
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
REGULAR AGENDA SESSION
JUDGE E. MAURICE BRASWELL
CUMBERLAND COUNTY COURTHOUSE - ROOM 564
OCTOBER 8, 2020
1:00 PM

1. APPROVAL OF AGENDA
2. APPROVAL OF MINUTES
 - A. September 10, 2020 Regular Agenda Session Minutes
3. PRESENTATIONS
 - A. Cumberland County Justice System Advisory Council
4. CONSIDERATION OF AGENDA ITEMS
 - A. Fayetteville-Cumberland Parks & Recreation Request to use Fund Balance for Newly Proposed County Recreation Projects
 - B. Proposed Collaboration with Mid-Carolina Council of Governments for Workforce Development and Senior Employment Services
 - C. Allied Universal Contract Amendment for Department of Social Services
 - D. Coronavirus Relief Funds Tracking and Associated Budget Revision
5. OTHER ITEMS
6. MONTHLY REPORTS
 - A. Preliminary FY2020 Financial Report June Year-to-Date
 - B. Health Insurance Update
 - C. Project Updates
 - D. Community Development Update
 - E. Community Development Block Grant - Disaster Recovery (CDBG-DR) Update
7. CLOSED SESSION:
 - A. Attorney-Client Matter(s) Pursuant to NCGS 143-318.11(a)(3)

ADJOURN

AGENDA SESSION MEETINGS:

November 12, 2020 (Thursday) 1:00 P.M.
December 10, 2020 (Thursday) 1:00 P.M.



OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR THE AGENDA OF THE OCTOBER 8, 2020 **AGENDA SESSION**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DUANE T. HOLDER, DEPUTY COUNTY MANAGER

DATE: 9/24/2020

SUBJECT: CUMBERLAND COUNTY JUSTICE SYSTEM ADVISORY COUNCIL

Requested by: AMY CANNON, COUNTY MANAGER

Presenter(s): DUANE T. HOLDER, DEPUTY COUNTY MANAGER

BACKGROUND

Public safety and the administration of justice are the essential functions of the local justice system in Cumberland County. The county-based justice system has many partner agencies that work to serve the citizens of Cumberland County.

In an effort to provide a forum to support communication and collaborative coordination between and among key system stakeholders, the County has initiated the formation of a Criminal Justice Coordinating Council. The Cumberland County Justice System Advisory Council (JSAC) will be that organized body of key stakeholders that will ensure the effective and efficient delivery of public safety and the administration of justice to the citizens of Cumberland County.

Staff will give the Board an overview of the JSAC and provide information on how the Council will benefit the County and its citizens.

RECOMMENDATION / PROPOSED ACTION

No action required; for presentation purposes only.



OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR THE AGENDA OF THE OCTOBER 8, 2020
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: TRACY JACKSON, ASSISTANT COUNTY MANAGER FOR ENVIRONMENTAL AND COMMUNITY SAFETY

DATE: 10/1/2020

SUBJECT: FAYETTEVILLE-CUMBERLAND PARKS & RECREATION REQUEST TO USE FUND BALANCE FOR NEWLY PROPOSED COUNTY RECREATION PROJECTS

Requested by: AMY H. CANNON, COUNTY MANAGER

Presenter(s): MICHAEL GIBSON, FAYETTEVILLE-CUMBERLAND PARKS & RECREATION DIRECTOR

BACKGROUND

Fayetteville-Cumberland Parks & Recreation has identified two new potential projects that would be beneficial to the County District. These projects are:

1. Lighting for a community football/soccer field adjacent to Mac Williams Middle School (estimated cost: \$190,000)
2. Construction of a splashpad at E. Melvin Honeycutt Elementary School (estimated cost: \$225,000 - County Share [total project \$450,000])

Director Michael Gibson will provide insight and additional details about each of these proposed projects. Funding is available from the County District and accessible by FCPR. FCPR is requesting approval to expend District funds for these proposed projects which were not originally included in the FY21 Budget.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the proposal and moving it to the October 19, 2020 Board of Commissioners' meeting as a Consent Agenda item.

ATTACHMENTS:

Description

FCPR Request Memo

Type

Backup Material

Fayetteville Cumberland

PARKS & RECREATION

Memorandum

Date: September 14, 2020
To: Amy Cannon, County Manager
From: Michael Gibson, Director Parks & Recreation
Subject: Fund balance reserved for county recreation

The Parks & Recreation Department is requesting that \$225,000 of the fund balance reserved for county recreation be utilized for installation of a splash pad and playground unit at E. Melvin Honeycutt Elementary School. The project proposal is a joint venture with the city, with a total cost of \$450,000.

In addition the Parks & Recreation Department is requesting \$190,000 of the fund balance reserved for county recreation be utilized for installation of a four pole sports field lighting system on the football field at Mac Williams Middle School.

Approved by: _____
Amy Cannon, County Manager

Date

An Equal Opportunity Employer



ASSISTANT COUNTY MANAGER - ENVIRONMENTAL/ COMMUNITY SAFETY

MEMORANDUM FOR THE AGENDA OF THE OCTOBER 8, 2020
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

**FROM: TRACY JACKSON, ASST. COUNTY MANAGER/INTERIM
WORKFORCE DIRECTOR**

DATE: 10/1/2020

**SUBJECT: PROPOSED COLLABORATION WITH MID-CAROLINA COUNCIL OF
GOVERNMENTS FOR WORKFORCE DEVELOPMENT AND SENIOR
EMPLOYMENT SERVICES**

Requested by: AMY H. CANNON, COUNTY MANAGER

**Presenter(s): JUSTIN HEMBREE, MCCOG EXECUTIVE DIRECTOR AND TRACY
JACKSON, INTERIM WORKFORCE DIRECTOR**

BACKGROUND

Management from the County and the Mid-Carolina Council of Governments (MCCOG) have recently discussed the possibility of transferring certain programs from the County to the MCCOG. These are programs the MCCOG is well-suited to provide as part of their portfolio of services, and in many parts of North Carolina, the local Council of Governments do so already.

Two programs in particular, Cumberland County Workforce Development and Cumberland County Senior Employment, are being considered for collaboration. The MCCOG Executive Director and the Interim Workforce Director will present additional information about the proposed collaboration and the potential benefits.

RECOMMENDATION / PROPOSED ACTION

Staff is seeking consensus from the Board of Commissioners allowing staff to formalize a plan for the proposed collaboration between the County and the MCCOG involving Workforce Development and Senior Employment Services.



DEPARTMENT OF SOCIAL SERVICES

**MEMORANDUM FOR THE AGENDA OF THE OCTOBER 8, 2020
AGENDA SESSION**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: BRENDA REID JACKSON, DIRECTOR

DATE: 9/30/2020

**SUBJECT: ALLIED UNIVERSAL CONTRACT AMENDMENT FOR DEPARTMENT
OF SOCIAL SERVICES**

Requested by: BRENDA REID JACKSON, DIRECTOR

Presenter(s): BRENDA REID JACKSON, DIRECTOR

BACKGROUND

The purpose of this contract amendment is to continue the enhanced security at the Department of Social Service building on Ramsey Street. This amendment will extend the contract for three armed security guards for another fiscal year. These three armed security guards along with the Sheriff Deputy will enhance the security presence to improve customer and employee safety. Funds for this contract were approved in the FY 2020-2021 annual budget.

RECOMMENDATION / PROPOSED ACTION

We respectfully request your consideration of this contract amendment for the Consent Agenda on October 19, 2020.

ATTACHMENTS:

Description	Type
FY 20-21 Allied Universal Contract Amendment	Backup Material

Contract Amendment
Cumberland County Department of Social Services

Fiscal Year Begins July 1, 2020 Ends June 30, 2021

Contract #2020205
Amendment #1

SECTION I

Agency: Universal Protection Service, LP d/b/a Allied Universal Security Services
Program: Business Operations
Effective Period of the Contract: July 1, 2020 – June 30, 2021

This Contract Amendment amends the contract between the Cumberland County Department of Social Services (the "County") and Universal Protection Service, LP d/b/a Allied Universal Security Services (the "Contractor"). As provided for under the terms of the contract, The County and Contractor agree to amend the provision(s) indicated in Section II below.

SECTION II

Justification/Change to Contract: To extend the current armed services contract to June 30, 2021 and increase the contract amount for the fiscal year. Amount to be expended from July 1, 2020 to June 30, 2021 shall not exceed \$244,400.00.

1. Current amount of reimbursement: \$235,000.00
2. Revised amount of reimbursement: \$244,400.00
3. Except as specifically amended herein, all other terms and provisions of the purchase of services contract shall remain in full force and effect.
4. The total expenditures under this Agreement Amount from July 1, 2020 to June 30, 2021 is not-to-exceed \$244,400.00.

SECTION III

All other terms and conditions set forth in the original contract shall remain in effect for the duration of the contract. The contract specified above is amended by this Contract Amendment effective September 1, 2020.

Contractor

County

Universal Protection Service, LP d/b/a Allied Universal Security Services

Cumberland County Department of Social Services

By: Scott J. Siano

By: Bordja

Title: Regional Vice President

Title: Director

Date: 9-22-2020

Date: 9-23-2020

This instrument has been
pre-audited in the manner
required by the Local
Government Budget and Fiscal
Control Act.

Approved for Legal Sufficiency:

By: _____
VICKI EVANS
County Finance Director

By: _____
COUNTY ATTORNEY'S OFFICE
Expires: 30 June 2021
(X) RENEWABLE
() NON-RENEWABLE

THIS IS A SIGNATURE PAGE ONLY
Universal Protection Service, LP d/b/a Allied Universal Security Services
Amount: \$244,400.00

By: _____
W. Marshall Faircloth
Cumberland County Board of Commissioners

Date



OFFICE OF THE COUNTY MANAGER

**MEMORANDUM FOR THE AGENDA OF THE OCTOBER 8, 2020
AGENDA SESSION**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DUANE T. HOLDER, DEPUTY COUNTY MANAGER

DATE: 9/29/2020

**SUBJECT: CORONAVIRUS RELIEF FUNDS TRACKING AND ASSOCIATED
BUDGET REVISION**

Requested by: AMY H. CANNON, COUNTY MANAGER

Presenter(s): DUANE T. HOLDER, DEPUTY COUNTY MANAGER

BACKGROUND

During the September 10th Agenda Session, the Board approved a plan for utilization of the federally approved Coronavirus Relief Funds. As a result of that funding and the plan for reporting, the Board approved several internal and community projects for utilization of freed up budget capacity.

Staff will give the Board an update on project status, discuss plans for future tracking of expenditures, and present a budget revision for consideration to enable initiation and completion of the approved projects.

RECOMMENDATION / PROPOSED ACTION

Staff requests the following action be placed on the October 8, 2020 Board of Commissioners' Consent Agenda:

Approve the associated Budget Ordinance Amendment.



FINANCE OFFICE

MEMORANDUM FOR THE AGENDA OF THE OCTOBER 8, 2020 **AGENDA SESSION**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR

DATE: 9/29/2020

SUBJECT: PRELIMINARY FY2020 FINANCIAL REPORT JUNE YEAR-TO-DATE

Requested by: AMY CANNON, COUNTY MANAGER

Presenter(s): NA

BACKGROUND

The financial report is included which shows preliminary results of the general fund for fiscal year 2020, June year-to-date (unaudited). Additional detail has been provided on a separate page explaining percentages that may appear inconsistent with year-to-date expectations. A chart is shown below which reflects comparative results of three specific revenue sources that were projected to be most impacted by COVID-19.

Category of Tax Revenue	FY20 YTD Actual	FY20 YTD Actual v. FY20 Budget			FY20 YTD Actual v. FY20 Projected*			FY20 YTD Actual v. FY19 Actual		
		FY20 Budget	\$ Variance	% Variance	FY20 Projected	\$ Variance	% Variance	FY19 Actual	\$ Variance	% Variance
Sales**	\$ 47,282,838	\$ 43,327,484	\$ 3,955,354	8%	\$ 41,412,491	\$ 5,870,347	12%	\$ 45,124,463	\$ 2,158,375	5%
Food & Beverage	6,745,471	6,633,529	111,942	2%	6,617,871	127,600	2%	7,218,300	(472,829)	-7%
Occupancy	1,469,474	1,500,000	(30,526)	-2%	1,493,574	(24,100)	-2%	1,772,614	(303,140)	-21%

* FY20 Projected amounts were provided during the FY21 budget discussions to better emphasize the potential COVID-19 revenue impact.

** FY20 Year-to-Date (YTD) Actual total for Sales Tax Revenue is NOW COMPLETE.

RECOMMENDATION / PROPOSED ACTION

No action needed. For discussion purposes only.

ATTACHMENTS:

Description	Type
Monthly Financial Report	Backup Material

**County of Cumberland
General Fund Revenues**

REVENUES	FY18-19 AUDITED	FY19-20 ADOPTED BUDGET	FY19-20 REVISED BUDGET	YTD ACTUAL (unaudited) AS OF June 30, 2020	PERCENT OF BUDGET TO DATE	*
Ad Valorem Taxes						
Current Year	\$ 165,634,524	\$ 165,517,000	\$ 165,517,000	\$ 166,739,244	100.7%	(1)
Prior Years	1,252,112	1,186,000	1,186,000	817,963	69.0%	
Motor Vehicles	19,996,530	19,937,832	19,937,832	20,340,183	102.0%	(2)
Penalties and Interest	699,244	742,000	742,000	690,906	93.1%	
Other	1,057,248	993,000	993,000	918,128	92.5%	
Total Ad Valorem Taxes	188,639,658	188,375,832	188,375,832	189,506,425	100.6%	
Other Taxes						
Sales	45,124,463	43,327,484	43,327,484	47,282,838	109.1%	(3)
Real Estate Transfer	1,351,286	700,000	700,000	1,689,875	241.4%	
Other	990,033	929,726	929,726	909,560	97.8%	
Total Other Taxes	47,465,781	44,957,210	44,957,210	49,882,272	111.0%	
Unrestricted & Restricted Intergovernmental Revenues	59,774,565	62,157,523	65,279,765	60,668,944	92.9%	
Charges for Services	14,213,771	13,255,898	13,710,334	14,333,681	104.5%	
Other Sources (includes Transfers In)	3,880,475	2,668,738	2,810,085	3,001,557	106.8%	
Lease Land CFVMC	3,871,987	3,871,986	3,871,986	4,012,056	103.6%	
Total Other	7,752,461	6,540,724	6,682,071	7,013,613	105.0%	
Total Revenue	\$ 317,846,236	\$ 315,287,187	\$ 319,005,212	\$ 321,404,935	100.8%	
Fund Balance Appropriation		8,667,646	25,096,006	-	0.0%	
Total Funding Sources	\$ 317,846,236	\$ 323,954,833	\$ 344,101,218	\$ 321,404,935	93.4%	

County of Cumberland
General Fund Expenditures

DEPARTMENTS	YTD ACTUAL					PERCENT OF BUDGET TO DATE	**
	FY18-19 AUDITED	FY19-20 ADOPTED BUDGET	FY19-20 REVISED BUDGET	(unaudited) AS OF June 30, 2020			
Governing Body	\$ 610,121	\$ 662,458	\$ 662,458	\$ 612,701		92.5%	
Administration	1,448,887	1,837,782	1,837,782	1,682,579		91.6%	
Public Affairs/Education	455,570	847,376	863,546	661,051		76.6%	
Human Resources	893,308	1,169,176	1,169,176	1,009,127		86.3%	
Print, Mail, and Design	719,586	775,255	775,255	643,315		83.0%	
Court Facilities	121,286	203,470	211,970	114,371		54.0%	(1)
Facilities Maintenance	808,708	1,102,362	1,372,637	967,335		70.5%	(2)
Landscaping & Grounds	622,743	724,187	724,187	690,228		95.3%	
Carpentry	152,063	230,045	246,490	211,909		86.0%	
Facilities Management	1,172,046	1,435,808	1,538,244	1,259,322		81.9%	
Public Buildings Janitorial	680,038	857,847	959,319	784,441		81.8%	
Central Maintenance	881,695	706,587	773,015	590,365		76.4%	
Information Services	4,455,373	4,812,492	7,057,366	5,552,861		78.7%	
Board of Elections	1,618,420	2,022,011	2,022,011	1,400,350		69.3%	(3)
Finance	1,175,657	1,412,532	1,412,532	1,299,306		92.0%	
Legal	705,449	873,883	873,883	631,924		72.3%	(4)
Register of Deeds	2,095,487	2,462,240	3,137,006	2,435,629		77.6%	
Tax	5,550,502	5,913,536	5,941,085	5,625,151		94.7%	
General Government Other	3,295,143	4,126,674	4,766,478	2,976,608		62.4%	(5)
Sheriff	48,326,988	54,114,179	55,293,898	48,610,275		87.9%	
Emergency Services	3,337,827	3,806,111	4,339,202	3,655,978		84.3%	
Criminal Justice Pretrial	491,622	587,684	587,684	563,626		95.9%	
Youth Diversion	22,768	37,027	37,027	31,665		85.5%	
Animal Control	3,101,494	3,462,878	3,739,759	3,283,990		87.8%	
Public Safety Other (Medical Examiners, NC Detention Subsidy)	1,070,647	1,554,236	1,554,236	1,062,545		68.4%	(6)
Health	22,490,684	23,325,572	24,328,885	21,068,566		86.6%	
Mental Health	5,290,783	5,468,948	5,630,923	5,316,990		94.4%	
Social Services	56,140,773	62,535,270	63,596,865	56,772,921		89.3%	
Veteran Services	369,584	454,308	454,308	426,127		93.8%	
Child Support	4,805,597	5,412,018	5,412,018	4,929,306		91.1%	
Spring Lake Resource Administration	30,226	34,542	34,542	29,503		85.4%	

County of Cumberland
General Fund Expenditures

DEPARTMENTS	FY18-19 AUDITED	FY19-20 ADOPTED BUDGET	FY19-20 REVISED BUDGET	YTD ACTUAL	PERCENT OF BUDGET TO DATE	**
				(unaudited) AS OF June 30, 2020		
Library	10,215,040	10,739,461	10,956,696	10,168,163	92.8%	
Stadium Maintenance	93,284	10,000	10,000	1,399	14.0%	(7)
Culture Recreation Other (Some of the Community Funding)	260,569	260,569	260,569	260,569	100.0%	
Planning	2,910,536	3,315,834	3,341,686	2,711,212	81.1%	
Engineering	1,113,724	699,048	1,081,606	978,925	90.5%	
Cooperative Extension	602,184	773,148	773,148	558,569	72.2%	(8)
Location Services	176,925	211,911	211,911	192,232	90.7%	
Soil Conservation	194,174	145,291	608,174	183,212	30.1%	(9)
Public Utilities	83,287	88,106	88,106	85,110	96.6%	
Economic Physical Development Other	20,000	20,000	20,000	20,000	100.0%	
Industrial Park	9,020	1,427	3,415	2,220	65.0%	(10)
Economic Incentive	429,724	521,677	549,457	402,406	73.2%	
Water and Sewer	-	250,000	250,000	20,287	8.1%	(11)
Education	93,502,807	94,047,126	94,047,126	94,408,174	100.4%	
Other Uses:						
Transfers Out	34,241,477	19,902,741	30,545,537	30,131,528	98.6%	
TOTAL	\$ 316,793,829	\$ 323,954,833	\$ 344,101,218	\$ 315,024,073	91.5%	

Expenditures by Category	FY17-18 UNAUDITED	FY19-20 ADOPTED BUDGET	FY19-20 REVISED BUDGET	YTD ACTUAL	PERCENT OF BUDGET TO DATE
				(unaudited) AS OF June 30, 2020	
Personnel Expenditures	\$ 128,499,408	\$ 145,632,904	\$ 146,341,793	\$ 131,852,636	90.1%
Operating Expenditures	151,804,878	156,762,673	164,395,705	151,278,548	92.0%
Capital Outlay	2,248,067	1,656,515	2,818,183	1,761,361	62.5%
Transfers To Other Funds	34,241,477	19,902,741	30,545,537	30,131,528	98.6%
TOTAL	\$ 316,793,829	\$ 323,954,833	\$ 344,101,218	\$ 315,024,073	91.5%

COUNTY OF CUMBERLAND

Fiscal Year 2020 - June Year-to-Date Actuals (Report Run Date: September 29, 2020)

Additional Detail

General Fund Revenues

*

- (1) **Current Year Ad Valorem 100.7%** - Complete for fiscal year.
- (2) **Motor Vehicles 102.0%** - Complete for fiscal year.
- (3) **Sales Tax 109.1%** - Complete for fiscal year.

General Fund Expenditures

**

- (1) **Court Facilities 54.0%** - Various capital improvement and maintenance and repair costs were conservatively budgeted but not utilized during the year.
- (2) **Facilities Maintenance 70.5%** - Various capital improvement and maintenance and repair costs were conservatively budgeted but not utilized during the year.
- (3) **Board of Elections 69.3%** - Municipal election expenses were conservatively budgeted but not utilized during the year. Capital outlay budgeted at \$294K was not purchased during the year.
- (4) **Legal - 72.3%** - Personnel costs are low as a result of multiple vacancies in the department.
- (5) **General Government Other 62.4%** - The expenditures are in line with past fiscal year trends.
- (6) **Public Safety Other 68.4%** - The NC Youth Detention Subsidy actual cost came in significantly less than budgeted and in comparison to past fiscal years.
- (7) **Stadium Maintenance 14.0%** - Swampdogs last submitted a telephone reimbursement request for the month of August 2019. The final cost for the year is reflected.
- (8) **Cooperative Extension 72.2%** - Personnel costs are low caused by vacancies within the department.
- (9) **Soil Conservation 30.1%** - Approximately \$415K in NC Disaster Recovery Act 2018 funds remain unexpended and will be carried forward into FY2021.
- (10) **Industrial Park 65.0%** - Maintenance costs were conservatively budgeted but not utilized during the year.
- (11) **Water and Sewer 8.1%** - There was not an expenditure need until June this fiscal year.



RISK MANAGEMENT

MEMORANDUM FOR THE AGENDA OF THE OCTOBER 8, 2020 AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JULIE A. CRAWFORD, BENEFITS COORDINATOR

DATE: 9/23/2020

SUBJECT: HEALTH INSURANCE UPDATE

Requested by: AMY H. CANNON, COUNTY MANAGER

Presenter(s): N/A

BACKGROUND

As of July 1, 2019, retirees who are 65 and older became covered by a County funded fully insured plan through AmWINS. All other covered members remained insured by the County's self-funded plan through BCBS. The information provided below and within the graphs has been updated to include the monthly premium amount paid to fund the fully insured plan and the actual monthly claims amounts for all other covered members. Combining these amounts for FY20 and beyond is necessary to ensure a complete picture when comparing the claims results to prior years.

Total health insurance claims plus the fully insured premium amount for FY21 are down 6.22% for the month of August as compared to the same month in FY20. To provide some perspective, below is the two-month average for the past five fiscal years. This average represents the average monthly year-to-date claims for each fiscal year and includes the fully insured premium for fiscal years 2020 and 2021. Additionally, graphs are provided in the attachment to aid in the analysis.

Year to date claims and premium payment through August	\$2,979,313
Less year to date stop loss credits	(\$0.00)
Net year to date claims and premium payment through August	\$2,979,313

Average monthly claims and fully insured premium (before stop loss) per fiscal year August:

FY17 \$1,503,203
FY18 \$1,422,307
FY19 \$1,622,733
FY20 \$1,435,115
FY21 \$1,489,657

RECOMMENDATION / PROPOSED ACTION

For information only – no action needed.

ATTACHMENTS:

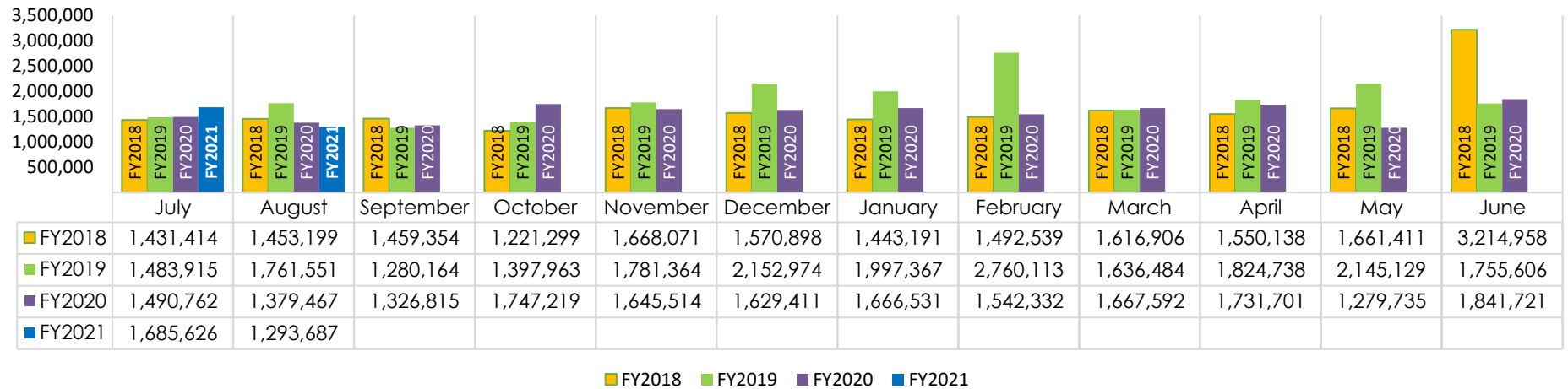
Description

Health Insurance Graphs

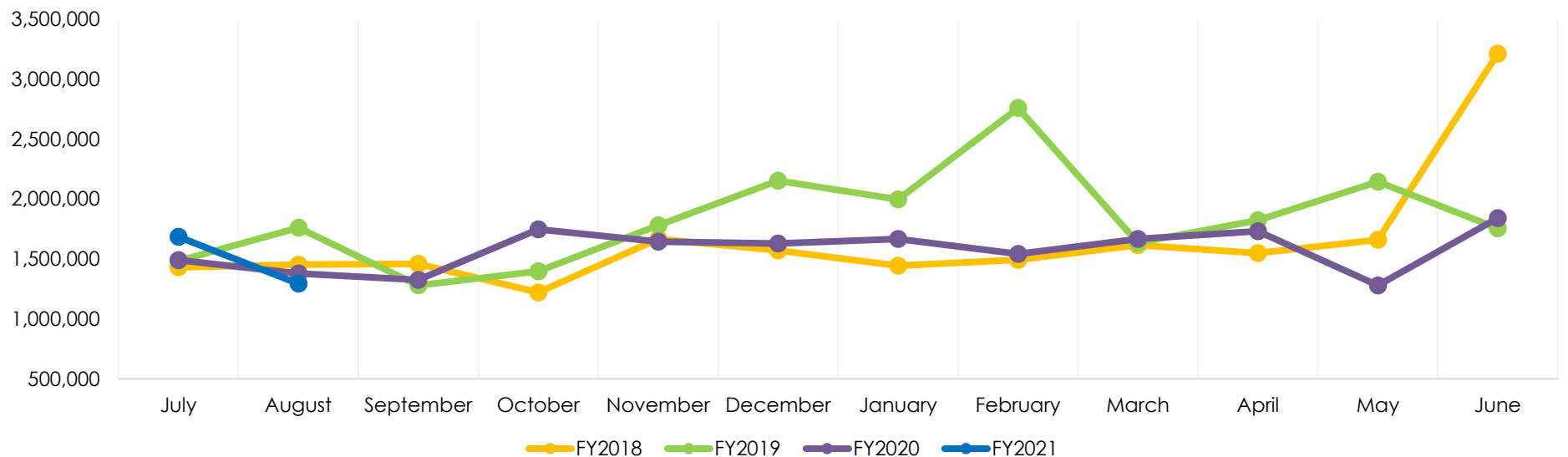
Type

Backup Material

Monthly Insurance Claims FY18-FY20 Claims & Fully Insured Premium FY21



Monthly Insurance Claims FY18 - FY20 Claims & Fully Insured Premium FY21





ASSISTANT COUNTY MANAGER - ENVIRONMENTAL/ COMMUNITY SAFETY

MEMORANDUM FOR THE AGENDA OF THE OCTOBER 8, 2020
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: TRACY JACKSON, ASST. COUNTY MANAGER/ENVIRONMENTAL AND COMMUNITY SERVICES

DATE: 10/1/2020

SUBJECT: PROJECT UPDATES

Requested by: AMY H. CANNON, COUNTY MANAGER

Presenter(s): TRACY JACKSON, ASST. COUNTY MANAGER/ENVIRONMENTAL AND COMMUNITY SERVICES

BACKGROUND

Please find attached the monthly project update report for your review.

RECOMMENDATION / PROPOSED ACTION

No action is requested. This is for information only.

ATTACHMENTS:

Description	Type
Sept 2020 Monthly Project Update	Backup Material

MONTHLY PROGRESS REPORT				
Project Location	Contract Amount	Project Status	Contract Start Date	Contract Duration
Department of Social Services Chiller and Cooling Tower Replacement Project	\$820,655.00	Final inspection held Mid September. Final punch items being completed	4/4/2020	120 days
Judge E. Maurice Braswell Courthouse Generator	\$3,076,097.00	Base contract and change order work completed. Tagging and minor items remaining. Potential change order to replace switchgear pending.	10/23/2019	179 days
LEC Elevator Modernization Project	\$1,362,557.00	Elevator 2 is complete, and Elevator 1 (main lobby elevator) is undergoing interior refinishing. Work has begun to replace the fixed and mechanical components of Elevator 3.	4/6/2020	179 days
Department of Social Services Elevator Modernization Project (Phase 1)	\$95,000.00	Electrical mechanical work complete. Sealing penetrations and final items being completed	5/20/2020	60 days
Crown Coliseum Cooling Tower Replacement	\$649,000.00	Construction is substantially complete. Contractor coordinating with the Crown for a full startup to verify cooling, and punch list items being completed.	5/18/2020	93 days
Detention Center Grinder Pump	\$232,400.00	This project is complete. Engineering supporting the facility to replace solenoid at gate access.	7/15/2020	160 days
Crown Coliseum Parking Lot Improvement Project (Areas 1, 2, & 3)	\$653,976.60	Project is under construction. Change order for increase cost and time being executed based on varying existing asphalt thickness. Contractor coordinating work with BMW Showcase dates, Nov 19-23.	Not Started	120 days
Crown Coliseum ADA Bathroom and Ticket Booth Renovations	\$541,217.00	Project is under construction, plumbing demo work ongoing.	9/14/2020	180 days



COMMUNITY DEVELOPMENT

MEMORANDUM FOR THE AGENDA OF THE OCTOBER 8, 2020 AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DEE TAYLOR, COMMUNITY DEVELOPMENT DIRECTOR

DATE: 9/29/2020

SUBJECT: COMMUNITY DEVELOPMENT UPDATE

Requested by: AMY H. CANNON, COUNTY MANAGER

Presenter(s): COMMUNITY DEVELOPMENT STAFF

BACKGROUND

This report provides a quarterly update on projects and activities being implemented through the Community Development Department for Fiscal Year 2020 - 2021. The funding sources to carry out the projects and activities include the Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME), Continuum of Care (CoC) Program, and general funds.

RECOMMENDATION / PROPOSED ACTION

No action is needed. This item is provided for information purposes only.

ATTACHMENTS:

Description	Type
Community Development Update	Backup Material

COMMUNITY DEVELOPMENT UPDATE
FOR THE OCTOBER 8, 2020
BOARD OF COMMISSIONER'S AGENDA SESSION

Status as of September 29, 2020

FUNDING SOURCES

- Community Development Block Grant (CDBG)
- Home Investment Partnerships Program (HOME)
- Continuum of Care Program
- General Funds

PROJECTS AND ACTIVITIES FOR JULY 1, 2020 – JUNE 30, 2021 FUNDING CYCLE

Public Services (Total awards = \$380,000 in CDBG funds)

- Better Health of Cumberland County (\$80,000) - to provide prescription medication, eye exams, eyeglasses, dental extractions, and transportation assistance to low to moderate income persons.
- Cape Fear Valley Hospital / Cumberland County Medication Access Program (\$30,000) - For prescription medication and supplies. Will serve low to moderate income persons.
- Cumberland HealthNET (\$50,000) - For two Homeless Coordinated Entry Specialists positions, supplies, and printing.
- Endeavors (\$95,000) - To provide case management, rent/mortgage assistance, and utility payment assistance for those who are homeless or at-risk of being homeless.
- Fayetteville Urban Ministry (\$75,000) - For case management, housing assistance, services, and supplies. Will serve those who are homeless or at-risk of being homeless.
- The Salvation Army (\$50,000) - For shelter operating costs (supplies, rent, utilities, food, and maintenance). Will serve homeless individuals and families.

Note: CDBG funds normally have a cap of 15% of total allocation, which limits the amount that Community Development can award to public service activities. However, for the Program Years 2019 and 2020, the U.S. Department of Housing and Urban Development (HUD) suspended the cap during the COVID-19 crisis. This allowed Community Development to fund more agencies that provide human services such as rental assistance and health services.

Affordable Housing Development (Total Awarded = \$450,000 in CDBG and \$500,000 in HOME funds)

- Action Pathways (\$113,300) – For rehabilitation of two housing units. Pending environmental review clearance. This project will benefit low to moderate income residents.
- Hillside – FMHA LLC (\$140,000) – Installation of HVAC units at a senior complex. Coordinating with Fayetteville Metropolitan Housing Authority to solicit bids from contractors.
- Kingdom Community Development Corporation (\$197,000 in CDBG and \$500,000 in HOME funds) – For acquisition and construction of affordable housing units located in Spring Lake. Pending environmental review clearance. A notice will be posted regarding no significant impact to the environment. This project will benefit low to moderate income residents.

Special Economic Development Activities

Town of Spring Lake – applied for funding (\$2,500,000) to cover acquisition and infrastructure improvements. Community Development provided a conditional award letter with an allocation amount of \$500,000 pending commitments from other funding sources and environmental review clearance. The estimated number of full-time equivalent jobs to be created is 100, with at least 51 jobs targeting low to moderate income persons.

Small Business Resiliency Program – Application process was reopened and will remain open until funds are no longer available. Awards have been provided to 22 businesses totaling over \$196,000.

CDBG-CV Funds (2nd Allocation) – Cumberland County received a second allocation of CDBG-CV funding from HUD in the amount of \$435,210, bringing the total allocation for CDBG-CV funds to \$944,404. Community Development is preparing a Request for Proposal to solicit potential subgrantees to administer the funds in various eligible activities which have to been tied to the COVID-19 pandemic.

OTHER ONGOING PROJECTS AND ACTIVITIES

Housing Rehabs (owner-occupied and rental)

Public Facilities Rehab:

- Myrover-Reese Fellowship Home – serves individuals who are homeless and have a substance use disorder.
- Family Endeavors' Reveille Retreat transitional housing – serves those who are homeless.

Disaster Recovery

Current have a contract with The Wooten Company for construction documents, bidding, and construction administration in the amount not to exceed \$90,573. The Wooten Company presented the Robin's Meadow design before the Board of Commissioners on June 11, 2020. The contract was approved by the Board on June 15, 2020. The Wooten Company is finalizing documents and plans with the Fayetteville Technical Review Committee.

Fayetteville / Cumberland County Continuum of Care (CoC) on Homelessness

The next BoD Committee meeting is usually held the second Wednesday of every month at 9:30 a.m.

Robin's Meadow Transitional Housing (Grant Cycle: July 1, 2020 – June 30, 2021) - \$80,517

County-owned property (12 apartment style units) is provided as transitional housing for homeless families with children. Cumberland County Community Development currently serves as grantee but will eventually transfer grantee responsibilities to another agency through a Request for Proposal process.

Safe Homes for New Beginnings (Grant Cycle: December 1, 2019 – November 30, 2020) - \$56,033

Cumberland County Community Development is planning to transfer grantee responsibilities to Cumberland Interfaith Hospitality Network/Family Promise, pending the CoC approval. CCCD currently has a subcontract with Family Promise but wish to relinquish its responsibilities as grantee.

Emergency Solutions Grant – CV

Cumberland County Community Development serves as the Collaborative Applicant / Lead Agency on behalf of the CoC in the submission of grant applications to the State for Emergency Solutions Grant. Each year the State allocates approximately \$129K for the Fayetteville / Cumberland County area. This year, the State allocated an additional amount of ESG (COVID-19) funding in the amount of \$440,882 for Crisis Response (shelter operations & services), Housing Stability (rapid rehousing and homeless prevention), and street outreach. Community Development posted a Request for Proposal on behalf of the CoC. All project applications were submitted along with the collaborative application by July 17th to the State. The State awarded ESG-CV funding to Endeavors in the amount of \$334,442 for housing stability and to the Salvation Army in the amount of \$106,400 for crisis response.

Homeless Initiative (City and County) - The next Homeless Committee meeting is TBD.



COMMUNITY DEVELOPMENT

MEMORANDUM FOR THE AGENDA OF THE OCTOBER 8, 2020 AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DEE TAYLOR, DIRECTOR OF COMMUNITY DEVELOPMENT

DATE: 9/29/2020

**SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER
RECOVERY (CDBG-DR) UPDATE**

Requested by: AMY H. CANNON, COUNTY MANAGER

Presenter(s): COMMUNITY DEVELOPMENT STAFF

BACKGROUND

Cumberland County, in partnership with the North Carolina Office of Recovery & Resiliency (NCORR), is implementing a Community Recovery Infrastructure activity funded through the Community Development Block Grant Disaster Recovery Program. The attached report is an update on the status of the activity (Robin's Meadow Permanent Supportive Housing) undertaken by Cumberland County.

RECOMMENDATION / PROPOSED ACTION

No action is needed. This item is provided for informational purposes only.

ATTACHMENTS:

Description	Type
Cumberland County Disaster Recovery Programs Update	Backup Material

CUMBERLAND COUNTY DISASTER RECOVERY PROGRAMS UPDATE
FOR THE OCTOBER 8, 2020
BOARD OF COMMISSIONERS' AGENDA SESSION

Status as of September 29, 2020:

Milestones/Activities:

- NCORR executed SRA with County December 17, 2019;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure – received project specific award letter January 23, 2020;
- DRA-17 & HMGP Projects – County completed acquisition and demolition of 10 properties;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure - A/E Services – The Wooten Company is providing construction administration services and completing the construction document phase. The firm has submitted documents to City of Fayetteville Technical Review Committee and Engineering Review Committee for final review process; and
- A letter (dated July 28, 2020) was sent to NCORR requesting additional CDBG-DR funds in the amount of \$1,000,000 to cover construction and supportive services. A follow-up was made last week with NCORR regarding the status of the request, but Community Development has not yet received a response.

Current Staffing:

- State POC: John Ebbighausen – Director of Disaster Recovery Programs, NC Office of Recovery & Resiliency (NCORR); Mary Glasscock; Infrastructure Manager (NCORR)
- Cumberland County:
 - Sylvia McLean, P.T. Community Development (CD) Consultant



OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR THE AGENDA OF THE OCTOBER 8, 2020
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM:

DATE:

SUBJECT: MEETINGS

Requested by:

Presenter(s):

BACKGROUND

November 12, 2020 (Thursday) 1:00 P.M.

December 10, 2020 (Thursday) 1:00 P.M.