
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
JUDGE E. MAURICE BRASWELL
CUMBERLAND COUNTY COURTHOUSE - ROOM 118
OCTOBER 5, 2020
9:00 AM

INVOCATION - Commissioner Larry Lancaster

PLEDGE OF ALLEGIANCE -

1. APPROVAL OF AGENDA
2. PRESENTATIONS
 - A. Small Business Resiliency Grant Program
3. CONSENT AGENDA
 - A. Approval of September 21, 2020 Regular Meeting Minutes
 - B. Approval of Sole Source Replacement of Network Automation Engines (NAE)
 - C. Approval to Pay Prior Year Invoices
 - D. Approval of Budget Ordinance Amendments for the October 5, 2020 Board of County Commissioners' Agenda
4. ITEMS OF BUSINESS
 - A. Consideration of Memorandum of Agreement Between Cumberland County and the Cumberland County Board of Education for Remote Learning Facilities and Associated Budget Ordinance Amendment
5. NOMINATIONS
 - A. Library Board of Trustees (2 Vacancies)
 - B. Mid-Carolina Aging Advisory Council (1 Vacancy)
 - C. Animal Control Board (3 Vacancies)
6. APPOINTMENTS
 - A. Cumberland County Workforce Development Board (1 Vacancy)
7. CLOSED SESSION: If Needed

ADJOURN

WATCH THE MEETING LIVE

THIS MEETING WILL BE STREAMED LIVE THROUGH THE COUNTY'S

WEBSITE, CO.CUMBERLAND.NC.US. LOOK FOR THE LINK AT THE TOP OF THE HOMEPAGE.

THE MEETING WILL ALSO BE BROADCAST LIVE ON FAYETTEVILLE/CUMBERLAND EDUCATIONAL TV (FCETV), SPECTRUM CHANNEL 5.

IT WILL BE REBROADCAST ON WEDNESDAY, OCTOBER 7, AT 7:00 PM AND FRIDAY, OCTOBER 9, AT 10:30 AM.

REGULAR BOARD MEETINGS:

October 19, 2020 (Monday) - 6:45 PM
November 2, 2020 (Monday) - 9:00 AM
November 16, 2020 (Monday) - 6:45 PM



**ASSISTANT COUNTY MANAGER STRATEGIC MANAGEMENT/ GOVERNMENTAL
AFFAIRS**

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 5, 2020

TO: BOARD OF COUNTY COMMISSIONERS

FROM: SALLY SHUTT, ASSISTANT COUNTY MANAGER

DATE: 9/30/2020

SUBJECT: SMALL BUSINESS RESILIENCY GRANT PROGRAM

BACKGROUND

In May 2020, Cumberland County Community Development established a Small Business Resiliency Grant Program to assist qualified local businesses that have suffered economic hardship as a result of the COVID-19 pandemic.

The program is supported by Community Development Block Grant funding from the U.S. Department of Housing and Urban Development through the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

The program provides grants up to \$10,000 and targets small for-profit businesses with 10 or fewer full-time equivalent employees. The goal is to help businesses retain employees and maintain economic stability during the crisis.

As part of the first grant cycle, 22 local businesses have received notice of awards. Seven of the local businesses will be presented grant checks by Commissioners during the Oct. 5 regular board meeting.

Community Development opened a new grant cycle in August for the Small Business Resiliency Program. To be eligible, businesses must operate within the Cumberland County geographic service area (*not within the City of Fayetteville). This includes the unincorporated areas of the county, as well as the towns of Eastover, Falcon, Godwin, Hope Mills, Linden, Spring Lake, Stedman and Wade.

To learn more, visit the Small Business Resiliency Grant Program link on the Community Development page on the Cumberland County website at co.cumberland.nc.us.

RECOMMENDATION / PROPOSED ACTION

Present the local business owners with their grant checks and encourage other eligible small businesses to

apply for the Small Business Resiliency Grant Program.



FINANCE OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 5, 2020

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMANDA BULLARD, PURCHASING MANAGER

DATE: 9/10/2020

**SUBJECT: APPROVAL OF SOLE SOURCE REPLACEMENT OF NETWORK
AUTOMATION ENGINES (NAE)**

BACKGROUND

Funds were appropriated in the fiscal year 2021 Capital Improvement Plan budget for the replacement of Network Automation Engines (NAE) at multiple County facilities. NAEs allow staff the ability to remotely control building scheduling and energy management using Metasys software.

The replacement of the NAEs will allow the latest Metasys software and hardware to be installed, ensuring effectiveness and security. Metasys software is proprietary to Johnson Controls, Inc. The NAEs need to be purchased from and installed by Johnson Control, Inc. to maintain standardization and compatibility. A quote has been submitted in the amount \$74,228.50.

RECOMMENDATION / PROPOSED ACTION

Finance and Purchasing staff recommend utilizing the sole source bid exception based on North Carolina General Statute 143-129 (e) (6) (iii), as standardization and compatibility is the overriding consideration.

ATTACHMENTS:

Description	Type
Supporting Documents	Backup Material



Sole Source Request Form

Submit Completed Form to the Amanda Bullard, Purchasing Manager

Date: 9-10-20 Department: Internal Services

1. Vendor (Full and Correct Legal Name): Johnson Controls, Inc.

****Important Note for Item #2:** Budgetary issues will cause a delay in sole source approval. "Original Budget" means the funds were approved by the Board in the original budget request for the current fiscal year. If a budget revision was completed for the full amount of the project, put "N" and provide the budget revision number. If the budget revision was not completed in the current fiscal year, confirm all required budgetary processes are complete and the funds are available before submitting. If budget related Board approval will need to be obtained or you are not certain of how to respond to item #2, contact Purchasing to discuss before submitting. **

2. Amount Budgeted for Purchase: \$ 70,000 Original Budget (Y/N): Y or Budget Revision #: 210321 Budget Line: Org. 1074185 Object Code: 577050 \$ 4,228.50

3. Federal Funding (Y/N): N

4. Detailed Description of Purchase (brand, what is the purchase, why is it being purchased, how is it used):

The replacement of the NAEs will allow the latest Metasys software and hardware to be installed to ensure effectiveness and security of the Metasys System.

5. Which General Statute Sole Source Standard Does this Request Meet?

☐ (1) Performance or price competition is not available. Explain Below.

☐ (2) Product is available from only one source. Explain Below.

☒ (3) Standardization or compatibility is the overriding consideration. Explain Below.

Explain the Selection Above (Why is this brand required, Why is this vendor required, Why is standardization Required, etc.).

The Metasys building automation software is a proprietary software used only by Johnson Controls. The NAE's must be programmed by Johnson Controls to ensure standardization and compatibility.

6. Required Attachments:

a. If applicable, attach a memo, statement or certification from the vendor supporting their sole source claim.

b. Attach the quote submitted by the vendor for the purchase.

Recommended By: _____

Department Head

FOR FINANCE ONLY BELOW THIS LINE

Reviewed and Confirmed By:

Amanda Bullard Date: 9-22-20

BOCC Meeting Date: 10-5-20 Deadline for Novus Entry: 9-24-20



PROPOSAL

Cumberland County

628 Fayetteville / Wilmington Team
395 B. North Green Meadows Dr.
Fayetteville N.C. (Service Team)
Phone: 910-303-0822
Fax: 910-323-9323

TO: RICKY HAIR

Date: 8/1/2020

Proposal Ref: NAE UPGRADE

We propose to furnish the Materials/Labor to perform the work described below for the net price of \$ 74,228.50

For the above price this proposal includes:

Upgrade the following buildings to the latest metasys software and hardware to insure effectiveness and security of the Metasys Syatem this will also allow more enhancements and features to allow for easier operations and better energy saving oportunities for the customer.

NEW COURTHOUSE

DSS

HEALTH DEPT

ANIMAL CONTROL

AG CENTER

DETENTION CENTER

BOURDEAUX LIBRARY

CENTRAL LIBRARY

CLIFFDALE LIBRARY

EAST REGIONAL LIBRARY

HISTORIC COURTHOUSE

Quote does NOT Include:

Overtime, after hours, holiday work.
Any additional labor or material not listed above.
Any applicable, Local, Federal, or State Taxes.

This proposal and alternates listed below are hereby accepted and Johnson Controls is authorized to proceed with work; subject, however to credit approval by Johnson Controls, Inc., Milwaukee, Wisconsin.

This proposal is valid until: 60 Days

Johnson Controls, Inc.

Signature:

Signature: *Stanley Thibodeaux*

Name:

Name: Stanley Thibodeaux

Title:

Title: Senior System Rep

Date:

PO:



FINANCE OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 5, 2020

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR

DATE: 9/28/2020

SUBJECT: APPROVAL TO PAY PRIOR YEAR INVOICES

BACKGROUND

There is a period of time after June 30th of fiscal year-end in which transactions of the prior fiscal year will continue to be processed (typically until the third week in August). After that cutoff date has passed, a department may still receive a vendor invoice that is payable for services rendered or goods received in the prior fiscal year. When that occurs, approval by the Board of Commissioners is required for payment. The following Departmental invoices meet that criteria:

Wellness Services

Vendor: Publicom, Inc.

Services rendered: June 2020

Total Amount: \$157.29

Solid Waste

Vendor: Dewberry Engineers, Inc.

Services rendered: June 2020

Total Amount: \$2,700

Solid Waste

Vendor: BelFlex Staffing

Services rendered: April 2020

Total Amount: \$275.10

Community Development

Vendor: 22nd Century Technologies, Inc.

Services rendered: June 2020

Total Amount: \$3,908.52

Library
Vendor: Baker & Taylor
Goods received: May 2020-June 2020
Total Amount: \$2,444.52

Sheriff's Office
Vendor: Concentra
Services rendered: March 2020-May 2020
Total Amount: \$2,375.00

Staff have verified these invoices have not been paid. There are sufficient funds within the fiscal year 2021 departmental budgets to cover these expenses.

RECOMMENDATION / PROPOSED ACTION

Management is requesting approval to pay prior year invoices for Wellness Services totaling \$157.29; Solid Waste totaling \$2,975.10; Community Development totaling \$3,908.52; the Library totaling \$2,444.52; and the Sheriff's Office totaling \$2,375.

ATTACHMENTS:

Description	Type
Prior Year Invoices	Backup Material

TAMMY GILLIS
Wellness Services Director



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

EMPLOYEE WELLNESS SERVICES

TO: VICKI EVANS, FINANCE DIRECTOR

FROM: TAMMY GILLIS, WELLNESS DIRECTOR

A handwritten signature in black ink, appearing to read "Tammy", is written over the name "TAMMY GILLIS" in the "FROM:" line.

DATE: SEPTEMBER 21, 2020

SUBJECT: OUTSTANDING INVOICES FOR PUBLICOM, INC.

I am requesting approval for payment of an invoice from Publicom, Inc. for rental of a blood pressure machine. The services were provided during FY 19-20. Payment was not made timely during the fiscal year because the original invoices were not received from the vendor. This just came to our attention. The Pharmacy will be more diligent in tracking invoices to help ensure that this is less likely to occur in the future. We have verified that the services were indeed provided to our pharmacy. Therefore, payment of \$157.29 is due to the vendor. There are funds available in our FY21 budget to pay this if that is an option.

It is my understanding that payment of invoices for goods purchased in a previous fiscal year that has been closed, must be approved by the County Board of Commissioners. Upon your review and approval, please place this item on the consent agenda for the next scheduled meeting.

Please contact me at 678-7728 if you need additional information. Thank you in advance for your assistance.

Attachments



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA
Solid Waste Management

August 28, 2020

TO: Vicki Evans, Finance Director

FROM: Amanda Bader, PE, Solid Waste Director

RE: Prior Year Invoice

CCSWM is requesting approval to pay the attached FY20 invoices from 6254608 533301 in the amount of \$2,700, invoice #s 1855273, 1855274, and 1855275 for Dewberry Engineers Inc.

The invoices were received through email after end of year deadlines. The invoice dates were July, not realizing that the invoices were for work performed in June 2020. We will remind vendors that we are on a strict schedule and that there are end of year deadlines and policies in place and there can be no exceptions. These charges have not been previously paid and there are sufficient funds in FY21 to cover these costs.

Thanks in advance for your consideration.



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA
Solid Waste Management

August 28, 2020

TO: Vicki Evans, Finance Director

FROM: Amanda Bader, PE, Solid Waste Director

RE: Prior Year Invoice

CCSWM is requesting approval to pay the attached FY20 invoice from 6254608 533301 in the amount of \$275.10, invoice #2027050 for Belflex Staffing.

Solid Waste is implementing new processes to ensure that we double check that all current year invoices are paid prior to end of year, however this one was overlooked. Cumberland County did receive these services as stated on invoice. This charge has not been previously paid and there are sufficient funds in FY21 to cover this cost.

Thanks in advance for your consideration.



**CUMBERLAND
★ COUNTY ★
NORTH CAROLINA**

COMMUNITY DEVELOPMENT

Memorandum

TO: Vicki Evans, Finance Director
FROM: Delores Taylor, Community Development Director
CC: Rayshonia Manuel, Business Manager
DATE: September 14, 2020
RE: Request to pay FY20 Invoices-22nd Century Technologies

The Community Development Department is requesting to pay one fiscal year 20 invoice for 22nd Century Technologies, Inc. The invoice is outstanding for the period of June 1-30th, 2020.

Invoice #	Invoice Date	\$ Amount
60986	7/10/2020	\$ 3,908.52

The Community Development Department has temporary staff filling the position of Social Worker III in its Supportive Housing Program- Robins Meadow Transitional Housing Units located at 503 Old Willington Road. This is a grant funded position through HUD's Continuum of Care. 22nd Century Technologies did send the invoice to the department however it was inadvertently missed, and we were notified of this oversight on September 11, 2020.

This will not have a significant impact on Community Developments FY21 budget and there is enough funding available in the current budget to cover these expenditures. This payment does not require a budget revision.

Community Development has implemented additional processes for periodic review of invoices for temporary staffing vendors to ensure that all invoices are paid before fiscal year end.

The invoices and supporting documentation are attached.

Thank you.

Memorandum

To: Vicki Evans, Finance Director

From: Cotina Jones, Interim Library Director

Thru: Fabienne Narron, Administrative Coordinator

Date: September 14, 2020

Subject: Request to pay Old Year invoices to Baker & Taylor

The library would like to request payment of the prior year invoices listed in the table below. These invoices, with the exception of one, required reimbursement and after completing the reimbursement request, the invoices were filed with the reimbursement request rather than being processed for payment. We are not sure what happened with the exception invoice. To prevent this from happening in the future, we will look on the Baker & Taylor website to see if there are any outstanding invoices close to the end of the fiscal year and investigate invoices listed. The library verified through Munis and the Baker & Taylor website that these invoices have not been paid and that they are not duplicates. Documents showing that the items were received are also attached. The funds can be taken from the travel line in the FY21 budget as there has been less travel this fiscal year.

Vendor Name	Invoice #	Pre-Tax Amount	Tax	Amount	
Baker & Taylor	5016206512	\$152.91	\$10.70	\$163.61	✓
Baker & Taylor	2035240561	\$475.47	\$33.28	\$508.75	✓
Baker & Taylor	2035240562	\$139.95	\$9.80	\$149.75	✓
Baker & Taylor	5016170846	\$15.51	\$1.09	\$16.60	✓
Baker & Taylor	5016170847	\$11.97	\$0.84	\$12.81	✓
Baker & Taylor	5016162497	\$625.50	\$43.78	\$669.28	✓
Baker & Taylor	5016162498	\$581.47	\$40.70	\$622.17	✓
Baker & Taylor	5016179874	\$16.19	\$1.13	\$17.32	✓
Baker & Taylor	5016179875	\$53.99	\$3.77	\$57.76	✓
Baker & Taylor	5016190968	\$148.98	\$10.43	\$159.41	✓
Baker & Taylor	5016206549	\$49.97	\$3.49	\$53.46	✓
Baker & Taylor	5016206550	\$12.71	\$0.89	\$13.60	✓
Total		\$2,284.62	\$159.90	\$2,444.52	



**Cumberland County
SHERIFF'S OFFICE**
Ennis W. Wright, Sheriff



Internationally Accredited Law Enforcement Agency

MEMORANDUM

TO: VICKI EVANS, FINANCE DIRECTOR

FROM: LISA BLAUSER, SHERIFF'S OFFICE BUSINESS MANAGER *ABlauser*

DATE: September 3, 2020

SUBJECT: REQUEST TO PAY PRIOR YEAR INVOICES FOR SHERIFF'S OFFICE

We are requesting payment of four prior year invoices from Concentra that were received after August 16, 2020. We are also attaching documentation from July where we reached out to the company to request any outstanding invoices, but still did not receive these until September 2nd. All four invoices are for medical evaluations or drug testing performed during Fiscal Year 20.

1. Invoice 812091878 dated 9/2/20 is for services provided 3/4/20 to 3/9/20 totaling \$754.00. We have confirmed testing was completed. Sufficient FY 21 funds to pay this invoice are available and budgeted in 1014203-533204 (\$162.50) and 101422F-533204 (\$591.50).
2. Invoice 8120918781 dated 9/2/20 is for services provided 3/10/20 totaling \$519.50. We have confirmed testing was completed. Sufficient FY 21 funds to pay this invoice are available and budgeted in 1014200-533204 (\$333.50) and 1014203-533204 (\$186.00).
3. Invoice 812201649 dated 9/2/20 is for services provided 5/11/20 totaling \$384.00. We have confirmed testing was completed. Sufficient FY 21 funds to pay this invoice are available and budgeted in 1014200-533204 (\$162.50) and 1014203-533204 (\$221.50).
4. Invoice 8122016491 dated 9/2/20 is for services provided 5/12/20 totaling \$717.50. We have confirmed testing was completed. Sufficient FY 21 funds to pay this invoice are available and budgeted in 1014200-533204 (\$333.50) and 1014203-533204 (\$384.00).

Copies of these invoices are attached. Please contact me at 677-5551 should any additional information be required. Thank you.



BUDGET DIVISION

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 5, 2020

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DUANE T. HOLDER, DEPUTY COUNTY MANAGER

DATE: 9/29/2020

**SUBJECT: APPROVAL OF BUDGET ORDINANCE AMENDMENTS FOR THE
OCTOBER 5, 2020 BOARD OF COUNTY COMMISSIONERS' AGENDA**

BACKGROUND

General Fund 101

- 1) Department of Social Services – Budget Ordinance Amendment B210752 to recognize additional funds received from the Department of Health and Human Services (DHHS) in the amount of \$366,131**

The Board is requested to approve Budget Ordinance Amendment B210752 to recognize additional funds received from the Department of Health and Human Services (DHHS) in the amount of \$366,131 representing federal Coronavirus Aid, Relief, and Economic Security (CARES) act funds. These funds will be used for the Adult Protective Services (APS)/Child Protective Services (CPS) program.

Please note this amendment requires no additional county funds.

- 2) General Government Other – Budget Ordinance Amendment B210852 to allocate Coronavirus Relief Fund (CRF) funds to Cumberland County Volunteer Fire Departments in the amount of \$500,000**

The Board is requested to approve Budget Ordinance Amendment B210852 to allocate CRF funds to Cumberland County Volunteer Fire Departments in the amount of \$500,000. These funds will be used to provide defibrillators, trainers, misters, and Personal Protective Equipment (PPE) to fire departments and staff. This action was approved at the September 10, 2020 Agenda Session.

Please note this amendment requires the use of general fund balance appropriation of CRF funds.

3) General Government Other – Budget Ordinance Amendment B210946 to allocate Coronavirus Relief Fund (CRF) funds for glass barrier construction in the amount of \$10,594

The Board is requested to approve Budget Ordinance Amendment B210946 to allocate CRF funds for glass barrier construction in the amount of \$10,594. Barriers will be constructed in the Clerk of Court's office and the tax office.

Please note this amendment requires the use of general fund balance appropriation of CRF funds.

4) General Government Other – Budget Ordinance Amendment B210948 to allocate Coronavirus Relief Fund (CRF) funds for Virtual Learning Academy Partnerships in the amount of \$250,000

The Board is requested to approve Budget Ordinance Amendment B210948 to allocate CRF funds for community-based Virtual Learning Academy Partnerships in the amount of \$250,000. This action was approved at the September 10, 2020 Agenda Session.

Please note this amendment requires the use of general fund balance appropriation of CRF funds.

5) Emergency Services Grants – Budget Ordinance Amendment B210930 to recognize 2020 Homeland Security Grant Program (HSGP) funds in the amount of \$5,000

The Board is requested to approve Budget Ordinance Amendment B210930 to recognize 2020 Homeland Security Grant Program (HSGP) funds in the amount of \$5,000. These funds will be used to conduct a planning exercise by the Emergency Services Department. This exercise will demonstrate how the Emergency Operations Center will operate during a hurricane and pandemic and will emphasize sheltering in the pandemic environment.

Please note this amendment requires no additional county funds.

Crown Fund 600 and General Fund 101

6) Crown Center and General Government Other – Budget Ordinance Amendment B210943 to appropriate and transfer Coronavirus Relief Fund (CRF) funds for touchless fixture upgrades in the amount of \$138,900

The Board is requested to approve Budget Ordinance Amendment B210943 to appropriate and transfer CRF funds for touchless fixture upgrades in the amount of \$138,900. These funds will be used to install touchless toilets, sinks, and soap dispensers in Crown Center Facilities.

Please note this amendment requires the appropriation and transfer of general fund balance of CRF funds.

REGARDING THE FOLLOWING ITEMS #7 - #9 PLEASE NOTE:

Each fiscal year County departments may have projects that have been approved and initiated but were not complete by the fiscal year end (6/30/20) or items ordered that had not been received by fiscal year end. These projects or items were approved in the Fiscal Year 2020 budget; however, the money was not spent by June 30, 2020.

The following amendments seek to bring those funds forward from FY 2020 into the current fiscal year, allowing departments to complete and pay for these projects and items. These revisions are not using ‘new’ funds but are recognizing the use of FY20 funds in FY21.

General Fund 101

7) Information Services – Budget Ordinance Amendment B210025 to re-appropriate FY20 funds designated for the EnerGov project in the amount of \$18,000

The Board is requested to approve Budget Ordinance Amendment B210025 to re-appropriate funds designated for the EnerGov project in the amount of \$18,000. These funds are needed to purchase Bluebeam Licenses and iPads as part of the ongoing EnerGov project.

8) Department of Social Services – Budget Ordinance Amendment B210751 to re-appropriate FY20 funds for a disinfectant sprayer ordered but not received in the amount of \$2,303

The Board is requested to approve Budget Ordinance Amendment B210751 to re-appropriate FY20 funds for a disinfectant sprayer ordered but not received in the amount of \$2,303.

Solid Waste Fund 625

9) Solid Waste – Budget Ordinance Amendment B210561 to re-appropriate FY20 funds for items that were ordered but not completed in the amount of \$7,621

The Board is requested to approve Budget Ordinance Amendment B210561 to re-appropriate funds for items that were ordered but not completed in the amount of \$7,621. These funds are needed for diagnostic software, cabling, and aerial surveys.

RECOMMENDATION / PROPOSED ACTION

Approve Budget Ordinance Amendments



OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 5, 2020

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER

DATE: 9/29/2020

SUBJECT: CONSIDERATION OF MEMORANDUM OF AGREEMENT BETWEEN CUMBERLAND COUNTY AND THE CUMBERLAND COUNTY BOARD OF EDUCATION FOR REMOTE LEARNING FACILITIES AND ASSOCIATED BUDGET ORDINANCE AMENDMENT

BACKGROUND

The County continues to deal with the unprecedented challenges that the COVID-19 pandemic presents for the fulfillment of our mission to provide quality services to our citizens while being fiscally responsible. As mentioned during your August 13, 2020 Agenda Session meeting, one of the most recent challenges we are facing come as a result of the Cumberland County Schools' decision to begin the academic year fully virtual. Because of virtual learning, many County employees have struggled and continue to struggle with the provision of adequate supervision for their school-aged children during normal working hours. New federal legislation enacts emergency leave provisions that provide for employment security for employees but place the County as an employer at a tremendous deficit. This struggle has begun to impact our ability to provide basic, core and mandated services.

A workgroup from the Public Library, Public Health, Department of Social Services, Information Services and County Management has researched different models for Virtual Learning Centers (VLC's) across the state that are operating safely and successfully. We have considered regulatory, licensure and legal issues. We are pleased that Cumberland County Schools have agreed to partner with the County on our VLC. They will be providing staffing as available to supplement our County staff. In addition, the schools will also be preparing and transporting meals and daily snacks for the children. We are excited about this partnership and believe this will assist us in creating a structured, successful center for these children.

Additionally, the Library has reached out to Cooperative Extension, which operates the 4-H program, Fayetteville Parks and Recreation and the Public Health Department's Health Education section to assist with afternoon programming.

Attached you will find a Memorandum of Agreement with the Cumberland County Schools. Under this agreement, the County will reimburse the Schools the costs of any School District staff assigned to the VLC, who would not otherwise be paid from state or local funds. The County will utilize our CARES funding for these costs. The Schools will prepare and transport lunch meals for each student enrolled in the VLC without reimbursement.

We have received applications from County employees for approximately 160 children. These students will be assigned to six Library locations based upon capacity and home address. Our goal is to begin opening the VLC's the week of October 12, 2020.

RECOMMENDATION / PROPOSED ACTION

Consider approval of the Memorandum of Agreement between the County and the Cumberland County Board of Education for Virtual Learning Centers and the Associated Budget Ordinance Amendment.

ATTACHMENTS:

Description	Type
Memorandum of Agreement Between Cumberland County and the Cumberland County Board of Education for Remote Learning Facilities	Backup Material

Memorandum of Agreement

between:

The Cumberland County Board of Education and Cumberland County, North Carolina for Support of Remote Learning Facilities at Cumberland County Library Branches

This Memorandum of Agreement ("MOA") is made by and between, the **Cumberland County Board of Education**, the legal and administrative entity for Cumberland County Schools ("District"), and **Cumberland County, North Carolina** ("County"), a political subdivision of the State of North Carolina, which operates eight (8) public library branches.

WHEREAS, in the interest of student health and safety, the District has elected to reopen for 2020-2021 under "Plan C" as defined by the Governor's Office and relevant Executive Orders and NCDHHS, which provides for remote and virtual instruction for all Cumberland County Schools students; and

WHEREAS, the County wishes to operate Remote Learning Facilities ("Facilities" or "Facility") at its eight (8) public library branches in order to provide child care resources for County employees, and District wishes to assist County with the operation of those Facilities as described herein; and

WHEREAS, the parties desire to memorialize the commitments, responsibilities, and expectations to which each party has agreed.

NOW, THEREFORE, the parties state and agree to the following:

I. TERM AND AMENDMENTS

The initial term of this MOA shall be for a maximum period commencing on October 5, 2020 and ending no later than June 30, 2021, unless terminated sooner, pursuant to the termination provisions contained herein. At any time during the term of this MOA, the parties may agree in writing to revise or amend the MOA.

II. RESPONSIBILITIES OF COUNTY.

The County agrees to or with:

- A. Assume full responsibility for the operation of the Remote Learning Facilities. County understands and agrees that District is simply providing child nutrition and staffing for the Remote Learning Facilities as described herein.
- B. Designate Site Supervisors as points of contact on behalf of the County who will be responsible for leading and directing the day-to-day operations of the Remote Learning Facilities including, but not limited to, scheduling, programming, volunteer management, and communications;

- C. County warrants and agrees that all of its staff and volunteers (including substitutes) working with or in the Remote Learning Facilities or present upon those sites shall have current, clear criminal background checks and that none of them are named on any State or Federal sex offender registries;
- D. The Remote Learning Facilities which are the subjects of this MOA and the anticipated numbers of students to be served at each Facility are identified on Exhibit 1 attached hereto and incorporated by reference.
- E. Provide appropriate learning environment spaces that are free of hazards and suitable for students, volunteers, and staff to convene for tutoring and other educational support services;
- F. Ensure that all County volunteers and staff adhere to all state and federal laws and regulations regarding confidentiality of student information including, but not limited to, the Family Educational Rights and Privacy Act , 20 U.S.C. §1232g; 34 CFR Part 99 (FERPA), and obtain all required consents prior to student participation;
- G. Adhere to and enforce all applicable state and federal health and safety guidelines for child care facilities, including without limitation those of the Center for Disease Control and the North Carolina department of Health and Human Services, as well as all laws, policies and Executive Orders concerning the coronavirus (COVID-19) in regards to cleaning and hygiene, social distancing, daily sanitization, daily symptom and temperature screenings, and face coverings. This includes the requirement to provide any necessary Personal Protective Equipment (PPE) and cleaning supplies for daily use.
- H. Adhere to the applicable protocols for the handling of suspected or confirmed positive cases of COVID-19, as outlined in the NC DHHS Strong Schools Toolkit, for any staff or volunteer, pursuant to state and local guidelines, which shall include an immediate notification to the District point of contact and other appropriate health officials;
- I. Except in emergency situations, provide at least thirty (30) days' notice to the District, in the event County wishes to discontinue a site as a Remote Learning Facility;
- J. Participate in meetings with the District, at least bi-monthly, to assess the continued effectiveness of the program;

- K. County shall indemnify and hold harmless District, and any of District's officials and employees, as to all claims of any nature made against District, or any of District's officials and employees, arising out of District's participation with County in the operation of these Remote Learning Facilities. This indemnification and hold harmless agreement shall cover all costs of any nature incurred by District including costs of investigating, defending, litigating, and settling such claims, as well as the amount of any judgment entered against District or any of its officials and employees.
- L. Provide proper storage and refrigeration as necessary for lunches and snacks for Facility students as described below, and to provide accurate daily counts of Facility students to District's Child Nutrition Services ("CNS") so that CNS can provide an accurate number of lunches and snacks for Facility students every day. County shall provide District on a daily basis with accurate rosters of lunches and snacks consumed that day by Facility students. County will adhere to all applicable safe food handling rules, regulations, procedures, and requirements. County agrees to ensure that each Facility student receives the complete lunches or snacks provided by District. County shall not charge for any lunches or snacks provided by District.
- M. County shall reimburse District on a monthly basis for the full labor burden and cost of District staff who would not otherwise be paid from state or local funds and who may be provided pursuant to paragraph III C below, including without limitation all wages, tax withholdings, benefits, hospitalization, and retirement contributions. District shall invoice County for said labor burden and cost.

III. RESPONSIBILITIES OF DISTRICT:

The District agrees to:

- A. Designate an individual as a point of contact on behalf of the District regarding this MOA and the Remote Learning Facilities;
- B. Prepare meals for students enrolled at the Remote Learning Facilities according to an established schedule through the District's Child Nutrition Services' ("CNS"), said schedule, at least initially, to be as follows:
 - 1. CNS will provide County with one lunch and one snack per day for each student enrolled and present at a Remote Learning Facility.
 - 2. Lunches and snacks will comply with the USDA prescribed meal patterns.
 - 3. District will transport the lunches and snacks to the Facility sites.

- C. To the extent District may have available Staff, District will coordinate with County to assign District Staff members to Facility sites identified on Exhibit 1, in order to assist where possible with the operation of those sites.

IV. MISCELLANEOUS

- A. This MOA may be modified at any time during the term of this agreement upon the written agreement and mutual consent of all parties.
- B. This MOA may be terminated at any time for any reason upon reasonable written notice (no less than 48 hours) to the other party of the party's intent to terminate this agreement.
- C. This MOA shall be governed by the laws of the State of North Carolina. Nothing herein creates any partnership or joint venture relationship between the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Agreement to be executed by their duly authorized officers.

Signatures and dates:

CUMBERLAND COUNTY, NORTH CAROLINA

Mr. W. Marshall Faircloth, Chairman
Cumberland County Board of Commissioners

Date

Rick Moorefield, County Attorney
Cumberland County

Date

CUMBERLAND COUNTY BOARD OF EDUCATION

Mrs. Alicia Chisolm, Chair
Cumberland County Board of Education

Date

Nickolas J. Sojka, Jr. Board Attorney
Cumberland County Schools

Date

Exhibit 1: Library Locations and Number of Students

Location	Address	Number of Students
Bordeaux Branch Library	3711 Village Drive Fayetteville, NC 28304-1530	14
Cliffdale Regional Library	6882 Cliffdale Road Fayetteville, NC 28314-1936	26
East Regional Library	4809 Clinton Road Fayetteville, NC 28312-8401	20
Headquarters Library	300 Maiden Lane Fayetteville, NC 28301-5032	60
Hope Mills Branch Library	3411 Golfview Road Hope Mills, NC 28348-2266	14
North Regional Library	855 McArthur Road Fayetteville, NC 28311-2053	27

Total: 161



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 5, 2020

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD

DATE: 9/30/2020

SUBJECT: LIBRARY BOARD OF TRUSTEES (2 VACANCIES)

BACKGROUND

The Library Board of Trustees has the following two (2) upcoming vacancies:

Dennis Cedzo – completing unexpired term on December 31, 2020.

Eligible for reappointment. The Library Board of Trustees recommends the reappointment of Mr. Dennis Cedzo. (See attached)

Brian Tyler – completing second term on December 31, 2020.

Not eligible for reappointment. The Library Board of Trustees recommends **Pamela Story**. (See attached)

I have attached the current membership list and applicant list for this board.

RECOMMENDATION / PROPOSED ACTION

Make nominations to fill the two (2) vacancies above.

ATTACHMENTS:

Description

Library Board of Trustees Nomination Backup Information

Type

Backup Material

Library Board of Trustees

The Library Board of Trustees formulates and adopts programs, policies and regulations for the government of the library, subject to the fiscal control and other policies and regulations of the Board of County Commissioners. The Library Director acts as secretary to the Board and reports to an Assistant County Manager.

Statutory Authorization: NCGS 153A-265

Member Specifications:

7 Members

Term: 3 Years

Compensation: None

Duties:

- Formulate and adopt programs, policies and regulations for government of the library, subject to the fiscal control and other policies and regulations of the Board of County Commissioners;
- The Board makes recommendations to the governing body concerning the construction and improvement of buildings and other structures for the Library system;
- Supervises and cares for the facilities of the Library system;
- Appoints a Director of Library Services;
- Establishes a schedule of fines for late return of, failure of return, damage to, and loss of Library materials, and to take other measures to protect and regulate the use of such materials;
- Participate in preparing the annual budget for the Library system for approval by the Board of County Commissioners;
- Extends the privileges and use of the Library system to non-residents of Cumberland County, on any terms or conditions the Library Board may prescribe.
Advises the Board of County Commissioners on Library matters;
- Accepts, on behalf of and in the name of Cumberland County, any gift, grant, bequest, exchange, loan, etc., without the prior approval of the Board of County Commissioners.

Meetings: Third Thursday of each month at 9:05 AM; exception is 2nd Thursday in December and no regularly scheduled meetings in July and August. The approximate amount of time a Library Trustee would devote to the Board each month is two to four hours for meeting attendance with variable preparation and follow-up time. Periodic committee meeting attendance may be required. Trustee committees are: By-Laws (on call) and Nominating (on call). Trustees also volunteer to attend County Commissioner meetings and Friends of the Library meetings.

Meeting Location: Various libraries throughout the County

VACANT
DIRECTOR



COTINA JONES
DEPUTY DIRECTOR

CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

PUBLIC LIBRARY & INFORMATION CENTER

300 Maiden Lane • Fayetteville, North Carolina 28301-5032
Telephone: (910) 483-7727 • Fax: (910) 486-5372

MEMORANDUM

DATE: September 17, 2020
TO: W. Marshall Faircloth, Chairman, Board of County Commissioners
FROM: Belinda Wilkerson, Library Board of Trustee Chair
THRU: Cotina Jones, Interim Library Director *Cnf*
RE: Appointment Nomination and Reappointment for the Library Board of Trustees
(Items of Business)

At the September 17, 2020 Library Board of Trustee meeting, the Trustees approved the Nominating Committee's recommendations for the following actions:

1. The appointment of Pamela Story to fill the one vacant seat on the Library Board of Trustees, and
2. In 2020 Dennis Cedzo served the unexpired term for Paige Ross. Therefore, Mr. Cedzo will be reappointed to his first full term (2021-2023) on the Library Board of Trustees.

The Board of Trustees respectfully request that the Commissioners consider the appointment of Pamela Story and the reappointment of Dennis Cedzo be placed on the Commissioners' October 5, 2020 meeting agenda.

We appreciate you and your fellow Commissioners consideration.

Sincerely,

Belinda Wilkerson
Library Board of Trustee Chair



LIBRARY BOARD OF TRUSTEES

3 Year Term

All terms expire in December and begin in January. Recommendations for nominations placed on first meeting in October agenda and appointments placed on second meeting in October agenda. Although terms will not begin until the following January, the Library takes their new appointees through an orientation process in December before they begin serving in January.

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Katrina Tiffany 812 Norwood Street Fayetteville, NC 28305 850-2145/491-2111	11/18	2nd	Dec/21 12/31/21	No
Irene Grimes 3918 Colorado Drive Hope Mills, NC 28348 910-987-5923 Irene-grimes@hotmail.com	11/18	1st	Dec/21 12/31/21	Yes
Dennis Cedzo 2737 Colgate Drive Fayetteville, NC 28304 850-3520/229-8542/867-5309 dcedzo@aol.com	12/19	1st	Dec/20 12/31/20 (serving unexpired term; eligible for two additional terms)	Yes
Belinda J. Wilkerson 1429 Pepperchase Drive Fayetteville, NC 28312 223-5189/401-447-4273	11/18	2nd	Dec/21 12/31/21	No
Ann McRae 202 Stedman Street Fayetteville, NC 28305 336-253-7404 Arm_3@yahoo.com	12/19	1st	Dec/22 12/31/22	Yes
Brian J. Tyler 1414 Raeford Rd Fayetteville, NC 28305 717-514-6889	12/17	2nd	Dec/20 12/31/20	No
Jeremy Fiebig 5400 Ramsey Street Fayetteville, NC 28311 910-747-0061 figurativelyspeaking@gmail.com	12/19	1st	Dec/22 12/31/22	Yes

Contact: Jody Risacher, Library Director (or Marili Melchionne – 483-7727 x1304)

Meeting Date: 3rd Thursday of each month at 9:05 AM; (exception would be 2nd Thursday in December and no regularly scheduled meetings in July and August) – Meeting locations are different libraries within the County.

**APPLICANTS FOR
LIBRARY BOARD OF TRUSTEES**

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
COX, STACY A. (ASIAN/F) 7528 WILKINS DRIVE FAYETTEVILLE NC 28311 910-476-7367 SAKUNI@AOL.COM *SERVES ON THE BOARD OF HEALTH* Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	HOMEMAKER DISABLED	SOME COLLEGE
FISER, JOSEPH (-/M) 1010 HAY STREET FAYETTEVILLE NC 28305 513-885-4988/615-5572 BFIZE53@YAHOO.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: LEAD CLERMONT COUNTY OHIO CATEGORY: GENERAL PUBLIC	HEALTH CARE LEADERSHIP	MASTERS
MULLINS, VICKIE M (W/F) 5905 TURNBULL ROAD FAYETTEVILLE NC 28312 910-322-3100 GIRLIMON1@AOL.COM Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	RETIRED FROM COOPERATIVE EXTENSION	COLLEGE-REC DEGREE
STORY, PAMELA SUGGS (B/F) 631 WEST COCHRAN AVE FAYETTEVILLE NC 28301 339-8350/286-0783/678-2621 *SERVES ON THE CFVHS BOARD OF TRUSTEES* VENUS_28301@YAHOO.COM Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NC HOMELESS EDUCATION PROGRAM LEADERSHIP ACADEMY CATEGORY: GENERAL PUBLIC	SOCIAL WORK COORDINATOR CUMBERLAND COUNTY SCHOOLS	MASTERS-SOCIAL WORK



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 5, 2020

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD

DATE: 9/30/2020

SUBJECT: MID-CAROLINA AGING ADVISORY COUNCIL (1 VACANCY)

BACKGROUND

The Mid-Carolina Aging Advisory Council has the following one (1) vacancy:

Volunteers:

Willie McKoy Jr.—completing second term on August 31, 2020. Not eligible for reappointment.

The Mid-Carolina Aging Advisory Council is requesting that the Board of Commissioners considers waiving the requirement under their Rules of Procedure that states “no citizen may serve more than two consecutive terms” and recommends Mr. Willie McKoy Jr. be allowed an extension until December 31, 2020. (See attached)

I have attached the current membership list and applicant list for this committee.

RECOMMENDATION / PROPOSED ACTION

Nominate an individual to fill the one (1) vacancy above.

ATTACHMENTS:

Description	Type
Mid Carolina Aging Advisory Council Nomination Backup Information	Backup Material

Mid-Carolina Aging Advisory Council

The Mid-Carolina Aging Advisory Council assists the Area Agency on Aging in the development and administration of the area plan.

Statutory Authorization: NCGS 143B

Member Specifications:

7 Members with Specific Categories:

- Volunteers (3)
- Consumers (2)
- Elected Official (1)
- Veterans Hospital Representative (1)

Term: 3 Years

Compensation: None

Duties:

- Assist with public hearings held relative to aging issues;
- Represents the interests of older persons;
- Reviews and comments on policy, programs, and actions which affect older adults;
- Reviews and comments on the area plan and/or plan amendments as submitted by the Area Agency on Aging to the North Carolina Division of Aging for approval.

Meetings: First Tuesday of the last month of each quarter at 2:00 PM. Length of meetings varies.

Meeting Location: Various locations in the three county region (Cumberland, Harnett and Sampson counties)



Mid Carolina Area Agency on Aging

130 Gillespie Street
Post Office Drawer 1510

Fayetteville, NC 28302

Tracy Honeycutt

Phone: 323-4191 ext. 27

Fax: 323-9330

e-mail: thoneycutt@mccog.org

June 24, 2020

TO: Kellie Beam, Deputy Clerk to the Board

FROM: Tracy Honeycutt, Area Agency on Aging Director

SUBJECT: Mid-Carolina Aging Advisory Council

The Aging Advisory Council (AAC) would like to request that Willie McKoy whose term is set to expire in August 2020 be allowed an extension until December 31, 2020. Mr. McKoy is currently the Chair of the AAC and his departure would provide a challenge to the AAC to replace and orientate a new member during the COVID pandemic. The AAC will work on finding a replacement for Mr. McKoy for January 2021.

Thank you for your consideration.

MID-CAROLINA AGING ADVISORY COUNCIL
3 Year Term

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Volunteers</u>				
Katherine Marable 1805 McGougan Rd Fayetteville, NC 28303 910-486-9035	9/19	1 st	Sep/22 9/30/22	Yes
Willie McKoy Jr. 1632 Greenock Ave Fayetteville, NC 28304 273-2976/432-5571	8/17	2nd	Aug/20 8/31/20	No
Eleanor Hairr 4540 Matchwood Rd Fayetteville, NC 28305 910-425-8796	12/19	1st	Dec/22 12/31/22	Yes
<u>Consumers</u>				
Varice Love 1315 Braybrooke Place Fayetteville, NC 28314 964-3133 lovevarice@aol.com	1/19	1st	Jan/22 1/31/22	Yes
Jeanette Jordan Huffam 3911 W Bent Grass Drive Fayetteville, NC 28312 jhuffam@aol.com	1/19	1 st	Jan/22 1/31/22	Yes
<u>Elected Official</u>				
Patricia (Pat) Edwards Town of Hope Mills Commissioner 3513 Shipstone Pl Apt 102 Hope Mills, NC 28348 910-723-9608 Hm.pat.edwards@gmail.com	1/19	1st	Jan/22 1/31/22	Yes
<u>Veterans Hospital Rep.</u>				
Audrey Yvette Kizzie 5605 Goose Creek Lane Fayetteville, NC 28304 424-4697/322-3081/475-6469 ayvette@embarqmail.com	1/19	1 st	Jan/22 1/31/22	Yes

Contact: Mid-Carolina Council of Governments (Contact: Tracy Honeycutt; Phone 323-4191 ext. 27;
thoneycutt@mccog.org)

Meetings: 1st Thursday Quarterly, 2:00 PM, Various Locations -Meetings are held the last month of each quarter. (March, June, September and December)

APPLICANTS FOR
MID-CAROLINA AGING ADVISORY COUNCIL

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BROOKS, JEFFREY D (W/M) 4700 MATCHWOOD CT FAYETTEVILLE NC 28306 822-2875/580-3088 JPDPHD08@GMAIL.COM Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO <i>CATEGORY: VOLUNTEER</i>	RETIRED FSU PROFESSOR	PHD MSW



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 5, 2020

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD

DATE: 9/30/2020

SUBJECT: ANIMAL CONTROL BOARD (3 VACANCIES)

BACKGROUND

The Animal Control Board has the following three (3) vacancies:

At-Large Position:

Charlotte Davis – completed unexpired term. Eligible for reappointment. Ms. Davis indicated she is willing to serve another term.

City of Fayetteville Resident Positions:

Shannon Pingitore – completing first term on October 31, 2020. Eligible for reappointment. Ms. Pingitore indicated she is willing to serve a second term.

Yvette Sanders – Resigned. The Fayetteville City Council recommends **Jennifer Castello**. (See attached)

I have attached the current membership and applicant list for this Board.

RECOMMENDATION / PROPOSED ACTION

Nominate individuals to fill the three (3) vacancies above.

ATTACHMENTS:

Description

Animal Control Board Nomination Backup Information

Type

Backup Material

Animal Control Board

The purpose of the Animal Control Board is to hear appeals pursuant to Section 3-91e of the Cumberland County Code such as Potentially Dangerous Dog appeals, provide advice and information to the Animal Control Department; coordinate with the Animal Control Director to make recommendations to the Board of Commissioners for the betterment of the County's animal control program, provide a program for public education, information and outreach concerning responsible pet ownership, animal cruelty, and the County's animal control program.

Statutory Authorization: Section 3-28.1 of the Cumberland County Code

Member Specifications:

7 Members with Specific Categories:

- Person with knowledge and experience in dog behavior and/or handling position (1)
- Person who works in promoting goals of the animal protection society or the humane society or another such broadly-based and representative organization interested in the care and protection of animals position (1)
- Ex-Officio, the veterinarian on contract to the Animal Control Department position (1)
- At-Large positions (2)
- City of Fayetteville resident positions (2)

Term: 3 Years

Compensation: None

Duties:

- Hear Potentially Dangerous Dog appeals and will need to meet periodically throughout the month as needed to hear those cases in a timely fashion;
- Hear any other appeals provided for by ordinance concerning determinations of the Animal Control Department;
- Provide advice and information to the Animal Control Department;
- Upon coordination with the Animal Control Director, make recommendations to the Board of Commissioners for the betterment of the county's animal control program;
- In conjunction with the Animal Control Department and the county's Communications Manager, provide for a program of public education, information and outreach concerning responsible pet ownership, animal cruelty, and the county's animal control program;
- Select officers of the board, including a chairperson, and adopt rules of procedure.

Meetings: First Monday of every other month (Feb./Apr./June/Aug./Oct./Dec.) at 6:00 PM. (No meetings held on first or last day of any month.) The average length of a meeting varies.

Meeting Location: Animal Control Department 4704 Corporation Drive Fayetteville, NC

Kellie Beam

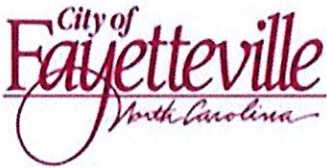
Subject: FW: Animal Control
Attachments: Fall 2020.pdf

From: Andrea Tebbe <ATebbe@ci.fay.nc.us>
Sent: Friday, September 18, 2020 3:26 PM
To: Kellie Beam <kbeam@co.cumberland.nc.us>
Subject: Animal Control

Good Afternoon,

The City Council voted to forward Jennifer Castello's name to the County Commissioners for the City of Fayetteville seat on the Animal Control Board. I have attached her application. Let me know if you need anything else for the appointment.

Very Respectfully,



Andrea Tebbe, Executive Assistant to the City Council
433 Hay Street | Fayetteville, NC 28301-5537
(910) 433-1979
ATebbe@ci.fay.nc.us
www.FayettevilleNC.gov

All communication not specifically exempted by North Carolina law is a public record and subject to release upon request.

ANIMAL CONTROL BOARD
3 Year Term
(Terms extended from 2 to 3 years on 8/5/02)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Knowledge & Experience in Dog Behavior and/or Handling Position</u>				
Michelle Harris 5375 Silver Pine Drive Fayetteville, NC 28303 257-7247/960-0643	9/19	2nd	Sept/22 9/30/22	No
<u>Promoting Goals of the Animal Protection Society or the Humane Society or Another Such Broadly- Based and Representative Organization Interested in the Care and Protection of Animals Position</u>				
Jill Deems 2031 Blackwash Lane Hope Mills, NC 28348 916-2883/424-4049	8/18	2nd	Aug/21 8/31/21	No
<u>Ex-Officio - The Veterinarian on Contract to the Animal Control Department Position</u>				
April Kelly 15 Bloom Road Cameron, NC 28326 334-275-5325/321-6852 akelly@co.cumberland.nc.us				
<u>At-Large Positions</u>				
VACANT (Vacated by S. Bryant)	3/17	2nd	Mar/20 3/31/20	No
Charlotte Davis 717 Shopton Ct Fayetteville, NC 28303 (serving unexpired term; eligible for two additional terms) 867-0747/818-1509 chuckid@nc.rr.com	4/19	1st	Mar/20 3/31/20	Yes
<u>City of Fayetteville Resident Positions</u>				
Shannon Pingitore 2509 Morganton Road Fayetteville NC 283 03 910-987-3141 email@carolinapetcare.com	10/17	1 st	Oct/20 10/31/20	Yes
VACANT (Vacated by Y. Sanders)	10/18	1st	Oct/21 10/31/21	Yes

Board was established by ordinance adopted on January 4, 1999.
Meetings: Bi monthly (Feb./Apr./June/Aug./Oct./Dec.) – 1st Monday (*no meetings held on first or last day of any month*) - 6:00 PM - 4704 Corporation Dr. Contact: Sandra Bohannon 321- 6843

**APPLICANTS FOR
ANIMAL CONTROL BOARD**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BECKLEY, TAMMY (W/F) 4341 PRODUCTION DRIVE FAYETTEVILLE NC 28306 NO PHONE # LISTED T.BECKLEY@NITTA.GELATIN.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <i>CATEGORY: CITY OF FAYETTEVILLE RESIDENT</i>	HR GENERALIST NITTA GELATIN	SOME COLLEGE
BROOKS, JEFFREY D (W/M) 4700 MATCHWOOD CT FAYETTEVILLE NC 28306 822-2875/580-3088 JPDPHD08@GMAIL.COM Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO <i>CATEGORY: GENERAL PUBLIC</i>	RETIRED FSU PROFESSOR	PHD MSW
CASTELLO, JENNIFER (H/F) 3803 TALUS RD FAYETTEVILLE NC 28306 360-682-8750 JENNRAMI1007@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <i>CATEGORY: CITY OF FAYETTEVILLE RESIDENT</i>	RISK MANAGER DEPT OF VETERANS AFFAIRS	MS & BS
CHRISTENSEN, JOSIE ANNA (W/F) 1110 BOONE HALL WAY #301 FAYETTEVILLE NC 28303 206-353-1227 JOSIE.APPLGATE@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <i>CATEGORY: GENERAL PUBLIC & PERSON WITH KNOWLEDGE AND EXPERIENCE IN DOG BEHAVIOR AND/OR HANDLING</i>	STUDENT	SOME COLLEGE

**APPLICANTS FOR
ANIMAL CONTROL BOARD Page 2**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
CLARK, IASLIN (W/F) 6818 TURNBULL ROAD FAYETTEVILLE NC 28312 336-402-6302 UNICORN520@CENTURYLINK.NET Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: CITY OF FAYETTEVILLE RESIDENT, GENERAL PUBLIC, PERSON WHO PROMOTES GOALS OF THE ANIMAL PROTECTION SOCIETY OR THE HUMANE SOCIETY, ETC., PERSON WITH KNOWLEDGE AND EXPERIENCE IN DOG BEHAVIOR AND/OR HANDLING	VOLUNTEER FOR CCAC & ASPCA	ASSOCIATES
COX, STACY A. (ASIAN/F) 7528 WILKINS DRIVE FAYETTEVILLE NC 28311 910-476-7367 SAKUNI@AOL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	HOMEMAKER DISABLED	SOME COLLEGE
DAVIS, KASMIN, DVM (W/F) 3200 GUY CIRCLE FAYETTEVILLE NC 28303 910-988-2297/910-488-3343 KASMINDAVIS@ROCKETMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: PERSON WITH KNOWLEDGE AND EXPERIENCE IN DOG BEHAVIOR AND/OR HANDLING	VETERINARIAN AMBASSADOR ANIMAL HOSPITAL	BS & DVM
HALL, MARY E. (W/F) 703 GLENWOOD DRIVE FAYETTEVILLE NC 28305 910-257-2045 EDENSXPRES@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: CITY OF FAYETTEVILLE RESIDENT, GENERAL PUBLIC, PERSON WHO PROMOTES GOALS OF THE ANIMAL PROTECTION SOCIETY OR THE HUMANE SOCIETY OR ANOTHER SUCH	SELF-EMPLOYED	BS-RECREATION & LEISURE STUDIES

**APPLICANTS FOR
ANIMAL CONTROL BOARD Page 3**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
HICKS, CATHERINE (-/F) 5165 SURF SCOOTER DRIVE FAYETTEVILLE NC 28311 824-7769/489-8176/678-8421 CATHICKS227@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	TRANSITION RECORDS CLERK FTCC	AAS-HR MGMT COLLEGE STUDENT
HYMAN, DOROTHY E (W/F) 2018 FARGO DRIVE FAYETTEVILLE NC 28306 494-6585 ELAINEB@NC.RR.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: CITY OF FAYETTEVILLE RESIDENT	COSMETOLOGIST LEGION ROAD HAIR DESIGN	HIGH SCHOOL
JONES, TIFFANY (B/F) 2028 IVEY COMMONS FAYETTEVILLE NC 28306 336-804-9547/515-9542 TIFFANYNJONES@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: PERSON WITH KNOWLEDGE & EXPERIENCE IN DOG BEHAVIOR AND/OR HANDLING	MILITARY EDUCATION COORDINATOR UNIVERSITY OF MARYLAND COLLEGE	BS
MCGILLIVRAY, DAVID PAUL (W/M) 6006 DAHLGREN AVE FAYETTEVILLE NC 28314 910-988-6131 D.P.MCGILLIVRAY@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: CITY OF FAYETTEVILLE RESIDENT	HOUSING INSPECTOR SELF-EMPLOYED RETIRED MILITARY	SOME COLLEGE

APPLICANTS FOR
ANIMAL CONTROL BOARD Page 4

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
MCKOY, DATREZ, RAHEAM (B/M) 418 ACACIA CIRCLE APT H FAYETTEVILLE NC 28314 910-736-8169 MCKOYDATREZ@YAHOO.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	GENERAL LABOR	HIGH SCHOOL
SILVERMAN, GARY A (W/M) 1174 DERBYSHIRE ROAD FAYETTEVILLE NC 28314 910-574-9952 GSILVERMAN001@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: US ARMY LEADERSHIP COURSES CATEGORY: CITY OF FAYETTEVILLE RESIDENT	LT COLONEL US ARMY RETIREDD/PT INSTRUCTOR	BS, AS
TAYLOR, MADELEINE A (-M) 812 TAMARACK DRIVE APT 8202 FAYETTEVILLE, NC 28311 919-924-5901 MABBYO@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	NONE LISTED	HIGH SCHOOL
WARD, LEE (W/F) 1310 GOODVIEW AVE FAYETTEVILLE NC 28305 910-527-6565 LW628984@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC, CITY OF FAYETTEVILLE RESIDENT, PERSON WHO PROMOTES GOALS OF THE ANIMAL PROTECTION SOCIETY OR THE HUMANE SOCIETY; PERSON WITH KNOWLEDGE AND EXPERIENCE IN DOG BEHAVIOR AND/OR HANDLING	RETIRED TEACHER CC SCHOOLS	MASTERS-EDUCATION



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 5, 2020

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD

DATE: 9/28/2020

SUBJECT: CUMBERLAND COUNTY WORKFORCE DEVELOPMENT BOARD (1 VACANCY)

BACKGROUND

On September 21, 2020, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Cumberland County Workforce Development Board:

NOMINEE(S)

Representative of Business:

Melissa Pennington (new appointment)

I have attached the current membership list for this board.

RECOMMENDATION / PROPOSED ACTION

Appoint individual to fill the one (1) vacancy above.

ATTACHMENTS:

Description

CC Workforce Development Board Membership Roster

Type

Backup Material

CUMBERLAND COUNTY WORKFORCE DEVELOPMENT BOARD
(FORMERLY, PRIVATE INDUSTRY COUNCIL)
3 Year Terms

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Representative of Business:</u>				
VACANT (Vacated by A. Florez)	11/17	1st	Oct/20 10/31/20	Yes
Kevin Brooks (B/M) 3616 Daughtridge Drive Fayetteville, NC 28311 488-0408/551-9031	6/18	1st	Jun/21 6/30/21	Yes
Diana Potts (W/F) 1322 Worstead Drive Fayetteville, NC 28314 745-3310 DPOTTS@TCFEB.COM	11/17	1st	Oct/20 10/31/20	Yes
Naynesh Mehta (AI/M) 229 Forest Creek Drive Fayetteville, NC 28303 483-0491/494-2037/689-0799 NSMEHTA@5POINTSNC.COM	6/18	1st	Jun/21 6/30/21	Yes
Rodney Anderson (B/M) 4321 Huntsfield Rd Fayetteville, NC 28314 826-0366/922-1214	4/17	2nd	Apr/20 4/30/20	No
Jennifer Watson 1638 Owen Drive Fayetteville, NC 28306 832-499-1121/615-4922 JWATSON@CAPEFEARVALLEY.COM	8/19	1st	Feb/22 2/28/22	Yes
			(serving unexpired term; eligible for one additional term)	
Jesse A. Brayboy Jr. 105 Ruritan Drive Fayetteville, NC 28314 527-9717/822-1700	2/19	2nd	Feb/22 2/28/22	No
Mark Wilderman (W/M) 222 Queensberry Drive Fayetteville, NC 28303 964-2050/864-4633 Mark.wilderman@yahoo.com	12/18	1 st	Dec/21 12/31/21	Yes

Cumberland County Workforce Development Board, page 2

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Dina Simcox (W/F) 421 Foxwood Drive Hope Mills, NC 28348 728-3910/868-7668	2/19	2nd	Feb/22 2/28/22	No
Sherri Turner (A/F) 1211 Grackle Drive Fayetteville, NC 28306 808-282-4125/307-9123 Sherri.turner@firstcitizens.com	2/19	1 st full term	Feb/22 2/28/22	Yes
Eric Buck (W/M) 2825 Sand Trap Ln Hope Mills, NC 28348 281-235-4582/630-5222 Eric_buck@goodyear.com	8/19	1 st full term	Oct/22 10/31/22	Yes
VACANT (Vacated by P. Perrier)	8/19	1 st full term	Sep/22 9/30/22	Yes
Chas L. Sampson (B/M) 712 Hinterland Lane Spring Lake, NC 28390 571-289-0476/202-999-6310 info@oursevenprinciples.com	8/19	1 st full term	Oct/22 10/31/22	Yes
Isabella Effen 6520 Brookshire Road Fayetteville, NC 28314	8/19	2nd	Oct/22 10/31/22	No
<u>Representative of Workforce:</u>				
VACANT (Vacated by C. Bennett)	8/16	1 st	Aug/19 8/31/19	Yes
Carl Manning (B/M) 328 Kimberwicke Drive Fayetteville, NC 28311 818-9810-436-2426	8/19	2nd	Aug/22 8/31/22	No
VACANT (Vacated by D. Servie)	9/16	1 st	Sep/19 9/30/19	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Representative of Education/Training:</u>				
Dr. Mark Sorrells (W/M) 908 Calamint Lane Fayetteville, NC 28305 678-8370/252-955-4064 sorrellm@faytechcc.edu	6/19	1st	June/22 6/30/22	Yes
<u>Representative of Economic Development:</u>				
Robert Van Geons (W/M) FCEDC 411 Forest Lake Road Fayetteville, NC 28305 704-985-3483/678-7644 robert@fayedc.com	8/17	1st	Aug/20 8/31/20	Yes
<u>Representative – Other:</u>				
Nora Armstrong (W/F) 5734 Archer Road Hope Mills, NC 28348 910-578-4849/910-483-7727 narmstro@cumberland.lib.nc.us	12/19	1st	Dec/22 12/31/22	Yes
Dr. J. Lee Brown (B/M) 1200 Murchison Road Fayetteville, NC 23801 672-1592/757-285-0483 Jbrown84@uncfsu.edu	12/18	1 st	Dec/21 12/31/21	Yes
<u>Representative of Labor:</u>				
Anthony D. McKinnon Sr. 611 Longwood Place Fayetteville, NC 28314 491-7873/202-285-5752/323-1172 tonydmckinnonsr@gmail.com	8/19	1 st	Aug/22 8/31/22	Yes

Vainette Walker (unlimited term - replaced by state agency)
North Carolina Department of Human Resources
Division of Vocational Rehabilitation Services
155 Eastwood Avenue
Fayetteville, NC 28301

John Lowery (unlimited term – replaced by state agency)
NC WORKS Career Center
414 Ray Avenue
Fayetteville, NC 28301

Contact: Cyndi McKoy (Administrative Support) 678-7716 cmckoy@co.cumberland.nc.us

Regular Meetings: Third Tuesday, every other month beginning in January, 11:00 AM, FTCC General Classroom Building Room 114, 2817 Ft Bragg Rd
Name Changed to Cumberland County Workforce Development Board, November 1995
The Cumberland County Workforce Development Board reconstituted its membership composition to comply with the workforce Innovation and Opportunity Act of 2014 (WIOA) on February 1, 2016.



OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 5, 2020

TO: BOARD OF COUNTY COMMISSIONERS

FROM:

DATE:

SUBJECT: MEETINGS

BACKGROUND

October 19, 2020 (Monday) - 6:45 PM

November 2, 2020 (Monday) - 9:00 AM

November 16, 2020 (Monday) - 6:45 PM