AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
JUDGE E. MAURICE BRASWELL
CUMBERLAND COUNTY COURTHOUSE - ROOM 118
AUGUST 2, 2021
9:00 AM

INVOCATION - Commissioner Michael Boose

PLEDGE OF ALLEGIANCE -

RECOGNITION

Cumberland County Animal Services for Receiving the Best Friends Animal Society Transformational Change Award

1. APPROVAL OF AGENDA

2. PRESENTATIONS

   A. Update on COVID-19 by Dr. Jennifer Green, Public Health Director

   B. OrgCode Presentation of the Homelessness Strategic Plan

3. CONSENT AGENDA

   A. Approval of June 2, 2021 FY22 Budget Work Session, June 7, 2021 FY22 Budget Public Hearing/Work Session and June 21, 2021 Meeting Minutes

   B. Approval of a Resolution to Ratify Acceptance of American Rescue Plan Act Funds

   C. Approval of Resolution for Designation of First and Last Week of August as World Breastfeeding Week and Black Breastfeeding Week

   D. Approval of a Purple Heart Proclamation

   E. Approval of Proclamation Recognizing the Month of August as Cumberland County Preparedness Month

   F. Approval of Tax Collector's Preliminary Report and Proposed Annual Settlement

   G. Approval of Report on Fiscal Year 2020 Summary of Activities Funded by County ABC Fund Contributions

   H. Approval of Extension of The North Carolina Human Trafficking Commission (NCHTC) Grant Agreement between the North Carolina Administrative Office of the Courts (NCAOC) and Cumberland County for the Human Trafficking Worth Court Project and the Associated Budget Ordinance Amendment #B220805

   I. Approval of Formal Bid Award for DSS Security Officer Services

   J. Approval of Report on the Disposal of Surplus Property Pursuant to N.C.G.S.160A-226(a)

   K. Approval of Declaration of Foreclosed Real Properties as Surplus

L. Acceptance of Offer to Purchase Surplus Property Located at 4210 Scary Creek Road, Fayetteville

M. Approval of Sale of Surplus Real Property Located at 209 B Street, Fayetteville

N. Approval of Sale of Surplus Real Property Located at 4691 Matt Hair Road, Fayetteville

O. Approval of Budget Ordinance Amendments for the August 2, 2021 Board of Commissioners' Agenda

4. ITEMS OF BUSINESS

A. Consideration of Incentives Agreement for SkyREM, LLC

B. Consideration of Grant Award for the Connecting the Last Mile Digital Inclusion and Navigation at Cumberland County Public Library and Approval of Associated Budget Ordinance Amendment B#220633

5. NOMINATIONS

A. Senior Citizens Advisory Commission (1 Vacancy)

B. Board of Adjustment (3 Vacancies)

C. Transportation Advisory Board (2 Vacancies)

D. Joint Apperance Commission (2 Vacancies)

6. APPOINTMENTS

A. Appointment of Chairman of ABC Board

B. Jury Commission (1 Vacancy)

C. ABC Board (1 Vacancy)

7. CLOSED SESSION: If Needed

ADJOURN

<u>WATCH THE MEETING LIVE</u>

THIS MEETING WILL BE STREAMED LIVE THROUGH THE COUNTY'S WEBSITE, CO.CUMBERLAND.NC.US. LOOK FOR THE LINK AT THE TOP OF THE HOMEPAGE.

THE MEETING WILL ALSO BE BROADCAST LIVE ON CCNC-TV SPECTRUM CHANNEL 5

<u>REGULAR BOARD MEETINGS:</u>

August 16, 2021 (Monday) - 6:45 PM
September 7, 2021 (Tuesday) - 9:00 AM
September 20, 2021 (Monday) - 6:45 PM

CUMBERLAND COUNTY
NORTH CAROLINA

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM:

DATE:

SUBJECT: **CUMBERLAND COUNTY ANIMAL SERVICES FOR RECEIVING THE BEST FRIENDS ANIMAL SOCIETY TRANSFORMATIONAL CHANGE AWARD**

ATTACHMENTS:

Description	Type
Animal Services Receives Prestigious Award from National Leader in No-Kill Movement	Backup Material

FOR IMMEDIATE RELEASE: July 2, 2021

Animal Services
Elaine Smith, Director
910-321-6852

Animal Services Receives Prestigious Award from National Leader in No-kill Movement

FAYETTEVILLE — The Cumberland County Animal Services Department has been recognized with the Transformational Change Award from Best Friends Animal Society, a national animal welfare organization dedicated to ending the killing of dogs and cats in America's shelters. The department received the honor for having the largest improvement in their "live release rate" (the number of animals leaving the shelter in a positive outcome) for shelters intaking 2,000 to 10,000 animals per year.

Animal Services is a member of the Best Friends Network, which comprises more than 3,300 animal shelters, spay/neuter organizations and other 501(c)(3) public charity rescue groups across the country working to save the lives of dogs and cats in their communities.

The department was selected for the Transformational Change Award based on national shelter data and work from calendar year 2020 (compared to 2019). National, state and shelter level data can be found on the pet lifesaving dashboard published by Best Friends.

"This award recognizes the hard work on the part of our department, rescue groups and other partners. We are proud that over 80% of the shelter animals we received left and went to forever homes or to other organizations that help find new owners. We will continue to work to maintain a low euthanasia rate," said Animal Services Director Elaine Smith.

Best Friends and its network partners are working to end the killing of dogs and cats in shelters nationwide by 2025. When a shelter is saving at least 90% of the dogs and cats entering its doors, that shelter is designated as "no-kill" by the Best Friends. A no-kill community is a city or town in which every brick-and-mortar shelter serving or located within that community has reached a 90% save rate or higher and adheres to the no-kill philosophy.

"It's incredible to see so many shelters around the nation taking dramatic steps to increase lifesaving," said Brent Toellner, senior director, national programs for Best Friends Animal Society. "Whether it be through new programming, progressive leadership or better collaborative partnerships, these groups are showing that lifesaving success is possible regardless of a shelter's size or location."

About Cumberland County Animal Services
The mission of the Cumberland County Animal Services Department is to protect our citizens by active enforcement of state and local laws, provide for the humane sheltering and outcome of stray and unwanted animals, and promote responsible pet ownership. The primary objective of Animal

Services employees is to provide excellent service to the citizens while dedicating themselves to improving the welfare of animals and humans.

About Best Friends Animal Society
Best Friends Animal Society is a leading animal welfare organization working to end the killing of dogs and cats in America's shelters by 2025. Founded in 1984, Best Friends is a pioneer in the no-kill movement and has helped reduce the number of animals killed in shelters from an estimated 17 million per year to about 347,000. Best Friends runs lifesaving programs all across the country, as well as the nation's largest no-kill animal sanctuary. Working collaboratively with a network of more than 3,300 animal welfare and shelter partners, and community members nationwide, Best Friends is working to Save Them All®. For more information, visit bestfriends.org.

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CUMBERLAND COUNTY
NORTH CAROLINA

ASSISTANT COUNTY MANAGER GENERAL GOVERNMENT AND STEWARDSHIP

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **ANGEL WRIGHT-LANIER, ICMA-CM**

DATE: **7/28/2021**

SUBJECT: **ORGCODE PRESENTATION OF THE HOMELESSNESS STRATEGIC PLAN**

BACKGROUND

In the spring of 2021, the Cumberland County Board of Commissioners entered into an agreement with OrgCode for the development of a Gap Analysis Report and a Homelessness Strategic Plan. In a few short months, OrgCode worked with Delores Taylor, Director Cumberland Community Development, the Fayetteville / Cumberland County Continuum of Care on Homelessness, homeless service providers, and persons experiencing homelessness to complete the contracted work. As you will see via OrgCode's presentation, they worked collaboratively with stakeholders, including homeless residents, throughout Cumberland County to provide insight for the creation of the Homelessness Strategic Plan. The plan outlines the strategic objectives and action steps to address four impact areas over the period of July 1, 2021, through June 30, 2024.

At the Board August 2, 2021 meeting, Cindy Crain, Sr. Associate with OrgCode, will present the plan and entertain questions from the Board of Commissioners. After reading both documents, an implementation plan will be required to move this effort forward.

OrgCode Consulting is one of the leading consultants in the United States, Australia, and Canada with an expansive knowledge in the area of homelessness. Their founder, Ian De Jong literally wrote the book on ending homelessness. OrgCode conducts trainings with cities and counties all over the world to help implement plans to deal with this vexing problem of homelessness. According to their website (https://www.orgcode.com/): "They produce tools, products, and papers to advance community and frontline effort to end homelessness. We are most famously known as the creators of the Service Prioritization Decision Assistant Tool (SPDAT) suite of products." OrgCode has also done work in our state with Winston-Salem, Guilford County, NC, Durham, Raleigh, and Wake County.

RECOMMENDATION / PROPOSED ACTION

Due to the volume of recommendations set out in the Homelessness Strategic Plan, staff is recommending that the County enter an agreement with OrgCode to develop an implementation plan for the Homelessness Strategic Plan.

ATTACHMENTS:

Description	Type
OrgCode - Homelessness Strategic Plan	Backup Material

Cumberland County
2021-2024 Homelessness Strategic Plan

How we learned about the Community's needs

- Community Survey
- Brief Survey of unsheltered people by The Salvation Army Street Outreach team
- Homeless Service Providers survey
- Homeless Service Providers interviews
- Conversations with elected and government officials
- Group conversations with stakeholders in shelter, housing, and the coordinated entry system
- HMIS, HUD, NLIHC and Census and other local data analysis
- Virtual Three-Session strategic planning retreat

Community Opinion on Needs

HOUSING – Build more housing, develop collaboration with landlords, provide sufficient housing subsidies and assure long term access to affordable housing.	24%
SYSTEM IMPROVEMENTS – From outreach, to shelter, to housing, need for more resources to improve the efficiency, effectiveness, cooperation and collaboration throughout the system of care.	20%
SHELTER – The building or provision of day shelter and more emergency shelter beds. Services in shelter that provide connections to wellness supports, basic needs, employment and housing.	15%
WELLNESS – The community wants to see that the needed health care, mental health care, behavioral care and supports will be available to persons experiencing homelessness.	12%

Community Opinion on Needs

REDUCING HOMELESSNESS – Primary measure of accomplishment would be overall reduction in homelessness.	12%
OUTREACH – Street outreach, and pathways to supports, housing for the unsheltered. Desire for reduction in nuisance activity and panhandling.	10%
EMPLOYMENT – Long-term stability and self-sufficiency is the goal of incorporating employment to homeless services. Helping people find meaningful work to meet housing needs.	10%
A PLAN - To actually produce, approve, and implement the plan with cooperation and community collaboration.	9%
AWARENESS – Raise the awareness of the community on the solutions to homelessness and support more housing.	8%

Highlights of Gaps Analysis

	2020		2021
Rank	**County**	**Rank**	**County**
1	Cumberland, NC	1	Mecklenburg, NC
2	Mecklenburg, NC	2	Cumberland, NC
3	Buncombe, NC	3	Pitt, NC
4	Pitt, NC	4	Wilson, NC
5	Edgecombe, NC	5	Edgecombe, NC

Cumberland County has a higher volume of persons seeking assistance with Housing and Emergency Shelter through 2-1-1 compared to other North Carolina counties.

Highlights of Gaps Analysis

	Fayetteville/ Cumberland County CoC (NC-511)	Shreveport LA/NW LA CoC (LA-502)	Huntsville/North Alabama CoC (AL-503)	Asheville Buncombe County CoC (NC-501)	Raleigh/Wake County CoC (NC-507)
ES Beds per 1,000 population	38 beds .113 beds per 1000	253 beds .537 per 1000	530 beds .896 per 1000	259 beds .9916 per 1000	509 beds .454 per 1000
% UN of PIT	55%	14%	28%	12%	24%

- Cumberland County has a comparatively **very high number of unsheltered homeless** as a portion of all persons experiencing homelessness
- Cumberland County has a comparatively **low number of emergency shelter beds**

Highlights of Gaps Analysis

North Carolina Housing Gap Data US Census Data & analysis by National Low Income Housing Coalition	***North Carolina***	***Cumberland County***	***Charlotte-Concord-Gastonia, NC-SC***	***Raleigh, NC***	***Virginia Beach-Norfolk-Newport News, VA-NC***
Extremely Low Income Households and Available Rentals					
EXTREMELY LOW INCOME RENTER HOUSEHOLDS	**347,275**	9,445	67,121	43,823	50,311
AFFORDABLE AND AVAILABLE RENTAL HOMES	**156,365**	5,141	25,198	14,978	17,623
Surplus (Deficit) of Affordable & Available Rental Units					
AT OR BELOW EXTREMELY LOW INCOME	**-190,910**	-4,305	-41,923	-28,845	-32,688
Affordable *and Available* Rental Units per 100 Households at or below Threshold					
AT OR BELOW EXTREMELY LOW INCOME	**45**	22	38	34	35
% of Renter Households with Cost Burden					
AT EXTREMELY LOW INCOME	**85%**	90%	87%	84%	85%
% of Renter Households with Severe Cost Burden					
AT EXTREMELY LOW INCOME	**66%**	84%	67%	68%	72%

- Cumberland has fewer Affordable and Available Rental units for extremely low income hhlds (22/100) compared to other North Carolina communities – only half of the statewide average (45/100)
- Cumberland has higher Renter Cost Burdens for extremely low income hhlds (90% and 84%) compared to other North Carolina Communities.

CUMBERLAND
COUNTY
NORTH CAROLINA

Homelessness Strategic Plan

Mission and Vision of the Strategic Plan

Our Vision

Our system of care will meet the needs of all people at risk of and experiencing homelessness through a collaborative process anchored by our shared vision and priorities and supported by an innovative housing focused service delivery approach that is holistic, trauma informed, and culturally competent.

Our Mission

To make homelessness a rare, brief and one-time experience in Cumberland County.

Structure of the Homelessness Strategic Plan

Impact Areas: These are prioritized categories of need observed by leaders, providers and the community.

Objectives: Specific strategic transformations needed by the systems of care impacting households experiencing homelessness within the impact area essential to realize meaningful change.

Leading Voices: These organizations with the expertise, experience and knowledge of resources, needs and experiences of people at risk of and experiencing homelessness.

Action Steps: Representing the work that needs to be completed by leaders, providers and the community in order to create the transformation envisioned through the stated strategic objective.

Impact Areas of the Strategic Plan

ACCESS TO ASSISTANCE

The front door of the homeless response system is sufficiently resourced, staffed and coordinated to provide a person centered housing focused approach to serve all people who are at risk of and experiencing homelessness.

PERMANENT HOUSING

People should have access to safe, affordable housing solutions. Our housing first approach recognizes barriers to housing and provides quality housing-based case management that results in long term housing stability.

WELLNESS & OPPORTUNITY

Creating connections to supportive services and social networks addressing the employment, income, physical, mental and spiritual needs of households to facilitate successful return to community and self-sufficiency.

COMMUNITY INVESTMENT

Community partnerships are essential to leverage and grow the funding, resources, leadership and advocacy necessary to achieve the vision and mission of the Homelessness Strategic Plan.

Access to Assistance

ACCESS TO ASSISTANCE Strategic Objectives
Objective 1: Bring the Coordinated Entry System to scale to meet access, assessment, prioritization, and housing referral needs.
Objective 2: Develop the Day Resource Center.
Objective 3: Increase the inventory of year-round emergency shelter beds.
Objective 4: Increase the number and effectiveness of housing navigators and case management services at the front door of the homeless response system.
Objective 5: Provide homeless prevention and shelter diversion programs to people at imminent risk of homelessness.
Objective 6: Create housing – focused street outreach programs to provide direct services to people experiencing unsheltered homelessness.

Permanent Housing

PERMANENT HOUSING Strategic Objectives
Objective 1: Increase the supply of affordable housing for extremely low and very low-income households.
Objective 2: Strengthen the partnerships between the Fayetteville Metropolitan Housing Authority (FMHA) to develop housing opportunities.
Objective 3: Provide quality housing-based case management to support housing stability and self-sufficiency of program participants and to improve exits to permanent housing.
Objective 4: Develop tenancy support programs that assist households in obtaining and maintaining housing stability and self-sufficiency.
Objective 5: Develop a landlord engagement program to expand housing opportunities for households with vouchers, improve tenancy success, and housing program landlord relations.
Objective 6: Develop bridge housing for vulnerable and chronically homeless households to secure housing and prepare for transition to permanent housing.

Wellness & Opportunity

WELLNESS & OPPORTUNITY Strategic Objectives
Objective 1: Create partnerships between basic needs service providers and housing providers to maintain supports for people transitioning to permanent housing.
Objective 2: Align mental health services, engagements with existing homeless service providers (e.g., meals, shelter, street outreach) to secure consistent centralized connections to services.
Objective 3: Develop care transition protocols for mental health, medical, and behavioral health services from the emergency response system setting to housing ensuring no breaks in patient care or services.
Objective 4: Provide opportunities for meaningful skill-building and employment sufficient to maintain housing.
Objective 5: Provide flexible transportation resources to support wellness and employment.

Community Investment

COMMUNITY INVESTMENT Strategic Objectives
Objective 1: Develop grant writing resource / liaison dedicated to seeking and applying for funding opportunities to expand housing and homeless services.
Objective 2: Educate and influence community, business, and organizational leaders to champion and secure funding for solutions to homelessness.
Objective 3: Professionally staff the Continuum of Care nonprofit organization.
Objective 4: Develop marketing and messaging strategies that will inspire community buy-in and support increased local funding.

CUMBERLAND COUNTY
NORTH CAROLINA

Measuring and Monitoring the Effectiveness of the Strategic Plan

Measuring Plan Progress – Quarterly Reporting

	Total Action Steps	No Action	In Progress	Completed
Access to Assistance				
Permanent Housing				
Wellness & Opportunity				
Community Investment				
Summary of activity in the quarter:				

Measuring Plan Impact –Quarterly Dashboard

	In the Quarter	Change from last Quarter
Total number of new households entering the homeless system		↓
Number of households entering the homeless system after a previous exit to housing in the last 24 months.		↓
Total number of households exiting the homeless system		↑
Number of households exiting to permanent housing		↑
Significant data findings in the quarter:		

Next Steps – Where do we go from here?

- Community review and endorsement of the Homelessness Strategic Plan.
- Identify the leading body to guide the implementation and measure and monitor the progress of the Homelessness Strategic Plan.
- Determine priority Objectives for year one.
- Seek input from Leading Voices.
- Begin planning, organizing and taking action.

Questions and Comments

Cindy J. Crain, Senior Associate
ccrain@orgcode.com

CUMBERLAND COUNTY
NORTH CAROLINA

FINANCE OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **VICKI EVANS, FINANCE DIRECTOR**

DATE: **7/15/2021**

SUBJECT: **APPROVAL OF A RESOLUTION TO RATIFY ACCEPTANCE OF AMERICAN RESCUE PLAN ACT FUNDS**

BACKGROUND

Action was taken during the June 7, 2021 Board of Commissioners' meeting to approve budget ordinance amendment #B210055 to accept American Rescue Plan Act funds in the amount of $32,584,345. That amount represents the amount of cash received to date and half of Cumberland County's total ARPA allocation. Attorneys with the UNC School of Government also recommend the Board adopt a resolution to accept the award of federal funds. The attached resolution confirms/ratifies acceptance of Cumberland County's ARPA funds totaling $65,168,690.

RECOMMENDATION / PROPOSED ACTION

Management recommends the Board adopt the resolution to ratify acceptance of the ARPA funds.

ATTACHMENTS:

Description	Type
Resolution - ARPA funds	Backup Material

RESOLUTION OF THE CUMBERLAND COUNTY BOARD OF COMMISSIONERS TO RATIFY ACCEPTANCE OF AMERICAN RESCUE PLAN ACT FUNDS

WHEREAS, on March 11, 2021, President Biden signed the American Rescue Plan Act (ARPA) of 2021 (H.R. 1319) into law; and

WHEREAS, approximately $350 billion was provided to help states, territories, counties, cities, and tribal governments cover increased expenditures, replenish lost revenue, and mitigate economic harm from the COVID-19 pandemic; and

WHEREAS, Cumberland County will receive direct federal aid totaling approximately $65,168,690 based on the county share of the U.S. population; and

WHEREAS, North Carolina General Statute 160A-17.1 requires that a local governing board must vote to accept the funds; and

WHEREAS, revenue received under the ARPA must only be spent for purposes authorized by the Act, and applicable regulations, and by state law;

WHEREAS, revenue received under the ARPA must be accounted for in a separate fund and not co-mingled with other revenue for accounting purposes; and

WHEREAS, Cumberland County must comply with all applicable budgeting, accounting, contracting, reporting, and other compliance requirements for the ARPA funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Cumberland County that we do hereby accept the ARPA funds to be distributed by the Federal Government; and

FURTHER RESOLVED that Cumberland County affirms that the ARPA revenue will only be used for the purposes prescribed in the America Rescue Plan Act, and in US Treasury guidance in 31 CFR, Part 35, and any applicable regulations, and in accordance with state law; and

FUTHER RESOLVED that Cumberland County will comply with procedures created by the North Carolina General Assembly and the US Treasury Department to receive funds under the act; and

FURTHER RESOLVED that Cumberland County will account for ARPA funds in a separate fund and will not co-mingle the funds with other revenues for accounting purposes and will comply with all applicable federal and state budgeting, accounting, contracting, reporting, and other compliance requirements for ARPA funds; and

FURTHER RESOLVED that the Cumberland County Board of Commissioners designates and directs the County Manager, County Attorney, and Finance Director to take all actions necessary on behalf of the Cumberland County Board of Commissioners to accept the ARPA funds.

ADOPTED, this the 2nd day of August, 2021.

Cumberland County Board of Commissioners
By:

_____
Charles Evans, Chairman

Attest:

_____
Candice H. White, Clerk to the Board

CUMBERLAND COUNTY
NORTH CAROLINA

DEPARTMENT OF PUBLIC HEALTH

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **DR. JENNIFER GREEN, PUBLIC HEALTH DIRECTOR**

DATE: **7/15/2021**

SUBJECT: **APPROVAL OF RESOLUTION FOR DESIGNATION OF FIRST AND LAST WEEK OF AUGUST AS WORLD BREASTFEEDING WEEK AND BLACK BREASTFEEDING WEEK**

BACKGROUND

World Breastfeeding Week and Black Breastfeeding Week are globally and nationally celebrated the first and last week of every August. Both campaigns increase the awareness that breastfeeding gives babies a healthy start in life. Research supports that breastfeeding lowers a baby's risk of certain infections and diseases; such as, ear infections, asthma, childhood obesity, eczema, diabetes, and other conditions, etc. Black Breastfeeding Week also seeks to highlight the racial disparities that exist among black mothers and to encourage and empower diversity within the lactation community.
The Public Health Department is recognized as a "Breastfeeding Friendly Business" and a "Breastfeeding Workplace".
The Health Department educates local businesses about the importance of adopting breastfeeding friendly policies; as well as assisting local business/organizations in obtaining the Breastfeeding Friendly designation awards and supports local breastfeeding community organizations. Social media campaigns, Health Department educational resources and breastfeeding programs will be held to continue to spread awareness and educate the public about the importance of breastfeeding community support.

RECOMMENDATION / PROPOSED ACTION

Recommend approval that the first and last week in August 2021 be designated for World Breastfeeding Week and Black Breastfeeding Week in Cumberland County.

ATTACHMENTS:

Description	Type
Breastfeeding Proclamation	Backup Material

COUNTY OF CUMBERLAND *NORTH CAROLINA*

Proclamation

WHEREAS, August is National Breastfeeding Month and World Breastfeeding Week is celebrated August 1-7, followed by Black Breastfeeding Week August 25-31; and

WHEREAS, breastfeeding gives babies a healthy start in life with research suggesting breastfeeding lowers a baby's risk of certain infections and diseases, including ear infections, asthma, childhood obesity, eczema, diabetes and other conditions; and

WHEREAS, the Cumberland County Department of Public Health promotes breastfeeding through the Women, Infants and Children's Program (WIC), Children's Health Clinic and the Health Education Section by providing breastfeeding education to prenatal women and support to help mothers meet their breastfeeding goals; and

WHEREAS, the Health Department is recognized as a "Breastfeeding Friendly Business" and a "Breastfeeding Friendly Workplace" by the North Carolina Breastfeeding Coalition; and

WHEREAS, Health Department employees are encouraged to provide their infants with breastmilk and are given time and space to express milk during the workday for the infant's first year of life; and

WHEREAS, the Health Department is working together with community partners to "Empower Parents and Enable Breastfeeding" in Cumberland County through education, advocacy and support.

NOW, THEREFORE, the Cumberland County Board of Commissioners declares Cumberland County a "Breastfeeding Friendly Community."

Adopted this 2nd *day of August 2021.*

_____

Charles Evans, Chair
Cumberland County Board of Commissioners

CUMBERLAND COUNTY
NORTH CAROLINA

CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **CANDICE H. WHITE, CLERK TO THE BOARD**

DATE: **8/2/2021**

SUBJECT: APPROVAL OF A PURPLE HEART PROCLAMATION

BACKGROUND

Request was received for a Purple Heart proclamation to honor Purple Heart recipients, Gold Star Mothers and the families of those killed in action at the Sandhills Purple Heart dinner being held on August 21, 2021. Cumberland County was proclaimed a Purple Heart County on August 7, 2012.

RECOMMENDATION / PROPOSED ACTION

The Board of Commissioners is respectfully requested to consider approval of the proclamation.

ATTACHMENTS:

Description	Type
Purple Heart Proclamation	Backup Material

COUNTY OF CUMBERLAND *NORTH CAROLINA*

Proclamation

WHEREAS, the Purple Heart medal, an American decoration that is awarded in the name of the President of the United States, is the oldest military decoration in the world in present use; and

WHEREAS, the Purple Heart was established by General George Washington at Newburgh, New York, on August 7, 1782, during the Revolutionary War, as an incentive to the Continental Army; and

WHEREAS, the Purple Heart is awarded directly or posthumously to members of the Armed Forces who are wounded, or die from wounds received, in armed conflict with an enemy force or while held by an enemy force as a prisoner of war, or are wounded or killed as a result of friendly fire, or as otherwise designated by the President of the United States; and

WHEREAS, the Purple Heart may also be awarded to a civil or foreign service employee from a U. S. Government Agency or Department attached to a military unit performing intelligence, counter-terrorist, or other duties, with the military unit wounded by international terrorists; and

WHEREAS, a new design of the Purple Heart medal was issued on February 22, 1932; and

WHEREAS, the recipients of the Purple Heart have known the meaning of sacrifice in the preservation of the United States of America and the preservation of national interests at home and abroad; and

WHEREAS, the sacrifices made on our behalf will forever be an inspiration to all citizens of Cumberland County, North Carolina; and

WHEREAS, Cumberland County, North Carolina was proclaimed a Purple Heart County on August 7, 2012 and pledges its ongoing commitment to and support for the men and women who so honorably serve our nation.

NOW, THEREFORE, BE IT PROCLAIMED, that the Cumberland County Board of Commissioners hereby salutes the valiant men and women who are recipients of the Purple Heart and recognizes the support and sacrifice of their loved ones.

Adopted this 2nd day of August 2021.

_____

Charles E. Evans, Chairman
Cumberland County Board of Commissioners

CUMBERLAND COUNTY
NORTH CAROLINA

EMERGENCY SERVICES DEPARTMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **GENE BOOTH, EMERGENCY SERVICES DIRECTOR**

DATE: **7/21/2021**

SUBJECT: **APPROVAL OF PROCLAMATION RECOGNIZING THE MONTH OF AUGUST AS CUMBERLAND COUNTY PREPAREDNESS MONTH**

BACKGROUND

Cumberland County Emergency Services recognizes that in North Carolina, we are susceptible to many types of natural and manmade hazards. North Carolina Department of Public Safety has teamed up with local Emergency Managers to provide a preparedness campaign to North Carolina. Cumberland County Emergency Services shares in the desire to provide preparedness information to Cumberland County residents as it aligns with the Emergency Services mission to create a more resilient community.

RECOMMENDATION / PROPOSED ACTION

Cumberland County Emergency Services respectfully request that the Cumberland County Board of Commissioners proclaim the month of August as Cumberland County Preparedness Month

ATTACHMENTS:

Description	Type
Cumberland County Preparedness Month Proclamation	Backup Material

COUNTY OF CUMBERLAND NORTH CAROLINA

Proclamation

Preparedness Month 2021
August 2021

WHEREAS, all North Carolinians should be prepared for natural and man-made disasters as well as disease outbreaks; and

WHEREAS, North Carolina is traditionally an active state for tornadoes and severe thunderstorms, with tornado touchdowns and straight-line winds causing severe damage in parts of the state this year; and

WHEREAS, in 2020 the state experienced 48 tornado touchdowns, 247 flood incidents and 609 severe thunderstorms with damaging wind and hail, all of which resulted in more than $27.5 million in damages statewide; and

WHEREAS, last year the National Weather Service in North Carolina issued 312 tornado warnings and 1,450 severe thunderstorm warnings, with an average warning time of 19 minutes; and 451 flash flood warnings, with an average warning time of 60 minutes; and

WHEREAS, communities across the state have borne the impacts from wildfires, severe weather, damaging hail, high winds and flooding; and

WHEREAS, on March 10, 2020, Governor Cooper declared a State of Emergency to coordinate the state's response and protective actions to address the Coronavirus Disease 2019 ("COVID-19") public health emergency and provide for the health, safety and welfare of residents and visitors to North Carolina, and

WHEREAS, every community, business, family and individual in Cumberland County must be ready for natural and man-made disasters including tornadoes, flooding, hurricanes and public disturbances that might disrupt normal daily activities; and

WHEREAS, all Cumberland County residents can take a few simple steps – making a family disaster plan, creating an emergency supply kit and staying informed – to help make preparedness and personal responsibility a priority; and

WHEREAS, Cumberland County residents should know the risks for their area and plan accordingly; and

WHEREAS, Cumberland County residents should help the elderly and those who cannot help themselves; and

WHEREAS, Cumberland County residents should include the safety of their pets and/or livestock in their emergency plans; and

WHEREAS, Cumberland County, North Carolina Emergency Management and the State of North Carolina have collaborated to recognize August as North Carolina Preparedness Month to encourage Cumberland County residents to be disaster ready.

*NOW THEREFORE, We, the Cumberland County Board of Commissioners, hereby proclaim the month of August 2021, as "**CUMBERLAND COUNTY PREPAREDNESS MONTH**" in Cumberland County, and encourage all county residents to plan and prepare weather-related and man-made disasters by assembling their emergency supply kits and updating their emergency plans.*

Adopted this 2nd day of August,2021.

_____

Charles Evans, Chairman
Cumberland County Board of Commissioners

CUMBERLAND COUNTY
NORTH CAROLINA

OFFICE OF THE TAX ADMINISTRATOR

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **JOSEPH R. UTLEY, JR., TAX ADMINISTRATOR**

DATE: **7/22/2021**

SUBJECT: **APPROVAL OF TAX COLLECTOR'S PRELIMINARY REPORT AND PROPOSED ANNUAL SETTLEMENT**

BACKGROUND

North Carolina General Statutes, Section 105-373 requires the Tax Collector of Cumberland County after the 1st day of July of each year to render a preliminary report to the Board of County Commissioners concerning persons whose tax liabilities remain unpaid and to propose an annual settlement of taxes charged to him for collection for the past year. The Tax Collector has submitted such preliminary report and proposed settlement. The preliminary report consists of (i) a list of persons owning real property whose taxes for the tax year of 2020-2021 remain unpaid, (ii) a list of the persons not owning real property whose taxes for the year 2020-2021 remain unpaid (the proposed insolvent list), and (iii) a statement under oath by the Tax Collector that he has made diligent efforts to collect such taxes. The proposed settlement consists of the amounts of taxes with which the Tax Collector has been charged for the year and the amounts of credits against such charges, the real and personal property tax balance is charged to the forthcoming tax year. The preliminary report has been provided to the County Clerk to the Board.

RECOMMENDATION / PROPOSED ACTION

As required by NCGS 105-373, the Tax Collector recommends the Board of Commissioners accept the preliminary report and approve the proposed annual settlement.

That the Board adopts the resolution attached as Exhibit A.

ATTACHMENTS:

Description	Type
Annual Settlement	Backup Material
Barred Summary Report	Backup Material

OFFICE OF THE TAX ADMINISTRATOR

County Settlement

June 30, 2021

Charge:

Real and Personal Charge 2020	$	181,014,256.88
Vehicles Charge 2020	$	-
Added Charge Real & Personal 2020	$	19,475,217.80
Added Charge Vehicles 2020	$	-
Solid Waste 2020	$	5,907,197.33
Added Solid Waste 2020	$	48,776.00
Total Tax Interest	$	695,475.86
Added Charge Advertising Cost 2020	$	54,381.35
County Demolition Fee	$	9,686.42
Interest Collected County Demolition	$	-
Certified Mail Fee Collected	$	8,231.76
Garnishment Fee Collected	$	20,188.98
Return Check Processing Fee Collected	$	1,144.00
Worthless Check Penalty Collected	$	12,137.36
Legal Fees	$	15,244.01
Prepared Food & Beverage Tax Collected	$	7,741,469.05
Prepared Food & Beverage Tax Collected Interest & Penalty	$	60,648.20
Room Occupancy Tax Collected	$	6,519,477.65
Room Occupancy Tax Collected Interest & Penalty	$	45,812.33
County Gross Receipts Vehicle Tax Current Year	$	709,489.34
County Gross Receipts Vehicle Tax Interest & Penalty	$	2.30
County Heavy Equipment Rentals	$	217,287.27
County Heavy Equipment Rentals Interest & Penalty	$	-
Bullard Circle Water Extension	$	4,616.60
Bullard Circle Water Extension Interest	$	1,154.68
Lake Upchurch Dam Assessment	$	-
Lake Upchurch Dam Assessment Interest	$	-
Brooklyn Circle Water Extension Assessment	$	-
Brooklyn Circle Water Extension Assessment Interest	$	-
Cedar Creek Rd Water Extension	$	807.53
Cedar Creek Rd Water Extension Interest	$	223.76
Adjustment - Advertising Beginning Balance Booked	$	106,754.91
	$	**222,669,681.37**

Celebrating Our Past….Embracing Our Future

EASTOVER - FALCON - FAYETTEVILLE - GODWIN - HOPE MILLS - LINDEN - SPRING LAKE - STEDMAN - WADE

Credits:

Deposit with Finance	$	203,964,082.23
Advertising Cost Deposited with Finance	$	52,867.40
Interest Deposited with Finance	$	803,317.13
Real & Personal Releases Allowed	$	15,754,013.82
Vehicles Releases Allowed	$	-
Solid Waste Releases Allowed	$	48,369.20
Total Discount Allowed	$	-
Real & Personal Balance	$	1,838,909.39
Advertising Cost Balance	$	108,268.86
Vehicle Balance	$	-
Solid Waste Balance	$	99,853.34
Adjustment	$	-
	$	**222,669,681.37**

Charge:

Real & Personal Balance 2019	$	2,231,358.09
Vehicle Balance 2019	$	125,289.65
Solid Waste Balance 2019	$	127,595.08
County Gross Receipts Vehicle Tax 1st Year Prior 2019	$	-
Prepared Food & Beverage Tax All Prior	$	259.25
Room Occupancy Tax Collected All Prior	$	-
Real & Personal Balance 2018	$	581,494.43
Vehicle Balance 2018	$	238,198.10
Solid Waste Balance 2018	$	40,077.48
Real & Personal Balance 2017 & Prior	$	1,620,597.04
Vehicle Balance 2017 & Prior	$	1,771,710.83
Solid Waste Balance 2017 & Prior	$	61,967.18
2009 & Prior Taxes Collected After Being Barred	$	26,289.98
	$	**6,824,837.11**

Credits:

Real & Personal Collected 2019	$	1,471,706.29
Vehicles Collected 2019	$	24,281.57
Solid Waste Collected 2019	$	83,514.92
County Gross Receipts Vehicle Tax 1st Year Prior 2019	$	-
Prepared Food & Beverage Tax All Prior	$	259.25
Room Occupancy Tax Collected All Prior	$	-
Real & Personal Collected 2018	$	190,776.90
Vehicles Collected 2018	$	17,233.52
Solid Waste Collected 2018	$	16,679.39
Real & Personal Collected 2017 & Prior	$	119,002.40
Vehicles Collected 2017 & Prior	$	22,263.32
Solid Waste Collected 2017 & Prior	$	10,092.87
Real & Personal Releases Allowed 2019	$	12,717.60
Vehicle Releases Allowed 2019	$	3,097.49
Solid Waste Releases Allowed 2019	$	56.00
Real & Personal Releases Allowed 2018	$	10,034.93
Vehicle Releases Allowed 2018	$	1,155.24
Solid Waste Releases Allowed 2018	$	-
Real & Personal Releases Allowed 2017 & Prior	$	15,093.70
Vehicle Releases Allowed 2017 & Prior	$	1,309.65
Solid Waste Releases Allowed 2017 & Prior	$	-
2009 & Prior Taxes Collected After Being Barred	$	26,289.98
	$	2,025,565.02

Taxes Barred by Statute: 2010		
Real Property	$	22,321.05
Personal	$	134,882.44
Vehicles	$	385,042.30
Public Service	$	-
Solid Waste Fees	$	2,576.71
Advertising	$	2,166.99
Credit for Five Year & Prior Insolvents	$	-
	$	546,989.49
Balance Prior Years Taxes:		
Real & Personal Balance 2019	$	746,934.20
Vehicles Balance 2019	$	97,910.59
Solid Waste Balance 2019	$	44,024.16
Real & Personal Balance 2018	$	380,682.60
Vehicles Balance 2018	$	219,809.34
Solid Waste Balance 2018	$	23,398.09
Real & Personal Balance 2017 & Prior	$	1,327,130.46
Vehicles Balance 2017 & Prior	$	1,363,095.56
Solid Waste Balance 2017 & Prior	$	49,297.60
	$	4,252,282.60
TOTAL CREDITS:	**$**	**6,824,837.11**

OFFICE OF THE TAX ADMINISTRATOR

Summary of 2010 Real/Personal & Vehicles Taxes to be Barred

	Vehicles	Personal	Real	Public Service	Fees	Total
County	385,042.30	120,996.25	22,321.05	-	-	528,359.60
County Pets	-	13,886.19	-	-	-	13,886.19
Fayetteville	159,000.41	48,144.40	4,988.11	-	-	212,132.92
Revit	30.01	654.41	-	-	-	684.42
Fayetteville Vehicle Fee	29,584.38	-	-	-	-	29,584.38
FTT	29,584.50	-				29,584.50
Annexation		-	-		35.50	35.50
Fayetteville Storm Water			382.01			382.01
Storm Water			191.01			191.01
Fayetteville Solid Waste			452.86			452.86
Hope Mills	7,440.06	1,428.18	78.47	-	-	8,946.71
Hope Mills Vehicle Fee	1,720.00	-	-	-	-	1,720.00
Hope Mills Pets	-	-	-	-	-	-
Spring Lake	14,659.73	1,517.95	335.75	-	-	16,513.43
SLVT	1,970.00					1,970.00
SLTT	1,970.00					1,970.00
Spring Lake Storm Water			32.40			32.40
Stedman	317.71	187.83	-	-	-	505.54
Stedman Vehicle Fee	120.00	-	-	-	-	120.00
Godwin	12.15		23.29	-	-	35.44
Wade	179.96	41.70		-	-	221.66
Falcon	36.97	11.31	-	-	-	48.28
Linden	55.41		0.94	-	-	56.35
Eastover	602.68	312.27	117.67	-	-	1,032.62
Solid Waste User Fee	-	-	2,576.71	-		2,576.71
Advertising Fee	-	-	2,166.99	-		2,166.99
Total	632,326.27	187,180.49	33,667.26	-	35.50	853,209.52

Joseph R. Utley, Jr.
Tax Administrator

Amy B. Kinlaw
Chief of Assessment
and Collections

Tami K. Botello
Chief of Real Estate
and Mapping

Office of the Tax Administrator

EXHIBIT A

Resolution accepting preliminary report of the Tax Collector, crediting the insolvent list, and approving proposed annual settlement.

Whereas, North Carolina General Statutes, Section 105-373, requires the Tax Collector of Cumberland County after the 1st day of July of each year to render a preliminary report to the Board of County Commissioners concerning persons whose tax liabilities remain unpaid and to propose an annual settlement of taxes charged to the Tax Collector for collection for the past ten years; and

Whereas, the Tax Collector has submitted such preliminary report and proposed settlement.

Now therefore, the Board of Commissioners of Cumberland County hereby resolves:

1. That the preliminary report of the Tax Collector of Cumberland County, consisting of (i) a list of persons owning real property whose taxes for the preceding fiscal year 2020-2021 remain unpaid and the principal amount owned by each person; (ii) a list of the persons not owning or who have not listed real property whose taxes for the preceding fiscal tax year 2020–2021 remain unpaid and the principal amount owned by each person (the proposed insolvent list) and (iii) a statement under oath by the Tax Collector that he has made diligent efforts to collect such taxes, be and it hereby is, accepted;

2. That the Board hereby finds that the persons in the list of those that do not own or have not listed real property are insolvent as that term is used in G.S. 105-373, directs that the list of such person be entered into the minutes of the meeting of the Board as the insolvent list, and further directs that the amounts in such list be, and hereby are, credited to the Tax Collector in his annual settlement;

3. That the proposed settlement of the Tax Collector, appended hereto, for taxes in his hands for collection for the fiscal tax year 2020-2021, be and it hereby is, approved and that he be, and thereby is, charged with the amounts set forth in the settlement under the heading “Charges” and credited with the amounts set forth in the settlement under the heading “Credits”.

Courthouse, 5th Floor | Suite 530 | P.O. Box 449
Fayetteville, North Carolina 28302-0449 | Phone: 910-678-7507 | Fax: 910-678-7582
cumberlandcountync.gov

CUMBERLAND COUNTY
NORTH CAROLINA

FINANCE OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **VICKI EVANS, FINANCE DIRECTOR**

DATE: **7/15/2020**

SUBJECT: **APPROVAL OF REPORT ON FISCAL YEAR 2020 SUMMARY OF ACTIVITIES FUNDED BY COUNTY ABC FUND CONTRIBUTIONS**

BACKGROUND

In accordance with North Carolina General Statute 18B-805(h), Expenditure of Alcoholism Funds: *Funds distributed under subdivisions (b)(4) and (c)(3) of this section shall be spent for the treatment of alcoholism or substance abuse or for research or education on alcohol or substance abuse. The minutes of the board of county commissioners or local board spending funds allocated under this subsection shall describe the activity for which the funds are to be spent. Any agency or person receiving funds from the county commissioners or local board under this subsection shall submit an annual report to the board of county commissioners or local board from which funds were received, describing how the funds were spent.*

For fiscal year 2020 collections related to (b)(4) totaled $129,985; collections related to (c)(3) totaled $278,700; for a combined total of $408,685. Alliance Health has reported that multiple provider agencies provided and were paid for substance abuse services totaling $2,102,137 and served 1,014 substance abuse consumers over the course of fiscal year 2020.

RECOMMENDATION / PROPOSED ACTION

Accept the report and include same in the minutes of the August 2, 2021 Board of Commissioners' meeting.

CUMBERLAND COUNTY
NORTH CAROLINA

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **AMY CANNON, COUNTY MANAGER**

DATE: **7/28/2021**

SUBJECT: **APPROVAL OF EXTENSION OF THE NORTH CAROLINA HUMAN TRAFFICKING COMMISSION (NCHTC) GRANT AGREEMENT BETWEEN THE NORTH CAROLINA ADMINISTRATIVE OFFICE OF THE COURTS (NCAOC) AND CUMBERLAND COUNTY FOR THE HUMAN TRAFFICKING WORTH COURT PROJECT AND THE ASSOCIATED BUDGET ORDINANCE AMENDMENT #B220805**

BACKGROUND

The Commissioners approved the North Carolina Human Trafficking Commission (NCHTC) Grant Agreement between the North Carolina Administrative Office of the Courts (NCAOC) and Cumberland County for funding in the amount of $105,193.54 for the North Carolina Human Trafficking Commission for Cumberland County WORTH Court Project at the November 16, 2020 Board of Commissioners meeting. The term of the agreement expired June 30, 2021.
The North Carolina Human Trafficking Commission (NCHTC) has agreed to grant an extension of the remaining grant funds in the amount of $57,338.34 through December 31, 2021.

RECOMMENDATION / PROPOSED ACTION

County Management requests approval of the Grant Agreement between the North Carolina Human Trafficking Commission (NCHTC) and the North Carolina Administrative Office of the Courts (NCAOC) and Cumberland County for the Human Trafficking Worth Court Project to extend the remaining grant funds through December 31, 2021 and the Associated Budget Ordinance Amendment #B220805 (which includes remaining grant and county funding) and authorize the County Manager to sign the required documents.

ATTACHMENTS:

Description	Type

North Carolina Human Trafficking Commission
Agreement of Grant Conditions

This Agreement is made by and between the North Carolina Human Trafficking Commission, hereinafter referred to as the "NCHTC", to include the North Carolina Administrative Office of the Courts, hereinafter referred to as the "NCAOC"; and the applicant agency, Cumberland County, for itself, its assignees and successors in interest, hereinafter referred to as the "Agency". The purpose of these grant conditions is to fund the WORTH Court project as described in the attached proposal in an amount not to exceed $57,338.34. During the performance of this contract, and by signing this contract, the Agency agrees as follows:

A. Federal and State Compliance Provisions

1. **Equal Opportunity/Nondiscrimination.** The Agency agrees to comply with all Federal and State statutes, including implementing regulations relating to nondiscrimination concerning race, color, sex, religion, national origin, handicap, and age.

2. **Political Activity.** The Agency and its employees agree to comply with provisions of Article 5 of Chapter 125 of the General Statutes which limits the political activities of persons in positions that are paid with State funds.

3. **Restriction on Lobbying.** None of the funds under this program shall be used for any activity specifically designed to urge or influence a Federal, State or local elected official to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities.

4. **Non-Governmental Entities.** Non-governmental entities (not-for-profit and for-profit entities) must adhere to N.C. Gen. Stat §143C-6-22.

B. General Provisions

1. **Contract Changes.** This document contains the entire agreement of the parties. No other contract, either oral or implied, shall supersede this Agreement. Any proposed changes in this contract that would result in any change in the nature, scope, character, or amount of funding provided for in this contract, shall require NCAOC and NCHTC approval via a written addendum to this contract.

2. **Subcontracts Under This Contract.** The Agency shall not assign any portion of the work to be performed under this contract, or execute any contract, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this contract without the prior written approval of the NCAOC and NCHTC. Any subcontract under this contract must include all required and applicable clauses and provisions of this contract. Subcontracting does not relieve the Agency of any of the duties and responsibilities of this agreement. The subcontractor must comply with standards contained in this agreement and provide information that is needed by the Agency to comply with these standards. The Agency must submit any proposed contracts for subcontracted services to the NCAOC and the NCHTC for final approval no less than 30 days prior to acceptance.

3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment.** In all solicitations, either by competitive bidding or negotiation, made by the Agency for work to be performed under a subcontract, including procurements of materials

or leases of equipment, each potential subcontractor or supplier shall be notified by the Agency of the Agency's obligations under this contract.

4. **Outsourcing.** All work shall be performed in the United States of America. No work shall be outsourced outside the United States of America.

5. **Property and Equipment.**
   (a) **Maintenance and Inventory.** The Agency shall maintain and inventory all property and equipment purchased under this contract.
   (b) **Utilization.** The property and equipment purchased under this contract must be utilized by the Agency for the sole purpose of furthering the victims services efforts of the Agency for the entire useful life of the property or equipment.
   (c) **Title Interest.** The NCHTC and NCAOC retain title interest in all property and equipment purchased under this contract. In the event that the Agency fails or refuses to comply with the provisions of this Agreement or terminates this contract, the NCHTC, at its discretion, may take either of the following actions:
      (i) Require the Agency to purchase the property or equipment at fair market value or other mutually agreed to amount; or
      (ii) Require the Agency to transfer the property or equipment and title of said property or equipment, if any, to the NCHTC or to another Agency, as directed by the NCHTC.
   (d) **Non-expendable Property.** Non-expendable property is defined as property or equipment having a value of $500 or more with a life expectancy of more than one year. Non-expendable property purchased under this contract cannot be sold, traded, or disposed of in any manner without the expressed written permission of the NCHTC.

7. **Educational or Other Materials.** If allowed, any educational or other materials developed using funds from this contract must be reviewed and approved by the NCHTC prior to their production or purchase. The cost of these materials is generally limited to a maximum of $5.00 per item. The purchase of promotional items and memorabilia are not an allowable cost.

8. **Review of Reports and Publications.** Any reports, papers, publications, or other items developed using funds from this contract must be reviewed and approved by the NCHTC prior to their release. All materials and publications (written, visual, or sound) resulting from grant activities shall contain the following statements: "This project was supported by a grant from the North Carolina Human Trafficking Commission and the North Carolina Administrative Office of the Courts. The opinions, findings, conclusions, and recommendations expressed in this publication or program are those of the author and do not necessarily reflect the views of the North Carolina Human Trafficking Commission or the North Carolina Administrative Office of the Courts."

9. **Project Costs.** It is understood and agreed that the work conducted pursuant to this contract shall be done on an actual cost basis by the Agency. The amount of funding from the NCHTC shall not exceed the estimated funds budgeted in the approved contract. The Agency shall initiate and prosecute to completion all actions necessary to enable the Agency to provide its share of the project costs at or prior to the conclusion of the project. <u>All unexpended grant funds shall be remitted to the NCAOC within thirty (30) days of the project completion date.</u>

10. **Project Directors.** The Project Director, as specified on the signature page of this Agreement, must be an employee of the Agency or the Agency's governing body.

11. **Quarterly Reports.** The Agency shall submit quarterly reports to the NCHTC on forms provided by the NCHTC, unless otherwise directed.

12. **Final Report.** A Final Accomplishments Report must be submitted to the NCHTC within fifteen (15) days of completion of the project, on forms provided by the NCHTC, unless otherwise directed.

13. **Out-of-State Travel.**
    (a) **General.** All out-of-state travel funded under this contract must have prior written approval by the Executive Director of the NCHTC.
    (b) **Requests.** Requests for approval must be submitted to the NCHTC, on forms provided by the NCHTC, no less than thirty (30) days prior to the intended departure date of travel.
    (c) **Agency Travel Policy Required.** Maximum allowable travel, lodging, and subsistence expenses are limited to the rates established by the Judicial Branch Travel Policy.
    (d) **Agenda Required.** Out-of-state travel requests must include a copy of the agenda for the travel requested.

14. **Conditions for Local Governmental Agencies.**
    (a) **Resolution Required.** If the Agency is a local governmental entity, a resolution from the governing body of the Agency is required.
    (b) **Resolution Content.** The resolution must contain an expression of approval of the project and a commitment from the governing body to provide any local funds as indicated in this contract.

15. **Prohibited Interests.** No member, officer, or employee of the Agency during his or her tenure, and for at least two (2) years thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof or therefrom.

16. **Continued State Funding.**
    (a) **State Funding.** The Agency agrees and understands that continuation of this project with funds from the State of North Carolina is contingent upon State funds being appropriated by the General Assembly specifically for that purpose.
    (b) The Agency also agrees that any state funds received under this contract are subject to the same terms and conditions stated in this Agreement.

17. **Performance.** All grants provided by the NCHTC are performance-based and, as such, require that continual progress be made toward providing direct services to victims of human trafficking. Any agency, whose performance is deemed unsatisfactory by the NCHTC, shall be subject to the sanctions as provided for in this contract. Additionally, unsatisfactory performance shall be cause for the NCHTC to reduce or deny future funding.

18. **Resolution of Disputes.** Any dispute concerning a question of fact in connection with the work not disposed of by contract by and between the Agency and the NCHTC, or otherwise arising between the parties to this contract, shall be referred to the Director of the Administrative Office of the Courts and the authorized official of the Agency for a negotiated settlement. In any dispute concerning a question of fact in connection with the project where such negotiated settlement cannot be resolved in a timely fashion, the final decision regarding such dispute shall be made by Director of the Administrative Office of the Courts, and shall be final and conclusive for all parties.

19. **NCHTC Held Harmless.**
    (a) **For State Agencies.** Subject to the limitations of the North Carolina Tort Claims Act, the Agency shall be responsible for its own negligence and holds harmless the NCAOC, the NCHTC, its officers, employees, or agents, from all claims and liability due to its negligent acts, or the negligent acts of its subcontractors, agents, or employees in connection with their services under this contract.

(b) **For Agencies Other Than State Agencies.** The Agency shall be responsible for its own negligence and holds harmless the NCAOC, the NCHTC, its officers, employees, or agents, from all claims and liability due to its negligent acts, or the negligent acts of its subcontractors, agents, or employees in connection with their services under this contract in an amount not to exceed $57,338.34.

20. **Records Access and Retention.** The Agency shall provide all information and reports required by the regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the NCAOC, the NCHTC, or the State to be pertinent to ascertain compliance with such regulations, orders and instructions. Furthermore, the Agency shall maintain such materials during the contract period, and for five (5) years from the date of final payment from the NCHTC or until all audit exceptions have been resolved, for such inspection and audit. Pursuant to N.C. Gen. Stat. §147-64.7, the NCAOC, the NCHTC, the State Auditor, appropriate federal officials, and their respective authorized employees or agents are authorized to examine all books, records, and accounts of the Agency insofar as they relate to transactions with any board, officer, commission, institution, or other agency of the State of North Carolina pursuant to the performance of this Agreement or to costs charged to this Agreement.

21. **Sanctions for Non-Compliance.** The applicant Agency agrees that if it fails or refuses to comply with any provisions and assurances in this contract, the NCAOC or the NCHTC may take any or all of the following actions:
    (a) Cancel, terminate, or suspend this contract in whole or in part;
    (b) Withhold funding to the Agency until satisfactory compliance has been attained by the Agency;
    (c) Refrain from extending any further funding to the Agency under this contract with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency;
    (d) Refer the case for appropriate legal proceedings.

22. **Cancellation, Termination, or Suspension of Contract.**
    (a) **By the NCAOC or the NCHTC.** For noncompliance with any of the said rules, regulations, orders or conditions, due to management deficiencies or criminal activity this contract may be immediately canceled, terminated, or suspended in whole or in part by the NCAOC or the NCHTC. For noncompliance not indicative of management deficiencies or criminal activity the NCHTC shall give sixty (60) days written notice to take corrective action. If the Agency has not taken the appropriate corrective action after sixty (60) days the NCHTC may cancel, terminate, or suspend this contract in whole or in part.
    (b) **By mutual consent.** The Agency or the NCHTC may terminate this contract by providing sixty (60) days advanced written notice to the other party.
    (c) **Unexpended funds.** Any unexpended funds remaining after cancelation or termination will revert to the NCHTC.

23. **Completion Date.** Unless otherwise authorized in writing by the NCAOC and the NCHTC, the Agency shall commence, carry on, and complete the project as described in the grant award by December 31, 2021.

24. **E-Verify requirements.** If this contract is subject to N.C. Gen. Stat. §143-133.3, the contractor and its subcontractors shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

25. **Certification of Eligibility Under the Iran Divestment Act.** Pursuant to G.S. 147-86.59, any person identified as engaging in investment activities in Iran, determined by appearing on the Final Divestment List created by the State Treasurer pursuant to G.S. 147-86.58, is ineligible to contract with the State of North Carolina or any political subdivision of the State. The Iran Divestment Act of 2015, G.S. 147-55 et seq. requires that each Agency, prior to contracting with the State certify, and the undersigned Agency Authorizing Official on behalf of the Agency does hereby certify, to the following:
    (a) that the Agency is not now and was not at the time of the execution of the Contract dated below identified on the Final Divestment List of entities that the State Treasurer has determined engages in investment activities in Iran;
    (b) that the Agency shall not utilize on any contract with the State agency any subcontractor that is identified on the Final Divestment List; and
    (c) that the undersigned Agency Authorizing Official is authorized by the Agency to make this Certification.

26. **Agency Fiscal Year.** The end date for the Agency's fiscal year is _6/30/2022_____.

27. **Signature.** By signing below, the Agency agrees to adhere to the terms and conditions of this Agreement.

AGENCY PROJECT DIRECTOR		
NAME	TITLE	ADDRESS
SIGNATURE	DATE	TELEPHONE NUMBER
AGENCY AUTHORIZING OFFICIAL		
NAME	TITLE	ADDRESS
SIGNATURE	DATE	TELEPHONE NUMBER
AGENCY OFFICIAL AUTHORIZED TO RECEIVE FUNDS		
NAME	TITLE	ADDRESS
SIGNATURE	DATE	TELEPHONE NUMBER
NCAOC AUTHORIZING OFFICIAL		
NAME	TITLE	ADDRESS P.O. Box 2448, Raleigh, NC 27602
SIGNATURE	DATE	TELEPHONE NUMBER

CUMBERLAND COUNTY
NORTH CAROLINA

FINANCE OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **IVONNE MENDEZ, ACCOUNTING SUPERVISOR**

DATE: **7/22/2021**

SUBJECT: **APPROVAL OF FORMAL BID AWARD FOR DSS SECURITY OFFICER SERVICES**

BACKGROUND

Formal bids were solicited to identify companies who can provide armed security services for two DSS facilities; DSS main office and Family Resource Center.

Eight responses were received, two were considered non responsive. North State Security Group was responsive and met all specifications, the proposed cost was the lowest bid received totaling $212,151.95.

RECOMMENDATION / PROPOSED ACTION

Finance staff and county management recommends approval of Bid number 21-24-DSS totaling $212,11.95 to North State Security Group based on lowest, responsive, responsible bidder standard of award.

ATTACHMENTS:

Description	Type
Bid Award Approval Form	Backup Material
Bid Tab Summary	Backup Material

CUMBERLAND COUNTY
NORTH CAROLINA

Formal Bid Award Request (Eff. 6/21/21)

Please Note: This form is required for purchases in the formal bid range and must be completed and signed prior to any final bid award recommendations being submitted to a committee or the Board. Please complete all applicable fields.

Date: 7/13/2021 **Department:** DSS

Bid Description (**If additional space necessary, may attach a separate sheet**): DSS SECURITY OFFICER SERVICES

Amount of Bid Award (or estimated contract amount): $212,151.95 (If $90,000 – $99,999.99 County Manager approval required only, if $100,000 or more County Manager and Board approval required.)

Budgeted Amount for Project: $325,000 **Original Budget (Y/N):** Y **or Budget Revision #:** _____

Budget Line: Org. 1014365 **Object Code:** 533301 **Project Code:** SSE01

Department Bid Award Recommendation (**specify the vendor**):
NORTH STATE SECURITY GROUP

Justification (ex. lowest bidder) (Please note that if the lowest bidder is not selected a detailed explanation must be provided. If additional space necessary, may attach a separate sheet.):
LOWEST BIDDER

Has this project (**not the bid award, just the actual project or funds for the project**) **been reviewed by a committee?** NO **If so, which committee?** _____ on **what date?** _____ (Please note committee review/approval is not necessarily required for all bids, if a department is not certain if committee review is necessary, they should consult their Assistant County Manager.)

Recommended By: _____
Department Head

Reviewed and Accepted By:

This is within the County Manager's authority to approve range ☐
This is within the BOCC authority to approve range, requesting County Manager approval to send forward to BOCC ☑

Wicki Evans Date: 7/16/21
Finance Director (**Please see question below**)

Should this bid be submitted to the Agenda Session?
Yes ____ No ✓ Agreed. Send to Regular Agenda as we do other bids. AKZ 7/21/21

Date: 7/21/21
County Purchasing Manager

Amy H Cannon Date: 7/21/21
County Manager (**Please see question below**)

Is the County Manager approval contingent upon any committee review/approvals of bid award? If so, please specify the required committee:

FOR PURCHASING ONLY BELOW THIS LINE

SAM CHECKED _____
DOA CHECKED _____
IRAN CHECKED _____

CUMBERLAND COUNTY
NORTH CAROLINA

Cumberland County Finance Department
Purchasing Division

Bid Tab Summary

RFP #21-24-DSS Security Officer Services
June 1, 2021 4:00 PM

Vendor Name	Date Received	Time Received	Proposal Sealed	1 Signed, Original Executed Proposal Response	4 Photocopies	1 Electronic Copy on CD or Flash Drive	Copy of License to Perform Security Officer Services in NC	Attachment B	Attachment C	Attachment D	References	Cost	Cost (Vehicle)	Total	Comments
N C Special Police	6/1/21	3:16 PM	X	X	X	X	X	X	X	X	X	$160,301.20	Vehicle not mentioned	$160,301.20	NON-RESPONSIVE Attachment C: Incomplete - Did not quote Spring Lake, as requested. Vehicle not mentioned.
GuardOne Security	6/1/21	3:15 PM	X	X	X	X	X		X	X	X	$178,880.00	$19,200.00	$198,080.00	NON-RESPONSIVE Attachment B: Did not sign. Vehicle cost based on quoted price of $1,600/month x 12 months.
North State Security Group	6/1/21	1:00 PM	X	X	X	X	X	X	X	X	X	$198,952.00	$13,199.95	$212,151.95	
American Security and Protection Service	5/24/21	10:35 AM	X	X	X	X	X	X	X	X	X	$230,048.00	Included in Cost	$230,048.00	Per vendor, vehicle included in cost.
Allied Universal	6/1/21	9:27 AM	X	X	X	X	X	X	X	X	X	$219,232.00	$15,000.00	$234,232.00	Vehicle cost based on quoted price of $1,250/month x 12 months.
Sakom Services	6/1/21	9:27 AM	X	X	X	X	X	X	X	X	X	$224,546.40	$10,000.00	$234,546.40	Vehicle cost based on quoted price of $10,000/year.
New Age Protection Inc	5/28/21	10:30 AM	X	X	X	X	X	X	X	X	X	$268,100.00	Vehicle not mentioned	$268,100.00	Vehicle not mentioned - vendor did not respond to e-mail to clarify.
Lolair Protection Agency, Inc.	6/1/21	11:39 AM	X	X	X	X	X	X	X	X	X	$295,931.00	$7,280.00	$303,211.00	Vehicle cost based on quoted price of $3.50 per hour x 2,080 hours (standard working hours).

CUMBERLAND COUNTY
NORTH CAROLINA

INTERNAL SERVICES

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **JEFFERY P. BROWN, PE INTERNAL SERVICES MANAGER**

DATE: **7/26/2021**

SUBJECT: **APPROVAL OF REPORT ON THE DISPOSAL OF SURPLUS PROPERTY PURSUANT TO N.C.G.S.160A-226(A)**

BACKGROUND

On June 15, 1998, the Board of Commissioners adopted a resolution found in the statutes allowing disposal of County "personal property, worth less than $5,000 per item or group of similar items, which have become obsolete, unusable, economically unrepairable, or otherwise surplus to the needs of the county." On October 6, 2008 the Board raised this limit to $30,000. The approval allows the Assistant County Manager to authorize the disposal.

Please find attached a list of miscellaneous items from various County departments or agencies that met the above criteria and that have been disposed of. All items were taken to the Ann Street Landfill for disposal as appropriate. Also included is multiple lists of vehicles and equipment/tools that have been declared surplus and are in the process of being placed on GovDeals for auction or have already been sold.

RECOMMENDATION / PROPOSED ACTION

Approval of the attached report, so that the report may be duly recorded in the official minutes, and the disposal of the items indicated on the report.

ATTACHMENTS:

Description	Type
Surplus Property Listing for Furniture/Equipment	Backup Material
Surplus Property Listing for Fleet 3-11-21	Backup Material
Surplus Property Listing for Fleet 4-19-21	Backup Material
Surplus Property Listing for Fleet 6-17-21	Backup Material
Surplus Property Listing for Fleet 7-19-21	Backup Material

SURPLUS PROPERTY DISPOSAL LIST
February 1, 2021 - July 26, 2021

ITEM NO.	PROPERTY DESCRIPTION	RENDERING DEPARTMENT	DISPOSAL METHOD
1	50 Desks	Sheriff's Office	Landfill-Ann Street
2	15 Chairs	Sheriff's Office	Landfill-Ann Street
3	10 Bookshelves	Sheriff's Office	Landfill-Ann Street
4	7 File Cabinets	Clerk of Courts	Landfill-Ann Street
5	3 File Cabinets	Health Department	Landfill-Ann Street
6	1 Desk	Health Department	Landfill-Ann Street
7	5 File Cabinets	Sheriff's Office	Landfill-Ann Street
8	8 Desks	Sheriff's Office	Landfill-Ann Street
9	1 Bookshelf	Sheriff's Office	Landfill-Ann Street
10	4 File Cabinets	Sheriff's Office	Landfill-Ann Street
11	2 Dry Erase Boards	Sheriff's Office	Landfill-Ann Street
12	1 Wooden desk	Sheriff's Office	Landfill-Ann Street
13	1 Wooden bookshelf	Sheriff's Office	Landfill-Ann Street
14	2 TVs	Sheriff's Office	Landfill-Ann Street
15	1 TV Cart	Sheriff's Office	Landfill-Ann Street
16	35 Office Chairs	Health Department	Landfill-Ann Street
17	3 Microwaves	Health Department	Landfill-Ann Street
18	1 Small Cart	Health Department	Landfill-Ann Street
19	8 File Cabinets	Sheriff's Office	Landfill-Ann Street
20	5 Bookshelves	Sheriff's Office	Landfill-Ann Street
21	8 Desks	Sheriff's Office	Landfill-Ann Street
22	26 Chairs	Child Support	Landfill-Ann Street
23	4 Desks	Bradford	Landfill-Ann Street
24	4 File Cabinets	Sheriff's Office	Landfill-Ann Street
25	4 Bookshelves	Sheriff's Office	Landfill-Ann Street
26	2 Desks	Sheriff's Office	Landfill-Ann Street
27	1 Refrigerator	Sheriff's Office	Landfill-Ann Street
28	8 Chairs	Sheriff's Office	Landfill-Ann Street
29	7 Chairs	Public Defenders Office	Landfill-Ann Street
30	10 Chairs	Child Support	Landfill-Ann Street
31	1 Desk	Child Support	Landfill-Ann Street
30	2 Tables	Child Support	Landfill-Ann Street
31	25 Chairs	Clerk of Courts	Landfill-Ann Street
32	9 Filing Cabinets	Child Support	Landfill-Ann Street
33	1 Hutch	Clerk of Courts	Landfill-Ann Street

SURPLUS PROPERTY DISPOSAL LIST
February 1, 2021 - July 26, 2021

ITEM NO.	PROPERTY DESCRIPTION	RENDERING DEPARTMENT	DISPOSAL METHOD
34	2 Chairs	Tax Administration	Landfill-Ann Street
35	2 File Cabinets	Clerk of Courts	Landfill-Ann Street
36	1 Large Desk	Tax Administration	Landfill-Ann Street
37	2 Fie Cabinets	Clerk of Courts	Landfill-Ann Street
38	1 Dishwasher	Detention Center	Landfill-Ann Street
39	2 Wheelchairs	Detention Center	Landfill-Ann Street
40	1 Table	Detention Center	Landfill-Ann Street
41	1 Chair	Detention Center	Landfill-Ann Street
42	1 Desk	Information Services	Landfill-Ann Street
43	15 Desks	Sheriff's Office	Landfill-Ann Street
44	5 Chairs	Sheriff's Office	Landfill-Ann Street
45	Cutting Machine	Print Shop	Landfill-Ann Street
46	Inserter	Print Shop	Landfill-Ann Street
47	Paper Drill Press	Print Shop	Landfill-Ann Street
48	Plate Maker	Print Shop	Landfill-Ann Street
49	Collate Machine	Print Shop	Landfill-Ann Street
50	2 Mini Fridges	Social Services	Landfill-Ann Street
51	1 Microwave	Social Services	Landfill-Ann Street
52	4 Chairs	Social Services	Landfill-Ann Street

T. J. Jackson 7/27/21

TRACY JACKSON, **DATE**
ASSISTANT COUNTY MANAGER

CUMBERLAND COUNTY
VEHICLES REQUESTED FOR SURPLUS

Department	Vehicle Description	Reason for Surplus	Mileage	Year	Fleet #	Estimated Value	Disposition
Tax	1999 Ford Taurus SW	End of useful life, not cost effective to repair.	56,451	1999	TS-002	$1,800.00	Gov Deals
Planning	2007 Ford E-350 15 Passenger Van	End of useful life, not cost effective to repair.	191,559	2007	PD-003	$4,000.00	Gov Deals
Central Maintenance	Motorcycle Trailer	End of useful life, not needed for county operations.	N/A	Unknown	N/A	$250.00	Gov Deals
Central Maintenance	Haulmark Cargo Trailer	End of useful life, not needed for county operations.	N/A	Unknown	N/A	$125.00	Gov Deals
Sheriff's Office	2005 Ford Explorer	End of useful life, not cost effective to repair.	205,346	2005	FL-301	$1,500.00	Gov Deals
Sheriff's Office	2013 Ford E-350 15 Passenger Van	End of useful life, not cost effective to repair.	135,056	2013	FL-011	$5,500.00	Gov Deals
Sheriff's Office	2007 Ford Crown Vic	End of useful life, not cost effective to repair	210,519	2007	FL-346	$2,000.00	Gov Deals
Sheriff's Office	1985 AMC HMMV	End of useful life not cost effective to repair.	173,330	1985	FL-371	$3,500.00	Gov Deals
Sheriff's Office	2006 Crown Vic	End of useful life, not cost effective to repair.	208,676	2006	FL-176	$1,800.00	Gov Deals
Sheriff's Office	2006 Crown Vic	End of useful life, not cost effective to repair.	209,890	2006	FL-024	$1,800.00	Gov Deals
Sheriff's Office	1998 Chevy Venture	End of useful life not cost effective to repair.	91,289	1998	FL-267	$500.00	Gov Deals
Sheriff's Office	2009 Nissan Maxima	Seized asset, not cost effective to repair. Does not start or run at this time due to sitting for several years.	Unknown does not run	2009	N/A	$2,800.00	Gov Deals
Sheriff's Office	2007 Nissan Armada SUV	Seized asset, not cost effective to repair. Does not start or run at this time due to sitting for several years	Unknown does not run	2007	N/A	$2,000.00	Gov Deals
Social Services	1998 Ford E-350 Van	End of useful live, not cost effective to repair	192,192	1998	SS-016	$1,500.00	Gov Deals

T. D. Jackson

Tracy Jackson, Assistant County Manager

3/11/21

Date

CUMBERLAND COUNTY
VEHICLES AND TOOLS REQUESTED FOR SURPLUS

Department	Vehicle Description	Reason for Surplus	Mileage	Year	Fleet #	Estimated Value	Disposition
Tax	2001 Mitsubishi Montero	End of useful life – blown head gasket and not cost effective to repair.	156672	2001	TS-13	$500.00	GOV DEALS
CCSO	2006 Ford Crown Vic	End of useful life – needs multiple repairs, not cost effective.	197880	2006	FL-125	$1,200.00	GOV DEALS
CCSO	2011 Ford Crown Vic	End of useful life – needs engine, not cost effective to repair.	185890	2011	FL-480	$1,800.00	GOV DEALS
Central Maintenance	Tools & Diagnostic Equipment	Miscellaneous outdated tools and diagnostic equipment that no longer have a purpose now that certain older vehicles have been removed from the fleet.	N/A	N/A	N/A	$2,500.00	GOV DEALS

M. D. Jackson

Tracy Jackson, Assistant County Manager

4/19/21

Date

CUMBERLAND COUNTY
VEHICLES & EQUIPMENT REQUESTED FOR SURPLUS

Department	Vehicle Description	Reason for Surplus	Mileage	Year	Fleet #	Estimated Value	Disposition
CCSO	Jon Boat	End of useful life	N/A	N/A	FL-421	$500.00	Gov Deals
CCSO	Trailer	End of useful life	N/A	N/A	FL-510	$500.00	Gov Deals
CCSO	30KW Generator	End of useful life	N/A	N/A	FL-502	$500.00	Gov Deals
CCSO	1997 Ford Mustang	End of useful life	129,335	1997	FL-241	$2,500.00	Gov Deals
CCSO	2002 Lincoln Navigator	End of useful life	164,217	2002	FL-0395	$2,500.00	Gov Deals

W.T. Jackson, ACM
W.T. JACKSON, ACM
Signature

6/17/21
Date

CUMBERLAND COUNTY
VEHICLES REQUESTED FOR SURPLUS

Department	Vehicle Description	Reason for Surplus	Mileage	Year	Fleet #	Estimated Value	Disposition
Animal Services	2004 E-350 Passenger Van	End of useful life.	215,087	2004	AC-0012	$2,000.00	Gov Deals

W. T. Jackson

Signature

7/19/21

Date

CUMBERLAND COUNTY
NORTH CAROLINA

OFFICE OF THE COUNTY ATTORNEY

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **COUNTY ATTORNEY**

DATE: **7/27/2021**

SUBJECT: **APPROVAL OF DECLARATION OF FORECLOSED REAL PROPERTIES AS SURPLUS**

BACKGROUND

The County acquired the real properties described below by tax foreclosure. All County departments and the City of Fayetteville were noticed of the acquisition of these properties to determine if either property was needed for a governmental purpose. No interest was expressed in the properties.

REID 0432417939000: located at 6513 Celestial Pine Drive; being Lot 61, Cedar Oaks, Section 5, Plat Book 75-45; deed recorded 3/10/20 in Book 10713-844; tax value of $16,000; purchase price of $9,936.07

REID 0461399250000: located at 4777 Old Savannah Church Rd.; being 1 acre of Hair Land; deed recorded 10/01/19 in Book 10598-678; tax value $60,200; purchase price of $7,517.96

A GIS map of each property is attached.

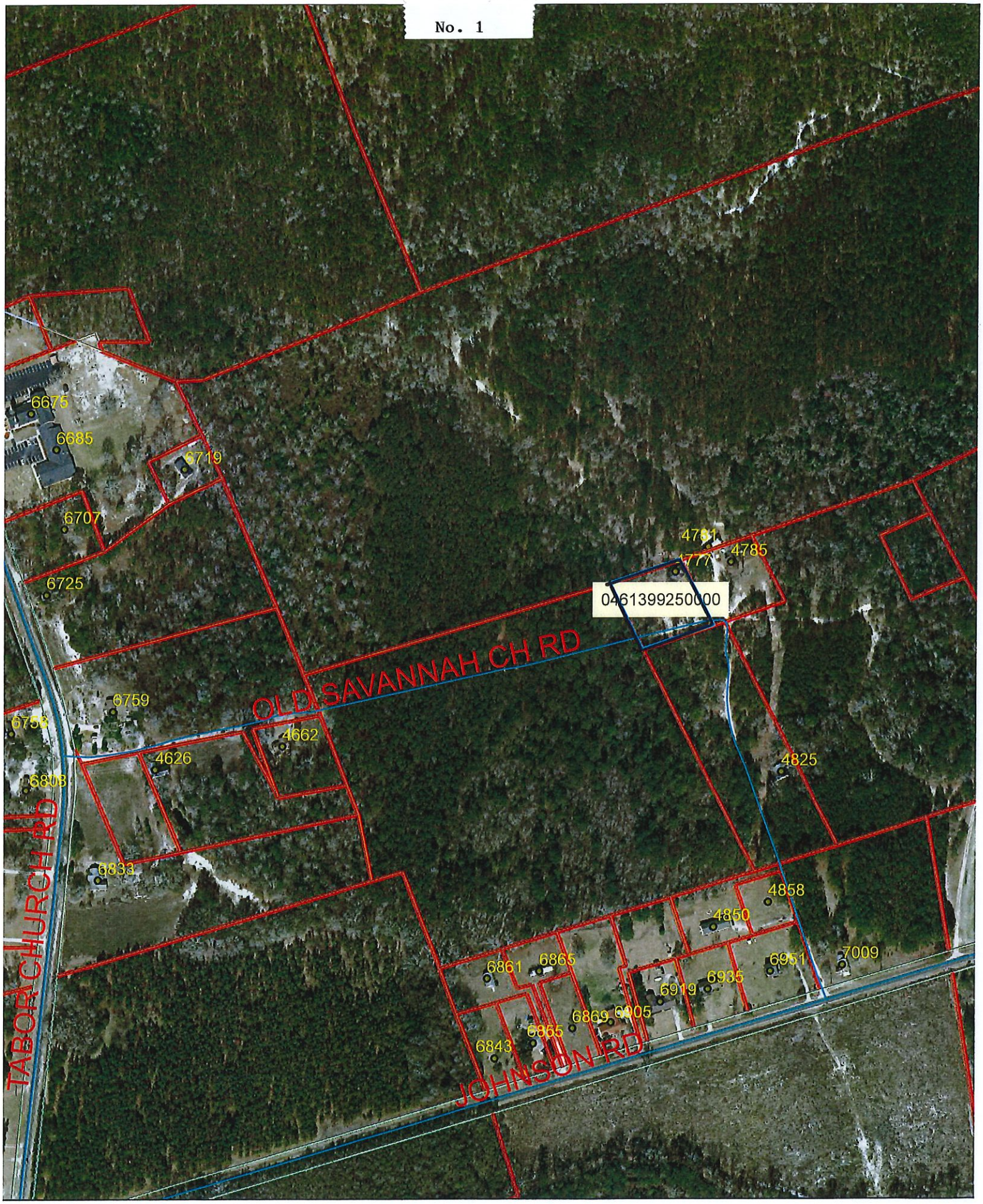
RECOMMENDATION / PROPOSED ACTION

County Attorney recommends the Board to find these properties not needed for governmental purposes, declare them surplus, and direct that they be placed on the Surplus Property List to be offered for sale.

ATTACHMENTS:

Description	Type
GIS MAP OF PROPERTIES TO BE DECLARED SURPLUS	Backup Material

No. 1



CUMBERLAND COUNTY
NORTH CAROLINA

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CUMBERLAND COUNTY
NORTH CAROLINA

OFFICE OF THE COUNTY ATTORNEY

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **COUNTY ATTORNEY**

DATE: **7/27/2021**

SUBJECT: **ACCEPTANCE OF OFFER TO PURCHASE SURPLUS PROPERTY LOCATED AT 4210 SCARY CREEK ROAD, FAYETTEVILLE**

BACKGROUND

The County acquired the real property with the PIN 0472-08-4858, being Lot 14 McNeill Sands, Sec. 1, Plat Book 93 at Page 42, located at 4210 Scary Creek Road, Fayetteville, at a tax foreclosure sale in 2007 for a purchase price of $5,614.39. The property is zoned A1 with a tax value of $8,000.00. Based on the GIS Mapping and the tax records, there is no structure on the lot. Kendra E. Adams made an offer to purchase the property for $5,614.39. If the Board proposes to accept this offer, the proposed sale must be advertised subject to the upset bid process of G. S. § 160A-269. The proposed advertisement is included in the recommendation below.

RECOMMENDATION / PROPOSED ACTION

The county attorney recommends the Board consider the offer of Kendra E. Adams. If the Board proposes to accept the offer, resolve that the described real property is not needed for governmental purposes and direct that it be advertised and sold pursuant to the upset bid process of G. S. § 160A-269. The proposed advertisement of intent follows:

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
ADVERTISEMENT OF PROPOSAL TO ACCEPT AN OFFER TO PURCHASE
CERTAIN REAL PROPERTY PURSUANT TO N.C.G.S § 160A-269

Take notice that the Board of Commissioners finds the real property with PIN 0472-08-4858, being Lot 14 McNeill Sands, Sec. 1, Plat Book 93 at Page 42, located at 4210 Scary Creek Road, Fayetteville, is not needed for governmental purposes and proposes to accept an offer to purchase the property for $5,614.39. Within 10 days of this notice any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars ($1,000) and five percent (5%) of the remainder by making a five percent (5%) deposit of the bid with the Clerk. This procedure shall be repeated until no further qualifying upset bids are received. The

Board of Commissioners may at any time reject any and all offers. Further details may be obtained from the Office of the County Attorney, Suite 551-Courthouse, Fayetteville, NC 28302.

August ___, 2021 Candice White, Clerk to the Board

CUMBERLAND COUNTY
NORTH CAROLINA

OFFICE OF THE COUNTY ATTORNEY

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **COUNTY ATTORNEY**

DATE: **7/27/2021**

SUBJECT: **APPROVAL OF SALE OF SURPLUS REAL PROPERTY LOCATED AT 209 B STREET, FAYETTEVILLE**

BACKGROUND

On June 21, 2021, the Board adopted a resolution of its intent to accept the offer of Ketsanee Chaiyanut to purchase property with PIN 0437-93-2517, being J. S. Maultsby Property, Lots ½ Lot 4, Plat Book 204, Page 46, located at 209 B Street, Fayetteville, for $9,328.39, and directed that it be advertised and sold pursuant to the upset bid process of G.S. § 160A-269. The parcel is zoned MR5, with a tax value of $5,000.00. Based on the County GIS Parcel View System and the tax records, there is no structure on the lot.

Notice of the proposed sale, subject to the upset bid process required by G.S. § 160A-269, was advertised in the *Fayetteville Observer* on May 21, 2021. The publisher's affidavit is attached. More than 10 days have elapsed since the notice was published. No upset bid was received.

RECOMMENDATION / PROPOSED ACTION

County Attorney recommends the Board accept this offer and authorize the Chair or the County Manager to execute a deed for the property upon the County's receipt of the balance of the purchase price.

ATTACHMENTS:

Description	Type
209 B St - Aff of Pub	Backup Material

AFFIDAVIT OF PUBLICATION

NORTH CAROLINA
Cumberland County

CUMBERLAND COUNTY BOARD OF COMMISSIONERS ADVERTISEMENT OF PROPOSAL TO ACCEPT AN OFFER TO PURCHASE CERTAIN REAL PROPERTY PURSUANT TO N.C.G.S § 160A-269

Take notice that the Board of Commissioners finds the real property with PIN 0137-93-2517, being J. S. Maultsby Property, Lots ½ Lot 4, Plat Book 204, Page 46, located at 209 B Street, Fayetteville, is not needed for governmental purposes and proposes to accept an offer to purchase the property for $13,170.73. Within 10 days of this notice any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars ($1,000) and five percent (5%) of the remainder by making a five percent (5%) deposit of the bid with the Clerk. This procedure shall be repeated until no further qualifying upset bids are received. The Board of Commissioners may at any time reject any and all offers. Further details may be obtained from the Office of the County Attorney, Suite 551-Courthouse, Fayetteville, NC 28302.

June 21, 2021
Candice White, Clerk to the Board
6/25 5248957

Before the undersigned, a Notary Public of said County and state, duly commissioned and authorized to administer oaths, affirmations, etc., personally appeared. SANDY FLANARY

Who, being duly sworn or affirmed, according to law, doth depose and say that he/she is a LEGAL SECRETARY of DB North Carolina Holdings, Inc., a corporation organized and doing business under the Laws of the State of Delaware, and publishing a newspaper known as the FAYETTEVILLE OBSERVER, in the City of Fayetteville, County and State aforesaid, and that as such he/she makes this affidavit; that he/she is familiar with the books, files and business of said Corporation and by reference to the files of said publication the attached advertisement of CL Legal Line
J.S. MAULTSBY PROPRTY - 209 B ST.
of CUMB CO ATTORNEY'S
was inserted in the aforesaid newspaper in space, and on dates as follows:

6/25/2021

and at the time of such publication The Fayetteville Observer was a newspaper meeting all the requirements and qualifications prescribed by Sec. No. 1-597 G.S. of N.C.

The above is correctly copied from the books and files of the aforesaid corporation and publication.

Sandy Flanary

LEGAL SECRETARY
Title

Cumberland County, North Carolina

Sworn or affirmed to, and subscribed before me, this 25 day of June, A.D., 2021.

In Testimony Whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Pamela H Walters

Pamela H. Walters, Notary Public

My commission expires 5th day of December, 2025.

MAIL TO: CUMB CO ATTORNEY'S
PO BOX 1829, ,
FAYETTEVILLE, NC 28302-0000

0005248957

CUMBERLAND COUNTY
NORTH CAROLINA

OFFICE OF THE COUNTY ATTORNEY

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **COUNTY ATTORNEY**

DATE: **7/27/2021**

SUBJECT: **APPROVAL OF SALE OF SURPLUS REAL PROPERTY LOCATED AT 4691 MATT HAIR ROAD, FAYETTEVILLE**

BACKGROUND

On June 21, 2021, the Board adopted a resolution of its intent to accept the offer of Jackie T. Samuel to purchase property with PIN 0462-14-6903, being Lot 11 David N. Girard, Section 1, Plat Book 118, Page 47, located at 4691 Matt Hair Road, Fayetteville, for $17,255.08, and directed that it be advertised and sold pursuant to the upset bid process of G.S. § 160A-269. The parcel is zoned A1, with a tax value of $19,746.00. Based on the County GIS Parcel View System and the tax records, there is a structure on the lot.

Notice of the proposed sale, subject to the upset bid process required by G.S. § 160A-269, was advertised in the *Fayetteville Observer* on June 25, 2021. The publisher's affidavit is attached. More than 10 days have elapsed since the notice was published. No upset bid was received.

RECOMMENDATION / PROPOSED ACTION

County Attorney recommends the Board accept this offer and authorize the Chair or the County Manager to execute a deed for the property upon the County's receipt of the balance of the purchase price.

ATTACHMENTS:

Description	Type
4691 Matt Hair Rd - Aff of Pub	Backup Material

AFFIDAVIT OF PUBLICATION

NORTH CAROLINA
Cumberland County

CUMBERLAND COUNTY BOARD OF COMMISSIONERS ADVERTISEMENT OF PROPOSAL TO ACCEPT AN OFFER TO PURCHASE CERTAIN REAL PROPERTY PURSUANT TO N.C.G.S § 160A-269

Take notice that the Board of Commissioners finds the real property with PIN 0462-14-6903, being Lot 11 David N. Girard, Section 1, Plat Book 118 at Page 47, located at 4691 Matt Hair Road, Fayetteville is not needed for governmental purposes and proposes to accept an offer to purchase the property for $17,255.08. Within 10 days of this notice any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars ($1,000) and five percent (5%) of the remainder by making a five percent (5%) deposit of the bid with the Clerk. This procedure shall be repeated until no further qualifying upset bids are received. The Board of Commissioners may at any time reject any and all offers. Further details may be obtained from the Office of the County Attorney, Suite 551-Courthouse, Fayetteville, NC 28302.

June 21, 2021
Candice White, Clerk to the Board
6/25 5248958

Before the undersigned, a Notary Public of said County and state, duly commissioned and authorized to administer oaths, affirmations, etc., personally appeared. SANDY FLANARY
Who, being duly sworn or affirmed, according to law, doth depose and say that he/she is a LEGAL SECRETARY of DB North Carolina Holdings, Inc., a corporation organized and doing business under the Laws of the State of Delaware, and publishing a newspaper known as the FAYETTEVILLE OBSERVER, in the City of Fayetteville, County and State aforesaid, and that as such he/she makes this affidavit; that he/she is familiar with the books, files and business of said Corporation and by reference to the files of said publication the attached advertisement of CL Legal Line
DAVID N. GIRARD - 4691 MATT HAIR ROAD
of CUMB CO ATTORNEY'S
was inserted in the aforesaid newspaper in space, and on dates as follows:

6/25/2021
and at the time of such publication The Fayetteville Observer was a newspaper meeting all the requirements and qualifications prescribed by Sec. No. 1-597 G.S. of N.C.

The above is correctly copied from the books and files of the aforesaid corporation and publication.

Sandy Flanary

LEGAL SECRETARY
Title

Cumberland County, North Carolina

Sworn or affirmed to, and subscribed before me, this 25 day of June, A.D., 2021.

In Testimony Whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Pamela H Walters

Pamela H. Walters, Notary Public

My commission expires 5th day of December, 2025.

MAIL TO: CUMB CO ATTORNEY'S
PO BOX 1829, ,
FAYETTEVILLE, NC 28302-0000

0005248958

CUMBERLAND COUNTY
NORTH CAROLINA

BUDGET DIVISION

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **AMY CANNON, COUNTY MANAGER**

DATE: **7/27/2021**

SUBJECT: **APPROVAL OF BUDGET ORDINANCE AMENDMENTS FOR THE AUGUST 2, 2021 BOARD OF COMMISSIONERS' AGENDA**

BACKGROUND

Special Fire District Fund 220

1) Special Fire District - Budget Ordinance Amendment B220154 to recognize additional revenue received in the amount of $6,882

The Board is requested to approve Budget Ordinance Amendment B220154 to recognize additional revenue in the amount of $6,882. Each fiscal year during the budget process, the fire districts are budgeted at 100% of the tax value of their district. This revision is recognizing additional revenue for the districts received per an update May 27, 2021.

Please note this amendment requires no additional county funds.

Emergency Rental Assistance (ERA) Fund 269/Community Development Fund 265

2) Emergency Rental Assistance – Budget Ordinance Amendment B220151 to transfer Emergency Rental Assistance (ERA) funds currently held in Community Development Fund 265 into the newly established Emergency Rental Assistance Fund 269 in the amount of $1,867,772

The Board is requested to approve Budget Ordinance Amendment B220151 to transfer Emergency Rental Assistance (ERA) funds currently held in Community Development Fund 265 into the newly established Emergency Rental Assistance Fund 269 in the amount of $1,867,772 This transfer is needed to track and monitor these funds to maintain compliance with U.S. Treasury policies.

Please note this amendment requires no additional county funds.

REGARDING THE FOLLOWING ITEMS #3 - #7 PLEASE NOTE:

Each fiscal year County departments may have projects that have been approved and initiated but were not complete by the fiscal year end (6/30/21) or items ordered that had not been received by fiscal year end. These projects or items were approved in the Fiscal Year 2021 budget; however, the money was not spent by June 30, 2021.

The following amendments seek to bring those funds forward from FY 2021 into the current fiscal year, allowing departments to complete and pay for these projects and items. These revisions are not using 'new' funds but are recognizing the use of FY21 funds in FY22.

General Fund 101

3) General Government Other – Budget Ordinance Amendment B220702 to re-appropriate FY21 funds in the amount of $45,154

The Board is requested to approved Budget Ordinance Amendment B220702 to re-appropriate FY21 funds in the amount of $45,154. This amount represents freed-up capacity assigned to replace aging vehicle lifts in the central maintenance facility in FY21.

4) Library Grants – Budget Ordinance Amendment B220534 to re-appropriate FY21 funds in the amount of $207,679 for the E-Rate program

The Board is requested to approve Budget Ordinance Amendment B220534 to re-appropriate FY21 funds in the amount of $207,679. These funds are from the Microelectronics Center of North Carolina and are used to support library services such as equipment and computer software. These funds were re-appropriated in FY21 at the September 8, 2020 Board of Commissioners meeting.

5) Library – Budget Ordinance Amendment B220550 to re-appropriate FY21 funds in the amount of $5,900

The Board is requested to approve Budget Ordinance Amendment B220550 to re-appropriate FY21 funds in the amount of $5,900. These funds are needed to repair a light pole at the North Regional Library. These funds were originally recognized in FY21 at the May 3, 2021 Board of Commissioners meeting.

Capital Investment Fund 107

6) Capital Investment Fund – Budget Ordinance Amendment B220617 to re-appropriate FY21 funds in the amount of $249,297

The Board is requested to approve Budget Ordinance Amendment B220617 to re-appropriate FY21 funds in the amount of $249,297. These funds are needed to complete vehicle purchases that were delayed due to the lack of a state contract. These purchases were approved during the FY21 budget process.

Recreation Fund 250

7) Parks and Recreation – Budget Ordinance Amendment B220573 to re-appropriate FY21 funds in the amount of $100,258

The Board is requested to approve Budget Ordinance Amendment B220573 to re-appropriate FY21 funds in the amount of $100,258. These funds were approved during the FY21 budget process and are needed for Parks and Recreation projects not completed by fiscal year end.

RECOMMENDATION / PROPOSED ACTION

Approve Budget Ordinance Amendments

CUMBERLAND COUNTY
NORTH CAROLINA

OFFICE OF THE COUNTY ATTORNEY

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **COUNTY ATTORNEY**

DATE: **7/27/2021**

SUBJECT: CONSIDERATION OF INCENTIVES AGREEMENT FOR SKYREM, LLC

BACKGROUND

Attached is the incentives agreement with SkyREM, LLC, for the purchase of the remainder of property in the Cedar Creek Industrial Park and the Sand Hill Road Site. The project was approved by the Board after a public hearing on May 17, 2021. The notice of the public hearing advertised that the company would: (1) construct not less than 40,000 square feet in a commercial building or buildings on the Cedar Creek Site within three years of closing, and (2) construct a commercial building or buildings of not less than 120,000 square feet on the Sand Hill Road Site by May 1, 2025. The agreement states these terms as to the construction of the buildings. The agreement does not require the company to purchase either of the sites. It merely gives the company the right to conduct due diligence and purchase either or both of the sites before November 1, 2021. Robert Van Geon reported that the company proposed that if it failed to meet the obligation to construct the buildings, the county could elect to buy back that site at the sales price of the land plus seventy percent (70%) of the costs of construction. The company has increased the buy-back amount to the land sales price plus seventy five percent (75%) of all the development costs associated with the project. This is known as a "claw-back" provision and is required in economic development incentives agreements. Although this is a significant increase in the potential cost to the county should it elect to exercise the claw-back provision, it is not mandatory that the county do so.

RECOMMENDATION / PROPOSED ACTION

County Attorney recommends approval of the agreement for execution by County Manager.

ATTACHMENTS:

Description	Type
SkyREM LLC Incentives Agreement	Backup Material

ECONOMIC DEVELOPMENT INCENTIVES AGREEMENT

between

SKYREM, LLC

and

CUMBERLAND COUNTY, NORTH CAROLINA

Approved by the Board of Commissioners at Its Regular Meeting
August 2, 2021

THIS ECONOMIC DEVELOPMENT INCENTIVES AGREEMENT is dated the last date executed by either party to be effective according to the terms set forth herein (as supplemented or amended, this "Agreement") and is between**, SkyREM, LLC,** a Delaware limited liability company having an office at 425 E. 52nd Street, New York, NY 10022 the "Company"), and **Cumberland County, North Carolina**, a body politic and corporate and a political subdivision of the State of North Carolina, having an address of P.O. Box 1829, Fayetteville, NC 28302-1829 (the "County"). The Company and the County may from time to time hereinafter be referred to individually as a "Party" or collectively as the "Parties."

RECITALS:

WHEREAS, the Local Development Act of 1925, as amended (Article 1 of Chapter 158 of the North Carolina General Statutes), grants counties the authority to make appropriations for the purposes of aiding and encouraging the location or expansion of certain business enterprises in the county or for other purposes, which the county's governing body finds in its discretion will increase the population, taxable property base and business prospects of the county; and

WHEREAS, the purpose of this Agreement is to describe certain incentives to be provided by the County to the Company in connection with the Company's construction of at least two (2) commercial buildings (the "Project"); and

WHEREAS, in connection with that purpose and in accordance with North Carolina General Statutes § 158-7.1, the Cumberland County Board of Commissioners (the "Board of Commissioners") held a public hearing May 17, 2021, regarding the proposed incentives to be provided by the County to the Company, which incentives are set forth in this Agreement; and

WHERAS, after conducting the public hearing the Board of Commissioners found such incentives and this Agreement to be in the public interest by increasing the tax base and the prospects for employment within the county; and

WHEREAS, the Company acknowledges that such incentives are an inducement for the

Company to undertake the Project in the County; these incentives are necessary for undertaking the Project; and but for these incentives the Company would likely not have located the Project in the County.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

ARTICLE I: DEFINITIONS; RULES OF CONSTRUCTION

1.0. Definitions. In addition to terms defined elsewhere within this Agreement, for all purposes of this Agreement the following defined terms shall have the following meanings:

"Company" means Sky REM, LLC, a Delaware limited liabilitycompany.

"Economic Development Incentives" means the incentive to be provided to the Company by the County to sell to the Company the Cedar Creek Site (defined below) and the Sand Hill Road Site (defined below) on the terms set forth in this Agreement.

1.1. Rules of Construction. Unless the context otherwise indicates:

(a) words implying the singular shall include the plural and vice versa, and words implying the masculine gender shall include the feminine and neuter genders as well;

(b) any references to Articles, Sections or Exhibits are references to Articles, Sections and Exhibits of this Agreement;

(c) all references to officers are references to County officers; and

(d) the headings herein are solely for convenience of reference and shall not constitute a part of this Agreement nor shall they affect its meaning, construction, or effect.

ARTICLE II: TERMS OF THE AGREEMENT

2.0. The County shall sell the Company all the remaining parcels in the County's Cedar Creek Industrial Park (the "Cedar Creek Site") in its entirety at a purchase price of $10,000 per acre with the exact acreage to be determined by a survey to be obtained at the Company's expense. These parcels are described in the County's tax records and GIS system with REID numbers as follows:

REID 0454692037000, containing 275.99 acres with a tax value of $1,615,405
REID 0455904543000, containing 48.30 acres with a tax value of $ 430,469
REID 0455910088000, containing 31.67 acres with a tax value of $ 292,585

2.1. The total sales price of the Cedar Creek Site will be $3,559,600, as may be adjusted by the survey-determined acreage.

2.2. The Company shall construct a commercial building or buildings of not less than 40,000

square feet in enclosed area on the Cedar Creek Site within three years of closing the sale. Upon timely completion of the aforementioned building(s) on the Cedar Creek Site, then this Agreement shall immediately terminate as to the Cedar Creek Site without the need for any further writing to confirm the same.

2.3. The County shall sell the Company the County's property known as the "Sand Hill Road Site," fronting Sand Hill Road and Production Drive, described in the County's tax records and GIS system with REID number 0433333511000, containing 159.03 acres, with a tax value of $803,745 in its entirety at a purchase price of $18,800 per acre with the exact acreage to be determined by a survey to be obtained at the Company's expense.

2.4. The total sales price of the Cedar Creek Site will be $2,989,764, as may be adjusted by the survey-determined acreage.

2.5. The Company shall construct a commercial building or buildings of not less than 120,000 square feet in enclosed area on the Sand Hill Road Site by May 1, 2025. Upon timely completion of the aforementioned building on the Sand Hill Road Site (as evidenced by the issuance of a temporary certificate of occupancy), then this Agreement shall immediately terminate as to the Sand Hill Road Site without the need for any further writing to confirm the same.

2.6. The Company agrees that construction of the Project shall be carried on in material compliance with all applicable laws and regulations and that the provision of utilities and roads to the boundaries of the Project sites are not the responsibility of the County.

2.7. The Company shall have the right to go upon the County's lands subject to this Agreement while this Agreement is in effect for the purpose of conducting surveys, soil borings, environmental assessments, and such other activities the Company deems prudent to exercise due diligence to undertake this Project. In the event the Company determines not to purchase these lands, then the Company shall be responsible to return the lands to as close as is reasonably possible to the condition existing before the Company conducted any such due diligence activities, except as to those matters which County may agree upon in writing. This Section 2.7 shall survive the termination of this Agreement if the Company does not close the sale transaction and take title to the lands.

2.8. The Company shall conduct all due diligence it deems prudent and close the transaction to purchase these lands on or before November 1, 2021. In the event the Company fails to close the transaction before November 1, 2021, this Agreement shall become void and be of no effect in its entirety if neither of these lands is purchased and shall become void and be of no effect as to the given site that is not purchased on or before November 1, 2021, unless the Parties have entered into an amendment to this Agreement.

2.9. In the event the Company purchases the Cedar Creek Site and/or the Sand Hill Road Site as contemplated herein and shall fail to complete construction of the applicable commercial buildings upon either of the sites by the deadline for each site as stated in the applicable portion of this Article, then County may elect to repurchase the site that has not been timely constructed, as applicable, at the same purchase price paid by the Company for the land plus seventy-five percent (75%) of the documented development costs the Company has expended to date for such site.

2.10. The Company may elect to close the purchase and sale transaction for the two (2) sites separately and at different times before the November 1, 2021, deadline. If the Company determines in its sole discretion to purchase one of the aforementioned sites in advance of the other site, then the Company retains the right to continue to review and evaluate the other, non-purchased site until November 1, 2021, which such right includes, but is not limited to, the Company's right to decline to purchase such other site for any or no reason related to the Company's ongoing diligence related to such site.

ARTICLE III: OBLIGATIONS TO CEASE UPON OCCURRENCE OF ANY DEFAULT

3.0. If at any time before closing on the purchase of either of the Project sites the Company should declare bankruptcy, be adjudicated bankrupt, or be determined to be insolvent in any judicial proceeding or by any judicial process, then the Company shall be deemed to be in default of its obligations under this Agreement and the obligation of County to sell these lands to the Company shall terminate and County shall have no further obligation to the Project or to the Company.

ARTICLE VIII: DISCLAIMER OF WARRANTIES

4.0. The Company acknowledges that the County has not designed the Project or supplied any plans or specifications with respect thereto and that the County has not made any recommendation, given any advice, nor taken any other action with respect to the choice of any supplier, vendor, or designer of, or any other contractor with respect to, the Project, any component part thereof, or any property or rights relating thereto.

4.1. The provisions of this Article shall survive this Agreement's expiration.

ARTICLE V: JOBS & INVESTMENT TAX CREDITS, IF ANY

5.0. The Parties acknowledge that to the extent there are any current North Carolina laws that make the Company or the Project eligible for credits against its North Carolina corporate income tax or franchise taxes for creating jobs or investing in business property in North Carolina, these benefits are solely provided by the State and the County is not responsible for providing these credits, if any.

ARTICLE VI: ASSIGNMENT

6.0. Except as expressly stated below, the Company shall not transfer or assign any interest in or obligation under this Agreement without the prior express written consent of the County, which shall not be unreasonably withheld, conditioned, or delayed. The Company shall have the right, upon written notice to the County, to assign this Agreement to an entity formed by the Company, so long as the principals of the Company control the new entity and the Company shall not be released from any indemnification obligations described herein. For purposes of this Article, the word "control" shall mean ownership of more than fifty percent (50%) of the subject entity, or the right to control management decisions for the subject entity.

ARTICLE VII: STATUTORY AUTHORITY; OBLIGATION OF COUNTY

7.0. Both the Company and the County acknowledge and agree that monies appropriated and expended by the County for local economic development incentives are for a bona fide public purpose and are expended in good faith reliance on N.C.G.S. § 158-7.1. Both Parties further acknowledge and agree that this Agreement, to the extent allowed by law, shall be considered a continuing contract and shall be subject to, and controlled by, the provisions of N.C.G.S. §153A-13. If for any reason it is found by a court of competent jurisdiction by final judgment that N.C.G.S. § 153A-13 does not legally apply to this Agreement, then in such event there shall be no liability on behalf of the County for the failure of this contract to be continuing in nature.

ARTICLE XIII: MISCELLANEOUS

8.0. Governing law; venue. The Parties agree that this Agreement shall be governed by the law of the State of North Carolina without regard to the conflict of law provisions thereof and that that exclusive venue as to any dispute arising hereunder shall be in the State of North Carolina.

8.1. Notices.

(a) Any communication required or permitted by this Agreement must be in writing except as expressly provided otherwise in this Agreement; and

(b) All communications required or permitted hereunder may be delivered personally, or sent by certified mail, return receipt requested, or by a nationally recognized overnight courier to the following addresses, unless the parties are subsequently notified of any change of address:

If to the Company, to: SkyREM, LLC
425 E 52nd Street
New York, NY 10022

If to the County, to: County Manager
P.O. Box 1829
Fayetteville, N.C. 28302-1829

In lieu of mailing, the Parties may provide notice by electronic mail, provided that an electronic mail acknowledgement of receipt is provided by the Party to whom the notice was sent.

8.2. Severability. If any provision of this Agreement shall be determined to be unenforceable, illegal, invalid, or unenforceable under present or future laws, such provision shall be fully severable and that shall not affect any other provision of this Agreement; this Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part of this Agreement; and, the remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such illegal, invalid or unenforceable provision or by its severance from this Agreement.

8.3. Entire Agreement; Amendments. This Agreement constitutes the entire contract between the Parties, and there are no oral or written agreements between the Parties, nor any representations made by either party relative to the subject matter, which are not expressly set forth herein. This Agreement shall not be changed except in writing signed by both Parties.

8.4. Binding Effect. Subject to the specific provisions of this Agreement, this Agreement shall be binding upon and inure to the benefit of and be enforceable by the Parties and their respective successors and assigns.

8.5. Liability of Officers and Agents. No officer, agent or employee of the County or the Company shall be subject to any personal liability or accountability by reason of the execution of this Agreement or any other documents related to the transactions contemplated hereby. Such officers, agents, or employees shall be deemed to execute such documents in their official capacities only, and not in their individual capacities. This Section shall not relieve any such officer, agent or employee from the performance of any official duty provided by law.

8.6. Counterparts. This Agreement shall be executed in several and separate counterparts (including, but not limited to, electronic counterparts and PDF files). Each shall be an original, but all of them together shall constitute the same instrument.

8.7. Construction. Both parties participated in drafting and negotiating this Agreement and no interpretative presumption shall be drawn against either party by virtue of its role in drafting this Agreement.

[signatures appear on following page]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in their corporate and governmental names, respectively by their duly authorized officers, all as of the dates indicated with the signature for each.

SkyREM, LLC
by:

_____
Its Managing Member
Date Signed: _____

Attest:

_____

CUMBERLAND COUNTY, NORTH CAROLINA
by:

(SEAL) _____
Amy Cannon, County Manager
Date Signed: _____

Attest:

_____
Candice White, Clerk to the Board

This instrument has been pre-audited in the manner required
by the Local Government Budget and Fiscal Control Act.

_____
Vicki Evans, Finance Officer

This agreement has been reviewed
and approved for legal sufficiency.

_____
Rickey L. Moorefield, County Attorney

CUMBERLAND COUNTY
NORTH CAROLINA

PUBLIC LIBRARY AND INFORMATION CENTER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **FAITH PHILLIPS, LIBRARY DIRECTOR**

DATE: **7/27/2021**

SUBJECT: **CONSIDERATION OF GRANT AWARD FOR THE CONNECTING THE LAST MILE DIGITAL INCLUSION AND NAVIGATION AT CUMBERLAND COUNTY PUBLIC LIBRARY AND APPROVAL OF ASSOCIATED BUDGET ORDINANCE AMENDMENT B#220633**

BACKGROUND

The Cumberland County Public Library has been awarded $95,846.00 in funding from the State Library of North Carolina to fund the project: Connecting the Last Mile: Digital Inclusion and Navigation at Cumberland County Public Library. The funding is via a State Library of North Carolina Adapts project grant. The Adapts grants are one-time American Rescue Plan funding initiatives with no match in funding required from the library.

Connecting the Last Mile seeks to enhance digital inclusion and navigation services to the members of our community. This initiative will be primarily outreach focused, partnering with local organizations and county departments to not only provide access to technology and the internet, but also to fund dedicated library staff to provide and facilitate digital navigation assistance to our community members.

The project will allow for the hire of one full time and one part time staff to serve specifically as Digital Navigators, who will assist community members in navigating the various aspects of the internet. Connecting the Last Mile is outreach and community engagement focused and will work heavily with community partners and other government agencies to meet community members where they are. Signed partnership letters from Cindy Black, Cumberland County Public Defender, and NC Works are included. Conversations and partnership plans have also been made with Veterans Services as well as the Housing Authority.
The project will also fund laptops, chairs, tables, and other items to create a truly mobile classroom for the navigators who can use the 100 hotspots gained in a separate partnership from the State Library.

The term of this grant will extend through June 30, 2022. Mrs. Faith Phillips will be available to make a presentation on the grant award at the August 2, 2021 Board of Commissioners meeting.

RECOMMENDATION / PROPOSED ACTION

Consider accepting the grant award for the Connecting the Last Mile Digital Inclusion and Navigation at Cumberland County Public Library in the amount of $95,846, approve the associated Budget Ordinance Amendment B#220633 and authorize the County Manager to sign the required documents on behalf of Cumberland County.

ATTACHMENTS:

Description	Type
Connecting the Last Mile Grant	Backup Material

FAITH PHILLIPS
DIRECTOR

VACANT
DEPUTY DIRECTOR

CUMBERLAND
COUNTY
NORTH CAROLINA

Public Library

MEMO

TO:	Cumberland County Board of County Commissioners
FROM:	Faith Phillips, Director, Cumberland County Public Library
SUBJECT:	Approval of grant funding for $95,846.00 for Connecting the Last Mile
DATE:	July 22, 2021

Dear Chairman Evans and Commissioners,

Cumberland County Public Library has been awarded $95,846.00 in funding from the State Library of North Carolina to fund the project: Connecting the Last Mile: Digital Inclusion and Navigation at Cumberland County Public Library. The funding is via a State Library of North Carolina Adapts project grant. The Adapts grants are one-time American Rescue Plan funding initiatives with no match in funding required from the library.

Connecting the Last Mile seeks to enhance digital inclusion and navigation services to the members of our community. This initiative will be primarily outreach focused, partnering with local organizations and county departments to not only provide access to technology and the internet, but also to fund dedicated library staff to provide and facilitate digital navigation assistance to our community members.

The project will allow for the hire of one full time and one part time staff to serve specifically as Digital Navigators, who will assist community members in navigating the various aspects of the internet. Connecting the Last Mile is outreach and community engagement focused and will work heavily with community partners and other government agencies to meet community members where they are. Signed partnership letters from Cindy Black, Cumberland County Public Defender, and NC Works are included. Conversations and partnership plans have also been made with Veterans Services as well as the Housing Authority.

The project will also fund laptops, chairs, tables, and other items to create a truly mobile classroom for the navigators who can use the 100 hotspots gained in a separate partnership from the State Library.

I am seeking your approval for the acceptance of this funding and for this initiative. The grant proposal is attached, along with all other supporting documentation. Thank you for your consideration of this request.

SLNC State Library of North Carolina

NC Research.
Library Support.
Talking Books.
statelibrary.ncdcr.gov

July 15, 2021

Faith Phillips
Cumberland County Public Library
300 Maiden Lane
Fayetteville, NC 28301

Re: SLNC Adapts Project Grant Application – Connecting the Last Mile

Dear Faith,

Congratulations! The State Library is pleased to inform you that this application has been approved for funding in the amount of **$95,846.00**.

A public announcement of all SLNC Adapts LSTA grant awards will be made today and grant awards will be listed online at https://statelibrary.ncdcr.gov/services-libraries/grants-libraries/slnc-adapts/awards.

To make it easier for signatures to be gathered in a timely fashion, agreements are sent via DocuSign. How DocuSign works: the Library Director receives the documentation first, then after checking the cover page for accuracy and filling in any missing information, attach any other necessary documents, and then sign the agreement. The agreement is then automatically sent to the 2nd signer, which is the Local Government or Institutional Representative for the awarded library.

Once that person signs, the agreement package is then sent automatically to the State Librarian for execution. Once the State Librarian has signed, all parties receive a completed copy from DocuSign. Please keep this for your records, you will not receive a copy in the mail. LSTA Staff will then email the Project Manager a notification that spending may begin, which includes important information about administering the grant, and any necessary attachments.

Keep in mind that:

- The library's authorized representatives AND the State Librarian must sign the Grant Agreement for the grant to be considered fully executed; thereby completing the awarding of funds. Funds cannot be encumbered or spent until you have been notified that

spending may begin; spending can start the date that all parties have signed the agreement or August 1, 2021, whichever is later.

- The Project Manager is the primary contact between your library and the State Library for the life of the project. It is expected that when questions arise about expenditures, reimbursements, reporting, and anything else related to the grant, the Project Manager will be the State Library's primary point of contact. It is the library's responsibility to notify the State Library of changes in Project Manager information.
- You are required to credit IMLS and the State Library (see statement below) in all related purchases, publications, and activities in conjunction with the use of the grant funds. "This grant is made possible by funding from the federal Institute of Museum and Library Services (IMLS) under the provisions of the Library Services and Technology Act (LSTA) as administered by the State Library of North Carolina, a division of the Department of Natural and Cultural Resources (IMLS grant number LS-250229-OLS-21)."

Please let me know if you have any questions.

Sincerely,

Catherine Prince, Federal Programs Consultant

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GRANT AGREEMENT
SLNC Adapts LSTA 2021-2022 Project Grant
State Project Code: NC-21-135

This is an agreement by and between Cumberland County Public Library, hereinafter referred to as "the Library," and the State Library of North Carolina, Department of Natural and Cultural Resources, hereinafter referred to as the "State Library."

Institution and/or Library Name: Cumberland County Public Library

Mailing address: 300 Maiden Lane

City, State, ZIP: Fayetteville , NC 28301

Project manager name/title: Faith Phillips

Project manager telephone: 910-483-7727

Project manager email: fphillips@cumberland.lib.nc.us

DUNS number: 088571690

Federal Employer Identification Number: 56-6000291-A

Indirect cost rate for this award: N/A

Library fiscal year ending date: June 30

Federal Award Identification Information required by 2 CFR 200.332
Federal Award ID number: LS-250229-OLS-21
Federal Award Date: April 9, 2021
Grant Award Period Start and End Date: August 1, 2021 – July 31, 2022
Amount of Federal Funds Obligated by this Action: $95846
Federal Award Project Description as required by FFATA: LSTA State Grants
Contact information for awarding official: Catherine Prince, Federal Programs Consultant, State Library of North Carolina, 4640 Mail Service Center, Raleigh, NC, 27699-4600, 919-814-6796, catherine.prince@ncdcr.gov.
CFDA Name / Number: LSTA State Grants / 45.310
This award is not R&D.

The State Library has agreed to fund this grant with federal Library Services and Technology Act (LSTA) funds to be disbursed through North Carolina Accounting System accounting fund 1495 ARA 145.

IN CONSIDERATION OF RECEIVING THE ABOVE REFERENCED GRANT FUNDING, THE LIBRARY HEREBY AGREES TO:

1. Accept and administer an LSTA grant from the State Library in the amount of $95846 for costs associated with the project represented in the Library's grant application, grant award letter, and any amendments thereto.

2. Abide by all Grant Provisions as certified in this document and the grant application; including any certifications submitted with this grant agreement such as Children's Internet Protection Act (CIPA) Compliance and Certification Regarding Debarment and Suspension; Lobbying; Federal Debt Status; and Nondiscrimination.

3. Regularly inform the State Library on the progress of project activities as defined in the grant application.

4. Encumber and expend project funds (grant and matching)
   - only upon or after the effective date of this grant agreement and before its termination;
   - in accordance with the project budget as submitted with the project application, or as modified in the grant award letter, or as amended and approved by the State Library; and
   - in accordance with all applicable local, state and federal laws and regulations.

5. Expend project funds in a manner that ensures free and open competition.

6. Submit grant reimbursement requests with appropriate documentation of eligible project expenditures (grant and matching) as defined in the grant application, at least quarterly, on or before October 15, January 15, and April 15.

7. Submit grant project status reports, briefly describing current and anticipated project expenditures and project activities, as requested by the State Library.

8. On or before **May 15, 2022**, request a minimum of seventy-five percent (75%) of the award amount and provide documentation for seventy-five percent (75%) of the required match; provide a list of remaining activities with an estimate of remaining grant and matching expenditures as defined in the grant application.

9. Complete all project expenditures (grant and matching) by **July 31, 2022**, or by the termination date of this agreement as amended by mutual consent.

10. On or before **August 15, 2022,** submit a final request for reimbursement.

11. If eligible, the Library and all subgrantees shall: (a) ask the North Carolina Department of Revenue for a refund of all sales and use taxes paid by them in the performance of this Contract, pursuant to N.C.G.S. 105-164.14; and (b) exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in their reimbursement reports.

12. Request prior written approval from the State Library for any equipment with a per unit price above $5,000. List this equipment on the State Library Annual Equipment Tracking Survey, provided each January, for the remainder of its useful life. If fair market value at the time of surplus or disposal exceeds $5,000, disposal must be cleared with the State Library.

13. Acknowledge the Institute of Museum and Library Services in all related publications and activities in conjunction with the use of grant funds as follows: "This publication/activity/program/etc. was supported by grant funds from the Institute of Museum and Library Services under the provisions of the federal Library Services and Technology Act (LSTA) as administered by the State Library of North Carolina, a division of the Department of Natural and Cultural Resources (IMLS grant number LS-250229-OLS-21)." Submit a copy of any publications or materials produced under the grant to the State Library.

14. Provide library services resulting from the grant to all members of the community served, in compliance with all Federal statutes relating to non-discrimination on the basis of race, color, national origin, sex, handicap, or age.

15. Request prior written approval from the State Library for any subcontracting or assignment to any subgrantee or assignee. Neither the Library nor any subgrantee or assignee is relieved of the duties and responsibilities of this agreement. Subgrantees and assignees agree to abide by the terms of this

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agreement and must provide all information necessary for the Library to comply with the terms of this agreement.

16. Only approved, awarded expenditures are allowable; any funds not expended as defined in the grant application will be repurposed by the State Library upon termination of this agreement.

17. Submit a final report to the State Library by **September 31, 2022**, providing a description of project expenditures, a narrative of project activities, and other elements required by the funder.

18. Certify upon completion of the grant that grant funds were received, used, and expended for the purposes for which they were granted.

19. Complete the Single Audit Certification as directed and maintain adequate financial records to ensure complete reporting, and retain programmatic, financial, and audit records relating to the grant for a minimum of three years from the due date of the final grant report at the end of the Five Year Plan, or until all audit exceptions have been resolved, whichever is longer. Provide access upon request to the Department of Natural and Cultural Resources, Office of the State Auditor, Institute of Museum and Library Services and the Comptroller General or their designees, to all records and documents related to the award, including audit work papers in possession of any auditor of the Library.

20. Ensure that grant funds are audited in compliance with state and federal audit requirements for local governments and public authorities, institutions of higher education, and non-profit organizations, and, as applicable, according to the standards of 2 CFR 200, Subpart F - Audit Requirements, as supplied by the Executive Office of the President, Office of Management and Budget, Washington, DC.

21. Comply with the requirements of North Carolina General Statute 143C-6-23: "State grant funds: administration; oversight and reporting requirements" and the corresponding rules of North Carolina Administrative Code, Title 9, Subchapter 03M, "Uniform Administration of State Grants," including submission of required financial reports within six months (or nine months for $500,000 threshold) of the end of the Library's fiscal year(s) in which grant funds are received.

22. The State Auditor and the using agency's internal auditors shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions in accordance with General Statute 147-64.7 and Session Law 2010-194, Section 21 (i.e., the State Auditors and internal auditors may audit the records of the contractor during and after the term of the contract to verify accounts and data affecting fees or performance).

23. If not already on file, file with the State Library a copy of the Library's **policy addressing conflicts of interest** that may arise involving the Library's management employees and members of its board of directors, commissions, or other governing body. The policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the Library's employees or members of its board, commissions, or other governing body, from the Library's disbursing of grant funds and local matching funds and shall include actions to be taken by the Library or the individual, or both, to avoid conflicts of interest and the appearance of impropriety. (N.C.G.S. 143C-6-23(b)). The policy shall be filed before the State Library may disburse the grant funds, unless the Library is covered by the provisions of N.C.G.S. 160A-479.11 and 14-234.

24. File with the State Library the Library's sworn written statement completed by the Library's board of directors or other governing body stating that, pursuant to N.C.G.S. 143C-6-23(c), the Library does not have any **overdue tax debts**, as defined by N.C.G.S. 105-243.1, at the federal, State, or local level. The policy shall be filed before the State Library may disburse the grant funds, unless the Library is covered by the provisions of G.S. 160A-479.11 and 14-234.

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THE STATE LIBRARY AGREES TO:

1. Award LSTA grant funds to the Library in the amount and under the terms and conditions stated above, subject to the availability of funds.

2. Pay LSTA grant funds upon receipt of reimbursement requests for approved, awarded expenditures submitted quarterly by the Library. Pay by **June 30, 2022**, all approved requests received on or before **April 15, 2022**, and by **August 31, 2022**, all approved requests received by **July 15, 2022**.

3. Assist the Library as appropriate and necessary with the implementation of this project. Provide monitoring and oversight through a combination of periodic emails, calls, visits, and review of reimbursement requests and reports.

4. Report on this project to the federal funding agency, the Institute of Museum and Library Services, and the North Carolina Office of State Budget and Management in accordance with all applicable federal and state requirements.

THIS AGREEMENT is in effect upon signing by all parties. It may be amended, if necessary, upon the mutual acceptance of a written amendment to this agreement signed and dated by the Library and the State Library. Such amendment(s) shall state any and/or all change(s) to be made. This agreement may be terminated by mutual consent with 60 days' prior written notice or as otherwise provided by law.

Returning signed agreements signifies accepting the grant award; awards not accepted by **October 15, 2021** may be withdrawn.

[*Please sign below.*]

x _____ _____
Signature, Library Director Date

Faith Phillips
Printed Name

x _____ _____
Signature, Local Government or Institutional Representative Date

Amy Cannon _____
Printed Name Title

x _____ _____
Signature, Timothy G. Owens, State Librarian Date

GRANT PROVISIONS

The following state and federal provisions apply to the LSTA grant program. Libraries awarded grants must agree to comply with these provisions.

1. Grant Agreement and Timing of Expenditures

Official notification of the grant award must be received from the State Library and a grant agreement (formal agreement between the grantee and the State Library) signed by both the representatives of the library and the State Librarian *before* any funds may be encumbered or expended for the project.

2. Allowable and Unallowable Costs

Grantees must carry out the grant project according to the approved grant application, and all federal funds must be expended solely for the purpose for which a grant was awarded. The following costs are unallowable and may not be proposed as grant project costs: bad debts, contingencies, contributions and donations, entertainment, fines and penalties, under recovery of costs under grant agreements (excess costs from one grant agreement are not chargeable to another grant agreement).

3. Legal and Regulatory Compliance

Grantees must expend grant funds in accordance with all applicable local, state, and federal laws and regulations.

4. Budget Revisions and Programmatic Changes

Grantees must not deviate from the approved budget and plan for carrying out the grant project as contained in the approved grant application unless prior approval is obtained from the State Library.

5. Records Retention

Grantees must maintain adequate records to ensure complete reporting, and retain programmatic and financial records relating to the grant for a minimum of three years from the due date of the final grant report at the end of the Five Year Plan, or until all audit exceptions have been resolved, whichever is longer.

6. Free and Open Competition

Purchases made from grant funds must be carried out to ensure free and open competition to the extent possible. Libraries eligible to purchase under state contract may use this option for grant purchases.

7. Debarment & Suspension

Transactions for the purposes of this grant will not knowingly be made with parties who have been debarred or suspended from receiving Federal financial assistance under Federal programs and activities (Debarment and Suspension Certification). See Excluded Parties List System at https://www.sam.gov .

8. Equipment Purchases and Inventory

Equipment with a per unit price above $5,000 requires advance written approval from the State Library. If fair market value at the time of surplus or disposal exceeds $5,000, disposal must be cleared with the State Library.

9. Publicizing & Acknowledging Funds

Grantees are required to credit IMLS/LSTA in all related publications and activities in conjunction with the use of grant funds. Grantees should publicize grant-supported activities in available and appropriate media. The following statement must be used when meeting these requirements: "This publication/ activity/program was supported by grant funds from the Institute of Museum and Library Services under the provisions of the federal Library Services and Technology Act as administered by the State Library of North Carolina, a division of the Department of Natural and Cultural Resources." Copies of any publications or materials produced under the grant must be submitted to the State Library. IMLS logos are available at http://www.imls.gov/recipients/imls_acknowledgement.aspx

10. Lobbying

Grantees are prohibited by federal law from using grant funds to pay costs associated with lobbying Congress or the public for purposes of influencing elections, legislation, or the award of any federal funds. Grantees receiving an award of over $100,000 must file a certification regarding lobbying.

11. Non-discrimination

All library services provided as a result of federal grant funds must be available without discrimination to all members of the community served. Participation may not be denied on the basis of race, color, national origin, handicap, age, or sex. Relevant legislation includes but is not limited to the following: Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d through 2000d-4); Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1683); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); The Age Discrimination Act (42 U.S.C. 6101 *et. seq)*; 45 CFR 1110 - Nondiscrimination in federally assisted programs; 45 CFR 1170 - Nondiscrimination on the basis of handicap in federally assisted programs and activities; 45 CFR 1181 - Enforcement of nondiscrimination on the basis of handicap in programs or activities conducted by the Institute of Museum and Library Services.

12. Trafficking in Persons

Grantees must comply with 22 U.S.C. § 7104(g) which prohibits engaging in trafficking in persons, procuring a commercial sex act, or using forced labor.

13. Audit and Financial Reporting Requirements

LSTA grants must be audited in compliance with federal and state audit requirements for local governments and public authorities, institutions of higher education, and non-profit organizations. The following source documents outline the standards and requirements:

- United States Office of Management and Budget (OMB) 2 CFR 200, Subpart F - Audit Requirements
- North Carolina General Statute 143C-6-23 "State grant funds: administration; oversight and reporting requirements," and the corresponding rules of North Carolina Administrative Code, Title 09, Chapter 03M, "Uniform Administration of State Grants."

LEGAL REFERENCES:

- 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards [address grants and cooperative agreements pertaining to institutions of higher education, states, local governments, Indian tribes, and nonprofit organizations]
- 2 CFR Part 3185 - Nonprocurement debarment and suspension
- 2 CFR 3186 - Requirements for drug-free workplace

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CERTIFICATION REGARDING DEBARMENT AND SUSPENSION; LOBBYING; FEDERAL DEBT STATUS; AND NONDISCRIMINATION

1. DEBARMENT AND SUSPENSION

The grantee shall comply with 2 CFR Part 3185. The undersigned, on behalf of the grantee, certifies to the best of his or her knowledge and belief that neither the grantee nor any of its principals:

(a) Are presently excluded or disqualified;
(b) Have been convicted within the preceding three years of any of the offenses listed in 2 CFR section 180.800(a) or had a civil judgment rendered against you for one of those offenses within that time period;
(c) Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses listed in 2 CFR section 180.800(a); or
(d) Have had one or more public transactions (Federal, State, or local) terminated within the preceding three years for cause or default.

Where the grantee is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this submission.

The grantee is required to communicate the requirement to comply with 2 CFR Part 180 Subpart C (Responsibilities of Participants Regarding Transactions Doing Business With Other Persons) to persons at the next lower tier with whom the grantee enters into covered transactions.

2. LOBBYING

As required by Section 1352, Title 31 of the United States Code, and implemented for persons entering into a grant or cooperative agreement over $100,000, the grantee certifies to the best of his or her knowledge and belief that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into of a cooperative agreement, or the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
(b) If any funds other than appropriated Federal funds have been paid or will be paid to any person (other than a regularly employed officer or employee of the grantee) for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall request, complete, and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

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3. FEDERAL DEBT STATUS

The undersigned, on behalf of the grantee, certifies to the best of his or her knowledge and belief that the grantee is not delinquent in the repayment of any Federal debt.

4. NONDISCRIMINATION

As required by the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Education Amendments of 1972, and the Age Discrimination in Employment Act of 1975, as implemented at 45 C.F.R. Part 1180.44, the undersigned, on behalf of the grantee, certifies that the grantee will comply with the following nondiscrimination statutes and their implementing regulations:

(a) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000 *et seq.*), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity receiving Federal financial assistance;
(b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 701 et seq.), which prohibits discrimination on the basis of disability in Federally-assisted programs; (c) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-83, 1685- 86), which prohibits discrimination on the basis of sex in education programs and activities receiving Federal financial assistance;
(d) The Age Discrimination in Employment Act of 1975, as amended (42 U.S.C. § 6101 *et seq.*), which prohibits discrimination on the basis of age in Federally-assisted programs;

The undersigned further provides assurance that it will include the language of these certifications in all subawards and that all subrecipients shall certify and disclose accordingly.

As the duly authorized representative of the grantee, I hereby certify that the grantee will comply with the above certifications.

_____
Signature of Authorized Certifying Official

Amy Cannon
_____
Print Name and Title of Authorized Certifying Official

_____
Date

I have attached my Conflict of Interest Policy

My Conflict of Interest Policy is on file

I have attached my LSTA Partner Statement(s)

My LSTA Partner Statement(s) are on file or I don't have eligible partners

LSTA Staff: Check here if all documents have been received and all signatures have been gathered.

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CIPA COMPLIANCE CERTIFICATION FORM
for Public Libraries

As the authorized library representative, I hereby certify that the library is
(*check only **one** of the following boxes*)

A. ☐ CIPA Compliant
The applicant library has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act.

OR

B. ☐ The CIPA requirements do not apply because no funds made available under the LSTA program will be used to purchase electronic equipment capable of accessing the Internet or to pay for direct costs associated with accessing the Internet.

Faith Phillips
_____
Printed name of library director

_____
Signature of library director

_____
Date

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CIPA COMPLIANCE INFORMATION

Libraries that are neither public libraries nor public elementary or secondary school libraries are not subject to CIPA and do not have to comply with this law.

Overview
CIPA is the Children's Internet Protection Act, which applies to public libraries and public elementary and secondary school libraries seeking funds under the federal Universal Service (E-rate) program or the Library Services and Technology Act (LSTA) grant programs funded by the Institute of Museum and Library Services (IMLS) and administered by the State Library of North Carolina.

Affected Libraries
The following types of libraries applying for LSTA grants from the State Library of North Carolina must be CIPA compliant and must submit the **CIPA Compliance Certification Form** with their signed Grant Agreement.

- Public libraries
- Public school libraries
- Consortia with public and/or public school libraries

If a library type listed above is already compliant with CIPA under the rules for receiving E-rate funds, that library is not affected by the rules established for LSTA grant recipients. Accordingly, the compliance information in this document applies **only** to libraries meeting **all three** of the following conditions.
The library is:

1) a public library or public elementary or secondary school library,
2) NOT required to comply with CIPA through the federal Universal Service (E-rate) program, and
3) seeking LSTA funds for the purchase of technology used to access the Internet and/or for the payment of direct costs associated with accessing the Internet.

Libraries that are required to comply with CIPA because of the receipt of funds from the Universal Service (E-rate) program must adhere to a different and more stringent set of requirements. More information about those requirements may be found at <http://statelibrary.dcr.state.nc.us/hottopic/cipa/cipa.htm>. The compliance information in this document does not apply to libraries that must comply with CIPA under the Universal Service (E-rate) rules.

Purchases That Require CIPA Compliance
A library that is subject to CIPA under the rules for LSTA must comply with the law when either of the following are approved for purchase with LSTA funds:

- technology used to access the Internet, or
- direct costs associated with accessing the Internet (i.e., the costs of connecting to an Internet service provider [ISP]).

Requirements for Compliance
The policy requires that some form of "technology protection measure" be in use on *all* computers used to access the Internet. *This includes computers that were not purchased with LSTA funds but that are used to access the Internet.* The law provides no other guidance on technology protection measures. According to the CIPA legislation, the technology protection measure may be disabled upon the request of the user for "bona fide research or other lawful purposes." The law as applied to LSTA grant recipients *does not differentiate* between minors and adults when a request is made to disable the technology protection measure or unblock a website. Anyone may make such a request. For purposes of CIPA, a "minor" is someone under 17 years of age.

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To receive LSTA funds for purchases listed above, the library must have in place a policy of:

a) Internet safety for minors that includes the operation of a technology protection measure with respect to any of its computers with Internet access that protects against access through such computers to visual depictions that are (I) obscene; (II) child pornography; or (III) harmful to minors; and is enforcing the operation of such technology protection measure during any use of such computers by minors; and

b) Internet safety that includes the operation of a technology protection measure with respect to any of its computers with Internet access that protects against access through such computers to visual depictions that are (I) obscene; (II) child pornography; and is enforcing the operation of such technology protection measure during any use of such computers."

Note that the difference between (a) and (b) is that (a) applies to minors and includes the category of "visual depictions" that are "harmful to minors", while (b) applies to adults and does not include the category "harmful to minors".

State Library of North Carolina

SLNC Adapts Online Signature Page

Print this page, obtain the required signatures, scan the PDF and return it with the application as one attachment to LSTA@ncdcr.gov by 11:59 PM on June 15, 2021.

Project Title: Connecting the Last Mile Grant Type: Project Grant
Institution/Library: Cumberland County Public Library
Mailing Address: 300 Maiden Lane
City: Fayetteville Zip Code: 28301

Library Director, Name: Faith Phillips
Phone: 910-483-7727 Email: fphillips@cumberland.lib.nc.us

Project Manager, Name: Faith Phillips
Phone: 910-483-7727 Email: fphillips@cumberland.lib.nc.us

Authorizing Official, Name: Amy Cannon Email: acannon@co.cumberland.nc.us

LSTA Funds Requested for this project: $ 95846

Project Abstract:

Throughout the past year, access to reliable internet and technology has been critical in our communities as we have navigated COVID-19 and pivoted our ways of interacting, learning, and working. This transition to an emphasis on a virtual environment has highlighted digital inequities within our community. In Connecting the Last Mile: Digital Inclusion and Navigation Cumberland County Public Library (CCPL) is seeking 95,846.00 of funding to enhance digital inclusion and navigation services to the members of our community. This initiative will be primarily outreach focused, partnering with local organizations and county departments to not only provide access to technology and the internet, but also to fund dedicated library staff to provide and facilitate digital navigation assistance to our community members.

Certification and Signatures (please sign)
We are aware of and agree to comply with all state and federal provisions and assurances required under this grant program. If awarded grant funds, we assure that we will carry out the grant project according to the approved grant application. This application has been authorized by the appropriate authorities of my institution/library.

Faith Phillips
Printed name of library director

Faith B. Phillips
Signature of library director

6/15/2021
Date

Amy Cannon
Printed name of local government or institutional authorizing official

Amy Cannon
Signature of above official

6/15/2021
Date

Title

Connecting the Last Mile: Digital Inclusion and Navigation at Cumberland County Public Library

Library Users and Needs

Throughout the past year, access to reliable internet and technology has been critical in our communities as we have navigated COVID-19 and pivoted our ways of interacting, learning, and working. This transition to an emphasis on a virtual environment has highlighted digital inequities within our community. In *Connecting the Last Mile: Digital Inclusion and Navigation* Cumberland County Public Library (CCPL) is seeking $95,846.00 of funding to enhance digital inclusion and navigation services to the members of our community. This initiative will be primarily outreach focused, partnering with local organizations and county departments to not only provide access to technology and the internet, but also to fund dedicated library staff to provide and facilitate digital navigation assistance to our community members.

Connecting the Last Mile is an initiative to serve the community of Cumberland County, North Carolina. Cumberland County is a Tier 1 County on the State's Economic Distress Ratings, ranked 15th out of 100 counties, where county number one is the most distressed county.[i] Cumberland County continues to have one of the highest unemployment rates with an 8.29% unemployment rate in recent reports.[ii] Additionally, 21% of the population of Cumberland County have three or more risk factors and 53% of the population has 1-2 risk factors that may significantly prevent them from recovering from the social, health and economic impacts of a natural disaster or pandemic, such as COVID – 19.[1] Currently, approximately 18.3% of households in Cumberland County are below the poverty level, and 17.2% of households are receiving SNAP/food stamp benefits.[2] US Census Bureau maps demonstrate that some of the greatest need areas are in central Fayetteville and the southeastern portion of the County.[3] Home to Fort Bragg, Cumberland County also has one of the largest veteran and military communities in the country.

According to the 2020 Census, only 39.7% of Cumberland County residents have access to fiber internet, 68.75% of the population has a broadband subscription, 15.72% of homes do not have internet access, and 10.85% of homes do not have a computer device.[4] All of these demographic statistics illustrate a community in need of support to enhance digital equity, technology, and access.

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[1] DeSalvo, B. (2020). Community Resilience Estimates.
https://experience.arcgis.com/experience/b0341fa9b237456c9a9f1758c15cde8d/
[2] Ibid.
[3] Ibid.
[4] US Census Bureau (2020).
https://data.census.gov/cedsci/all?q=Cumberland%20County,%20NC&tid=PEPPOP2019.PEPANNRES

These equity needs have been highlighted in our community through interactions with our community members. Throughout the library's COVID services and the transition to reopening the locations, there were numerous anecdotal stories from community members who needed access to technology for virtual learning or other services. On the first day of reopening, the first person into one of our library locations was a customer seeking help with their resume. Since the libraries have gone into their phased reopening, a number of customers have come into the locations seeking support creating resumes, accessing online portals for benefits and bills, and applying for jobs. The data for our county supports what our customers have expressed to us and demonstrates the need for intentional digital equity work in our community.

Connecting the Last Mile will be serving any customers in the community who seek out and need help. However, specific emphasis will be placed on targeting population groups who are historically underserved and under resourced. *Connecting the Last Mile* will also place emphasis on the target populations from the 2020 Cumberland County Needs Assessment, which helped define the current draft long range plan: school age children, seniors, adult learners and job seekers, as well as veterans.[5] *Connecting the Last Mile* will also strategically determine outreach locations based upon census tract data, as well as the locations in Cumberland County identified above as at higher risk from great impact from a pandemic or natural disaster.

Project Description

A. *What do you want to do to solve or address the need stated above? What is your project's user-focused gool?*

In order to meet this need for digital equity and navigation, *Connecting the Last Mile* will provide technology as well as dedicated staff members to serve as digital navigators. While providing access to technology and internet is important, the digital navigator staff members dedicated to assisting customers build their digital skills are critical, providing true digital equity.

Due to a partnership with the North Carolina State Library and NC Student Connect, CCPL now has access to 100 hotspots that customers can borrow for free with their library card. This initiative is the first facet of our digital inclusion efforts. *Connecting the Last Mile* will provide quality laptops and tablets for customers to use along with the hotspots, and will allow for the temporary hire of one full time librarian and one part time library associate for the duration of the project. These digital navigators will work with customers to provide instruction on the technology and will help customers learn how to access online tools such as job applications, housing and benefits applications and information, and any other necessary items.

[5] Chow, A. (2020). Cumberland County Public Library Needs Assessment Report. Pg 117-118.

Connecting the Last Mile will equip customers with the tools and skills needed to improve their access to resources and educational materials. Our goal is that the customers we serve will feel knowledgeable, empowered, and equipped with the skills and resources they need to confidently navigate all aspects of today's digital society.

Connecting the Last Mile's digital navigator team will spend time in all library locations working with customers individually and in small COVID-safe class settings. However, being able to access a physical library location can be a barrier for many community members, especially in the more rural areas of Cumberland County. For this, the navigator team will go beyond the library's walls and will meet community members where they are – at schools, technical colleges, partner locations, shelters for those experiencing homelessness, and in local businesses. Not only will the navigators team spend time teaching and assisting customers, but also spreading the word about the program to local businesses and community organizations.

While CCPL currently does not have a book mobile, Cumberland County Leadership is committed to this initiative and to supporting digital equity and access in the community. In support of this initiative, the County is exploring potential opportunities to purchase a tech mobile or bookmobile to serve as a mobile learning classroom. This mobile learning vehicle will allow customers to come onto the bus to access computer stations. The vehicle will serve as a hotspot and classroom, with an outside awning to support outdoor programing. Until a mobile classroom or bookmobile is purchased, CCPL has a mobile van used for Mobile and Outreach Services. This vehicle will be utilized to create outdoor pop-up locations, with tables, chairs, and tents to support COVID safe outdoor classrooms.

b. Why was this solution selected?

The aspects of connecting the last mile - devices to lend along with the hotspots, the digital navigator team, and an emphasis on reaching our customers where they are to equip and empower them in their digital journey – were selected for a variety of reasons.

First, CCPL has had successful experience with lending devices such as laptops and kits of activities. Currently CCPL's laptops can only be used within the library locations. If they are taken out of the location, they no longer function. Having a mobile set of laptops will allow for more outreach programming and more mobile assistance to customers at partner locations. This will allow us to meet more customers where they are and to promote increased equity in access to computers within our community.

Second, CCPL has a well-established Book a Librarian service. In the Book a Librarian Service, customers can have 45 minutes of one-on-one assistance with a librarian on a topic of their choice. Historically, the majority of CCPL's Book a Librarian Sessions have been related to digital navigation topics such as applying for jobs, creating and accessing emails, and resume help.

However, the CCPL librarians who staff the Book a Librarian program also have other duties – other programs, desk hours, system-wide duties, circulation and other functions. These other responsibilities limit the amount of time the staff can put into the process. Having a dedicated digital navigator team will allow for staff with a dedicated focus on improving digital equity and inclusion, and promoting awareness of the resources available. The digital navigator team will also have specialized training and an emphasis on technology that other librarians who staff the Book a Librarian service may not have. Furthermore, the digital navigator team will be focused solely on digital assistance and will be able to give more in-depth, intentional help to empower community members.

An emphasis on collaborative partnerships and community engagement and programming was decided due to the rural nature of our county and the transportation challenges that exist. Furthermore, with our community being heavily car-dependent, it is imperative that the library go out to meet customers where they are. Also, with reopening after COVID, some community members who need assistance may not feel comfortable coming inside of a library branch, but may feel comfortable going to an outdoor training event at their local community center or religious facility. Meeting the community where they are will promote awareness of the services and will reach members of our community who would not typically come into a library location.

The emphasis on a digital navigator team to equip and assist customers is emphasized in this solution because it truly is the last piece of providing digital inclusion and equity. As librarians, we can provide our customers with technology and internet – but if they do not know how to use the technology to access the internet and take care of their needs, then we have not helped them. Often times, technology is sought to be the solution. Technology and access is critical, but without the knowledge and skills to use those technologies, they are useless. Empowering community members in their digital journey is a sustainable skill that will have meaningful, lasting impact in a customer's life.

Finally, *Connecting the Last Mile* is intended to be a pilot program to determine continual and sustainable ways to serve the Cumberland County community and to continue to innovate and improve the services of the CCPL. Data from this project will be used to fund subsequent grants and requests for funding to enhance the library's outreach and mobile services.

C. What will a successful project look like, include outcomes.

Connecting the Last Mile emphasizes the library's strategic goals of improving services and access to historically underrepresented and underserved members of our community. In 2020, CCPL commissioned a Needs Assessment Report that informed the draft long-range plan. Within this plan are expanding and focusing services on several target areas and communities. They are:

1). Pre-k, youth and teen services, with emphasis on children in poverty, with emphasis on the NE and southern portion of the county.

2). Increase digital access overall and adult programming in the areas of job and workforce development and technology.

3). Ensure fast and reliable internet at the branches to provide digital equity.

4). Structure services, programming and resources on high priority items for the county, including economic development, affordable housing, homelessness, educational quality, poverty and socioeconomic mobility, and veterans' support. [6]

A successful project will address these priority community goals and locations. *Connecting the Last Mile*'s success will be measured through the number of community members who are meaningfully impacted with improvement of digital access and navigation skills as well as those who are served through the project. We will monitor the number of events, classes, and programs within the program, with a standard of at least two per week in various locations throughout the county.

Goals and outcomes for *Connecting the Last Mile* are:

1). expanding the number of community members, with specific emphasis on the target groups mentioned above, who have digital access. We will track this data and know we have succeeded in this goal with an increasing trend of customers served.

2). Empowering community members to confidently and independently navigate the digital world and access the resources they need. This outcome will be demonstrated when a community member gets the resources they need – and no longer needs the help of a navigator. When customers can work with others in group programs or classes to help others, then we have successfully empowered them and worked towards closing the digital equity gap. This will be measured through surveys and interactions with customers that will be reported back by the navigator team.

3). Successfully demonstrating the need of the digital navigator positions for inclusion in the county's FY23's budget request, as well as the demonstration of need to expand outreach and digital services due to high demand and visibility.

[6] Chow, A. (2020). Cumberland County Public Library Needs Assessment Report. Pg 117-118.

D. *Provide the name(s) of any project partner(s), describe their contribution to the project, explain their roles and responsibilities in the project, and describe the benefit and potential impacts of the project to the partner.*

Cumberland County Public Library has a strong history of partnerships with a number of organizations within our community. For this initiative, we will be partnering with several county departments, including the Veteran's Services, Public Health and Social Services. In discussions with the Directors of these departments, there was consensus need for digital inclusion and navigation assistance. Our County partners will work to promote services to their customers, and our digital navigator team will spend time in their respective locations – meeting customers where they are.

In our group discussion, many department heads/directors indicated the importance of outreach, and the benefit of having a mobile vehicle and mobile internet access to assist their customers. Veteran's Services, for example, expressed the need to partner with another agency to go out into the community to assist their customers without transportation. As a small department with a large case load, Veteran's Services lacks the ability to safely go out into the community to reach their customers. With *Connecting the Last Mile*, a staff member from Veteran's Services can partner with the digital navigator team and go visit customers together. This team would provide information on services, help provide the means and technology to access them, and will empower the customer to learn to navigate their needed digital ecosystem on their own.

Furthermore, for this initiative, we have partnered with the Cumberland County Public Defender's Office, as well as NCWorks. As project partners, these offices will promote the library's digital navigator services to their clients. Many clients in the office seek access and assistance to benefits, housing applications, and job resumes. The Digital Navigator team will partner with staff in these offices to schedule times be on hand to support clients in real time, and to set up individual appointments for digital navigation and assistance. This partnership will allow *Connecting the Last Mile* to serve many in our community who are historically underserved – and whose access to the resources provided may lower their likelihood of recidivism into the criminal justice system.

Timeline

Date	Action	Participants
August 2021	Grant Awarded & added to closest BOCC meeting agenda for approval	SLNC, Library Director and staff, Assistant County Manager Sally Shutt, County Manager Amy Cannon, BOCC
September 2021	Grant funds approved and accepted by County Commissioners, job descriptions posted, program promotion begins. Budget prep for FY23 begins, to include ask for permanent digital navigator position.	Library Director and staff, Assistant County Manager Sally Shutt, County Manager Amy Cannon, BOCC – County HR & Library HR, County PIO. Meetings with Library staff & division managers to begin planning for logistics of new staff member with outreach focus
October 2021	Positions interviewed and hired. Target by mid-October to have positions on boarded. Navigator team meets with partners to develop plans and schedules.	Library team, library navigator team, NC Works & Public Defender's office meetings, meetings with departments: Veteran's Affairs, Public Health and others to plan out outreach schedules.
November 2021	Positions in place, partnership meetings and plans detailed, COVID-safe classes at the library locations begin with continual surveys and evaluations. Budget prep continues.	Faith Phillips – library director, library management team, library navigator team, partners (as mentioned above)
December 2021	Outreach, classes, digital navigation program in full force with daily outreach and programming, Community partners continually cultivated. Program continually surveyed and evaluated for impact. Budget proposal submitted to the County Manager. Digital navigator team provides stats and impact report for first month. Evaluation of outreach for first month.	Library leadership, digital navigator team, project partners – budget submission: finance, library and county leadership.

	Mid-point evaluation meeting with project partners.	
January 2022	Outreach, classes, digital navigation program in full force with daily outreach and programming, Community partners continually cultivated. Program continually surveyed and evaluated for impact. Monthly evaluation at end of the month	Library leadership, digital navigator team, project partners
February 2022	Outreach, classes, digital navigation program in full force with daily outreach and programming, Community partners continually cultivated. Program continually surveyed and evaluated for impact. Monthly evaluation at end of the month	Library leadership, digital navigator team, project partners
March 2022	Outreach, classes, digital navigation program in full force with daily outreach and programming, Community partners continually cultivated. Program continually surveyed and evaluated for impact. Monthly evaluation at end of the month	Library leadership, digital navigator team, project partners
April 2022	Outreach, classes, digital navigation program in full force with daily outreach and programming, Community partners continually cultivated. Program continually surveyed and evaluated for impact. Monthly	Library leadership, digital navigator team, project partners

	evaluation at end of the month	
May 2022	County Manager submits budget proposal to BOCC, partnership support for new positions at library to sustain initiative	Partners, Library leadership, digital navigator team, project partners, County Leadership & BOCC for budget
June 2022	Program evaluation, final reporting – seeking methods for continuation and funding if position is not approved.	Library leadership, digital navigator team, project partners

Evaluation

a. Before and after data is important to accurately measure and report effectiveness. How will you document before and after "outputs"; the countable products.

Data collection will be crucial to measuring the impact of and need for *Connecting the Last Mile* and the services it provides. To demonstrate the effectiveness of the project, we will create a baseline for services provided by the library as well as a baseline for how frequently they were used prior to the project. We will also document and create a baseline of data for the number of classes taught and outreach visits done before implementation. Throughout the duration of the initiative, we will collect data on the number of customers served, the number of classes taught, the number of outreach visits and hours completed, the number of devices used, and the number of partnerships established. Comparing the baseline data with the data collected during implementation will allow us to continuously gauge the project's outputs. This continual monitoring of outputs will allow the library team to ensure that we are focusing our efforts on our target audiences and strategic plan.

b. How will you determine whether the project reached or moved toward the project goals? How will you document the "outcomes"; the changes brought about, in part, because of the project in the target audience's behavior, attitudes, skills, knowledge, status, or life condition?

In addition to measuring the project outputs, we will be working continuously to ensure that *Connecting the Last Mile* is empowering and equipped customers to promote digital equity and inclusion. We will connect data to measure the knowledge and skills gained by our customers in two primary methods: survey and anecdotal evidence. Before classes, programs, or sessions with our digital navigators, our navigator team will work with the customer to determine their skill level and needs. They will participate in a short skills pre-assessment. After the programs

and sessions with the digital navigators, the navigators will survey the customers with a post assessment. The post assessment or survey will not only determine if the customer learned anything and accomplished their goal for the session (IE: type a resume, submit a job application), but also if the customer has learned a new skill and if they are able to do the task again on their own.

Our digital navigator will capture stories from the customers and this anecdotal information will also assess us as we evaluate the outcomes of the project. Navigators will follow up with customers (if the customer would like) to gather data on any life conditions that may have improved due to the project's assistance. We will gather information on how many customers got jobs, completed applications, resumes, and obtained access to housing or other assistance that may improve their quality of life and health as a result of the skills they learned from the navigator team, and with the technology provided. At outreach events, we will ask customers if they would have been able to access the technology and services if we would not have come to where they are. This data will allow us to determine the importance of outreach, and the need for continual work beyond the library's walls to continue to serve our community members.

Budget

Narrative

a. Salaries/Wages/Benefits

As mentioned above, staff to serve as dedicated digital navigators focused on outreach and community engagement will be critical to the success of this initiative. Therefore the majority of the funding for this proposal is for two staff members: a full time librarian for the duration of the project and a part time library associate for assistance 16 hours each week. These roles will both be temporary workers within the county. The librarian's pay will be in line with the county pay scale at $43,000.00 for the duration of the project. The library associate's pay will be $13,690.10 for the duration of the project. Having dedicated staff to this initiative will expand our reach and potential for impact in the community, without adding additional duties to the full plats of existing team members.

b. Consultant Fees

There are no consultant fees for this project.

c. Travel, library staff.

There are no items for travel by library staff in this project.

d. Supplies/Materials

There are several supplies and materials needed to help enhance and support the work of this project. They are a mobile computer lab to take to other locations and partner organizations. This lab will be self-sufficient and can be indoor or outdoor, based on needs and COVID-19 safety needs. The lab will utilize the hotspots CCPL has received via the agreement between the SLNC. The materials and supplies request are 15 Dell laptops that will meet the County's IT guidelines on the state contract. They are priced at $2,400 each, for a total of $36,000.00. Six fold-in-half tables at $79.00/each for a total of $474.00. One wireless printer for $200.00. 24 folding chairs with a 450 pound weight limit for a total of $1,032.00. Six washable/reusable tablecloths that will be branded and used on the pop-up lab tables for $75.00/each and a total of $450.00. Finally, a total of $1,000.00 to be used towards miscellaneous expenses needed to support the initiative. Examples of items purchased with this money could be laptop bags or storage items, wired mice and mouse pads, etc. We will include any items for this category and will spend only within the project guidelines and regulations.

e. Equipment that exceeds $5,000.00 per item.

There are no equipment items that exceed $5,000 per item for this project.

f. Services

There are no services for this proposal.

g. Subtotal

The total amount requested for Connecting the Last Mile is $95,846.00.

h. Indirect Costs

Option 1: the library chooses not to include Indirect Costs.

Budget Table

	Budget Category – see descriptions above	Quantity of Items	Cost per Item	Total LSTA Funds
A	**Salaries/Wages/Benefits**			
	Temp. project librarian – full time for duration of project	1	43,000.00	43,000.00
	Temp part time library associate – 16 hours/ week	1	13,690.10	13,690.10
B	**Consultant Fees**			
C	**Travel, library staff only**			
D	**Supplies/Materials**			
	Laptops – Dell 1031 or 1550 – per State Contract & IT specifications	15	2,400.00	36,000.00
	ULINE Economy 60 inch fold in half tables for outreach	6	79.00	474.00
	Wireless/portable printer	1	200.00	200.00
	ULINE deluxe folding chair weight limit 450lbs.	24	43.00	1,032.00
	Washable tablecloths	6	75.00	450.00
	Misc. supplies			1,000.00
E	**Equipment that exceeds $5,000 per item**			
F	**Services**			
	Use separate row(s) for each service provider	1		
G	**Subtotal**			95,846.10
H	**Indirect Costs (IDC): applicants must choose one, IDC may only be charged against LSTA Funds.**			
	X The library chooses not to include Indirect Costs. ☐ The library chooses a rate not to exceed 10% of modified total Direct Costs AND declares it is eligible for the 10% rate. ☐ The library has a rate of _____ % that has been negotiated with a federal agency.			
I	**Total LSTA Funds Requested (cannot exceed grant maximum)** Round up to nearest dollar; use this total to enter in Online Signature Page.			95,846.00

[i] (2021). 2021 North Carolina Development Tier Designations. https://files.nc.gov/nccommerce/documents/Research-Publications/2021-Tiers-memo_asPublished_113020.pdf
[ii] Ibid.

Office of the Public Defender
12th Judicial District

Cynthia P. Black
Public Defender

June 4, 2021

Cynthia Black – Public Defender
Cumberland County Public Defender's Office
117 Dick Street, Suite 237
Fayetteville, NC 28301

Dear SLNC Adapt Project Grants Selection Committee:

I write on behalf of the Cumberland County Public Defender's Office in support of Cumberland County Public Library's proposal to the State Library of North Carolina for a grant to fund *Connecting the Last Mile: Digital Inclusion and Equity at Cumberland County Public Library*. As an organization dedicated to promoting access and equity in our community, we strongly support this proposal.

As an organization, we represent indigent members of the community in Criminal court, many of whom do not have internet access. In many instances, it is crucial for our clients to have this access so they can find a pending court date, apply for jobs (which is often a condition of probation), or look up treatment facilities in the area to receive substance abuse counseling.

As partners to this opportunity, we will collaborate with the library's digital navigator's team to provide programs and promote awareness of the resources and services provided.

Sincerely,

Cynthia P. Black

Cynthia Black

Cumberland County Courthouse · 117 Dick Street; Suite 237 · Fayetteville, NC 28301
PHONE: (910) 475-3023 • FAX: (910) 475-3024

CUMBERLAND COUNTY
WORKFORCE DEVELOPMENT BOARD
Mid-Carolina Council of Government, Inc.
6205 Raeford Road • Fayetteville, North Carolina 28304

June 14, 2021

Faith Burns Phillips, Director
Cumberland County Public Library
300 Maiden Ln #5032
Fayetteville, North Carolina 28301

Dear SLNC Adapt Project Grants Selection Committee:

I write on behalf of Cumberland County Workforce Development in support of Cumberland County Public Library's proposal to the State Library of North Carolina for a grant to fund *Connecting the Last Mile: Digital Inclusion and Equity at Cumberland County Public Library.* As an organization dedicated to promoting access and equity in our community, we strongly support this proposal.

As an organization, NCWorks Career Centers offer services and resources to aid and prepare job seekers for the ultimate goal of connecting to viable employment opportunities. Virtual access of workforce system services and resources is vital to the overall success and impact of our programs, especially for hard to reach populations.

As partners to this opportunity, we will collaborate with the library's digital navigator's team to provide programs and promote awareness of the resources and services provided.

Sincerely,

Justin Hembree

Interim Director
Mid-Carolina Council of Governments

CUMBERLAND COUNTY
NORTH CAROLINA

CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **KELLIE BEAM, DEPUTY CLERK TO THE BOARD**

DATE: **7/27/2021**

SUBJECT: SENIOR CITIZENS ADVISORY COMMISSION (1 VACANCY)

BACKGROUND

The Senior Citizens Advisory Commission (SCAC) has the following one (1) vacancy:

Brenda Harris – Resigned.
The Senior Citizens Advisory Commission recommends **Shamona Ross.**
(See attached).

I have attached the current membership list and applicant list for this committee.

RECOMMENDATION / PROPOSED ACTION

Nominate individual to fill the one (1) vacancy above.

ATTACHMENTS:

Description	Type
Senior Citizens Nomination Backup Information	Backup Material

Kellie Beam

From: Belinda Jackson <BJackson@ci.fay.nc.us>
Sent: Tuesday, July 13, 2021 3:58 PM
To: Kellie Beam
Subject: JFCCSCAC

CAUTION: This email originated from outside of the County. Do not open attachments, click on links, or reply unless you trust the sender or are expecting it.

NEW APPOINTMENTS:

- The Senior Citizens Advisory Commission would like to make a recommendation for the following individuals :

  Shamona Ross will replace Brenda Harris

FAYETTEVILLE PARKS & RECREATION CUMBERLAND CO.

Belinda Jackson, FCPR Senior Programs Supervisor
Fayetteville-Cumberland Parks & Recreation Department
Fayetteville Senior Center | 739 Blue St | Fayetteville, NC 28301
Tokay Fitness Center | 328 Hamilton St | Fayetteville, NC 28301
Office: 910.433.1574 | Fax: 910.433.1493
Email: bjackson@ci.fay.nc.us
Web: www.FayettevilleNC.gov
Web: www.fcpr.us

All communication not specifically exempted by North Carolina law is a public record and subject to release upon request.

Senior Citizens Advisory Commission

The Senior Citizens Advisory Commission cooperates in an advisory capacity with the City of Fayetteville, Cumberland County and any other interested municipal corporations of Cumberland County in their planning, coordinating and directing programs and activities for senior citizens.

Statutory Authorization: NCGS 160a-460 and Resolution adopted by Board of Commissioners on October 12, 1978

Term: 2 Years

Compensation: None

Duties:

- Serves as an advisory organization for senior citizens governmental units, providing those units with assistance in securing funding and in meeting responsibilities to senior citizens in the area;
- Assists city and county agencies (related to activities of senior citizens) in securing funds, grants, or appropriations necessary to function as directed by city, county, state and federal governments;
- Commission members may visit health care or recreation facilities.

Meetings: Second Tuesday of each month at 2:30 PM

Meeting Location: City Hall, Lafayette Room 433 Hay Street Fayetteville, NC

SENIOR CITIZENS ADVISORY COMMISSION
(Joint Fayetteville/Cumberland County)
2 Year Term
(County Appointees)

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Donald Bennett Sr. 5844 Chason Ridge Dr. Apt C Fayetteville, NC 28314 845-216-1242 Dfbennettjr@gmail.com	5/21	2nd	Apr/23 **4/30/23**	No
VACANT (Vacated by B. Harris)	6/21	1st	Jun/23 **6/30/23**	Yes
Nettie Hayes-Miller 247 Eastwood Ave Fayetteville, NC 28301 823-2142/391-2965 Nmiller57@embarqmail.com	5/21	2nd	Jan/23 **1/31/23**	No
Pamela Collins 5640 Watersplash Ln Fayetteville, NC 28311 910-273-1927	5/21	1st	May/23 **5/31/23**	Yes
Tracy Honeycutt 5575 Lockridge Rd Fayetteville, NC 28311 322-8275/323-4191 thoneycutt@mccog.org	11/19	1st	Nov/21 **11/30/21**	Yes
Reva McNair 1514 Deanscroft Pl Fayetteville, NC 28314 910-864-5217 rgluvsjh@hotmail.com	5/21	2nd	Jan/23 **1/31/23**	No
Cynthia Johnson 4576 Crenshaw Drive Hope Mills, NC 28384	6/21	1st	Jun/23 **6/30/23**	Yes

Contact: Belinda Jackson– Senior Citizens Center Director – Phone: 433-1574
(Interoffice – Parks and Recreation) bjackson@ci.fay.nc.us

Regular Meetings: 2nd Tuesday of each month at 2:30 PM
FCPR Senior Center, Large Program Room
739 Blue Street, Fayetteville, NC

APPLICANTS FOR
SENIOR CITIZENS ADVISORY COMMISSION

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
FOUNTAIN, RHONNISHA (-/F) 7774 S SHIELD DRIVE FAYETTEVILLE NC 28314	REGISTERED NURSE RN NETWORK	SOME COLLEGE

910-988-7835 ***SERVES ON THE NURSING HOME ADVISORY BOARD***
NISHAR0107@GMAIL.COM
Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO
CATEGORY: GENERAL PUBLIC

HUFFAM, JEANETTE JORDAN 3911 W BENT GRASS DRIVE FAYETTEVILLE NC 28312	CHIEF OF QUALITY MANAGEMENT EASTPOINTE MCO	MSW/MS

NO PHONE NUMBER LISTED
JHUFFAM@AOL.COM
Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: LEADERSHIP FOR AREA DIRECTORS AT CHAPEL HILL
CATEGORY: GENERAL PUBLIC

YARBORO, MARK J. (B/M) 1780 GEIBERGER DRIVE FAYETTEVILLE NC 28303	RETIRED CIVIL SERVICE PROCUREMENT ANALYST	BA/MASTERS

703-624-7730 ***SERVES ON THE CIVIC CENTER COMMISSION***
YARBORO.MARK@YAHOO.COM
Graduate-County Citizens' Academy: YES
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: CITY OF FAYETTEVILLE CITIZENS ACADEMY
CATEGORY: GENERAL PUBLIC

CUMBERLAND COUNTY
NORTH CAROLINA

CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **KELLIE BEAM, DEPUTY CLERK TO THE BOARD**

DATE: **7/28/2021**

SUBJECT: BOARD OF ADJUSTMENT (3 VACANCIES)

BACKGROUND

The Board of Adjustment has the following three (3) vacancies:

Alternate Member:
Quinsentina James – Resigned.
The Board of Adjustment recommends **Kenneth Turner.**
(See attached)

Regular Member:
Alfonso Ferguson – Resigned.
The Board of Adjustment recommends Alternate Member **Robert Davis.**
(See attached)

Winton McHenry – Resigned.
The Board of Adjustment recommends Alternate Member **Linda Amos** to fill the unexpired term.
(See attached)

I have attached the current membership and applicant list for this board.

RECOMMENDATION / PROPOSED ACTION

Nominate individuals to fill the three (3) vacancies above.

ATTACHMENTS:

Description	Type

Board of Adjustment

The Board of Adjustment is a "quasi-judicial" administrative body that conducts public hearings and/or reviews as listed under "duties" below. Appeals of this board's decisions are filed directly to Superior Court.

Statutory Authorization: NCGS 153A-345 County Code: Zoning Ordinance Article XVI

Member Specifications:

10 Members

- 5 regular
- 5 alternate (Alternate members fill in for regular members as necessary and are often appointed to fill vacancies of the regular membership.)

Term: 3 Years

Compensation: None

Duties:

- Conduct administrative reviews and decide appeals where it is alleged by the appellant that there is an error in any order, requirement, permit, decision, determination , refusal made by the Planning and Inspections Director or other administrative officials in the carrying out or enforcement of any provisions of the zoning ordinance;
- Hear, deny or approve applications for variances and special use permits from the terms of the zoning ordinance;
- Rule on matters concerning nonconforming uses;
- Hear and rule on appeals and variance requests from the County's Flood Damage Prevention Ordinance.

Meetings: Third Thursday of each month at 7:00 PM. The average length of a meeting varies. Each member spends approximately three hours per month in service to this board.

Meeting Location: Historic Cumberland County Courthouse, Hearing Room #3 130 Gillespie Street Fayetteville, NC

Kellie Beam

Subject: FW: BOA Membership Vacancies and County BOC Selection of New Regular and Alternate members

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From: David Moon <dmoon@co.cumberland.nc.us>
Sent: Tuesday, July 6, 2021 10:57 AM
To: Kellie Beam <kbeam@co.cumberland.nc.us>
Subject: BOA Membership Vacancies and County BOC Selection of New Regular and Alternate members

Kellie:

Based on a review of the draft minutes for the June 20 Board of Adjustment meeting, the BOA recommends to the BOCC that the following citizens for three vacancies on this Board:

Kenneth Turner as an Alternate

Mr. Robert Davis, current Alternate, to fill a Regular board vacancy

Ms. Linda Amos, current Alternate, to fill a Regular board vacancy

Please proceed to an August BOCC meeting with a request to fill the vacancy of two Regular BOA members and one Alternate member.

Thank you.

David B. Moon, AICP
Deputy Director

Department of Planning & Inspections
130 Gillespie Street
Fayetteville, NC 23801
Phone: (910) 678-7606

CUMBERLAND
COUNTY
NORTH CAROLINA

BOARD OF ADJUSTMENT
3 Year Term

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
VACANT (Vacated by A. Ferguson)	8/18	2nd	Aug/21 8/31/21	No
VACANT (Vacated by M. McHenry)	6/19	2nd	June/22 6/30/22	No
Marva Lucas-Moore (B/F) 3014 Hampton Ridge Road Fayetteville, NC 28311 551-1904/227-9605 marva@lucasmoorerealtyinc.com	6/20 (serving unexpired term; eligible for one additional term)	1st	Sept/22 9/30/22	Yes
George Turner (W/M) 1012 Cain Road Fayetteville, NC 28303 221-4095/867-2116	9/18	2nd	Sept/21 9/30/21	No
Gregory Parks (W/M) 307 Devane Street Fayetteville, NC 28305 484-9666/483-8194	8/18	1st	Aug/21 8/31/21	Yes
Alternate Members:				
Robert E. Davis (B/M) 901 Kaywood Drive Fayetteville, NC 28311 910-488-1194	8/19	2nd	Aug/22 8/31/22	No
Stacy M. Long (W/M) 1909 Partridge Drive Fayetteville, NC 28304 919-896-8970/919-633-8244	8/19	2nd	Aug/22 8/31/22	No
Vickie M. Mullins (W/F) 5905 Turnbull Road Fayetteville, NC 28312 910-322-3100 Girlimon1@aol.com	2/21 (serving unexpired term; eligible for two additional terms)	1st	June/22 6/30/22	Yes

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Alternate Members Continued:				
VACANT (Vacated by Q. James)	9/18	1st	Sept/21 9/30/21	Yes
Linda Amos (B/F) 917 Bashlot Place Fayetteville, NC 28303 910-261-4003	10/19	1st	May/22 5/31/22	Yes
	(serving unexpired term; eligible for one additional term)			

Meets 3rd Thursday of each month at 7:00 PM – Historic Cumberland County Courthouse, 130 Gillespie Street, Second Floor Hearing Room #3

Contact: Yolanda Bennett Planning & Inspections Department, 678-7608

APPLICANTS FOR
BOARD OF ADJUSTMENT

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
BROOKS, DONALD (B/M) 301 SOUTHLAND DRIVE FAYETTEVILLE NC 28311 910-826-6078 DONALDBROOKS959@GMAIL.COM	RETIRED	BACHELORS

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: YES
Graduate-other leadership academy: GRADUATE EXECUTIVE LEADERSHIP PROGRAM
CATEGORY: GENERAL PUBLIC

DICKENS, CATHY (-/F) 1426 COBRA DRIVE FAYETTEVILLE NC 28303 910-286-0157 MAXINEDICKENS69@GMAIL.COM	DISTRICT SUPERVISOR SOIL AND WATER	HIGH SCHOOL

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO
CATEGORY: GENERAL PUBLIC

PHILLIPS, ANDREA JENKINS (W/F) 2816 TRENTWOOD CT FAYETTEVILLE NC 28304 910-977-4528 ANDREAJENKINSPHILLIPS@GMAIL.COM	TEACHER CC SCHOOLS	MASTERS

SERVES ON THE EQUALIZATION AND REVIEW BOARD

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO
CATEGORY: ALTERNATE MEMBER

REEVES, IAN (-/M) 415 FAIRFAX AVE FAYETTEVILLE NC 28303 910-364-4362 IAN.B.REEVES@GMAIL.COM	PARALEGAL ARMY	COLLEGE

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: ARMY BASIC AND ADVANCED LEADERSHIP COURSE
CATEGORY: ALTERNATE MEMBER

APPLICANTS FOR
BOARD OF ADJUSTMENT PAGE 2

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
RHODES, EVA P. (-/F) 301 DUNLEITH PLACE FAYETTEVILLE NC 28311 443-326-2924 EVAPHR1161@COMCAST.NET	RETIRED FEDERAL EMPLOYEE	COLLEGE LISTED

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO
CATEGORY: GENERAL PUBLIC

SILVERMAN, GARY A (W/M) 1174 DERBYSHIRE ROAD FAYETTEVILLE NC 28314 910-574-9952 GSILVERMAN001@GMAIL.COM	LT COLONEL US ARMY RETIRED/PT INSTRUCTOR	BS, AS

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: US ARMY LEADERSHIP COURSES
CATEGORY: GENERAL PUBLIC

TURNER, KENNETH (W/M) 2009 ROCK AVE FAYETTEVILLE, NC 28303 484-0042/797-1896 KTURNERI@HOTMAIL.COM	REALTOR REAL ESTATE INVESTMENTS	BA

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO
CATEGORY: GENERAL PUBLIC, ALTERNATE MEMBER

TWITTY, MARTELLE (B/F) 6404 DAVIS BYNUM FAYETTEVILLE NC 28306 910-922-2014 MARTELLECOKE@GMAIL.COM	DENTAL HYGIENIST DAY AND NIGHT FAMILY DENTAL	DENTAL HYGIENE, BS

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO
CATEGORY: GENERAL PUBLIC

CUMBERLAND COUNTY
NORTH CAROLINA

CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **KELLIE BEAM, DEPUTY CLERK TO THE BOARD**

DATE: **7/28/2021**

SUBJECT: TRANSPORTATION ADVISORY BOARD (2 VACANCIES)

BACKGROUND

The Transportation Advisory Board (TAB) has the following two (2) vacancies:

At-Large Representative:
Dawn McNair – Resigned.
The Transportation Advisory Board recommends **Debra Kinney.** (See attached)

Urban Transit Provider Representative:
James Roper – Resigned.
The Transportation Advisory Board recommends **Randy Hume.** (See attached)

I have attached the current membership list and applicant list for this board.

RECOMMENDATION / PROPOSED ACTION

Nominate individuals to fill the two (2) vacancies above.

ATTACHMENTS:

Description	Type
TAB Nomination Backup INformation	Backup Material

Transportation Advisory Board

The Transportation Advisory Board (TAB) is the County Commissioner-approved advisory board for the Community Transportation Program in Cumberland County. The organizational purpose of the TAB is to be a liaison between the Transportation Program Coordinator, the County Commissioners, and the public receiving service, to ensure that the transportation-related needs of the citizens of Cumberland County are and will continue to be met.

Member Specifications:

17 Members with Specific Categories

- City of Fayetteville Representative
- Urban Transit Provider Representative
- Mid-Carolina Council of Governments Director or Designee
- County DSS Director or Designee
- DSS Work First Representative
- Workforce Development Center Director or Designee
- Sheltered Workshop Director or Designee
- Aging Programs Representative
- County Mental Health Director or Designee
- Emergency Medical Services Representative
- County Representative
- County Planning Department Director or Designee
- County Health Director or Designee
- Private Transportation Provider Representative
- Vocational Rehab Director or Designee
- Private Citizen
- At-Large Representatives

Term: 2 Years

Compensation: None

Duties:

- Provides a safe, dependable, accessible and affordable transportation program for elderly and disabled Cumberland County residents in order to enhance their quality of life;
- Allocates funds received through the ROAP Grant to local agencies providing transportation to the elderly, disabled and rural residents of Cumberland County;
- Oversees the official actions of the Community Transportation Program and ensures that Federal and State requirements are met.

Meetings: Second Tuesday of the first month in the quarter, (January, April, July, and October) at 10:00 AM.

Meeting Location: Historic Cumberland County Courthouse 2nd Floor, Room 3 130 Gillespie Street Fayetteville, NC

Rawls Howard
Chairman

Alinda Bailey
Vice Chairperson

CUMBERLAND
COUNTY
NORTH CAROLINA

Transportation Advisory Board

Ifetayo Farrakhan
Transportation Coordinator

July 14, 2021

MEMORANDUM

TO: Kelly Beam, Deputy Clerk to the Board

FROM: Ifetayo Farrakhan, Transportation Program Coordinator

SUBJECT: TAB Member Nominations

The Transportation Advisory Board voted unanimously at their July 13, 2021 meeting to accept the following new member appointments:

Debra Kinney – At-Large Public Citizens
Randy Hume – Urban Transit City of Fayetteville

At the recommendation of the NCDOT 5311 Grant guideline, the Transportation Advisory Board continues to work on recommendations to fill vacant positions with stakeholders from the service area that care about the services provided by the transit system. With these two nominations, we currently have a total of 16 members out of a maximum of 20 recommended.

If you should have any questions, please feel free to contact me.

Historic Cumberland County Courthouse | 130 Gillespie Street | P.O. Box 1829
Fayetteville, North Carolina 28301 | Phone: 910-678-7624 | Email: ifarrakhan@co.cumberland.nc.us
co.cumberland.nc.us

TRANSPORTATION ADVISORY BOARD

2 Year Term

(All terms expire November 30th and begin December 1st according to the TAB bylaws.)

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
City of Fayetteville Representative				
VACANT (Vacated by A. Thomas)	3/19	2nd	Nov/20 **11/30/20**	No
Urban Transit Provider Representative				
VACANT (Vacated by J. Roper)	11/18	2nd	Nov/20 **11/30/20**	No
Mid-Carolina Council of Governments Director or Designee				
Tracy Honeycutt Mid-Carolina Council of Governments 5575 Lockridge Road Fayetteville, NC 28311 322-8275/323-4191 thoneycutt@mccog.org	2/20	2nd	Nov/21 **11/30/21**	No
County DSS Director or Designee				
Ashley Patterson Cumberland County DSS 5121 Tern Place Fayetteville, NC 28311 677-2527/797-6657 ashleypatterson@ccdssnc.com	2/21	1st	Feb/22 **2/28/22**	Yes
DSS Work First Representative				
Dana Davis Cumberland County DSS 7702 Buttonwood Ave Fayetteville, North Carolina 28314 973-9197/677-2339 Danadavis@ccdssnc.com	2/20	2nd	Nov/21 **11/30/21**	No
Workforce Development Center Director or Designee				
VACANT (Vacated by N. Rodriguez)	3/19	1st full term	Nov/20 **11/30/20**	Yes

(All terms expire November 30th and begin December 1st according to the TAB bylaws.)

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Vocational Rehab Representative				
VACANT (Vacated by E. Morales)	6/18	1st	Nov/20 **11/30/20**	Yes
Sheltered Workshop Director or Designee				
Nicole A. Willingham 4214 Donegal Drive Hope Mills, NC 28348 527-7403/605-4319 Nicolew45@gmail.com	6/21	1st	Nov/23 11/30/23	Yes
Aging Programs Representative				
Amber Gulch 6218 Bristol Drive Fayetteville, NC 28314 864-4311/322-5582/484-0111 agulch@ccccooa.org	2/20	1st	Nov/21 **11/30/21**	Yes
Mental Health Representative				
Terrasine Gardner 1187 Helmsley Drive Fayetteville, NC 28314 491-4816/536-3886	11/20	2nd	Nov/22 **11/30/22**	No
Emergency Medical Services Representative				
Alinda Bailey 4565 Greenwood Rd Fayetteville, NC 28306 910-584-7898	11/20	1st	Nov/22 **11/30/22**	Yes
County Planning Department Director or Designee				
Rawls Howard 130 Gillespie Street Fayetteville, NC 28301 910-678-7618 rhoward@co.cumberland.nc.us	2/21	1st	Feb/23 2/28/23	Yes
County Health Director or Designee				
Sharon Batten 2260 Dockvale Drive Fayetteville, NC 28306 424-6559/797-8773/433-3741 sharonebatten@hotmail.com	2/20	2nd	Nov/21 **11/30/21**	No

(All terms expire November 30th and begin December 1st according to the TAB bylaws.)

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
At-Large Representatives				
Mike Rutan 130 Gillespie Street Fayetteville, NC 28301 910-323-4191 Ext 34	11/20	2nd	Nov/22 **11/30/22**	No
Dorothy Harris 270 Lick Creek Drive Linden, NC 28356 910-502-2130 damazyckharris@twc.com	11/20	2nd	Nov/22 **11/30/22**	No
Veronica Pierce 703 Connaly Drive Hope Mills, NC 28348 910-678-2691 veronicapierce@ccs.k12.nc.us	11/20	2nd	Nov/22 **11/30/22**	No
VACANT (Vacated by D. McNair)	3/20	2nd	Nov/21 **11/30/21**	No
MPO Representative				
Justin Ritchey 220 Sawtooth Dr Apt 3 Fayetteville, NC 28314 678-7632/210-852-5537 jritchey@co.cumberland.nc.us	2/21	1st	Nov/22 **11/30/22**	Yes
	(serving unexpired term; eligible for one additional term)			
Dialysis Center Representative				
Nkechi Kamalu 105 Shadow Oak Lane Fayetteville, NC 28303 487-2177/850-3501/482-3491 nkemeg@yahoo.com	11/20	2nd	Nov/22 **11/30/22**	No

**Board was created by the Commissioners on 11/6/00.
Meetings: Second Tuesday in first month of each quarter (Jan., Apr., July, Oct.) at 10:00 AM – Special meeting held in June when necessary.
Location: Historic Courthouse, Courtroom 3
Contact: Ifetayo Farrakhan (Planning & Inspections) x7624, fax # 678-7601

APPLICANTS FOR
TRANSPORTATION ADVISORY BOARD

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
BECKLEY, TAMMY (W/F) 4341 PRODUCTION DRIVE FAYETTEVILLE NC 28306 NO PHONE # LISTED T.BECKLEY@NITTA.GELATIN.COM	HR GENERALIST NITTA GELATIN	SOME COLLEGE

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO

CATEGORY: GENERAL PUBLIC

BLUE, CARL (B/M) 1300 OAK KNOLLS DRIVE FAYETTEVILLE NC 28314 910-318-7941 CARLBLUE@CCS.K12.NC.US	YOUTH DEVELOPMENT COORDINATOR CC SCHOOLS	BS DEGREE

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: YES
Graduate-other leadership academy: NO

CATEGORY: MENTAL HEALTH REPRESENTATIVE

BODOH, DR. MADELINE (B/F) 400 HARLOW DRIVE FAYETTEVILLE NC 28314 494-2194/570-9527 PROFESSORMBODOH@GMAIL.COM	DIRECTOR CONTINUOUS PROCESS IMPR. US ARMY RESERVE COMMAND	PHD/MASTERS

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: KIWANIS INTERNATIONAL

CATEGORY: AT-LARGE REPRESENTATIVE

BRADLEY, BENNIE D. (B/F) 5837 CONSERVATION COURT FAYETTEVILLE NC 28314 339-3402/624-9120 BDBRADLEY26@GMAIL.COM	RETIRED	BA-BUSINESS ADMIN.

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO

CATEGORY: AT-LARGE REPRESENTATIVE

APPLICANTS FOR
TRANSPORTATION ADVISORY BOARD Page 2

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
DEAKINS, DR. ROBERT EDWARD (-/M) 3431 DORADO CIRCLE APT 207 FAYETTEVILLE, NC 28304 910-336-2350 RSLDEAKINS@GMAIL.COM	RETIRED CLINICAL PSYCHOLOGIST	DOCTORATE

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO

CATEGORY: MENTAL HEALTH REPRESENTATIVE

GRANT, KELLEY Y (-/F) 3921 TASHA DRIVE HOPE MILLS NC 28348 818-0254/615-1344 KELBLAZE34@GMAIL.COM	CLINICAL EDUCATOR RN	BSN

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO

CATEGORY: DIALYSIS CENTER REPRESENTATIVE

GRAYSON, MICHAEL L. (B/M) 272 WINDSOR DRIVE FAYETTEVILLE NC 28301 910-476-7813 MGRAYSON3687@YAHOO.COM	MENTAL HEALTH THERAPIST CAROLINA OUTREACH	MASTERS

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO

CATEGORY: MENTAL HEALTH REPRESENTATIVE

HONDROS, DENO (W/M) 304 COURTYARD LANE FAYETTEVILLE NC 28303 977-0685/802-0076/864-2626 DJHONDROS@HOTMAIL.COM	COMMERCIAL REAL ESTATE BROKER SELF EMPLOYED	SOME COLLEGE

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO

CATEGORY: AT-LARGE REPRESENTATIVE

APPLICANTS FOR
TRANSPORTATION ADVISORY BOARD Page 3

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
MCPHAUL, SHADONNA M. (B/F) 2287 RIDGE MANOR DRIVE FAYETTEVILLE NC 28306 910-574-3346 THEMOYOUKNOW@MOSHEROES.ORG	RETIRED AIR FORCE OWNER THE MO YOU KNOW	NONE LISTED

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO

CATEGORY: URBAN TRANSIT PROVIDER REPRESENTATIVE??

CUMBERLAND COUNTY
NORTH CAROLINA

CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **KELLIE BEAM, DEPUTY CLERK TO THE BOARD**

DATE: **7/28/2021**

SUBJECT: JOINT APPERANCE COMMISSION (2 VACANCIES)

BACKGROUND

The Joint Appearance Commission has the following two (2) vacancies:

Christopher Davis – Resigned due to election to City Council.
The Joint Appearance Commission recommends **Kenneth Rogers**. (See attached)

Latara Ray – Resigned.
The Joint Appearance Commission does not have a recommendation at this time.

I have attached the membership list and applicant list for this commission.

RECOMMENDATION / PROPOSED ACTION

Nominate individuals to fill the two (2) vacancies above.

ATTACHMENTS:

Description	Type
JAC Nomination Backup Information	Backup Material

Joint Appearance Commission

The Joint Appearance Commission makes recommendations to governing bodies on appearance issues and promotes the enhancement of the appearance of the community.

Statutory Authorization: NCGS 160A-451

Member Specifications:

15 Members

- Appointed by the Board of Commissioners (4)
- Appointed by the Fayetteville City Council (4)
- And one each from the remaining municipalities in Cumberland County

Term: 2 Years

Compensation: None

Duties:

Meetings: Third Monday of the month at 5:30 PM

Meeting Location: City Hall 1st Floor, Cape Fear Room 433 Hay Street Fayetteville, NC

Kellie Beam

From: David Nash <DNash@ci.fay.nc.us>
Sent: Friday, July 9, 2021 10:06 AM
To: Kellie Beam
Cc: Sally Bailey-(JAC Chair-Town of Hope Mills); Gerald A. Newton; Taurus Freeman
Subject: Recommendation That Mr. Kenneth Rogers Be Appointed to the Joint Appearance Commission (JAC)

CAUTION: This email originated from outside of the County. Do not open attachments, click on links, or reply unless you trust the sender or are expecting it.

Ms. Kellie Beam (Deputy County Clerk),

The Joint Appearance Commission (JAC) would like to recommend that Mr. Kenneth Rogers be appointed by the County Commissioners to the JAC.

On June 14, 2021, the JAC held an in-person meeting. (This was their first in-person meeting since March 9, 2020.) Although there was not a quorum present on June 14, the consensus of the three members present was that Mr. Rogers should be appointed.

Currently, it is our understanding that there are three County vacancies on the JAC. If Mr. Rogers is appointed, there will still be two County vacancies. Hopefully, other people will apply soon, so that the other vacancies can be filled.

If you have any questions, or need any additional information, feel free to get in touch.

Thank you.

David Nash
Staff Representative to the Joint Appearance Commission

FAYETTEVILLE NC
AMERICA'S CAN DO CITY

David M. Nash, AICP - Senior Planner
Planning and Zoning Division, Development Services Department
433 Hay Street | Fayetteville, NC 28301-5537
Office: (910) 433-1995
E-mail: dnash@ci.fay.nc.us
Web: www.FayettevilleNC.org

JOINT APPEARANCE COMMISSION
2-Year Terms

Name/Address	Date Appointed	Term	Expires	Eligible for Reappointment
Dennis Tyrrel Walker 4677 Northgales Circle Fayetteville, NC 28314 574-1943/672-1808	11/19	2nd	Nov/21 11/30/21	No
Deanna Rosario 2322 Lull Water Drive Fayetteville, NC 28306 487-9775/850-4348/489-9775 D3C.ROSARIO@GMAIL.COM	8/20	1st	Aug/22 8/31/22	No
VACANT (Vacated by C. Davis)	5/18	1st	May/20 5/31/20	Yes
VACANT (Vacated by L. Ray)	5/18	2nd	Feb/20 2/28/20	No

Meetings: Second Monday of Month – 5:30 PM – City Hall, E. E. Smith Room, 2nd Floor

Contact: David Nash, Sr. Planner – Phone: 433-1995 – Fax: 433-1776
City of Fayetteville

APPLICANTS FOR
JOINT APPEARANCE COMMISSION

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
ROGERS, KENNETH CARL JR. (B/M) 2512 HUNTINGBOW DRIVE HOPE MILLS NC 28348 910-584-3785 KENNYROGERS8181@GMAIL.COM	SALES CONSULTANT FRED ANDERSON TOYOTA OF SANFORD	BACHELORS

Graduate-County Citizens' Academy: NO
Graduate-Institute for Community Leadership: NO
Graduate-Leadership Fayetteville: NO
Graduate-United Way's Multi-Cultural Leadership Program: NO
Graduate-other leadership academy: NO

CATEGORY: GENERAL PUBLIC

CUMBERLAND COUNTY
NORTH CAROLINA

CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **KELLIE BEAM, DEPUTY CLERK TO THE BOARD**

DATE: **7/27/2021**

SUBJECT: APPOINTMENT OF CHAIRMAN OF ABC BOARD

BACKGROUND

Pursuant to the North Carolina General Statutes, the Board of Commissioners shall appoint the Chairman of the ABC Board.

The ABC Board recommends that **Paul Crenshaw** be the Chairman for the 2021-2022 year. (See attached)

RECOMMENDATION / PROPOSED ACTION

Appoint the ABC Board Chairman

ATTACHMENTS:

Description	Type
ABC Chairman Appointment Backup Information	Backup Material

CUMBERLAND COUNTY
ALCOHOLIC BEVERAGE CONTROL BOARD
1705 OWEN DRIVE P.O. BOX 64957
FAYETTEVILLE, N.C. 28306

July 13, 2021

Ms. Candice White
Clerk of County Commissioners
Cumberland County – 5th Floor
P.O. Box 1829
Fayetteville, NC 28302-1829

Dear Ms. White:

The Cumberland County ABC Board has recommended that Paul Crenshaw be the chairman for the 2021-2022 year. Please add this recommendation to the County Commissioners' next meeting agenda.

Thank you,

Carolyn Parker

Carolyn S. Parker
Secretary to the Board
Finance Officer

6

ABC BOARD

3 Year Term

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Paul Crenshaw 313 SpringBrooke Pl Fayetteville, NC 28305 223-2709/964-3811/222-1000 Pcrenshaw11@hotmail.com	6/20	2nd	June/23 6/30/23 (serving unexpired term; eligible for one additional three-year term)	No
Harold Lee Boughman Jr. 282 Skye Drive Fayetteville, NC 28303 484-4589/978-2293/223-1400 lee.boughman@abb-law.com	6/18	1st	June/21 6/30/21	Yes
Alex Warner 4333 Legion Road Hope Mills, NC 28348 424-0030/424-5350/309-7777 carleensofhopemills@gmail.com	6/19	1st full term	June/22 6/30/22	No
Frances Jackson 5489 Robmont Drive Fayetteville, NC 28306 910-423-3649	6/19	2nd	June/22 6/30/22	No
Tammy Sinclair Graham 2951 Cosmo Place Apt H Fayetteville, NC 28304 797-1405/483-1382 tfgmom@gmail.com	6/20	2nd	June/23 6/30/23	No

Commissioner Liaison : Chairman Charles Evans

Regular Meetings: 2nd Monday of the month at 6:00 PM in the conference room at the ABC Board office Conference Room at 424 Person Street, Fayetteville, NC.

Contact: ABC Board Director David Horne
PO Box 64957
Fayetteville, NC 28306
484-8167
carolyn.parker@cumberlandabc.com

CUMBERLAND COUNTY
NORTH CAROLINA

CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **KELLIE BEAM, DEPUTY CLERK TO THE BOARD**

DATE: **6/25/2021**

SUBJECT: JURY COMMISSION (1 VACANCY)

BACKGROUND

At their meeting on June 21, 2021, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Jury Commission:

NOMINEE(S)
Scott Flowers (reappointment)

I have attached the current membership list for this commission.

RECOMMENDATION / PROPOSED ACTION

Appoint individual to fill the one (1) vacancy above.

ATTACHMENTS:

Description	Type
Jury Commission Membership Roster	Backup Material

JURY COMMISSION

2 Year Term

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Scott Flowers 4317 Ramsey Street Fayetteville, NC 28311 910-864-6888	6/19	1st	June/21 6/30/21	Yes

Perry Evans – Clerk of Court's Appointee
Perry Evans Phone Number: 910-551-6309

Gary Weller – Judge Ammons' Appointee

(The other two are appointed (1) by the Senior Resident Superior Court Judge and (1) by the Clerk of Superior Court.)

Contact: Ellen B. Hancox, Trial Court Administrator – 475-3271, fax # 678-2975
or Sue Buford at 475-3266

No regular meeting schedule. (Usually meet in September and November.)

CUMBERLAND COUNTY
NORTH CAROLINA

CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF AUGUST 2, 2021

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **KELLIE BEAM, DEPUTY CLERK TO THE BOARD**

DATE: **7/27/2021**

SUBJECT: ABC BOARD (1 VACANCY)

BACKGROUND

At the Board of Commissioners' June 21, 2021 meeting, the following two individuals were nominated to fill **one (1) vacancy** on the ABC Board:

NOMINEE(S):
Harold Lee Boughman Jr. (reappointment)
Sonya Washington Edmonds (new appointment)

The current membership roster for the ABC Board is attached.

RECOMMENDATION / PROPOSED ACTION

Appoint individual to fill one (1) vacancy on the ABC Board.

ATTACHMENTS:

Description	Type
ABC Board Membership Roster	Backup Material

ABC BOARD

3 Year Term

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
Paul Crenshaw 313 SpringBrooke Pl Fayetteville, NC 28305 223-2709/964-3811/222-1000 Pcrenshaw11@hotmail.com	6/20	2nd	June/23 6/30/23 (serving unexpired term; eligible for one additional three-year term)	No
Harold Lee Boughman Jr. 282 Skye Drive Fayetteville, NC 28303 484-4589/978-2293/223-1400 lee.boughman@abb-law.com	6/18	1st	June/21 6/30/21	Yes
Alex Warner 4333 Legion Road Hope Mills, NC 28348 424-0030/424-5350/309-7777 carleensofhopemills@gmail.com	6/19	1st full term	June/22 6/30/22	No
Frances Jackson 5489 Robmont Drive Fayetteville, NC 28306 910-423-3649	6/19	2nd	June/22 6/30/22	No
Tammy Sinclair Graham 2951 Cosmo Place Apt H Fayetteville, NC 28304 797-1405/483-1382 tfgmom@gmail.com	6/20	2nd	June/23 6/30/23	No

Commissioner Liaison : Chairman Charles Evans

Regular Meetings: 2nd Monday of the month at 6:00 PM in the conference room at the ABC Board office Conference Room at 424 Person Street, Fayetteville, NC.

Contact: ABC Board Director David Horne
PO Box 64957
Fayetteville, NC 28306
484-8167
carolyn.parker@cumberlandabc.com