
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
REGULAR AGENDA SESSION
JUDGE E. MAURICE BRASWELL
CUMBERLAND COUNTY COURTHOUSE - CONFERENCE
ROOM 564
MARCH 11, 2021
1:00 PM

INVOCATION- Commissioner Toni Stewart

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA
2. APPROVAL OF MINUTES
 - A. February 11, 2021 Agenda Session Regular Meeting Minutes
3. PRESENTATIONS
 - A. Assistant District Attorney/Liaison to Detention Center Position
 - B. Health Insurance Plan for Fiscal Year 2022 Presented by Kevin Quinn, USI
4. CONSIDERATION OF AGENDA ITEMS
 - A. Request to Amend Rule 15 of the Board's Rules of Procedure Amend Rule 15 of the Board's Rules of Procedure
 - B. Request to Discontinue the Practice of Requiring a Unanimous Vote to Move an Agenda Session Item Forward to a Consent Agenda
 - C. Request to Local Delegation to Support House Bill 98 to Provide Funding for Balsawood Village in the Town of Spring Lake
 - D. Bragg Estates Sewer Project Options
 - E. Workforce Development Memorandum of Understanding (MOU) with Mid-Carolina Council of Governments
 - F. Three-Year Homelessness Strategic Plan Update
 - G. Contract Renewal with Southern Health Partners for Healthcare Delivery Services at the Cumberland County Detention Center
 - H. Request of Human Resources Director to Amend Section 403, Veteran's Preference of the Cumberland County Personnel Ordinance
 - I. Results of Request for Proposals for Federal Legislative Consulting Services
 - J. Bid Tab for Replacement of Cooling Units at the Spring Lake Family Resource Center
5. OTHER ITEMS

- A. Update on Community-Based Virtual Learning Centers
 - B. Update on Cumberland County Public Library and Information Center Parking Lot
6. MONTHLY REPORTS
- A. Community Development Block Grant - Disaster Recovery (CDBG-DR) Update
 - B. Financial Report
 - C. Project Updates
 - D. Health Insurance Update
7. CLOSED SESSION:
- A. Economic Development Matter(s) Pursuant to NCGS 143.318.11(a)(4)

ADJOURN

AGENDA SESSION MEETINGS:

April 8, 2021 (Thursday) 1:00 PM
May 13, 2021 (Thursday) 1:00 PM



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: CANDICE H. WHITE, CLERK TO THE BOARD

DATE: 3/11/2021

SUBJECT: ASSISTANT DISTRICT ATTORNEY/LIAISON TO DETENTION CENTER POSITION

Requested by: COMMISSIONER GLENN ADAMS

Presenter(s): DISTRICT ATTORNEY BILLY WEST

BACKGROUND

Commissioner Adams asked District Attorney Billy West to provide an update to the Board of Commissioners on the Assistant District Attorney position that serves as the liaison to the Detention Center.

RECOMMENDATION / PROPOSED ACTION

Receive update.



FINANCE OFFICE

**MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021
AGENDA SESSION**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR

DATE: 2/25/2021

**SUBJECT: HEALTH INSURANCE PLAN FOR FISCAL YEAR 2022 PRESENTED BY
KEVIN QUINN, USI**

Requested by: AMY CANNON, COUNTY MANAGER

Presenter(s): KEVIN QUINN, USI

BACKGROUND

Kevin Quinn of USI will present health insurance renewal options for the plan year beginning July 1, 2021. The Board is requested to consider the options and provide consensus to allow for the chosen options to be incorporated into the fiscal year 2022 budget process.

RECOMMENDATION / PROPOSED ACTION

Staff recommend forwarding this item to the full Board of Commissioners for approval as a Consent Agenda item at the March 15, 2021 regular meeting with the following action:

Approve the selected renewal options as presented by USI to be effective July 1, 2021.



OFFICE OF THE COUNTY ATTORNEY

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: COUNTY ATTORNEY

DATE: 3/3/2021

**SUBJECT: REQUEST TO AMEND RULE 15 OF THE BOARD'S RULES OF
PROCEDURE AMEND RULE 15 OF THE BOARD'S RULES OF
PROCEDURE**

Requested by: CHAIRMAN EVANS

Presenter(s): COUNTY ATTORNEY

BACKGROUND

With respect to the debate on motions, the Board's Rules of Procedure provide as follows:

Rule 11 Action by the Board The Board shall proceed by motion. A second to the motion is required in order for discussion to ensue. A motion shall be ruled dead by the Chairman if a second is not received within a reasonable period of time.

Rule 15 Debate The Chairman shall state the motion and open the floor for discussion, following a second to the motion.

Chair Evans requests language be added to Rule 15 to read as follows:

Proposed Amended Rule 15 Debate The Chairman shall state the motion and open the floor for discussion, following a second to the motion. A member may speak only upon being recognized by the Chairman. The Chairman must recognize every member who requests to speak.

Chair Evans requests this change to clarify the powers of the Chairman to conduct the meeting. The Rules require a vote of two-thirds of the full board to amend the Rules.

RECOMMENDATION / PROPOSED ACTION

Consider the requested change to Rule 15.



OFFICE OF THE COUNTY ATTORNEY

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: COUNTY ATTORNEY

DATE: 3/3/2021

SUBJECT: REQUEST TO DISCONTINUE THE PRACTICE OF REQUIRING A UNANIMOUS VOTE TO MOVE AN AGENDA SESSION ITEM FORWARD TO A CONSENT AGENDA

Requested by: COMMISSIONER COUNCIL

Presenter(s): COUNTY ATTORNEY

BACKGROUND

The Resolution creating the agenda session as an additional meeting, adopted by the Board December 17, 2018, is attached. Section 3 in the Resolution requires the Board to vote to place a matter on the agenda of the next appropriate regular meeting as either a consent item or an item of business, or to direct staff to provide further information on the matter for consideration at the next agenda session. The Board has implemented the practice of requiring a unanimous vote to place the matter on the consent agenda of the next appropriate regular meeting; however, the Resolution only requires a vote, not a unanimous vote.

The practice of requiring a unanimous vote to place an item on the consent agenda began when the agenda sessions were not broadcast. Now that the agenda sessions are broadcast in the same manner as the regular meetings, any commissioner who votes against the motion has the same opportunity to express their position before the viewing audience at an agenda session to the same extent as at a regular meeting. Moving an agenda session item forward as a consent item on a majority vote will not diminish the opportunity for an opponent to the motion to make their position widely known.

RECOMMENDATION / PROPOSED ACTION

The request is to approve eliminating the practice of requiring a unanimous vote to move an agenda session item forward to a consent agenda and only require a majority vote to do so, consistent with Section 3 of the

Resolution creating the agenda session.

ATTACHMENTS:

Description

Resolution Establishing Agenda Sessions

Type

Backup Material

Mr. Moorefield reviewed the background information recorded above and stated a representative from Carvers Falls, LLC that requested the closure is present to respond to questions.

Chairman Council opened the public hearing.

The clerk to the board advised there were no speakers.

Chairman Council closed the public hearing.

MOTION: Commissioner Faircloth moved to adopt the order to close a portion of Old Carvers Falls Road.
SECOND: Commissioner Adams
VOTE: UNANIMOUS (7-0)

4. ITEMS OF BUSINESS

A. Consideration of a Resolution to Replace the Standing Committees with an Agenda Session Meeting of the Full Board

BACKGROUND

Chair Council requests the board to replace the standing committees with a full-Board meeting to be designated as an agenda session to be held at the same time as the committee meetings were formerly held. The reasons for her request to make this change and the details as to how the agenda session would be conducted are stated in the attached resolution.

RECOMMENDATION / PROPOSED ACTION

If the Board wishes to establish the agenda session meeting, adopt the resolution recorded below.

Board of Commissioners of Cumberland County

Resolution Establishing an Additional Meeting of the Board of Commissioners to Be Held the First Thursday of Each Month for the Purpose of Setting the Agenda for a Subsequent Meeting

Whereas, the Board of Commissioners has for a number of years used standing committees to discuss and recommend action on matters to be placed on a subsequent meeting of the full Board; and

Whereas, the standing committees consist of different board members; however; all board members are able to participate in the discussion but not vote on the recommended action; and

Whereas, some matters cannot be readily characterized as to the appropriate standing committee to which the matter should be assigned; and

Whereas, it has become difficult to obtain a quorum for some of the committee meetings because the committees consist of only three members; and

Whereas, because it is difficult to estimate the time a committee meeting will take, the only way to avoid gaps in time between the meetings is to schedule them at the same time to follow each other; and

Whereas, the Board has determined that it would now be more efficient to establish an additional full- Board meeting to discuss and place matters on the agenda of a subsequent meeting agenda.

Therefore, the Board of Commissioners resolves as follows:

- (1) There is hereby established an additional regular board meeting to replace the standing committee meetings and to be held the first Thursday of each month commencing at 8:30 a.m.;
- (2) This meeting shall be designated an agenda session for the purpose of placing matters on the agenda of any subsequent Board meeting;
- (3) The only action to be taken by the Board at an agenda session shall be to discuss and consider any matter brought before it in accordance with the Board's Rules of Procedure and to take action to either place the matter on the agenda of the next appropriate regular meeting as either a consent item or an item of business, or to direct staff to provide further information on the matter at the next agenda session;
- (4) The regular place of meeting for this agenda session shall be in Room 564 in the Courthouse;
- (5) Each existing standing committee is hereby dissolved; and
- (6) Any matters pending before any standing committee, including the approval of its minutes, shall be moved to the agenda of the first agenda session.

Adopted this 17th day of December 2018.

Mr. Moorefield reviewed the background information and resolution recorded above. Commissioner Boose expressed his appreciation to Chairman Council for taking a new approach. Commissioner Keefe stated he sees the wisdom behind this and his only concern is outside agencies and staff could end up waiting a long time for their item to be reached if there is a lengthy agenda. Chairman Council stated this is a work in progress and issues will be worked through, and her intent is for a cohesive and collaborative Board with everyone hearing information at the same time. Chairman Council stated the third Thursday of each month will also be placed on hold and used as necessary. Ms. Cannon stated an effort will be made to organize items by topic and presenter, so they are grouped in such a way to make the most efficient use of everyone's time.

MOTION: Commissioner Adams moved to adopt the resolution.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (7-0)

5. NOMINATIONS

A. Fayetteville/Cumberland County Economic Development Corporation (1 Vacancy)

Commissioner Adams nominated Larry Smalls. Commissioner Keefe nominated Dohn Broadwell, Jr. Commissioner Boose nominated David N. Guy.

B. Mid-Carolina Aging Advisory Council (4 Vacancies)

Commissioner Adams nominated Varnice Love, Jeanette Jordan-Huffman, Town of Hope Mills Commissioner Pat Edwards and Audrey Kizzie.

C. Board of Health (3 Vacancies)

Commissioner Adams nominated Cynthia McArther-Kearney, Dr. Olusola Ojo and Sonja Council.

D. Cumberland County Juvenile Crime Prevention Council (4 Vacancies)

Commissioner Adams nominated Sierra Rowe, Michael Fiala, Dr. Antonio Jones and Dominique Ashley.

E. Civic Center Commission (5 Vacancies)

Commissioner Adams nominated Mark J. Yarboro. Commissioner Faircloth nominated Ramona B. Moore. Commissioner Evans nominated Curtis Worthy. Commissioner Council nominated Dr. Vicki Andrews. Commissioner Keefe nominated Lonnie Player, Joseph Quigg, and Rashawn

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page
<http://co.cumberland.nc.us/departments/commissioners-group/commissioners/meeting-documents>



OFFICE OF THE COUNTY ATTORNEY

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: COUNTY ATTORNEY

DATE: 3/3/2021

**SUBJECT: REQUEST TO LOCAL DELEGATION TO SUPPORT HOUSE BILL 98 TO
PROVIDE FUNDING FOR BALSABOOD VILLAGE IN THE TOWN OF
SPRING LAKE**

Requested by: CHAIR EVANS

Presenter(s): COUNTY ATTORNEY

BACKGROUND

House Bill 98, Session 2021, was filed by primary sponsors Representatives Lucas and Richardson. It passed a first reading in the House on February 19, 2021, and was referred to the House Committee on Appropriations. It is a bill to provide \$1.5 million in state disaster funds as a grant to Kingdom Community Development Corporation to complete Balsawood Village for families affected by Hurricanes Matthew, Florence, and Michael. A copy of the bill is attached. Kingdom Community Development Corporation is the only non-profit community development entity in the county and has developed several affordable housing projects with HUD funding through the County's Community Development Department. Balsawood Village is in the Town of Spring Lake and is one of the affordable housing projects it has commenced with HUD funding. The developer has asked the County to request the local legislative delegation to support this bill.

RECOMMENDATION / PROPOSED ACTION

Adopt the following resolution requesting the County's legislative delegation to support this bill:

Whereas, the Board of Commissioners finds that completion of the Balsawood Village affordable housing project in the Town of Spring Lake would be of great benefit to offset the housing losses in the Town of Spring Lake from the severe flooding and cumulative impact by Hurricanes Matthew, Florence, and

Michael.

Be it resolved, that the Board of Commissioners does request the Cumberland County delegation to the General Assembly to support House Bill 98, Session 2021, for the purposes set forth in the bill.

ATTACHMENTS:

Description

HB 98, Session 2021

Type

Backup Material

**GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2021**

H

1

HOUSE BILL 98

Short Title: Hurricane Housing Recovery Grant. (Public)

Sponsors: Representatives Lucas and Richardson (Primary Sponsors).
For a complete list of sponsors, refer to the North Carolina General Assembly web site.

Referred to: Appropriations, if favorable, Rules, Calendar, and Operations of the House

February 19, 2021

A BILL TO BE ENTITLED
AN ACT TO PROVIDE FUNDING TO THE HOUSING FINANCE AGENCY FOR A GRANT
TO A NONPROFIT TO ASSIST CERTAIN HOMEOWNERS IMPACTED BY
HURRICANES MATTHEW, FLORENCE, AND MICHAEL.

The General Assembly of North Carolina enacts:

SECTION 1. Notwithstanding G.S. 143C-5-2, there is appropriated from the General Fund to the North Carolina Housing Finance Agency the sum of one million five hundred thousand dollars (\$1,500,000) in nonrecurring funds for the 2021-2022 fiscal year to be provided as a grant to Kingdom Community Development Corporation for the completion of construction on 28 subdivision units, six single-family homes, and eight townhomes in Balsawood Village for families affected by Hurricanes Matthew, Florence, and Michael.

SECTION 2. This act becomes effective July 1, 2021.



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ASSISTANT COUNTY MANAGER - ENVIRONMENTAL/ COMMUNITY SAFETY

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: TRACY JACKSON, ASST. COUNTY MANAGER/ENVIRONMENTAL & COMMUNITY SAFETY

DATE: 3/4/2021

SUBJECT: BRAGG ESTATES SEWER PROJECT OPTIONS

Requested by: BOARD OF COMMISSIONERS

Presenter(s): COUNTY STAFF, MANAGEMENT & LEGAL

BACKGROUND

Based on a prior directive from the Board of Commissioners, Staff will present options associated with the long-term viability of existing septic systems in the Bragg Estates Subdivision. The presentation will cover:

- Conditions impacting septic systems in the subdivision
- Extent of problems with existing septic systems
- Challenges associated with this project
- Options to address septic failures

RECOMMENDATION / PROPOSED ACTION

Discussion of potential options and a response to USDA's request regarding Cumberland County's intent to continue pursuing a loan for the previously proposed sewer extension/connection project to the Bragg Estates Subdivision.



ASSISTANT COUNTY MANAGER - ENVIRONMENTAL/ COMMUNITY SAFETY

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: TRACY JACKSON, ASST. COUNTY MANAGER/ENVIRONMENTAL & COMMUNITY SAFETY

DATE: 3/4/2021

SUBJECT: WORKFORCE DEVELOPMENT MEMORANDUM OF UNDERSTANDING (MOU) WITH MID-CAROLINA COUNCIL OF GOVERNMENTS

Requested by: TRACY JACKSON, ASST. COUNTY MANAGER/ENVIRONMENTAL & COMMUNITY SAFETY

Presenter(s): TRACY JACKSON, ASST. COUNTY MANAGER/ENVIRONMENTAL & COMMUNITY SAFETY

BACKGROUND

As discussed previously, a MOU is necessary and required by NC Commerce - Division of Workforce Solutions (DWS) in order to initiate the transfer of the program and fiscal agent for the local Workforce Development program from Cumberland County to the Mid-Carolina Council of Governments.

The agreement specifies:

- Transfer of Workforce Board functions
- Responsibilities of the parties
- Funding and financial reporting
- Transfer of employees
- Transfer of equipment
- Assignment of leases and other contracts
- Workforce Board membership
- Indemnification

- Costs of Transfer

The proposed transfer date is April 1, 2021, and Legal developed the agreement with information provided by DWS and County Staff.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the Workforce MOU and requests it be moved to the March 15, 2021 Board of Commissioners' Regular Meeting for consideration as a Consent Agenda item.

ATTACHMENTS:

Description

CC - MCCOG Workforce MOU

Type

Backup Material

North Carolina

Memorandum of Agreement

Cumberland County

This Memorandum of Agreement (“Agreement”) is entered into by and between Mid-Carolina Council of Governments (“MCCOG”), a regional council of governments organized and operating pursuant to Part 2, Article 20, Chapter 160A of the North Carolina General Statutes; Cumberland County (“County”), a county organized and existing pursuant to the North Carolina General Statutes; and the Cumberland County Workforce Development Board, a Board appointed by the Cumberland County Board of Commissioners pursuant to the federal Workforce Innovation and Opportunity Act.

MCCOG and County have agreed that MCCOG will assume the administration of County’s workforce development program under the general control and direction of County’s Workforce Development Board. The County’s Workforce Development Board has approved of this transfer of the program. The purpose of this Memorandum of Agreement is to set out the terms and conditions under which MCCOG will undertake the administration of this program as follows:

1. DEFINITIONS: The following definitions shall apply to this Memorandum of Agreement:

- 1.1.** “Act” or the “the Act” is the federal Workforce Innovation and Opportunity Act as it may be amended, supplemented, or recodified during the term of this Agreement.
- 1.2.** “Agreement” is this Memorandum of Agreement and any amendment, supplement, or extension to it as approved by the parties.
- 1.3.** “Board” or “WDB” is the Cumberland County Workforce Development Board as established and appointed by the Cumberland County Board of Commissioners.
- 1.4.** “Board Functions” are those workforce development programs funded through the State with federal funds under the Workforce Innovation and Opportunity Act and any other State or federal funds for particular workforce development programs which are under the general control and direction of the Cumberland County Workforce Development Board. These programs particularly include the Adult, Dislocated Worker, In-school Youth, and Out-of-school Youth Programs.

- 2. TRANSFER OF BOARD FUNCTIONS:** Subject to the terms described in this Agreement, the County transfers its administration of and responsibility for the Board functions to MCCOG and MCCOG accepts this transfer from County, to be effective _____ 1, 2021, or such later date as may become necessary, subject to the requirements of the Division of Workforce Solutions of the North Carolina Department of Commerce (“DWS”) as stated in this section below and as may be further directed by DWS to complete the transfer.
- 2.1.** The Cumberland County Board of Commissioners must approve the transfer of the Board Functions indicating its agreement to transfer the designation of the Program and Fiscal Agent from County to MCCOG and submit that approval to DWS.
 - 2.2.** DWS Financial Monitors must complete a financial assessment of MCCOG to determine financial fitness.
 - 2.3.** A new grants administration agreement must be signed by DWS and MCCOG.
 - 2.4.** DWS will have to close-out the funding for County. DWS will allow County sixty (60) days to transition funding after the transfer. During that transition time, both County and MCCOG WISE financial accounts will operate concurrently until all funds are closed out from County. County shall allocate only the amount to the County account that is estimated to fund all County’s outstanding obligations. Should there be any remaining funding in County’s account after the transition time, it will be transferred to MCCOG.
 - 2.5.** The Board and County will be responsible to make appropriate amendments to any outstanding contracts for Special Projects, if any.
 - 2.6.** This Agreement shall be amended and approved by the parties as necessary to reflect any changes that are necessary to accomplish the transfer.
 - 2.7.** County and MCCOG must develop a statement that details the process for an orderly transition from County to MCCOG of the services to be provided to customers pursuant to this Agreement.
 - 2.8.** A complete inventory list and a determination of property that must be transferred from County to MCCOG shall be attached to this Agreement.
 - 2.9.** The DWS Financial Monitor, Programmatic Monitor, and Planner shall schedule on-boarding meetings with MCCOG and MCCOG and County shall coordinate the availability of any staff need to accomplish this scheduling.

3. COUNTY'S RESPONSIBILITY THROUGH DATE OF TRANSFER: County shall remain fully liable for all aspects of the Board Functions to the date of transfer, to include settlement of any claims, contractual obligations, and any reimbursement to the State for disallowed costs. MCCOG shall cooperate with County in providing any reports, data, and staff assistance requested by County to resolve any claims or issues identified by any monitoring or audit of the Board Functions by County or any State or federal agency after the date of transfer. County has advised MCCOG of an on-going dispute between County and EDSI, the former contracted Services Provider for the Board Functions, concerning disallowed costs, outstanding invoices, and deficient documentation of costs for which EDSI claims payment. MCCOG agrees that County shall seek reimbursement of State funds for any amounts approved by DWS as payable to EDSI, provided that these funds are not taken from the funding to be transferred to MCCOG in accordance with this Agreement without the consent of MCCOG.

4. MCCOG'S RESPONSIBILITIES TO IMPLEMENT THIS AGREEMENT: In the administration of this Agreement, MCCOG shall:

- (a) provide the necessary services to implement and administer the Board Functions through the Act as well as any other workforce development programs funded by any grant or any other agency, all under the direction and oversight of the Board, with programs to specifically cover unemployed or underemployed adults, veterans, dislocated workers, In-School Youth (ages 14 -21) and Out-of- School Youth (ages 16-24);
- (b) work closely with the North Carolina Division of Workforce Services (DWS) and comply with all DWS requirements for data entry through the NCWorks online data system and reporting;
- (c) comply with the Board's policies pertaining to the implementation and administration of the workforce development programs for which the Board exercises oversight to include such reporting as requested by the Board;
- (d) ensure that all programs, functions or uses for which it authorizes the expenditure of any funds, qualify as eligible programs, functions or uses for which funds may be expended under the Act or any applicable federal, State or Board regulation, policy, or requirement;
- (e) maintain good working relationships with the local agencies it engages, by contract or otherwise, or with which it collaborates to provide workforce development services, to

include, without limitation, the Cumberland County Public School System, Fayetteville Technical Community College, and the Cumberland County Department of Veterans Services.

5. FUNDING AND FINANCIAL MATTERS:

- 5.1.** County and MCCOG shall notify the State and any other entities providing funding for Board Functions of the transfer of the functions from County to MCCOG. County and MCCOG shall complete and submit any required documentation required to assign or transfer funding from all applicable funding sources of the Board Functions to MCCOG. To the extent that funding for any Board Function is not transferred to MCCOG, County, in its sole discretion, may provide MCCOG funds in an amount equal to the funding not transferred for any such Board Functions.
- 5.2.** MCCOG shall be entitled to all revenue within the State funding for the administrative costs associated with the Board Functions.

6. TRANSFER OF EMPLOYEES:

- 6.1.** MCCOG shall accept from County the transfer of the employment of the five (5) County employees identified in **Attachment 1**, hereto, who are currently assigned to conduct the Board Functions. MCCOG shall accept such amounts of leave time accumulated with County by the transferred employees as MCCOG does for any other former local government employee whom it hires. MCCOG shall provide the same benefits to the transferred employees as it does to all its employees. Each transferred employee shall commence employment with MCCOG at a salary no less than the employee's salary with the County. Upon commencement of employment by MCCOG, these transferred employees shall, in all respects, be subject to the employment and work policies of MCCOG.
- 6.2.** MCCOG agrees that that it will assist County with the close-out of the County's conduct of the Board Functions by assigning County's close-out work to such of the transferred employees as County requests. County will reimburse MCCOG for the use of its employees for this purpose at an hourly rate as agreed upon by County and MCCOG before such temporary work assignments are made. MCCOG agrees that such temporary work assignments shall include any matters such as attendance at depositions and court hearings for litigation already commenced or which commences in the future concerning the Aviation Day Event and plane crash on February 7, 2020, or to the County's closeout of the conduct of the Board Functions.

7. TRANSFER OF EQUIPMENT: Ownership and possession of all office equipment, office furnishings, and office supplies purchased with monies derived from the Act to further the Board Functions are hereby transferred and assigned to MCCOG. County certifies that all such equipment, office furnishings, and office supplies with a value of five hundred dollars (\$500) or more are listed in **Attachment 2**, hereto. MCCOG shall assume all responsibilities of ownership associated with ownership of each item described in **Attachment 2**, as well as other property used by the Board, and shall maintain these items as required by the terms of the applicable laws, and regulations. In the event that equipment and/or furnishings not listed in **Attachment 2** are identified as having been purchased in whole or in part with monies received pursuant to the Act ("Omitted Equipment"), County shall, at MCCOG's sole discretion, either transfer ownership and possession of the Omitted Equipment to MCCOG or reimburse MCCOG the fair market value, as of the date of the transfer, of the Omitted Equipment. County shall determine the fair market value of the Omitted Equipment.

8. ASSIGNMENT OF LEASES AND OTHER CONTRACTS:

8.1. To the extent permitted by the lease, if any, County assigns to MCCOG its lease for the premises at 410 Ray Avenue, Fayetteville, North Carolina, and MCCOG accepts and agrees to fulfill all County obligations stated in said lease. These premises are jointly occupied by County staff assigned to conduct the Board Functions, the State offices with responsibility for workforce and employment, and the Service Provider and One-Stop Operator contracted by the County to conduct the Board Functions. County's occupancy may be only as a sub-tenant of the State on a month-to-month basis and MCCOG agrees that it will confirm the status of the leasehold interest being assigned by County. MCCOG shall notify Lessor of such assignment. In the event MCCOG moves the conduct of the Board Functions to another location, this assignment shall terminate.

8.2. County assigns the contracts set forth in **Attachment 3**, hereto, that are in place for the administration of the Board Functions and MCCOG accepts the assignment of each of these and agrees to fulfill County's obligations and responsibilities under such contracts and undertake the enforcement of these contracts in accordance with their terms.

9. WORKFORCE DEVELOPMENT BOARD MEMBERSHIP: MCCOG recognizes County's non-delegable, legal duty to appoint members to the Cumberland County Workforce Development Board. Prior to making any appointment to the Workforce Development Board, County shall share with MCCOG the names of the nominees and shall

seek the MCCOG's advice regarding the potential appointment of the nominees to the Cumberland County Workforce Development Board. To the extent reasonably possible, County shall appoint a member of the MCCOG Board of Directors to the Cumberland County Workforce Development Board at any time a member of the MCCOG is not serving on the Cumberland County Workforce Development Board.

10. INDEMNIFICATION: County indemnifies and holds MCCOG harmless from any and all damages, whether arising in tort or contract, associated with the conduct of the Board Functions prior to the date of the transfer to MCCOG. To the extent that any State or federal agency with oversight of the Board and the Board Functions determines that any County or Board expenditure of Workforce Investment and Opportunity Act funds, or associated grants, was not authorized or permitted by applicable laws, regulations, contracts, or grant restrictions and such expenditure occurred prior to the date of transfer to MCCOG, County shall reimburse MCCOG for any such expenditures which MCCOG may become obligated to repay.

11. COSTS OF TRANSFER: To the fullest extent possible, Workforce Investment and Opportunity Act funds shall be utilized for any costs that may be associated with the transfer of the Board Functions to MCCOG. To the extent such is not possible, County shall bear any expenses directly associated with the transfer and incurred by MCCOG, provided that MCCOG shall obtain prior written approval from the County Manager to incur such costs.

12. The Cumberland County Workforce Development Board approves the transfer of the Board Functions to MCCOG in accordance with the terms of this Agreement

This the ____ day of, March, 2021.

Signature Page for the Memorandum of Agreement Among Mid-Carolina Council of
Governments, Cumberland County, and the Cumberland County Workforce Development Board
Dated March _____, 2021

Mid-Carolina Council of Governments

By:

Patsy Carson, Chair
Board of Directors

Attest:

Justin B. Hembree, Board Secretary

Cumberland County

By:

Charles Evans, Chair
Board of County Commissioners

Attest:

Candice White, Clerk to the Board

Cumberland County Workforce Development Board

By:

Dina Simcox, Chair

Attest:

Cynthia McCoy Board Secretary

Drafted by R. Moorefield 2-4-2021

Contract Approval for Memorandum of Agreement Among Mid-Carolina Council of
Governments, Cumberland County, and the Cumberland County Workforce Development Board
Dated March _____, 2021



WORKFORCE DEVELOPMENT BOARD

EMPLOYEE ROSTER

As of January 5, 2021

Name:	Title:	Salary Grade:
▪ Vacant*	Director of Workforce Development Board/Center	76
▪ Vacant*	Accountant II	75
▪ Teddy Warner	Business Services/Incumbent Worker Training Representative	73
▪ Peggy Aazam	Administrative Program Officer II	70
▪ Kiersten Powell	Youth Program Analyst	66
▪ Tamara Hodge	Adult/Dislocated Worker Analyst	66
▪ Cyndi McCoy	Administrative Coordinator I	64
▪ Janice Anderson	Temporary Employee	N/A

**Position currently filled with an interim employee*

ATTACHMENT 2

Cumberland County
Workforce Development
Inventory List

Compiled January and February 2021

CUMBERLAND COUNTY WORKFORCE DEVELOPMENT

ASSET INVENTORY FORM

Office Location/Position Title: WDB area (1st office on left)/Administrative Coordinator

Completed by: Cynthia M. McKoy

Date: 01.06.2021

Item	Quantity	Description
Executive Desk	1	L Shaped
Executive Desk Chair	1	
Desktop Computer	1	Dell (CCV1543)
Laptop Computer	1	Dell
Monitor Screens	2	Dell/HP
VOIP Desktop Telephone	1	Cisco
Bookshelf	3	(2) 5ft – (1) 6 ft
Credenza	1	
Conference Chair	1	
Scanner	1	Canon DR-C225

Examples: Assets should include high value more durable items that have a long life/anticipated usage

- Executive Desk
- Executive Desk Chair
- Desktop or Laptop Computer
- PC Monitor Screen(s)
- VOIP Desktop Telephone

Do not include small value items such as office supplies, trash cans, etc.

CUMBERLAND COUNTY WORKFORCE DEVELOPMENT

ASSET INVENTORY FORM

Office Location/Position Title: Workforce Director's Office

Completed by: Tracy Jackson

Date: January 6, 2021

Item	Quantity	Description
Executive Desk	1	
Monitor Screens	2	Dell & HP
Executive Desk Chair	1	
Small Conference Table	1	
Conference Chairs	3	
Adjustable Monitor Platform	1	
VOIP Desktop Telephone	1	Cisco
Lateral File Hutch	1	
Bookcase/Storage Hutch		

Examples: Assets should include high value more durable items that have a long life/anticipated usage

- Executive Desk (left/right PC Return)
- Executive Desk Chair
- Desktop or Laptop Computer
- PC Monitor Screen(s)
- VOIP Desktop Telephone

Do not include small value items such as office supplies, trash cans, etc.

CUMBERLAND COUNTY WORKFORCE DEVELOPMENT

ASSET INVENTORY FORM

Office Location/Position Title: WDB area (1st office on Right/Interim Accountant

Completed by: Kelly Autry

Date: 01.07.2021

Item	Quantity	Description
Executive Desk	1	
Executive Desk Chair	1	
Laptop Computer	1	Dell
Monitor Screens	2	HP/HP
VOIP Desktop Telephone	1	Cisco
Bookshelf	2	(1)4ft – (1) 6ft
Credenza	1	
Conference Chair	2	

Examples: Assets should include high value more durable items that have a long life/anticipated usage

- Executive Desk
- Executive Desk Chair
- Desktop or Laptop Computer
- PC Monitor Screen(s)
- VOIP Desktop Telephone

Do not include small value items such as office supplies, trash cans, etc.

CUMBERLAND COUNTY WORKFORCE DEVELOPMENT

ASSET INVENTORY FORM

Office Location/Position Title: Finish Line Grant Analyst

Completed by: Janice Anderson

Date: January 6, 2021

Item	Quantity	Description
Executive Desk	1	
Monitor Screens	2	Dell & HP
Desk Chair	1	
Red Chairs	2	
Storage Hatch/Executive Desk	1	
File Cabinet	1	
Desktop Telephone (Not VOIP)	1	Nortel Networks

Examples: Assets should include high value more durable items that have a long life/anticipated usage

- Executive Desk
- Executive Desk Chair
- Desktop or Laptop Computer
- PC Monitor Screen(s)
- VOIP Desktop Telephone

Do not include small value items such as office supplies, trash cans, etc.

CUMBERLAND COUNTY WORKFORCE DEVELOPMENT

ASSET INVENTORY FORM

Office Location/Position Title: Young Adult Programs Analyst

Completed by: Kiersten Powell

Date: January 6, 2021

Item	Quantity	Description
Executive Desk	1	
Monitor Screens	2	Dell & HP
Desk Chair	1	
Beige Conference Chairs	2	
Roller Table	1	
Storage Hatch/Executive Desk	1	
Adjustable Monitor Platform	1	
Desktop Telephone (Not VOIP)	1	Nortel Networks

Examples: Assets should include high value more durable items that have a long life/anticipated usage

- Executive Desk
- Executive Desk Chair
- Desktop or Laptop Computer
- PC Monitor Screen(s)
- VOIP Desktop Telephone

Do not include small value items such as office supplies, trash cans, etc.

CUMBERLAND COUNTY WORKFORCE DEVELOPMENT

ASSET INVENTORY FORM

Office Location/Position Title: Program Coordinator

Completed by: Peggy Aazam

Date: 1/6/21

Item	Quantity	Description
Executive Desk	1	
Desktop Computer	1	Dell
Monitor Screen	2	HP
Executive Desk Chair	1	
Chair	1	
VOIP Cisco Desktop Telephone w/side	1	
Lateral File Hutch	1	
Bookcase	2	
Filing Cabinet	1	
Printer	1	LaserJet 100 color MFP (M175nw)

Examples: Assets should include high value more durable items that have a long life/anticipated usage

- Executive Desk
- Executive Desk Chair
- Desktop or Laptop Computer
- PC Monitor Screen(s)
- VOIP Desktop Telephone

Do not include small value items such as office supplies, trash cans, etc.

CUMBERLAND COUNTY WORKFORCE DEVELOPMENT

ASSET INVENTORY FORM

Office Location/Position Title: Adult/Dislocated Worker Analyst

Completed by: Kiersten Powell

Date: January 6, 2021

Item	Quantity	Description
Executive Desk	1	
Monitor Screens	2	Dell & HP
Executive Desk Chair	1	
Red Chairs	2	
Bookcase	1	
Adjustable Monitor Platform	1	
Desktop Telephone (Not VOIP)	1	Nortel Networks
File Cabinet	1	
Desk	1	

Examples: Assets should include high value more durable items that have a long life/anticipated usage

- Executive Desk (left/right PC Return)
- Executive Desk Chair
- Desktop or Laptop Computer
- PC Monitor Screen(s)
- VOIP Desktop Telephone

Do not include small value items such as office supplies, trash cans, etc.

CUMBERLAND COUNTY WORKFORCE DEVELOPMENT

ASSET INVENTORY FORM

Office Location/Position Title: NCWorks Career Center 410 & 412 Ray Ave, Fayetteville, NC

Completed by: Keith Todd, I.S. Director

Date: 1/7/21; updated 2/26/21

Item	Quantity	Description
Latitude 5590 - CCV1627 - DFWYMV2	1	Laptop
Latitude 5590 - CCV1626 - H4BYMV2	1	Laptop
Optiplex 3050 - CCV1543 - 8RGX7N2	1	Desktop
Optiplex 3040 - CCV1494 - HPZJJH2	1	Desktop
Latitude 5590 - CCV1628 - 8NPYMV2	1	Laptop
Latitude 5590 - CCV1630 - C7FZMV2	1	Laptop
Latitude 5590 - CCV1671 - 75WYMV2	1	Laptop
Optiplex 3050 - CCV1538 - G4699N2	1	Desktop
Optiplex 3050 - CCV1545 - G4999N2	1	Desktop
Optiplex 3050 - CCV1544 - G46C9N2	1	Desktop
Optiplex 3040 - CCV1402 - HSY7DH2	1	Desktop
Optiplex 3050 - CCV1567 - G5089N2	1	Desktop
Optiplex 3050 - CCV1546 - G47B9N2	1	Desktop
Optiplex 3020 - CCV1261 - 79PQM22	1	Desktop
Optiplex 3050 - CCV1548 - G4BD9N2	1	Desktop
Optiplex 3050 - CCV1550 - 3212MN2	1	Desktop
Optiplex 3050 - CCV1549 - G49B9N2	1	Desktop
Optiplex 3050 - CCV1562 - G5789N2	1	Desktop
Optiplex 3040 - CCV1396 - HSY9DH2	1	Desktop
Optiplex 3040 - CCV1401 - HSZ3DH2	1	Desktop
Optiplex 3050 - CCV1547 - G46D9N2	1	Desktop
Optiplex 3050 - CCV1551 - 8R518N2	1	Desktop
Optiplex 3050 - CCV1552 - 3251MN2	1	Desktop
Optiplex 3050 - CCV1553 - 8QJ28N2	1	Desktop

Optiplex 3040 - CCV1397 - HSZ6DH2	1	Desktop
Optiplex 3050 - CCV1534 - G4789N2	1	Desktop
Dell P2217	1	Monitor
Dell P2219H	2	Monitor
Dell P2217H	15	Monitor
Dell P2217HB	10	Monitor
Dell P2217HC	3	Monitor
Dell WD15 Dock	5	Laptop Dock
Lenovo i5 - PF200PMZ	1	Laptop
Lenovo i5 - PF201W7V	1	Laptop
Lenovo i5 - PF20RYFF	1	Laptop
Lenovo i5 - PF20S0FK	1	Laptop
Lenovo i5 - PF20TR2R	1	Laptop
Lenovo i5 - PF20V135	1	Laptop
Lenovo i5 - PF20RSC6	1	Laptop
Lenovo i5 - PF20RZ59	1	Laptop
Lenovo i5 - PF20SXHA	1	Laptop

Examples: Assets should include high value more durable items that have a long life/anticipated usage

- Executive Desk
- Executive Desk Chair
- Desktop or Laptop Computer
- PC Monitor Screen(s)
- VOIP Desktop Telephone

Do not include small value items such as office supplies, trash cans, etc.



410 Ray Avenue • Fayetteville, North Carolina 28301
P.O. Box 1829 • Fayetteville, North Carolina 28302-1829
(910) 323-3421 • (910) 323-5755

Attachment 3

CONTRACT AND LEASES

- Cumberland County Schools Contract for a Career Development Coordinator
- JCB Enterprise Lease for Ray Avenue Office Space Associated with Cumberland County Workforce Development Staff
- Manpower Contract for a Temporary Administrative Employee
- NC Commerce – Division of Workforce Solutions Memorandums of Agreement (MOA) and Infrastructure Agreements (IFA) with Approved Partner Organizations
- NC Commerce – Division of Workforce Solutions Contract for a WIOA Participant Kiosk at the Cumberland County Public Library - Headquarters Branch
- Systel Copier & Printer Lease Agreement
- Two Hawk Workforce Services Provider Contract
- Two Hawk Workforce Services – One Stop/Center Manager Contract

Celebrating Our Past... Embracing Our Future

EASTOVER • FALCON • FAYETTEVILLE • GODWIN • HOPE MILLS • LINDEN • SPRING LAKE • STEDMAN • WADE

Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities



COMMUNITY DEVELOPMENT

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021 AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DEE TAYLOR, DIRECTOR OF COMMUNITY DEVELOPMENT

DATE: 3/2/2021

SUBJECT: THREE-YEAR HOMELESSNESS STRATEGIC PLAN UPDATE

Requested by: AMY H. CANNON, COUNTY MANAGER

Presenter(s): DEE TAYLOR, DIRECTOR OF COMMUNITY DEVELOPMENT

BACKGROUND

As approved at the Board of Commissioners' meeting held on January 19, 2021, Cumberland County issued a Request for Proposal (RFP) to seek a qualified firm to develop a Three-Year Homelessness Plan that would involve the following activities:

- Provide a model continuum of homeless services, resources and best practices for a community of similar size and demographics of our community;
- Assess the current continuum of homeless services and resources in our community;
- Identify needs and gaps in the continuum of homeless services and resources in our community; and
- Provide a recommended plan of implementation of identified deficits in homeless services and resources.

The attached report is an update on the status of the activity. The activity is supported through Community Development grant funds.

RECOMMENDATION / PROPOSED ACTION

No action is needed. This item is provided for informational purposes only.

ATTACHMENTS:

Description

Type

PROGRESS REPORT
CONSULTANT SERVICES FOR THE DEVELOPMENT OF A THREE-YEAR
HOMELESSNESS STRATEGIC PLAN
FOR THE MARCH 11, 2021
BOARD OF COMMISSIONERS' AGENDA SESSION

Milestones/Activities as of February 28, 2021:

- At the December 7, 2020 Board of Commissioners Special Meeting, Commissioner Evans expressed interest to assist the homeless in the community.
A draft copy of the Request for Proposal (RFP) for consultant services to address homelessness in Cumberland County was presented at the January 12, 2021 Board of Commissioners Agenda Session Meeting. The Board of Commissioners approved placing the item on the consent agenda at the Board of Commissioners' meeting held January 19, 2021 and the Board approved the issuance of the RFP.
- The RFP seeks to engage the services of a consultant who will provide the following activities in three phases:
 - Phase 1: Conduct an inventory of programs and services available for the target population;
 - Phase 2: Conducts an assessment and prepare a gap analysis report; and
 - Phase 3: Prepare an actionable three-year homelessness strategic plan that would include short-term and long-term goals and a projected budget for its implementation of an effective homelessness delivery system in Cumberland County that will produce high impact outcomes.
- The RFP was released on January 19, 2021 and the deadline for proposal submission was February 19, 2021. Only one firm submitted a proposal. The Selection Committee met on February 26, 2021 to review the proposal based on the evaluation criteria established in the RFP and determined OrgCode Consulting, Inc, have the experience and capabilities to carry out the activities identified within the RFP's Scope of Services. OrgCode Consulting, Inc. indicated the Scope of Services will be performed for a fee of \$29,960. Community Development funds will be used for this activity.
- The project timeline submitted by OrgCode Consulting, Inc. are as follow:

Phase	Schedule / Timeline Estimates
Start-Up Tele-Conference	By week two after contract execution March 2021.
Phase 1	March – April
Phase 2	May
Phase 3	May – June
Project Completion	No later than June 30, 2021



FINANCE OFFICE

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021 AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR

DATE: 3/2/2021

**SUBJECT: CONTRACT RENEWAL WITH SOUTHERN HEALTH PARTNERS FOR
HEALTHCARE DELIVERY SERVICES AT THE CUMBERLAND
COUNTY DETENTION CENTER**

Requested by: AMY CANNON, COUNTY MANAGER

Presenter(s): VICKI EVANS, FINANCE DIRECTOR

BACKGROUND

As a result of a recommendation from a formal Request for Proposals process, the Board of Commissioners awarded Southern Health Partners, Inc. (SHP) the contract to provide healthcare delivery services at the Cumberland County Detention Center beginning July 1, 2017. The County is currently in its fourth year of this contract. The contract language allows for extensions of additional one-year terms as follows:

SHP shall provide written notice to County of the amount of compensation increase requested for renewal periods effective on or after July 1, 2020, or shall otherwise negotiate mutually agreeable terms with County prior to the beginning of each annual renewal period.

For fiscal year 2022, SHP is requesting a two percent increase above the FY2021 base fee and per diem rate, consistent with the increases that have occurred each year of their contract.

The Cumberland County Public Health Director and the Sheriff have both communicated their satisfaction with the services being provided by SHP and would like to seek renewal with this company.

RECOMMENDATION / PROPOSED ACTION

Management recommends forwarding this item to the full Board of Commissioners for approval as a Consent Agenda item at the March 15, 2021 regular meeting with the following action:

Approve the FY2022 contract renewal with Southern Health Partners to provide healthcare services at the Detention Center. The annual renewal includes a two percent increase over the FY2021 base fee and per diem rate.

ATTACHMENTS:

Description

FY2022 Renewal Letter from SHP

Type

Backup Material



Southern Health Partners

Your Partner In Affordable Inmate Healthcare

February 24, 2021

Charles Evans, Chairman
Cumberland County Board of Commissioners
117 Dick Street, Room 561
Fayetteville, NC 28301

Re: Health Services Agreement

Dear Mr. Evans:

With over twenty-six years' experience partnering with County governments, SHP recognizes the importance of providing the highest quality inmate medical care. Be assured of our goals to serve, heal and protect, as an industry-leading correctional health care provider.

In order to keep pace with the increased costs of operating a safe, efficient and compliant medical care program, it will be necessary to increase our service rates for the upcoming contract period. We are willing to honor a fixed 2% adjustment on the base fee and per diem rate, as offered in my email to Ms. Blauser dated March 12, 2020. I have outlined the new fee description below for your file and reference.

Contract Period: July 1, 2021, through June 30, 2022	
Base annualized fee:	\$2,643,814.30 (\$220,317.86 per month)
Per diem greater than 778 inmates:	\$1.37
Annual outside cost pool limits:	\$100,000.00 (first tier); \$200,000.00 (second tier)

SHP will remain focused on being a good steward of County taxpayer funds, while providing exceptional patient care services. We want to continue to be a reliable service partner and source of guidance through this unprecedented time of pandemic and going forward into the future.

For the historical contract record, I will ask you to keep this letter and return a signed copy to me at your earliest convenience, or by April 15, 2021. A scan to email will be fine (email carmen.hamilton@southernhealthpartners.com). Of course, if you have any questions or would like to discuss the contract, I'll be happy to assist. Please feel free to give me a call direct in our NC/SC Regional Office at 803-802-1492. Except as stated herein, or as may be amended or modified in writing by mutual agreement of the parties, all provisions of the contract will remain in full force and effect.

Thank you in advance. We truly value the County's business and look forward to continuing a successful partnership in the new contract year.

Sincerely,

Carmen Hamilton
Contracts Manager

CUMBERLAND COUNTY, NC
BY:

/cph

cc: Sheriff Ennis Wright
Ms. Lisa Blauser



OFFICE OF THE COUNTY ATTORNEY

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: COUNTY ATTORNEY

DATE: 3/3/2021

**SUBJECT: REQUEST OF HUMAN RESOURCES DIRECTOR TO AMEND
SECTION 403, VETERAN'S PREFERENCE OF THE CUMBERLAND
COUNTY PERSONNEL ORDINANCE**

Requested by: COUNTY MANAGER

Presenter(s): COUNTY ATTORNEY

BACKGROUND

The Human Resources Director has requested that Section 403, Veteran's Preference of the County's Personnel Ordinance be amended to make the ordinance language consistent with the way the preference has been implemented. The attached Ordinance Amendment sets out the existing language and the requested change in a red-line format. The existing language was taken from the veteran's preference used by the State. The changes limit the application of the preference to the initial stages of the hiring process consistently with how it has been implemented in the County's process.

RECOMMENDATION / PROPOSED ACTION

County attorney recommends the amendment be approved to make the ordinance consistent with the implemented process.

ATTACHMENTS:

Description	Type
Veteran's Preference Amendment	Backup Material

**AN ORDINANCE OF THE CUMBERLAND COUNTY BOARD OF COMMISSIONERS
TO AMEND SECTION 403, VETERAN'S PREFERENCE
OF THE CUMBERLAND COUNTY PERSONNEL ORDINANCE**

WHEREAS, the County's Human Resources Department has recommended that the Veteran's preference set forth in Article IV, Section 403 of the Cumberland County Personnel Ordinance be revised to provide clarity regarding how the preference is to be implemented; and

WHEREAS, the Board of Commissioners approves the recommendation of the Human Resources Department.

NOW THEREFORE, the Cumberland County Board of Commissioners ordains as follows:

1. Article IV, Section 403 of the Cumberland County Personnel Ordinance is amended by replacing it with a new Section 403 to read in its entirety as follows:

Section 403. Veteran's Preference

~~Preference in employment for positions within the county subject to this ordinance shall be given to those~~ An applicant for a county position which is subject to this ordinance, who served in the Armed Forces of the United States on active duty (for reasons other than training) during periods of war or any other campaign, expedition, or engagement for which a campaign badge or medal is authorized by the United States Department of Defense, shall be granted a preference, provided the applicant is an eligible veteran and is in the highly qualified pool of candidates. The preference to be accorded shall apply ~~in initial employment during the interview stage of the applicant's initial hiring process. The preference granted herein does not apply when a current county employee applies for a different county position which is subject to this ordinance.~~ The county manager shall develop and implement policies that administer the preference granted herein.

2. This ordinance shall be effective upon its final adoption as by law provided.

This the ____ day of _____, 2021.

Charles Evans
Chairman, Board of Commissioners

ATTEST:

Candice White
Clerk to the Board



**ASSISTANT COUNTY MANAGER STRATEGIC MANAGEMENT/ GOVERNMENTAL
AFFAIRS**

**MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021
AGENDA SESSION**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: SALLY SHUTT, ASSISTANT COUNTY MANAGER

DATE: 3/5/2021

**SUBJECT: RESULTS OF REQUEST FOR PROPOSALS FOR FEDERAL
LEGISLATIVE CONSULTING SERVICES**

Requested by: AMY CANNON, COUNTY MANAGER

Presenter(s): SALLY SHUTT, ASSISTANT COUNTY MANAGER

BACKGROUND

The County issued a Request for Proposals on February 22, 2021, for Federal Legislative Consulting Services. The submission deadline is noon on March 10. At the Agenda Session on March 11, management will present feedback from the RFP process.

RECOMMENDATION / PROPOSED ACTION

Consider the feedback from the RFP process for federal legislative consulting services and whether to move forward with contracting with a firm.



ASSISTANT COUNTY MANAGER - ENVIRONMENTAL/ COMMUNITY SAFETY

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: TRACY JACKSON, ASST. COUNTY MANAGER/ENVIRONMENTAL & COMMUNITY SAFETY

DATE: 3/4/2021

SUBJECT: BID TAB FOR REPLACEMENT OF COOLING UNITS AT THE SPRING LAKE FAMILY RESOURCE CENTER

Requested by: TRACY JACKSON, ASST. COUNTY MANAGER/ENVIRONMENTAL & COMMUNITY SAFETY

Presenter(s): TRACY JACKSON, ASST. COUNTY MANAGER/ENVIRONMENTAL & COMMUNITY SAFETY

BACKGROUND

Stanford-White requested, distributed and received bids for the aforementioned project. This project includes the replacement of the two existing rooftop cooling units that provide cooling for the Spring Lake Family Resource Center. The existing units are approximately 21 years old and have not been able to keep up with the ongoing cooling demands of the building. The performance issues can be attributed to their age and the common degradation of unit efficiency that happens over time. This project will replace the units along with the associated condensate piping and unit power disconnects. Contract duration is anticipated to be 90 days.

Stanford-White recommends awarding the project to BoilerMasters, the lowest most responsible and responsive Bidder, in the amount of \$197,000. The bid is under budget, and funding is available to proceed with this work.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the following and requests this item be moved forward to the March 15, 2021 Board of Commissioners' Meeting Consent Agenda:

1. Approval of the Bid Tab for a total of \$197,000.
2. Award the project to the lowest most responsible and responsive Bidder, BoilerMasters.
3. Authorize the County Manager, upon recommendation of the County Engineer, to approve change orders for the project if needed.

ATTACHMENTS:

Description	Type
Bid Award Letter	Backup Material
SLFRC Cooling Unit Replacement Bid Tab	Backup Material



PO Box 19944 | Raleigh, NC 27619 | tel 919.832.8118 | fax 919.832.8120 | stanfordwhite.com

February 23, 2021

Mr. Jeremy Stefanko
Cumberland County Engineering
130 Gillespie Street
Fayetteville, NC 28301

VIA EMAIL jstefanko@co.cumberland.nc.us

Re: Spring Lake Family Resource Center
Cumberland County
Fayetteville, NC
SW# 0367-10-00-20

Dear Jeremy:

We have separately provided your office the following items for your use:

1. Two Original Certified Bid Tabulation.
2. Contractor's Original Proposal.

The apparent low bid for the project is prepared by Boiler Masters, Inc, for \$197,000. It is my understanding that this amount can be supported by the funds that are available for the project.

Based on the above, I recommend that contracts be awarded as follows:

Base Bid	\$197,000.00
Total	\$197,000.00

Please review and advise as to how Cumberland County will proceed with this project. If you have any questions or need additional information, please let me know.

Sincerely,

STANFORD WHITE, Inc.

Tommy B. Norby, PE
Project Manager



BID TABULATION

PO Box 19944 | Raleigh, NC 27619 | tel 919.832.8118 | fax 919.832.8120 | stanfordwhite.com

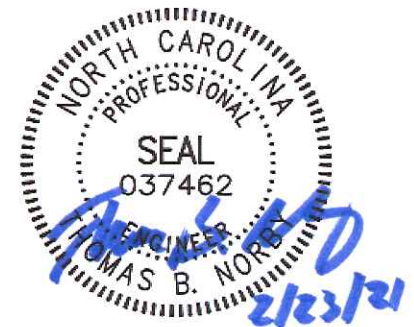
PROJECT: Packaged Unit Replacement
 OWNER: Spring Lake Family Resource Center-Cumberland County
 PRIME: Single-Mechanical

PROJECT NO.: 0367-10-00-20
 BIDS DUE: Friday, 02-19-21 at 10:00 am

Bidders	License No.	Bid Security	Base Bid	Addendum #1 (Yes or No) Pre-Bid MM H100 & H200 Revised	Addendum #2 (Yes or No) Spec 238121 H300	Addendum #3 (Yes or No) Clarifications
Bass Refrigeration	#33586	YES	\$197,893	YES	YES	YES
Bernhard	#76494	YES	\$209,374	YES	YES	YES
BoilerMasters	GC: #10313	YES	\$197,000	YES	YES	YES
Bolton Construction	GC: #53406 M: #22834	YES	\$199,300	YES	YES	YES
Chavis, Inc	#23003	YES	\$248,079	YES	YES	YES
Haire	#4230	YES	\$201,505	YES	YES	YES
Piedmont	GC: #79485 M: #32140	YES	\$207,958	YES	YES	YES
Smith's Refrigeration	#14759	YES	\$204,000	YES	YES	YES

I CERTIFY THAT THIS IS A TRUE AND ACCURATE TABULATION OF BIDS RECEIVED.

BY: Tommy B. Norby, PE





CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: CANDICE H. WHITE, CLERK TO THE BOARD

DATE: 3/11/2021

SUBJECT: UPDATE ON COMMUNITY-BASED VIRTUAL LEARNING CENTERS

Requested by: COMMISSIONER GLENN ADAMS

Presenter(s): AMY CANNON, COUNTY MANAGER

BACKGROUND

Commissioner Adams requested an update on the community-based Virtual Learning Centers.

RECOMMENDATION / PROPOSED ACTION

Receive update.



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: CANDICE H. WHITE, CLERK TO THE BOARD

DATE: 3/11/2021

SUBJECT: UPDATE ON CUMBERLAND COUNTY PUBLIC LIBRARY AND INFORMATION CENTER PARKING LOT

Requested by: COMMISSIONER GLENN ADAMS

Presenter(s): RICK MOOREFIELD, COUNTY ATTORNEY

BACKGROUND

Commissioner Adams requested an update on the Cumberland County Public Library and Information Center parking lot.

RECOMMENDATION / PROPOSED ACTION

Receive update.



COMMUNITY DEVELOPMENT

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021 AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DEE TAYLOR, DIRECTOR OF COMMUNITY DEVELOPMENT

DATE: 3/2/2021

**SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER
RECOVERY (CDBG-DR) UPDATE**

Requested by: AMY H. CANNON, COUNTY MANAGER

Presenter(s): COMMUNITY DEVELOPMENT STAFF

BACKGROUND

Cumberland County, in partnership with the North Carolina Office of Recovery & Resiliency (N CORR), is implementing a project funded through the Community Development Block Grant Disaster Recovery Program. The attached report is an update on the status of the project (Robin's Meadow Permanent Supportive Housing) undertaken by Cumberland County.

RECOMMENDATION / PROPOSED ACTION

No action is needed. This item is provided for informational purposes only.

ATTACHMENTS:

Description	Type
Cumberland County Disaster Recovery Programs Update	Backup Material

CUMBERLAND COUNTY DISASTER RECOVERY PROGRAMS UPDATE
FOR THE MARCH 11, 2021
BOARD OF COMMISSIONERS' AGENDA SESSION

Status as of February 28, 2021:

Milestones/Activities (beginning with the most recent activity):

- NCORR completed its review of the construction project manual. Project is still pending the City of Fayetteville's final commercial review. The Wooten Company submitted an updated project schedule. It is anticipated that construction will be completed June 2022.
- The construction project manual prepared by The Wooten Company was sent to NCORR for review. Invitation to Bid for the construction of the project are expected to be posted within the next month pending the City of Fayetteville's final commercial review and NCORR's final review of the construction project manual;
- NCORR held a technical assistance session with Community Development Staff (Sylvia McLean and Dee Taylor) on December 16, 2020 to ensure Community Development is carrying out the requirements of the agreement and the CDBG-DR program. NCORR staff included Dan Blaisdell, Bill Blankenship, Joe Brook, Mary Glasscock, Tracey Colores, and Kristina Cruz;
- A letter (dated July 28, 2020) was sent to NCORR requesting additional CDBG-DR funds in the amount of \$1,000,000 to cover construction and supportive services. A follow-up was made with NCORR regarding the status of the request and Community Development had to submit a revised letter (dated October 21, 2020) to clarify the amount requested. Community Development is still waiting to receive a response from NCORR regarding the status of the request;
- The Wooten Company submitted a revised project schedule. Community Development submitted a request to NCORR to extend the deadline to obligate funds to March 9, 2021;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure - A/E Services – The Wooten Company is providing construction administration services and completing the construction document phase. The firm had submitted documents to City of Fayetteville Technical Review Committee and Engineering Review Committee to complete the final review process;
- DRA-17 & HMGP Projects – County completed acquisition and demolition of 10 properties;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure – received project specific award letter January 23, 2020; and
- NCORR executed SRA with County December 17, 2019.

Current Staffing:

- State POC: John Ebbighausen – Director of Disaster Recovery Programs, NC Office of Recovery & Resiliency (NCORR); Mary Glasscock; Infrastructure Manager (NCORR)
- Cumberland County:
 - Sylvia McLean, P.T. Community Development (CD) Consultant



FINANCE OFFICE

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR

DATE: 3/1/2021

SUBJECT: FINANCIAL REPORT

Requested by: AMY CANNON, COUNTY MANAGER

Presenter(s): NA

BACKGROUND

The attached financial report shows results of the general fund for fiscal year 2021, January year-to-date. Additional detail has been provided on a separate page explaining percentages that may appear inconsistent with year-to-date budget expectations.

RECOMMENDATION / PROPOSED ACTION

No action needed - for discussion and information purposes only.

ATTACHMENTS:

Description

Monthly Financial Report

Type

Backup Material

**County of Cumberland
General Fund Revenues**

REVENUES	FY19-20 AUDITED	FY20-21 ADOPTED BUDGET	FY20-21 REVISED BUDGET	YTD ACTUAL (unaudited) AS OF January 31, 2021	PERCENT OF BUDGET TO DATE	*
Ad Valorem Taxes						
Current Year	\$ 166,739,244	\$ 165,908,675	\$ 165,908,675	\$ 161,092,268	97.1%	(1)
Prior Years	817,964	897,000	897,000	1,158,385	129.1%	
Motor Vehicles	20,340,183	19,955,512	19,955,512	10,850,620	54.4%	(2)
Penalties and Interest	773,447	712,000	712,000	264,703	37.2%	
Other	835,588	1,025,000	1,025,000	590,747	57.6%	
Total Ad Valorem Taxes	189,506,426	188,498,187	188,498,187	173,956,722	92.3%	
Other Taxes						
Sales	47,282,838	41,542,711	41,542,711	17,987,302	43.3%	(3)
Real Estate Transfer	1,689,875	1,450,000	1,450,000	1,214,834	83.8%	
Other	909,559	959,000	959,000	247,390	25.8%	
Total Other Taxes	49,882,272	43,951,711	43,951,711	19,449,525	44.3%	
Unrestricted & Restricted Intergovernmental Revenues	61,437,895	68,389,413	73,772,275	32,369,720	43.9%	(4)
Charges for Services	14,524,383	13,072,456	13,072,456	6,514,005	49.8%	(5)
Other Sources (includes Transfers In)	3,048,166	1,710,608	1,812,837	613,887	33.9%	
Lease Land CFVMC	4,012,056	4,012,056	4,012,056	4,313,522	107.5%	
Total Other	7,060,222	5,722,664	5,824,893	4,927,409	84.6%	
Total Revenue	\$ 322,411,198	\$ 319,634,431	\$ 325,119,522	\$ 237,217,381	73.0%	
Fund Balance Appropriation		8,663,701	18,064,169	-	0.0%	
Total Funding Sources	\$ 322,411,198	\$ 328,298,132	\$ 343,183,691	\$ 237,217,381	69.1%	

County of Cumberland
General Fund Expenditures

DEPARTMENTS	FY19-20 AUDITED	FY20-21 ADOPTED BUDGET	FY20-21 REVISED BUDGET	YTD ACTUAL	PERCENT OF BUDGET TO DATE	**
				(unaudited) AS OF January 31, 2021		
Governing Body	\$ 612,702	\$ 674,975	\$ 693,619	\$ 379,887	54.8%	
Administration	1,682,579	1,814,947	1,835,664	872,395	47.5%	
Public Affairs/Education	661,051	885,902	898,331	407,122	45.3%	
Human Resources	1,009,126	1,009,875	1,028,519	508,118	49.4%	
Print, Mail, and Design	643,314	756,378	764,664	447,416	58.5%	
Court Facilities	114,371	156,220	156,220	30,234	19.4%	(1)
Facilities Maintenance	967,335	1,202,491	1,419,688	591,790	41.7%	
Landscaping & Grounds	690,227	702,394	727,182	403,162	55.4%	
Carpentry	211,909	228,058	234,273	119,320	50.9%	
Facilities Management	1,259,321	1,523,436	1,557,880	777,649	49.9%	
Public Buildings Janitorial	784,441	870,951	1,044,344	535,049	51.2%	
Central Maintenance	590,365	672,722	711,468	361,362	50.8%	
Information Services	5,552,864	5,323,420	6,073,408	2,822,054	46.5%	
Board of Elections	1,400,349	1,673,589	1,853,283	1,498,900	80.9%	(2)
Finance	1,299,307	1,418,140	1,449,215	771,662	53.2%	
Legal	631,925	807,290	936,155	340,120	36.3%	(3)
Register of Deeds	2,435,628	2,526,950	3,015,363	1,241,283	41.2%	
Tax	5,625,153	6,271,825	6,466,523	3,022,684	46.7%	
General Government Other	2,976,609	7,003,558	10,393,117	3,023,711	29.1%	(4)
Sheriff	48,610,275	53,395,158	54,612,838	25,844,722	47.3%	
Emergency Services	3,655,978	4,310,596	4,519,597	2,366,347	52.4%	
Criminal Justice Pretrial	563,625	588,662	629,211	322,438	51.2%	
Youth Diversion	31,665	35,671	35,671	16,594	46.5%	
Animal Services	3,283,993	3,484,642	3,786,204	1,858,479	49.1%	
Public Safety Other (Medical Examiners, NC Detention Subsidy)	1,062,544	1,213,209	1,213,209	600,558	49.5%	
Health	21,068,569	24,301,667	26,223,876	12,355,183	47.1%	
Mental Health	5,316,988	5,519,255	5,524,489	3,914,543	70.9%	(5)
Social Services	56,772,920	63,278,940	64,589,900	29,636,821	45.9%	
Veteran Services	426,127	452,713	465,142	237,360	51.0%	
Child Support	4,929,310	5,595,639	5,593,567	2,840,111	50.8%	

County of Cumberland
General Fund Expenditures

DEPARTMENTS	FY19-20	FY20-21	FY20-21	YTD ACTUAL	PERCENT OF	**
	AUDITED	ADOPTED BUDGET	REVISED BUDGET	(unaudited) AS OF January 31, 2021	BUDGET TO DATE	
Spring Lake Resource Administration	29,503	34,542	34,542	13,836	40.1%	
Library	10,168,162	10,036,208	10,499,284	5,296,575	50.4%	
Culture Recreation Other (Some of the Community Funding)	260,568	260,569	260,569	65,125	25.0% (6)	
Planning	2,711,212	3,271,297	3,335,814	1,627,857	48.8%	
Engineering	978,925	585,162	592,711	202,000	34.1% (7)	
Cooperative Extension	558,569	799,384	809,742	352,420	43.5%	
Location Services	192,231	257,796	269,929	118,602	43.9%	
Soil Conservation	183,211	151,537	2,292,716	82,657	3.6% (8)	
Public Utilities	85,108	87,602	94,554	51,637	54.6%	
Economic Physical Development Other	20,000	20,000	20,000	20,000	100.0%	
Industrial Park	2,220	2,212	3,408	1,980	58.1%	
Economic Incentive	402,406	461,947	709,947	28,749	4.0% (9)	
Water and Sewer	20,287	250,000	400,189	73,009	18.2% (10)	
Education	94,408,174	94,411,029	94,411,029	54,152,950	57.4%	
Other Uses:						
Transfers Out	30,131,528	19,969,574	20,996,637	518,606	2.5% (11)	
TOTAL	\$ 315,022,674	\$ 328,298,132	\$ 343,183,691	\$ 160,753,075	46.8%	

Expenditures by Category	FY19-20	FY20-21	FY20-21	YTD ACTUAL	PERCENT OF
	UNAUDITED	ADOPTED BUDGET	REVISED BUDGET	(unaudited) AS OF January 31, 2021	BUDGET TO DATE
Personnel Expenditures	\$ 131,852,636	\$ 149,112,328	\$ 149,334,807	\$ 74,302,255	49.8%
Operating Expenditures	151,277,149	158,589,325	170,929,910	85,208,067	49.8%
Capital Outlay	1,761,361	626,905	1,922,337	724,146	37.7% (12)
Transfers To Other Funds	30,131,528	19,969,574	20,996,637	518,606	2.5% (11)
TOTAL	\$ 315,022,674	\$ 328,298,132	\$ 343,183,691	\$ 160,753,075	46.8%

COUNTY OF CUMBERLAND

Fiscal Year 2021 - January Year-to-Date Actuals (Report Run Date: March 1, 2021)

Additional Detail

General Fund Revenues

*

- (1) **Current Year Ad Valorem 97.1%** - The bulk of revenues are typically recorded between November - January.
- (2) **Motor Vehicles 54.4%** - YTD Actual reflects 6 months of collections.
- (3) **Sales Tax 43.3%** - There is a three month lag. YTD Actual reflects 4 months of collections.
- (4) **Unrestricted/Restricted Intergovernmental 43.9%** - There is typically a one to two month lag in receipt of this funding.
- (5) **Charges for Services 49.8%** - The largest component of charges for services is revenue from the Board of Ed for security at 19% of budget. 11% of that revenue has been billed/collected to date.

General Fund Expenditures

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- (1) **Court Facilities 19.4%** - Expenditures are in line with past fiscal year trends at this point in the fiscal year.
- (2) **Board of Elections 80.9%** - Costs are higher than normal because of the federal election that was held in November. That trend will not continue further into the fiscal year as that was a one-time event. Department will continue to monitor budget to actual results. If needed, a budget revision will be completed to ensure expenditures do not exceed budget.
- (3) **Legal 36.3%** - Personnel costs are low as a result of multiple vacancies in the department early in the fiscal year.
- (4) **General Government Other 29.1%** - The revised budget includes expenditures allocating an additional \$4.7M of CARES Act funding to be utilized in this fiscal year.
- (5) **Mental Health 70.9%** - Expenditures include three quarterly payments to Alliance Health, which accounts for 65% of the budget for Mental Health.
- (6) **Culture Recreation Other 25.0%** - Expenditures are in line with past fiscal year trends at this point in the fiscal year.
- (7) **Engineering 34.1%** - Personnel costs are low as a result of vacancies in the department.
- (8) **Soil Conservation 3.6%** - Approximately \$2.1M in USDA Grant funds were budgeted recently and are unexpended.
- (9) **Economic Incentive 4.0%** - Economic incentives are paid when the company complies.
- (10) **Water and Sewer 18.2%** - A re-appropriation in the amount of \$150,189 was approved by the BOCC on 9/8/20 but not yet utilized.
- (11) **Transfers Out 2.5%** - Transfers are often prepared toward the end of the fiscal year.
- (12) **Capital Outlay 37.7%** - Most of these capital items are typically purchased in the second and third quarters of the fiscal year.



ASSISTANT COUNTY MANAGER - ENVIRONMENTAL/ COMMUNITY SAFETY

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021
AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: TRACY JACKSON, ASST. COUNTY MANAGER/ENVIRONMENTAL & COMMUNITY SAFETY

DATE: 3/4/2021

SUBJECT: PROJECT UPDATES

Requested by: TRACY JACKSON, ASST. COUNTY MANAGER/ENVIRONMENTAL & COMMUNITY SAFETY

Presenter(s): TRACY JACKSON, ASST. COUNTY MANAGER/ENVIRONMENTAL & COMMUNITY SAFETY

BACKGROUND

Please find attached the monthly project update report for your review.

RECOMMENDATION / PROPOSED ACTION

No action is requested. This is for information only.

ATTACHMENTS:

Description	Type
March 2021 Monthly Project Report	Backup Material

MONTHLY PROGRESS REPORT				
Project Location	Contract Amount	Project Status	Contract Start Date	Contract Duration
226 Bradford Renovation (Renovate Training/Conf. Rm)	\$100,000.00	Preliminary structural analysis performed by Fleming Associates. Fleming provided estimate of \$32,150 for architectural and design services for the project. Project cancelled due to design and construction costs exceeding value of facility.	N/A	N/A
Spring Lake Family Resource Center, Chiller Replacement	\$197,000.00	Bid opening held, 8 bids submitted. Project being awarded to Boilermasters for \$197,000. Awaiting PO for construction to begin.	N/A	90 days
LEC Elevator Modernization Project	\$1,362,557.00	Work on all 3 elevators is complete. DOL has made follow-up inspection and found additional deficiencies. Change order processing to address issues prior to re-inspeciton by DOL.	4/6/2020	179 days
BMF, Bordeaux Library, West Regional Library	\$143,284.00	Project awarded for various improvements to all 3 buildings (BMF - recoat metal roof, Bordeaux - close gap in wood trim, seal windows, replace 1 window, West Regional - water repellant on glulam beams, decking repairs). Waiting on PO for Construction to begin.	N/A	N/A
Crown Coliseum Cooling Tower Replacement	\$649,000.00	Cooling Towers operational, project substantially complete. Finance reviewing change order for final additional work items to be completed.	5/18/2020	93 days
Crown Coliseum Parking Lot Improvement Project (Areas 1, 2, & 3)	\$714,979.70	Asphalt paving and sidewalk replacement complete. Electrical (lamp) repairs and handrail painting outstanding (coordinating work with COVID Vaccinations).	3/16/2020	120 days
Crown Coliseum ADA Bathroom and Ticket Booth Renovations	\$541,217.00	Overall construction approximately 90% complete. Flooring contractor on site, has begun in expo area. Main ticket booth is dried-in, counters installed. Coordination of expo ticket booth work with COVID Vaccinations	9/14/2020	180 days



RISK MANAGEMENT

MEMORANDUM FOR THE AGENDA OF THE MARCH 11, 2021 AGENDA SESSION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JULIE A. CRAWFORD, BENEFITS COORDINATOR

DATE: 2/24/2021

SUBJECT: HEALTH INSURANCE UPDATE

Requested by: AMY H. CANNON, COUNTY MANAGER

Presenter(s): N/A

BACKGROUND

As of July 1, 2019, retirees who are 65 and older became covered by a County funded fully insured plan through AmWINS. All other covered members remained insured by the County's self-funded plan through BCBS. The information provided below and within the graphs has been updated to include the monthly premium amount paid to fund the fully insured plan and the actual monthly claims amounts for all other covered members. Combining these amounts for FY20 and beyond is necessary to ensure a complete picture when comparing the claims results to prior years.

Total health insurance claims plus the fully insured premium amount for FY21 are up 3.26% for the month of January as compared to the same month in FY20. To provide some perspective, below is the seven-month average for the past five fiscal years. This average represents the average monthly year-to-date claims for each fiscal year and includes the fully insured premium for fiscal years 2020 and 2021. Additionally, graphs are provided in the attachment to aid in the analysis.

Year to date claims and premium payment through January	\$10,953,702
Less year to date stop loss credits	<u>(\$211,739)</u>
Net year to date claims and premium payment through January	\$10,741,963

Average monthly claims and fully insured premium (before stop loss) per fiscal year through January:

FY17 \$1,395,026
FY18 \$1,463,919
FY19 \$1,693,614
FY20 \$1,555,103
FY21 \$1,564,815

RECOMMENDATION / PROPOSED ACTION

For information only – no action needed.

ATTACHMENTS:

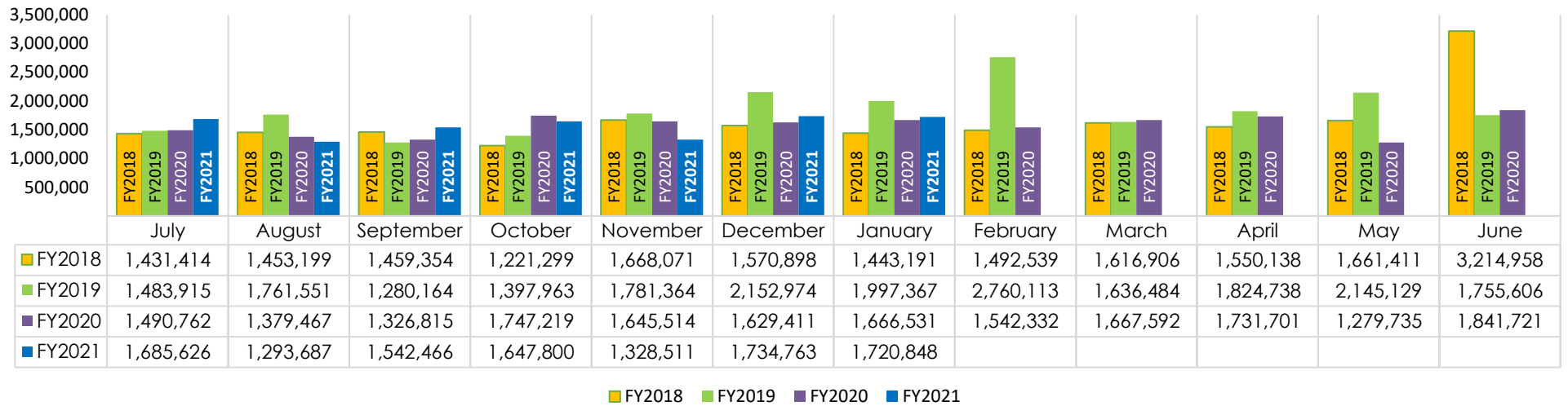
Description

Health Insurance Graphs

Type

Backup Material

Monthly Insurance Claims FY18-FY19 Claims & Fully Insured Premium FY20-FY21



Monthly Insurance Claims FY18 - FY19 Claims & Fully Insured Premium FY20-FY21

