water line near Sand Hill Road
- Highway 87 at the end of PWC's 16-inch diameter water line near and at Butler Nursery Road

Water supply is simulated in the model using a fixed-grade reservoir. Hydraulic model simulations were performed using PWC's high pressure zone model to determine the hydraulic grade line elevation (HGLE) at the supply points to Grays Creek. Under existing demand conditions, the HGLE at the supply points ranges from 340 to 360 feet. However, as PWC's demands increase in the future, the HGLE will decrease. The long-term planning period for PWC's hydraulic modeling is 2035. Under PWC's projected 2035 maximum day demand conditions, the HGLE at the supply points ranges from approximately 260 to 330 feet. **Table 2** lists the HGLE that was assumed at each supply point in the Grays Creek model.



Connection to PWC 16-inch Main Highway 87 @ Butler Nursery Rd  
PRV Maximum HGLE = 245 ft

Connection to PWC 16-inch Main Highway 87 near Sand Hill Rd  
PRV Maximum HGLE = 315 ft

Connection to PWC 16-inch Main Chicken Foot Rd  
PRV Maximum HGLE = 315 ft

Grays Creek East Pressure Zone

Grays Creek West Pressure Zone

Sentinels Subdivision  
(Proposed PWC Pipes)

Southpoint Subdivision  
(Existing Bladen Co Pipes)

Secondary PRV for Fire Flow/Emergency

**Legend**

**Grays Creek Water Mains**

- 6-inch diameter
- 8-inch diameter
- 12-inch diameter
- 16-inch diameter
- ▭ Proposed Grays Creek Water & Sewer District
- - - Grays Creek Pressure Zone Boundary
- ⊗ PRV
- Existing Address Points
- ▬ Existing/Proposed Pipes Owned by Others
- PWC Water Lines
- Streets

**Table 2. Modeled Hydraulic Grade Line Elevation at PWC Water Supply Connections<sup>1</sup>**

Demand Scenario	Chicken Foot Road	Highway 87 near Sand Hill Road	Highway 87 at Butler Nursery Road
Average Day Demand	330 ft	330 ft	330 ft
Maximum Day Demand	295 ft	295 ft	295 ft
Peak Hour Demand	260 ft	260 ft	260 ft

1) From PWC hydraulic model simulations for long-term (2035) projected demands with recommended improvements to PWC's system per the 2017 High Pressure Zone Transmission Main Improvement Project Engineering Report.

Steady-state hydraulic model simulations were performed with the Grays Creek model for average day demand, maximum day demand, and peak hour demand conditions to size pipes and evaluate the adequacy of fire flow in the Grays Creek study area.

### Design Criteria

The criteria used to evaluate the Grays Creek distribution system are listed in **Table 3** and are consistent with those used for design and evaluation of PWC's water distribution system.

**Table 3. Summary of Evaluation Criteria**

Parameter	Condition	Evaluation Criteria
Pressure	Minimum	40 psi for maximum day demand <sup>1</sup>
		30 psi for peak hour demand <sup>2</sup>
		20 psi for fire flow <sup>1</sup>
	Maximum	90 psi desirable
Velocity	Maximum	10 feet per second, with less than 5 feet per second desirable
Headloss	Maximum	10 feet/1,000 feet for distribution mains 8-inches in diameter and smaller; 5 feet/1,000 feet for mains 12-inches in diameter and larger <sup>2</sup>
Fire Flow	Minimum	1,000 gpm <sup>3</sup>
Main Size	Minimum	8 inches in diameter <sup>4</sup>
Hydrant Spacing	Maximum	1,000 feet between hydrants <sup>5</sup>

- 1) Based on North Carolina Administrative Code Title 15A, Subchapter 18C.
- 2) Based on PWC Design Manual Chapter 3 (Water Distribution Design Guidelines), Section 2.
- 3) Based on 2012 North Carolina State Building Code: Fire Prevention Code, Appendix B. Minimum for one- and two-family dwellings with area less than 3,600 square feet.
- 4) Based on PWC Design Manual Chapter 3 (Water Distribution Design Guidelines), Section 3.
- 5) Based on information from Cumberland County Fire Marshall.

## Hydraulic Evaluation

Figure 3 shows the proposed Grays Creek distribution system and water main sizing to meet the criteria in Table 3. A discussion of the recommendations resulting from the hydraulic evaluation follows.

### *Water Mains*

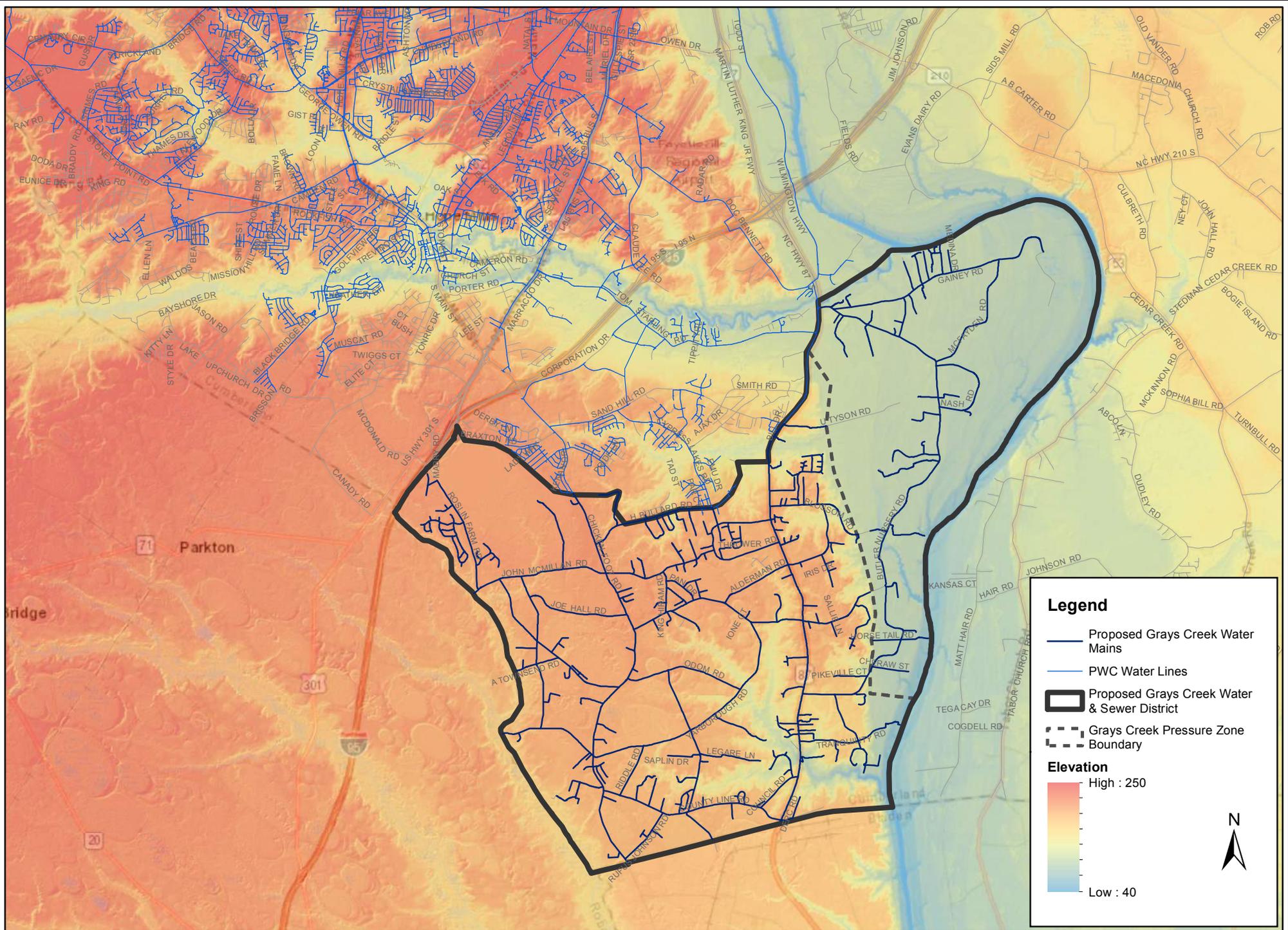
The proposed Grays Creek water distribution system includes water mains along the existing roads in the study area to serve existing addresses and parcels that may be developed in the future. The following diameters and lengths of proposed water mains are recommended.

- Approximately 2.5 miles of 16-inch diameter transmission mains to convey water from the PWC connection points.
- Approximately 16 miles of 12-inch diameter transmission mains that create a loop along Chicken Foot Road, County Line Road, Highway 87, and Thrower Road/H Bullard Road.
- Approximately 107 miles of 8-inch diameter distribution water lines.

### *Pressure Zones*

The elevations within the Grays Creek study area range from approximately 50 feet in the eastern portion of Grays Creek near the Cape Fear River to approximately 175 feet in the western portion of Grays Creek near Robeson County, as shown on **Figure 4**. The elevations in the Grays Creek area are generally lower than in PWC's high pressure zone. To maintain pressures less than or equal to 90 psi for most of the Grays Creek system, it is recommended that the area be split into two pressure zones as shown on Figures 3 and 4.

- **Grays Creek West Pressure Zone** - The Grays Creek West Pressure Zone includes the portion of the study area that is supplied from the connection points on Chicken Foot Road and Highway 87 near Sand Hill Road. A maximum HGLE of approximately 315 feet is recommended for this area to maintain pressures less than 90 psi. However, a few areas in the lowest elevations would still have average pressures between 90 and 110 psi. Pressure reducing valves (PRVs) are recommended at the connections to PWC's system to maintain a maximum HGLE of 315 feet.
- **Grays Creek East Pressure Zone** - The Grays Creek East Pressure Zone includes the portion of the study area near the Cape Fear River at the lower elevations that is supplied from the connection point at Highway 87 and Butler Nursery Road. A PRV at the PWC connection with maximum HGLE of approximately 245 feet is recommended for this zone to maintain pressures less than 90 psi. A second PRV at the end of the East Pressure Zone along Marsh Road, with a lower HGLE setting, is recommended to provide looping for additional flow under fire or other emergency conditions (see Figure 3).



**Legend**

- Proposed Grays Creek Water Mains
- PWC Water Lines
- Proposed Grays Creek Water & Sewer District
- Grays Creek Pressure Zone Boundary

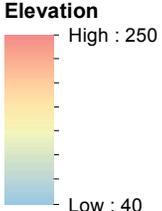


Figure 4  
Grays Creek Area Topography

**Figures 5 and 6** show the modeled pressures for average day and peak hour demands, respectively, with the implementation of the Grays Creek East and West pressure zones.

#### *Fire Protection*

The available fire flow within the Grays Creek study area is shown in **Figure 7**. Although most areas have at least 1,000 gpm fire flow, some dead-end water mains can only supply between 600 and 1,000 gpm fire flow while maintaining a minimum system pressure of 20 psi. Although increasing the water main sizes may provide additional fire flow to these areas, it is not recommended due to potential water quality degradation under normal demand conditions in the dead-end mains.

As noted in Appendix B of the North Carolina State Building Code: Fire Prevention Code, the fire chief is authorized to reduce the fire-flow requirements for isolated buildings or a group of buildings in rural areas or small communities where the development of full fire-flow requirements is impractical. Additionally, for 1- and 2-family dwellings not exceeding 2 stories in height that are more than 30 feet between buildings, the Insurance Service Office's (ISO) Guide for Determination of Needed Fire Flow lists a needed fire flow of 500 gpm.

#### *Storage*

PWC has 7.0 million gallons of storage within the high pressure zone, which would be available for the Grays Creek area. The PWC storage volume exceeds the minimum requirements for the combined PWC high pressure zone and Grays Creek projected demands. Additional elevated storage in the Grays Creek study area is not required to provide fire protection, but could be considered to provide demand equalization or emergency supply for the Grays Creek study area. Storage within the Grays Creek distribution system could also help improve fire flow in some specific areas with lower fire flow discussed above. New elevated storage is not included in the costs presented in the memorandum.

### **Conceptual Cost Estimates**

The American Association of Cost Estimators (AACE) recommends four levels of accuracy for construction cost estimating. The level of cost estimation is dependent upon the stage and scope of the project. The four major categories are listed in **Table 4**.

**Table 4. Level of Cost Categories**

Category Level	Accuracy
Category 1 – Conceptual Estimate	+50% to -30%
Category 2 – Study Estimate	+30% to -20%
Category 3 – Preliminary Estimate	+20% to -10%
Category 4 – Detailed Estimate	+15% to -5%

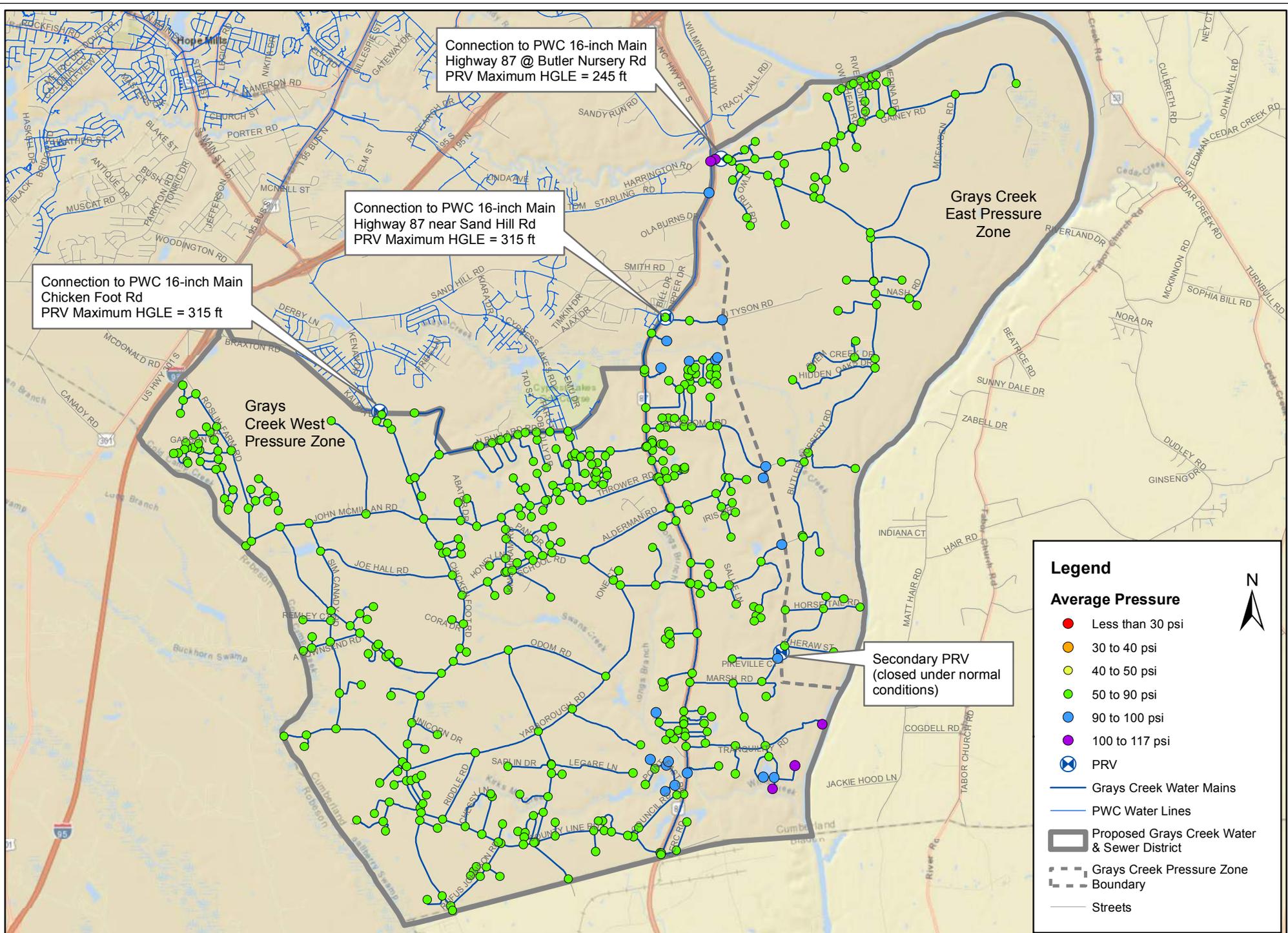
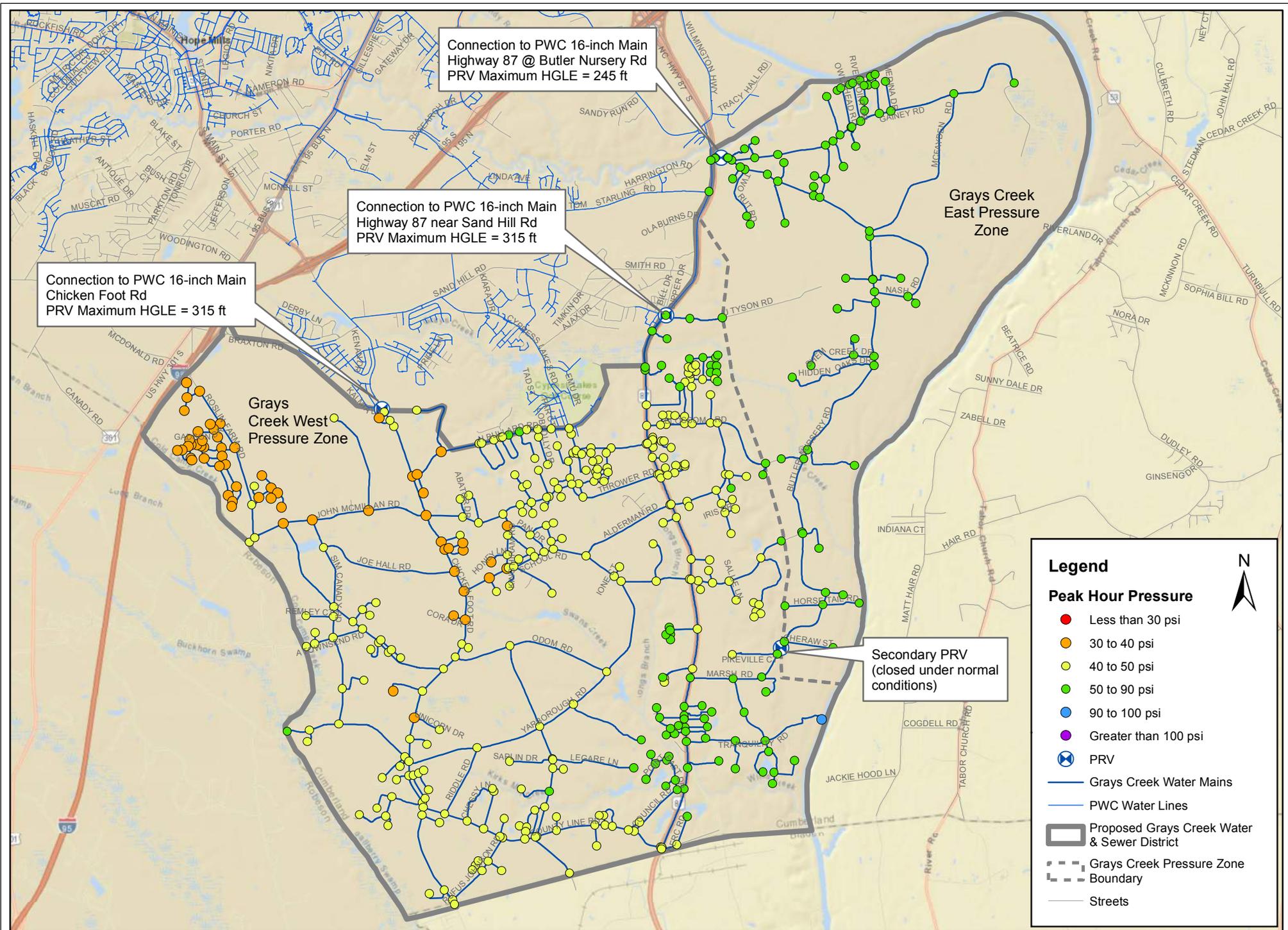


Figure 5. Proposed Grays Creek Water Distribution System Average Pressures (2040 Demands)



Connection to PWC 16-inch Main Highway 87 @ Butler Nursery Rd  
PRV Maximum HGLE = 245 ft

Connection to PWC 16-inch Main Highway 87 near Sand Hill Rd  
PRV Maximum HGLE = 315 ft

Connection to PWC 16-inch Main Chicken Foot Rd  
PRV Maximum HGLE = 315 ft

Secondary PRV (closed under normal conditions)

**Legend**

**Peak Hour Pressure**

- Less than 30 psi
- 30 to 40 psi
- 40 to 50 psi
- 50 to 90 psi
- 90 to 100 psi
- Greater than 100 psi
- ⊗ PRV
- Grays Creek Water Mains
- PWC Water Lines
- ▭ Proposed Grays Creek Water & Sewer District
- - - Grays Creek Pressure Zone Boundary
- Streets



Figure 6. Proposed Grays Creek Water Distribution System Peak Hour Pressures (2040 Demands)

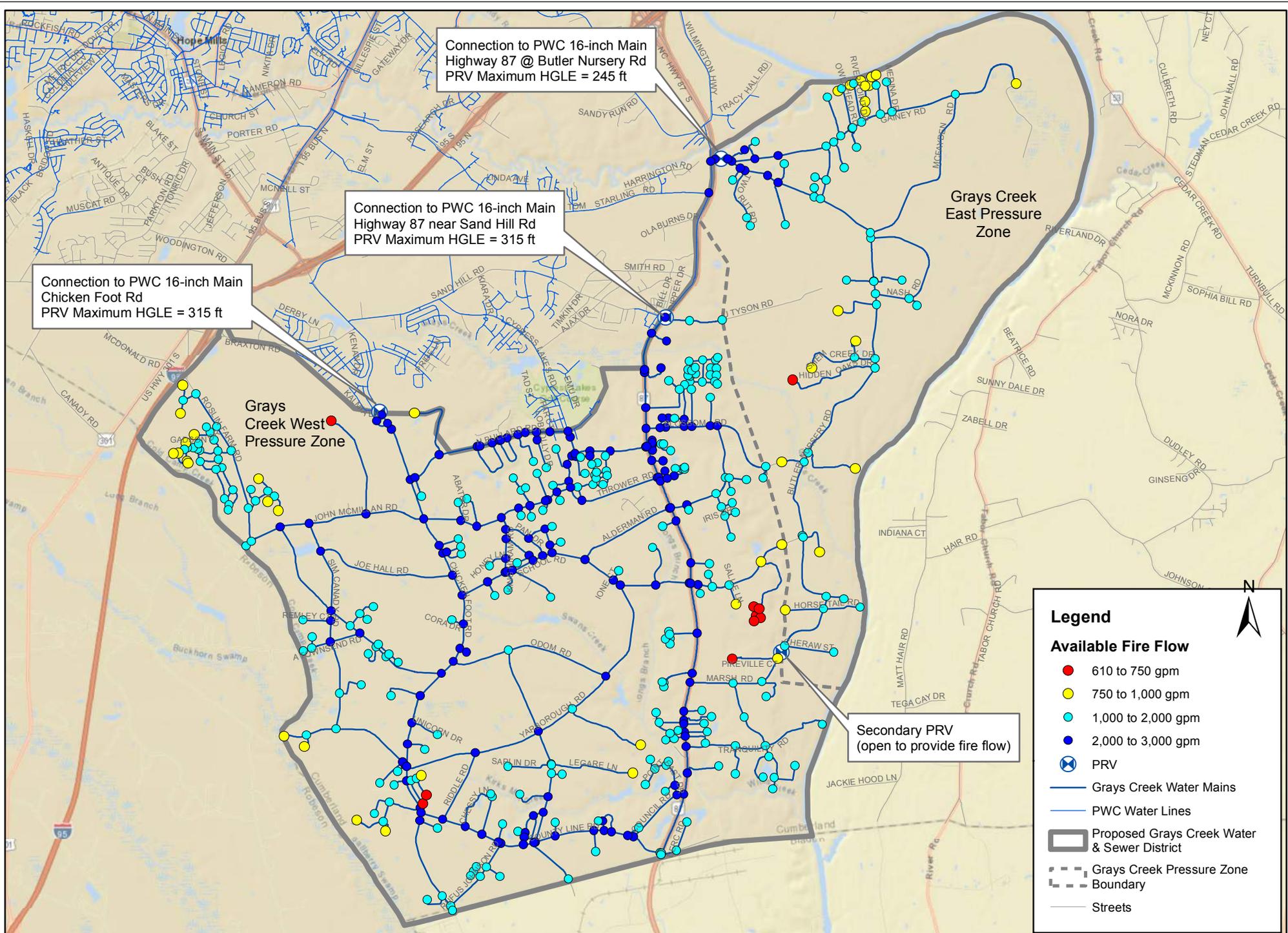


Figure 7. Proposed Grays Creek Water Distribution System Available Fire Flow (2040 Maximum Day Demands)

The accuracy of construction cost estimates should increase as the project moves through the process from conceptual to detailed design and eventually to project bidding and actual construction. It can be expected that conceptual and study-level estimates would have a wide range of accuracy relative to the actual construction cost because not all the design features and details that would impact the final cost have been addressed. The construction cost estimates prepared for this report are at the “Conceptual Estimate” level (Category 1).

Cost estimates for this report were prepared using previous estimates for similar projects, historical data from comparable work, and estimating guides and equipment costs. Factors such as competitive market conditions, actual site conditions, and implementation schedule cannot be quantified at the current level of detail but can significantly impact the project cost.

Projecting costs into the future is speculative, as inflation rates for energy prices, building materials, and construction labor fluctuate constantly. A “constant dollar” approach was used in developing capital costs for the primary alternatives. All costs shown are in 2018 dollar values and reference an Engineering News Record (ENR) Construction Cost Index (CCI) for June 2018 of 11068. Care should be taken during future updates to index costs for each year based on the inflation rate experienced over the update year.

Total construction cost is calculated by applying a 30 percent contingency to the cost of pipeline and infrastructure installations. **Table 5** presents conceptual construction cost estimates for the proposed Grays Creek water distribution system. It should be noted that land acquisition costs are not included in the project costs.

## Summary

The projected average day demand for build-out of the Grays Creek Water & Sewer District is approximately 1.0 million gallons per day (mgd), with a build-out maximum day demand of 1.5 mgd. To provide water service to meet the demand and provide fire flow, the following distribution system infrastructure is proposed, with a total conceptual construction cost of approximately \$99 million.

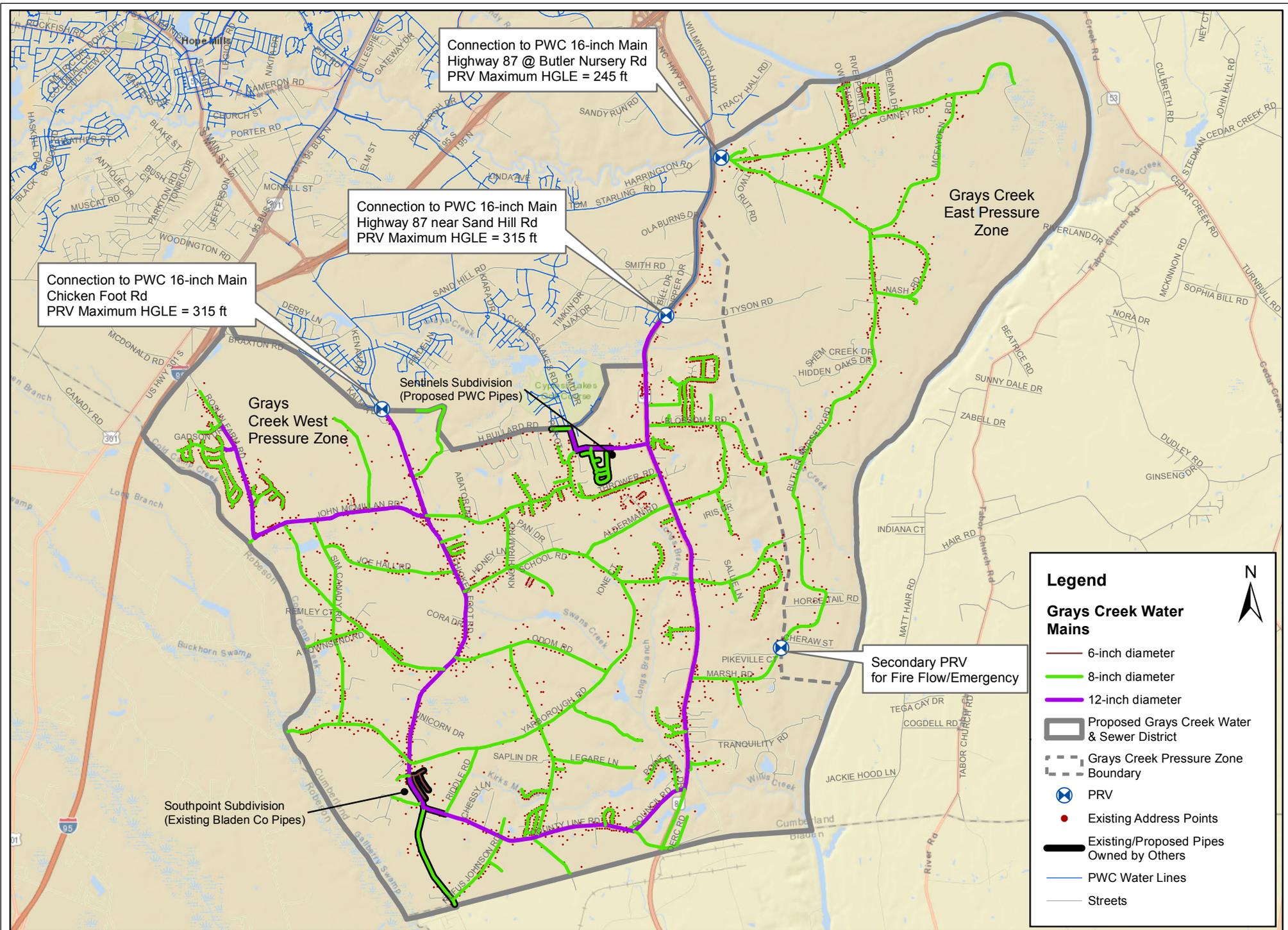
- Approximately 125 miles of new water mains (8-inch, 12-inch, and 16-inch diameter).
- Three connections to PWC’s water system with master meters and pressure reducing valves to establish two pressure zones within Grays Creek.
- One additional pressure reducing valve within the Grays Creek distribution system to provide improved looping for the East Pressure Zone during emergency/fire flow conditions.

It is anticipated that the distribution system will be implemented in phases. As the phasing is developed, it is recommended that the hydraulic performance and fire flow be re-evaluated to confirm each phase meets the evaluation criteria in Table 3. Additionally, if elevated storage is desired to provide equalization storage, emergency storage, or improve local fire flows, the hydraulic model should be used to evaluate the effectiveness, size and location of storage within Grays Creek.

**Table 5. Conceptual Construction Costs for Grays Creek Water Distribution System<sup>1</sup>**

	Item	Quantity	Unit	Unit Cost <sup>2</sup>	Extended Cost	Notes
1	8-inch Water Main (open-cut installation)	555,400	LF	\$80	\$44,430,000	3, 4
2	8-inch Water Main (trenchless installation)	5,000	LF	\$250	\$1,250,000	5
3	12-inch Water Main (open-cut installation)	85,800	LF	\$100	\$8,580,000	3, 4
4	12-inch Water Main (trenchless installation)	900	LF	\$425	\$380,000	5
5	16-inch Water Main (open-cut installation)	13,100	LF	\$150	\$1,970,000	3, 4
6	16-inch Water Main (trenchless installation)	200	LF	\$600	\$120,000	5
7	Fire Hydrant Assembly	700	EA	\$6,500	\$4,550,000	6
8	Master Meter Connection to PWC System	3	EA	\$50,000	\$150,000	7
9	Pressure Reducing Valve	4	EA	\$30,000	\$120,000	8
10	1-inch Water Service Connection	4,470	EA	\$3,250	\$14,530,000	9
	<b>Subtotal</b>				<b>\$76,080,000</b>	
11	Construction Contingency (30%)				\$22,820,000	2
	<b>TOTAL</b>				<b>\$98,900,000</b>	

- 1) Costs are in June 2018 dollars and do not include land acquisition. Costs are rounded to the nearest \$10,000.
- 2) Unit costs include contractor overhead, profit, sales tax, bonds, insurance, and general conditions. Construction contingency of 30 percent is added in line item 11.
- 3) Assumes C900 PVC pipe for 6-inch through 12-inch diameters; assumes restrained joint ductile iron (pressure class 250) for 16-inch diameter pipe. Assumes normal dewatering; 4 feet cover.
- 4) Includes valves located every 1,000 LF and DI fitting every 1,000 LF.
- 5) Trenchless installation assumed for road and stream crossings. Length is estimated based on the number of trenchless crossings. Installation assumes Horizontal Directional Drill (HDD) with DIPS HDPE pipe with adapters.
- 6) Assumes hydrants located every 1,000 LF.
- 7) Includes meter vault, valves and meter with a bypass.
- 8) Includes valve and meter vault.
- 9) Assumes 30 LF of 1" IPS copper water service and meter box, per PWC design standards. Number of connections estimated based on projected households in 2040.



**Revised (No Service to Private Streets)**

**Table 5. Conceptual Construction Costs for Grays Creek Water Distribution System<sup>1</sup>**

	<b>Item</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Cost<sup>2</sup></b>	<b>Extended Cost</b>	<b>Notes</b>
1	8-inch Water Main (open-cut installation)	385,800	LF	\$80	\$30,860,000	3, 4
2	8-inch Water Main (trenchless installation)	3,600	LF	\$250	\$900,000	5
3	12-inch Water Main (open-cut installation)	85,600	LF	\$100	\$8,560,000	3, 4
4	12-inch Water Main (trenchless installation)	1,100	LF	\$425	\$470,000	5
5	Fire Hydrant Assembly	500	EA	\$6,500	\$3,250,000	6
6	Master Meter Connection to PWC System	3	EA	\$50,000	\$150,000	7
7	Pressure Reducing Valve	4	EA	\$30,000	\$120,000	8
8	1-inch Water Service Connection	3,340	EA	\$2,000	\$6,680,000	9
	<b>Subtotal</b>				<b>\$50,990,000</b>	
9	Construction Contingency (30%)				\$15,300,000	2
	<b>TOTAL</b>				<b>\$66,290,000</b>	

1) Costs are in June 2018 dollars and do not include land acquisition. Costs are rounded to the nearest \$10,000.

2) Unit costs include contractor overhead, profit, sales tax, bonds, insurance, and general conditions. Construction contingency of 30 percent is added in line item 9.

3) Assumes C900 PVC pipe for 6-inch through 12-inch diameters. Assumes normal dewatering; 4 feet cover.

4) Includes valves located every 1,000 LF and DI fitting every 1,000 LF.

5) Trenchless installation assumed for road and stream crossings. Length is estimated based on the number of trenchless crossings. Installation assumes Horizontal Directional Drill (HDD) with DIPS HDPE pipe with adapters.

6) Assumes hydrants located every 1,000 LF.

7) Includes meter vault, valves and meter with a bypass.

8) Includes valve and meter vault.

9) Assumes 30 LF of 1" IPS polyethylene water service and meter box, per PWC design standards. Number of connections estimated based on projected households in 2040.



# CUMBERLAND COUNTY NORTH CAROLINA

## ENGINEERING & INFRASTRUCTURE DEPARTMENT

Engineering Division · Facilities Management Division · Landscaping & Grounds Division · Public Utilities Division

Gray's Creek Community Property Owners  
Cumberland County, North Carolina

Subject: Extending Public Water Survey

Dear Property Owner:

As you may already be aware, Cumberland County and Fayetteville Public Works Commission (PWC) are pursuing options to bring potable public water to your area in the most economical and efficient manner. The engineering firm of Moorman, Kizer & Reitzel, Inc. (MKR) was selected to provide an evaluation of the best option to achieve this goal. A Preliminary Engineering Report (PER) is being prepared by MKR which includes a proposed system layout.

At this time the funding structure and homeowner costs have not been determined. For planning purposes, we would like to know your interest in this project and solicit your opinion.

Please complete the enclosed survey and return in the self-addressed, postage paid envelope by \_\_\_\_\_.

This survey is in no way obligating you to any of the options that you choose. This is for planning purposes as it is important to understand how many residents would be interested in connecting to a public water system if one was available. We will continue to provide information, regarding progress towards extending water in your area.

If you have any questions or concerns you may contact us by email at \_\_\_\_\_ or call \_\_\_\_\_.



# CUMBERLAND COUNTY NORTH CAROLINA

## ENGINEERING & INFRASTRUCTURE DEPARTMENT

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If you have any questions or concerns you may contact us by email at \_\_\_\_\_ or call \_\_\_\_\_.



**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

**ASSISTANT COUNTY MANAGER STRATEGIC MANAGEMENT/ GOVERNMENTAL  
AFFAIRS**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: SALLY SHUTT, ASSISTANT COUNTY MANAGER**

**DATE: 12/12/2018**

**SUBJECT: REQUEST FOR FUNDING FOR THE COMMUNITY-WIDE  
COLLABORATIVE BRANDING PROJECT AND BUDGET ORDINANCE  
AMENDMENT #191161**

**BACKGROUND**

The Fayetteville Cumberland Collaborative Branding Committee is pursuing the development of a community-wide branding strategy to establish a clear and common brand that encapsulates and leverages the community's strengths, assets, diversity, vision and potential, and develops a common branding platform that all partners may incorporate and expand upon in their individual promotion, messaging, and marketing strategies.

The committee is comprised of representatives from the City of Fayetteville, Cumberland County, the Greater Fayetteville Chamber, the Fayetteville Cumberland Economic Development Corporation, Vision 2026, the Tourism Development Authority, Cool Spring Downtown District, the Fayetteville Area Convention and Visitors Bureau, Cumberland County Schools, the Crown Complex, and the Arts Council of Fayetteville / Cumberland County.

The committee developed a Request for Proposals for brand development services and sought solicitations this summer from highly-qualified agencies, with relevant experience, to develop a community-wide branding strategy for the City of Fayetteville, Cumberland County, and community branding partners.

The RFP generated nine proposals from agencies across the nation. The Fayetteville Cumberland Collaborative Branding Committee selected Northstar Ideas as the firm that can best help shape and create a collaborative brand for our use in promoting ourselves to others inside and outside the area.

Please see the attached memo from Robert Van Geons, FCEDC President and CEO. FCEDC is seeking \$25,000 from the County to help fund the anticipated \$150,000-\$200,000 price tag associated with this project.

To date, the Tourism Development Authority has committed \$50,000, FCEDC has committed \$25,000, and Vision 2026 has committed \$25,000. FCEDC is requesting \$25,000 from both the City and the County to help fund this project and anticipates securing another \$25,000 from other outside sources.

The Finance Committee approved the request at their meeting on December 6 and forwarded the item to the full board for approval.

**RECOMMENDATION / PROPOSED ACTION**

The Finance Committee recommends:

- Approval of FCEDC’s request to contribute \$25,000 to the FCCBC funding model to assist in securing Northstar Ideas to shape and create a collaborative regional brand
- Approval of budget ordinance amendment #191161 to appropriated fund balance in the amount of \$25,000

**ATTACHMENTS:**

Description	Type
FCEDC Request Letter	Backup Material

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TO: Chairman Larry L. Lancaster, Vice Chair Dr. Jeannette M. Council, Cumberland County Commissioners  
CC: County Manager Amy Cannon  
Assistant County Manager Sally Shutt  
FROM: Robert Van Geons, President & CEO  
DATE: November 19, 2018  
RE: *Community-wide Collaborative Branding Project - Request for Funding*

We are grateful for the guidance and support County staff have provided our Fayetteville Cumberland Collaborative Branding Committee (FCCBC) over the past year. Working together, we have engaged top tier experts and have identified a highly-qualified and experienced agency to lead our efforts in developing a dynamic brand platform, designed to unify and advance our shared efforts to promote the best assets of Cumberland County, Fayetteville, and our community as a whole.

As you may recall, a working group was formed in 2017 to discuss collaborative marketing. By early 2018, the group expanded and became, what we now call, the FCCBC. Partners include Cumberland County, the City of Fayetteville, the Tourism Development Authority (TDA), Cumberland County Schools, Crown Complex, Greater Fayetteville Chamber of Commerce, The Arts Council of Fayetteville/Cumberland County, Fayetteville Area Convention & Visitors Bureau, Vision 2026, Cool Spring Downtown District, and the Fayetteville Cumberland County Economic Development Corporation (FCEDC).

We are pursuing the development of a community-wide branding strategy to:

- Establish a clear and common brand that encapsulates and leverages the community's strengths, assets, diversity, vision, and potential;
- Develop a common branding platform that all partners may incorporate and expand upon in their individual promotion, messaging, and marketing strategies.

The creation of this centralized messaging and brand identity is intended to:

- Aggressively promote Fayetteville and Cumberland County as a superior destination in which to live, work, visit, explore, create, or grow a business;
- Differentiate our community, by elevating our brand above others with similar names and demographics;
- Demonstrate the unity and collaboration that exists between our public, private, and non-profit partners to the local community and external audiences.

This summer, the committee developed a Request for Proposals (RFP) and sought solicitations from highly qualified agencies experienced in branding both governments and community organizations. The RFP generated nine proposals which the FCCBC reviewed based on 10 criteria including relevant experience/qualifications, local engagement models, demonstrated brand integration across partners with multiple verticals, originality, quality of creative work, and value for the price. After the committee identified four finalists, references and past clients were contacted to gauge methodology and overall satisfaction. The FCCBC then interviewed each finalist before selecting the best agency for our community's branding effort: North Star Ideas.

North Star Ideas will advise FCCBC during all stages of the project and will:

- Review /analyze all data and research that has been previously compiled;
- Conduct research among community stakeholders and external audiences to identify existing assets, advantages, perceptions, opportunities, and challenges regarding our area's image;

- Create a common brand guide and resource/promotional content library;
- Facilitate brand implementation, promotion, and stakeholder engagement;
- Recommend long-term implementation and evaluation methods.

The committee recognizes that without consensus and advocacy from all partners, our community will not realize the full benefits of collaboration. The proposed budget of the branding project is \$150,000-\$200,000. We respectfully request Cumberland County provide \$25,000 to support this initiative. To date, the following requests and commitments have been made:

TDA	\$50,000 (Committed)
FCEDC	\$25,000 (Committed)
Vision 2026	\$25,000 (Committed)
Cumberland County	\$25,000 (Request in Progress)
City of Fayetteville	\$25,000 (Request in Progress)
Other Sources	\$25,000 (Pending)

Regarding use of County funds, your contribution will only be used to pay for direct expenses related to the contract with North Star Ideas. Funds would be restricted for approved uses, and we will specifically account for those expenditures in reports to the County. Additionally, we look forward to providing regular updates throughout the process.

We recognize that this is a substantial request that may require additional discussion. FCEDC, with the support of your Public Information Office, would be happy to present the full scope of this project at a future meeting, if desired.

Sincerely,



Robert M. Van Geons, CECD



**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

**ASSISTANT COUNTY MANAGER - ENVIRONMENTAL/ COMMUNITY SAFETY**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: TRACY JACKSON, ASST. COUNTY MANAGER**

**DATE: 12/12/2018**

**SUBJECT: REVISED MEMORANDUM OF AGREEMENT FOR DISASTER RECOVERY  
ACT OF 2017 RELATED TO HURRICANE MATTHEW AND BUDGET  
ORDINANCE AMENDMENT #191048**

**BACKGROUND**

Attached you will find a revised Memorandum of Agreement (MOA) for Disaster Recovery Act Of 2017 (DRA-17) and potential State Acquisition Relocation Fund (SARF) program projects (SARF program guidance and sub-grantee application are attached). Funding in the amount of \$1,903,500 which includes: \$1,782,500 for ten (10) DRA-17 Mitigation acquisitions and \$121,000 for two (2) SARF Hazard Mitigation Grant Program (HMGP) acquisitions. The agreement used to grant these funds is the same agreement used for DRA-17 Housing and Mitigation because they are funded from the same legislation.

The SARF provides gap funds for HMA acquisitions of homes in the 100-year floodplain to provide additional incentive for a homeowner to move out of the floodplain, where a similar home outside the floodplain may be more expensive. This funding will be provided as a grant to the homebuyer at the time of purchase. There is an application for the SARF funds that NCEM is requesting the County complete and return even though the State has already determined the amount of funding to provide based on the County's approved HMGP project. The maximum available benefit per homeowner is \$50,000 plus up to \$5,000 for moving expenses. Additionally, 10% is awarded to the County, as the subgrantee, to administer the funds including hiring of housing counselors to help locate suitable housing for the displaced disaster survivor. There is one complicating factor to the SARF funding, the legislation that makes some of the funding available requires it to be used only for Low-to-Medium Income (LMI) households. The County will have to conduct income verification on all acquisition projects so that funds can be committed appropriately.

**RECOMMENDATION / PROPOSED ACTION**

On December 6, 2018, the Finance Committee approved this item to move forward for approval as a Consent Agenda item to the full Board of Commissioners as a Consent Agenda item at its regular meeting on December

17, 2018 with these specific actions being requested:

1. Approval of the revised MOA with the NC Department of Public Safety - Division of Emergency Management and signature by the Chairman of the Board of Commissioners
2. Approval of **Budget Amendment # 191048** in the amount of \$1,903,500
3. Approval to complete the application for the SARF program and authorization for the County Manager to sign the application once it has been determined how many applicants are eligible for the SARF program

**ATTACHMENTS:**

Description	Type
SARF1	Backup Material
SARF2	Backup Material
SARF3	Backup Material
Revised DRA-17 MOA	Backup Material



# State Acquisition Relocation Fund (SARF) APPLICATION SUMMARY

## APPLICANT INFORMATION:

Type of Applicant (circle one):                      Municipality                      County

<b>Applicant Name:</b>	
<b>Street/PO Box:</b>	
<b>City:</b>	
<b>Zip Code</b>	
<b>County</b>	
<b>Contact Person:</b>	
<b>Telephone No.</b>	
<b>Preparer of Application:</b>	
<b>Preparer Telephone No:</b>	

<b>Project Name</b>	
<b>Total Funds Requested:</b>	\$

Project Area/Location Map Attached

**Project Description:** *(attach additional pages if necessary)*

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**Strategy for Implementation:** *(attach additional pages if necessary)*

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## State Acquisition Relocation Fund (SARF) APPLICATION SUMMARY

**Properties Proposed for Assistance (include address and cost):** *(attach additional pages if necessary)*

Address	Owner-Occupied?	LMI?	Flood Zone	Proposed Cost
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
<b>Total Service Delivery Costs</b>				\$
<b>Grand Total</b>				\$

### Certification

*To the best of my knowledge and belief, data in this application are true and correct. All of the proposed properties meet SARF eligibility requirements. The governing body of the applicant has duly authorized the document. The applicant will comply with all program-required certifications if the assistance is approved.*

<b>Name of Authorized Official:</b>	
<b>Title:</b>	
<b>Signature:</b>	
<b>Date</b>	

The applicant hereby assures and certifies that:

- a) It will comply with all applicable laws, regulations, rules and Executive Orders.
- b) It possesses legal authority to apply for the grant, and to execute the proposed program.
- c) Its governing body has duly adopted or passed as an official act a resolution, motion or similar action authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
- d) It will give NCEM and the State Auditor through any authorized representative access to and the right to examine all records, books, papers or documents related to the grant.
- e) It will establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
- f) It will ensure that all properties on which grant funds are expended meet the requirements of the local floodplain ordinance, and it will require all owners of such properties to maintain flood insurance if located in a mapped floodplain.
- g) It will ensure that assistance provided to households is secured by appropriate legal means, and it will maintain records sufficient to recapture funds. In the event that provisions are triggered, it will recapture funds and return them to NCEM.

**Hurricane Matthew Recovery**  
**State Acquisition Relocation Funding (SARF) Assistance**  
**Information for Homeowners**

**What is Hurricane Matthew SARF assistance?**

Hurricane Matthew State Acquisition and Relocation Funds (SARF) may be used to provide relocation assistance to homeowners whose primary residence was damaged during Hurricane Matthew and is being acquired in a Hazard Mitigation Grant Program (HMGP) or Disaster Recovery Act (DRA) buyout, including homeowners whose assistance from HMGP or DRA is not enough to provide comparable housing outside of a flood hazard area. Homeowners should receive information on the availability of comparable replacement dwellings, referrals to potential replacement dwellings, and inspection of replacement dwellings to ensure that they are permanent, decent, safe and sanitary. The assistance is provided as a grant.

**How much Hurricane Matthew SARF assistance could I receive?**

The maximum amount of SARF assistance that a homeowner can receive for a property is \$50,000. Given the different amounts of other assistance provided for acquisition, all homeowners will not need the same amount of assistance with these funds. If the cost of replacement housing exceeds the amount the County pays for your present home, you may be eligible for a SARF payment to cover the difference in price for a similar house. The County will inform you in writing of the location and cost of comparable replacement housing (and explain the basis of its determination) so that you will know in advance how much SARF assistance you may receive. That information should help you decide how much you wish to pay for replacement housing. You are free to purchase any decent, safe and sanitary housing unit of your choice. If the sale price is less than the cost of a comparable replacement home, the payment will be limited to the actual difference. If it exceeds the cost of a comparable replacement home, the payment will be based on the cost of a comparable home.

For example: Let's say that the County pays \$150,000 to purchase your home and that a comparable replacement home costs \$160,000.

- If you pay \$159,000 for a replacement home, you would receive a \$9,000 differential payment (the difference between the County's payment for the acquisition of your home and the cost of your replacement home).
- If you pay \$162,000 for the replacement home, you would receive a \$10,000 differential payment (the difference between the County's acquisition payment and the cost of the comparable replacement home).

In addition, you may also receive up to \$5,000 to help you with moving expenses. The actual amount will be based on HUD guidelines for moving expense payment based on the number of rooms in your current home.

**What is considered a “comparable replacement home”?**

A comparable replacement home is:

- Decent, safe, and sanitary.
- Functionally equivalent to the resident's present home. (same number of rooms, same size)
- Available for purchase.
- Affordable.
- Reasonably accessible to the resident's place of employment.
- Generally as well located with respect to public and commercial facilities, such as schools and shopping, as your present home.
- Not subject to unreasonable adverse environmental conditions.

**Hurricane Matthew Recovery**  
**State Acquisition Relocation Funding (SARF) Assistance**  
**Information for Homeowners**

- Available to all persons regardless of race, color, religion, sex, or national origin.

**What does “decent, safe and sanitary” mean?**

Decent, safe, and sanitary housing is housing that meets local housing and occupancy requirements. Additionally, it is housing that:

- Is structurally sound, weather tight, and in good repair.
- Contains a safe, adequate electrical wiring system.
- Has adequate living space for the occupants.
- Has a kitchen with a sink, hot and cold running water, and connections for a stove and refrigerator.
- Has a separate, complete bathroom with hot and cold running water and sewage system.
- Has heating as required by climatic conditions.
- Has an unobstructed exit to safe, open space at ground level.
- Is free of any barriers that would preclude your reasonable use of the unit, if you are a person with a physical disability.

**What are the general steps in the process?**

1. **Appraisal.** You will be contacted by an appraiser who will appraise or determine the value of your current home. The appraiser will prepare an independent and impartial appraisal based on an inspection of your property. The appraiser must perform an inspection of your property prior to the completion of the appraisal valuation. You will be given the opportunity to accompany the appraiser on this inspection.
2. **Determining Comparable Properties.** Once the appraisal is complete, the County’s Grant Manager will determine which comparables are the best match for your current home that is being acquired. This information will be used to determine the maximum eligible amount of SARF assistance for the homeowner. SARF benefits are based on eligibility and are not a factor in the negotiation process.
3. **Offer to Purchase.** An offer will be provided to you in writing and will represent the full amount of the approved appraisal or evaluation. You will become eligible for SARF assistance on the date you receive the written offer of "just compensation" to purchase your property. You should not move before receiving that purchase offer--if you do, you may not receive SARF assistance.
4. **Closing.** Once you have accepted the written offer to purchase, you will need to determine your replacement housing option of choice and work with the County to set a closing date for your storm-damaged property. The grant manager will work with the State to draw down the funds for closing.

**Can I find my own replacement housing?**

Yes, you have every right to find your own replacement housing. However, before you buy, ask the County’s grant manager to inspect the unit to make sure that it is decent, safe, and sanitary. If the replacement housing unit is not comparable, decent, safe, and sanitary, you will not be eligible to receive SARF assistance.

**What if I change my mind about selling my property?**

This acquisition is voluntary and you may withdraw at any time before closing. If you withdraw, no further action will be taken to acquire your property and you will not be eligible to receive any SARF assistance.



## State Acquisition Relocation Fund (SARF) Program Information

Funds may be used to provide relocation assistance to homeowners whose primary residence was damaged during Hurricane Matthew and is being acquired in a Hazard Mitigation Grant Program (HMGP) or Disaster Recovery Act (DRA) buyout, including homeowners whose assistance from HMGP or DRA is inadequate to provide comparable housing. In order to receive SARF assistance the homeowner must relocate within their home County.

### **Maximum Allocation: Gap Assistance-\$50,000 per property**

The maximum Gap Assistance allocation for a specific property is \$50,000. Given the different amounts of other assistance provided for acquisition, all homeowners will not need the same amount of assistance with these funds. Homeowners should receive information on the availability of comparable replacement dwellings, referrals to potential replacement dwellings, and inspection of replacement dwellings to ensure that they are permanent, decent, safe and sanitary. Requests for exceptions to the maximum allocation for a property may be considered by NC Emergency Management (NCEM) on a case-by-case basis if compelling reasons can be documented and additional funding is available.

### **Maximum Allocation: Homeowner Relocation Assistance-\$5,000 per property**

The maximum Homeowner Relocation Assistance allocation for moving expenses for a specific property is \$5,000. Given the different size and number of rooms in different houses being acquired, all homeowners will not need the same amount of moving expenses assistance with these funds. The actual amount of assistance for each property must be calculated using the HUD "Fixed Residential Moving Cost" schedule found at:

[https://www.hudexchange.info/resources/documents/Module4\\_URA\\_MovingCost.pdf](https://www.hudexchange.info/resources/documents/Module4_URA_MovingCost.pdf).

### **Eligibility Requirements**

Property being acquired must be:

- Owner-occupied primary residence at the time of the event (if the structure is inhabitable)
- Located in a regulated Special Flood Hazard Area (SFHA) (i.e., AE or VE zones)
- Approved for acquisition under HMGP DR-4285, DRA 2017 or DRA 2018 program

Replacement property must:

- Meet HUD requirements for comparable decent, safe and sanitary dwellings.
  - For more information about HUD requirements, go to <https://www.gpo.gov/fdsys/granule/CFR-2011-title24-vol1/CFR-2011-title24-vol1-sec5-703>)
  - A comparable replacement home is:
    - Decent, safe, and sanitary.
    - Functionally equivalent to the resident's present home.
    - Available for purchase.
    - Affordable. (i.e. having a monthly payment less than 30% of the participant's income)



## State Acquisition Relocation Fund (SARF) Program Information

- Reasonably accessible to the resident’s place of employment.
- Generally as well located with respect to public and commercial facilities, such as schools and shopping, as your home being acquired.
- Not subject to unreasonable adverse environmental conditions.
- Available to all persons regardless of race, color, religion, sex, or national origin.
- Decent, safe, and sanitary housing is housing that meets local housing and occupancy requirements. Additionally, it is housing that:
  - Is structurally sound, weather tight, and in good repair.
  - Contains a safe, adequate electrical wiring system.
  - Has adequate living space for the occupants.
  - Has a kitchen with a sink, hot and cold running water, and connections for a stove and refrigerator.
  - Has a separate, complete bathroom with hot and cold running water and sewage system.
  - Has heating as required by climatic conditions.
  - Has an unobstructed exit to safe, open space at ground level.
  - Is free of any barriers that would preclude your reasonable use of the unit, if you are a person with a physical disability.
- Be located outside of floodplain areas as shown on the current Flood Insurance Rate Map (FIRM) (i.e., 100- and 500-year floodplain).
  - If not possible, the local government must certify that no appropriate housing or housing sites are available outside of the floodplain. In the case of such certification, the replacement housing may be approved by NCEM if it is located in the SFHA provided that the location is in an area regulated by a unit of local government pursuant to a current floodplain management ordinance and the construction fully complies with current National Flood Insurance Program (NFIP) standards and the adopted Local Flood Damage Prevention Ordinance.
- Qualify as “real property”. Modular units are acceptable if they are permanently affixed to real property. Manufactured homes will not be considered real property for the purpose of this program.
- Relocation must be within originating County. Requirement can be waived with a letter of exception granted by the originating county allowing relocation in a contiguous county only.

### Program Requirements

- For homes being acquired, priority will be given to floodway and V-zone properties as shown on the current FIRM.
- Assistance will be delivered by check at closing for the new property as documented on the HUD1 form. If the replacement home is located in a floodplain, the property owner will be required to maintain adequate flood insurance on the property for 5 years. This requirement must be included in the deed of trust recorded with the Registrar of Deeds.



## State Acquisition Relocation Fund (SARF) Program Information

- Assistance provided to permanently displaced persons must result in permanent decent, safe and sanitary housing conditions.

### Application Requirements

The attached application form must be submitted in order to apply for SARF assistance.

- The applicant must verify that the property has been approved for acquisition in the HMGP DR-4285 or DRA-17 or DRA-18 programs.
- The applicant must include a project description that outlines the following information:
  - the number of families to be relocated
  - estimated funding requirements (# of households x \$60,500)
  - any available relocation resources
  - whether there are suitable comparable houses within the same general geographic area
  - Whether new houses need to be constructed.
- The applicant's implementation strategy for the relocation activity must be described, including:
  - the method of project implementation and management (e.g., whether activities will be carried out through in-house staff, through inter-local agreement, or through contractors)
  - What funds will be needed for service delivery, such as the determination of comparable replacement units, appraisals, legal fees, and advisory services for the relocation activity. These funds may not be spent on service delivery for the HMGP or DRA acquisition activity. In general, service delivery fees should not exceed 10% of the project costs; however, an applicant may request a higher level of service delivery fees if it can provide specific justification for the higher level.
  - The proposed implementation timeline and budget, specifying the number of relocations to be completed in each year and the funds necessary for completing those relocations.
- A location map identifying the areas of buy-out properties and the replacement housing (if known) must be attached. If the relocation funds are expected to be used in a specific area, such as a new subdivision, a project map must be provided.

**STATE OF NORTH CAROLINA**  
**DEPARTMENT OF PUBLIC SAFETY**  
**DIVISION OF EMERGENCY MANAGEMENT**

AND

**CUMBERLAND COUNTY**

**MEMORANDUM OF AGREEMENT (MOA)**

**MOA#DRA5369-011**  
**MOA Amount: 1,903,500**

**Tax ID/EIN#: 56-6001222**  
**DUNS #:098235539**

**MOA Performance Period of Performance: December 1, 2018-December 31, 2023**

This Memorandum of Agreement (“MOA”) is made this \_\_\_ day of \_\_\_\_\_, 2018, by and between Pitt County (“County”), and the NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY MANAGEMENT (“NCEM”). This MOA supersedes and replaces any prior agreement between the parties relating to funding provided by the Disaster Recovery Act of 2016 (S.L. 2016-214), 2017 (S.L. 2017-119), 2018 (S.L. 2018-5).

WITNESSETH:

WHEREAS, on October 8-9, 2016, Hurricane Matthew hit central and eastern North Carolina including Cumberland County with record breaking rainfall that created 1,000-year flood events that devastated the people, infrastructure, businesses, and schools of entire communities;

WHEREAS, certain buildings, facilities, personal items and equipment owned or rented by residents in the County were damaged by floodwaters associated with the severe weather associated with Hurricane Matthew (hereinafter collectively referred to as the “storm survivors”);

WHEREAS, an expedited major disaster declaration from the President of the United States was granted on October 10, 2016 as FEMA-4285-DR-NC;

WHEREAS, the North Carolina General Assembly passed the Disaster Recovery Act of 2016 (S.L. 2016-214) requiring the NCEM to develop, implement and fund disaster assistance programs to meet the emergency sheltering and short-term housing needs of individuals affected by Hurricane Matthew and Tropical Storms Julia and Hermine;

WHEREAS, the North Carolina General Assembly passed the Disaster Recovery Act of 2017 (S.L. 2017-119), which allows NCEM to provide housing and other support funding to storm victims;

WHEREAS, the North Carolina General Assembly passed the Disaster Recovery Act of 2018 (S.L. 2018-5), which allows NCEM to provide housing and other support funding to storm victims; and

WHEREAS, pursuant to Executive Order No. 120, dated December 9, 2016, and the applicable statutes cited therein, including N.C. Gen. Stat. § 166A-19.41(d)(3), and subject to the terms and conditions of this MOA, NCEM will provide a grant to the County for the purpose of providing individual assistance to eligible storm survivors.

NOW THEREFORE, in consideration of the mutual promises contained herein, NCEM and the County agree as follows:

- I. SCOPE OF SERVICES:** Pursuant to the Disaster Recovery Act of 2017 (DRA 17), Session Law 2017-119 funds provided by this MOA may be used by the County for the following housing-related activities:
  - a) Repair of owner-occupied low- to moderate-income housing not covered by Community Development Block Grant Disaster Recovery Program funding to include:
    - 1) Rehabilitation for homes including mobile homes with damages totaling less than 51% of its pre-disaster market or tax value,
    - 2) Reconstruction or mitigation-acquisition for homes with damages totaling 51% or more of pre-disaster market or tax value,
    - 3) Reimbursement to homeowners for out-of-pocket expenses to clean and repair (not upgrade) their homes following the disaster but prior to implementation of the Homeowner Recovery Program (these costs are only reimbursable if expended within two years of the disaster incident (October 8, 2018)),
    - 4) Replacement of mobile homes with damages totaling \$37,500 or more than 51% of pre-disaster market or tax value.
  - b) Repair of low- to moderate-income rental housing not covered by Community Development Block Grant Disaster Recovery Program funding.
  - c) Housing elevation, acquisition, and mitigation reconstruction for homes not covered by the Hazard Mitigation Grant Program.
  - d) State Acquisition Relocation funds, which enable low- to moderate-income homeowners to purchase homes.
  - e) Flood insurance subsidies.
  - f) Temporary housing and/ or rental assistance for storm victims.

For the purposes of this Agreement, low- to moderate-income housing includes one-unit structures occupied by a low- to moderate-income household, and multi-unit structures where at least 50% of the units are occupied by low- to moderate-income households. A low- to moderate-income household is a household whose family income, based on the

number of people in the house, exceeds the minimum limits described in the Income Eligibility Table below, but which does not exceed \$84,260 per year. For the purposes of the DRA 2017 and DRA 2018 State Acquisition Relocation funds only, low- to moderate-income homeowners include households whose family income, based on the number of people in the house, does not exceed \$84,260 per year.

**STATE DISASTER RECOVERY ACT ELIGIBILITY CRITERIA**

DRA 2017-119 Provision	Property Eligibility Criteria	Family Income Eligibility Criteria
1. For repair of <u>owner-occupied</u> low- to moderate-income housing not covered by CDBG-DR Program funding.	Damage must total less than 51% of its pre-disaster market or tax value; an additional \$50,000 may be available if home is w/in the 100-year flood damage plain and has repairs exceeding the 50% substantial damage rule, and requires the home to be elevated as part of the rehabilitation.	a. CDBG-DR denial letter, or b. 2016 family income must fall within the income limits as noted in the Income Eligibility Table below
2. For repair of low to moderate-income <u>rental housing</u> not covered by CDBG-DR Program funding.	Damage must total less than 51% of its pre-disaster market or tax value; an additional \$50,000 may be available if home is within the 100-year flood plain having repairs exceeding the 50% substantial damage rule, and requires the home to be elevated as part of the rehabilitation. At least 50% of the units must be occupied by low-to moderate-income tenant households.	a. CDBG-DR denial letter, or b. 2016 family income must fall within the income limits for 50% of the residents as noted in Income Eligibility Table below.
3. To be used for housing elevation, acquisition, and mitigation reconstruction for homes not covered by HMGP.	<u>Elevation Criteria (Single Family):</u> Homes (including mobile homes) must be feasible to elevate and considered decent, safe, and sanitary prior to elevation. DRA Repair and Rehabilitation funds may be used to make the home ready for elevation. Home must be located within the 100-year flood hazard area and be elevated to 2 feet above BFE.	a. FEMA, NCEM, or County denial letter for HMGP. b. Documentation that the homeowner missed the FEMA HMGP application deadline. c. North Carolina DRA Policy does not include family income limits consistent with Federal HMGP policies. d. The maximum fair market appraised value of homes

	<p><u>Acquisition Criteria (Single Family):</u> Any buyout home must be located in a flood-prone area, and/or the relocation of the structure would minimize flood risks or support storm water mitigation, and/or repair of the existing home—as compared to a buyout—is not cost-effective. Upon acquisition, the property must be deed-restricted in accordance with Section II(k) below.</p> <p><u>Reconstruction Criteria (Single Family):</u> Damages to owner-occupied single-family homes which total 51% or more of the home’s pre-disaster market or tax value. Before reconstruction is approved, the County or NCEM must document why reconstruction is the optimal option that will support long-term resiliency for the applicant or the local community. The owner must also approve a deed restriction that the owner or their immediate family will occupy the reconstructed property for a minimum of three years or until the homeowner’s death, whichever occurs first. The deed restriction may be released only if the selling homeowner agrees to pay NCEM the difference between the property’s pre-disaster market value and the sale price of the property at the time of sale, or if either NCEM or the County Manager agrees in writing to release the restriction for extraordinary hardship. Reconstruction grants may not exceed \$170,000.</p> <p><u>Repair Criteria (Single Family):</u> Damages to owner-occupied single-</p>	<p>considered for acquisition shall not exceed \$276,000 household and property.</p>
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	<p>family homes. Repair grants may not exceed \$85,000.</p> <p><u>Reimbursement Criteria (Single Family):</u> Out-of-pocket expenses incurred within three years of October 8, 2016, to clean and repair their homes prior to applying to the Homeowner Recovery Program. Must have receipts that are verified by inspections and program staff and that exceed funding provided by FEMA, SBA, private insurance, or other charitable organizations. Reimbursement grants may not exceed \$30,000.</p> <p><u>Reimbursement Criteria (Mobile Home):</u> Damages must be equal to or less than 50% of its pre-disaster market or tax value. The manufactured home must have a minimum unmet need of at least \$1,000. Reimbursement grants may not exceed \$30,000.</p> <p><u>Repair Criteria (Mobile Home):</u> Damages must be equal to or less than 50% of its pre-disaster market or tax value. The manufactured home must have a minimum unmet need of at least \$1,000. Through inspection it must be determined that after repairs, the home must be decent, safe, and sanitary. Repair grants may not exceed \$37,500.</p> <p><u>Replacement (Mobile Home):</u> Damages must be 51% or more of the pre-disaster market or tax value. Home will be replaced and elevated to two feet above Base Flood Elevations (BFE) to provide a safer and more sustainable solution.</p>	
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	<p>For the purposes of this Agreement, the definition of “housing mitigation reconstruction” includes housing repairs that would not exceed \$85,000 per home, reimbursements with receipts that would not exceed \$30,000, and home replacement costs that would not exceed \$127 per square foot for a single-family home. For manufactured homes, repairs shall not exceed \$37,500, and replacement costs shall not exceed \$65,000 for a single-wide unit and \$90,000 for a double-wide unit.</p> <p>Any exceptions to the above-noted limitations will be handled on a case-by-case basis and must be supported by an urgent and pressing need.</p>	
<p>4. To provide State Acquisition Relocation funds, which enable low- to moderate-income homeowners to purchase homes outside the special flood hazard area.</p>	<p>Provides a gap payment that would not exceed \$50,000 to relocate from current damaged home to similar housing unit outside of the special flood hazard area. Payment could be a difference payment not covered by CDBG-DR or other federal programs. In addition, to the gap payment, the County may also provide applicants with up to an additional \$5,000 in moving costs.</p> <p>The replacement home must be located within the jurisdiction of the Disaster Recovery Grantee unless the Grantee provides an exception.</p> <p>The replacement home must be considered decent, safe, and sanitary.</p>	

**Any exceptions to the above-noted limitations will be handled on a case-by-case basis and must be supported by an urgent and pressing need.**

<b>DRA Policy for Upper and Lower Limits for Eligibility</b>			
<b>County</b>	<b>Persons in Family (95% of Low Income Limits) for FY 2016 HUD Income Limits</b>		<b>Family Maximum Annual Income - Not to Exceed Amount</b>
	<b>1</b>	<b>2 or greater</b>	
<b>* All income levels are based on 2016 GROSS annual income</b>			
Alamance	\$ 28,263	\$ 32,300	\$ 84,260
Anson	\$ 25,745	\$ 29,403	\$ 84,260
Beaufort	\$ 27,075	\$ 30,970	\$ 84,260
Bertie	\$ 25,745	\$ 29,403	\$ 84,260
Bladen	\$ 25,745	\$ 29,403	\$ 84,260
Brunswick	\$ 31,920	\$ 36,480	\$ 84,260
Camden	\$ 38,238	\$ 43,700	\$ 84,260
Carteret	\$ 31,208	\$ 35,673	\$ 84,260
Caswell	\$ 25,840	\$ 29,498	\$ 84,260
Chatham	\$ 37,620	\$ 42,988	\$ 84,260
Chowan	\$ 25,745	\$ 29,403	\$ 84,260
Columbus	\$ 25,745	\$ 29,403	\$ 84,260
Craven	\$ 30,258	\$ 34,580	\$ 84,260
Cumberland	\$ 27,788	\$ 31,730	\$ 84,260
Currituck	\$ 37,525	\$ 42,893	\$ 84,260
Dare	\$ 35,483	\$ 40,565	\$ 84,260
Davidson	\$ 27,835	\$ 31,825	\$ 84,260
Davie	\$ 31,160	\$ 35,578	\$ 84,260
Duplin	\$ 25,745	\$ 29,403	\$ 84,260
Durham	\$ 37,620	\$ 42,988	\$ 84,260
Edgecombe	\$ 26,505	\$ 30,305	\$ 84,260
Forsyth	\$ 31,160	\$ 35,578	\$ 84,260
Franklin	\$ 40,803	\$ 46,598	\$ 84,260
Gates	\$ 31,303	\$ 35,768	\$ 84,260
Granville	\$ 29,973	\$ 34,248	\$ 84,260
Greene	\$ 27,740	\$ 31,730	\$ 84,260
Guilford	\$ 30,163	\$ 34,485	\$ 84,260
Halifax	\$ 25,745	\$ 29,403	\$ 84,260
Harnett	\$ 29,355	\$ 33,535	\$ 84,260
Hertford	\$ 25,745	\$ 29,403	\$ 84,260
Hoke	\$ 29,260	\$ 33,440	\$ 84,260
Hyde	\$ 25,745	\$ 29,403	\$ 84,260
Johnston	\$ 40,803	\$ 46,598	\$ 84,260
Jones	\$ 26,790	\$ 30,590	\$ 84,260
Lee	\$ 30,353	\$ 34,675	\$ 84,260
Lenoir	\$ 25,745	\$ 29,403	\$ 84,260

<b>DRA Policy for Upper and Lower Limits for Eligibility</b>			
<b>County</b>	<b>Persons in Family (95% of Low Income Limits) for FY 2016 HUD Income Limits</b>		<b>Family Maximum Annual Income - Not to Exceed Amount</b>
	<b>1</b>	<b>2 or greater</b>	
<b>* All income levels are based on 2016 GROSS annual income</b>			
Martin	\$ 25,745	\$ 29,403	\$ 84,260
Montgomery	\$ 25,745	\$ 29,403	\$ 84,260
Moore	\$ 32,395	\$ 37,003	\$ 84,260
Nash	\$ 26,505	\$ 30,305	\$ 84,260
New Hanove	\$ 34,675	\$ 39,615	\$ 84,260
Northampton	\$ 25,745	\$ 29,403	\$ 84,260
Onslow	\$ 27,265	\$ 31,160	\$ 84,260
Orange	\$ 37,620	\$ 42,988	\$ 84,260
Pamlico	\$ 29,878	\$ 34,153	\$ 84,260
Pasquotank	\$ 30,353	\$ 34,675	\$ 84,260
Pender	\$ 29,403	\$ 33,583	\$ 84,260
Perquimans	\$ 27,930	\$ 31,920	\$ 84,260
Person	\$ 27,408	\$ 31,350	\$ 84,260
Pitt	\$ 29,593	\$ 33,820	\$ 84,260
Randolph	\$ 30,163	\$ 34,485	\$ 84,260
Richmond	\$ 25,745	\$ 29,403	\$ 84,260
Robeson	\$ 25,745	\$ 29,403	\$ 84,260
Robeson	\$ 25,745	\$ 29,403	\$ 84,260
Rockingham	\$ 27,835	\$ 31,825	\$ 84,260
Sampson	\$ 25,745	\$ 29,403	\$ 84,260
Scotland	\$ 25,745	\$ 29,403	\$ 84,260
Stokes	\$ 31,160	\$ 35,578	\$ 84,260
Surry	\$ 25,745	\$ 29,403	\$ 84,260
Tyrrell	\$ 25,745	\$ 29,403	\$ 84,260
Vance	\$ 25,745	\$ 29,403	\$ 84,260
Wake	\$ 40,803	\$ 46,598	\$ 84,260
Warren	\$ 25,745	\$ 29,403	\$ 84,260
Washington	\$ 25,745	\$ 29,403	\$ 84,260
Wayne	\$ 28,310	\$ 32,348	\$ 84,260
Wilson	\$ 25,983	\$ 29,688	\$ 84,260
Yadkin	\$ 31,160	\$ 35,578	\$ 84,260

**II. LIMITATIONS ON THE USE OF FUNDS:** The following limitations on the use of funds apply:

- a) Limited Activities: No funds provided under this MOA may be used for activities that are not listed in Section I above.
- b) Proposal Submission: Before the County may begin work on any activity for which it will seek funds under this MOA, the County must submit a proposal for the use of funds, which must be approved by NCEM before the County begins work on the activity. The proposal shall include, at a minimum, the following: (i) the specific tasks to be performed; (ii) the identity of the County entity or contractor who will provide the work and/or materials; (iii) costs for each task to be performed; and (iv) the estimated time to perform the work.
- c) Eligibility Limitations: No funds provided under this MOA may be used in a way that will adversely affect a person's or entity's eligibility for funding under the Community Development Block Grant Disaster Recovery Program (CDBG-DR). For the purposes of this Agreement, funding will not adversely affect a homeowner's or entity's eligibility if (1) no CDBG-DR funds have been allocated to the County for the activity in question, or (2) CDBG-DR funds have been allocated to the County for the activity in question, but the County certifies in its proposal for the use of funds that the homeowner or entity is unlikely to be awarded CDBG-DR funds due to insufficient funds allocated to the County or the homeowner or entity is otherwise ineligible for CDBG-DR.
- d) Federal Funding Priority: No funds provided under this MOA may be used to cover costs that will be, or likely will be, covered by federal funds. For the purposes of this provision, costs "will be" covered by federal funds where there is a binding commitment of federal funds for the costs at issue at the particular location(s). For the purposes of this provision, costs "likely will be" covered by federal funds if there is a pending homeowner application for federal funds for the costs at issue for the particular homeowner location(s).
- e) 100 Year Flood Plain Limitations: No funds provided under this MOA may be expended for the construction of any new residence within the 100-year floodplain unless the construction is in an area regulated by a unit of local government pursuant to a floodplain management ordinance and the construction complies with the ordinance. As used in this provision, "100-year floodplain" means any area subject to inundation by a 100-year flood, as indicated on the most recent Flood Insurance Rate Map prepared by the federal Emergency Management Agency under the National Flood Insurance Program.
- f) Flood Insurance: Homeowners in the 100-year floodplain who receive homeowner's housing assistance pursuant to this MOA shall be required to acquire and maintain flood insurance, and shall execute a Declaration of Covenant, Conditions and Restrictions ("Covenant") that requires the damaged property to be insured by flood insurance for the life of the home. The Covenant will be executed at Grant Closing, recorded with the County Register of Deeds and shall encumber the property in perpetuity. Any homeowner in the 100-year floodplain who receives assistance through this MOA shall be prohibited from receiving state assistance for future flood events if that homeowner fails to maintain flood insurance after receiving assistance through this MOA. Such homeowners must be notified of this requirement when receiving assistance through this

MOA. North Carolina will follow federal HUD guidance to ensure all structures meet guidelines spelled out in 24 C.F.R. Part 55.

- g) Flood Plain Status & Insurance: No funds may be obligated or expended in any project activity until the County provides NCEM with a certification that the project is not in a floodplain, or with certification that the recipient participates in the flood insurance program. All properties assisted in the project shall comply with applicable floodplain regulations. Counties may opt to provide flood insurance—at grant closing for reimbursements or at project closeout for repairs, reconstructions, and replacements—for a period not to exceed one year. Thereafter, all properties assisted with funding under this Agreement must maintain insurance coverage.
- h) Insurance Subrogation: If a person's home is repaired, reconstructed or relocated with funds from the state-funded Hazard Mitigation Grant Program or the State Acquisition and Relocation Fund, the applicant receiving the state assistance shall authorize and approve that the State Emergency Response and Disaster Relief Fund be subrogated to the person's rights to secure insurance coverage for the damage to the home and any monies received from the insurance coverage shall be paid to the State Emergency Response and Disaster Relief Fund. The Division of Emergency Management and grantee shall ensure that those homeowners or applicants potentially affected by this section are notified of, and adhere to, its requirements.
- i) Property Type Limitations: Only the following types of real property may be rehabilitated under this MOA: stick-built homes, manufactured homes constructed after 1978, and modular housing. Although rehabilitation is the primary objective for funding, if the County determines that rehabilitation is not feasible, then clearance and relocation is an option.
- j) Similar Size and Function: For homes that are reconstructed or replaced, they shall be reconstructed or replaced with models of substantially similar size and function. Repairs, reconstruction, and replacement shall be substantially similar in scope, size, and function to the original damaged property.
- k) Acquisition Buyout Deed Restrictions: For homes that are approved for a buyout or acquisition, any land purchased with DRA funds must be deed-restricted to restrict any future property uses to open space, recreational, and wetlands management uses in perpetuity. If the county takes ownership of the land, the deed restrictions still apply.
- l) Applicant Equity to Other Recovery Programs: The homeowner or applicant who applies to the County or NCEM for benefits under this Agreement should not receive benefits or compensation that would materially exceed benefits that are provided for similar activities by the State of North Carolina's CDBG-DR Housing Recovery Programs. Any exceptions to these limitations will be handled on a case-by-case basis and must be supported by a compelling justification.

**III. COMPENSATION**: NCEM will provide the County \$1,903,500 under this MOA. The entirety of the MOA amount is a grant to the County by NCEM. The County may, in its discretion, elect to revert the funds to the State to implement some or all of the activities of the program on the County's behalf. If the County retains the grant funds, the County will submit quarterly reports to document the use of the funds expended in the prior three-month period, provided that documentation for the use of all funds under this MOA

must be submitted no later than December 31, 2023. The term of the agreement may be extended upon written request of the County to the Agency.

Any funds not expended by December 31, 2023 are subject to the claw-back provisions of Paragraph V below.

- IV. REIMBURSEMENT:** All cost must be verified through receipts and other documents. Payment shall be submitted to the County after receipt of completed and documented invoices, within 15 business days after receipt of invoices. Cost reports and invoices shall be submitted to the following address to the North Carolina Department of Public Safety/Division of Emergency Management:

NCDPS-Division of Emergency Management  
Resiliency Section-DRA17  
4238 Mail Service Center  
Raleigh, NC 27699-4238

The County must include an original, signed copy of each cost report.

- V. CLAW-BACK:** NCEM reserves the right to de-obligate any remaining award funds after this Agreement's expiration date or before the expiration date of this Agreement, should the County violate the terms of this Agreement or should it become apparent that the County will not be able to expend the funds prior to the expiration date of this Agreement. Before taking action, NCEM will provide the County reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.
- VI. REGULATION:** The funds awarded under this Agreement must be used in compliance with all applicable state and federal laws governing their use. By accepting this payment, the below official agrees to use these funds in a manner consistent with state laws and regulations.
- VII. TAXES:** The County shall be responsible for all taxes.
- VIII. WARRANTY:** The County will hold NCEM harmless for any liability and personal injury that may occur from or in connection with the performance of this Agreement to the extent permitted by the North Carolina Tort Claims Act. Nothing in this Agreement, express or implied, is intended to confer on any other person any rights or remedies in or by reason of this Agreement. This Agreement does not give any person or entity other than the parties hereto any legal or equitable claim, right or remedy. This Agreement is intended for the sole and exclusive benefit of the parties hereto. This Agreement is not made for the benefit of any third person or persons. No third party may enforce any part of this Agreement or shall have any rights hereunder. This Agreement does not create, and shall not be construed as creating, any rights enforceable by any person not a party to this Agreement. Nothing herein shall be construed as a waiver of the sovereign immunity of the State of North Carolina.

- IX. POINTS OF CONTACT:** To provide consistent and effective communication between the NCEM and the County, each party shall appoint a Principal Representative(s) to serve as its central point of contact responsible for coordinating and implementing this MOA.

The NCEM contact shall be Director Michael A. Sprayberry or his designee.

The County contact shall be Tracy Jackson, Assistant County Manager or her/his designee.

- X. PUBLIC RECORD ACCESS:** This Agreement may be subject to the North Carolina Public Records Act, Chapter 132 of the North Carolina General Statutes.
- XI. AUDITING & ACCESS TO PERSONS AND RECORDS:** Staff from the North Carolina Office of State Auditor, NCEM, Office of State Budget and Management, or other applicable state agency internal auditors shall have access to County officers, employees, agents and/or other persons in control of and/or responsible for the records that relate to this Agreement for purposes of conducting audits and independent evaluations. These parties shall also have the right to access and copy any and all records relating to the Agreement during the term of the Contract and within two years following the completion of project close-out, to verify accounts, accuracy, information, calculations and/or data affecting and/or relating to payments, requests for change orders, change orders, claims for extra work, requests for time extensions and related claims for delay/extended general conditions costs, claims for lost productivity, claims for loss efficiency, claims for idle equipment or labor, claims for price/cost escalation, pass-through claims of subcontractors and/or suppliers, and/or any other type of claim for payment or damages from NCEM, or associated state parties and affected homeowners.
- XII. SITUS:** This Agreement shall be governed by the laws of North Carolina and any claim for breach or enforcement shall be filed in state court in Wake County, North Carolina.
- XIII. ANTITRUST LAWS:** This Agreement is entered into in compliance with all State and Federal antitrust laws.
- XIV. E-VERIFY:** If this Agreement is subject to N.C. Gen. Stat. § 143-133.3, the contractor and its subcontractors shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes.
- XV. OTHER PROVISIONS/SEVERABILITY:** Nothing in this Agreement is intended to conflict with current laws or regulations of the State of North Carolina, Department of Public Safety, North Carolina Emergency Management, or the County. If a term of this Agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this Agreement shall remain in full force and effect.
- XVI. COMPLIANCE:** The County shall be wholly responsible for financing to be made under this MOA and for the supervision of its employees and assistants. The County shall be responsible for compliance with all laws, ordinances, codes, rules, regulations,

licensing requirements and other regulatory matters that are applicable to the conduct of its business and purchase requirements performed under this MOA.

- XVII. ENTIRE AGREEMENT:** This Agreement and any annexes, exhibits and amendments annexed hereto and any documents incorporated specifically by reference represent the entire Agreement between the parties and supersede all prior oral and written statements or agreements.
- XVIII. MODIFICATION:** This Agreement may be amended only by written amendments duly executed by the Director of North Carolina Emergency Management and the County Manager.
- XIX. TERMINATION:** The terms of this Agreement, as modified with the consent of all parties, will remain in effect until December 31, 2023.

The Parties may terminate this Contract by mutual written consent with 90 days prior written notice to the Parties, or as otherwise provided by law.

NCEM may suspend, reduce, or terminate its obligations under this Agreement, in whole or in part, upon 30 days' notice, whenever they determine that the County has failed to comply with any term, condition, requirement, or provision of this Agreement. Failure to comply with any terms of this Agreement, include (but are not limited to) the following:

- a) Default in Performance. The default by the County or a subsequent recipient in the observance or performance of any of the terms, conditions or covenants of this Agreement.
- b) Misrepresentation. If any representation or warranty made by the County in connection with the Grant or any information, certificate, statement or report heretofore or hereafter made shall be untrue or misleading in any material respect at the time made.
- c) Abandonment of the Project. If County abandons or otherwise ceases to continue to make reasonable progress towards completion of the Project.

NCEM shall promptly notify the County, in writing, of its determination and the reasons for the termination together with the date on which the termination shall take effect. Upon termination, NCEM retains the right to recover any improper expenditures from the County and the County shall return to NCEM any improper expenditures no later than 30 days after the date of termination.

In the event of termination, NCEM may require the return of unspent funds. NCEM may, in its sole discretion, allow the County to retain or be reimbursed for costs reasonably incurred prior to termination that were not made in anticipation of termination and cannot be canceled, provided that said costs meet the provisions of this Agreement.

**XX. EXECUTION AND EFFECTIVE DATE:** This Agreement shall become effective upon return of this original Memorandum of Agreement, properly executed on behalf of the County, to NCEM and will become binding upon execution of all parties to the Agreement. Once executed, the terms of this Agreement will be made effective as of December 1, 2018. The last signature shall be that of Erik A. Hooks, Secretary for the North Carolina Department of Public Safety.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK  
[signatures on following pages]

**IN WITNESS WHEREOF, the parties have each executed this Agreement and the parties agree that the effective date of this Agreement shall be December 1, 2018.**

\_\_\_\_\_  
Michael A. Sprayberry, Director  
North Carolina Emergency Management

\_\_\_\_\_  
Tracy Jackson  
Cumberland County

\_\_\_\_\_  
Erik Hooks  
Secretary  
North Carolina Department of Public Safety

\_\_\_\_\_  
Will Polk, Assistant General Counsel  
Reviewed for the Department of Public Safety, by William Polk, DPS Assistant General Counsel

\_\_\_\_\_  
James J. Cherokee, Controller  
North Carolina Department of Public Safety



**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

**WORKFORCE DEVELOPMENT**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: NEDRA CLAYBORNE-RODRIGUEZ, WFD DIRECTOR**

**DATE: 12/12/2018**

**SUBJECT: REQUEST TO INCREASE WORKFORCE DEVELOPMENT CONTRACT  
FOR PROGRAM SERVICES WITH EDUCATIONAL DATA SYSTEMS, INC.  
(EDSI) AND APPROVAL OF BUDGET ORDINANCE AMENDMENT #190849**

**BACKGROUND**

Workforce Development Boards under the Workforce Innovation and Opportunity Act (WIOA) do not provide training services to customers. Therefore, these services are procured through a competitive process. Under that arrangement, the Board of Commissioners awarded the current program service contract to Educational Data Systems, Inc. (EDSI) at its June 18, 2018 meeting.

Since the award of that contract to EDSI, additional funding has been received by Workforce Development. The first award is a National Dislocated Worker Grant (NDWG) for Hurricane Florence in the amount of \$2,244,000. In October the Board of Commissioners amended the budget to recognize these funds; however, the EDSI contract has not been updated to reflect this award.

The second award is \$54,000 in Finish Line Grant Funds (FLG) to assist community college students with emergencies that may prevent them from completing their credentials. The committee is requested to approve a budget ordinance amendment to recognize this award. In addition, the contract with EDSI needs to be amended for the FLG funds.

Finally, the contract with EDSI needs to be increased by \$447,249. WIOA funds are awarded for a two-year period. Funds unspent at the end of the County's fiscal year are considered carryover.

The Finance Committee approved the request at their meeting on December 6 and forwarded the item to the full board for approval.

**RECOMMENDATION / PROPOSED ACTION**

The Finance Committee approved forwarding the following to the full Board of Commissioners as a Consent Agenda item at the December 17, 2018 Regular Meeting:

- Approve budget ordinance amendment #190849 in the amount of \$54,000 to recognize funding from FLG.

- Increase the training services contract with EDSI for \$2,745,249 to reflect items –
  - NDWG for Hurricane Florence \$2,244,000
  - FLG award \$54,000
  - Carryover WIOA funds \$447,249

**ATTACHMENTS:**

Description

Type

EDSI Contract #2019093 - Amendment 1

Backup Material

THIS CONTRACT AMENDMENT is entered into by and between County of Cumberland (County), a body politic and political subdivision of the State of North Carolina established and operating pursuant to the laws of the State of North Carolina (hereinafter referred to as "COUNTY") and Educational Data Systems, Inc. (hereinafter referred to as "EDSI").

WITNESSETH THAT:

WHEREAS, the County issued RFP #18-01-WFD, inviting quotes for the provision of the Adult, Dislocated Workers, and Youth Services Program as authorized under Title I of the Workforce Innovation and Opportunity Act Public Law No: 113-128 (herein after referred to as the "Act" or "WIOA"), WIOA DOL ETA 20 CFR, Part 651, 652, 653, 654, 658, 675, 676, 677, 678, 679, 680, 681, 683, and 686; and DOE Office of Career, Technical and Adult Education, Rehabilitation Services Administration 34 CFR Parts 361 and 463; Jobs for Veterans Act Public Law 107-288 at 38 USC § 4215; and engaged EDSI to render services in connection with these services, and

WHEREAS, in accordance with the terms of the Contract, the County and EDSI agree to amend the contract to include a revised Attachment A - Statement of Work; and

WHEREAS, the County and EDSI agree to increase the amount to be paid to EDSI by \$2,745,248.00 for a total contract price of \$4,895,248.00,

NOW THEREFORE, the parties hereto agree as follows:

1. Paragraph 3.a, Time of Performance, is amended to state: "The services of EDSI shall commence on July 1, 2018 and EDSI shall provide such services in such manner and sequence as to ensure their expeditious completion and as may be required in Attachment A, Statement of Work. All services required hereunder shall be completed on or before the end of the contract period December 31, 2019. For the purposes of the statute of limitation, and in recognition of the fact that closeout procedures, audit, audit resolution, and collection of disallowed costs will occur after the contract period, this contract shall not be considered completed until (i) EDSI has submitted its final application for payment, and (ii) final action on any disallowed costs by USDOL has been taken and the time for appeal of disallowed costs has expired.
2. Paragraph 4.a, Compensation and Method of Payment is amended to state: "In the case of activities covered by cost reimbursement provisions, EDSI shall be compensated for the work and services to be performed under this contract by monthly reimbursements based on allowable expenditures actually made, unless otherwise specifically agreed to the contrary. For any activities covered by fixed unit price/performance-based provisions, EDSI shall be compensated based upon the timely delivery of services included in Attachment A, Statement of Work. In no event, however, will the total compensation and reimbursement, if any, to be paid EDSI under this contract exceed the sum of four million eight hundred ninety-five thousand two hundred and forty-eight dollars (\$4,895,248.00) in WIOA and National Dislocated Workers Grant funds as described in Attachment C, "Solicitation (Cumberland County WFB RFP No. 18-01-WFD), EDSI's Proposal" and this amendment to contract signed by Kevin Schnieders. Provided further, EDSI acknowledges that the County and the Cumberland County Workforce Development Board are receiving monies to fund WIOA/DWG activities on behalf of the State of North Carolina and the United States Department of Labor and that the County's obligations to pay any funds is conditional upon receipt of such funds. The County may impose restrictions upon the maintenance of excess cash by the contractor consistent with the restrictions placed upon the County by the State and the United States Treasury Department.
  - a. EDSI, using funds available pursuant to this contract, shall be fully responsible for the WIOA Adult,

Dislocated Worker, College-to-Careers, Incumbent Worker Training, and Youth Program services and activities as provided for in the Statement of Work attached hereto as Attachment A and hereby incorporated by reference as is fully set forth herein.

- b. EDSI shall be entitled to an amended "Administrative Fee" calculated by the Determination of Reasonableness of Profit Worksheet, Attachment D. This Administrative Fee shall be paid to EDSI in twelve equal monthly installments."
3. Paragraph 27.a, Contracting Period, is amended to state: "The contracting period shall be as stated in section 3a (Time of Performance). The County shall have the option of extending this contract for an additional one-year term and an additional six-month term. The County shall give EDSI written notice of its intent to renew, including any additional provisions which the County determines necessary to include in this contract for the renewal period, no less than 60 days prior to the expiration of said period. If the County elects to renew, EDSI shall respond within 30 days of said notice with any requests for exceptions or changes to the original contract terms and any additional provisions provided by the County. If there are no exceptions noted, this contract, including said additional provisions, shall be renewed for the additional term."
4. Entire Contract
- a. This is the entire agreement between the parties and there are no terms or conditions relative to this matter except those specifically set forth herein; time of completion and performance is of the essence in this contract.
  - b. IN WITNESS WHEREOF, the parties have caused this agreement to be executed by its designated officials pursuant to the policies and procedures of their respective governing bodies, as of the day and year first above written.

County of Cumberland

Educational Data Systems, Inc. (EDSI)

\_\_\_\_\_  
Amy Cannon, County Manager

  
\_\_\_\_\_  
Kevin Schneiders, CEO

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

THIS INSTRUMENT HAS BEEN  
PRE-AUDITED IN THE MANNER  
REQUIRED BY THE LOCAL  
GOVERNMENT BUDGET AND  
FISCAL CONTROL ACT

APPROVED FOR LEGAL  
SUFFICIENCY

\_\_\_\_\_  
FINANCE DIRECTOR

\_\_\_\_\_  
COUNTY ATTORNEY'S OFFICE

## Assurances and Certifications

### General Assurances

1. The CONTRACTOR assures that it will fully comply with the requirements of the Workforce Innovation and Opportunity Act (WIOA) and all Federal and State regulations pursuant to those acts.
2. The CONTRACTOR, in operating programs funded under WIOA, assures that it will administer its program in full compliance with safeguards against fraud and abuse as set forth in WIOA regulations; that no portion of its WIOA programs will in any way discriminate against, deny benefits to, deny employment to, or exclude from participation any persons on the grounds of race, color, national origin, religion, age, sex, handicap, or political affiliation or belief; that it will target employment and training services to those most in need in of them.
3. Debarment, Suspension, Ineligibility and Voluntary Exclusion certification is required by all WIOA Title I and Wagner-Peyser grant recipients, [Debarment of Labor 29 CFR part 98].
  - a. The CONTRACTOR assures that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any state or federal department or agency.
  - b. The CONTRACTOR assures that neither it nor its principals have not, within the three year period preceding this application, been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or Local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission on embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
  - c. The CONTRACTOR assures that neither it nor its principals are not presently indicted for or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated in Paragraph (4) of this section., [Department of Labor 29 CFR part 93].
  - d. The CONTRACTOR assures that neither it nor its principals, within a three year period preceding this application, have not had one or more public transactions terminated for cause or default.
4. The Lobbying Certification is required by all WIOA Title I and Wagner-Peyser grant recipients and sub recipients, [WIOA Section 195].

The CONTRACTOR certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence any officer or employee of Congress, or an employee of a Member of Congress, or locally elected officials.
- b. In connection with the awarding of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

## Assurances and Certifications

- c. If any funds, other than Federal appropriated funds, have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, any officer or employee of Congress, an employee of a Member of Congress, or locally elected officials in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit "Disclosure Form to Report Lobbying," in accordance with its instructions.
  - d. The undersigned shall require that the language of this certification be included in the award for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and provide disclosure accordingly.
5. Drug-Free Workplace certification is required by all WIOA Title I and Wagner-Peyser grant recipients and sub-recipients [Department of Labor 29 CFR part 98].
  - a. The undersigned shall publish a policy statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the consequences of any such action by an employee.
  - b. The undersigned shall establish an ongoing drug-free awareness program to inform employees of the dangers of drug abuse in the workplace, the Contractor's policy of maintaining a drug-free workplace, the availability of counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed on employees for drug abuse violations in the workplace.
  - c. The undersigned shall provide each employee with a copy of the Contractor's policy statement.
  - d. The undersigned shall notify the employees in the Contractor's policy statement that as a condition of employment under this contract, employees shall abide by the terms of the policy statement and notifying the Contractor in writing within five (5) days after any conviction for a violation by the employee of a criminal drug statute in the workplace.
  - e. The undersigned shall notify the Board within ten (10) days of Contractor's receipt of a notice of a conviction of an employee.
  - f. The undersigned shall take appropriate personnel action against an employee for violating a criminal drug statute or require such employee to participate in drug abuse assistance or a rehabilitation program.
6. The CONTRACTOR assures that no funds will be used to assist, promote, or deter union organizing [WIOA Section 181 (b) (7)].
7. The CONTRACTOR assures that no funds will be used for sectarian activities [WIOA Section 188 (a) (3)].
8. The CONTRACTOR assures that no funds will be used to duplicate services available in the area [WIOA Section 195 (2)].
9. The CONTRACTOR assures that participants will not be charged fees for placement or referrals [WIOA Section 195 (5)].

## Assurances and Certifications

10. The CONTRACTOR assures that all funds authorized in WIOA Title I and Wagner-Peyser must be expended on only American-made equipment and products, as required by the Buy American Act [41 U.S.C. 8301-8305].

### **Additional Assurances**

1. In administering programs under WIOA, the CONTRACTOR assures and certifies that:
  - a. It will comply with Title VI of the Civil Rights Act of 1964 [P.L. 88-352];
  - b. It will comply with the provisions of the Uniform Relocation Assistance and Real Property Acquisition Act of 1970 [P.L. 91-646] which requires fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs;
  - c. It will comply with the provisions of the Hatch Act which limit the political activity of certain State and local government employees;
  - d. Any persons connected in any capacity with agency receiving financial assistance who knowingly hires an ineligible individual, embezzles, willfully misapplies, steals or obtains funds by fraud of the moneys, funds, assets, or properties which are the subject of a grant or contract of assistance is subject to a fine or no more than \$10,000 or an imprisonment for not more than two years or both [U.S. Code, Title 18, Sec. 665 (a)]; and
  - e. Special consideration will be given to the needs of disabled veterans, special veterans, and veterans discharged within four years of the date of application. Specific effort should be made to develop appropriate full or part time opportunities for such veterans. Information on job vacancies and training opportunities funded by this grant shall be provided to State and local veterans' employment service representatives.
  
2. The CONTRACTOR will:
  - a. Comply with the non-discrimination and equal opportunity provisions of the Workforce Innovation and Opportunity Act (WIOA), including the Nontraditional Employment for Women Act of 1991, Title VI of the Civil Right Act of 1964, as amended, Section 504 of the Americans with Disabilities Act of 1990, as amended, the Age of Discrimination Act of 1975, as amended, Title IX of the Education Amendments of 1972, as amended, and with all applicable requirements imposed by or pursuant to regulations implementing those laws, including, but not limited to, 29 CFR Part 34. The United States has the right to seek judicial enforcement of this assurance.
  
  - b. Not discriminate against any employee or applicant for employment, or program applicant/participant because of race, color, age, religion, sex, disability, national origin, or political affiliation or belief. The contractor will take affirmative action to ensure that applicants are employed/selected and that participants and employees are treated during their period of employment/participation without regard to their race, color, age, religion, sex, disability, national origin, political affiliation or belief. Such action must include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to

Assurances and Certifications

employees and applicants for employment, notices setting forth the provisions of the non-discrimination clause.

- c. In all solicitations or advertisements for employees or participants placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, age, religion, sex, disability, national origin, political affiliation or belief.
- d. Permit access to any contract-related books, records, and accounts by the contracting agency, the State of North Carolina, and the US Secretary of Labor for purposes of investigation to ascertain compliance with applicable rules, regulations, and orders.
- e. In the event of the contractor's non-compliance with the non-discrimination clauses of this contract with any such rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further government contracts and such other sanctions may be imposed and remedies invoked as provided by rules, regulations, and orders of the Secretary of Labor, or as otherwise provided by law.

Kevin B. Schnieders  
Printed Name

  
Signature

CEO  
Title

October 19, 2018  
Date

EDSI  
Organization

## ATTACHMENT A EDSI STATEMENT OF WORK

### REQUIREMENTS FOR EDUCATIONAL DATA SYSTEMS INC., (EDSI) TO PROVIDE SERVICES IN AN INTEGRATED SERVICE DELIVERY SYSTEM FOR CUMBERLAND COUNTY

#### INCLUDING:

- THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) ADULT AND DISLOCATED WORKER PROGRAM
- NDWG HURRICANE FLORENCE GRANT
- EMPLOYER SERVICES
- THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) IN-SCHOOL AND OUT-OF-SCHOOL YOUTH PROGRAMS
- OTHER WIOA PROGRAM FUNDING RECEIVED

FOR A PERIOD OF JULY 1, 2018 – DECEMBER 30, 2019.

#### Scope of Program:

At this time, aside from the extension of the Period of Performance, this statement of work will be reviewed and if necessary revised not later than January 31, 2019.

The contractor Educational Data Systems Inc. (i.e. EDSI) will be a major part of the Cumberland County NCWorks Career Center that serves citizens in the preparation, training, and obtainment of jobs. The contractor will also be part of the team that assists employers in recruiting, screening, and hiring individuals. EDSI will work closely with Division of Workforce Services (DWS) staff, Veteran Services staff, all partner agencies that provide services in the Career Center and/or throughout the community in their respective venues (e.g., Department of Social Services, Division of Vocational Rehabilitation, Fayetteville Technical Community College and Fayetteville State University), members of the Workforce Development Board, Youth Sub-Committee, and other agencies that may become partners of the NCWorks Career Center during the contract period.

EDSI also plans to outreach to the following agencies through Cumberland County to discuss program services and partnership and working relationship development: Fayetteville Urban Ministry, Falcon Children's Home and Family Services, TJ Robinson Life Center, Greater Fayetteville Chamber of Commerce, Department of Corrections, Re-entry Council, Department of Health and Human Services NC LINKS, Fayetteville Adult Literacy and Education Center, Boys & Girls Club of Cumberland County, AMAC/CW – A Model Approach for Change/Child Welfare, Connections of Cumberland, Cumberland County School System, Fort Bragg Soldier for Life Transition Assistance Program and Fayetteville Metropolitan Housing Authority.

EDSI contract staff will participate on each of the functional teams (Welcome, Skills, Employer/Employment, Veterans, and Support) under the direction of the Career Center Manager. EDSI staff, with the approval of the Workforce Development Director, shall ensure all marketing and training materials are up to date

prior to such materials being disseminated to the public. The EDSI Program Manager(s) will meet on a weekly basis with the Career Center Manager, Workforce Director, and partnering agencies to discuss integration and seamless customer service. EDSI staff will participate in meetings with Career Center Staff for training, information-gathering, and implementation of new policies and procedures.

All staff providing customer services will be located at the Cumberland County NCWorks Career Center (410-414 Ray Avenue, Fayetteville, NC) and will provide services in an integrated service delivery model during the office hours identified by the Career Center Manager to be the most convenient for the citizens of Cumberland County. Additional staff-assisted services may be provided at satellite locations as determined by the Director.

NCWorks Online will be the source system used for tracking all activities for the entire Career Center. If it is not in NCWorks Online, then the action and/or activity did not occur and will not be included in any numbers for reporting purposes, to include performance goals. All participants determined to need additional assistance beyond core and staff-assisted core services will have an Individual Employability Plan (IEP)/Individual Service Strategy (ISS) and must be determined eligible according to WIOA Federal Regulations, with applicable supporting documentation. EDSI will ensure that all required documentation is completed and scanned into the customer's NCWorks profile, along with the appropriate case notes prior to approving training services, as well as to expending any awarded funds on participants and are expected to meet or exceed data validation requirements. All participants enrolled beyond basic services will receive follow-up services for one year after exit from the WIOA program. The follow-up services provided will be documented in the case notes as well as the agency forms identified below or an approved EDSI report that captures like information. All EDSI reports must be approved by the Director prior to using. Case notes will be retained on all participants, following the guidelines in NCWorks Online.

It is the expectation of this contract, in conjunction with the Career Center Management contract, DWS staff and partner agencies, to collaborate on the achievement of the Career Center Goals. The top priority for the Career Center and its associated contracts is the placement of customers into unsubsidized employment/placement of which the wage rate meets or exceeds the livable wage rate for living in Cumberland County, North Carolina. A living wage is the approximate income needed to meet a family's basic needs and enables an individual/family to achieve financial independence while maintaining housing and food security. Accountability of meeting Career Center goals will be the equal responsibility of all agencies in the Career Center.

The tables listed below represent the minimum expected performance measures for PY18/FY19 and this contract. These measures are based on the State's negotiated performance goals and the NCWorks Commission goals. The NC Commission expected performance measures are anticipated to be available by September 30, 2018.

*Performance Measures*

ADULT PROGRAM	NC PY 2017	CC PY 2017	NC PY 2018	CC PY 2018	CC PY 2019
Employment Rate 2nd Quarter After Exit	68%	68%	TBD	70%	71%
Employment Rate 4th Quarter After Exit	70%	70%	TBD	68%	69%

Median Earnings 2nd Quarter After Exit	\$ 4,800	\$ 4,800	TBD	\$4,300	\$4,400
Credential Attainment within 4 Quarters After Exit	47%	47%	TBD	45%	46%
<b>DISLOCATED WORKER PROGRAM</b>					
Employment Rate 2nd Quarter After Exit	81%	81%	TBD	61%	62%
Employment Rate 4th Quarter After Exit	81%	81%	TBD	63%	64%
Median Earnings 2nd Quarter After Exit	\$ 6,700	\$ 6,700	TBD	\$6,700	\$6,800
Credential Attainment within 4 Quarters After Exit	52%	52%	TBD	50%	51%
<b>YOUTH PROGRAM</b>					
	55%	55%	TBD	63%	64%
Employment Rate 4th Quarter After Exit	58%	58%	TBD	66%	67%
Median Earnings 2nd Quarter After Exit	N/A	N/A	TBD	N/A	N/A
Credential Attainment within 4 Quarters After Exit	59%	59%	TBD	57%	58%

#### NCWORKS COMMISSION GOALS

- Outreach & Engagement #1: Provide staff-assisted services to a percentage of the labor force that is equal to or larger than the annual unemployment rate for the local workforce development board (WDB) area\*
- Outreach & Engagement #2: Provide a staff-assisted service to at least 5% of all private businesses in the county(ies) served by the local WDB
- Outreach & Engagement #3: At least 10% of all private businesses receiving staff-assisted services will be new customers
- Outreach & Engagement #4: At least 25% of all private businesses receiving staff-assisted services will be small businesses (<100 employees)
- Skills Gap #1: Provide training\*\* services to at least 5% of adult participants\*
- Skills Gap #2: Enroll at least 25% of youth served in the WIOA Youth Program in a work-based learning activity

\*\*Includes Adults, Dislocated Workers, and Title III participants

\*Classroom, On-the-Job, and/or standardized training

YOUTH AND YOUNG ADULT PROGRAM CONTRACT PERFORMANCE GOALS	PY 2018 / FY2019 Minimum Enrollments	PY2018/FY2019 Minimum Monthly Enrollments
New Enrollments	156	13
Follow Up Status	83	N/A
OSY Served	191	N/A
ISY Served	45	N/A
Placement in work experience/work-based training	70	6

Placement in unsubsidized employment (OSY only)	105	9
Education or skills attainment	139	12
Median earnings for one quarter (OSY only)	\$2,800.00	N/A
In-Program skills gain	65%	N/A

<b>ADULT AND DISLOCATED WORKER PROGRAM CONTRACT PERFORMANCE GOALS</b>	<b>PY 2018 / FY2019 Minimum Enrollments</b>	<b>PY2018/FY2019 Minimum Monthly Enrollments</b>
New Enrollments	317	27
Follow Up Status	155	N/A
Adults Served	158	N/A
Dislocated Workers Served	314	N/A
Education Attainment	197	17
Successful Completion of Classroom Training	80%	N/A
Placement in Work based Learning	195	17
Placement in Unsubsidized Employment	50%	N/A
Median earnings for one quarter Dislocated Worker	\$6,700.00	N/A
Median earnings for one quarter Adult	\$4,800.00	N/A
Job Retention	70%	N/A

*Board Approved Sponsorships* listed below represent the board approved projects identified to occur during July 2018 through June 2019. Additional projects determined throughout the period of performance will be discussed with EDSI as needed.

FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE (FTCC) PERFORMANCE MEASURES	PY 2018 / FY2019 Minimum Enrollments	Per Participant Costs	Total FY2019 Costs
Logistics	120	\$458.00	\$54,960.00
Telecommunication	40	\$180.00	\$7,200.00
EMT – Basic	120	\$274.00	\$32,880.00
CompTIA A+, Network+, Security+	80	\$913.00	\$73,040.00
Solar Ready Vets	60	\$370.00	\$22,200.00
Barton Marlow	31	\$188.00	\$5,828.00
Barton Marlow (Work Experiences)	31	Up to \$16 per hour	TBD

OTHER WORKFORCE DEVELOPMENT PROJECTS FOR PY 2018-19	
ISG	Funding up to \$280,000 to support this initiative
H4 Pathways to Success / IET	Funding up to \$350,000 to support this initiative
Youth Leadership Fayetteville	Target of 10 Youth Enrollments
ICON	Target of 75 Youth Enrollments
ADOPT-A-STREET	Target of 12 times per year
FOSTER CARE SYSTEM	Setup Referral System for Youth/Adult Enrollments
PATHWAYS 4 PROSPERITY	Setup Referral System for Youth/Adult Enrollments

TOASTMASTER INTERNATIONAL - YOUTH AND ADULT	Target of 5 Referrals a Month (Adults, Dislocated Workers and Youth)
ACT WORKKEYS® ADMINISTRATOR	Will have at minimum one staff person trained
STREET OUTREACH	Setup Referral System for Youth/Adult Enrollments
CULTURAL ENRICHMENT	Incorporate into Youth/Adult Program Design
OPIOID CRISIS	Incorporate into Youth/Adult Program Design
OFFENDERS AND RECIDIVISM AVOIDANCE	Incorporate into Youth/Adult Program Design

**Definition of Training**

Training is any activity that leads to a certificate of completion, a certification, or a college degree, that results in maximizing participants' chances for obtaining full-time employment. This training may occur within the Career Center, on NCWorks Online, or by attending coursework with one of the eligible training providers. When Individual Training Accounts (ITAs) are issued, the ITA policy must be followed. Any exceptions to the cap on funds must be approved in writing, in advance, by the Workforce Development Board Director.

EDSI will be responsible for managing funds received for this contract to ensure that continuous level of service can be provided to the citizens of Cumberland County for the entire length of this contract. If additional funds are needed, EDSI shall inform the Workforce Development Board Director two months prior to when the actual obligation will occur. Never should EDSI in any situation incur or provide an approval of an obligation without funding being available.

In addition, EDSI will work closely with the Workforce Development Board's Youth sub-committee to develop a strategic plan for serving youth in Cumberland County and tracking separately the in-school and out-of-school youth enrollment, training, and other services provided. EDSI will ensure that at least 75% of the approved Youth budget will be expended on Out-of-School Youth services.

**Reporting Requirements and Responsibilities to the Workforce Development Board**

Performance data must be provided to the Workforce Development Board on a monthly basis, and must include the number of enrollments, number receiving training, and the common performance measures. To assist in achieving the career center and program goals, the forms contained in this statement of work or that are Director approved will be used to track all program activities. These forms must be completed by each EDSI employee and shall be submitted to the Program Coordinator no later than the tenth of each month.

In addition, financial and ad-hoc reports may be requested. These reports shall include cumulative

numbers as well as activities since the last report. The financial reporting requirements must reflect actual invoices, plus a separate report on accruals and obligations. A representative must attend each of the bi-monthly Workforce Development Board meetings, Youth Council meetings and special called meetings, as announced by the Workforce Development Board Chair, to present written reports and answer questions from Board members.

### **Monitoring**

The files and staff shall be available to the Workforce Development Board's Support staff and to the State staff for monitoring reviews. EDSI will have 10 work days from the receipt of any monitoring report or request for additional information to provide a response or a written corrective action plan. The monitoring will include file reviews, performance reviews and measures of customer satisfaction, including mystery shopping by an independent entity.

### **Coordination with Other Agencies**

EDSI, in coordination with the Career Center Manager, will work with other local and state agencies to create a cross-referrals system to enhance services. EDSI will make presentations to community groups and agencies, such as Vocational Rehabilitation and the Department of Social Services, to further the understanding of each partner's capabilities and roles. Cross-referrals and presentations to community groups and other partnering agencies will be tracked and reported to the Workforce Development Board.

EDSI will make staff professional development training available to all Career Center staff. EDSI will be required to attend training and professional development conducted by the Board Support Staff and Career Center Manager.

### **Work-Based Training**

EDSI will provide opportunities for training in the workplace, including job shadowing, career exploration, paid work experience, and On-the-Job Training. These activities will be governed by the Cumberland County Workforce Development Board Policies and policies/ guidelines issued by the North Carolina Division of Workforce Solutions.

### **Additional Requirements for EDSI**

EDSI will submit timely invoices by the close of business on the tenth working day of the month following the month that services are invoiced. These invoices shall be complete and accurate. EDSI will provide a full job description for each staff person and how that position participates with the Integrated Services' Team. EDSI is expected to actively participate in two innovative service approaches:

- (1) Combined approach to serving Out-of-School Young Adults. The age requirements for Adult and Out-of-School Young Adult overlap for the ages of 18-24. EDSI Welcome Team Manager will work with the Career Center Manager and the Workforce Development Board Director to devise a plan to identify potential youth participants during the welcome and intake process and whether individuals between the ages of 18-24 will be

served as an adult or youth.

(2) Sector Strategies/Certified Career Pathways: WIOA provides that class-size training may be used instead of ITAs if the Board determines that entire classes should be funded for specific industries and/or sectors. If the Board identifies a class-size strategy or a Certified Career Pathway, EDSI, as part of the ISD team, is expected to provide all intake services, orientation, placement, and follow-up services to these class-size groups. Each WIOA eligible student placed in class-size training will count toward EDSI's training and ITA goals.

EDSI is required to submit written nominations for outstanding participants, employers, and partners for recognition and submission to the annual State Workforce Conference and related events. A minimum of at least four submissions is required for each participant category:

- o Younger Youth (14 – 17 years of age)
- o Young Adult (18 – 25 years of age)
- o Adult
- o Dislocated Worker
- o Employer
- o Innovative Partnership
- o Workforce Development Professional

EDSI will assist with the development of up to two grant applications per contract year in pursuit of additional funding.

Youth Program Case Load Details Over Program Year 2018																															
Instructions: Enter the total numbers for each month for your caseload below.																															
	PY17 Active Carryover		Jul-18		Aug-18		Sep-18		Oct-18		Nov-18		Dec-18		Jan-19		Feb-19		Mar-19		Apr-19		May-19		Jun-19		Total				
	ISY	OSY	ISY	OSY	ISY	OSY	ISY	OSY	ISY	OSY	ISY	OSY	ISY	OSY	ISY	OSY	ISY	OSY	ISY	OSY	ISY	OSY	ISY	OSY	ISY	OSY	ISY	OSY			
Carryover Participants (active)																													0	0	
New Enrollments																														0	0
Entered Occupational Skills Training																														0	0
Completed Occupational Skills Trng																														0	0
Entered Work Experience																														0	0
Completed Work Experience																														0	0
<b>Total Exits</b>			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Exited to employment																														0	0
Exited to training																														0	0
Exited to post-secondary																														0	0
Exited to military																														0	0
Exited due to loss of contact/dropped																														0	0
Other																														0	0
Obtained High School Equivalency																														0	0
Obtained High School diploma																														0	0
Continued onto post-secondary education																														0	0
Obtained a degree/credential																														0	0
Number of job shadowing experiences																														0	0
Number of Pre-Apprenticeship/Apprenticeships																														0	0
Number of workplace tours																														0	0
Number of college tours/post-secondary exposure																														0	0
Number of OJT participants																														0	0
Entered unsubsidized employment			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Part Time																														0	0
Full Time																														0	0
Current Active Participants																												0	0		

**REQUIRED FORM INFORMATION:**

**AD, DW, NDWG, & SPNEG Program Case Load Details  
Over Program Year 2018, con't**

*Instructions: Enter the total numbers for each month for your caseload below.*

	Jan-19				Feb-19				Mar-19				Apr-19				May-19				Jun-19				Total														
	A	DW	NDW	SPNE	A	DW	NDW	SPNE																															
Carryover Participants (active)																											0	0	0	0									
New Enrollments																														0	0	0	0						
Entered Occupational Skills Training																															0	0	0	0					
Completed Occupational Skills Training																																0	0	0	0				
Entered Work Experience																																0	0	0	0				
Completed Work Experience																																	0	0	0	0			
Entered On-the-Job Training																																	0	0	0	0			
Completed On-the-Job Training																																		0	0	0	0		
Total Exits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Exited to employment																																			0	0	0	0	
Exited to training																																			0	0	0	0	
Exited to post-secondary																																			0	0	0	0	
Exited to military																																			0	0	0	0	
Exited due to loss of contact/dropped																																			0	0	0	0	
Other																																			0	0	0	0	
Obtained a degree/credential																																				0	0	0	0
Entered unsubsidized employment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Part Time																																				0	0	0	0
Full Time																																				0	0	0	0
<b>Current Active Participants</b>																											<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>									



*Instructions: Enter 21 exit and follow up information for 21 participants under your case load during the program year.*

Participant Information					Follow Up Information						
Last Name	First Name	State ID	Funding Source	Career Advis	Date that Q1 follow up was completed	Date that Q2 follow up was completed	Q2 Employment Status	Date that Q3 follow up was completed	Date that Q4 follow up was completed	Q4 Employment Status	Notes
1											
2											
3											
4											
5											
6											
7											
8											

**INTEGRATED SERVICE DELIVERY TEAM AND DUTIES**

*Integrated Service Delivery Team roles and responsibilities are subject to change at the discretion of the Workforce Development Director and Career Center Management.*

**WELCOME TEAM**

1. EDSI Youth Program Manager – Lead – Laura Haygood
2. DWS Career Advisor – Ann Zell
3. DWS Career Advisor – Rachelle Young
4. EDSI Welcome Center Career Advisor – Felicia Crawford
5. EDSI Welcome Center Career Advisor – Elizabeth Payne
6. EDSI Welcome Center Career Advisor – Gerald Peterson
7. EDSI Welcome Center Career Advisor – Jarrell Wilson
8. FTCC – Dr. Mohamed
9. To be added – receptionist

**ASSIGNED DUTIES**

- Career assessment
- Career Resource Center
- Coaching and counseling
- Customer service
- Document review – physical & in NCWorks
- Eligibility
- Follow-up
- Group counseling and planning
- Job finding and job readiness group workshops
- Military to civilian resumes
- Other duties as assigned

- Orientation
- Resume support and development
- Schedule appointment with Skills Team
- Self-directed/computer-based workshops
- Training seminars
- Using social media & technology to find employment
- Wagner Peyser
- WIOA Application
- WorkKeys for CRC

**SKILLS TEAM**

1. EDSI AD/DW Program Manager – Lead – Kisha Patton
2. Jackie Elliott – FOI Lead
3. Linda Gibson
4. Sharon Mitchell

5. Alphonso Blyden
6. EDSI Career Advisor – Alice Williams
7. EDSI Career Advisor – Robin Cousins
8. EDSI Career Advisor – Janice Anderson
9. EDSI Career Advisor – Youth – Crystal Boston
10. EDSI Career Advisor – Youth – Taylor Sluss
11. EDSI Career Advisor – Youth – TBJ
12. EDSI Career Advisor – Veterans – Kimberly Morris
13. EDSI High School Equivalency Instructor – Paul Smith

### ASSIGNED DUTIES

Coaching and counseling  
 Follow-up  
 IEP/ISS  
 Industry-recognized credentials  
 Job matching support

Occupational training (ITAs)  
 Other duties as assigned  
 Post-secondary attainment  
 RESEA/EAI  
 Skill advancement for employment group workshops

### EMPLOYER/EMPLOYMENT

1. Board Support Business Services Representative – Lead
2. EDSI Business Services Representative – AD/DW – Rhonda Ferotti (Starts 7/30)
3. EDSI Business Services Representative – Youth – Portia Grady
4. EDSI C2C Coordinator – Michael Bailey (Starts 7/10)
5. DWS Career Advisor – Tanya Morse
6. DWS Career Advisor – Jacque Edison
7. LVER/Veteran Supervisor – Jacky Yi

### ASSIGNED DUTIES

Apprenticeship  
 Certified Career Pathways – minimum of 2 additional for FY2019  
 Connection to business resources  
 Customized Training  
 Employer Questionnaire  
 Employer Relations  
 Employment assistance  
 Hiring events  
 HRD for Employers  
 Incumbent Worker Training  
 Industry roundtable meetings/presentations/workshops  
 Interview days  
 Job clubs and professional networking groups  
 Job Fairs/recruitment events  
 Job Orders  
 Job profiling

Job retention  
 Job Task Analysis  
 Labor Market Information  
 Maximize Carolina  
 Meeting facilities for conducting interviews  
 Networking events  
 Next Generation Sector Partnership  
 OJT  
 Other duties as assigned  
 P4P  
 Partner Relations  
 Pre-employment training  
 Rapid Response for Dislocated Workers  
 Recruitment and prescreening  
 Reduced turnover & costs associated w/ hiring  
 Reengagement of businesses for Work Ready Community  
 Support in filling open positions (talent pool)

Using social media and technology to find employment

Volunteer opportunities  
Work based Learning – Work experience/internships

**VETERAN SERVICES TEAM**

1. Dwight Butler - DVOP
2. Cedric Coleman - DVOP
3. Gregory Jones – DVOP
4. Jack Singletary - DVOP
5. Vacant - DVOP

**SUPPORT TEAM**

1. Christy Didion – Career Center Manager
2. Greg Wade – Career Center Assistant Manager
3. Marsha Horne – DWS Assistant Manager
4. Amy Karpinski – Center Executive Coordinator
5. EDSI Performance Analyst – Aaron Payne, reviews all enrollments and Title I ITA

Educational Data Systems, Inc. (EDSI)



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Kevin Schneiders, CEO

July 1, 2018

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Date

	Adult	Dislocated Worker	C2C	Incumbent Worker	In-School Youth	Out-of-School Youth	
Title I - Adult Allocation	600,000.00			171,285.00			
Title I - Adult Carryover	<del>467,322.00</del>						
Title I - Dislocated Workers Allocation		400,000.00		98,715.00			
Title I - Dislocated Workers Carryover		<del>250,000.00</del>					
Title I - Youth IS Allocation			180,000.00		200,000.00		
Title I - Youth IS Carryover							
Title I - Youth OS Allocation						500,000.00	
Title I - Youth OS Carryover						<del>623,926.00</del>	
NEG Matthew							
NEG Florence		<del>1,350,000.00</del>					
Finish Line Grant		<del>54,000.00</del>					
<b>Budget Total:</b>	<b>1,067,322.00</b>	<b>2,054,000.00</b>	<b>180,000.00</b>	<b>270,000.00</b>	<b>200,000.00</b>	<b>1,123,926.00</b>	<b>4,895,248.00</b>
							<b>2,150,000.00</b> Original contract
							<del>2,745,248.00</del> Amendment 1



CONTRACT #: 2019093

IRAN DIVESTMENT ACT CERTIFICATION. Contractor hereby certifies that Contractor, and all subcontractors, are not on the Iran Final Divestment List ("List") created by the North Carolina State Treasurer pursuant to N.C.G.S. 147-86.55-69. Contractor shall not utilize any subcontractor that is identified on the List.

E-VERIFY. CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR utilizes a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes."

Company Name: EDSI

  
Authorized Signer

Date October 19, 2018

**DETERMINATION OF REASONABLENESS OF PROFIT**

Assign an overall rating of low, medium, or high to each criterion, after analyzing each of the elements.

- A **Low** rating indicates a low level of effort; low profit justified.
- A **Medium** rating indicates an ordinary effort, *e.g.*, a standard curriculum, some assistance in program delivery, etc.; medium level of profit justified.
- A **High** rating indicates an extraordinary level of effort will be needed for program delivery, *e.g.*, innovative program, strong service to groups with barriers, etc.; high profit justified.

OFFEROR EDSI

Overall Rating High

Rating completed by: Nedra Clayborne Rodriguez

Date: October 19, 2018

1. **Complexity of Work**      Low           Medium           High   ✓  

Will the offeror be responsible for the full range of services for program participants, *i.e.*, recruitment, certification, assessment, case management, training, placement, follow-up through retention?

Yes   ✓        No           Somewhat     

Will the offeror provide multiple training through several components, *i.e.*, basic skills, pre-employment skills, vocational skills, work-based training, job search?

Yes   ✓        No           Somewhat     

Will the training be in higher skills, and will the offeror be required to serve a high number of individuals with multiple barriers?

Yes   ✓        No           Somewhat     

Will the offeror be expected to achieve a high level of coordination in providing training or services?

Yes   ✓        No           Somewhat

Will the offeror be required to have an accounting system capability to make direct participant payments or reimburse employers directly?

Yes  No  Somewhat

2. **Contract Risk**      Low       Medium       High

Will the offeror be reimbursed for all expenses incurred in program delivery?

Yes  No  Somewhat

Is the program design new and/or innovative?

Yes  No  Somewhat

Will the offeror be required to achieve multiple program outcomes?

Yes  No  Somewhat

Is a high level of service required to hard to serve groups?

Yes  No  Somewhat

Are placement and retention goals high?

Yes  No  Somewhat

3. **Contractor Investment**      Low       Medium       High

Was the offeror required to develop an innovative, complex program design?

Yes  No  Somewhat

Will the offeror be responsible for managing services at multiple sites?

Yes  No  Somewhat

Will the complexity of the program require complex accounting and participant recordkeeping?

Yes  No  Somewhat

Will costs be reimbursed on a regular basis, or payments for performance made intermittently?

Yes  No  Somewhat

4. **Subcontracting**

Low  Medium  High

Will the offeror rely on subcontracts for program delivery?

Yes  No  Somewhat

Could the level of subcontracting impact negatively the offeror's performance, *i.e.*:

- If OJT or customized training, the employer commits to hire prior to subcontracting; therefore, any negative impact would more likely be related to the offeror's inability to counsel and motivate the participant.
- If other types of training are subcontracted, with the offeror responsible for placement, poor training could negatively impact the offeror's ability to place the participant.
- If only support services are contracted, they would bear no impact on performance.

Yes  No  Somewhat

5. **Past Performance**

Low  Medium  High

Past performance should be rated in terms of rewarding high performance with higher profit.

Give a **High** rating if in the previous year the offeror achieved all performance goals at a level of 90% - 100%.

Give a **Medium** rating if in the previous year the offeror achieved all performance goals at a level of 80% - 89%.

Give a **Low** rating if in the previous program year the offeror achieved only 70% - 79% of its performance goals.

If in the previous program year the offeror achieved less than 70% of its performance goals, its past performance should be considered unsatisfactory and negative consideration given to this criterion in determining reasonableness of profit/program income.

If the offeror did not have a contract in the previous program year, the lack of rating for this criterion should not negatively impact the determination of reasonable profit.

6. **Industry Profit Rates**

Profit rates within the industry vary within For-Profit entities based on their respective business strategy. Other large For-Profit entities have a diverse range of services, some including International Workforce Development Contracts. Most of EDSI's competitors have a profit ranging from 6% to 12%. EDSI specializes in Workforce Development only, and as a result brings significantly greater expertise.

7. **Market Conditions**

As the unemployment rates improve, the population to be served continues to be more complex. Additionally, employers are struggling to fill positions either vacated by an aging workforce, a skills gap, growth or a combination of many factors, making it difficult for contractors to provide the appropriate workforce solution. Funding continues

**After a consideration of the aforementioned criteria, the rating schedule below will be used to determine a reasonable level of profit.**

- **LOW** Rating: A profit equal to 3% - 5% of proposed operating costs is considered reasonable.
- **MEDIUM** Rating: A profit equal to 6% - 8% of proposed operating costs is considered reasonable.
- **HIGH** Rating: A profit equal to 9% - 12% of proposed operating costs is considered reasonable.



**CUMBERLAND**  
★  
**COUNTY** ★  
NORTH CAROLINA

**CLERK TO THE BOARD OF COMMISSIONERS**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: CANDICE H. WHITE, CLERK TO THE BOARD**

**DATE: 12/17/2018**

**SUBJECT: CUMBERLAND COUNTY FINANCE COMMITTEE DRAFT MINUTES -  
DECEMBER 6, 2018 (FOR INFORMATION PURPOSES ONLY)**

**BACKGROUND**

The draft minutes of the December 6, 2018 special meeting of the Cumberland County Finance Committee are attached to provide a report and recommendation(s).

**RECOMMENDATION / PROPOSED ACTION**

For information purposes only. No action required.

**ATTACHMENTS:**

Description

Finance Committee Draft Minutes-December 6, 2018

Type

Backup Material

# DRAFT

CUMBERLAND COUNTY FINANCE COMMITTEE  
DEPARTMENT OF SOCIAL SERVICES-1225 RAMSEY STREET  
CONFERENCE ROOM C  
DECEMBER 6, 2018 – 8:30 AM  
SPECIAL MEETING MINUTES

MEMBERS PRESENT: Commissioner Jimmy Keefe, Chairman  
Commissioner Glenn Adams  
Commissioner Marshall Faircloth

OTHERS: Commissioner Jeannette Council  
Commissioner Charles Evans  
Commissioner Larry Lancaster  
Amy Cannon, County Manager  
Melissa Cardinali, Assistant County Manager  
Tracy Jackson, Assistant County Manager  
Duane Holder, Assistant County Manager  
Phyllis Jones, Assistant County Attorney  
Vicki Evans, Finance Director  
Jeffery Brown, Engineering and Infrastructure Director  
AJ Riddle, Assistant County Engineer  
Amy Hall, Public Utilities  
Heather Harris, Budget Analyst  
Deborah Shaw, Budget Analyst  
Geneve Mankel, Communications and Outreach Coordinator  
Julean Self, Human Resources Director  
Nedra Rodriguez, Workforce Development Director  
Dee Taylor, Community Development Interim Director  
Ronnie Mitchell, Legal Advisor to Sheriff  
Major Tandra Adams, Chief Jailer  
Teddy Warner, FCEDC Director of Business Development  
Jimmy Abbatiello, FCEDC Manager of Marketing and  
Communications  
Candice H. White, Clerk to the Board  
Kellie Beam, Deputy Clerk  
Press

Commissioner Keefe called the meeting to order.

1. CONSIDERATION OF APPROVAL OF MINUTES – NOVEMBER 1, 2018 SPECIAL MEETING

MOTION: Commissioner Faircloth moved to approve the November 1, 2018 special meeting minutes.

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# DRAFT

SECOND: Commissioner Adams  
 VOTE: UNANIMOUS (3-0)

## 2. PRESENTATION ON JAIL HEALTH PROGRAM BY SOUTHERN HEALTH PARTNERS

### BACKGROUND

Southern Health Partners has been delivering health services to the inmate population within the Cumberland County Detention Center since July 1, 2017. Ms. Hairsine and staff of Southern Health Partners will be providing a presentation on the jail health program to include related data and statistics.

### RECOMMENDATION/PROPOSED ACTION

No action needed – for discussion and information purposes only.

\*\*\*\*\*

Amy Cannon, County Manager, reviewed the background information recorded above. Vicki Evans, Finance Director, introduced Jennifer Hairsine, President and CEO of Southern Health Partners, and Shelly Weaver, Regional Director of Operations for Southern Health Partners.

Ms. Hairsine stated Southern Health Partners operates in fourteen states, has 240 contracts with the largest being 1,100 beds and takes care of 46,000 incarcerated lives on any given day. Ms. Hairsine stated Southern Health Partners provides Cumberland County 24/7 medical coverage on-site, 868 hours of on-site medical staffing and 55 hours of on-site provider staffing.

Ms. Hairsine stated services began in July 2017 and the following data and trends can be reported:

	6 Months-2017	12 month Trend	YTD (Oct) 2018	12 month Trend
<b>Average Daily Population</b>	<b>758</b>		<b>751</b>	
<b>Hospital Admissions</b>	12	24	22	24
<b>ER Visits</b>	36	72	72	79
<b>Specialty MD Visits</b>	59	118	124	136
<b>On-Site X-rays</b>	88	176	262	288
<b># Seen/Mental Health</b>	1980	3960	2456	2702
<b># Seen/Physician</b>	286	572	983	1081
<b># Seen/Dental</b>	133	266	202	222
<b># Seen/Sick Call-Nurses</b>	5015	10,030	11,658	12,824

Ms. Hairsine summarized changes Southern Health Partners made when it began delivering inmate healthcare services:

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# DRAFT

- Working with Community Providers to Facilitate Patient Care Including Mental Health Services Throughout Incarceration and Upon Discharge
- Staff Retention
- Streamlined Services/Schedules
- Utilization Management
- Training Initiatives
- Supply Ordering / Inventory Management – Key Piece of Cost Effectiveness
- Drug Formulary Management – Also Has Nonformulary Process When Needed
- Bill Scrubbing of Outside Service Billings
- Monthly Staff Meetings Among Medical Staff
- Monthly Medical Based CEU Training

Ms. Hairsine summarized cost comparison trends from prior year to current year as follows:

7/1/2017-6/30/2018	7/1/2018-6/30/2019
Dialysis = \$480	Dialysis = \$0
ER = \$14,462	ER = \$10,637.77
Inpatient Costs = \$126,952	Inpatient Costs = \$34,651
Lab = \$17,359	Lab = \$5,349
Pharmacy = \$382,143	Pharmacy = \$104,463
X-ray = \$21, 187	X-ray = \$8,691

Ms. Hairsine stated next steps include continued EMR enhancements, review of medical staff matrix (PRN and travel nurses utilized as needed), self-audits as a quality improvement piece and staff retention. Ms. Hairsine stated Southern Health Partners provide services under the standards and guidelines of the National Commission on Correctional Healthcare and she is a Certified Correctional Health Professional. Questions and comments followed.

### 3. PRESENTATION ON THE PRELIMINARY ENGINEERING REPORT FOR GRAY’S CREEK WATER AND SEWER DISTRICT

#### BACKGROUND:

At the February 19, 2018 Board of Commissioners’ meeting, the Board approved a professional services agreement with Moorman, Kizer & Reitzel, Inc (MKR) to complete an update to the existing Preliminary Engineering Report (PER) for extending public water into the Gray’s Creek Water & Sewer District. In addition, the Board approved an Interlocal Agreement with the Public Works Commission (PWC) to share equally in the cost of updating the PER.

In July, MKR provided the Engineering & Infrastructure (E&I) Department and PWC a technical memorandum completed by CDM Smith (sub-consultant hired by MKR to perform the necessary water modeling) outlining the water demands and sizing of proposed water lines to provide public

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# DRAFT

water to the entire Gray's Creek Water & Sewer District. This report has been attached for your review and is labeled as "Attachment A" in the technical memo dated November 28, 2018. The construction cost to provide public water to residents on both public and private streets is estimated at \$98,900,000 (page #16). This cost includes constructing the water system to PWC Standards and including fire flow protection to the residents.

After both E&I staff and PWC staff reviewed the report, a meeting was held with MKR to determine the next steps and to begin discussion on critical components of moving this forward. At this time, MKR was instructed to go back and reevaluate the water model to only provide public water along public streets and exclude private streets. This was evaluated since PWC does not customarily extend public water lines down private streets. The cost estimate and map depicting service to only public streets within the District has been attached. The estimated construction cost to only serve public streets within the District is \$66,290,000. This information was provided to both the County and PWC staff in mid-September.

After further discussion between PWC and County staff, it was determined that the first phase of extending public water into the District should focus on serving the two Cumberland County Schools as well as the residents that have drinking water wells exceeding the State's health goal for GenX of 140 parts per trillion. It was also determined that it was critical to install the main loop in the first phase of this project to make it financially feasible to serve the entire District in future phases. By installing a loop system, it drastically reduces the likelihood of having to flush stagnant water out of dead-end lines, thus reducing operating costs for the water provider. In order to provide public water to the residents whose wells exceed the State health goal, public water will have to be extended down private streets in certain locations.

MKR provided a technical memo dated September 28, 2018 from CDM Smith that outlines the cost of providing public water to the two schools and all the residents in which their drinking water wells exceeded the State health goal. This memo has been attached. The estimated construction cost to serve Phase I is \$19,640,000. Please note that this does not include the cost of engineering or land acquisition if needed to install the water lines.

County staff have determined there are two major steps in moving forward with extending public water in the Gray's Creek Water & Sewer District. The first step is to continue conversations with PWC regarding development of a structure that is long-term, sustainable and cost effective for the Gray's Creek water expansion. System ownership, construction funding and system operations are critical components to be decided.

The second step, in conjunction with step one, is to seek input from the residents of the Gray's Creek Water & Sewer District regarding their desire to have a public water system and gauge their interest in connecting to a public water system. A draft letter and survey have been attached for your review that could be sent to all residents within the District.

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## RECOMMENDATION/PROPOSED ACTION:

County staff is seeking guidance and input from the Finance Committee as to the above steps that have been outlined in moving forward with the Phase I extension of public water into the Gray's Creek Water & Sewer District.

\*\*\*\*\*

Ms. Cannon introduced Jerry Reitzel, Principal Engineer with MKR, Inc. Jeffery Brown, Engineering and Infrastructure Director, presented the following:

### Background Information

- Board of Commissioners approved the following on February 19, 2018
  - Professional Services Agreement with MKR to update the PER done in 2009
  - Interlocal Agreement with PWC to equally share cost of providing and updating the PER

### Why PER is Being Updated

- Report is nearly 10 years old
- Scope of work has expanded from 2009
  - Fire flow protection added
- PER requirements have changed
- District characteristics have changed since 2009
  - Increase in population
  - Increase in water demands

Mr. Brown displayed a map of proposed water districts and infrastructure and Gray's Creek District with public and private streets served from the 2009 PER previously provided by Marziano and McCougan. Mr. Brown stated the Gray's Creek Water and Sewer District was created after this plan was put in place.

Mr. Reitzel stated the Gray's Creek study is located in the southwestern portion of Cumberland County and PER looks at three main items: 1) whether or not the area qualifies for public grants such as USDA, 2) alternate sources of water in other areas, and 3) costs. Mr. Reitzel stated the most feasible partner would be PWC because it is the least expensive and best alternate of those reviewed to serve the entire district with water. Mr. Reitzel stated the first option reviewed was to serve public and private streets to see how many residents would be served and what it would cost. Mr. Reitzel stated all options are to PWC standards and provide fire protection. Mr. Reitzel stated there are currently 3,350 homes in the area with 4,500 homes projected in 2040.

Mr. Reitzel reviewed the first option at \$98.8 million in 2018 dollars and stated this option has no right of way and other things that may be encountered and has a construction contingency of 30%.

### Gray's Creek District with Public and Private Streets Served

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	Item	Quantity	Unit	Unit Cost <sup>2</sup>	Extended Cost	Notes
1	8-inch Water Main (open-cut installation)	555,400	LF	\$80	\$44,430,000	3, 4
2	8-inch Water Main (trenchless installation)	5,000	LF	\$250	\$1,250,000	5
3	12-inch Water Main (open-cut installation)	85,800	LF	\$100	\$8,580,000	3, 4
4	12-inch Water Main (trenchless installation)	900	LF	\$425	\$380,000	5
5	16-inch Water Main (open-cut installation)	13,100	LF	\$150	\$1,970,000	3, 4
6	16-inch Water Main (trenchless installation)	200	LF	\$600	\$120,000	5
7	Fire Hydrant Assembly	700	EA	\$6,500	\$4,550,000	6
8	Master Meter Connection to PWC System	3	EA	\$50,000	\$150,000	7
9	Pressure Reducing Valve	4	EA	\$30,000	\$120,000	8
10	1-inch Water Service Connection	4,470	EA	\$3,250	\$14,530,000	9
	<b>Subtotal</b>				<b>\$76,080,000</b>	
11	Construction Contingency (30%)				\$22,820,000	2
	<b>TOTAL</b>				<b>\$98,900,000</b>	

- 1) Costs are in June 2018 dollars and do not include land acquisition. Costs are rounded to the nearest \$10,000.
- 2) Unit costs include contractor overhead, profit, sales tax, bonds, insurance, and general conditions. Construction contingency of 30 percent is added in line item 11.
- 3) Assumes C900 PVC pipe for 6-inch through 12-inch diameters; assumes restrained joint ductile iron (pressure class 250) for 16-inch diameter pipe. Assumes normal dewatering; 4 feet cover.
- 4) Includes valves located every 1,000 LF and DI fitting every 1,000 LF.
- 5) Trenchless installation assumed for road and stream crossings. Length is estimated based on the number of trenchless crossings. Installation assumes Horizontal Directional Drill (HDD) with DIPS HDPE pipe with adapters.
- 6) Assumes hydrants located every 1,000 LF.
- 7) Includes meter vault, valves and meter with a bypass.
- 8) Includes valve and meter vault.
- 9) Assumes 30 LF of 1" IPS copper water service and meter box, per PWC design standards. Number of connections estimated based on projected households in 2040.

Mr. Reitzel displayed and reviewed the second option for public streets only at \$66 million.

## Gray's Creek District with Public Streets Only Served

	Item	Quantity	Unit	Unit Cost <sup>2</sup>	Extended Cost	Notes
1	8-inch Water Main (open-cut installation)	385,800	LF	\$80	\$30,860,000	3, 4
2	8-inch Water Main (trenchless installation)	3,600	LF	\$250	\$900,000	5
3	12-inch Water Main (open-cut installation)	85,600	LF	\$100	\$8,560,000	3, 4
4	12-inch Water Main (trenchless installation)	1,100	LF	\$425	\$470,000	5
5	Fire Hydrant Assembly	500	EA	\$6,500	\$3,250,000	6
6	Master Meter Connection to PWC System	3	EA	\$50,000	\$150,000	7
7	Pressure Reducing Valve	4	EA	\$30,000	\$120,000	8
8	1-inch Water Service Connection	3,340	EA	\$2,000	\$6,680,000	9
	<b>Subtotal</b>				<b>\$50,990,000</b>	
9	Construction Contingency (30%)				\$15,300,000	2
	<b>TOTAL</b>				<b>\$66,290,000</b>	

- 1) Costs are in June 2018 dollars and do not include land acquisition. Costs are rounded to the nearest \$10,000.
- 2) Unit costs include contractor overhead, profit, sales tax, bonds, insurance, and general conditions. Construction contingency of 30 percent is added in line item 9.
- 3) Assumes C900 PVC pipe for 6-inch through 12-inch diameters. Assumes normal dewatering; 4 feet cover.
- 4) Includes valves located every 1,000 LF and DI fitting every 1,000 LF.
- 5) Trenchless installation assumed for road and stream crossings. Length is estimated based on the number of trenchless crossings. Installation assumes Horizontal Directional Drill (HDD) with DIPS HDPE pipe with adapters.
- 6) Assumes hydrants located every 1,000 LF.
- 7) Includes meter vault, valves and meter with a bypass.
- 8) Includes valve and meter vault.
- 9) Assumes 30 LF of 1" IPS polyethylene water service and meter box, per PWC design standards. Number of connections estimated based on projected households in 2040.

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Mr. Reitzel then reviewed the final option for wells exceeding the 140 parts per trillion, to provide water to schools along School Road and Alderman Road and also to build a backbone for pressures needed for fire protection and to help water circulate through the system so it does not become stagnant. Mr. Reitzel stated this option is \$19.6 million and also has a contingency of 30%. Mr. Reitzel stated even though there may be only 100 wells that exceed the provision health goal, water lines have to be run by other homes to get to those wells, so 550 homes would potentially be served or 700 homes in 2040. Mr. Reitzel stated it does not consider all the homes that would be served by extensions off the loop such as the density and subdivisions along Chicken Foot Road and County Line Road.

## Gray's Creek District Phase 1-Wells Exceeding Health Goal Served

	Item	Quantity	Unit	Unit Cost <sup>2</sup>	Extended Cost	Notes
1	8-inch Water Main (open-cut installation)	66,500	LF	\$80	\$5,320,000	3, 4
2	8-inch Water Main (trenchless installation)	500	LF	\$250	\$130,000	5
3	12-inch Water Main (open-cut installation)	51,800	LF	\$100	\$5,180,000	3, 4
4	12-inch Water Main (trenchless installation)	700	LF	\$425	\$300,000	5
5	16-inch Water Main (open-cut installation)	13,100	LF	\$150	\$1,970,000	3, 4
6	16-inch Water Main (trenchless installation)	200	LF	\$600	\$120,000	5
7	Fire Hydrant Assembly	130	EA	\$6,500	\$850,000	6
8	Master Meter Connection to PWC System	2	EA	\$50,000	\$100,000	7
9	Pressure Reducing Valve	2	EA	\$30,000	\$60,000	8
10	1-inch Water Service Connection	540	EA	\$2,000	\$1,080,000	9
	<b>Subtotal</b>				<b>\$15,110,000</b>	
11	Construction Contingency (30%)				\$4,530,000	2
	<b>TOTAL</b>				<b>\$19,640,000</b>	

1) Costs are in November 2018 dollars and do not include land acquisition. Costs are rounded to the nearest \$10,000.

2) Unit costs include contractor overhead, profit, sales tax, bonds, insurance, and general conditions. Construction contingency of 30 percent is added in line item 11.

3) Assumes C900 PVC pipe for 6-inch through 12-inch diameters. Assumes normal dewatering; 4 feet cover.

4) Includes valves located every 1,000 LF and DI fitting every 1,000 LF.

5) Trenchless installation assumed for road and stream crossings. Length is estimated based on the number of trenchless crossings. Installation assumes Horizontal Directional Drill (HDD) with DIPS HDPE pipe with adapters.

6) Assumes hydrants located every 1,000 LF.

7) Includes meter vault, valves and meter with a bypass.

8) Includes valve and meter vault.

9) Assumes 30 LF of 1" IPS polyethylene water service and meter box, per PWC design standards. Number of connections estimated based on estimated existing households to be served.

In response to a question posed by Commissioner Keefe, Mr. Reitzel stated the loop line will have the capacity to serve the entire district with both public and private streets. Mr. Reitzel also stated the area does not qualify for grants because it exceeds the household median income.

Ms. Cannon stated next steps include developing a long-term, sustainable and cost-effective funding structure with PWC. Ms. Cannon stated discussion has included the County participating in the capital side and PWC constructing, owning, operating and maintaining the system which is

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the most feasible and sustainable approach for the County. Ms. Cannon stated another step discussed was to survey at least the Phase I district or 500 homes to determine interest in the water system and see whether residents will connect.

Commissioner Adams stated he supported the manager's approach. Commissioner Faircloth concurred. Commissioner Adams stated the N.C. Department of Environmental Quality (DEQ) needs to be at the table as it relates to the GenX settlement to see whether any of that money can be used for the County's plan. Ms. Cannon stated anything characterized as a fine or forfeiture has to be passed onto the school system by statute and the County will not have access to it. Ms. Cannon referenced a consent order and comment period and stated there are some exceptions in the order that allow Chemours to respond to the contamination issue by implementing filters and not contributing financially to extending water lines. Ms. Cannon stated staff will begin working on a response and her recommendation is to place a resolution on the December 17 agenda in response to the consent order. Discussion followed about conversation with DEQ and Chemours prior to a resolution and whether the local school system would benefit from the settlement. Ms. Cannon stated it is important to identify this phase so it can be isolated and there can be discussions with Chemours about their participation. Ms. Cannon stated it does not limit further expansion.

Mr. Brown stated an exception to providing public water to private streets in Phase 1 would be for those with contaminated wells above 140 parts per trillion within the Gray's Creek Water and Sewer District and not those on the east side of the river. Mr. Reitzel stated the \$66 million in the Phase 1 area includes public streets and contaminated wells that exceed the provisional health goal and the fact that that the Gray's Creek area has a lot of private streets needs to be taken into consideration.

Commissioner Keefe stated no one on the Finance Committee is interested in being in the business of installation, operation, maintenance and billing for a water system. Ms. Cannon stated that assists staff with knowing how to move forward with PWC.

**MOTION:** Commissioner Faircloth moved that the Finance Committee recommend to the full Board that staff move forward with determining the feasibility of Phase 1 extension of public water lines in the Gray's Creek Water and Sewer District to encompass developing and sending out the water survey and continuing conversations with PWC, DEQ and Chemours.

**SECOND:** Commissioner Adams

**DISCUSSION:** Commissioner Faircloth pointed out that PWC may have issues with sustainability as it relates to the private streets in Phase 1. Mr. Reitzel stated a lot of those streets are in developed subdivisions so if the residents want water, the County could assist them with forming a homeowner's association to maintain their private streets. Mr. Reitzel stated generally if there is an established and functional homeowner's association, it would be acceptable to PWC to extend the mains. Mr. Reitzel stated if the survey indicates a desire for water, then the hope is the residents would want to form a homeowner's association to facilitate the extension of public water.

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VOTE: UNANIMOUS (3-0)

4. CONSIDERATION OF REQUEST TO INCREASE WORKFORCE DEVELOPMENT CONTRACT FOR PROGRAM SERVICES WITH EDUCATIONAL DATA SYSTEMS, INC. (EDSI) AND BUDGET ORDINANCE AMENDMENT #190849

**BACKGROUND:**

Workforce Development Boards under the Workforce Innovation and Opportunity Act (WIOA) do not provide training services to customers. Therefore, these services are procured through a competitive process. Under that arrangement, the Board of Commissioners awarded the current program service contract to Educational Data Systems, Inc. (EDSI) at its June 18, 2018 meeting.

Since the award of that contract to EDSI, additional funding has been received by Workforce Development. The first award is a National Dislocated Worker Grant (NDWG) for Hurricane Florence in the amount of \$2,244,000. In October the Board of Commissioners amended the budget to recognize these funds; however, the EDSI contract has not been updated to reflect this award.

The second award is \$54,000 in Finish Line Grant Funds (FLG) to assist community college students with emergencies that may prevent them from completing their credentials. The committee is requested to approve a budget ordinance amendment to recognize this award. In addition, the contract with EDSI needs to be amended for the FLG funds.

Finally, the contract with EDSI needs to be increased by \$447,249. WIOA funds are awarded for a two-year period. Funds unspent at the end of the County’s fiscal year are considered carryover.

**RECOMMENDATION/PROPOSED ACTION:**

Staff recommends approval of the following items:

- Approve budget ordinance amendment #190849 in the amount of \$54,000 to recognize funding from FLG.
- Increase the training services contract with EDSI for \$2,745,249 to reflect items –
  - NDWG for Hurricane Florence           \$2,244,000
  - FLG award                                   \$54,000
  - Carryover WIOA funds                 \$447,249

\*\*\*\*\*

Nedra Rodriguez, Workforce Development Director, reviewed the background information recorded above. Ms. Rodriguez stated the contract is multi-year and this will increase the period of performance through December 2019 to allow expenditure of the emergency grant funding. Commissioner Adams asked why an RFP was not utilized for the non-emergency funding and it was rolled over into the contract with EDSI. Tracy Jackson, Assistant County Manager, stated it

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is ultimately the Board's decision but in terms of service delivery, there are already goals and performance standards set up for this single provider in all the different programs so if another provider is brought in at this point, it could potentially slow down some of the services. Ms. Rodriguez stated these new dollars will serve an additional 86 individuals with the emergency funding, an additional 54 through the FLG and the \$447,249 will be split between each one of the programs to serve an additional 20 individuals in each program without changing staffing levels with the existing contract. Ms. Rodriguez stated if there is a new contract, a portion of that cost will go to staffing and other related expenses. Ms. Rodriguez stated the matrix and performance levels come with rolling in the additional funds and serving the additional individuals.

\*\*\*\*\*

**MOTION:** Commissioner Adams moved that the Finance Committee recommend to the full Board to approve budget ordinance amendment #190849 in the amount of \$54,000, to recognize funding from FLG and increase the training services contract with EDSI for \$2,745,249 to reflect items: NDWG for Hurricane Florence/\$2,244,000; FLG award/\$54,000; Carryover WIOA funds/\$447,249.

**SECOND:** Commissioner Faircloth

**VOTE:** UNANIMOUS (3-0)

## 5. CONSIDERATION OF REVISED MEMORANDUM OF AGREEMENT FOR DISASTER RECOVERY ACT OF 2017 RELATED TO HURRICANE MATTHEW WITH THE N. C. DEPARTMENT OF PUBLIC SAFETY-DIVISION OF EMERGENCY MANAGEMENT AND BUDGET ORDINANCE AMENDMENT #191048

### BACKGROUND

Attached you will find a revised Memorandum of Agreement (MOA) for Disaster Recovery Act Of 2017 (DRA-17) and potential State Acquisition Relocation Fund (SARF) program projects (SARF program guidance and sub-grantee application are attached). Funding in the amount of \$1,903,500 which includes: \$1,782,500 for ten (10) DRA-17 Mitigation acquisitions and \$121,000 for two (2) SARF Hazard Mitigation Grant Program (HMGP) acquisitions. The agreement used to grant these funds is the same agreement used for DRA-17 Housing and Mitigation because they are funded from the same legislation.

The SARF provides gap funds for HMA acquisitions of homes in the 100-year floodplain to provide additional incentive for a homeowner to move out of the floodplain, where a similar home outside the floodplain may be more expensive. This funding will be provided as a grant to the homebuyer at the time of purchase. There is an application for the SARF funds that NCEM is requesting the County complete and return even though the State has already determined the amount of funding to provide based on the County's approved HMGP project. The maximum available benefit per homeowner is \$50,000 plus up to \$5,000 for moving expenses. Additionally, 10% is awarded to the County, as the subgrantee, to administer the funds including hiring of housing counselors to help locate suitable housing for the displaced disaster survivor. There is

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# DRAFT

one complicating factor to the SARF funding, the legislation that makes some of the funding available requires it to be used only for Low-to-Medium Income (LMI) households. The County will have to conduct income verification on all acquisition projects so that funds can be committed appropriately.

## RECOMMENDATION/PROPOSED ACTION:

Staff requests the Finance Committee approve this item to move forward for consideration by the full Board of Commissioners as a Consent Agenda item at its regular meeting on December 17, 2018 with these specific actions being requested:

- 1) Approval of the revised MOA and signature by the Chairman of the Board of Commissioners,
- 2) Approval of Budget Amendment #191048 in the amount of \$1,903,500,
- 3) Approval to complete the application for the SARF program and authorization for the County Manager to sign the application once it has been determined how many applicants are eligible for the SARF program.

\*\*\*\*\*

Mr. Jackson reviewed the background information recorded above. Mr. Jackson stated the County has been working with the State on the MOA for Hurricane Matthew for quite some time and the delay in getting the MOA to the County has been on the part of the State. Mr. Jackson stated in his opinion, the delay has been because the State has had to go back to the drawing board numerous times to develop the appropriate wording for the MOA in terms of what was required at the federal level in addition to the fact that the amount of money has increased. Mr. Jackson stated the two residents in line for the \$121,000 have been out of their homes for over one and one-half years and the State is basically providing money for individuals that probably do not need it. Mr. Jackson stated although he is not pleased with the process, the County needs to move forward to get the ten homes mitigated. Mr. Jackson stated due to the period of time that has passed and changes related to the applicants during this period of time, the County is going to have to re-review the applications to see who is truly eligible based on the State's requirements and also revisit priorities. Questions followed. Mr. Jackson spoke to the cost/benefit analysis and lengthy process involved in determining eligibility. Mr. Jackson stated the County does not decide what applicants receive but only acts as the conduit back to the State.

**MOTION:** Commissioner Faircloth moved to recommend to the full Board on the consent agenda for December 17 approval of the revised MOA and signature by the Chairman of the Board of Commissioners, approval of Budget Amendment #191048 in the amount of \$1,903,500 and approval to complete the application for the SARF program and authorization for the County Manager to sign the application once it has been determined how many applicants are eligible for the SARF program.

**SECOND:** Commissioner Adams

**VOTE:** UNANIMOUS (3-0)

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## 6. CONSIDERATION OF REQUEST FOR PARTICIPATION IN FUNDING THE COMMUNITY-WIDE BRANDING INITIATIVE AND BUDGET ORDINANCE AMENDMENT #191161

### BACKGROUND:

The Fayetteville Cumberland Collaborative Branding Committee is pursuing the development of a community-wide branding strategy to establish a clear and common brand that encapsulates and leverages the community's strengths, assets, diversity, vision and potential, and develops a common branding platform that all partners may incorporate and expand upon in their individual promotion, messaging, and marketing strategies.

The committee is comprised of representatives from the City of Fayetteville, Cumberland County, the Greater Fayetteville Chamber, the Fayetteville Cumberland Economic Development Corporation, Vision 2026, the Tourism Development Authority, Cool Spring Downtown District, the Fayetteville Area Convention and Visitors Bureau, Cumberland County Schools, the Crown Complex, and the Arts Council of Fayetteville / Cumberland County.

The committee developed a Request for Proposals for brand development services and sought solicitations this summer from highly-qualified agencies, with relevant experience, to develop a community-wide branding strategy for the City of Fayetteville, Cumberland County, and community branding partners.

The RFP generated nine proposals from agencies across the nation. The Fayetteville Cumberland Collaborative Branding Committee selected Northstar Ideas as the firm that can best help shape and create a collaborative brand for our use in promoting ourselves to others inside and outside the area.

Please see the attached memo from Robert Van Geons, FCEDC President and CEO. FCEDC is seeking \$25,000 from the County to help fund the anticipated \$150,000-\$200,000 price tag associated with this project.

To date, the Tourism Development Authority has committed \$50,000, FCEDC has committed \$25,000, and Vision 2026 has committed \$25,000. FCEDC is requesting \$25,000 from both the City and the County to help fund this project and anticipates securing another \$25,000 from other outside sources.

### RECOMMENDATION/PROPOSED ACTION:

Staff recommends -

- Approval of FCEDC's request to contribute \$25,000 to the FCCBC funding model to assist in securing Northstar Ideas to shape and create a collaborative regional brand,
- Approval of budget ordinance amendment #191161 to appropriate fund balance in the amount of \$25,000,
- Forwarding the item to the full Board of Commissioners for approval.

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\*\*\*\*\*

Ms. Cannon reviewed the background information and recommendation/proposed action recorded above and stated Teddy Warner, FCEDC Director of Business Development, and Jimmy Abbatiello, FCEDC Manager of Marketing and Communications, and available for questions. Commissioner Adams stated it is important to note that the County is contributing \$25,000 and also \$12,500 to the effort because it funds the FCEDC.

**MOTION:** Commissioner Adams moved to approve FCEDC's request to contribute \$25,000 to the FCCBC funding model to assist in securing Northstar Ideas to shape and create a collaborative regional brand, to approve budget ordinance amendment #191161 to appropriate fund balance in the amount of \$25,000 and forward the item to the full Board of Commissioners for approval.

**SECOND:** Commissioner Faircloth

**DISCUSSION:** Commissioner Keefe inquired regarding Northstar Ideas. Mr. Abbatiello stated they are a branding agency with extensive experience in branding government and private organizations together, to include military communities. Commissioner Keefe stated he hopes this branding effort will result in increased economic development and tourism. Commissioner Faircloth stated he recalls this being a recommendation from a prior study. Commissioner Keefe stated the County gives the TDA \$2.3 million each year and of that, the TDA gives over \$2 million to the CVB to promote the community. Commissioner Keefe stated now there will be two entities promoting the community and asked why anything different should be expected. Mr. Abbatiello stated the CVB is part of the collaborative branding initiative and all partners will use this same platform to brand and promote the community. Commissioner Keefe asked whether the CVB had committed funding to the initiative. Mr. Abbatiello stated not as of yet. Commissioner Keefe asked who would be in charge of the overall branding initiative. Mr. Abbatiello stated the entire community will be a part of the process and the FCEDC is currently working with the contractor to facilitate the branding process.

**VOTE:** PASSED (2-1) (Commissioners Adams and Faircloth voted in favor; Commissioner Keefe voted in opposition)

## 7. CONSIDERATION OF FISCAL YEAR 2018 AUDIT CONTRACT AMENDMENT WITH CHERRY BEKAERT, LLP

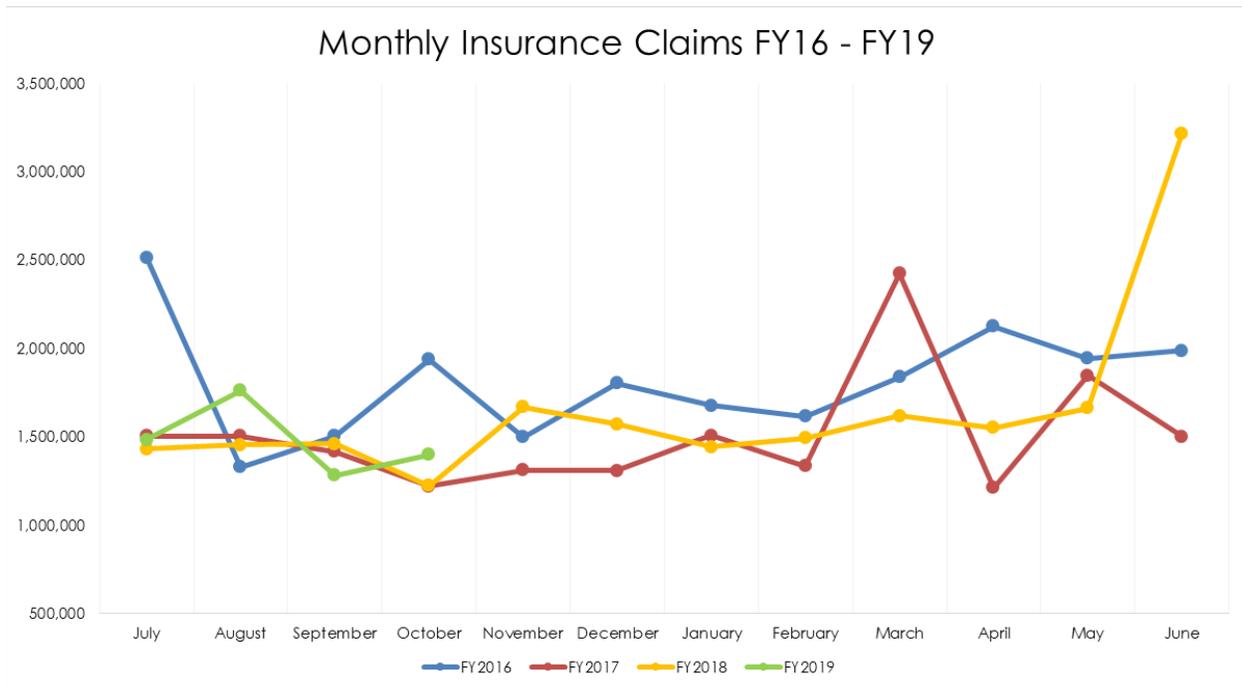
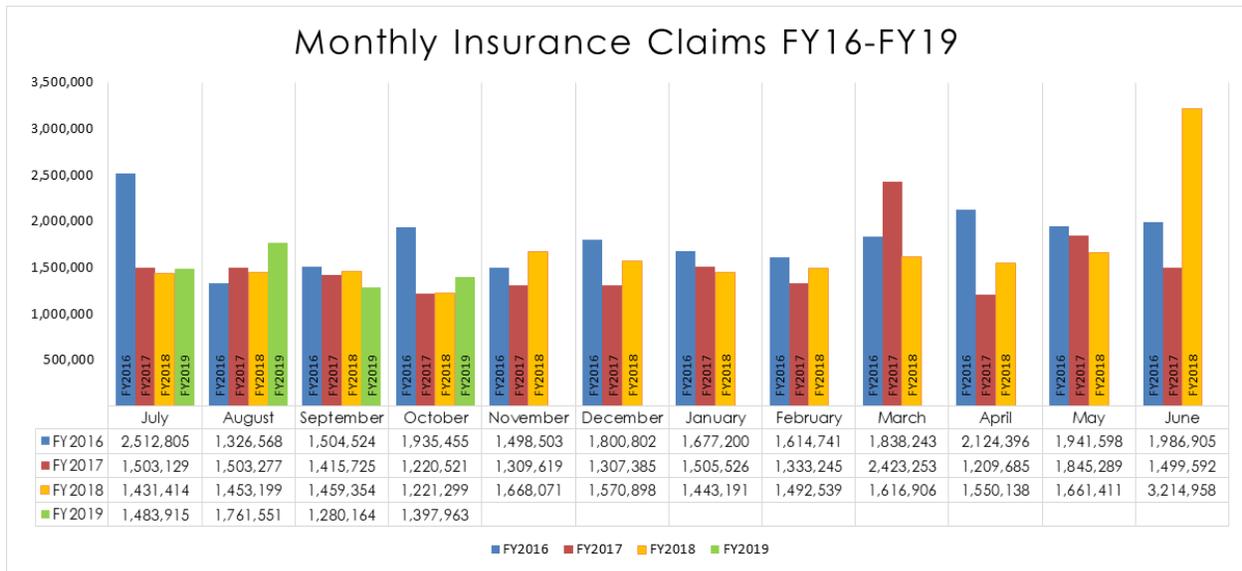
Ms. Cannon stated this item can be removed from the agenda because even though additional testing was required to meet the thresholds, the Finance Department in conjunction with Cherry Bekaert, LLP was able to submit the audit in a timely manner to the LGC. Ms. Cannon stated as a result, the contract does not need to be extended.

## 8. MONTHLY UPDATES

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## A. HEALTH INSURANCE



## B. CDBG-DR

### CUMBERLAND COUNTY CDBG-DR PROGRAM UPDATE FOR THE DECEMBER 6, 2018 FINANCE COMMITTEE MEETING

Status as of November 21, 2018:

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page <http://co.cumberland.nc.us/departments/commissioners-group/commissioners/committee-agendas-and-minutes>

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Total Applications	County Application Intake (Step 1)	State Eligibility Check (Step 2)	State Duplication of Benefits Check (Step 3)	State Under Further Review /Withdrawn /Ineligible
297	63 (14county/49 city)	16(4 county/12 city)	45 (8 county/37 city)	44 / 15 / 10
State Inspection & Environmental Review (Step 4)	State Grant Determination (Step 5)	Contractor Selection (Step 6)	Construction (Step 7)	Completion (Step 8)
60 (9 county/51 city)	43 (10 county/33 city)	0	0	1 (1 county/0 city)

*\*Step 1 performed by County; Steps 2-5 performed by State; 6-8 performed by County/City/State*

Milestones/Activities:

- Professional Project Management Services – recommendation at upcoming Board meeting;
- Board approved proposed Draft Amendment One to CDBG-DR Agreement between State and County submitted to NCEM/Commerce – pending HUD approval State’s Action Plan Amendment;
- Ongoing– County staff processing applications and submitting to State for conducting Steps 2-5;
- Robins Meadow Permanent Supportive Housing Project notice to proceed with environmental review issued; Robins Meadow Permanent Supportive Housing Project A/E Services RFQ due December 21;
- County & City staff preparing detail project information form requested by State for Community Resource Center Project due December 7<sup>th</sup>

Current Staffing:

- State: – David Calthorn, CD Specialist II, Dept. of Public Safety – (Community Outreach for CDBG-DR)
- Cumberland County:
  - Sylvia McLean, P.T. Community Development (CD) Consultant; Terrinique Washington, Admin Support Specialist; Chavaungh McLamb, Admin Housing Coordinator II; Tye Vaught, Admin Program Officer II
- City of Fayetteville: Cindy Blot, CD Director; Anedra Walls, Admin Assistant

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## Hours of Operation (Cumberland County Application Intake Center):

- Monday – Friday, 9 a.m. to 4 p.m.
- Location – Cumberland County Community Development Dept – 707 Executive Place

### C. FINANCIAL REPORT

#### BACKGROUND

The financial report is included which shows results of the general fund for fiscal year 2019, October year-to-date. Results of fiscal year ended 2018 will be added upon completion and presentation of the audit. Additional detail has been provided on a separate page explaining any percentages that may appear inconsistent with year-to-date budget expectations.

#### RECOMMENDATION/PROPOSED ACTION

No action needed – for discussion and information purposes only.

REVENUES	FY18-19	FY18-19	YTD ACTUAL	PERCENT OF
	ADOPTED BUDGET	REVISED BUDGET	AS OF October 31, 2018	BUDGET TO DATE
Ad Valorem Taxes				
Current Year	\$ 163,777,000	\$ 163,777,000	\$ 22,764,630	13.9% (1)
Prior Years	1,121,000	1,121,000	758,778	67.7%
Motor Vehicles	18,326,000	18,326,000	4,936,063	26.9% (2)
Penalties and Interest	500,000	500,000	192,020	38.4%
Other	908,000	908,000	355,384	39.1%
Total Ad Valorem Taxes	184,632,000	184,632,000	29,006,876	15.7%
Other Taxes				
Sales	42,625,774	42,625,774	3,117,231	7.3% (3)
Real Estate Transfer	700,000	700,000	502,888	71.8%
Other	1,060,000	1,060,000	168,433	15.9%
Total Other Taxes	44,385,774	44,385,774	3,788,551	8.5%
Unrestricted & Restricted Intergovernmental Revenues	62,049,904	63,709,649	9,967,522	15.6% (4)
Charges for Services	12,312,681	12,319,181	3,722,539	30.2%
Other Sources (includes Transfers In)	2,442,205	2,528,266	710,681	28.1%
Proceeds Refunding Bonds	-	-	-	0.0%
Premium on COPS Sold	-	-	-	0.0%
County Closing Contribution	-	-	-	0.0%
Lease Land CFVMC	3,714,637	3,714,637	3,533,596	95.1% (5)
Total Other	6,156,842	6,242,903	4,244,277	68.0%
<b>Total Revenue</b>	<b>\$ 309,537,201</b>	<b>\$ 311,289,507</b>	<b>\$ 50,729,765</b>	<b>16.3%</b>
Fund Balance Appropriation	7,447,195	12,340,313	-	0.0%
<b>Total Funding Sources</b>	<b>\$ 316,984,396</b>	<b>\$ 323,629,820</b>	<b>\$ 50,729,765</b>	<b>15.7%</b>

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Fiscal Year 2019 - October Year-to-Date Actuals (Report Run Date: November 20, 2018)	
Additional Detail	
General Fund Revenues	
*	
(1)	<b>Current Year Ad Valorem</b> 13.9% - Normal for this time of year. The bulk of revenues are typically recorded between November - January.
(2)	<b>Motor Vehicles</b> 26.9% - YTD Actual reflects 3 months of collections.
(3)	<b>Sales Tax</b> 7.3% - YTD Actual reflects 1 month of collections.
(4)	<b>Unrestricted/Restricted Intergovernmental</b> 15.6% - There is typically a one-two month lag in receipt of this funding.
(5)	<b>Lease Land CFVMC</b> 95.1% - Typically paid in the beginning of the fiscal year.
General Fund Expenditures	
**	
(1)	<b>Youth Diversion</b> 15.8% - Staff has not been hired. An allocation is done for the administrative assistant that is helping with the program currently.
(2)	<b>Public Safety Other</b> 17.2% - Outside agencies lag in submitting invoices during the first half of the year.
(3)	<b>Location Services</b> 16.0% - Vacant position within the department was hired in mid-October.
(4)	<b>Economic Incentive</b> 6.2% - Economic incentives are budgeted at 100% of agreements but are not paid unless/until the company complies.
(5)	<b>Water and Sewer</b> 0% - No expenditures have been incurred.
(6)	<b>Transfers Out</b> 0.8% - Transfers are generally prepared towards the end of the fiscal year.
(7)	<b>Debt Service</b> 0% - Expenditures on this report are those of the General Fund only. Debt service is now included within the Capital Investment Fund.

## 9. OTHER ITEMS OF BUSINESS

There were no other items of business.

**MOTION:** Commissioner Faircloth moved to adjourn.

**SECOND:** Commissioner Adams

**VOTE:** UNANIMOUS (3-0)

There being no further business, the meeting adjourned at 9:50 a.m.

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**CUMBERLAND**  
★  
**COUNTY** ★  
NORTH CAROLINA

**PLANNING AND INSPECTIONS DEPARTMENT**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: CUMBERLAND COUNTY JOINT PLANNING BOARD**

**DATE: 12/7/2018**

**SUBJECT: CASE P18-42**

**BACKGROUND**

**Case P18-42:** Rezoning of 2.03+/- acres from A1 Agricultural to R40 Residential or to a more restrictive zoning district; located on east side of SR 2252 (Chicken Foot Road), north of SR 2246 (Joe Hall Road); submitted by Gregory V. Smith on behalf of Vander Built Homes of NC, LLC (owner) & Tim Evans on behalf of Longleaf Properties, LLC (agent).

**RECOMMENDATION / PROPOSED ACTION**

**Planning Board Action:** Unanimously recommended approval of the staff recommendation at the November 20, 2018 meeting for the reasons stated in the recommendations of the Planning Staff and as fully reflected in the minutes of the Planning Board Meeting which are incorporated herein by reference.

**Staff Recommendation:** In Case P18-42, the Planning and Inspections Staff recommends approval of the rezoning from A1 Agricultural to R40 Residential and find it is consistent with the adopted South Central Land Use Plan (2015) which calls for “farmland” at this location, the “farmland” designation allows for one unit per acre with suitable soils for septic, and further find that approval of the request is reasonable and in the public interest because the district requested is in harmony with surrounding zoning, existing land uses and lot sizes.

If the Board of Commissioners wishes to follow the recommendation of the Planning Board in this case, the following motion is appropriate:

**MOTION:**

In Case P18-42, I move to approve the rezoning from A1 Agricultural to R40 Residential and find it is consistent with the adopted South Central Land Use Plan (2015) which calls for “farmland” at this location, the

“farmland” designation allows for one unit per acre with suitable soils for septic, and further find that approval of the request is reasonable and in the public interest because the district requested is in harmony with surrounding zoning, existing land uses and lot sizes.

**ATTACHMENTS:**

Description

Action Memo

Type

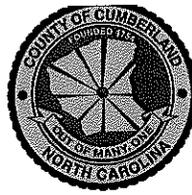
Backup Material

Charles Morris,  
Chair  
Town of Linden

Diane Wheatley,  
Vice-Chair  
Cumberland County

Jami McLaughlin,  
Town of Spring Lake  
Harvey Cain, Jr.,  
Town of Stedman

Vacant  
Wade, Falcon & Godwin



CUMBERLAND  
COUNTY  
NORTH CAROLINA

*Planning & Inspections Department*

Joel Strickland,  
Acting Director

Cecil P. Combs,  
Deputy Director

Vikki Andrews,  
Carl Manning,  
Lori Epler,  
Cumberland County

Stan Crumpler,  
Town of Eastover

Patricia Hall,  
Town of Hope Mills

DECEMBER 7, 2018

MEMO TO: Cumberland County Board of Commissioners

FROM: Cumberland County Joint Planning Board

SUBJECT: Case P18-42: Rezoning of 2.03+/- acres from A1 Agricultural to R40 Residential or to a more restrictive zoning district; located on east side of SR 2252 (Chicken Foot Road), north of SR 2246 (Joe Hall Road); submitted by Gregory V. Smith on behalf of Vander Built Homes of NC, LLC (owner) & Tim Evans on behalf of Longleaf Properties, LLC (agent).

ACTION: Unanimously recommended approval of the staff recommendation at the November 20, 2018 meeting for the reasons stated in the recommendations of the Planning Staff and as fully reflected in the minutes of the Planning Board Meeting which are incorporated herein by reference.

PROPERTY INFORMATION: **Frontage & Location:** 161'+/- on SR 2252 (Chicken Foot Road); **Depth:** 715'+/-; **Adjacent Property:** No; **Current Use:** Vacant; **Initial Zoning:** A1 – June 25, 1980 (Area 13); **Nonconformities:** None; **Zoning Violation(s):** None; **School Capacity/Enrolled:** Gray's Creek Elementary: 500/425; Gray's Creek Middle: 1100/1135; Gray's Creek High: 1470/1442; **Special Flood Hazard Area (SFHA):** None; **Water/Sewer Availability:** Well/Septic; **Soil Limitations:** Yes- Hydric: Ra (Rains sandy loam); **Subdivision/Site Plan:** If approved, subdivision or group development review required; **Average Daily Traffic County (2016):** 6,400 on SR 2252 (Chicken Foot Road); **Highway Plan:** Chicken Foot Road is identified as an Existing Thoroughfare in the 2040 Metropolitan Transportation Plan with no constructions/improvements planned; no impact on the Transportation Improvement Plan; **Notes:** **Density:** A1- 1 lot/unit, R40- 2 lots/units; **Minimum Yard Setbacks:** **A1:** Front yard: 50', Side yard: 20', Rear yard: 50'; **R40:** Front yard: 30', Side yard: 15', Rear yard: 35'; Surrounding Land Use: Residential (including manufactured homes), lodge, vacant school, woodlands; Comprehensive Plans: **2030 Growth Vision Plan:** Rural Areas; **South Central Land Use Plan (2015):** Farmland

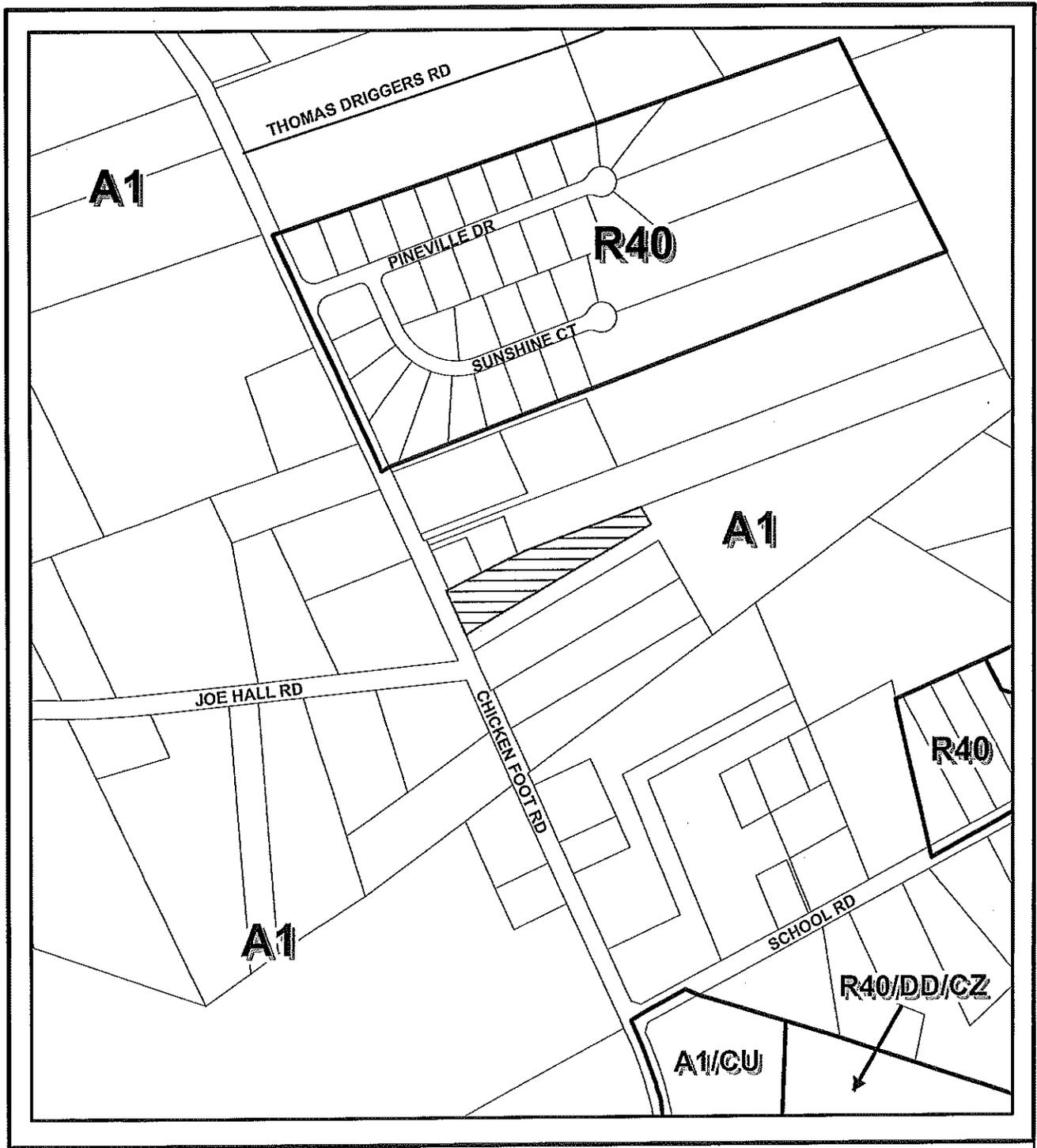
MINUTES OF NOVEMBER 20, 2018

In Case P18-42, the Planning and Inspections Staff recommends approval of the rezoning from A1 Agricultural to R40 Residential and find it is consistent with the adopted South Central Land Use Plan (2015) which calls for "farmland" at this location, the "farmland" designation allows for one unit per acre with suitable soils for septic, and further find that approval of the request is reasonable and in the public interest because the district requested is in harmony with surrounding zoning, existing land uses and lot sizes.

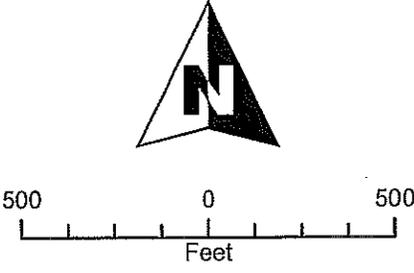
In Case P18-42, Mrs. Epler made a motion, seconded by Mr. Crumpler to approve of the rezoning from A1 Agricultural to R40 Residential and find it is consistent with the adopted South Central Land Use Plan (2015) which calls for "farmland" at this location, the "farmland" designation allows for one unit per acre with suitable soils for septic, and further find that approval of the request is reasonable and in the public interest because the district requested is in harmony with surrounding zoning, existing land uses and lot sizes. Unanimous approval.

**First Class and Record Owners' Mailed Notice Certification**

*A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith.*



## REQUESTED REZONING A1 TO R40



<b>ACREAGE: 2.03 AC. +/-</b>	<b>HEARING NO: P18-42</b>	
ORDINANCE: COUNTY	HEARING DATE	ACTION
STAFF RECOMMENDATION		
PLANNING BOARD		
GOVERNING BOARD		

PIN: 0431-15-9027

MB



## PLANNING AND INSPECTIONS DEPARTMENT

### MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17, 2018

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: CUMBERLAND COUNTY JOINT PLANNING BOARD**

**DATE: 12/7/2018**

**SUBJECT: CASE P18-47**

#### **BACKGROUND**

**Case P18-47:** Rezoning of 2.00+/- acres from RR Rural Residential to C2(P) Planned Service and Retail District/CZ Conditional Zoning for retailing or servicing or to a more restrictive zoning district; located at the northwest quadrant of the intersection of NC Hwy 87 & SR 2261 (Alderman Road); submitted by Dennis Walters & Walter Clark on behalf of C & W Properties (owner) and Scott Brown on behalf of 4D Site Solutions, Inc. (agent).

#### **RECOMMENDATION / PROPOSED ACTION**

**Planning Board Action:** Unanimously recommended approval of the staff recommendation at the November 20, 2018 meeting for the reasons stated in the recommendations of the Planning Staff and as fully reflected in the minutes of the Planning Board Meeting which are incorporated herein by reference.

**Staff Recommendation:** In Case P18-47, the Planning and Inspections Staff recommends approval of the rezoning from RR Rural Residential to C2(P)/CZ for retailing or servicing and find it is consistent with the adopted South Central Land Use Plan (2015) which calls for "farmland" at this location, the "farmland" designation allows for some limited commercial uses that are oriented specifically for a rural community such as convenient general merchandise stores and recommends that these uses be located at the intersection of two roads, and further find that approval of the request is reasonable and in the public interest because the district requested will allow a small, concentrated commercial node at this intersection to serve the needs of surrounding residents on a tract previously developed as a non-residential use.

If the Board of Commissioners wishes to follow the recommendation of the Planning Board in this case, the following motion is appropriate:

**MOTION:**

In Case P18-47, I move to approve the rezoning from RR Rural Residential to C2(P)/CZ for retailing or servicing subject to the conditions within our packet and find it is consistent with the adopted South Central Land Use Plan (2015) which calls for “farmland” at this location, the “farmland” designation allows for some limited commercial uses that are oriented specifically for a rural community such as convenient general merchandise stores and recommends that these uses be located at the intersection of two roads, and further find that approval of the request is reasonable and in the public interest because the district requested will allow a small, concentrated commercial node at this intersection to serve the needs of surrounding residents on a tract previously developed as a non-residential use.

**ATTACHMENTS:**

Description	Type
Action Memo	Backup Material

Charles Morris,  
Chair  
Town of Linden

Diane Wheatley,  
Vice-Chair  
Cumberland County

Jami McLaughlin,  
Town of Spring Lake  
Harvey Cain, Jr.,  
Town of Stedman

Vacant  
Wade, Falcon & Godwin



CUMBERLAND  
COUNTY  
NORTH CAROLINA

Planning & Inspections Department

Joel Strickland,  
Acting Director

Cecil P. Combs,  
Deputy Director

Vikki Andrews,  
Carl Manning,  
Lori Epler,  
Cumberland County

Stan Crumpler,  
Town of Eastover

Patricia Hall,  
Town of Hope Mills

DECEMBER 7, 2018

MEMO TO: Cumberland County Board of Commissioners

FROM: Cumberland County Joint Planning Board

SUBJECT: Case P18-47: Rezoning of 2.00+/- acres from RR Rural Residential to C2(P) Planned Service and Retail District/CZ Conditional Zoning for retailing or servicing or to a more restrictive zoning district; located at the northwest quadrant of the intersection of NC Hwy 87 & SR 2261 (Alderman Road); submitted by Dennis Walters & Walter Clark on behalf of C & W Properties (owner) and Scott Brown on behalf of 4D Site Solutions, Inc. (agent).

ACTION: Unanimously recommended approval of the staff recommendation at the November 20, 2018 meeting for the reasons stated in the recommendations of the Planning Staff and as fully reflected in the minutes of the Planning Board Meeting which are incorporated herein by reference.

PROPERTY INFORMATION: **Frontage & Location:** 267'+/- on NC Hwy 87; 310' on SR 2261 (Alderman Road); **Depth:** 290'+/-; **Adjacent Property:** Yes; **Current Use:** Farmland; **Initial Zoning:** RR – June 25, 1980 (Area 13); **Nonconformities:** None; **Zoning Violation(s):** None; **School Capacity/Enrolled:** Alderman Road: 750/705; Gray's Creek Middle: 1100/1135; Gray's Creek High: 1470/1442; **Special Flood Hazard Area (SFHA):** None; **Water/Sewer Availability:** Well/Septic; **Soil Limitations:** None; **Subdivision/Site Plan:** See Ordinance Related Conditions; **Average Daily Traffic County (2016):** 1,400 on SR 2261 (Alderman Road); 11,000 on NC Hwy 87; **Highway Plan:** NC 87 is identified as an existing thoroughfare in the 2040 Metropolitan Transportation Plan with no constructions/improvements planned. Alderman Road is identified as a local road in the 2040 Metropolitan Transportation Plan with no constructions/improvements planned; no impact on the Transportation Improvement Plan; **Notes:** **Density:** RR- 4 lots/units; **Minimum Yard Setbacks:** **RR:** Front yard: 30', Side yard: 15', Rear yard: 35'; **C2(P):** Front yard: 50', Side yard: 30', Rear yard: 30'; The property owner has agreed to all ordinance related conditions; Surrounding Land Use: Residential (including manufactured homes), vacant convenience retail, elementary school, farmland & woodland; Comprehensive Plans: **2030 Growth Vision Plan:** Rural Areas; **South Central Land Use Plan (2015):** Farmland

MINUTES OF NOVEMBER 20, 2018

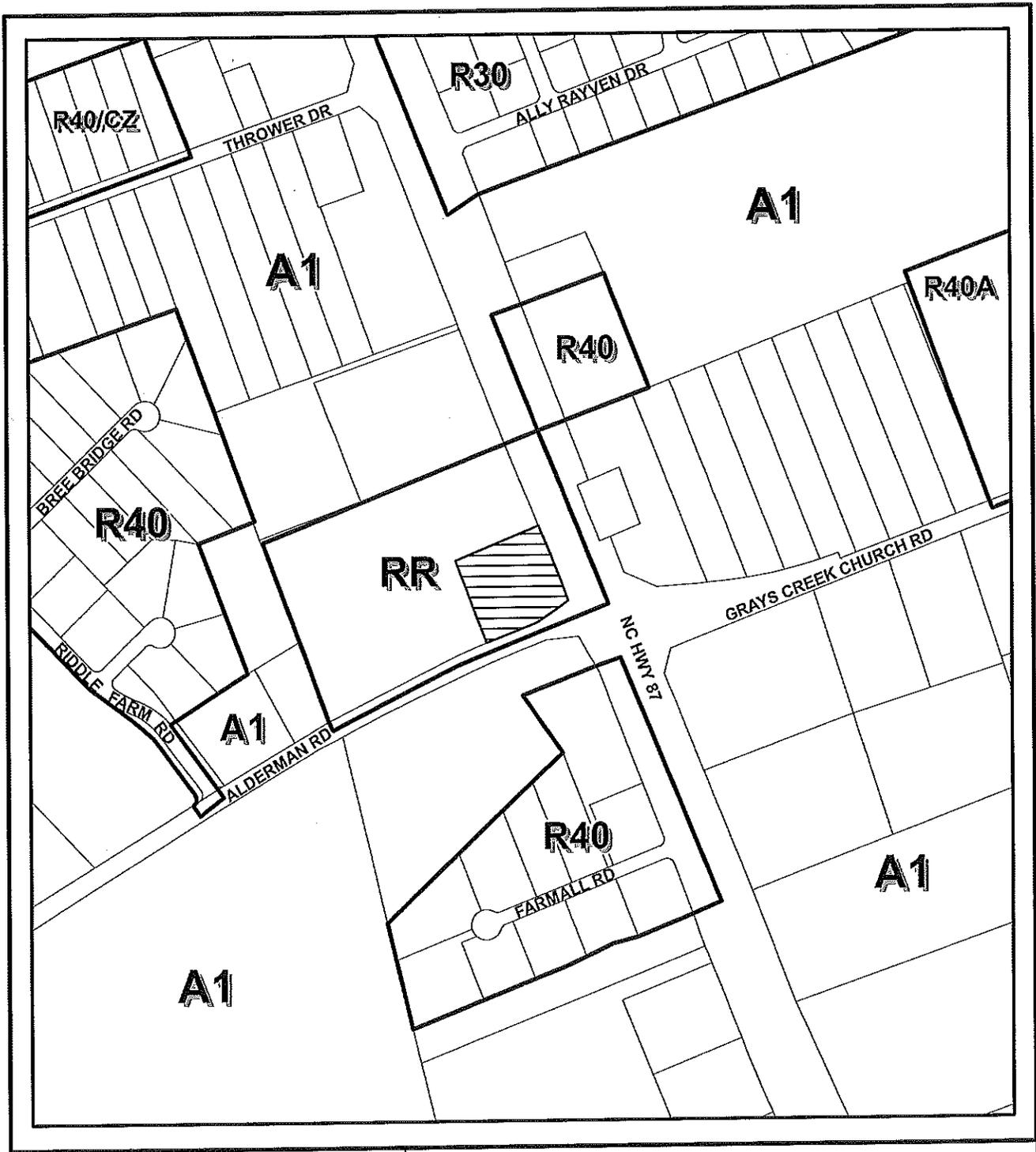
In Case P18-47, the Planning and Inspections Staff recommends approval of the rezoning from RR Rural Residential to C2(P)/CZ for retailing or servicing and find it is consistent with the adopted South Central Land Use Plan (2015) which calls for "farmland" at this location, the "farmland" designation allows for some limited commercial uses that are oriented specifically for a rural community such as convenient general merchandise stores and recommends that these uses be located at the intersection of two roads, and further find that approval of the request is reasonable and in the public interest because the district requested will allow a small, concentrated commercial node at this

intersection to serve the needs of surrounding residents on a tract previously developed as a non-residential use.

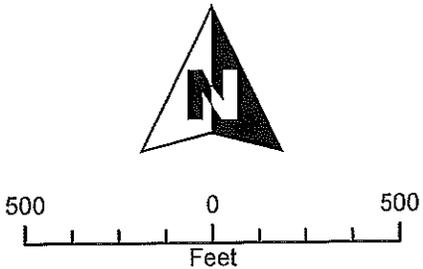
In Case P18-47, Mrs. Epler made a motion, seconded by Mr. Crumpler to approve the rezoning from RR Rural Residential to C2(P)/CZ for retailing or servicing and find it is consistent with the adopted South Central Land Use Plan (2015) which calls for "farmland" at this location, the "farmland" designation allows for some limited commercial uses that are oriented specifically for a rural community such as convenient general merchandise stores and recommends that these uses be located at the intersection of two roads, and further find that approval of the request is reasonable and in the public interest because the district requested will allow a small, concentrated commercial node at this intersection to serve the needs of surrounding residents on a tract previously developed as a non-residential use. Unanimous approval.

**First Class and Record Owners' Mailed Notice Certification**

*A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith.*



## REQUESTED REZONING RR TO C2(P)/CZ

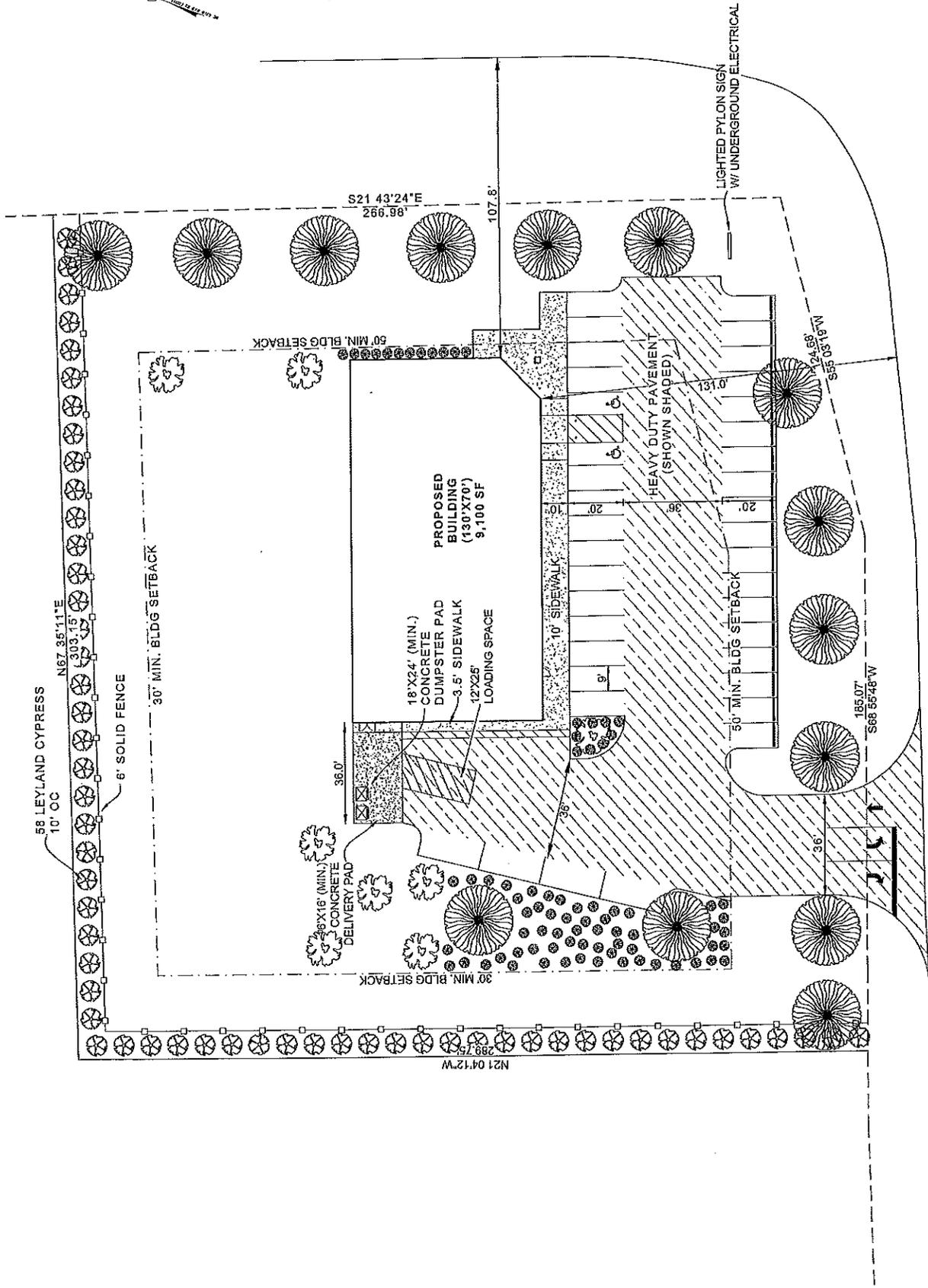


PORT OF PIN: 0441-38-5515

ACREAGE: 2.00 AC. +/-		HEARING NO: P18-47	
ORDINANCE: COUNTY		HEARING DATE	ACTION
STAFF RECOMMENDATION			
PLANNING BOARD			
GOVERNING BOARD			

LH

NC HWY 87



ALDERMAN ROAD

### C2(P) PLANNED SERVICE AND RETAIL DISTRICT/CZ CONDITIONAL ZONING

REQUEST: RETAILING OR SERVICING

CASE: P18-47 ACREAGE: 2.00 AC +/-

SCALE: NTS PARKING: 38 SPACES

\*SCALED DETAILED SITE PLAN IN FILE AVAILABLE FOR REVIEW UPON REQUEST

**TO THE CUMBERLAND COUNTY JOINT PLANNING BOARD AND THE BOARD OF COUNTY COMMISSIONERS OF CUMBERLAND COUNTY, NC:**

I (We), the undersigned, hereby submit this application, and petition the County Commissioners to amend and to change the zoning map of the County of Cumberland as provided for under the provisions of the County Zoning Ordinance. In support of this petition, as hereinafter requested, the following facts are submitted:

1. Applicant/Agent 4D SiteSolutions, Inc - Scott Brown, PE
2. Address: 409 Chicago Drive, Suite 112, Fayetteville Zip Code 28306
3. Telephone: (Home) 910-489-6731 (Work) 910-426-6777
4. Location of Property: intersection of Alderman Road & NC Hwy 87
5. Parcel Identification Number (PIN #) of subject property: 0441-38-5515  
(also known as Tax ID Number or Property Tax ID)
6. Acreage: 2.0 Frontage: 2.66 Depth: 303
7. Water Provider: private well Septage Provider: on site septic
8. Deed Book 8979, Page(s) 41, Cumberland County Registry. (Attach copy of deed of subject property as it appears in Registry).
9. Existing use of property: farm
10. Proposed use(s) of the property: retail store with associated parking lot

**NOTE: Be specific and list all intended uses.**

11. Do you own any property adjacent to, including across the street from, the property being submitted for rezoning? Yes \_\_\_\_\_ No X
12. Has a violation been issued on this property? Yes \_\_\_\_\_ No X
13. It is requested that the foregoing property be rezoned FROM: RR  
TO: (Select one)

- X Conditional Zoning District, with an underlying zoning district of C2P  
(Article V)
- \_\_\_\_\_ Mixed Use District/Conditional Zoning District (Article VI)
- \_\_\_\_\_ Planned Neighborhood District/Conditional Zoning District (Article VII)
- \_\_\_\_\_ Density Development/Conditional Zoning District, at the \_\_\_\_\_ Density  
(Article VIII)

APPLICATION FOR  
CONDITIONAL ZONING

1. PROPOSED USE(S):

- A. List the use(s) proposed for the Conditional Zoning. (Use of the underlying district will be restricted only to the use(s) specified in this application if approved.)

The proposed use will be for a retail store similar to a Dollar General, Family Dollar, etc and the associated parking.

- B. Density: List the amount of acreage that will be residential, commercial, and/or open space, and the number of lots and/or dwelling units proposed, and the square footage of the non-residential units.

100% of property will be for commercial use.

2. DIMENSIONAL REQUIREMENTS:

- A. Reference either the dimensional requirements of the district, Sec. 1104 or list the proposed setbacks.

The setbacks for C2(P) listed in Section 1104 will honored

- B. Off-street parking and loading, Sec.1202 & 1203: List the number of spaces, type of surfacing material and any other pertinent information.

36 parking spaces are proposed that includes 2 handicap spaces. The parking lot will be asphalt with a concrete dumpster pad and loading area.

3. SIGN REQUIREMENTS:

Reference the district sign regulations proposed from Article XIII.

4. LANDSCAPE AND BUFFER REQUIREMENTS:

- A. For all new non-residential and mixed use development abutting a public street, indicate the number and type of large or small ornamental trees used in the streetscape, yard space, and/or parking areas, plus the number and type of shrubs. (Sec. 1102N). **NOTE: All required landscaping must be included on the site plan.**

Yard space - 8 ornamental trees & 81 shrubs

Street scape - 12 large trees

Parking area - 2 large trees

Tree list has been provided and shown on the attached site plan.

- B. Indicate the type of buffering and approximate location, width and setback from the property lines. (Sec. 1102G). **NOTE: All required buffers must be included on the site plan.**

We are requesting to rezone 2 acres from the overall property. A 10' vegetated buffer with a solid wooden fence will be installed along the adjoining property lines. The buffer is shown and labeled on the site plan.

5. MISCELLANEOUS:

List any information not set forth above, such as the days and hours of the operation, number of employees, exterior lighting, noise, odor and smoke, emission controls, etc.

Typical operating hours are 7 am - 10 pm, 7 days a week. Exterior lighting is limited to the building and parking lot. The proposed use will generate no more noise than a typical retail store of similar size with a parking lot.

6. SITE PLAN REQUIREMENTS:

The application must include a site plan drawn to the specifications of Sec. 1402. If the proposed uses involve development subject to the County Subdivision Ordinance, the site plan required may be general in nature, showing a generalized street pattern, if applicable, and the location of proposed uses. If the proposed uses include development not subject to the Subdivision Ordinance, the site plan must be of sufficient detail to allow the Planning and Inspections Staff, Planning Board and County Commissioners to analyze the proposed uses and arrangement of uses on the site. It also must include the footprints of all buildings (proposed and existing), the proposed number of stories, location and number of off-street parking and loading spaces, proposed points of access to existing streets and internal circulation patterns. In addition, the location of all proposed buffers and fences and landscaping shall be included on the site plan.

7. STATEMENT OF ACKNOWLEDGMENT:

It is understood by the undersigned that the official zoning map, as originally adopted and subsequently amended, is presumed to be appropriate to the property involved and that the burden of proof for a zoning amendment (rezoning) rest with the petitioner.

It is the responsibility of the petitioner (personally or by agent) to submit to the Planning and Inspections Department a valid request within a complete application.

I further understand I must voluntarily agree to all ordinance related conditions prior to the first hearing on the case or any disagreement may be cause for an unfavorable recommendation. The undersigned hereby acknowledge that the Planning and Inspections Staff has conferred with the petitioner or assigns, and the application as submitted is accurate and correct.

C&W Properties  
\_\_\_\_\_  
NAME OF OWNER(S) (PRINT OR TYPE)

1124 Pony Drive, Hope Mills, NC 28348  
\_\_\_\_\_  
ADDRESS OF OWNER(S)

*drewboxwell@remax.net*  
\_\_\_\_\_  
E-MAIL

*NA*  
\_\_\_\_\_  
HOME TELEPHONE

*910-237-7835*  
\_\_\_\_\_  
WORK TELEPHONE

*Scott L. Brown*  
\_\_\_\_\_  
SIGNATURE OF OWNER(S)

*Walter J. Cook*  
\_\_\_\_\_  
SIGNATURE OF OWNER(S)

4D Site Solutions, Inc - Scott Brown, PE  
\_\_\_\_\_  
NAME OF AGENT, ATTORNEY, APPLICANT (by assign) (PRINT OR TYPE)

409 Chicago Drive, Suite 112, Fayetteville, NC 28306  
\_\_\_\_\_  
ADDRESS OF AGENT, ATTORNEY, APPLICANT

910-489-6731  
\_\_\_\_\_  
HOME TELEPHONE

910-426-6777  
\_\_\_\_\_  
WORK TELEPHONE

*sbrown@4dsitesolutions.com*  
\_\_\_\_\_  
E-MAIL ADDRESS

910-426-5777  
\_\_\_\_\_  
FAX NUMBER

\_\_\_\_\_  
SIGNATURE OF AGENT, ATTORNEY, OR APPLICANT

## C2(P) PLANNED SERVICE & RETAIL/CZ CONDITIONAL ZONING DISTRICT

DRAFT

**Ordinance Related Conditions**  
for  
*Retailing or servicing*  
(includes subdivision review conditions)

**Pre- Permit Related:**

1. A recorded plat is required prior to permit application, see Plat-Related conditions below. [Sec. 4-8(b)(7), County Code]
2. Prior to permit application, the developer must provide to the Code Enforcement Section documentation of NC Department of Environmental Quality Division of Energy, Mineral and Land Resources' (NCDEQ DEMLR) approval of the Sedimentation and Erosion control plan for this project. NCDEQ DEMLR requires a Sedimentation and Erosion control plan be submitted and approved 30 days prior to land disturbing activities if said land disturbing activity will exceed one acre.

*If a plan is not required, per 15ANCAC 04B.0105* "Person conducting land disturbing activity shall take all reasonable measures to protect public and private property from damage cause by such activities." Sedimentation and erosion control measures will need to be installed to protect adjacent properties.  
[Sec. 4-8(b)(6), County Code; originally under County jurisdiction relinquished to NCDEQ around 2000]

3. Authorization for wastewater system construction required before other permits to be issued. The County Health Department must approve sewer plans. Lots not served by public sewer systems are required to be large enough and of such physical character to comply with the Health Department's minimum standards. Site and soil evaluations must be conducted on the property by the County Environmental Health Department. A copy of the Health Department approval must be provided to Code Enforcement. (Note: All Health Department requirements must be met prior to issuance of final permits.) (NCGS § 130A-338 & Sec. 2306 A, County Subdivision Ord. & Sec. 1101.E, County Zoning Ord.)

**Permit-Related:**

4. The owner/developer(s) of these lots must obtain detailed instructions from the County Code Enforcement Section, Room 101 in the Historic Courthouse at 130 Gillespie Street on provisions of the County Zoning Ordinance and any permits that may be required to place any structure within this development or to commence any use of the subject property. For additional information, the developer should contact a Code Enforcement Officer. (Chpt. 4, County Code & Sec. 107, County Zoning Ord.)
5. When submitting building plans, ensure that all portions of the building will be met within 150 feet of the approved fire department access road. An approved turn around for fire department access shall be required for any fire department access road extending over 150 feet in length. For questions related to this comment, please contact the Fire Marshal-Emergency Services.
6. The developer must provide a site-specific address and tax parcel number at the time of building/zoning permit application. [Sec. 4-8(b)(2), County Code]
7. Landscaping must be provided in accordance with Section 1102 N, Landscaping, County Zoning Ordinance and/as shown on the site plan. The following are the minimum standards for the required landscaping of this site:
  - a. Twelve large shade trees or 23 small ornamental trees within the front yard setback area along NC Hwy 87 and SR 2261 (Alderman Road); and
  - b. Four ornamental trees and 19 shrubs are required in the building yard area.
  - c. Two large shade trees or four small ornamental trees are required within the parking area.

In addition:

- a. Required plant materials shall be maintained by the property owner, including replacing dead or unhealthy trees and shrubs; and
  - b. All yard and planting areas shall be maintained in a neat, orderly, and presentable manner and kept free of weeds and debris.
8. **Driveway Permit Required.** Construction of any new connection or alteration of any existing connection may require an approved Driveway Permit. For additional information contact the NC Department of Transportation's (NCDOT) Division 6/District 2 office.

Change of use of subject properties shall require an approved Driveway Permit. Permits MUST be secured prior to the change or alteration of existing or proposed property use. Failure to secure required permits prior to construction or change in property usage may result in the removal of the driveway or street connections at the property owner's expense. For additional information contact the Division 6/District 2 office.

In the event that a structure (house) is built by a contractor for commercial gain and/or if property changes ownership from existing owner to builder, an approved Driveway Permit must be secured.

**Note: In the event the NCDOT driveway permit process alters the site plan in any manner, three copies of a revised site plan (and \$25.00 revision fee) must be submitted for staff review and approved prior to permit application.**

**Note: The property owner most likely will be required to provide a copy of a recorded plat and deed conveying to the NCDOT that portion of the subject property located within or to be located within the right-of-way at the time of driveway permit application.**  
[§ 136-18(29), NCGS]

9. New development where the developer will disturb or intends to disturb more than one acre of land is subject to the Post-Construction Stormwater Management Permitting Program (Phase II Stormwater Management Requirements) administered by the Department of Energy, Minerals and Land Resources, NC Department of Environmental Quality (DEMLR NCDEQ). If one acre or more of land is to be disturbed, a copy of the State's *Post-Construction Permit* must be provided to County Code Enforcement prior to the issuance of the Certificate of Occupancy. (Note: If any retention/detention basins are required for state approval of this plan, three copies of a revised plan (and \$25/\$50 revision fee) must be submitted and approved by Planning & Inspections.) (Sec. 2306.D, County Subdivision Ord. & 2006-246, NC Session Law)
10. The County Health Department must approve water plans. Lots not served by public water system is required to be large enough and of such physical character to comply with the Health Department's minimum standards. A copy of the Health Department approval must be provided to Code Enforcement. (Note: All Health Department requirements must be met prior to issuance of final permits.) (Sec. 2306 A, County Subdivision Ord. & Sec. 1101.E, County Zoning Ord.)
11. The building final inspection cannot be accomplished until a Code Enforcement Officer inspects the site and certifies that the site is developed in accordance with the approved plans. (Sec. 107.B, County Zoning Ord.; & Secs. 2005 & 2007 County Subdivision Ord.)

**Site-Related:**

12. All uses, dimensions, setbacks and other related provisions of the County Subdivision and Development Ordinance, and County Zoning Ordinance for the C2(P) Planned Service and Retail/CZ Conditional Zoning for retailing or servicing zoning district must be complied with, as applicable.
13. All corner lots and lots fronting more than one street must provide front yard setbacks from each street. (Secs. 1101.G & 1102.B, County Zoning Ord.)
14. This conditional approval is not approval of the permit for any freestanding signs. Attached signage for this development must be in accordance with the applicable sign regulations as set forth in Article XIII of the County Zoning Ordinance and that the proper permit(s) must be obtained prior to the installation of any permanent signs on the property. (Note: This conditional approval is not approval of the size, shape, or location of any signs.) (Art. XIII, County Zoning Ord.)
15. "Alderman Road" must be labeled as "SR 2261 (Alderman Road)" on all future plans. (Sec. 2203, County Subdivision Ord.)

16. For any new development, an adequate drainage system must be installed by the developer in accordance with the NC Department of Environmental Quality (NCDEQ) *Manual on Best Management Practices* and all drainage ways must be kept clean and free of debris. (Section 2307.A, County Subdivision Ord.)
17. For new development, all utilities, except for 25kv or greater electrical lines, must be located underground. (Section 2306.C, County Subdivision Ord.)
18. In the event a stormwater utility structure is required by the NC Department of Environmental Quality (NCDEQ), the owner/developer must secure the structure with a four foot high fence with a lockable gate, and is required to maintain the detention/retention basin, keeping it clear of debris and taking measures for the prevention of insect and rodent infestation. (Sec. 1102.O, County Zoning Ord.)
19. Turn lanes may be required by the NC Department of Transportation (NCDOT). [Art. XIV, County Zoning Ord. & NCGS §136-18(5) & §136-93]

**Note: The property owner most likely will be required to provide a copy of a recorded plat and deed conveying to the NCDOT that portion of the subject property located within or to be located within the right-of-way at the time of driveway permit application.**

20. All lighting is required to be directed internally within this development and comply with the provisions of Section 1102 M, Outdoor Lighting, County Zoning Ordinance.
21. A solid buffer must be provided and maintained along the side and rear property lines where this tract/site abuts RR Rural Residential in accordance with the provisions of Section 1102 G, County Zoning Ordinance (Note: Chain link fencing cannot be used to satisfy the buffer requirement.)

**Note: By including a six foot solid fence within the front setback along the northern and western property lines as shown on the site plan, the property owner is requesting the Commissioners vary the ordinance requirement by allowing a solid fence within the front yard setback.**

22. All dumpster, garbage, and utility areas shall be located on concrete pads and screened on a minimum of three sides.
23. All required off-street parking spaces are required to be a minimum of 9' x 20'; a minimum of thirty-four off-street parking spaces is required for this development based on the net square footage. (Art. XII, County Zoning Ord.)
24. A minimum of one off-street loading spaces(s) measuring 12' x 25' with 14' overhead clearance must be provided for the retail area. (Art. XII, County Zoning Ord.)
25. The owner/developer is responsible and liable for maintenance and upkeep of this site, all structures, and appurtenances, to include ensuring that the site is kept free of litter and debris, all grass areas mowed, all buffers and shrubbery kept trim and maintained, so that the site remains in a constant state of being aesthetically and environmentally pleasing. (Sec. 1403, County Zoning Ord.)

**Plat-Related:**

26. "Alderman Road" must be labeled as "SR 2261 (Alderman Road)" on the final plat. (Section 2203.C & D, County Subdivision Ord.)
27. All property boundary lines of the parcel to be subdivided must be solid. Both lots must be labeled with lot identifiers and the remaining acreage of the parent tract noted on final plat.
28. Any/All easements must be reflected on the final plat and labeled as to type of easement, reference number for document creating the easement, and the name of the agency, individual, etc. who holds the easement.
29. A 10' x 70' sight distance easement is required at the intersection of SR 2261 (Alderman Road) with NC Hwy 87 and must be reflected on the final plat.

**Note: The property owner most likely will be required to provide a copy of a recorded plat and deed conveying to the NCDOT that portion of the subject property located within or to be located within the right-of-way at the time of driveway permit application.**

30. The NC Department of Transportation (NCDOT) stamp must be affixed to the final plat prior to submission for final plat approval by Land Use Codes.

**Note: The property owner most likely will be required to provide a copy of a recorded plat and deed conveying to the NCDOT that portion of the subject property located within or to be located within the right-of-way at the time of driveway permit application.**

31. The notarized signature(s) of all current tax record owner(s) and notary certifications appear on the final plat when submitted for final approval. (Section 2503 D, Certificate of Ownership and Dedication, County Subdivision and Development Ordinance)
32. The final plat must be submitted to Land Use Codes for review and approval for recording with the County Register of Deeds, and the plat must be recorded prior to any permit application for any structure and/or prior to the sale of any lot or unit within this development.

**Plat-Required Statements:**

33. Since this development does not have public water/sewer, the following disclosure statement is required to be provided on the final plat (Section 2504 C, On-Site Water and/or Sewer Disclosure, County Subdivision and Development Ordinance):

“The individual lots in this development do not have public sewer and water services available, and no lots have been approved by the Health Department for on-site sewer services or been deemed acceptable for private wells at the date of this recording.”

34. All structures shall be shown on the final plat or the final plat shall reflect the following statement (Section 2504 D, County Subdivision and Development Ordinance):

“Nonconforming structures have not been created by this subdivision plat.”

**Other Relevant Conditions:**

35. The applicant is advised to consult an expert on wetlands before proceeding with any development.
36. Any revision or addition to this plan necessitates re-submission for review and approval prior to the commencement of the change.
37. The owner/developer is responsible for ensuring easements which may exist on the subject property are accounted for, not encumbered and that no part of this development is violating the rights of the easement holder.
38. The US Postal Service most likely will require this development to have centralized cluster boxes for postal service to each lot or unit. The developer is advised to contact the US Postal Growth Coordinator for the Mid-Carolinas District to determine the appropriate location for the cluster boxes. If the cluster box location requires changes to the subdivision or site plan, a revised preliminary/plan must be submitted to the Planning & Inspections Department for review and approval.
39. The subject property lies on the corner of NC 87 and Alderman Road. NC 87 is identified as an existing thoroughfare in the 2040 Metropolitan Transportation Plan with no constructions/improvements planned. Alderman Road is identified as a local road in the 2040 Metropolitan Transportation Plan with no constructions/improvements planned. The subject property will have no impact on the Transportation Improvement Plan. For questions related to this comments, please contact Transportation Planning.
40. The owner/developer be aware that every deed created for a lot being served by an on-site water and/or sewer system must contain the following disclosure when filed with the County Register of Deeds:

“Public water and/or sewer services are not available as of the date of the recording of this deed. On-site sewer disposal systems must be approved by the County Health Department.”

*Thank you for choosing Cumberland County for your business location!*

**If you need clarification of any conditions, please contact Betty Lynd at 910-678-7603 or Hope Page at 910-678-7602 with the Land Use Codes Section; otherwise, contact the appropriate agency at the contact numbers below.**

**Contact Information (Area Code is 910 unless otherwise stated):**

Land Use Codes Manager:	Patti Speicher	678-7605	<a href="mailto:pspeicher@co.cumberland.nc.us">pspeicher@co.cumberland.nc.us</a>
Subdivision/Site Plan/Plat	Ed Byrne	678-7609	<a href="mailto:ebyrne@co.cumberland.nc.us">ebyrne@co.cumberland.nc.us</a>
Code Enforcement (Permits):	Scott Walters	321-6654	<a href="mailto:swalters@co.cumberland.nc.us">swalters@co.cumberland.nc.us</a>
County Building Inspections:	Michael Naylor	321-6657	<a href="mailto:mnaylo@co.cumberland.nc.us">mnaylo@co.cumberland.nc.us</a>
Fire Marshal – Emergency Services	Kevin Lowther	321-6625	<a href="mailto:klowther@co.cumberland.nc.us">klowther@co.cumberland.nc.us</a>
	Gene Booth	678-7641	<a href="mailto:wbooth@co.cumberland.nc.us">wbooth@co.cumberland.nc.us</a>
County Engineer's Office:	Wayne Dudley	678-7636	<a href="mailto:wdudley@co.cumberland.nc.us">wdudley@co.cumberland.nc.us</a>
County Health Department:	Fred Thomas	433-3692	<a href="mailto:flthomas@co.cumberland.nc.us">flthomas@co.cumberland.nc.us</a>
Ground Water Issues:	Fred Thomas	433-3692	<a href="mailto:flthomas@co.cumberland.nc.us">flthomas@co.cumberland.nc.us</a>
County Public Utilities:	Amy Hall	678-7637	<a href="mailto:ahall@co.cumberland.nc.us">ahall@co.cumberland.nc.us</a>
US Postal Service	Jonathan R. Wallace	(704) 393-4412	<a href="mailto:jonathan.r.wallace@usps.gov">jonathan.r.wallace@usps.gov</a>
Corp of Engineers (wetlands):	Liz Hair	(910) 251-4049	<a href="mailto:hair@usacr.army.mil">hair@usacr.army.mil</a>
NCDEQ (E&S):	Leland Cottrell	(910) 433-3393	<a href="mailto:leland.cottrell@ncdenr.gov">leland.cottrell@ncdenr.gov</a>
US Fish & Wildlife Services	Susan Ladd Miller	(910) 695-3323	<a href="mailto:susan_miller@fws.gov">susan_miller@fws.gov</a>
Location Services:			
Site-Specific Address:	Will Phipps	678-7666	<a href="mailto:wphipps@co.cumberland.nc.us">wphipps@co.cumberland.nc.us</a>
Tax Parcel Numbers:		678-7549	
NCDOT (driveways/curb-cuts):	Troy Baker	364-0601	<a href="mailto:tbaker@ncdot.gov">tbaker@ncdot.gov</a>
Transportation Planning:	Katrina Evans	678 7614	<a href="mailto:kevans@co.cumberland.nc.us">kevans@co.cumberland.nc.us</a>
N.C. Division of Water Quality:	Annette Lucas	(919) 807-6381	<a href="mailto:annette.lucas@ncdenr.gov">annette.lucas@ncdenr.gov</a>



**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

**OFFICE OF THE COUNTY ATTORNEY**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: RICK MOOREFIELD, COUNTY ATTORNEY**

**DATE: 12/11/2018**

**SUBJECT: PUBLIC HEARING ON ORDER TO CLOSE A PORTION OF OLD CARVERS  
FALLS ROAD**

**BACKGROUND**

At its November 5, 2018, the Board adopted the following resolution of intent to close a portion of Old Carvers Falls Road:

**BOARD OF COMMISSIONERS OF CUMBERLAND COUNTY  
RESOLUTION OF INTENT TO CLOSE A PORTION OF A PUBLIC ROAD  
AND CALLING A PUBLIC HEARING ON THE QUESTION  
PURSUANT TO G.S. 153A-241**

WHEREAS, Carvers Falls LLC submitted a petition to the Cumberland County Board of Commissioners (the "Board") requesting the Board to close a dead-end and unimproved portion of Old Carvers Falls Road, located in Carvers Creek Township, Cumberland County; and

WHEREAS, the petitioners submitted notice from the NCDOT that the portion of the road for which closure is requested is not state-maintained; and

Whereas, the County Attorney reported to the Board that the GIS maps of Cumberland County show the portion of the road for which closure is requested to be unimproved; is abutted only by the parcels with PIN 0540-19-9577 and 0540-29-6886 owned by the petitioners; and the requested closure would not cause any other parcel to become landlocked; and

WHEREAS, the petitioners have provided a survey and legal description of the portion of the road to be closed, prepared by Larry King & Associates, R.L.S., P.A.

BE IT RESOLVED, that pursuant to the request of Carvers Falls LLC, the Board intends to close the above described portion of this unimproved, dead-end portion of Old Carvers Falls Road as shown by the survey and legal description prepared by Larry King & Associates, R.L.S., P.A.

BE IT FURTHER RESOLVED, that the Board shall hold a public hearing on the question of this closure December 17, 2018, at 6:45 p.m. in the Commissioners Meeting Room (Room 118), First Floor, Courthouse,

117 Dick Street, Fayetteville, North Carolina, and the Board shall hear all interested persons who appear with respect to whether the closure would be detrimental to the public interest or to any individual's property rights. BE IT FURTHER RESOLVED, notice of this public hearing shall be given in accordance with G.S. § 153A-241.

Adopted in regular meeting held November 5, 2018.

The notice of intent and public hearing was duly advertised in the *Fayetteville Observer* on November 21, November 28, and December 5, 2018. The petitioner caused the notice of intent and public hearing to be prominently posted at two places along the portion of the road to be closed. The county attorney has reviewed the plat of the survey of the portion of the road to be closed and advises that the closure will not deprive any landowner reasonable access to his or her property nor cause any parcel to become landlocked.

The Board may close the road after the public hearing if the Board is satisfied that the closure is not contrary to the public interest and that no individual owning property in the vicinity of the road would be deprived of reasonable means of access to his or her property. Any person who is aggrieved by the closure may appeal to the courts within 30 days of the order of closure being adopted. Once the road is closed, title to the property lying in the road vests in the adjoining property owners.

**RECOMMENDATION / PROPOSED ACTION**

The county attorney advises that upon concluding the public hearing the Board may close the described portion of Old Carvers Falls Road by adopting the attached order.

**ATTACHMENTS:**

Description	Type
Order to Close a Portion of Old Carvers Falls Rd	Backup Material
Exhibit A	Backup Material
Exhibit B	Backup Material
Exhibit C	Backup Material

**ORDER OF THE BOARD OF COMMISSIONERS OF CUMBERLAND COUNTY  
CLOSING A PORTION OF OLD CARVERS FALLS ROAD (SR 2084)  
PURSUANT TO G.S. 153A-241**

At its regular meeting on November 5, 2018, the Board of Commissioners adopted a resolution of intent to close a dead-end portion of Old Carvers Falls Road. The resolution of intent also called for a public hearing on the question of this closing to be held at the December 17, 2018, meeting of the Board of Commissioners.

After conducting the public hearing on this date, the Board of Commissioners finds the following:

1. The portion of Old Carvers Falls Road (SR 2084) for which closure has been requested has been abandoned from State maintenance by the North Carolina Board of Transportation.
2. This closure will not cause any other parcel to become landlocked.
3. Notice of the public hearing on the question reasonably calculated to give full and fair disclosure of the proposed closing was published in the *Fayetteville Observer* once a week for three successive weeks as shown in the Order Confirmation or Publisher's Affidavit attached hereto as **Exhibit A**.
4. Carvers Falls LLC is the only owner of property adjoining the portion of the road to be closed and this property owner petitioned the Board to make this closure. No notice of the Resolution of Intent was sent to any other property owner for this reason.
5. Notice of the closing and public hearing was prominently posted in at least two places along the road as shown in the Affidavit of Posting attached hereto as **Exhibit B**.

Based on the foregoing findings of fact, the Board of Commissioners is satisfied that closing the portion of Old Carvers Falls Road described herein is not contrary to the public interest and no individual owning property in the vicinity of the road would thereby be deprived of reasonable means of ingress and egress to his property.

The Cumberland County Board of Commissioners does hereby order, pursuant to N.C.G.S. § 153A-241, that the dead-end, unimproved portion of Old Carvers Falls Road, as fully described in the legal description prepared by Larry King & Associates, R.L.S., P.A., attached hereto as **Exhibit C**, be and is closed to public use.

It is further ordered that a certified a copy of this order shall be filed in the office of the register of deeds.

Pursuant to N.C.G.S. § 153A-241, upon the closing of a public road or an easement, all right, title, and interest in the right-of-way is vested in those persons owning lots or parcels of land adjacent to the road or easement, and the title of each adjoining landowner, for the width of his abutting land, extends to the center line of the public road or easement, subject, however, to any public utility use or facility located on, over, or under the road or easement immediately before its closing, until the landowner or any successor thereto pays to the utility involved the reasonable cost of removing and relocating the facility.

Any person aggrieved by the closing of this portion of Old Carvers Falls Road may appeal the order of the Board of Commissioners to the appropriate division of the General Court of Justice within 30 days after the day this order is adopted.

Adopted in regular meeting December 17, 2018.

Cumberland County Board of Commissioners  
BY:

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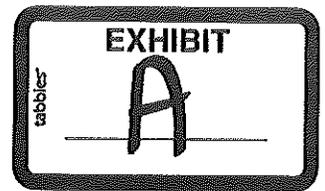
Jeannette M. Council, Chair

Attest:

---

Candice H. White, Clerk to the Board

# AFFIDAVIT OF PUBLICATION



NORTH CAROLINA  
Cumberland County

CUMBERLAND COUNTY  
BOARD OF COMMISSIONERS  
NOTICE OF PUBLIC HEARING PURSUANT  
TO NCGS 153A-241  
TO CONSIDER THE CLOSURE OF A  
PORTION OF OLD CARVERS FALLS ROAD

TAKE NOTICE that the Cumberland County Board of Commissioners has adopted a resolution declaring its intent to close that dead-end portion of Old Carvers Falls Road (SR 2081) lying north of its intersection with Carvers Falls Road (SR 1713). The Board shall conduct a public hearing on December 17, 2018, at 6:25 p.m. in the Commissioners Meeting Room (Room 118), First Floor, Courthouse, 117 Dick Street, Fayetteville, North Carolina, to hear all interested persons who appear with respect to whether the closing would be detrimental to the public interest or to any individual's property rights.

Clerk to the Board  
11/21, 28, 12/5 5107546

Before the undersigned, a Notary Public of said County and state, duly commissioned and authorized to administer oaths, affirmations, etc., personally appeared. CINDY O. MCNAIR Who, being duly sworn or affirmed, according to law, doth depose and say that he/she is a LEGAL SECRETARY of DB North Carolina Holdings, Inc., a corporation organized and doing business under the Laws of the State of Delaware, and publishing a newspaper known as the FAYETTEVILLE OBSERVER, in the City of Fayetteville, County and State aforesaid, and that as such he/she makes this affidavit; that he/she is familiar with the books, files and business of said Corporation and by reference to the files of said publication the attached advertisement of CL Legal Line CCBOC - PUBLIC HEARING ON 12/17/18 of CUMB CO ATTORNEY'S was inserted in the aforesaid newspaper in space, and on dates as follows:

11/21/2018, 11/28/2018, 12/5/2018

and at the time of such publication The Fayetteville Observer was a newspaper meeting all the requirements and qualifications prescribed by Sec. No. 1-597 G.S. of N.C.

The above is correctly copied from the books and files of the aforesaid corporation and publication.

*Cindy O. Mcnair*

LEGAL SECRETARY

Title

Cumberland County, North Carolina

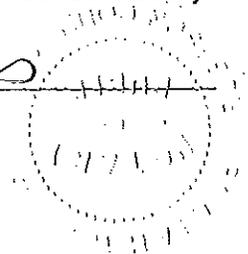
Sworn or affirmed to, and subscribed before me, this 11 day of December, A.D., 2018.

In Testimony Whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

*Pamela H. Walters*

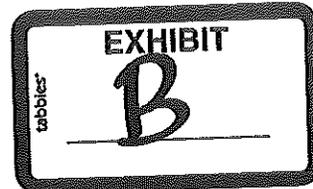
Pamela H. Walters, Notary Public

My commission expires 5th day of December, 2020.



MAIL TO: CUMB CO ATTORNEY'S  
PO BOX 1829,  
FAYETTEVILLE, NC 28302-0000NULL

0005107546



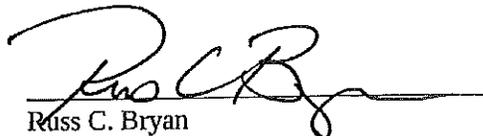
North Carolina

Affidavit of Posting

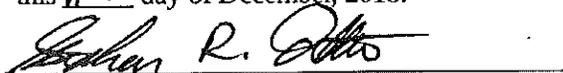
Cumberland County

Russ C. Bryan states under oath as follows:

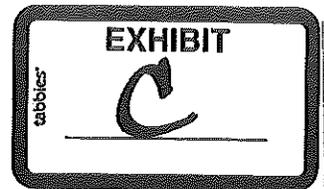
- (1) I am a member of Carvers Falls LLC.
- (2) Carvers Falls LLC petitioned the Cumberland County Board of Commissioners to close a dead-end portion of Old Carvers Falls Road and on November 5, 2018, the Board adopted a Resolution of Intent to make the closure.
- (3) On November 20, 2018, I did cause a notice to close and public hearing to be held on December 17, 2018, to be prominently posted in at least two places along the portion of Old Carvers Falls Road for which closure was petitioned.

  
 Russ C. Bryan

Sworn to and subscribed before me this 11th day of December, 2018.

  
 Notary Public  
 My commission expires: 12/17/2022





LARRY KING & ASSOCIATES, R.L.S., P.A.  
1333 MORGANTON ROAD, SUITE 201  
FAYETTEVILLE, NC 28305  
PHONE: (910) 483-4300 FAX: (910) 483-4052  
NC Firm License C-0887

**Carvers Falls, LLC  
Old Carvers Falls Road**

**LYING** in Carvers Creek Township, in Fayetteville, Cumberland County, North Carolina, this subject tract being bounded on the north by property conveyed to Carvers Falls LLC as described and recorded in Deed Book 10,222, Page 627, Cumberland County Registry; bounded on the east and south by property conveyed to Carvers Falls LLC as described and recorded in Deed Book 9495, Page 58, Cumberland County Registry; bounded on the west by the eastern right of way margin of Carvers Falls Road (S.R. 1713) and being more particularly described as follows:

**BEGINNING** at an existing concrete monument, the westernmost corner of the first-mentioned Carvers Falls LLC property as described and recorded in Deed Book 10,222, Page 627, Cumberland County Registry, said monument also being the **TRUE POINT AND PLACE OF BEGINNING**,

**THENCE** and with the southern boundary of said first-mentioned Carvers Falls LLC property the following two calls: South 82 degrees 17 minutes 49 seconds East for a distance of 754.41 feet and South 82 degrees 13 minutes 49 seconds East for a distance of 147.73 feet to an existing iron rod in western boundary line of the second-mentioned Carvers Falls LLC property as described and recorded in Deed Book 9495, Page 58, Cumberland County Registry;

**THENCE** and with said western boundary the following three calls: South 17 degrees 08 minutes 36 seconds West for a distance of 60.81 feet to an existing steel rod, North 82 degrees 13 minutes 49 seconds West for a distance of 442.78 feet to an iron rod and North 82 degrees 26 minutes 15 seconds West for a distance of 141.33 feet in the eastern margin of the current and NC DOT maintained Carvers Falls Road;

**THENCE** and with the eastern margin of the currently used and NC DOT maintained Carvers Falls Road North 62 degrees 10 minutes 49 seconds West for a distance of 33.37 feet to a point;

**THENCE** along a curve to the left, having a radius of 795.63 feet, an arc length of 282.42 feet, being subtended by a chord North 72 degrees 28 minutes 34 seconds West for a distance of 279.76 feet to the aforementioned concrete monument in the eastern margin of the currently used and NC DOT Carvers Falls Road (S.R. 1713); also being the **TRUE POINT AND PLACE OF BEGINNING**.

**TOGETHER** with and subject to covenants, easements, and restrictions of record.  
**SAID** property contains 0.95 acres (41,550.46 square feet).

This description prepared by Larry King & Associates, R.L.S., P.A. under the supervision of W. Larry King, a Professional Land Surveyor on this 15th day of March, 2018.

  
\_\_\_\_\_  
W. Larry King, L-1339





**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

**OFFICE OF THE COUNTY ATTORNEY**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: RICK MOOREFIELD, COUNTY ATTORNEY**

**DATE: 12/12/2018**

**SUBJECT: CONSIDERATION OF A RESOLUTION TO REPLACE THE STANDING  
COMMITTEES WITH AN AGENDA SESSION MEETING OF THE FULL  
BOARD**

**BACKGROUND**

Chair Council requests the board to replace the standing committees with a full-Board meeting to be designated as an agenda session to be held at the same time as the committee meetings were formerly held. The reasons for her request to make this change and the details as to how the agenda session would be conducted are stated in the attached resolution.

**RECOMMENDATION / PROPOSED ACTION**

If the Board wishes to establish the agenda session meeting, adopt the attached resolution

**ATTACHMENTS:**

Description

Resolution to Replace Committees with a Full-Board Agenda Session

Type

Backup Material

**Board of Commissioners of Cumberland County**

**Resolution Establishing an Additional Meeting of the Board of Commissioners to Be Held  
the First Thursday of Each Month for the Purpose of Setting the Agenda for a Subsequent Meeting**

Whereas, the Board of Commissioners has for a number of years used standing committees to discuss and recommend action on matters to be placed on a subsequent meeting of the full Board; and

Whereas, the standing committees consist of different board members; however; all board members are able to participate in the discussion but not vote on the recommended action; and

Whereas, some matters cannot be readily characterized as to the appropriate standing committee to which the matter should be assigned; and

Whereas, it has become difficult to obtain a quorum for some of the committee meetings because the committees consist of only three members; and

Whereas, because it is difficult to estimate the time a committee meeting will take, the only way to avoid gaps in time between the meetings is to schedule them at the same time to follow each other; and

Whereas, the Board has determined that it would now be more efficient to establish an additional full-Board meeting to discuss and place matters on the agenda of a subsequent meeting agenda.

Therefore, the Board of Commissioners resolves as follows:

- (1) There is hereby established an additional regular board meeting to replace the standing committee meetings and to be held the first Thursday of each month commencing at 8:30 a.m.;
- (2) This meeting shall be designated an agenda session for the purpose of placing matters on the agenda of any subsequent Board meeting;
- (3) The only action to be taken by the Board at an agenda session shall be to discuss and consider any matter brought before it in accordance with the Board's Rules of Procedure and to take action to either place the matter on the agenda of the next appropriate regular meeting as either a consent item or an item of business, or to direct staff to provide further information on the matter at the next agenda session;
- (4) The regular place of meeting for this agenda session shall be in Room 564 in the Courthouse;
- (5) Each existing standing committee is hereby dissolved; and
- (6) Any matters pending before any standing committee, including the approval of its minutes, shall be moved to the agenda of the first agenda session.

Adopted this 17<sup>th</sup> day of December, 2018.

Board of Commissioners

By:

\_\_\_\_\_  
Jeannette M. Council, Chair

Attest:

\_\_\_\_\_  
Candice H. White, Clerk to the Board



**BOARD OF COMMISSIONERS' OFFICE**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD**

**DATE: 12/12/2018**

**SUBJECT: FAYETTEVILLE/CUMBERLAND COUNTY ECONOMIC DEVELOPMENT  
CORPORATION (1 VACANCY)**

**BACKGROUND**

The Fayetteville/Cumberland County Economic Development Corporation has the following one (1) vacancy:

At-Large Representative:

Juanita Pilgrim – completed first term on November 30, 2018. Ms. Pilgrim is not requesting reappointment to the Fayetteville/Cumberland County Economic Development Corporation.

I have attached the applicant list.

**RECOMMENDATION / PROPOSED ACTION**

**Nominate one (1) individual to fill the vacancy above. \_**

**ATTACHMENTS:**

Description

FCEDC Nomination Backup Materials

Type

Backup Material

## Fayetteville/Cumberland County Economic Development Corporation

The Fayetteville/Cumberland County Economic Development Corporation is an 11 member body comprised of voting members and ex-officio non-voting members. The Corporation was established through an interlocal agreement for the purpose of conducting economic development activities as an entity organized as a 501© non-profit corporation. Criteria to be considered for appointment to the Board of Directors includes knowledge of business finance, business development, infrastructure development, workforce development, real estate development/utilities and diverse group representative of the community.

**Authority:** Interlocal Agreement between Cumberland County and the City of Fayetteville – September 2015

### **Member Specifications:**

8 voting members/3 ex-officio non-voting members

Cumberland County – 3 seats

- 1 Elected Official
- 2 At-Large

**Term:** 3 Years

**Compensation:** None

**Duties:** The Board of Directors governs the non-profit corporation whose purpose is to conduct economic development activities and services. Entity's composition, organization, and nature, together with the powers conferred on it, are set forth in its by-laws and other organizational documents.

**Meetings:** Second Tuesday of each month at 7:30 AM

**Meeting Location:** FTCC Center for Business and Industry – 201 Hay Street. R.B. Williams Building 4<sup>th</sup> Floor, Fayetteville, NC 28303

FAYETTEVILLE/CUMBERLAND COUNTY ECONOMIC DEVELOPMENT CORPORATION  
(County Appointees)  
*Initial staggered terms followed by three-year terms*

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
<u>Elected Official – Chairman or Designee</u>				
Jeannette Council 3310 Lake Bend Drive Fayetteville, NC 28311 910-488-0691/910-273-4585	12/3/18			
*Appointment of Elected Official is a Chairman's liaison appointment for only one year; can be the Chairman or a designee				
<b>At-Large</b>				
Kelvin Farmer 6450 Touchstone Drive Fayetteville, NC 28304 322-1716/884-0477	1/18	1 <sup>st</sup>	Nov/19*** 11/30/19	
*appointed for an initial two-year term*				
Juanita Pilgrim 621 Hilliard Ct Fayetteville, NC 28311 822-1794/964-5778	1/15	1 <sup>st</sup>	Nov/18*** 11/30/18	
*appointed for an initial three-year term*				

\*\*A copy of the interlocal agreement approved by the Board of Commissioners on September 21, 2015 is in the file.

\*\*\*Per Article II, Section 2.4 of the Bylaws of the FCEDC "The terms of all appointed directors shall commence on the first Monday in December in the year of their appointments".

Contact: Robert Van Geons, President/CEO 678-7644/ Amber Quinn

Meetings: 2<sup>nd</sup> Tuesday monthly at 7:30 a.m. at 201 Hay Street, R. B. Williams Building, 4<sup>th</sup> floor, Fayetteville, NC 28303

NEW APPLICANTS  
FAYETTEVILLE/CUMBERLAND COUNTY ECONOMIC DEVELOPMENT CORPORATION

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BROADWELL, DOHN JR. (W/M) 1600 ROCK HILL ROAD EASTOVER NC 28312 391-1104/484-5193 <a href="mailto:DBBWELL@GMAIL.COM">DBBWELL@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	DEVELOPER BROADWELL LAND COMPANY	BS - MECHANICAL ENGINEERING
DILL, KASEY (W/F) 1611 HICKORY RIDGE CT FAYETTEVILLE NC 28304 678-920-2258 <a href="mailto:KDILL@BRONCOS.UNCFSU.EDU">KDILL@BRONCOS.UNCFSU.EDU</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	FULL TIME STUDENT	BACHELORS
GUY, DAVID NICHOLSON III 305 WOODCREST ROAD FAYETTEVILLE NC 28305 910-850-8004 <a href="mailto:DAVIDNGUY02@YAHOO.COM">DAVIDNGUY02@YAHOO.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	REAL ESTATE BROKER CONTRACTOR	BS-BUSINESS MANAGEMENT
JOHNSON, RODNEY (B/M) 3625 TEN TEN ROAD FAYETTEVILLE NC 28312 491-8958/729-3225/321-0069 <a href="mailto:NOBLEJAY66@YAHOO.COM">NOBLEJAY66@YAHOO.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	OUTPATIENT THERAPY GREATER IMAGE HEALTHCARE	SOME COLLEGE

NEW APPLICANTS

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
KEITH, TOM J. (W/M) 1921 WINTERLOCHEN RD FAYETTEVILLE, NC 28305 483-4780/323-3222/850-3222 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	APPRAISER SELF	BS-BUSINESS
KONNEKER, JAMES R (W/M) 301 SPRINGBROOK PL FAYETTEVILLE NC 28305 910-323-1009 <a href="mailto:SKONNEKER@GMAIL.COM">SKONNEKER@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	RETIRED – GOODYEAR	BSIM
MELLO, MARSHA DOMINICA (B/F) 4425 HASKELL DRIVE HOPE MILLS NC 28348 818-8699 <a href="mailto:DOMINICA.MELLO@YMAIL.COM">DOMINICA.MELLO@YMAIL.COM</a> Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No <b>CATEGORY: GENERAL PUBLIC</b>	REALTOR COLDWELL BANKER ADVANTAGE	MBA
PATEL, PAVAN D (IA/M) 4321 FERNCREEK DRIVE FAYETTEVILLE, NC 28314 584-7174/919-903-2673/919-904-2673 <a href="mailto:PAVAN@WILLOWGROUPINVESTMENTS.COM">PAVAN@WILLOWGROUPINVESTMENTS.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: HOTEL/MOTELS UNDER 100 ROOMS REPRESENTATIVE</b>	GM/OWNER HAMPTON INN SPRING LAKE TRINITY HOSPITALITY	BA

**NEW APPLICANTS**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
SHAW, LASHANDA (B/F) 5209 DELCO ST FAYETTEVILLE NC 28311 476-4244/919-707-5759 <a href="mailto:LASHANDA.SHAW@YAHOO.COM">LASHANDA.SHAW@YAHOO.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	ADMINSTRATIVE OFFICER STATE OF NC	DOCTORAL CANDIDATE
SMALLS, LARRY (B/M) 1418 OLDTOWN DRIVE FAYETTEVILLE NC 28314 633-4167/566-0238 <a href="mailto:WAYNESPEAKS@LWAYNESMALLS.COM">WAYNESPEAKS@LWAYNESMALLS.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	LEADERSHIP CONSULTANT MOTIVATIONAL SPEAKER	MBA BS
TALLY, WILLIAM LOCKETT (W/M) 2222 BAYVIEW DRIVE FAYETTEVILLE NC 28305 489-3533/483-4175 <a href="mailto:LOCKETTALLIANDTALLY@GMAIL.COM">LOCKETTALLIANDTALLY@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	ATTORNEY TALLY & TALLY, ATTYS & COUNSELORS	COLLEGE
YARBORO, MARK J. (B/M) 1780 GEIBERGER DRIVE FAYETTEVILLE NC 28303 703-624-7730 <a href="mailto:YARBORO.MARK@YAHOO.COM">YARBORO.MARK@YAHOO.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CITY OF FAYETTEVILLE CITIZENS ACADEMY <b>CATEGORY: GENERAL PUBLIC</b>	RETIRED CIVIL SERVICE PROCUREMENT ANALYST	BA/MASTERS



**BOARD OF COMMISSIONERS' OFFICE**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD**

**DATE: 12/12/2018**

**SUBJECT: MID-CAROLINA AGING ADVISORY COUNCIL (4 VACANCIES)**

**BACKGROUND**

The Mid-Carolina Aging Advisory Council has the following four (4) vacancies:

Consumers:

Beverly Davis Sanders – completed second term. Not eligible for reappointment. Mid-Carolina Aging Advisory Council recommends **Varnice Love**. (See attached)

Lester Bussey – completed second term. Not eligible for reappointment.

Mid-Carolina Aging Advisory Council recommends **Jeanette Jordan-Huffam**. (See attached)

Elected Official:

Frances Collier – completed second term. Not eligible for reappointment.

Mid-Carolina Aging Advisory Council recommends **Commissioner Pat Edwards**. (See attached)

Veterans Hospital Representative:

Synavia George – Resigned.

Mid-Carolina Aging Advisory Council recommends **Audrey Kizzie**.  
(See attached)

I have attached the current membership list and applicant list for this committee.

**RECOMMENDATION / PROPOSED ACTION**

**Nominate individuals to fill the four (4) vacancies above.**

**ATTACHMENTS:**

Description

Mid-Carolina Aging Advisory Council Nomination Backup Materials

Type

Backup Material

## **Mid-Carolina Aging Advisory Council**

The Mid-Carolina Aging Advisory Council assists the Area Agency on Aging in the development and administration of the area plan.

**Statutory Authorization:** NCGS 143B

### **Member Specifications:**

7 Members with Specific Categories:

- Volunteers (3)
- Consumers (2)
- Elected Official (1)
- Veterans Hospital Representative (1)

**Term:** 3 Years

**Compensation:** None

### **Duties:**

- Assist with public hearings held relative to aging issues;
- Represents the interests of older persons;
- Reviews and comments on policy, programs, and actions which affect older adults;
- Reviews and comments on the area plan and/or plan amendments as submitted by the Area Agency on Aging to the North Carolina Division of Aging for approval.

**Meetings:** First Tuesday of the last month of each quarter at 2:00 PM. Length of meetings varies.

**Meeting Location:** Various locations in the three county region (Cumberland, Harnett and Sampson counties)



## Mid Carolina Area Agency on Aging

130 Gillespie Street  
Post Office Drawer 1510  
Fayetteville, NC 28302

*Tracy Honeycutt*  
Phone: 323-4191 ext. 27

Fax: 323-9330

e-mail: [thoneycutt@mccog.org](mailto:thoneycutt@mccog.org)

December 5, 2018

TO: Kellie Beam, Deputy Clerk to the Board

FROM: Tracy Honeycutt, Area Agency on Aging Director

SUBJECT: Mid-Carolina Aging Advisory Council

The Aging Advisory Council recommends the following positions:

Commissioner Pat Edwards for the vacant Elected Official position

Varnice Love to fill the vacant Consumer position

Jeanette Jordan-Huffam to fill the vacant Consumer position and

Audrey Kizzie to fill the Veterans' Administration Representative previously held by  
Synavia George

Thank you for your consideration.

MID-CAROLINA AGING ADVISORY COUNCIL  
3 Year Term

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Volunteers</u>				
Susan Hesnard 2130 Bay Water Drive Fayetteville, NC 28304 583-4809	9/16	1 <sup>st</sup>	Sep/19 9/30/19	Yes
Willie McKoy Jr. 1632 Greenock Ave Fayetteville, NC 28304 273-2976/432-5571	8/17	2nd	Aug/20 8/31/20	No
Diane Townsend 5625 Pepperbush Drive Fayetteville, NC 28304 426-4948	9/16	1st	Sep/19 9/30/19	Yes
<u>Consumers</u>				
Beverly Davis Sanders 605 Levenhall Drive Fayetteville, NC 28314 868-9788	8/15	2nd	Aug/18 8/31/18	No
Lester Bussey 673 Stoneykirk Drive Fayetteville, NC 28314 868-9322	8/15	2nd	Aug/18 8/31/18	No
<u>Elected Official</u>				
<b>VACANT (Vacated by F. Collier)</b>	3/15	2nd	Mar/18 3/31/18	No
<u>Veterans Hospital Rep.</u>				
<b>VACANT (Vacated by S. George)</b>	3/16	1 <sup>st</sup>	Mar/19 3/31/19	Yes

Contact: Mid-Carolina Council of Governments (Contact: Tracy Honeycutt; Phone 323-4191 ext. 27;  
[thoneycutt@mccog.org](mailto:thoneycutt@mccog.org))

Meetings: 1<sup>st</sup> Tuesday, 2:00 PM, Various Locations  
Meetings are held the last month of each quarter.

**APPLICANTS FOR  
MID-CAROLINA AGING ADVISORY COUNCIL**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
DAVIS, CHRISTIE (B/F) 434 SHEILA STREET HOPE MILLS, NC 28348 252-916-9187 <a href="mailto:EMPOWERHS@GMAIL.COM">EMPOWERHS@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b><i>CATEGORY: GENERAL PUBLIC</i></b>	LICENSED PSYCHOTHERAPIST SENIOR HEALTH & EDUCATION PARTNERS	BSW/MSW
EDWARDS, PATRICIA (PAT) (W/F) 3513 SHIPSTONE PL APT 102 HOPE MILLS NC 28348 910-723-9608 <a href="mailto:HM.PAT.EDWARDS@GMAIL.COM">HM.PAT.EDWARDS@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: HOPE MILLS CITIZENS ACADEMY <b><i>CATEGORY: ELECTED OFFICIAL (HOPE MILLS TOWN COMMISSIONER)</i></b>	RETIRED CIVIL SERVICE DIRECTOR HOPE MILLS COMMISSIONER	SOME COLLEGE
LOVE, VARICE (B/F) 1315 BRAYBROOKE PLACE FAYETTEVILLE NC 28314 910-964-3133 <a href="mailto:LOVEVARICE@AOL.COM">LOVEVARICE@AOL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b><i>CATEGORY: CONSUMER</i></b>	RETIRED GOVERNMENT WORKER	BS-BUSINESS
MARABLE, KATHERINE (-/F) 1805 MCGOUGAN RD FAYETTEVILLE NC 28303 486-9035 NO EMAIL LISTED Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: YES <b><i>CATEGORY: GENERAL PUBLIC</i></b>	RETIRED EDUCATOR CC SCHOOLS	MASTERS

APPLICANTS FOR  
MID-CAROLINA AGING ADVISORY COUNCIL PAGE 2

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
SATO, SONJA (W/F) 314 HOMEWOOD STREET FAYETTEVILLE NC 28306 910-707-9605	RETIRED STUDENT	MASTERS STUDENT BACHELORS-SOCIAL SCIENCES

[SONJALSATO@YAHOO.COM](mailto:SONJALSATO@YAHOO.COM)

Graduate-County Citizens' Academy: NO

Graduate-Institute for Community Leadership: NO

Graduate-Leadership Fayetteville: NO

Graduate-United Way's Multi-Cultural Leadership Program: NO

Graduate-other leadership academy: NO

***CATEGORY: GENERAL PUBLIC***



**BOARD OF COMMISSIONERS' OFFICE**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD**

**DATE: 12/12/2018**

**SUBJECT: BOARD OF HEALTH (3 VACANCIES)**

**BACKGROUND**

The Board of Health has the following three (3) vacancies:

Registered Nurse Position:

S. Council – Resigned.

The Board of Health recommends **Cynthia McArther-Kearney**. (See attached)

Pharmacist Position:

C. Creech – Completed first term. Declined a second term.

The Board of Health recommends **Dr. Olusola Ojo**. (See attached)

General Public Representative Position:

B. Stelly – Completed second term. Not eligible for reappointment.

The Board of Health recommends **Sonja Council**. (See attached)

I have attached the current membership roster and applicant list.

**RECOMMENDATION / PROPOSED ACTION**

**Nominate individuals to fill the three (3) vacancies above.**

**ATTACHMENTS:**

Description

Board of Health Nomination Backup Information

Type

Backup Material

## Board of Health

The Board of Health is the policy-making, rule-making and adjudicatory body for the Cumberland County Health department. The Board has the responsibility to protect and promote the public health and has authority to adopt rules necessary for that purpose.

**Statutory Authorization:** NCGS 130A-35

### **Member Specifications:**

11 Members with Specific Categories:

- Veterinarian (1)
- Physician (1)
- Dentist (1)
- Registered Nurse (1)
- Optometrist (1)
- Pharmacist (1)
- Engineer (1)
- General Public (3)
- County Commissioner (1)

**Term:** 3 Years

**Compensation:** None

### **Duties:**

- Protect and promote the public health;
- Adopt rules necessary to promote and protect public health (includes environmental health issues);
- Impose fees for services, except where prohibited by statute or where an employee of the Health Department is performing the services as an agent of the state;
- After consultation with the Board of County Commissioners; may appoint a local health director.

**Meetings:** Third Tuesday of each month at 6:00 PM. July and September meetings take place only if desired.

**Meeting Location:** Cumberland County Health Department Board Room 1235 Ramsey Street Fayetteville, NC

## Kellie Beam

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**From:** Ashley Yun  
**Sent:** Monday, November 26, 2018 10:38 AM  
**To:** Kellie Beam  
**Cc:** Duane Holder; Dr. Connette McMahon  
**Subject:** RE: 2019 Meeting Dates Form  
**Attachments:** 2019 BOH Meeting Dates Form.pdf

Good morning Kellie,

Attached is the 2019 BOH meeting dates form along with the regular meeting schedule which have our board members' approval on November 20 meeting.

The BOH voted to transfer current member to the other position and elected two candidates as new members. So I would like to request taking it forward to the Dec 3rd BOC meeting for appointment.

- Transfer Current member:
  - ✓ Ms. Sonja Council: transfer from Register Nurse position to Public Representative
- New members:
  - ✓ Dr. Cynthia McArther-Kearney: Registered Nurse
  - ✓ Dr. Olusola Ojo: Pharmacist

If you have any question, please feel free to contact me anytime.

Thank you,

**Ashley Yun**  
Administrative Assistant to the Public Health Director  
Cumberland County Department of Public Health  
1235 Ramsey Street  
Fayetteville, NC 28301  
P: (910) 433-3705  
F: (910) 433-3659  
E: [ayun@co.cumberland.nc.us](mailto:ayun@co.cumberland.nc.us)



**From:** Kellie Beam  
**Sent:** Wednesday, November 14, 2018 10:43 AM  
**To:** Kellie Beam; Candice White; Carolyn Parker; Kareem Strong; 'Veronica Ingram'; Ashley Yun; Hospital Board of Trustees; Perry, Rita; 'Alford, Christal (p23)'; Gene Booth; Peggy Aazam; Sheena Hohing; Kelly Brill; Kay Williams; Willetta Ragin; David Nash; LaVerne M. Howard; Ellen Hancox; Marili Melchionne; Carol Post; 'stevey@ncse.org'; 'mgibson@ci.fay.nc.us'; Mary Galyean; Angela Thomas; 'Pam Bostic'; Ifetayo Farrakhan; 'ddowless@ccsonc.org'; 'cynthia.wilson@actionpathways.ngo'; Deborah Mintz; Venus Durant; Patricia Speicher; Sue Buford; Terri Robertson;

## BOARD OF HEALTH

## 3 Year Term

*(All terms expire on December 31<sup>st</sup> per NCGS § 130A-35)*

Name/Address	<u>Date</u> Appointed	Term	Expires	<u>Eligible For</u> Reappointment
<u>Veterinarian</u>				
Dr. Heather Burkhardt (W/F) 5226 Lacross Point Parkton, NC 28371 910-489-2336	2/16	2 <sup>nd</sup>	Dec/18 <b>12/31/18</b>	No
<u>Physician</u>				
Dr. Sam Fleishman 3308 Melrose Road Fayetteville, NC 28304 910-615-3200	3/17	1st	Dec/17 <b>12/31/17</b>	Yes
			(serving unexpired term; eligible for two additional terms)	
<u>Dentist</u>				
Dr. Oliver L. Hodge Jr. (B/M) 537 Old Farm Rd Fayetteville, NC 28314 487-0886/483-0409	2/16	2nd	Dec/18 <b>12/31/18</b>	No
<u>Registered Nurse</u>				
VACANT (Vacated by S. Council)	2/16	1st	Dec/18 <b>12/31/18</b>	Yes
<u>Optometrist</u>				
Dr. William Philbrick (W/M) 321 Springbrook Place Fayetteville, NC 28305 485-4580/484-6178	12/16	2nd	Dec/19 <b>12/31/19</b>	No
<u>Pharmacist</u>				
VACANT (Vacated by C. Creech)	12/14	1st	Dec/17 <b>12/31/17</b>	Yes
*Dr. Creech declined a second term*				
<u>Engineer</u>				
John Larch III. (W/M) 2500 North Edgewater Dr. Fayetteville, NC 28303 261-8746/433-1240 <a href="mailto:jlarch@ci.fay.nc.us">jlarch@ci.fay.nc.us</a>	11/18	1 <sup>st</sup>	Dec/21 <b>12/31/21</b>	Yes

*(All terms expire on December 31<sup>st</sup> per NCGS § 130A-35)*

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Cumberland County Commissioner</u>				
Jeannette Council 3310 Lake Bend Drive Fayetteville, NC 28311 488-0691 (H) / 273-4585 (C)	1/15	1 <sup>st</sup>	Dec/17 <b>12/31/17</b>	Yes
<u>General Public Reps.</u>				
<b>VACANT</b> (Vacated by B. Stelly)	12/14	2nd	Dec/17 <b>12/31/17</b>	No
Dr. Connette McMahon (B/F) 4723 Flintcastle Road Fayetteville, NC 28314 867-6704/489-3915	2/16	1st	Dec/18 <b>12/31/18</b>	Yes
Dr. Vikki Andrews (B/F) 2913 Beringer Drive Fayetteville, NC 28306 910-964-5828	2/16	2nd	Dec/18 <b>12/31/18</b>	No

Contact: Duane Holder, Interim Health Director  
Ashley Yun, Administrative Assistant  
Phone: 433-3705  
Fax: 433-3659

Meetings: 3rd Tuesday of the month - 6:00 PM - Board Room, Health Department, 1235 Ramsey Street (July and September meetings take place only if desired).

**APPLICANTS FOR  
BOARD OF HEALTH**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
BROOKS, SIDNEY A SR. (B/M) 401 FOREST LAKE ROAD FAYETTEVILLE NC 28305 919-499-9950 <a href="mailto:KAPPADOC2@HOTMAIL.COM">KAPPADOC2@HOTMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b><i>CATEGORY: DENTIST</i></b>	DENTIST/BUSINESS OWNER SANDHILLS PEDIATRIC & DENTISTRY	DDS/BS
CHOE, MIKE W (KOREAN-AMERICAN/M) 3542 TURNBERRY CIR FAYETTEVILLE NC 28303 583-3228/864-2944 <a href="mailto:MCHOE93290@GMAIL.COM">MCHOE93290@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b><i>CATEGORY: DENTIST</i></b>	DENTIST WESTLAKE FAMILY DENTISTRY	SCHOOL OF DENTISTRY
CORBIN, DR. DENNIS E (B/M) 1327 VANDENBURG DRIVE FAYETTEVILLE NC 28312 202-255-8649/672-1737 <a href="mailto:DECORBIN1@AOL.COM">DECORBIN1@AOL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b><i>CATEGORY: GENERAL PUBLIC</i></b>	COLLEGE PROFESSOR FSU	MASTERS-SOCIAL WORK
COX, STACY A. (ASIAN/F) 7528 WILKINS DRIVE FAYETTEVILLE NC 28311 910-476-7367 <a href="mailto:SAKUNI@AOL.COM">SAKUNI@AOL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b><i>CATEGORY: GENERAL PUBLIC</i></b>	HOMEMAKER DISABLED	SOME COLLEGE

**APPLICANTS FOR  
BOARD OF HEALTH PAGE 2**

<b>NAME/ADDRESS/TELEPHONE</b>	<b>OCCUPATION</b>	<b>EDUCATIONAL BACKGROUND</b>
CRENSHAW, PAUL M. (W/M) 313 SPRINGBROOKE PLACE FAYETTEVILLE NC 28305 223-2709/964-3811/222-1000 *SERVES ON THE ABC BOARD* <a href="mailto:PCRENSHAW11@HOTMAIL.COM">PCRENSHAW11@HOTMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	ATTORNEY WILLIFORD HOLLERS, CRENSHAW	BS & J.D.
DAVIS, JUDY J. (-/F) 8417 DEERTROT DRIVE FAYETTEVILLE, NC 28314 910-494-7782/864-2232 <a href="mailto:JUDYSEWELL68@GMAIL.COM">JUDYSEWELL68@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	LOAN PROCESSOR FT BRAGG FEDERAL CREDIT UNION	SOME COLLEGE
DAVIS, KASMIN, DVM (W/F) 3200 GUY CIRCLE FAYETTEVILLE NC 28303 910-988-2297/910-488-3343 <a href="mailto:KASMINDAVIS@ROCKETMAIL.COM">KASMINDAVIS@ROCKETMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: VETERINARIAN</b>	VETERINARIAN AMBASSADOR ANIMAL HOSPITAL	BS & DVM
DEAN, WILLIAM KENT (W/M) 5733 ROCKFISH ROAD HOPE MILLS, NC 28348 424-2508/624-8691/424-3011 <a href="mailto:DEANNOONE@AOL.COM">DEANNOONE@AOL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: VETERINARIAN</b>	VETERINARIAN SOUTHERN OAKS ANIMAL HOSPITAL	BS-BIOCHEMISTRY-VET

**APPLICANTS FOR  
BOARD OF HEALTH PAGE 3**

<b>NAME/ADDRESS/TELEPHONE</b>	<b>OCCUPATION</b>	<b>EDUCATIONAL BACKGROUND</b>
DOWNS, SUSAN (-/F) 6068 GALLBERRY FARMS RD HOPE MILLS NC 28348 919-390-7540/919-358-5147/919-541-2101 <a href="mailto:SUSIEDOWNS@OUTLOOK.COM">SUSIEDOWNS@OUTLOOK.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: REGISTERED NURSE</b>	RN FEDERAL CONTRACTOR	ADN BSN
GRANT, KELLEY Y (-/F) 3921 TASHA DRIVE HOPE MILLS NC 28348 818-0254/615-1344 <a href="mailto:KELBLAZE34@GMAIL.COM">KELBLAZE34@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: REGISTERED NURSE</b>	CLINICAL EDUCATOR RN	BSN
GRAY, ELIZABETH (-/F) 6305 ANISE LN STEDMAN NC 28391 910-813-9551/910-425-8117 <a href="mailto:FORPETERSK@YAHOO.COM">FORPETERSK@YAHOO.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: VETERINARIAN</b>	VETERINARIAN HOPE MILLS RD ANIMAL HOSPITAL	SCHOOL OF VETERINARY MEDICINE
HODGES, LEROY (ASIAN/M) 2536 THORNGROVE CT FAYETTEVILLE NC 28303 578-8592/676-7570 <a href="mailto:LEROY@QWIKMED.NET">LEROY@QWIKMED.NET</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: ASHP FOUNDATION PHARMACY LEADERSHIP ACADEMY <b>CATEGORY: PHARMACIST</b>	PHARMACIST QWIKMED PHARMACY & CLINIC	PHARMD-UNC CHAPEL HILL

**APPLICANTS FOR  
BOARD OF HEALTH PAGE 4**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
HODGES, STEPHANIE (W/F) 2536 THORNGROVE COURT FAYETTEVILLE, NC 28303 910-584-0358 <a href="mailto:NP@QWIKMED.NET">NP@QWIKMED.NET</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b><i>CATEGORY: REGISTERED NURSE</i></b>	FAMILY NURSE PRACTITIONER QWIKMED PHARMACY	MASTERS-NURSING
JACKSON, VICTORIA (B/F) 5133 CARSON ALLEN ROAD HOPE MILLS NC 28348 910-416-1830/910-272-1240 <a href="mailto:VJACKSON1012@GMAIL.COM">VJACKSON1012@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b><i>CATEGORY: GENERAL PUBLIC</i></b>	ADMINISTRATION CHIEF EXTERNAL OPERATIONS EASTPOINTE LME/MCO	MASTERS
JONES, AMY (W/F) 3910 MURPHY ROAD FAYETTEVILLE NC 28312 868-1170/624-0030/615-1170 <a href="mailto:ARXNERD@GMAIL.COM">ARXNERD@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b><i>CATEGORY: PHARMACIST</i></b>	PHARMACIST CAPE FEAR VALLEY	COLLEGE
JONES, DR. ANTONIO CPM (B/M) 505 PLATINUM STREET FAYETTEVILLE NC 28311 302-0057/729-4144 <a href="mailto:DRJONESA@GMAIL.COM">DRJONESA@GMAIL.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CERTIFIED PUBLIC MANAGER – NATIONAL & STATE LEVEL <b><i>CATEGORY: GENERAL PUBLIC</i></b>	FORMER SUPERVISOR @ NC DEPT OF EPIDEMIOLOGY PRESIDENT AT GLOBAL TEACHING NETWORK, INC.	BS-BIOLOGY, MORE COLLEGE

**APPLICANTS FOR  
BOARD OF HEALTH PAGE 5**

<b>NAME/ADDRESS/TELEPHONE</b>	<b>OCCUPATION</b>	<b>EDUCATIONAL BACKGROUND</b>
KALRA, DR. SUMIT (AI/M) 6824 MUNFORD DRIVE FAYETTEVILLE NC 28306 221-1903/485-6470/423-534-5990 <a href="mailto:DRSUMITKALRA@GMAIL.COM">DRSUMITKALRA@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: PHYSICIAN</b>	PHYSICIAN CARDIOLOGIST CAPE FEAR CARDIOLOGY ASSOCIATES	PHYSICIAN
MCARTHER-KEARNEY, CYNTHIA (B/F) 819 ALEXWOOD DRIVE HOPE MILLS NC 28348 424-3640/308-3772/672-1111 <a href="mailto:KEARNEY01.CLRK@GMAIL.COM">KEARNEY01.CLRK@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: REGISTERED NURSE</b>	REGISTERED NURSE FAYETTEVILLE STATE UNIVERSITY	DOCTOR OF HEALTH ADMIN DEGREE
MCKOY, DATREZ RAHEAM (B/M) 418 ACACIA CIRCLE APT H FAYETTEVILLE, NC 28314 910-736-8169 <a href="mailto:MCKOYDATREZ@YAHOO.COM">MCKOYDATREZ@YAHOO.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	GENERAL LABOR	HIGH SCHOOL
MOMODU, KINGSLEY (B/M) 6806 SOUTH STAFF ROAD FAYETTEVILLE NC 28306 910-401-2616/443-762-1987/910-568-5669 <a href="mailto:KOMOMODU@YAHOO.CO.UK">KOMOMODU@YAHOO.CO.UK</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: DENTIST</b>	DENTIST BRITE CARE DENTAL	SCHOOL OF DENTISTRY

**APPLICANTS FOR  
BOARD OF HEALTH PAGE 6**

<b>NAME/ADDRESS/TELEPHONE</b>	<b>OCCUPATION</b>	<b>EDUCATIONAL BACKGROUND</b>
<p>OATMAN, LEWIS SCOTT (W H /M) 5575 HALLWOOD DRIVE HOPE MILLS NC 28348 884-5020/907-9255 <a href="mailto:LSOATMAN@GMAIL.COM">LSOATMAN@GMAIL.COM</a> Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No <b>CATEGORY: GENERAL PUBLIC</b></p>	<p>HEALTH CARE EXECUTIVE WOMACK ARMY MEDICAL CENTER</p>	<p>MBA</p>
<p>OJO, OLUSOLA A. (B/F) PO BOX 8 HOPE MILLS, NC 28348 322-6032/488-2120 <a href="mailto:OLUOJO12@HOTMAIL.COM">OLUOJO12@HOTMAIL.COM</a> Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No <b>CATEGORY: PHARMACIST</b></p>	<p>PHARMACIST VETERANS ARMY MEDICAL CENTER</p>	<p>DOCTOR OF PHARMACY &amp; MBA</p>
<p>RIVERS, RHONNISHA (-/F) 3244 GREEN VALLEY RD FAYETTEVILLE, NC 28301 910-988-7835 <a href="mailto:RNRIVERS07@GMAIL.COM">RNRIVERS07@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: REGISTERED NURSE</b></p>	<p>REGISTERED NURSE CAPE FEAR VALLEY</p>	<p>BSN</p>
<p>ROSE, BRIAN P. (W/M) 3208 JURA DRIVE FAYETTEVILLE NC 28303 910-987-3670 <a href="mailto:BPR0807@GMAIL.COM">BPR0807@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b></p>	<p>CARDIOLOGY PHYSICIAN ASSISTANT VALLEY CARDIOLOGY PA</p>	<p>MASTERS- PHYSICAN ASST</p>

**APPLICANTS FOR  
BOARD OF HEALTH PAGE 7**

<b>NAME/ADDRESS/TELEPHONE</b>	<b>OCCUPATION</b>	<b>EDUCATIONAL BACKGROUND</b>
ROWE, MELODY (W/F) 109 SPENCER STREET FAYETTEVILLE NC 28306 706-414-2641/483-5944 <a href="mailto:MROWEGA60@GMAIL.COM">MROWEGA60@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	EMERGENCY ASSISTANCE ASST FAYETTEVILLE URBAN MINISTRY	COLLEGE STUDENT
SCHULKEN, PENNY 6549 COUNTRYSIDE DRIVE FAYETTEVILLE, NC 28311 910-491-1602/910-818-8960 <a href="mailto:IDOBODYWRK@AOL.COM">IDOBODYWRK@AOL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	PROFESSOR OF PHYSICAL THERAPY	DOCTORATE PHYSICAL THERAPY MASTERS-BUSINESS
STEEDLY, MELISSA (W/F) 2508 SICKLE WAY FAYETTEVILLE, NC 28306 580-7212/615-6970 <a href="mailto:MSTEEDLY04@YAHOO.COM">MSTEEDLY04@YAHOO.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: PHARMACIST</b>	PHARMACIST CAPE FEAR VALLEY HEALTH SYSTEM	DOCTORATE OF PHARMACY
STEWART, CHARLES "WAYNE" (W/M) 4857 WADE STEDMAN RD WADE NC 28395 910-644-4646 <a href="mailto:THECOOLSTEW@HOTMAIL.COM">THECOOLSTEW@HOTMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	RETIRED LOCAL HEALTH DIRECTOR	MPH

**APPLICANTS FOR  
BOARD OF HEALTH PAGE 8**

<b>NAME/ADDRESS/TELEPHONE</b>	<b>OCCUPATION</b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
TOMLIN, MARVIN GREGORY (B/M) 2605 HIGHPOINT CT FAYETTEVILLE NC 28304 423-8097/261-0986 <a href="mailto:MTOMLIN584@GMAIL.COM">MTOMLIN584@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	SALES UNEMPLOYED	SOME COLLEGE
WILLIAMS, MICHELLE (C/F) 3208 ELMS THROPE DRIVE FAYETTEVILLE NC 28312 910-850-6168/910-615-6970 <a href="mailto:EMCMWILLIAMS@HOTMAIL.COM">EMCMWILLIAMS@HOTMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: PHARMACIST</b>	PHARMACIST CAPE FEAR VALLEY HOSPITAL	UNC SCHOOL OF PHARMACY
WILLIAMS, WESTANA BAGGETT (B/F) 734 ELDERBERRY DRIVE FAYETTEVILLE NC 910-308-5406/910-615-5406 <a href="mailto:WESTANAWARREN@GMAIL.COM">WESTANAWARREN@GMAIL.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: CITY OF FAYETTEVILLE'S CITIZENS ACADEMY <b>CATEGORY: GENERAL PUBLIC</b>	PAYER RELATIONS COORDINATOR CAPE FEAR VALLEY	BS & MBA



**BOARD OF COMMISSIONERS' OFFICE**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD**

**DATE: 12/12/2018**

**SUBJECT: CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL (4  
VACANCIES)**

**BACKGROUND**

The Cumberland County Juvenile Crime Prevention Council (JCPC) has the following four (4) vacancies:

Person Under Age 18:

D. Ashley – Resigned.

The Juvenile Crime Prevention Council recommends **Sierra Rowe** to complete the unexpired term. (See attached)

Juvenile Defense Attorney:

M. Onufer – Resigned.

The Juvenile Crime Prevention Council recommends **Michael Fiala** to complete the unexpired term. (See attached)

At-Large Representatives:

R. Campbell – Resigned.

The Juvenile Crime Prevention Council recommends **Dr. Antonio Jones**.  
(See attached)

D. Rosen – Resigned.

At the October 1, 2018 regular meeting Dominique Ashley was appointed to the JCPC in the Person Under Age 18 Representative category. Ms. Ashley is not eligible to serve in that category

as she is not under age 18 and is therefore willing to resign from that category. The JCPC recommends **Dominique Ashley** to fill the unexpired term for the At-Large Representative category vacated by D. Rosen. Ms. Ashley is interested in serving on the JCPC in that category. (See attached)

I have attached the current membership roster and applicant list.

**RECOMMENDATION / PROPOSED ACTION**

**Make nominations to fill the four (4) vacancies above.**

**ATTACHMENTS:**

Description

JCPC Nomination Backup Information

Type

Backup Material

## Cumberland County Juvenile Crime Prevention Council

The purpose of the Cumberland County Juvenile Crime Prevention Council is to help prevent at-risk juveniles from delinquency. Develop community-based delinquency alternatives to training schools and to provide community-based delinquency and substance abuse prevention strategies and programs. Provide non-institutional dispositional alternatives that will protect the community and the juveniles. Plan and organize programs in partnership with the state.

**Statutory Authorization:** NCGS 147-33.49

### **Member Specifications:**

26 Members with Specific Categories:

- Local School Superintendent or designee (1)
- Chief of Police (1)
- Local Sheriff (1)
- District Attorney or designee (1)
- Chief Court Counselor or designee (1)
- Director of Mental Health or designee (1)
- Director of Social Services or designee (1)
- County Manager or designee (1)
- Substance Abuse Professional (1)
- Member of Faith Community (1)
- County Commissioner (1)
- Person under 18 (1)
- Juvenile Defense Attorney (1)
- Chief District Court Judge or designee judge (1)
- Member of Business (1)
- Health Director or designee (1)
- United Way or nonprofit (1)
- Parks and Recreation Representative (1)
- At-Large Members (Maximum of 7)
- Non-Voting Member (1)

**Term:** 2 Years

**Compensation:** None

### **Duties:**

- Annual review of the needs of juveniles in the county who are at-risk or who have been adjudicated. Council shall develop a request for proposal process and submit to the County Commissioners a written plan of expenditures. Upon the County's authorization, the plan must be approved by the Office;

- Ensure appropriate community based intermediate dispositions for adjudicated juveniles are available, pursuant to minimum standards set by the Office; and
- Perform the following on an ongoing basis:
  1. Assess needs of juveniles in the community, evaluate resources, plan for unmet needs;
  2. Evaluate performance of juvenile services/programs as a condition of continued funding of programs;
  3. Increase public awareness causes of delinquency and prevention efforts;
  4. Develop intervention strategies and risk assessments for at-risk youth;
  5. Provide funds for services: treatment/counseling/parenting/rehabilitation;
  6. Plan permanent funding streams for delinquency prevention programs.

**Meetings:** Second Wednesday of each month at 1:15 PM. Meetings are normally one to two hours in length.

**Meeting Location:** Cumberland County CommuniCare, Conference Room 109 Bradford Ave

## Kellie Beam

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**From:** Cindy Tucker  
**Sent:** Wednesday, December 12, 2018 3:54 PM  
**To:** Kellie Beam  
**Cc:** Rodney Jenkins; Duane Holder; Cindy Tucker  
**Subject:** JCPC Council Nominations - December 17, 2018

**Importance:** High

Good Afternoon Kellie –

The JCPC Council approved the following Nominations at their December 12, 2018:

Dominique Ashley was previously appointed to the “Person Under 18” Seat on the JCPC Council. Ms. Ashley was moved from that seat to an “At Large County Commissioner Appointee” position.

Juvenile Defense Attorney – Michael Fiala (Michael Onufer resigned his position in September, so the position was vacant).

At-Large BOC Appointee – Dr. Antonio Jones

Person Under 18 – Sierra Rowe

Please add these individuals to the December 17, 2018 Board of Commissioners Agenda for Nomination approval.

Thank You,

*Cindy*

*Cynthia A. Tucker*

Executive Assistant to the County Manager  
County of Cumberland  
PO Box 1829  
Fayetteville, NC 28302  
Phone: (910) 678-7723  
Fax: (910) 678-7717

CUMBERLAND COUNTY  
 JUVENILE CRIME PREVENTION COUNCIL  
 (Two year terms)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Local School Superintendent or designee</u>				
Bruce Morrison Cumberland County Schools P.O. Box 2357 Fayetteville, North Carolina 28302 Phone: 678-2495	1/12			
<u>Chief of Police or designee</u>				
Lt. John Somerindyke Fayetteville Police Department 467 Hay Street Phone: 433-1910	3/15			
<u>Local Sheriff or designee</u>				
Lt. Kimberly Gagnon Cumberland County Sheriff's Office 131 Dick Street Fayetteville, North Carolina 28301 Phone: 677-5474	2/17			
<u>District Attorney or designee</u>				
Brandy Brutsch Assistant District Attorney District Attorney's Office 117 Dick Street, Suite 427 Fayetteville, North Carolina 28301 Phone: 678-2915	10/17			
<u>Chief Court Counselor or designee</u>				
Miguel Pitts Department of Juvenile Justice P.O. Box 363 Fayetteville, North Carolina 28302 Phone: 678-2947	3/15			
<u>Mental Health Representative or designee</u>				
Tina Higgs Alliance Behavioral Healthcare – Community Relations, Court Liaison 711 Executive Place Fayetteville, North Carolina 28305 910-491-4794	04/14			

Cumberland County Juvenile Crime Prevention Council Page 2

<u>Name/Address</u>	<u>Date</u> <u>Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For</u> <u>Reappointment</u>
<u>Director of Social Services or designee</u>				
Natasha Tomlinson Cumberland County Department of Social Services P.O. Box 2429 Fayetteville, North Carolina 28302-2429 Phone: 321-6459	11/17			
<u>County Manager or designee</u>				
Duane Holder Assistant County Manager Cumberland County Courthouse P.O. Box 1829 Fayetteville, North Carolina 28302-1829 Phone: 678-7725	10/17			
<u>Chief District Judge or designee</u>				
Judge Ed Pone P.O. Box 363 Fayetteville, North Carolina 28302 Phone: 678-2901	1/99			
<u>Health Director or designee</u>				
Rodney Jenkins 1235 Ramsey Street Fayetteville, North Carolina 28301 Phone: 433-3783	2/18			
<u>Parks and Recreation Representative</u>				
James Powell City of Fayetteville Parks and Recreation Dept. 433 Hay Street Fayetteville, North Carolina 28301 Phone: 433-1547	2/17			
<u>County Commissioner</u>				
Glenn Adams P.O. Box 1829 Fayetteville, NC 28302-1829 Phone: 678-7771	3/15			

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Substance Abuse Professional</u> Louis Leake Carolina Treatment Center 7669 Beverly Drive Fayetteville, NC 28314 910-960-7599	9/16	2nd	Oct/18 10/31/18	No
<u>Member of Faith Community</u> Augusta Newman 450 Bladen Circle Fayetteville, NC 28312 709-8344/555-5555	9/18	2nd	Sept/20 9/30/20	No
<u>Person Under Age 18</u> Gregory Raymond Koonce Jr. 1833 Notre Dame Place Fayetteville, NC 28304 483-3604/723-1149/814-7336 <a href="mailto:gregoryjrk@embarqmail.com">gregoryjrk@embarqmail.com</a>	12/16	1st	Dec/18 12/31/18	Yes
<b>VACANT (Vacated by D. Ashley)</b>	10/18	1st	Oct/20 10/31/20	Yes
<u>Juvenile Defense Attorney</u> <b>VACANT (Vacated by M. Onufer)</b>	2/17	1st	Feb/19 2/28/19	Yes
<u>Member of Business Community</u> Austin Campbell 5316 Sandstone Drive Fayetteville, NC 28311	10/18	2nd	Sept/20 9/30/20	No
<u>United Way or Non-Profit</u> Terri Thomas 508 Spaulding Street Fayetteville, NC 28301	10/18	2nd	Sept/20 9/30/20	No
<u>At Large Representatives</u> Matthew Dixon 8404 Frenchorn Lane Fayetteville, NC 28314 867-7807/818-8134 <a href="mailto:Mdixon2199@yahoo.com">Mdixon2199@yahoo.com</a>	11/17	1st	Nov/19 11/30/19	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<b>VACANT (Vacated by D. Rosen)</b>	4/17	1 <sup>st</sup> full term	Apr/19 4/30/19	Yes
				*serving unexpired term; eligible for one additional term*
<b>VACANT (Vacated by R. Campbell)</b>	9/16	1st	Oct/18 10/31/18	Yes
Nicole Hawkins 418 Taipei Ct Fayetteville, NC 28303 758-4771 <a href="mailto:Nicole.hawkins@ncdps.gov">Nicole.hawkins@ncdps.gov</a>	4/18	1st	Nov/19 11/30/19	Yes
				*serving unexpired term; eligible for one additional term*
Dr. Mark Kendrick 2927 Rosecroft Drive Fayetteville, NC 28304 988-3126 <a href="mailto:Mkendrick2927@gmail.com">Mkendrick2927@gmail.com</a>	4/18	1st	Apr/19 4/30/19	Yes
				*serving unexpired term; eligible for two additional terms*
Densie D. Lucas 106 Carmichael Lane Spring Lake, NC 28390 497-1227/672-2287	10/18	2nd	Oct/20 10/31/20	No
Crystal Bennett 2654 Rivercliff Road Fayetteville, NC 28301 429-4930/475-3287	10/18	2nd	Oct/20 10/31/20	No

Non-Voting Member

Ronald Tillman  
DJJDP Regional Consultant  
100 Dillion Drive  
Butner, North Carolina 27509  
Phone: 919-575-3166 (W)

Meetings: Second Wednesday of each month at 1:15 PM. CC CommuniCare Conference Room –109  
Bradford Ave, Fayetteville, NC 28301.  
Contact: Duane Holder, 910-678-7723

**APPLICANTS FOR  
CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL**

<b>NAME/ADDRESS/TELEPHONE</b>	<b>OCCUPATION</b>	<b>EDUCATIONAL BACKGROUND</b>
BARNHILL, KRISTA (W/F) 5230 HEATHER STREET HOPE MILLS NC 28348 973-5917/438-4127 <a href="mailto:KRISB69@EARTHLINK.NET">KRISB69@EARTHLINK.NET</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	DIRECTOR OF FINANCE SPECTRA – CROWN COMPLEX	BACHELORS - ACCT
BLAND, SHEDRICK (-/M) 1411 AVERTON COURT FAYETTEVILLE NC 28314 764-2380/797-9608 <a href="mailto:SHEDRICKBLAND@GMAIL.COM">SHEDRICKBLAND@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	SELF EMPLOYED DRIVER	SOME COLLEGE
BROWN, MARGARET M. (B/F) 2729 MILLMANN RD FAYETTEVILLE, NC 28304 670-0552/432-5626 <a href="mailto:DRMARJIBROWN@GMAIL.COM">DRMARJIBROWN@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	EXECUTIVE ASSISTANT US SEPCIAL OPS COMMAND	DOCTORATE MASTERS
CARMICHAEL, CRISTAL (B/F) 7057 EVANS HARRIS LANE FAYETTEVILLE NC 28311 919-406-4768/919-614-7983 <a href="mailto:CCARMICHAEL@CISNC.ORG">CCARMICHAEL@CISNC.ORG</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: SUBSTANCE ABUSE PROFESSIONAL</b>	YOUTH SUCCESS COACH	COLLEGE LISTED

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 2

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
CLARK, DERWOOD (B/M) 620 ROCKPORT DRIVE FAYETTEVILLE NC 28311 302-7040/247-2270/868-8700 <a href="mailto:DABISHOP05@GMAIL.COM">DABISHOP05@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: MEMBER OF BUSINESS COMMUNITY</b>	INSURANCE AGENT	MBA-PUBLIC ADMIN BA-ACCOUNTING
COBB, CLYDE (B/M) PO BOX 43911 FAYETTEVILLE NC 28309 758-1030/808-349-4165 <a href="mailto:CLYDE.T.COBB165@GMAIL.COM">CLYDE.T.COBB165@GMAIL.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: ARMY ADVANCED LEADERSHIP COURSE <b>CATEGORY: MEMBER OF BUSINESS COMMUNITY</b>	BUSINESS OWNER	HIGH SCHOOL
COX, DAMIEN (B/M) 204 CARRINGTON PLACE FAYETTEVILLE NC 28314 583-0192/960-7450 <a href="mailto:DAMIENDCOX@GMAIL.COM">DAMIENDCOX@GMAIL.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	RETIRED MILITARY	CURRENT STUDENT
COX, STACY A. (ASIAN/F) 7528 WILKINS DRIVE FAYETTEVILLE NC 28311 910-476-7367 <a href="mailto:SAKUNI@AOL.COM">SAKUNI@AOL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	HOMEMAKER DISABLED	SOME COLLEGE

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 3

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
DEBRULER, DANIEL (W/M) 6791 BUTTERMERE DRIVE FAYETTEVILLE NC 28314 964-3241/864-5028 <a href="mailto:DANDEBRULER@GMAIL.COM">DANDEBRULER@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: UNITED STATES ARMY ADVANCED NON-COMMISSIONED OFFICERS <b>CATEGORY: MEMBER OF BUSINESS COMMUNITY &amp; MEMBER OF FAITH COMMUNITY</b>	RADIO STATION OWNER GRANDER VISION MEDIA	SOME COLLEGE
DITMORE, ERIC (W/M) 3686 LINDEN ROAD LINDEN NC 28356 910-658-1823 <a href="mailto:EMDITMORE@GMAIL.COM">EMDITMORE@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	ATTY LEWIS, DEESE, NANCE	COLLEGE
DOCTOR, TULISHA (B/F) 6425 BROOKSTONE LANE #202 FAYETTEVILLE NC 28314 216-702-7994 <a href="mailto:TVD214804@YAHOO.COM">TVD214804@YAHOO.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: UNITED WAY OR NONPROFIT REPRESENTATIVE</b>	TEACHER	SOME COLLEGE
ELLIOTT, BENIKKA (B/F) 1117 LAKE STONE PLACE FAYETTEVILLE NC 28311 488-3986/229-1791/488-3986 <a href="mailto:BENIKKAMARIE@GMAIL.COM">BENIKKAMARIE@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: PERSON UNDER 18</b>	STUDENT	CURRENT STUDENT

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 4

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
GAUSE, TRAVIS (B/M) 1314 AZTEK PLACE FAYETTEVILLE NC 28314 487-0718/336-250-5100/907-5738 <a href="mailto:TRAVISAGAUSE@GMAIL.COM">TRAVISAGAUSE@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	US ARMY	HIGH SCHOOL
GORDON, LATOYA D. (B/F) 3054 CANDLELIGHT DRIVE FAYETTEVILLE NC 28311 843-319-8439 <a href="mailto:LGORDON@CI.FAY.NC.US">LGORDON@CI.FAY.NC.US</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	COMMUNITY RELATIONS SPECIALIST	BACHELORS
HAMILTON, ROBERT (W/M) 149 WADING CREEK LN FAYETTEVILLE NC 28306 336-430-6329/618-0422 <a href="mailto:SKYLUR1994@GMAIL.COM">SKYLUR1994@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC &amp; MEMBER OF BUSINESS COMMUNITY</b>	CAR RENTAL ENTERPRISE RENT-A-CAR	BA-HISTORY
HARMON, SANDRA O'HARA (B/F) 9977 SHARON CHURCH ROAD FAYETTEVILLE NC 28312 485-7614 <a href="mailto:SOHARA1966@AOL.COM">SOHARA1966@AOL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	EDUCATOR UNEMPLOYED	BSW

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 5

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
HAYNES, TERON JR. (B/M) 6390 ABBOTTS PARK DR APT C FAYETTEVILLE NC 28311 314-435-7798/432-8785 <a href="mailto:TERON.HAYNES@YAHOO.COM">TERON.HAYNES@YAHOO.COM</a> Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No <b>CATEGORY: GENERAL PUBLIC</b>	SERVICE MEMBER US ARMY	CURRENT STUDENT
HIGHTOWER, TRENTON (B/M) 165 WOLFPOINT DRIVE FAYETTEVILLE NC 28311 910-850-2249 <a href="mailto:TRENTONHIGHTOWER2004@GMAIL.COM">TRENTONHIGHTOWER2004@GMAIL.COM</a> Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No <b>CATEGORY: PERSON UNDER 18</b>	STUDENT CC SCHOOLS	HIGH SCHOOL STUDENT
JOHNSON, RODNEY (B/M) 3625 TEN TEN ROAD FAYETTEVILLE NC 28312 491-8958/729-3225/321-0069 <a href="mailto:NOBLEJAY66@YAHOO.COM">NOBLEJAY66@YAHOO.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	OUTPATIENT THERAPY GREATER IMAGE HEALTHCARE	SOME COLLEGE
JONES, DR. ANTONIO CPM (B/M) 505 PLATINUM STREET FAYETTEVILLE NC 28311 302-0057/729-4144 <a href="mailto:DRJONESA@GMAIL.COM">DRJONESA@GMAIL.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CERTIFIED PUBLIC MANAGER – NATIONAL & STATE LEVEL <b>CATEGORY: GENERAL PUBLIC &amp; MEMBER OF FAITH COMMUNITY</b>	FORMER SUPERVISOR @ NC DEPT OF EPIDEMIOLOGY PRESIDENT AT GLOBAL TEACHING NETWORK, INC.	BS-BIOLOGY, MORE COLLEGE

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 6

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
KING, GRACE (-/F) 5566 HALLWOOD DRIVE HOPE MILLS, NC 28348 424-9065/988-4206/424-4536 <a href="mailto:GRACEKING@CCS.K12.NC.US">GRACEKING@CCS.K12.NC.US</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	INSTRUCTIONAL ASSISTANT CC SCHOOLS	SOME COLLEGE
KNIGHT, KIM (B/M) 747 ASHFIELD DRIVE FAYETTEVILLE, NC 28311 920-1101/337-8828 <a href="mailto:KLKNIGHT8@GMAIL.COM">KLKNIGHT8@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	SEMI RETIRED CARE GIVER	ASSOCIATES – CRIMINAL JUSTICE
LOWERY, DR. ELMORE D. (B/M) 5420 AHOSKIE DRIVE HOPE MILLS NC 28348 224-3578/678-8351 <a href="mailto:LOWERYE@FAYTECHCC.EDU">LOWERYE@FAYTECHCC.EDU</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NC STATE UNIVERSITY EXECUTIVE LEADERSHIP PROGRAM <b>CATEGORY: GENERAL PUBLIC &amp; MEMBER OF FAITH COMMUNITY</b>	DEAN OF COLLEGE & CAREER READINESS FTCC	DOCTORATE IN EXECUTIVE LEAD.
MACDONALD, STEPHEN (-/M) 1783 CAWDOR DRIVE FAYETTEVILLE NC 28304 426-8117 <a href="mailto:SMACDONALD3@NC.RR.COM">SMACDONALD3@NC.RR.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	RETIRED	BA-POLITICAL SCIENCE

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 7

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
MACK, REDDICK R. II (B/M) 1508 BELEWS CREEK LANE FAYETTEVILLE NC 28312 910-747-2701 <a href="mailto:REDDICK_MACK@ICLOUD.COM">REDDICK_MACK@ICLOUD.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC OR MEMBER OF BUSINESS COMMUNITY</b>	BEHAVIORAL HEALTH PROFESSIONAL SELF-EMPLOYED	COLLEGE
MARKS, PHILLIP D. REV. SR.(B/M) 208 N. RACEPATH ST FAYETTEVILLE NC 28301 479-1212/670-2516/570-9252 <a href="mailto:PASTORPGDOC@GMAIL.COM">PASTORPGDOC@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	PASTOR RETIRE	SOME COLLEGE
MINER, ARCHBISHOP JOHN ANTOINE SR. (B/M) 217 INGLESIDE DRIVE FAYETTEVILLE NC 28303 835-6177/364-9522 <a href="mailto:APOSTLE.MINER@GMAIL.COM">APOSTLE.MINER@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: MEMBER OF FAITH COMMUNITY</b>	PASTOR RETIRED ARMY	DOCTOR OF PHILOSOPHY
MULLINS, VICKIE M (W/F) 5905 TURNBULL ROAD FAYETTEVILLE NC 28312 910-322-3100 <a href="mailto:GIRLIMON1@AOL.COM">GIRLIMON1@AOL.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	RETIRED FROM COOPERATIVE EXTENSION	COLLEGE-REC DEGREE

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
NELSON, HELEN L. (B/F) 3208 HIGH PLAINS DRIVE HOPE MILLS NC 28348 483-7775/709-1390/483-7775 <a href="mailto:NELSONPNOSLEN33@AOL.COM">NELSONPNOSLEN33@AOL.COM</a>	LAWYER HELEN NELSON & ASSOCIATES	BA-CUM LAUDE JD
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: JUVENILE DEFENSE ATTORNEY</b>		
PALMER, REV DWIGHT E JR. (B/M) 1139 HELMSLEY DRIVE FAYETTEVILLE NC 28314 868-2575/260-9630/892-6405 <a href="mailto:DEPALMERJR@YAHOO.COM">DEPALMERJR@YAHOO.COM</a>	GENERAL MANAGER DORMAN CADILLAC GMC	BA
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: MEMBER OF FAITH COMMUNITY</b>		
RIVERS, RHONNISHA (-/F) 7774 S. SHIELD DRIVE FAYETTEVILLE, NC 28314 988-7835/615-4000 <a href="mailto:RNRIVERS07@GMAIL.COM">RNRIVERS07@GMAIL.COM</a>	REGISTERED NURSE CAPE FEAR VALLEY	BSN
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>		
ROWE, SIERRA C (-/F) 3921 TASHA DRIVE HOPE MILLS NC 28348 987-9824 <a href="mailto:DIVASIECE@GMAIL.COM">DIVASIECE@GMAIL.COM</a>	HIGH SCHOOL STUDENT	CROSS CREEK EARLY COLLEGE HIGH SCHOOL
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: PERSON UNDER 18</b>		

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
SAMPSON, CHAS L. (B/M) 2125 VALLEYGATE DRIVE FAYETTEVILLE NC 28303 571-289-0476/672-6166 <a href="mailto:CHASSAMPSON@GMAIL.COM">CHASSAMPSON@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	NON-PROFIT EXECUTIVE FAMILY ENDEAVORS	BS-PSYCHOLOGY, MS
SANDERS, YVETTE (B/F) 1126 CURRY FORD DRIVE FAYETTEVILLE, NC 28314 864-2094/977-3880 <a href="mailto:YSAND5616@YAHOO.COM">YSAND5616@YAHOO.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	SOCIAL WORKER DEPT OF VETERANS AFFAIRS	BS-HEALTH INFORMATION MS-SOCIAL WORK
SHAW, KIM L (AAF) 7550 BEVERLY DRIVE FAYETTEVILLE NC 28314 824-7495/331-9690/777-7711 <a href="mailto:KIM.LEWIS@OUTLOOK.COM">KIM.LEWIS@OUTLOOK.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	WIOA ADULT SERVICES COORDINATOR CENTRAL CAROLINA COMMUNITY COLLEGE	MASTERS- HUMAN RESOURCES
SMALLS, LARRY (B/M) 1418 OLDTOWN DRIVE FAYETTEVILLE NC 28314 633-4167/566-0238 <a href="mailto:WAYNESPEAKS@LWAYNESMALLS.COM">WAYNESPEAKS@LWAYNESMALLS.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	LEADERSHIP CONSULTANT MOTIVATIONAL SPEAKER	MBA BS

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
STACKHOUSE-YARBOROUGH, LUCIANA (BI-RACIAL/F) PO BOX 64853 FAYETTEVILLE NC 28306 910-736-5429 <a href="mailto:PROFESSORYARBOROUGH@YAHOO.COM">PROFESSORYARBOROUGH@YAHOO.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: LEADERSHIP STUDENT ORGANIZATION PROGRAM -UNCP <b>CATEGORY: GENERAL PUBLIC</b>	USAF RETIRED	PHD GRADUATE
STEEGER, REV. PAUL (W/M) 3771 RAMSEY STREET FAYETTEVILLE NC 28311 514-9573/918-284-7801 <a href="mailto:PRESIDENT@SMICONSULTANCY.ORG">PRESIDENT@SMICONSULTANCY.ORG</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: MEMBER OF FAITH COMMUNITY</b>	LEADERSHIP & MGMT CONSULTANT SELF-EMPLOYED	BA BA
STEWART, TONI (B/F) 3951 BROOKGREEN DRIVE FAYETTEVILLE NC 28304 910-476-4444 <a href="mailto:MSTONISTEWART@GMAIL.COM">MSTONISTEWART@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: MEMBER OF FAITH COMMUNITY &amp; GENERAL PUBLIC</b>	SPECIAL PROJECTS MANAGER DIRECTOR/TRUE VINE MINISTRIES	AA BS
STOKES, WILBERT (B/M) 1136 VESPER LANE FAYETTEVILLE NC 28311 492-2965/261-0176 <a href="mailto:WSTOKES13@HOTMAIL.COM">WSTOKES13@HOTMAIL.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: CITY OF FAYETTEVILLE CITIZENS ACADEMY <b>CATEGORY: GENERAL PUBLIC</b>	RETIRED PRINCIPAL BLADEN COUNTY SCHOOLS	MASTERS-EDUCATION

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
STROUD-MELVIN, OCIE J (B/M) 1421-A IRELAND DRIVE FAYETTEVILLE, NC 28304 299-8489/401-6123 <a href="mailto:OCIE.STROUD-MELVIN@PIEDMONTNG.COM">OCIE.STROUD-MELVIN@PIEDMONTNG.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	CUSTOMER CONTACT REP PIEDMONT NATURAL GAS	BS-CRIMINAL JUSTICE
WILDERMAN, MARK (W/M) 222 QUEENSBERRY DRIVE FAYETTEVILLE NC 28303 964-2050/864-4633 <a href="mailto:MARK.WILDERMAN@YAHOO.COM">MARK.WILDERMAN@YAHOO.COM</a> Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No <b>CATEGORY: MEMBER OF BUSINESS COMMUNITY</b>	PRESIDENT SAAM'S PARTY TENTS	SOME COLLEGE
WILLIAMS, ALFREDA (B/F) 628 WELSH PLACE FAYETTEVILLE NC 28303 920-3764/229-6556/643-8544 <a href="mailto:FREDA_WMS08@YAHOO.COM">FREDA_WMS08@YAHOO.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	HUMAN RESOURCES ASSISTANT	BS-PSYCHOLOGY
WILLIAMS, MELA (B/F) 3934 HEARTPINE DRIVE FAYETTEVILLE NC 28306 910-728-9263 <a href="mailto:MMWILLIAMS1690@YAHOO.COM">MMWILLIAMS1690@YAHOO.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	ADJUNCT PROFESSOR OF CHRISTIAN EDUCATION	BS



## BOARD OF COMMISSIONERS' OFFICE

### MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17, 2018

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD**

**DATE: 12/13/2018**

**SUBJECT: CIVIC CENTER COMMISSION (5 VACANCIES)**

#### **BACKGROUND**

The Civic Center Commission has the following five (5) vacancies. Nominations were brought forward at the November 5, 2018 regular meeting and action was taken to table for thirty (30) days. Request for nominations is being resubmitted below:

Mark Lynch – Completing second term on January 1, 2019. Not eligible for reappointment. The Civic Center Commission recommends **Antonio Ervin**.  
(See attached)

Judy Dawkins – Completing second term on January 1, 2019. Not eligible for reappointment. The Civic Center Commission recommends **Charles McBryde Grannis**. (See attached)

Elizabeth Varnedoe – Completing second term on January 1, 2019. Not eligible for reappointment. The Civic Center Commission recommends **David Nicholson Guy III**. (See attached)

Robert Williams – Completing second term on January 1, 2019. Not eligible for reappointment. The Civic Center Commission recommends **Paula Brown Howard**. (See attached)

**Dineen Morton** – Completing first term on January 1, 2019. Eligible for reappointment. Ms. Morton has indicated she is willing to serve a second term on the Civic Center Commission.

I have attached the current membership list and applicant list for this Commission.

**RECOMMENDATION / PROPOSED ACTION**

**Nominate individuals to fill the five (5) vacancies above.**

**ATTACHMENTS:**

Description

Civic Center Commission Nomination Backup Information

Type

Backup Material

## Civic Center Commission

The Cumberland County Civic Center Commission serves in an advisory capacity to study, plan and program for the highest and best use of the facilities committed to it for public use, edification and enjoyment.

**Statutory Authorization:** Section 2 of Chapter 360 of the 1965 Session Laws

**Member Specifications:**

15 Members

**Term:** 3 Years

**Compensation:** None

**Duties:**

- Carry out any duty or assignment expressly delegated by resolution of the board of County Commissioners;
- To make such reasonable rules and regulations for its own proper organization and management of the Civic Center facilities, provided such rules and regulations do not conflict with and are not inconsistent with the laws of the State of North Carolina or ordinances of Cumberland County.

**Meetings:** Fourth Tuesday of each month at 5:30 PM. The Board is also divided into three subcommittees that meet on a monthly basis: Finance Committee, Capital Improvements Committee, and Marketing and Sales Committee.

**Meeting Location:** Cumberland County Civic Center Crown Coliseum Board Room 1960 Coliseum Drive Fayetteville, NC



**CIVIC CENTER COMMISSION**  
*1960 Coliseum Drive - Fayetteville, NC 28306 - (910) 438 - 4100*



**MEMORANDUM FOR THE BOARD OF COMMISSIONERS AGENDA NOVEMBER 5, 2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: CHAIR JUDY DAWKINS**  
**CUMBERLAND COUNTY CIVIC CENTER COMMISSION**

**DATE: OCTOBER 23, 2018**

**SUBJECT: NOMINATION AND APPOINTMENT RECOMMENDATIONS**



**BACKGROUND:**

To fill vacancies on the Civic Center Commission, as a result of term expirations of four (4) members, Judy Dawkins, Elizabeth Varnedoe (now Raynor), Mark Lynch and Robert Williams, the Commission respectfully request the following applicants be nominated and appointed to fill the vacancies which expires on January 1, 2019.

- Ervin, Antonio
- Grannis, Charles McBryde
- Guy, David Nicholson III
- Howard, Paula Brown

**RECOMMENDATION/PROPOSED ACTION:**

Approve nominations and appointments as requested.

## CIVIC CENTER COMMISSION

3 Year Term

*Per their by-laws, Civic Center Commission Nominating Committee meets annually to make recommendations for vacancies; vacancies are to be placed on Commissioners' December agenda for nominations; terms run January through December.*

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Mark Lynch (W/M) 311 Valley Road Fayetteville, NC 28305 494-0233 / 483-1212	01/16	2nd	Jan/19 1/1/19	No
Judy Dawkins (W/F) 2004 Morganton Rd Fayetteville, NC 28305 323-4974 / 237-6785	01/16	2nd	Jan/19 1/1/19	No
Elizabeth Varnedoe (W/F) 1411 Raeford Rd Fayetteville, NC 28305 484-8959 (H) / 624-2378 (W)	01/16	2nd	Jan/19 1/1/19	No
Joe Gillis (W/M) 8623 Galatia Church Road Fayetteville, NC 28304 910-309-2001 <a href="mailto:MR.JHGILLIS@GMAIL.COM">MR.JHGILLIS@GMAIL.COM</a>	01/17	1st	Jan/20 1/1/20	Yes
Sheba McNeil (B/F) 542 Williwood Road Fayetteville, NC 28311 229-1111/568-5005	01/17	1st full term	Jan/20 1/1/20	Yes
Robert C. Williams (B/M) 2713 Rosehill Rd Fayetteville, NC 28301 910-488-7587	1/16	2nd	Jan/19 1/1/19	No
Gregory Parks (W/M) 307 Devane Street Fayetteville, NC 28305 484-9666/483-8194	1/17	1st	Jan/20 1/1/20	Yes
Dineen Morton (B/F) 5835 Pettigrew Drive Fayetteville, NC 28314 494-5761/495-6977	01/16	1st	Jan/19 1/1/19	Yes

Civic Center Commission, page 2

*Per their by-laws, Civic Center Commission Nominating Committee meets annually to make recommendations for vacancies; vacancies are to be placed on Commissioners' December agenda for nominations; terms run January through December.*

<u>Date</u>	<u>Appointed</u>	<u>Eligible For</u>	<u>Expires</u>	<u>Reappointment</u>
<u>Name/Address</u>		<u>Term</u>		
Restaurant Owner (SL 1993-413)				
Alexandra (Lexi) Hasapis	01/18	1st	Jan/21	Yes
3102 Cliffdale Road			1/1/21	
Fayetteville, NC 28303				
910-689-8600				
<a href="mailto:lexihasapis@gmail.com">lexihasapis@gmail.com</a>				

**\*\* At its November 17, 2014 meeting, the Cumberland County Board of Commissioners took action to request that the local legislative delegation submit a bill to the General Assembly to reduce the number of members on the Civic Center Commission from fifteen to nine. The bill is to be considered by the GA at its 2015 regular session. At its June 10, 2015 meeting, the NC General Assembly ratified Session Law 2015-61 Senate Bill 142 an act to reduce the number of members serving on the Cumberland County Civic Center Commission from 15 members to 9 members. \*\***

Commissioner Liaisons: Commissioner Charles Evans

Ex Officio Member: Amy Cannon County Manager

Meetings: 4th Tuesday of the month at 5:30 PM, Crown Center Board Room, 1960 Coliseum Drive  
(All committees meet the 4<sup>th</sup> Tuesday of each month at 5:00 pm)

Contact: James J. Grafstrom, Jr., General Manager, Coliseum Complex (or Rita Perry – 438-4102/Fax 323-8423)

**APPLICANTS FOR  
CIVIC CENTER COMMISSION**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
ANDREWS, DR. VICKI (B/F) 2913 BERINGER DRIVE FAYETTEVILLE NC 28306 910-964-5828 <a href="mailto:CARASEL1908@GMAIL.COM">CARASEL1908@GMAIL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	RETIRED US ARMY	ED-D, MA, BA
BRITO, CECILIA (H/F) 2301 CUMBERLAND GAP DRIVE APT 105 FAYETTEVILLE NC 28306 631-464-9156 <a href="mailto:DOMINICANA1122@YAHOO.COM">DOMINICANA1122@YAHOO.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	UNEMPLOYED	COLLEGE LISTED
COX, DAMIEN (B/M) 204 CARRINGTON PLACE FAYETTEVILLE NC 28314 910-583-0192 <a href="mailto:DAMIENDCOX@GMAIL.COM">DAMIENDCOX@GMAIL.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	INFORMATION TEC/CYBERSECURITY RETIRED MILITARY	ASSOCIATES DEGREE
DOCTOR, TULISHA (B/F) 6425 BROOKSTONE LANE #202 FAYETTEVILLE NC 28314 216-702-7994 <a href="mailto:TVD214804@YAHOO.COM">TVD214804@YAHOO.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	TEACHER	SOME COLLEGE

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
<p>ERVIN, ANTONIO (B/M)                      5116 LIME STREET                      FAYETTEVILLE NC 28314                      488-6020/904-233-3785/485-3400  <a href="mailto:WTW_INC_COO@YAHOO.COM">WTW INC COO@YAHOO.COM</a>                      Graduate-County Citizens' Academy: NO                      Graduate-Institute for Community Leadership: NO                      Graduate-Leadership Fayetteville: NO                      Graduate-United Way's Multi-Cultural Leadership Program: NO                      Graduate-other leadership academy: NO  <b>CATEGORY: RESTAURANT OWNER</b></p>	<p>MULTI-UNIT RESTAURANT                      WORTH WEIGHT INC</p>	<p>BACHELOR'S DEGREE</p>
<p>GRANNIS, CHARLES MCBRYDE (W/M)                      120 S. CHURCHILL DRIVE                      FAYETTEVILLE NC 28303                      910-850-8865  <a href="mailto:MCBRYDEG@YAHOO.COM">MCBRYDEG@YAHOO.COM</a>                      Graduate-County Citizens' Academy: NO                      Graduate-Institute for Community Leadership: NO                      Graduate-Leadership Fayetteville: NO                      Graduate-United Way's Multi-Cultural Leadership Program: NO                      Graduate-other leadership academy: NO  <b>CATEGORY: GENERAL PUBLIC</b></p>	<p>SELF-EMPLOYED                      APPRAISER</p>	<p>UNDERGRADUATE</p>
<p>GUY, DAVID NICHOLSON III                      305 WOODCREST ROAD                      FAYETTEVILLE NC 28305                      910-850-8004  <a href="mailto:DAVIDNGUY02@YAHOO.COM">DAVIDNGUY02@YAHOO.COM</a>                      Graduate-County Citizens' Academy: NO                      Graduate-Institute for Community Leadership: NO                      Graduate-Leadership Fayetteville: NO                      Graduate-United Way's Multi-Cultural Leadership Program: NO                      Graduate-other leadership academy: NO  <b>CATEGORY: GENERAL PUBLIC</b></p>	<p>REAL ESTATE BROKER                      CONTRACTOR</p>	<p>BS-BUSINESS MANAGEMENT</p>
<p>HOWARD, PAULA BROWN (B/F)                      3500 BENNETT DRIVE                      FAYETTEVILLE NC 28301                      709-8595/483-0153  <a href="mailto:PHOWARD924@YAHOO.COM">PHOWARD924@YAHOO.COM</a>                      Graduate-County Citizens' Academy: YES                      Graduate-Institute for Community Leadership: NO                      Graduate-Leadership Fayetteville: NO                      Graduate-United Way's Multi-Cultural Leadership Program: YES                      Graduate-other leadership academy: JUNIOR LEAGUE OF FAYETTEVILLE  <b>CATEGORY: GENERAL PUBLIC</b></p>	<p>TEACHER</p>	<p>BS-PSYCHOLOGY                      M.ED</p>

Civic Center Commission, Page 3

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
JOHNSON, JAN (-/F) 220 WOODCREST ROAD FAYETTEVILLE NC 28305 486-9034/850-8818/486-9036 <a href="mailto:VIDEO@MOONLIGHT1.COM">VIDEO@MOONLIGHT1.COM</a>	FILMMAKER, ENTREPRENEUR MOONLIGHT COMMUNICATIONS	BACHELORS- EDUCATION
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>		
JOHNSON, RODNEY (B/M) 3625 TEN TEN ROAD FAYETTEVILLE NC 28312 491-8958/729-3225/321-0069 <a href="mailto:NOBLEJAY66@YAHOO.COM">NOBLEJAY66@YAHOO.COM</a>	OUTPATIENT THERAPY CEO – GREATER IMAGE HEALTHCARE	SOME COLLEGE
Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No <b>CATEGORY: GENERAL PUBLIC</b>		
KEEN, J. SCOTT (W/M) 1822 BONWOOD STREET FAYETTEVILLE NC 28312 484-9588/723-0555/323-3377 <a href="mailto:JSCOTTKEEN@GMAIL.COM">JSCOTTKEEN@GMAIL.COM</a>	BUSINESS CONSULTANT/ LOAN OFFICER CENTER FOR ECONOMIC EMPOWERMENT & DEV	MBA
Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No <b>CATEGORY: GENERAL PUBLIC</b>		
MARABLE, KATHERINE (B/F) 1805 MCGOUGAN ROAD FAYETTEVILLE NC 28303 910-486-9035 NO EMAIL ADDRESS	RETIRED EDUCATOR CUMBERLAND COUNTY SCHOOLS	MASTERS DEGREE
Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: YES <b>CATEGORY: GENERAL PUBLIC</b>		

Civic Center Commission, Page 4

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
MCNEILL, WILLIAM (B/M) 702 DEEP CREEK RD FAYETTEVILLE NC 28312 483-2402/964-6270 <a href="mailto:COACHMCNEILL953@GMAIL.COM">COACHMCNEILL953@GMAIL.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: Citizen's Police Academy <b>CATEGORY: GENERAL PUBLIC</b>	MENTOR/SPORTS CONSULTANT SELF-EMPLOYED  <b>*SERVES ON THE PARKS &amp; RECREATION BOARD*</b>	COLLEGE DEGREE
MEHTA, NAYNESH (AI/M) 229 FOREST CREEK DRIVE FAYETTEVILLE NC 28303 494-2037/689-0799 <a href="mailto:NSMEHTA@5POINTSNC.COM">NSMEHTA@5POINTSNC.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC &amp; RESTAURANT OWNER</b>	HOTEL MANAGEMENT FIVE POINTS HOSPITALITY	BACHELORS - COMPUTER ENGINEERING
MOORE, RAMONA B (-/F) 1319 WOODLAND DRIVE FAYETTEVILLE NC 28305 527-3015/323-3015/323-0111 <a href="mailto:RMOORE1261@NC.RR.COM">RMOORE1261@NC.RR.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	DIRECTOR OF SALES RAMADA PLAZA	HIGH SCHOOL
MOORE, RASHAWN (B/M) 5605 MURPHY ROAD STEDMAN NC 28391 910-309-4548 <a href="mailto:RASHAWN@WEBUILDFAITH.COM">RASHAWN@WEBUILDFAITH.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	GRAPHIC DESIGNER SELF EMPLOYED AT FAITHBASED	SOME COLLEGE

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
QUIGG, JOSEPH F IV (W/M) 334 ECHO LANE FAYETTEVILLE NC 23803 323-0994/229-4926/484-6131 <a href="mailto:EDSTIRE@NC.RR.COM">EDSTIRE@NC.RR.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	BUSINESS OWNER ED'S TIRE & AUTO SERVICE	BA
PLAYER, LONNIE (-/-) 315 E PARK DRIVE FAYETTEVILLE NC 28305 850-3373/426-5291 <a href="mailto:LONNIE@PLAYERM CLEAN.COM">LONNIE@PLAYERM CLEAN.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	ATTORNEY SELF	DUKE UNIVERSITY – A.B.
SMITH, STEVEN H (WORTH) (W/M) 404 BRIGHTWOOD DRIVE FAYETTEVILLE NC 28303 580-2066/486-0434 <a href="mailto:WORTH.SMITH@ML.COM">WORTH.SMITH@ML.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	FINANCIAL ADVISOR MERRILL LYNCH	BS-FINANCE, SCL, MBA
TURNER, GEORGE (W/M) 1012 CAIN ROAD FAYETTEVILLE, NC 28303 484-4069/263-0803/221-4095 NO EMAIL LISTED Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	REAL ESTATE BROKER TURNER REALTY CO, LLC	COLLEGE LISTED

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
WILDERMAN, MARK (W/M) 222 QUEENSBERRY DRIVE FAYETTEVILLE NC 28303 964-2050/864-4633 <a href="mailto:MARK.WILDERMAN@YAHOO.COM">MARK.WILDERMAN@YAHOO.COM</a> Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No <b>CATEGORY: GENERAL PUBLIC</b>	PRESIDENT SAAM'S PARTY TENTS	SOME COLLEGE
WILLIAMS, WESTANA BAGGETT (B/F) 734 ELDERBERRY DRIVE FAYETTEVILLE NC 910-308-5406/910-615-5406 <a href="mailto:WESTANAWARREN@GMAIL.COM">WESTANAWARREN@GMAIL.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: CITY OF FAYETTEVILLE'S CITIZENS ACADEMY <b>CATEGORY: GENERAL PUBLIC</b>	PAYER RELATIONS COORDINATOR CAPE FEAR VALLEY	BS & MBA
WILLIFORD, CARL PAT (W/M) 111 JOHN ST FAYETTEVILLE NC 28305 624-6696/484-2168 <a href="mailto:PAT@WHCFAY.COM">PAT@WHCFAY.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	CPA WILLIFORD HOUSTON & CO	BS-BUSINESS ADMIN.
WORTHY, CURTIS (B/M) 6320 LYNETTE CIRCLE FAYETTEVILLE NC 28314 868-3844/824-9091 <a href="mailto:C.WORTHY@MSN.COM">C.WORTHY@MSN.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b>CATEGORY: GENERAL PUBLIC</b>	ACCOUNTANT WORTHY'S TAX	BS DEGREE

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
YARBORO, MARK J. (B/M) 1780 GEIBERGER DRIVE FAYETTEVILLE NC 28303 703-624-7730 <a href="mailto:YARBORO.MARK@YAHOO.COM">YARBORO.MARK@YAHOO.COM</a> Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CITY OF FAYETTEVILLE CITIZENS ACADEMY <b>CATEGORY: GENERAL PUBLIC</b>	RETIRED CIVIL SERVICE PROCUREMENT ANALYST	BA/MASTERS



**BOARD OF COMMISSIONERS' OFFICE**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF DECEMBER 17,  
2018**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD**

**DATE: 12/12/2018**

**SUBJECT: CUMBERLAND COUNTY WORKFORCE DEVELOPMENT BOARD (4  
VACANCIES)**

**BACKGROUND**

On November 19, 2018, the Board of Commissioners nominated the following individuals to fill four (4) vacancies on the Cumberland County Workforce Development Board:

**NOMINEE(S)**

**Representative of Business:**

**Mark Wilderman** (new appointment)

**Eric Buck** (new appointment)

**Phillip Perrier** (new appointment)

**Representative – Other:**

**Dr. J. Lee Brown** (new appointment)

I have attached the current membership list for this board.

**RECOMMENDATION / PROPOSED ACTION**

**Appoint individuals to fill the four (4) vacancies above.**

**ATTACHMENTS:**

Description

CC Workforce Development Board Membership Roster

Type

Backup Material

CUMBERLAND COUNTY WORKFORCE DEVELOPMENT BOARD  
(FORMERLY, PRIVATE INDUSTRY COUNCIL)  
3 Year Terms

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
<u>Representative of Business:</u>				
Albeiro Florez (H/M) 4608 Storm Cat Lane Hope Mills, NC 28348 910-494-2651 <a href="mailto:AFLOREZCFO@WALKERFLOREZCG.COM">AFLOREZCFO@WALKERFLOREZCG.COM</a>	11/17	1st	Oct/20 10/31/20	Yes
Kevin Brooks (B/M) 3616 Daughtridge Drive Fayetteville, NC 28311 488-0408/551-9031	6/18	1st	Jun/21 6/30/21	Yes
Diana Potts (W/F) 1322 Worstead Drive Fayetteville, NC 28314 745-3310 <a href="mailto:DPOTTS@TCFEB.COM">DPOTTS@TCFEB.COM</a>	11/17	1st	Oct/20 10/31/20	Yes
Naynesh Mehta (AI/M) 229 Forest Creek Drive Fayetteville, NC 28303 483-0491/494-2037/689-0799 <a href="mailto:NSMEHTA@5POINTSNC.COM">NSMEHTA@5POINTSNC.COM</a>	6/18	1st	Jun/21 6/30/21	Yes
Jensen McFadden (B/M) 1717 Sykes Pond Rd Fayetteville, NC 28304 868-9067/850-8409	1/15	1 <sup>st</sup>	Jan/18 1/31/18	Yes
Rodney Anderson (B/M) 4321 Huntsfield Rd Fayetteville, NC 28314 826-0366/922-1214	4/17	2nd	Apr/20 4/30/20	No
Joy Miller (W/F) 210 Queensberry Drive Fayetteville, NC 28303 864-1955/309-3645/615-6799	2/16	1 <sup>st</sup>	Feb/19 2/28/19	Yes
			*serving unexpired term; eligible for an additional term*	
Jesse A. Brayboy Jr. 105 Ruritan Drive Fayetteville, NC 28314 527-9717/822-1700	2/16	1 <sup>st</sup>	Feb/19 2/28/19	Yes

Cumberland County Workforce Development Board, page 2

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
VACANT (Vacated by C. Kormanek)	2/16	1 <sup>st</sup>	Feb/19 2/28/19	Yes
Dina Simcox (W/F) 421 Foxwood Drive Hope Mills, NC 28348 728-3910/868-7668	2/16	1 <sup>st</sup>	Feb/19 2/28/19	Yes
Sherri Turner (A/F) 1211 Grackle Drive Fayetteville, NC 28306 808-282-4125/307-9123 <a href="mailto:Sherri.turner@firstcitizens.com">Sherri.turner@firstcitizens.com</a>	6/18	1 <sup>st</sup>	Feb/19 2/28/19	Yes
(serving unexpired term; eligible for two additional terms)				
R. Jonathan Charleston (B/M) 132 Great Oaks Drive Fayetteville, NC 28303 488-3368/485-2500	2/16	1 <sup>st</sup>	Feb/19 2/28/19	Yes
VACANT (Vacated by K. Listoe)	10/16	1 <sup>st</sup>	Oct/19 10/31/19	Yes
VACANT (Vacated by J. Driscoll)	9/16	1 <sup>st</sup>	Sep/19 9/30/19	Yes
VACANT (Vacated by M. Cayton)	10/16	1 <sup>st</sup>	Oct/19 10/31/19	Yes
Isabella Effen 6520 Brookshire Road Fayetteville, NC 28314	10/16	1 <sup>st</sup>	Oct/19 10/31/19	Yes
<u>Representative of Workforce:</u>				
Charlene Cross (B/F) 1949 Culpepper Lane Fayetteville, NC 28304 630-1450/308-9413	3/16	2 <sup>nd</sup>	Mar/19 3/31/19	No

Cumberland County Workforce Development Board, page 3

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Crystal Bennett (W/F) 2654 Rivercliff Road Fayetteville, NC 28301 429-4930/630-0106	8/16	1 <sup>st</sup>	Aug/19 8/31/19	Yes
Carl Manning (B/M) 328 Kimberwicke Drive Fayetteville, NC 28311 818-9810-436-2426	8/16	1 <sup>st</sup>	Aug/19 8/31/19	Yes
David Servie (W/M) 1063 Mohawk Avenue Fayetteville, NC 28303 703-1846/429-3506	9/16	1 <sup>st</sup>	Sep/19 9/30/19	Yes
<u>Representative of Education/Training:</u>				
Pamela Gibson (W/F) 7526 Hammersley Road Fayetteville, NC 28306 423-1830/678-2416	3/16	2nd	Mar/19 3/31/19	No
<u>Representative of Economic Development:</u>				
Robert Van Geons (W/M) FCEDC 411 Forest Lake Road Fayetteville, NC 28305 704-985-3483/678-7644 <a href="mailto:robert@fayedc.com">robert@fayedc.com</a>	8/17	1st	Aug/20 8/31/20	Yes
<u>Representative – Other:</u>				
Jody Risacher (W/F) 3533 Sweetbay Circle Fayetteville, NC 28311 630-5102/483-7727	8/16	2nd	Aug/19 8/31/19	No
<b>VACANT</b> (Vacated by D. Freeman)	2/16	1 <sup>st</sup>	Feb/19 2/28/19	Yes
<u>Representative of Labor:</u>				
Charles Royal (W/M) 3054 Hayfield Road Wade, NC 28395 584-8993/822-1906	2/16	1 <sup>st</sup>	Feb/19 2/28/19	Yes

<u>Name/Address</u>	<u>Date</u> <u>Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For</u> <u>Reappointment</u>
Chanda Armstrong North Carolina Department of Human Resources Division of Vocational Rehabilitation Services 155 Eastwood Avenue Fayetteville, NC 28301 910-486-1101 (office)/486-1548 (fax) <a href="mailto:Chanda.armstrong@dhhs.nc.gov">Chanda.armstrong@dhhs.nc.gov</a>		(unlimited term - replaced by state agency)		

John Lowery NC WORKS Career Center 414 Ray Avenue Fayetteville, NC 28301 486-1010		(unlimited term – replaced by state agency)		
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Contact: Peggy Aazam (Administrative Support) 678-7711 [paazam@co.cumberland.nc.us](mailto:paazam@co.cumberland.nc.us)

Regular Meetings: Third Tuesday, every other month beginning in January, 11:00 AM, meetings take place at various locations

Name Changed to Cumberland County Workforce Development Board, November 1995

The Cumberland County Workforce Development Board reconstituted its membership composition to comply with the workforce Innovation and Opportunity Act of 2014 (WIOA) on February 1, 2016.