
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
COURTHOUSE - ROOM 118
MARCH 19, 2018
6:45 PM

INVOCATION - Commissioner Jimmy Keefe

PLEDGE OF ALLEGIANCE -

Introduction of the Fayetteville-Cumberland Youth Council Members

PUBLIC COMMENT PERIOD

1. APPROVAL OF AGENDA

2. CONSENT AGENDA

- A. Approval of February 19, 2018 Regular Meeting Minutes and February 27, 2018 Special Meeting Minutes
- B. Approval to Unseal Closed Session General Accounts
- C. Approval of Proclamation Recognizing March 2018 as American Red Cross Month
- D. Approval to Pay Prior Year Invoice for Department of Social Services
- E. Approval of Request to the City of Fayetteville to Deed a Highsmith-Rainey Hospital Parking Lot Parcel to County Pursuant to N.C.G.S. § 160A-274
- F. Approval of Declaration of Foreclosed Real Properties as Surplus
- G. Approval Of Sale Of Surplus Real Property, Being Lots 204 And 206 Savoy Heights
- H. Approval of Budget Ordinance Amendments for the March 19, 2018 Board of Commissioners' Agenda
- I. Approval of Cumberland County Facilities Committee Report and Recommendation(s)
 - 1. Land Purchase For The Solid Waste Melvin Container Site
 - 2. Contract For Roof And Exterior Wall Sealant Replacement At Crown Coliseum
 - 3. Renovations To Conference Room #564 Within The Judge E. Maurice Braswell Cumberland County Courthouse
 - 4. Cumberland County Facilities Committee Draft Minutes - March 1, 2018 (For Information Purposes Only)
- J. Approval of Cumberland County Finance Committee Report and Recommendation(s)
 - 1. Community Development Block Grant - Disaster Recovery (CDBG-DR) Agreement with the City of Fayetteville

2. Cumberland County Health Benefits Plan For Fiscal Year 2018-19
 3. Internal Audit Plan
 4. Pursuing Legislation to Establish County Small Business Enterprise Program
 5. Cumberland County Finance Committee Draft Minutes - March 1, 2018 (For Information Purposes Only)
- K. Approval of Cumberland County Policy Committee Report and Recommendation(s)
1. Cumberland County Policy Committee Draft Minutes - March 1, 2018 (For Information Purposes Only)
3. PUBLIC HEARINGS
- Uncontested Rezoning Cases
- A. Case P18-05
 - B. Case P18-06
4. ITEMS OF BUSINESS
- A. Consideration of Proposed Schedule for Fiscal Year 2019 Budget Work Sessions and Budget Public Hearing
5. NOMINATIONS AND APPOINTMENTS
- A. Social Services Board (1 Vacancy) Nomination and Appointment
6. NOMINATIONS
- A. Southeastern Economic Development Commission (1 Vacancy)
 - B. Cumberland County Juvenile Crime Prevention Council (2 Vacancies)
 - C. Cape Fear Valley Health System Board of Trustees (3 Vacancies)
 - D. Cumberland County Home and Community Care Block Grant Committee (1 Vacancy)
7. APPOINTMENTS
- A. Equalization and Review Board - Appointment of Officers
 - B. Tourism Development Authority (1 Vacancy)

ADJOURN

WATCH THE MEETING LIVE

THIS MEETING WILL BE STREAMED LIVE THROUGH THE COUNTY'S WEBSITE, CO.CUMBERLAND.NC.US. LOOK FOR THE LINK AT THE TOP OF THE HOMEPAGE.

THE MEETING WILL ALSO BE BROADCAST LIVE ON FAYETTEVILLE/CUMBERLAND EDUCATIONAL TV (FCETV), SPECTRUM CHANNEL 5.

**IT WILL BE REBROADCAST ON WEDNESDAY, MARCH 21, AT 7:00 PM AND
FRIDAY, MARCH 23, AT 10:30 AM.**

REGULAR BOARD MEETINGS:

**April 3, 2018 (Tuesday) - 9:00 AM
April 16, 2018 (Monday) - 6:45 PM
May 7, 2018 (Monday) - 9:00 AM
May 21, 2018 (Monday) - 6:45 PM**

**THE MEETING VIDEO WILL BE AVAILABLE
AT [YOUTUBE.COM/CUMBERLANDCOUNTYNC](https://www.youtube.com/c/CumberlandCountyNC)**



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: CANDICE H. WHITE, CLERK TO THE BOARD

DATE: 3/19/2018

**SUBJECT: APPROVAL OF FEBRUARY 19, 2018 REGULAR MEETING MINUTES AND
FEBRUARY 27, 2018 SPECIAL MEETING MINUTES**



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: CANDICE H. WHITE, CLERK TO THE BOARD

DATE: 3/19/2018

SUBJECT: APPROVAL TO UNSEAL CLOSED SESSION GENERAL ACCOUNTS

BACKGROUND

Rick Moorefield, County Attorney, has reviewed closed session general accounts for the period of January 5, 2017 – December 18, 2017 and has recommended unsealing the following pursuant to NCGS § 143-318.10(e).

January 5, 2017 Finance Committee	Attorney/Client Matter(s)
January 17, 2017	Economic Development Matter(s)
February 6, 2017	Personnel Matter(s)
April 18, 2017	Economic Development Matter(s)
May 15, 2017	Economic Development Matter(s)
June 5, 2017	Economic Development Matter(s) Attorney/Client Matter(s)
June 12, 2017 Finance Committee	Attorney/Client Matter(s)
August 7, 2017	Economic Development Matter(s)
August 21, 2017	Economic Development Matter(s)
September 5, 2017	Attorney/Client Matter(s)

	Economic Development Matter(s)
September 18, 2017	Economic Development Matter(s) Attorney/Client Matter(s)
October 2, 2017	Economic Development Matter(s) Closed Session
November 6, 2017	
November 20, 2017	Economic Development Matter(s)
December 18, 2017	Attorney/Client Matter(s)

RECOMMENDATION / PROPOSED ACTION

Respectfully request approval to unseal the closed session general accounts as recommended by the County Attorney.



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: CANDICE H. WHITE, CLERK TO THE BOAD

DATE: 3/19/2018

**SUBJECT: APPROVAL OF PROCLAMATION RECOGNIZING MARCH 2018 AS
AMERICAN RED CROSS MONTH**

BACKGROUND

Request was received for a proclamation recognizing March 2018 as **American Red Cross Month** in Cumberland County.

RECOMMENDATION / PROPOSED ACTION

The Board of Commissioners is respectfully requested to consider approval of the proclamation.

ATTACHMENTS:

Description

Proclamation Recognizing March 2018 as American Red Cross Month

Type

Backup Material

Proclamation

- WHEREAS, The American Red Cross Sandhills Chapter was established on April 26, 1917 in response to call from President Woodrow Wilson after the start of World War I to assist and comfort communities stricken by disasters large and small, and to help the able-bodied and disabled veterans and civilians overseas; AND
- WHEREAS, The American Red Cross Sandhills Chapter provides services to local military personnel and their families, including 24-7 emergency messaging, assisting military members and their families through pre-deployment and post-deployment briefings and seminars; AND
- WHEREAS, The American Red Cross Sandhills Chapter continues to partner with city and county government and civic agencies to help ensure our communities are more ready and resilient in the face of future disasters; AND
- WHEREAS, Each year the American Red Cross Sandhills Chapter provides shelter, clothing, food and counsel to hundreds of area families who experience a home fire or other disasters such as tornadoes and floods; AND
- WHEREAS, The American Red Cross plays a vital role in relief operations by deploying volunteers to rebuild communities hit by disaster and by providing critical support and resources at home and across the Nation; AND
- WHEREAS, Each year the American Red Cross Sandhills Chapter trains thousands of local citizens to lead safer and healthier lives through life-saving skills from swimming and life guarding to first aid, CPR and AED; AND
- WHEREAS, Each year the American Red Cross Sandhills Chapter helps to collect, test and distribute thousands of life saving units of blood and blood products; AND
- WHEREAS, Our County's leadership relies upon our citizens who are motivated to act by our common humanity. This month, let us come together to celebrate Cumberland County's spirit of generosity, and the dedicated individuals and organizations who keep that spirit alive.

NOW THEREFORE, LET IT BE RESOLVED, that the Cumberland County Board of Commissioners hereby proclaims March 2018 as AMERICAN RED CROSS MONTH in Cumberland County and encourages all citizens to join in the observance.

Adopted this 19th day of March 2018.

Larry L. Lancaster, Chairman
Cumberland County Board of Commissioners



FINANCE OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR

DATE: 3/2/2018

**SUBJECT: APPROVAL TO PAY PRIOR YEAR INVOICE FOR DEPARTMENT OF
SOCIAL SERVICES**

BACKGROUND

The Department of Social Services requests approval to pay a prior year invoice for Methodist Home for Children totaling \$1,240.12 for unpaid room & board for one foster child. This invoice was received after the deadline to pay fiscal year 2017 invoices. Staff have verified this invoice has not been paid and is in fact due. Sufficient funds are available to pay this invoice from the current year's budget.

RECOMMENDATION / PROPOSED ACTION

Management is requesting approval to pay this fiscal year 2017 invoice for Methodist Home for Children totaling \$1,240.12.

ATTACHMENTS:

Description

Department of Social Services FY 17 Memo

Type

Backup Material

BRENDA REID JACKSON

Director

ASSISTANT DIRECTORS

Bobbie Redding
Legal Services

Crystal Black
Adult Services

Sandy Connor
Children's Services

John Nalbhone
Business Operations



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DEPARTMENT OF SOCIAL SERVICES

SECTION CHIEFS

Sharon McLeod
Children's Services

Vivian Tookes
Economic Services

Kristin Bonoyer
Adult Services

Vacant
Business Operations

MEMORANDUM

TO: VICKI EVANS, FINANCE DIRECTOR

THROUGH: BRENDA JACKSON, DIRECTOR *BRE*

THROUGH: JOHN NALBONE, ASST. DIRECTOR *JN*

THROUGH: DAWN KEELER, ACCOUNTANT I *DK*

FROM: SOPHIA MURNAHAN, ACCOUNTING SPECIALIST I *SM*

DATE: FEBRUARY 28, 2018

SUBJECT: REQUEST TO PAY PRIOR YEAR (FY17) INVOICE

Please approve the attached prior year invoice which was presented for payment after the deadline to pay Fiscal Year 2017 invoices. I have verified this invoice has not been paid and can be absorbed into the current year's budget.

Attachment

County Finance Dept.
received
3-1-18

We stand united to strengthen individuals and families and to protect children and vulnerable adults...



OFFICE OF THE COUNTY ATTORNEY

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: COUNTY ATTORNEY

DATE: 3/13/2018

**SUBJECT: APPROVAL OF REQUEST TO THE CITY OF FAYETTEVILLE TO DEED A
HIGHSMITH-RAINEY HOSPITAL PARKING LOT PARCEL TO COUNTY
PURSUANT TO N.C.G.S. § 160A-274**

BACKGROUND

Part of the parking for the Highsmith-Rainey Hospital is a parking lot that consists of six (6) parcels. One of those parcels was conveyed to the Cape Fear Valley Hospital System with the 2006 transfer agreement. Four (4) of the parking lot parcels are owned by the County. One of the parking lot parcels is owned by the City of Fayetteville. A GIS map of all these parcels is attached.

Upon final approval of the transfer of the Highsmith-Rainey Hospital to the Cape Fear Valley Health System, the Board of Commissioners directed that the county request the City of Fayetteville to deed the parcel owned by it within the Highsmith-Rainey Hospital parking lot to the county.

RECOMMENDATION / PROPOSED ACTION

The county attorney recommends adoption of the following resolution to request the City of Fayetteville to deed the parking lot parcel to the county:

Whereas, one of the parking lots serving the Highsmith-Rainey Hospital consists of six (6) parcels; and

Whereas, one of these parcels, identified with PIN 0437-35-4190, is owned by the City of Fayetteville: and

Whereas, the Cumberland County Board of Commissioners desires to clear the title to the entire parking lot which is maintained by the Cape Fear Valley Hospital System in order to convey the parking lot with the hospital building to the Cape Fear Valley Hospital System.

Be it therefore resolved that the Cumberland County Board of Commissioners requests the City of Fayetteville to deed the parcel with PIN 0437-35-4190 to the County of Cumberland, without consideration, pursuant to N.C.G.S § 160A-274.

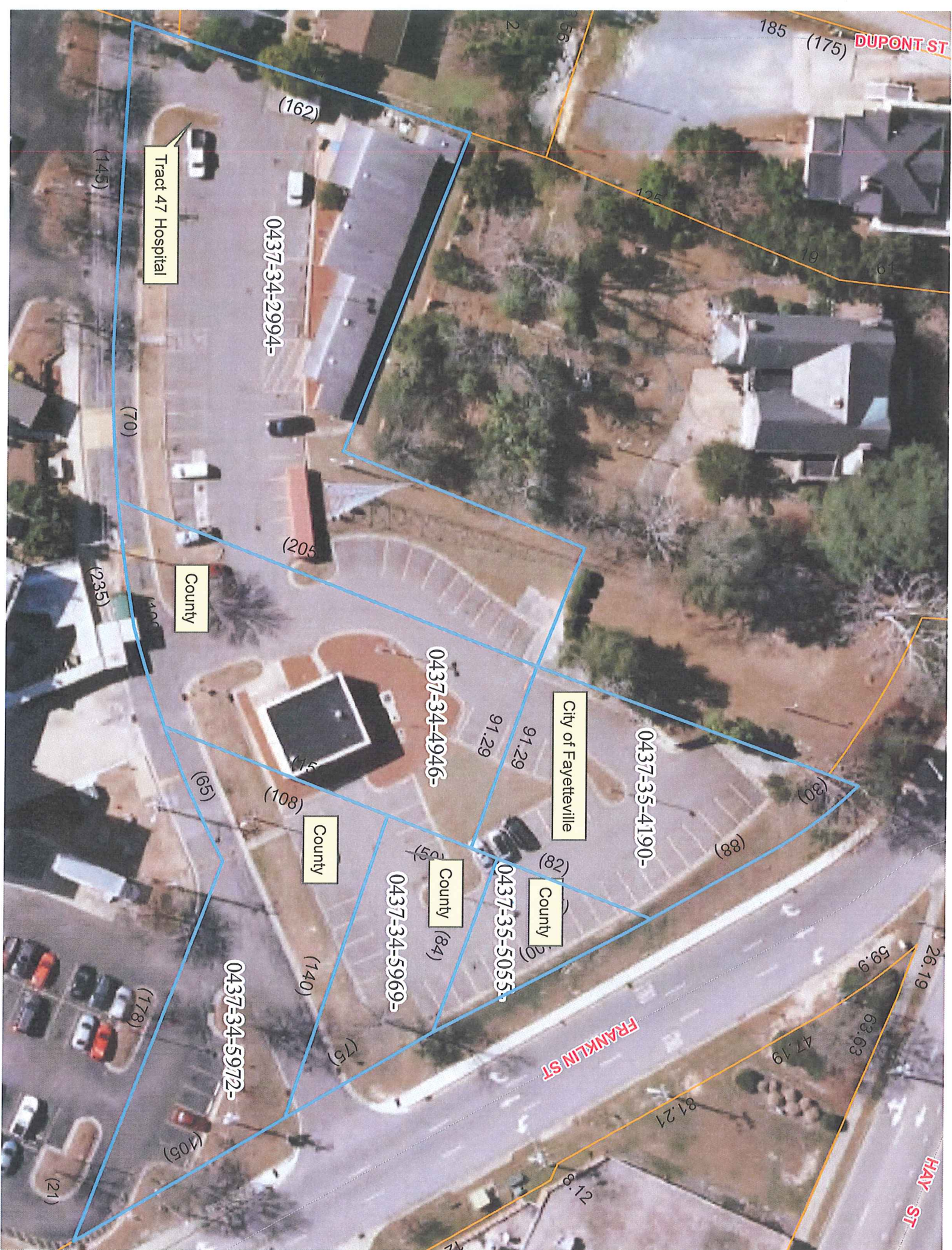
ATTACHMENTS:

Description

GIS Map of Parking Lot Parcels

Type

Backup Material





OFFICE OF THE COUNTY ATTORNEY

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: COUNTY ATTORNEY

DATE: 3/6/2018

SUBJECT: APPROVAL OF DECLARATION OF FORECLOSED REAL PROPERTIES AS SURPLUS

BACKGROUND

Upon being the successful bidder on tax foreclosed property, the County first offers that property to the various County Departments and Agencies, as well as the City. If none of these governmental entities has a need for the property, the Commissioners are then asked to declare the property surplus, and the property is placed on the County's Surplus Property List for sale to the public.

The County of Cumberland has recently acquired, through tax foreclosure, certain real properties located within the County. No governmental entity has expressed a desire to acquire these properties. Exhibit 1 lists the properties along with their tax values. Exhibit 2 is a series of maps setting out the location of each parcel and its associated PIN number.

RECOMMENDATION / PROPOSED ACTION

That the Board declare the foreclosed properties listed in Exhibit 1 as surplus to the needs of the County.

ATTACHMENTS:

Description	Type
Exhibit 1	Backup Material
Exhibit 2 (Part 1)	Backup Material
Exhibit 2 (Part 2)	Backup Material

EXHIBIT 1**COUNTY OWNED PROPERTY**

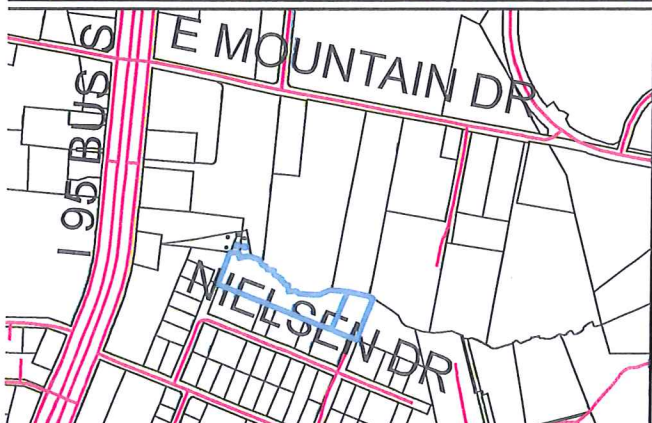
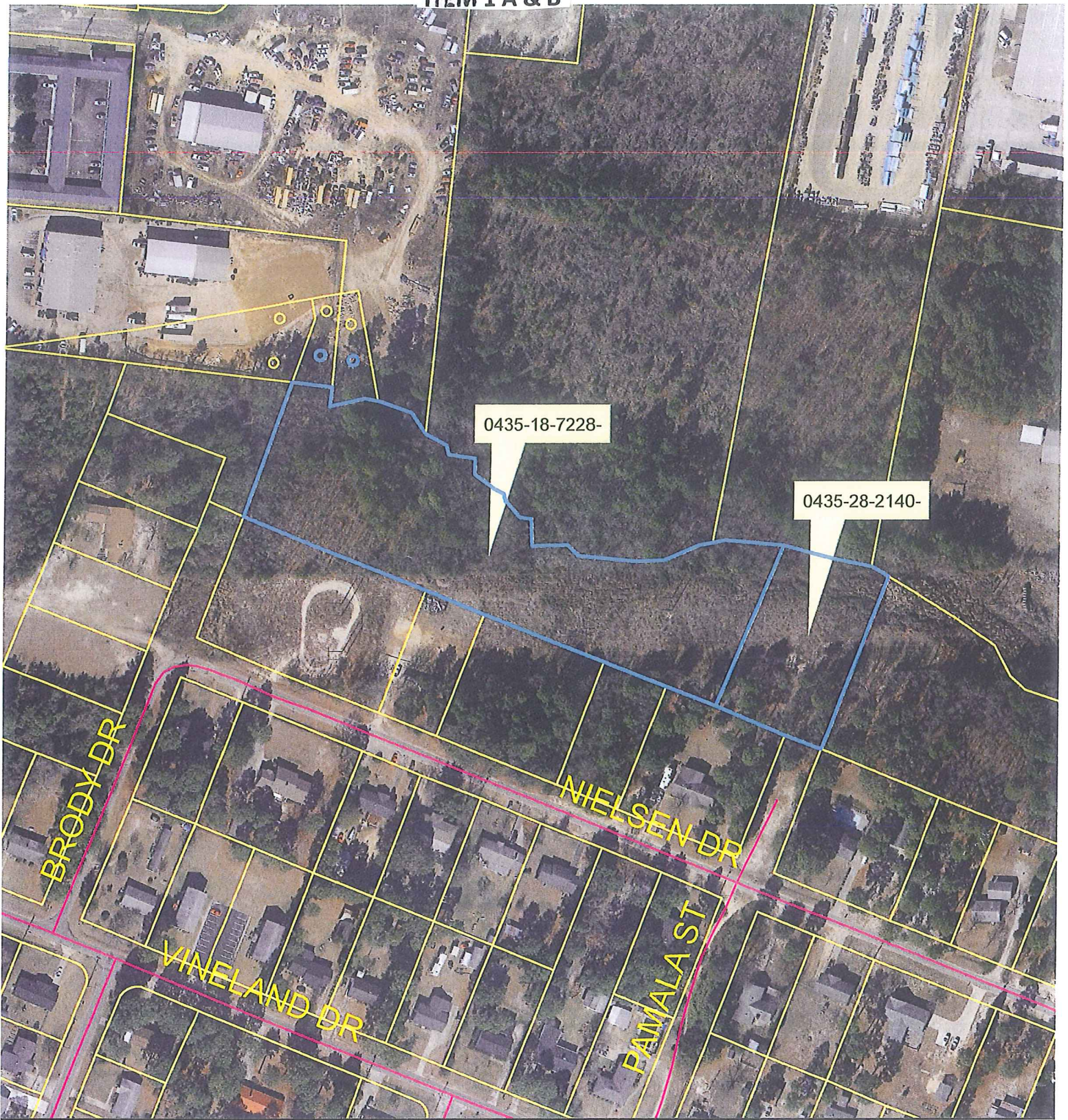
ITEM	PIN	ADDRESS	DESCRIPTION	ASSESSED VALUE \$	TAX LIEN \$	DATED RECORDED	DEED Book / Page
1. A.	0435-28-2140-	Vac Ld	Pt Lot 36 Southlawn Sub Rear of Vineland Pk	\$32,311.00	Total \$6,810.85	10/20/15	9742-871
B.	0435-18-7228-	Brody Dr	Pt Lts 37-39 Southlawn Sub Sec 2	\$19,171.00			
2.	0415-62-4089-	4745 Camden Rd (dwelling)	Lt 19 & Maj Pt 6 John V Blackwell Sub (0.27 AC)	\$39,000.00	\$7,882.38	04/28/16	9849-735
3. A	9493-44-0709-	4734 Hickory Ridge Rd (dwelling)	Lt 224 Upchurch Sands Sec 8 (0.57 ac)	\$75,200.00	Total \$14,958.15	04/28/16	9849-737
B	9493-46-0194-	4612 Desert Ridge Rd	Lt 75 Upchurch Sands Sec 3 & Sec 2 Rev (0.40 ac)	\$10,000.00			
4.	0501-67-8537-	116 Rainbow Ct, SLK	Rainbow Ct 51 & 52 B P Sandlin Prop	\$8,403.00	\$5,276.32	04/28/16	9849-721
5.	0425-70-6131-	222 Bream Pl	Lt 50 Golden Creek Mobile Home Sub (0.17 ac)	\$13,019.00	\$4,952.82	05/26/16	9868-351
6.	9493-45-9348-	4709 Star Rite Ln (dwelling)	Lt 107 Upchurch Sands Sec 4 (0.37 ac)	\$57,900.00	\$7,263.93	08/25/16	9929-815
7. A	0441-41-2106-	3306 Dandelion Ln	Lt 9 Windfield Sec 2 (0.62 ac)	\$19,000.00	Total \$14,419.66	10/20/16	9966-804
B	0442-56-5560-	6321 Aladdin Dr	Lt 185 Twin Oaks Sec 5 Pt 2 (0.43 ac)	\$12,500.00			
C	0442-66-9074-	6323 Canadian Ave	Lt 107 Twin Oaks Sec 4 Pt 20 (0.48 ac)	\$12,500.00			
D	0442-55-6720-	6383 Canadian Ave	Lt 123 Twin Oaks Sec 4 Pt 4 (0.46 ac)	\$10,000.00			
E	0442-76-0805-	6215 Canadian Ave	Lt 100 Twin Oaks Sec 4 Pt 13 (0.46 ac)	\$12,771.00			
8. A	0469-45-6373-	4025 Limestone St EOV	.35 ac McLaurin Ld	\$14,200.00	Total \$11,029.97	01/03/17	10012-250
B	0469-45-7228-	4025 Limestone St EOV	.35 ac McLaurin Ld	\$9,500.00			
9.	0416-81-9454-	2224 Dixie Trl (dwelling)	S ½ Lt 60 Pine Acres Sec 2 (0.17 Ac)	\$26,600.00	\$7,260.99	9/28/17	

ITEM	PIN	ADDRESS	DESCRIPTION	ASSESSED VALUE \$	TAX LIEN \$	DATED RECORDED	DEED Book / Page
10. A	0424-79-5124-	3427 Seawell St (dwelling)	Lts 157-159 Campbell Pk Sub Div	\$27,361.00	Total \$9,993.35	9/28/17	10176-413
	0424-79-5251-	3421 Seawell St	LTS 160-162 Campbell Pk Sub	\$5,000.00			
11.	0593-83-0211-	Leitha Ln	1.00 AC Godwin Ld	\$7,500.00	\$3,547.44	10/26/05	7050-181
12.	0438-27-5472-	1716 Stanberry Ct	Bldg Lt 29 Burton Farm (0.18 ac)	\$5,500.00	\$3,599.75	11/29/05	7079-475

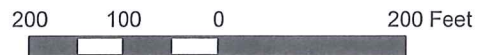
COUNTY AND CITY OWNED PROPERTY

ITEM	PIN	ADDRESS	DESCRIPTION	ASSESSED VALUE \$	TAX LIEN \$	DATED RECORDED	DEED Book / Page
13. A	0437-03-8405-	Davis Ct	Lts 44 & 45 George H Hall Jr Prop	\$7,500.00	Total \$17,846.40	3/8/16	9817-564
B	0437-13-0132-	921 Ellis St	Res 921 Ellis St	\$7,500.00			
C	*0437-03- 9517-	410 Davis St	Lot 1 R E Nimocks Recomb (0.09 ac)	\$3,750.00			
D	0437-03-8465-	1003 Davis Ct	Imp 1003 Davis Ct	\$7,500.00			
E	0437-03-9424-	1001 Davis Ct	1001 Davis Ct	\$7,500.00			
14.	0437-22-0702-	810 Silk Ln (dwelling)	810 e/s Silk Ln (0.50 Ac)	\$85,000.00	\$9,074.12	02/11/16	9802-674
15.	9486-57-1515-	7645 Maggie Cir (dwelling)	Imp w/Lt 166.1 x 165 Gillis Ld	\$17,776.00	\$6,838.39	12/23/08	8040-636
16.	0454-51-2694-	5906 St Micheals Dr (dwelling)	Lt 40 Kellys Landing Sec 3 (0.98 Ac)	\$66,300.00	\$20,787.47	06/23/16	9886-756
17.	9496-95-8008-	7304 Hyannis Dr (dwelling)	Imp 7304 Hyannis Dr Lt 3 Emerald Gardens	\$89,200.00	\$19,795.53	07/21/16	9904-761
18.	9496-83-0462-	2618 Graham Rd (dwelling)	.32 ac Graham Ld Imp	\$44,000.00	\$7,453.53	04/05/16	9835-513
19.	0428-86-5835-	2308 Slater Ave (dwelling)	0.22 Ac Bertha Butler Ld	\$7,992.00	\$6,731.74	06/06/17	10106-010
20.	0408-65-2584-	5404 Cardigon Ct (dwelling)	Lt 626 Ponderosa Sec 14 (0.27 Ac)	\$72,600.00	\$11,410.32	05/04/17	10085-489

ITEM	PIN	ADDRESS	DESCRIPTION	ASSESSED VALUE \$	TAX LIEN \$	DATED RECORDED	DEED Book / Page
21.							
A	0437-58-6814-	N/A	2 Vac Cumberland St Lts 8-9 Pleasant View Pk	\$23,604.00	Total \$25,945.59	11/7/17	10199-823
B	0437-59-5476-	873 W Orange St (dwelling)	LTS 78 & 79 Pleasant View Park (0.16 AC)	\$30,700.00			
C	0437-59-5002-	892 W Orange St	Lts 117-118 Pleasant View Park (0.16 AC)	\$4,000.00			
D	0437-59-3265-	882 W Orange St (dwelling)	Lt 126 & 127 Pleasant View Park (0.15 AC)	\$24,900.00			
22.	0446-45-3206-	1315 Cade Hill AVE (dwelling)	Res 1315 Cade Hill Ave Lt 20 Cade Hill Sec 2	\$38,100.00	\$13,170.73	11/30/17	10212-409
23.	0437-93-2517-	209 B St (dwelling)	Res 209 B St	\$68,700.00	\$9,328.39	9/19/17	10170-311

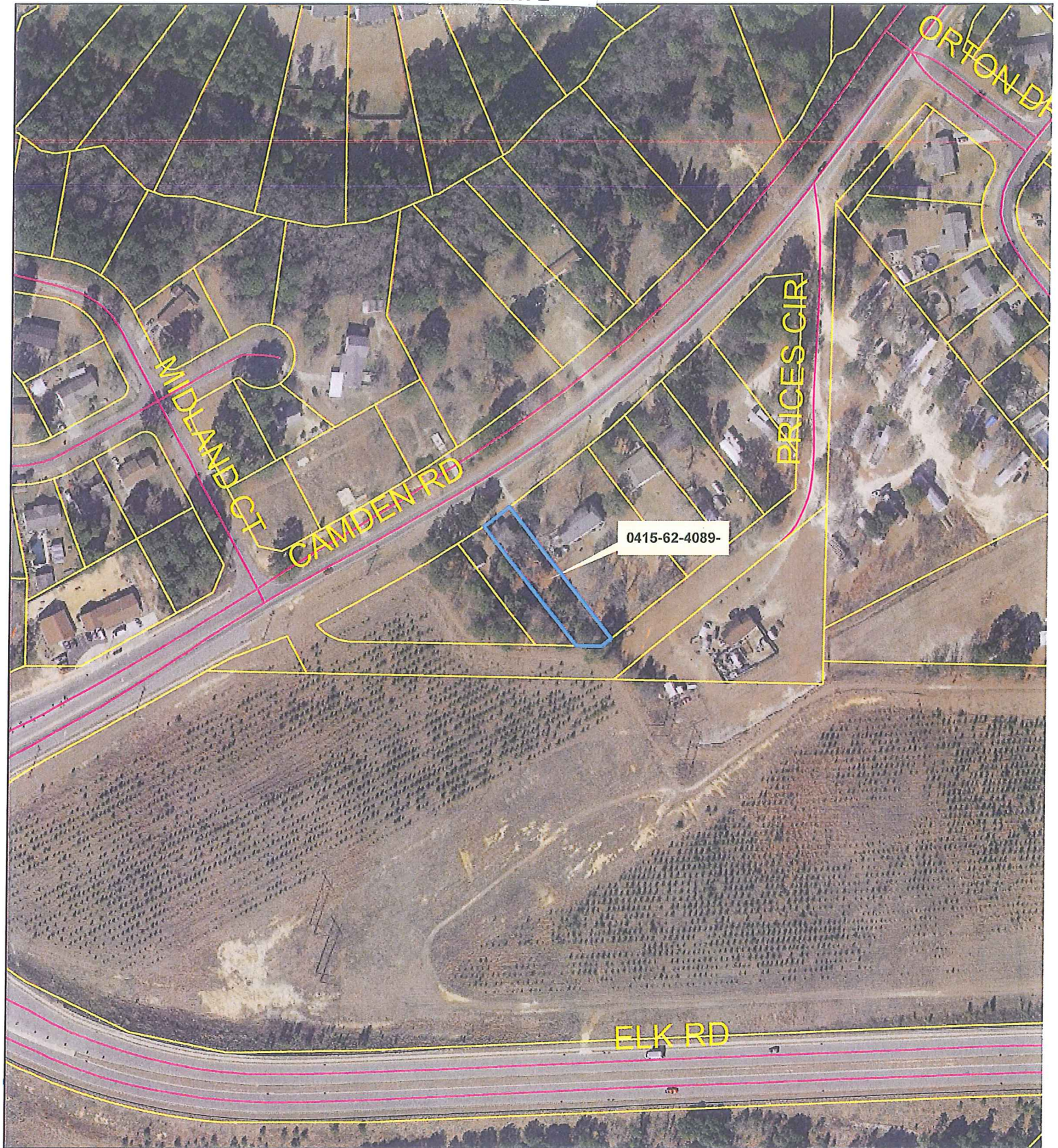


SITE MAP
LOTS 36 & 37 SOUTH LAWN



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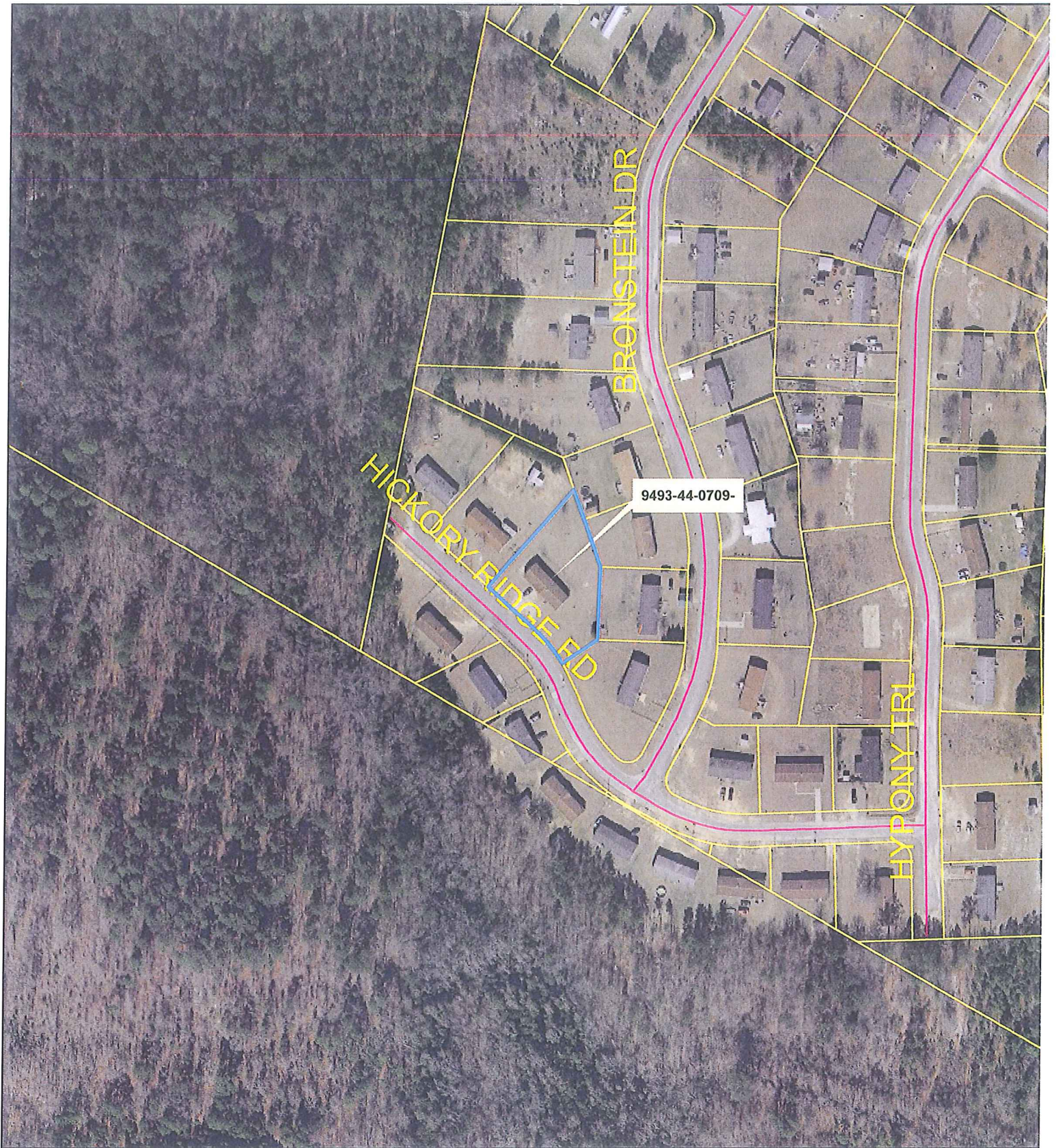


SITE MAP
LT 19 & MAJ PT 6 JOHN V BLACKWELL

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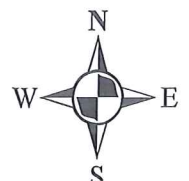
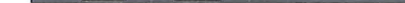


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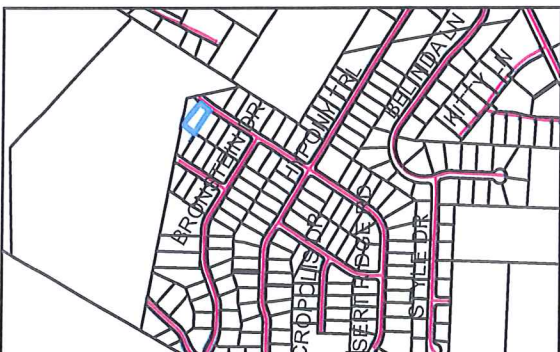


SITE MAP
LT 224 UPCHURCH SANDS SEC 8

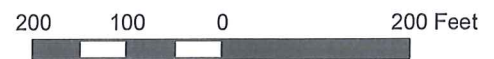
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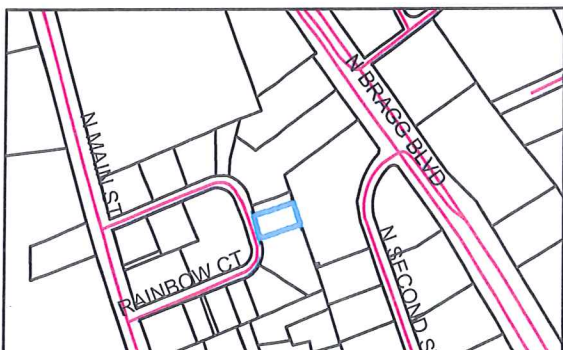
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SITE MAP
LT 75 UPCHURCH SANDS SEC 2 & SEC 3

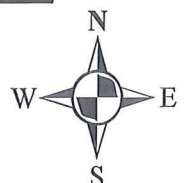


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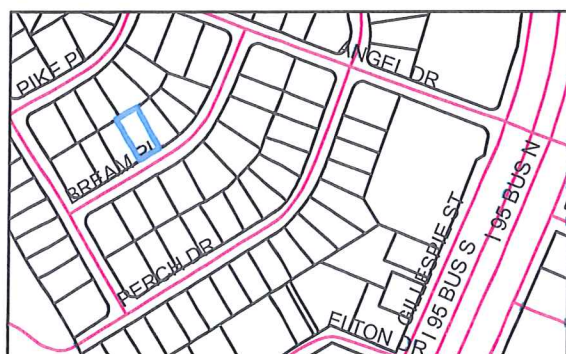


SITE MAP
RAINBOW CT 51 & 52 B P SANDLIN

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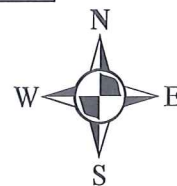


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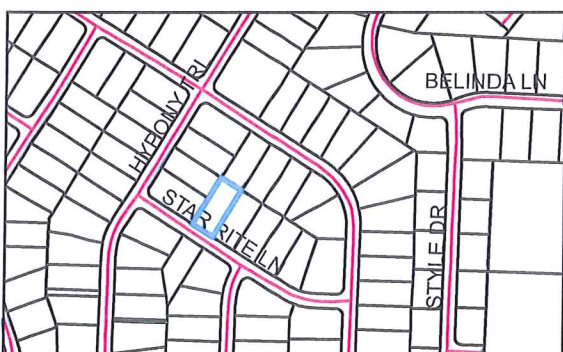


SITE MAP
LT 50 GOLDEN CREEK MOBILE HM SUBD

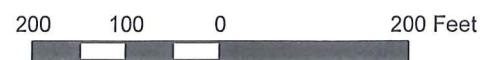
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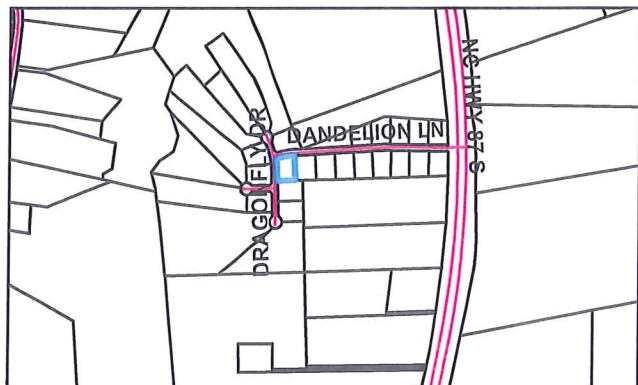
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SITE MAP
LT 107 UPCHURCH SANDS SEC 4



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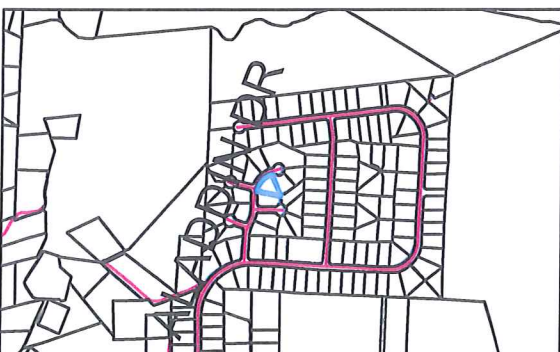
SITE MAP
LT 9 WINDFIELD SEC 2

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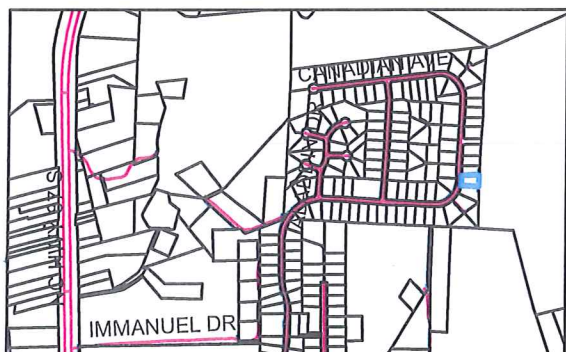
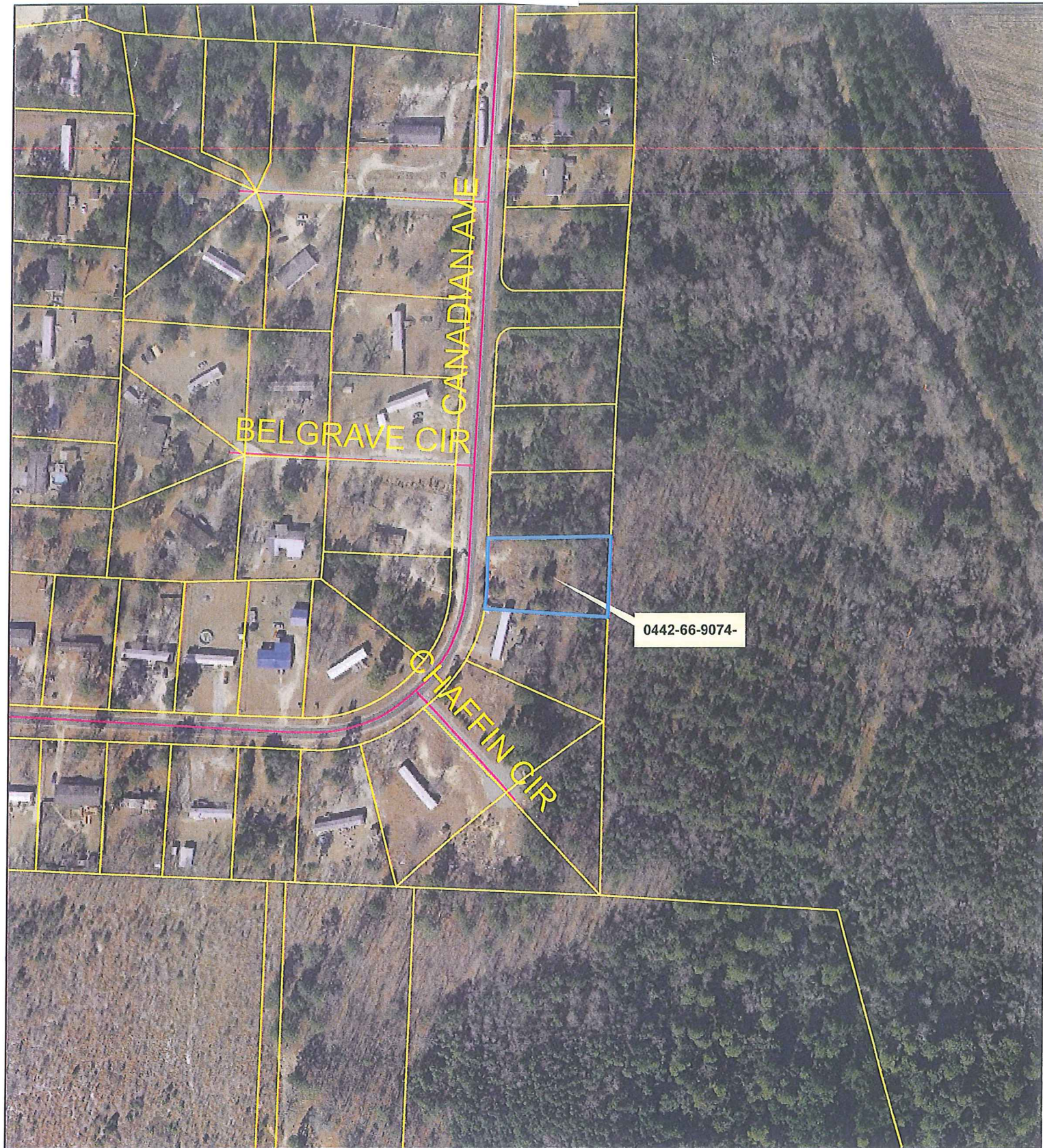


SITE MAP
LT 185 TWIN OAKS SEC 5 PT 2

200 100 0 200 Feet



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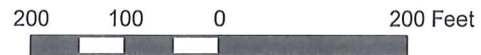
SITE MAP
LT 107 TWIN OAKS SEC 4 PT 20



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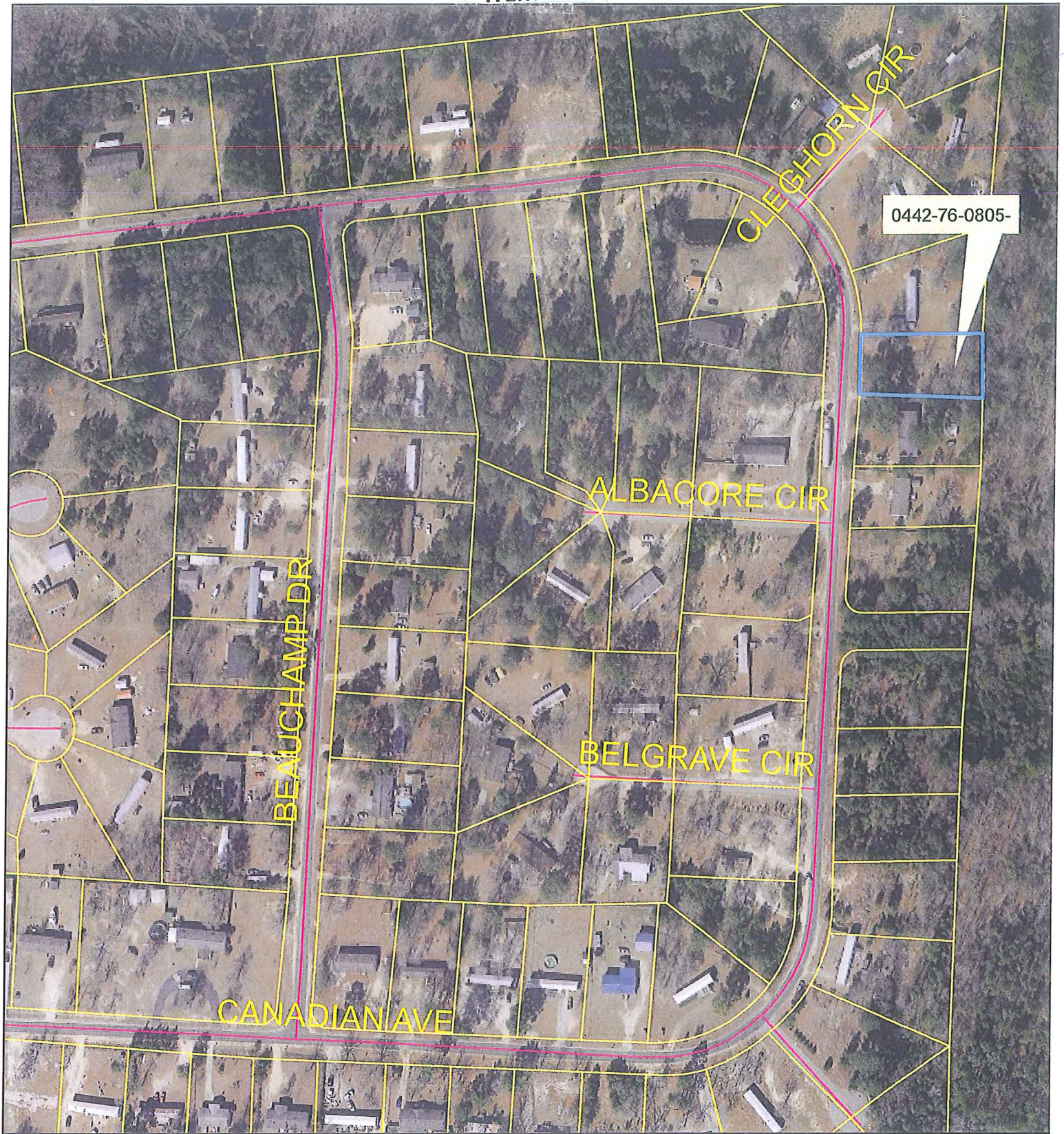


SITE MAP
LT 123 TWIN OAKS SEC 4 PT 4



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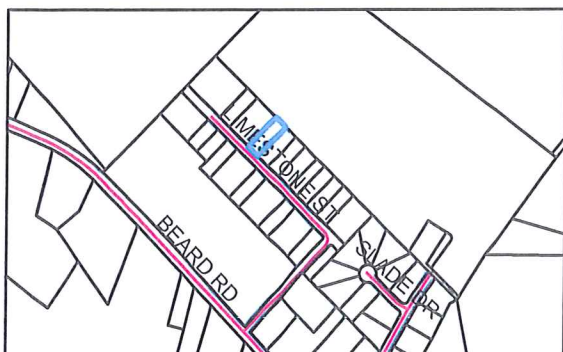
SITE MAP
LOT 100 TWIN OAKS SEC 4 PT 13

200 100 0 200 Feet



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SITE MAP
.35 AC MCLAURIN LAND

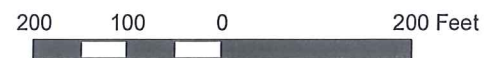
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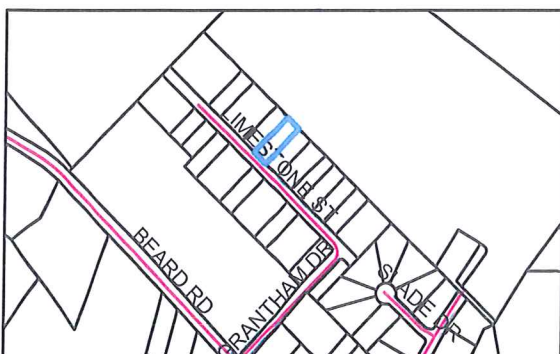
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SITE MAP
.35 AC MCLAURIN LAND



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SITE MAP
2224 DIXIE TRAIL

200 100 0 200 Feet

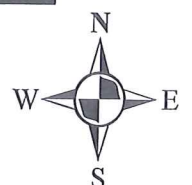


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SITE MAP
3427 SEAWELL STREET

200 100 0 200 Feet

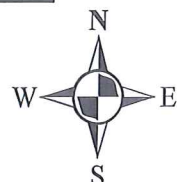


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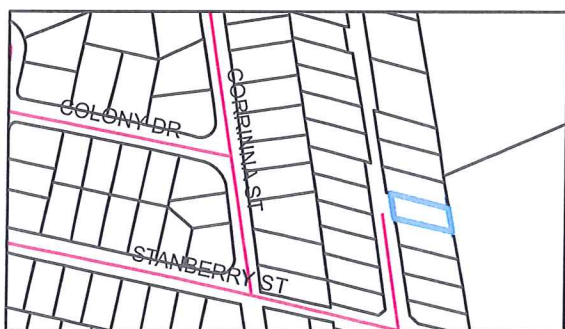


SITE MAP
3421 SEAWELL STREET

200 100 0 200 Feet

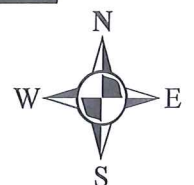


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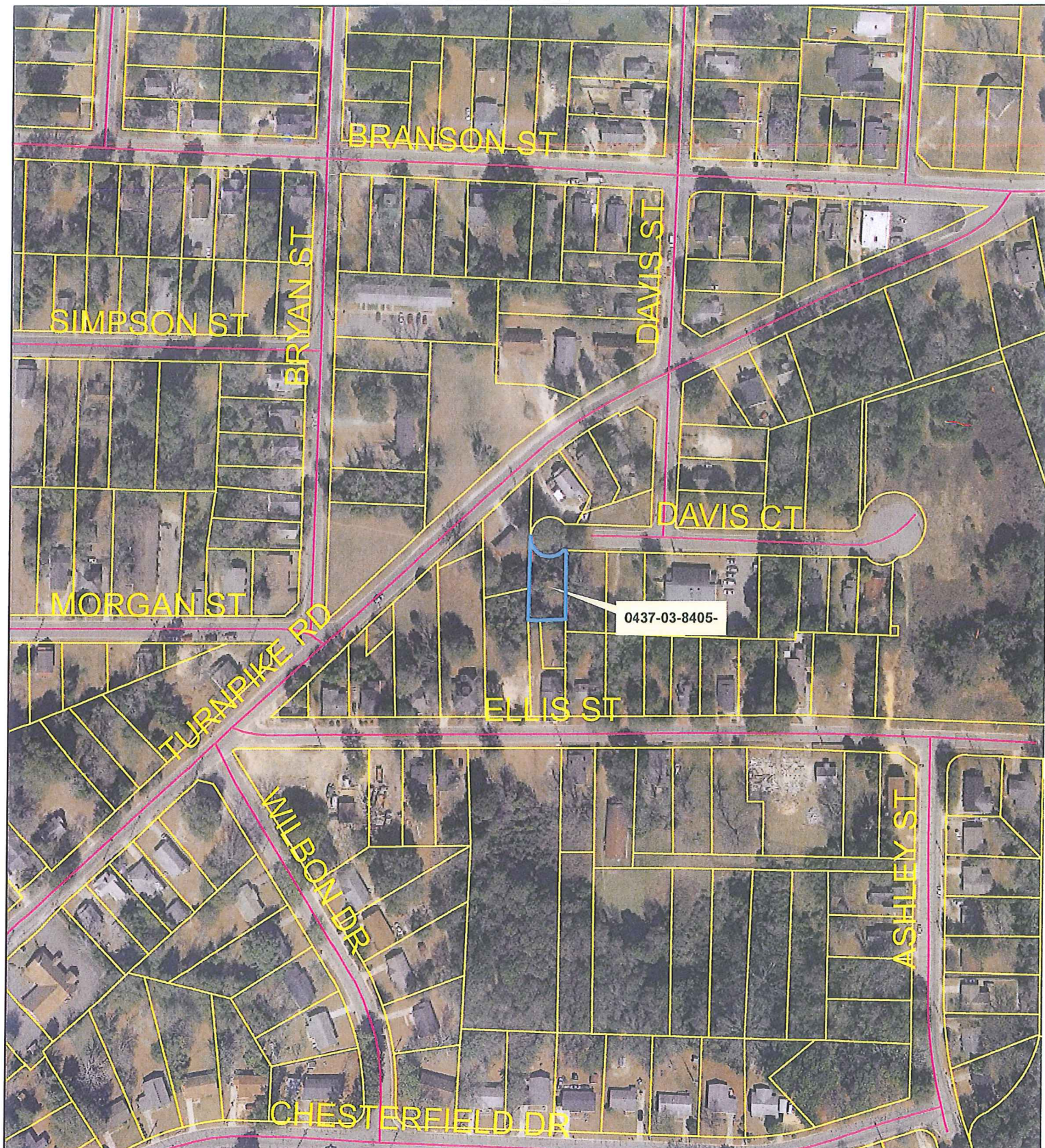


SITE MAP
LT 29 BURTON FARM (0.18 ACRES)

200 100 0 200 Feet



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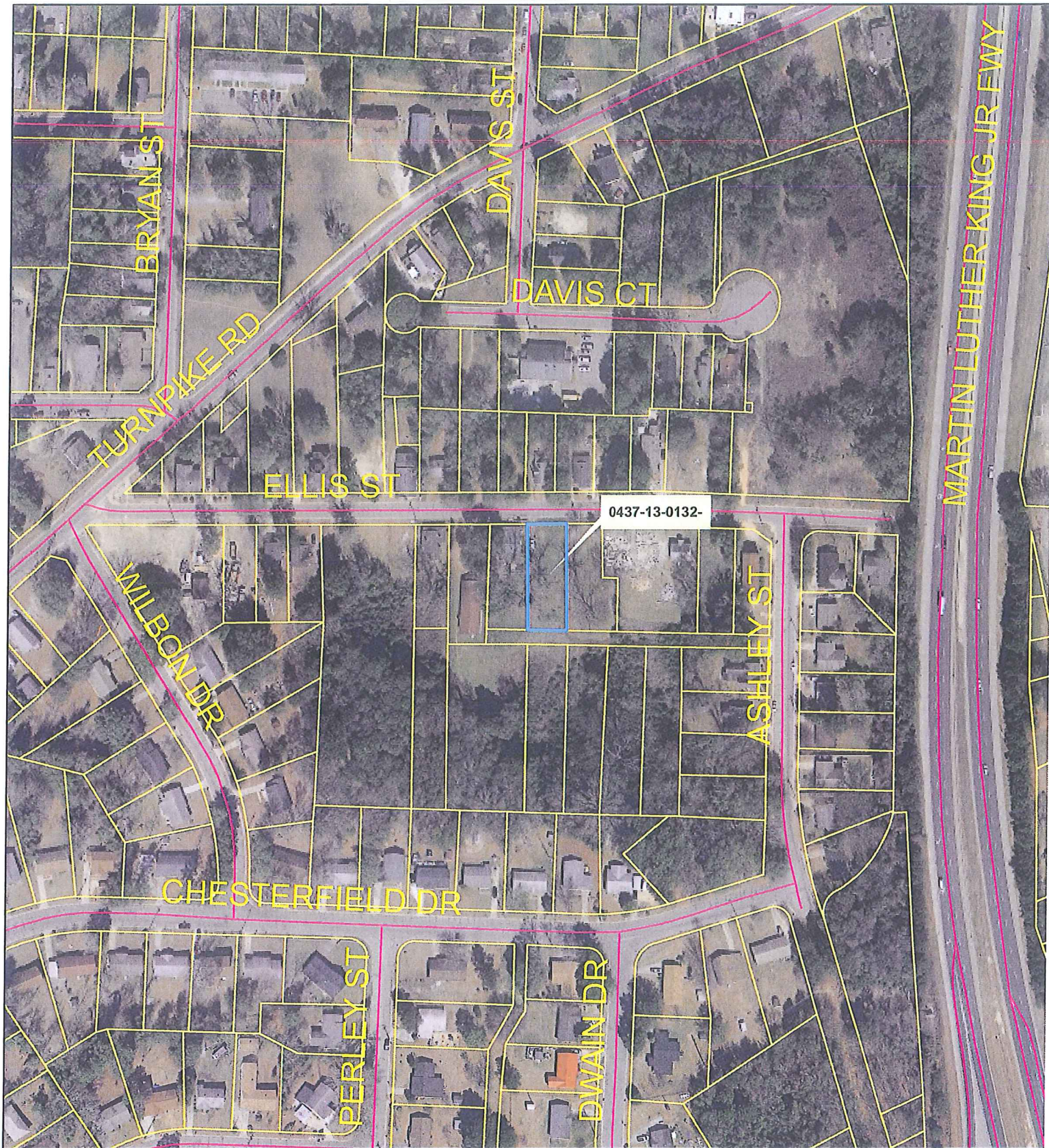


SITE MAP
LTS 44 & 45B GEORGE H HALL JR PROP

200 100 0 200 Feet



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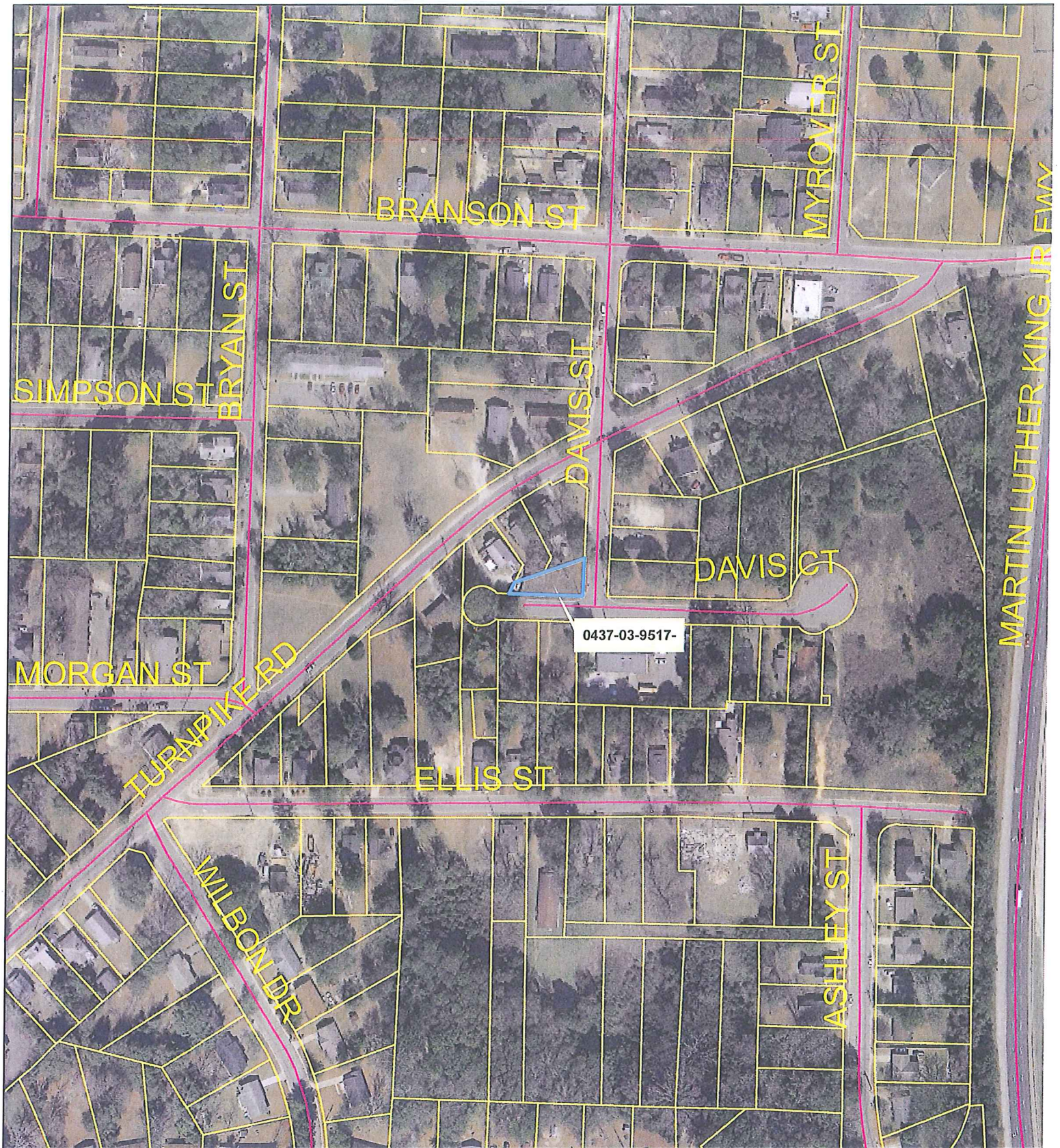


SITE MAP
RES 921 ELLIS ST

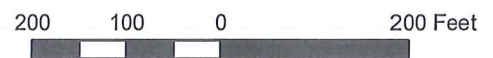
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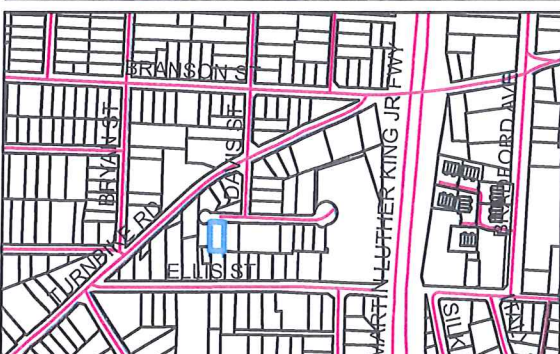
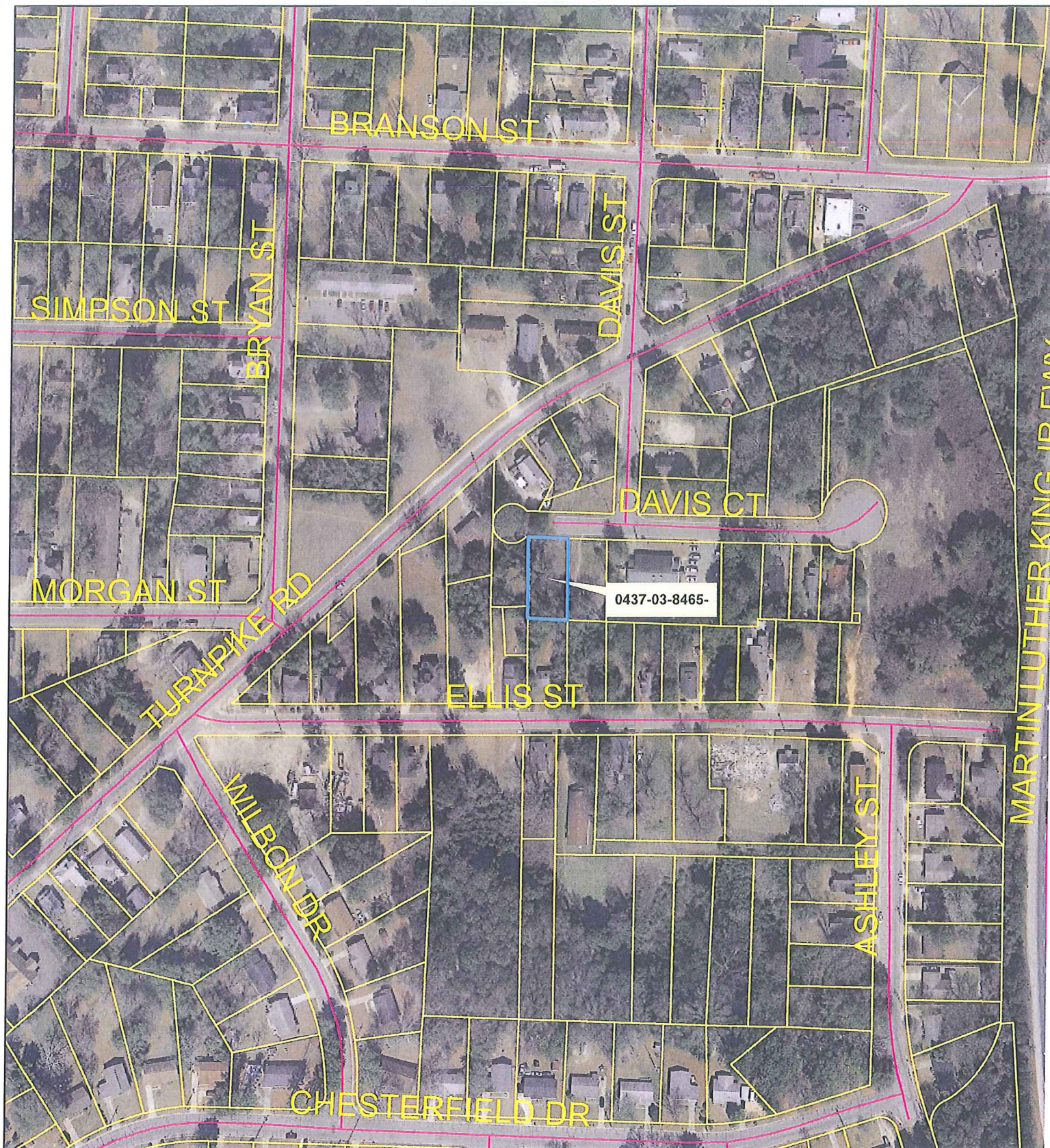
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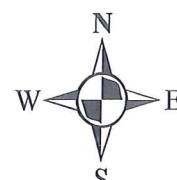
SITE MAP
LT 1 R E NIMOCKS RECOMB



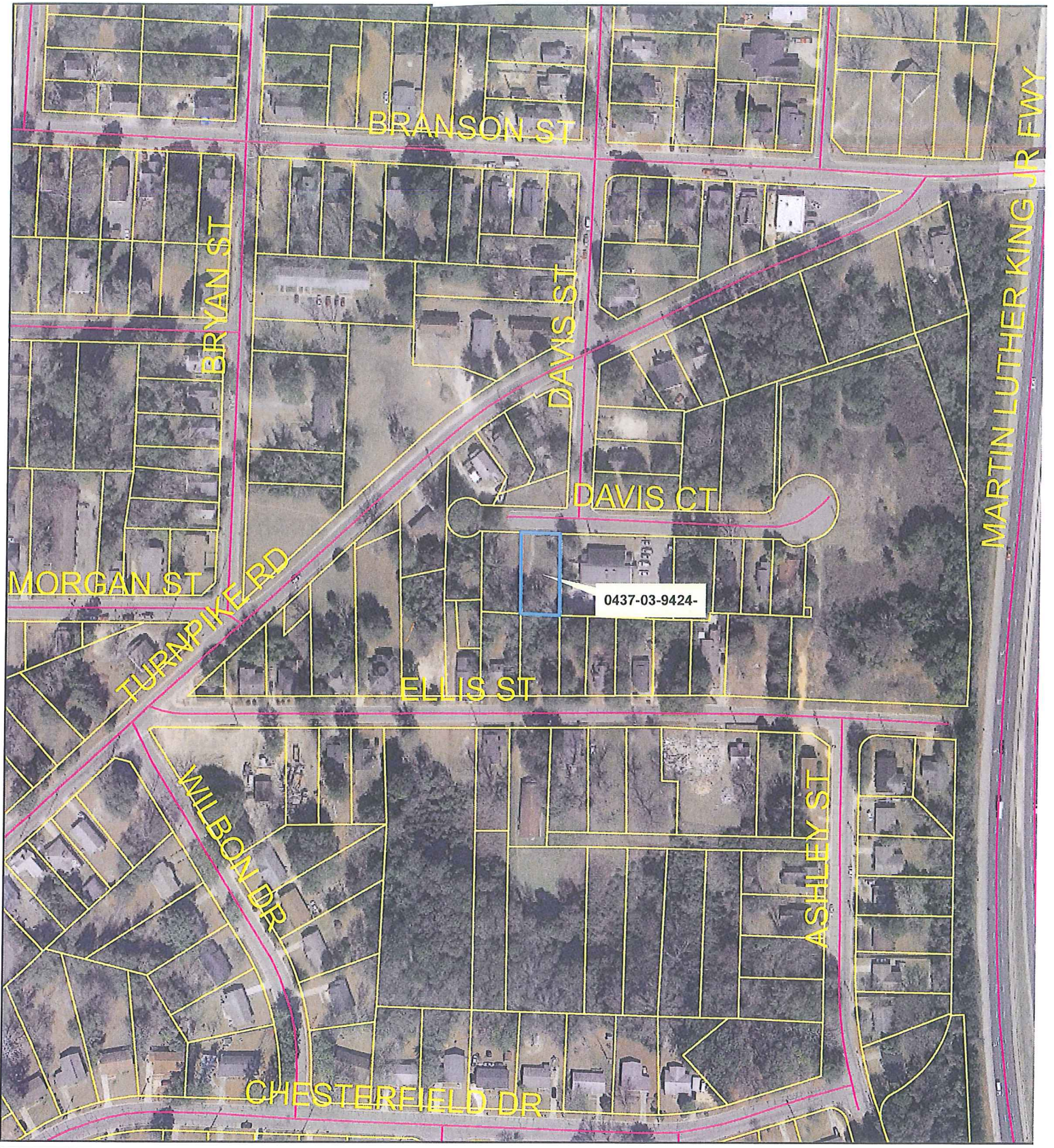
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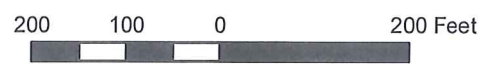
SITE MAP
IMP 1003 DAVIS CT



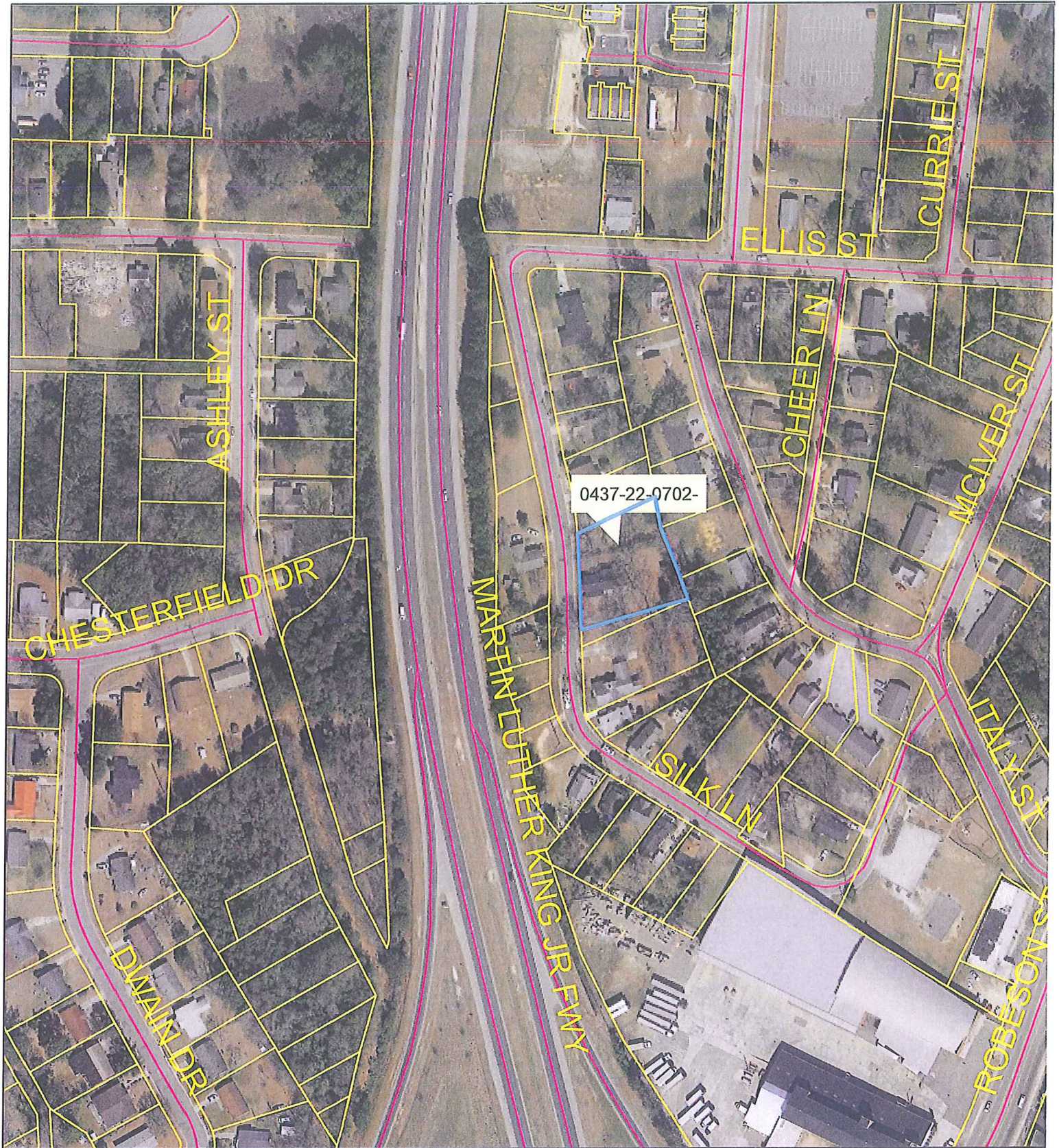
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SITE MAP
1001 DAVIS CT



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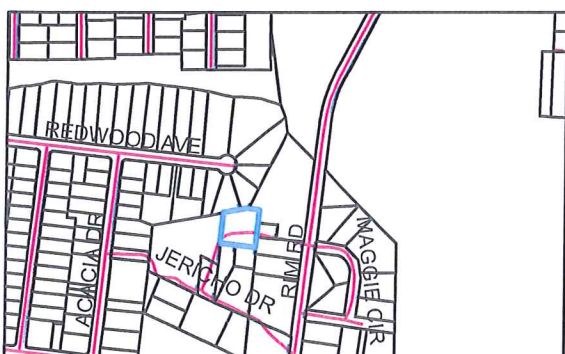
SITE MAP
810 E/S SILK LANE

200 100 0 200 Feet



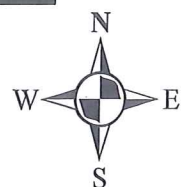
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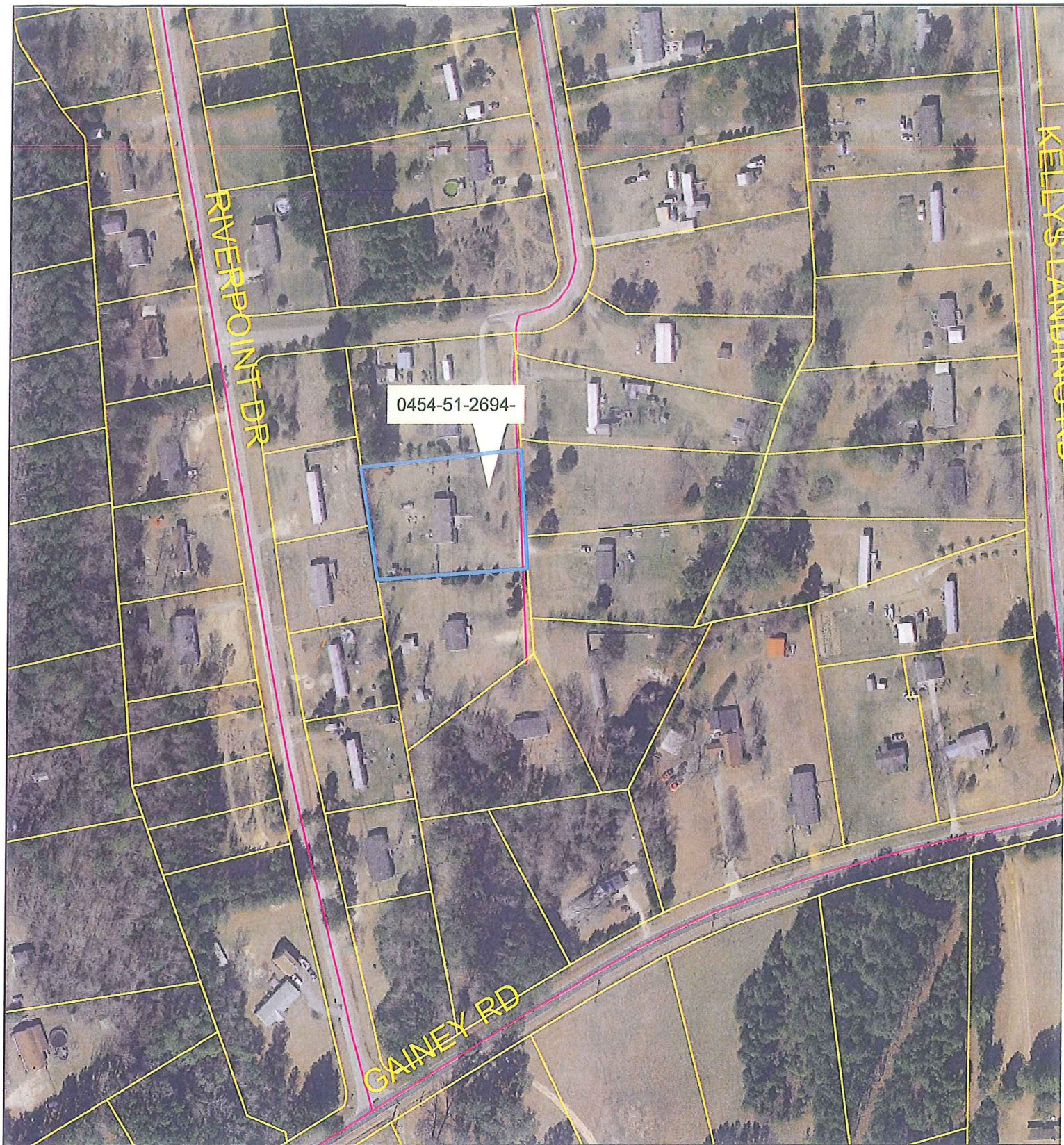


SITE MAP
7645 MAGGIE CIRCLE

200 100 0 200 Feet



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SITE MAP
LT 40 KELLY'S LANDING SEC 3

200 100 0 200 Feet



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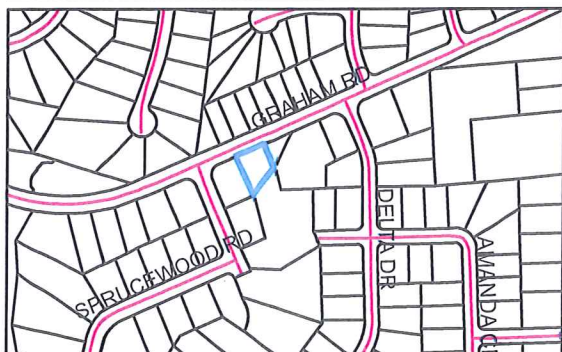
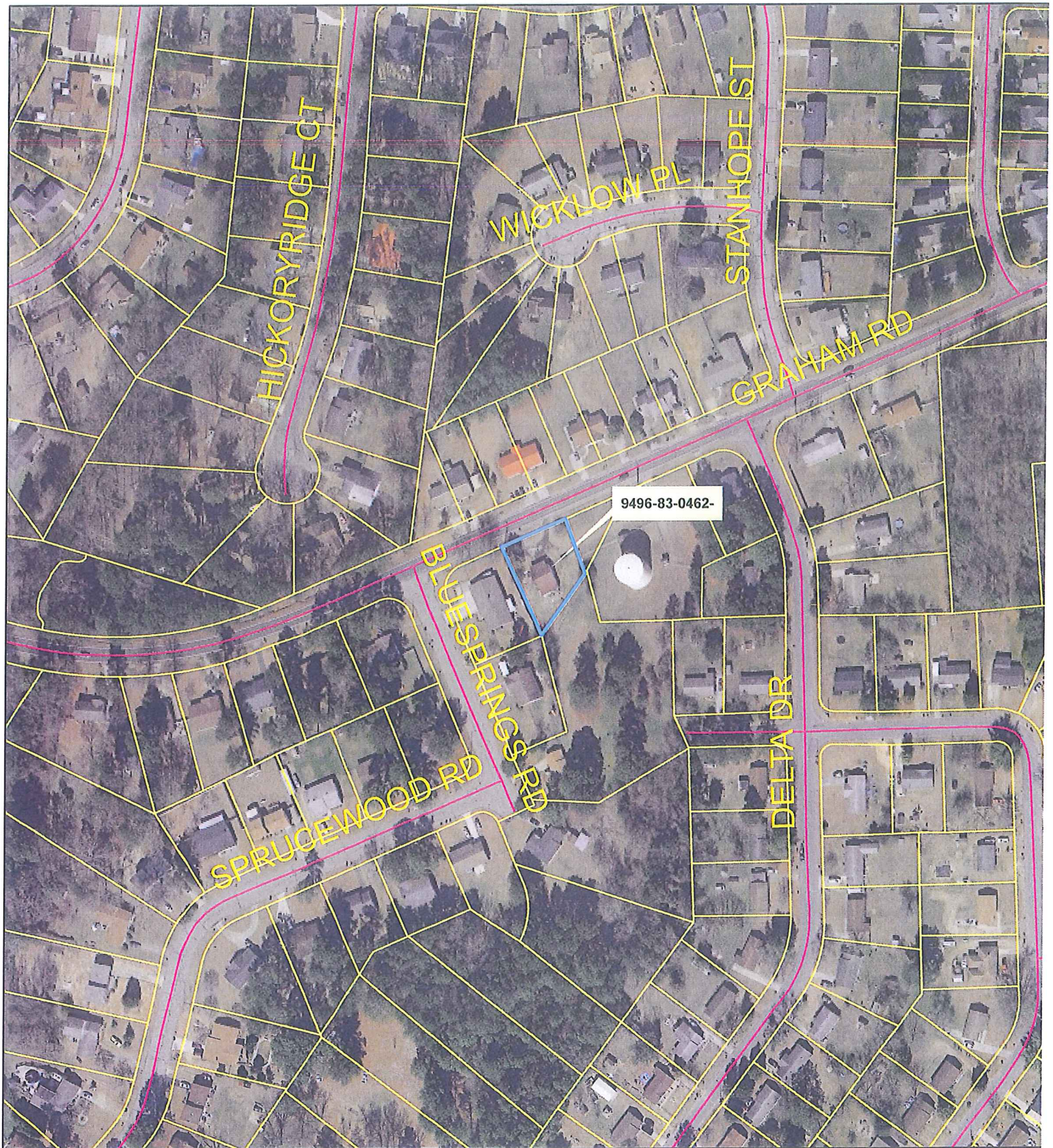
SITE MAP
IMP 7304 HYANNIS DR LT 3

200 100 0 200 Feet



CUMBERLAND
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NORTH CAROLINA

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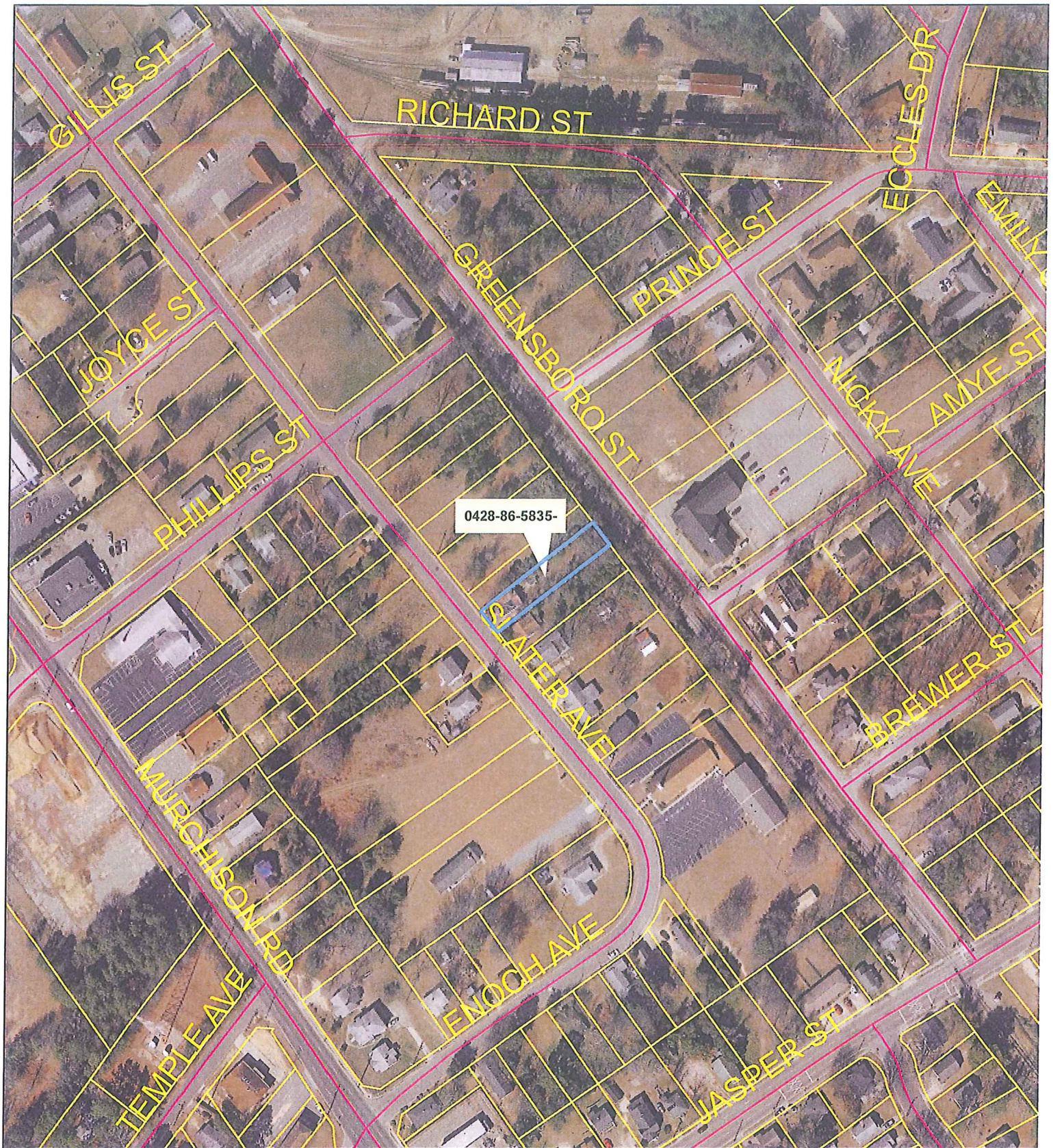


SITE MAP
.32 GRAHAM LAND IMP

200 100 0 200 Feet



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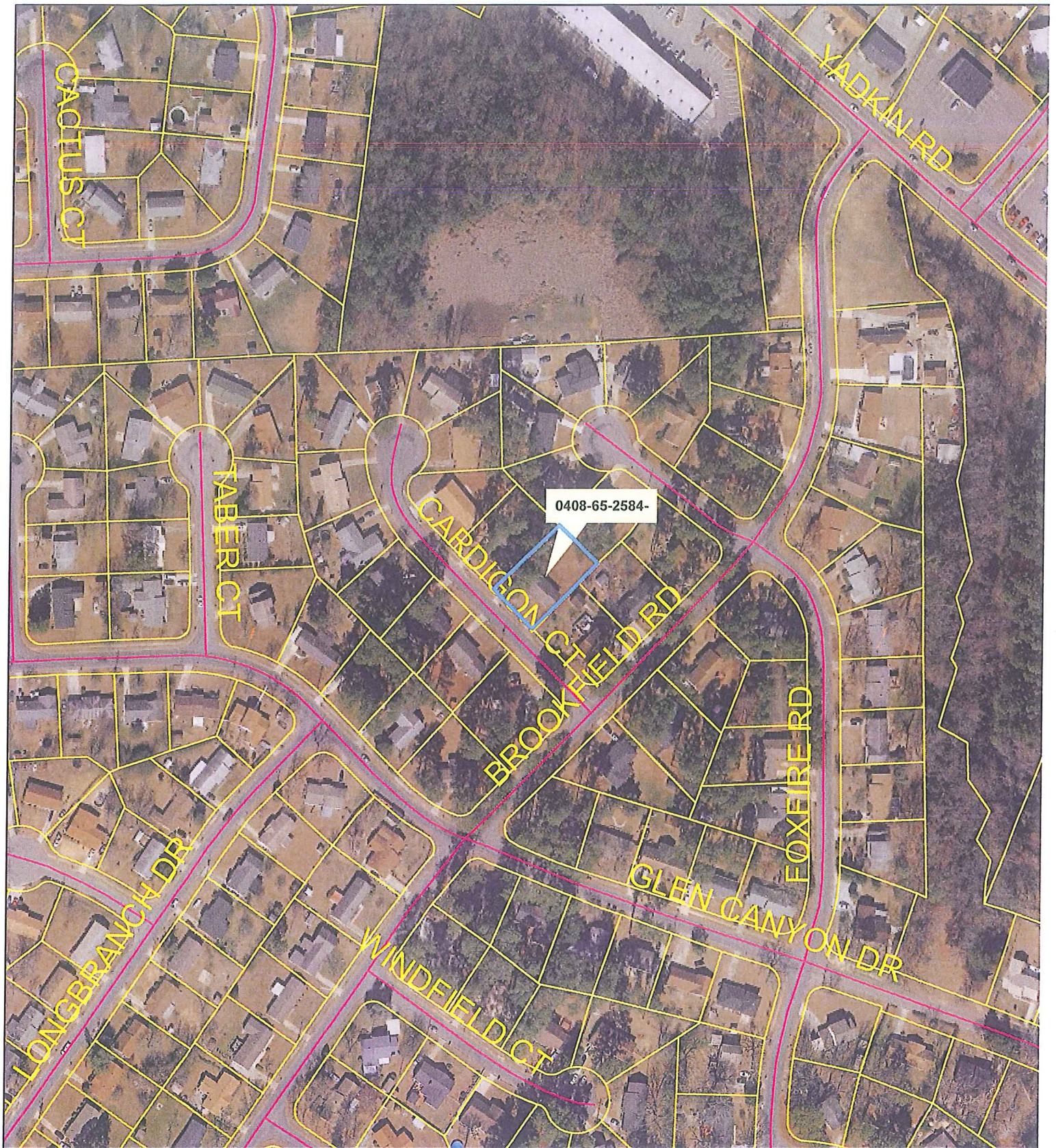


SITE MAP
BERTHA BUTLER LAND

200 100 0 200 Feet

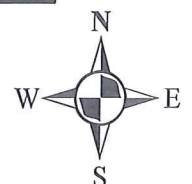


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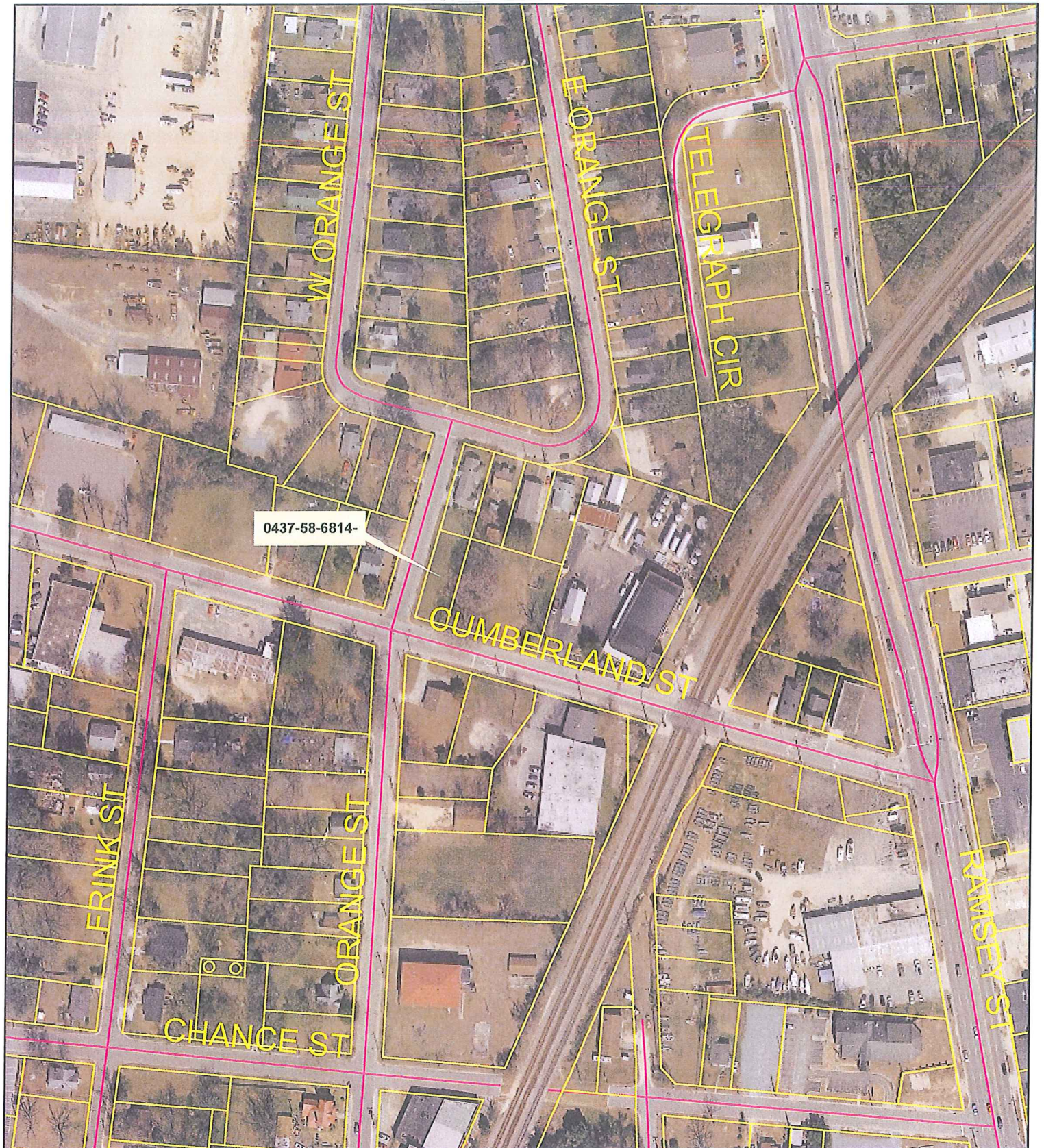


SITE MAP
LT 626 PONDEROSA SEC 14

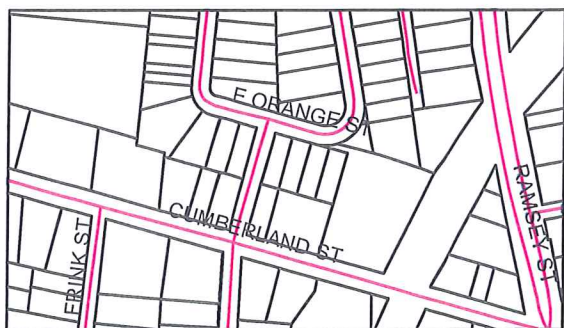
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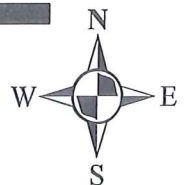
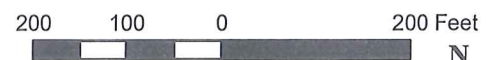
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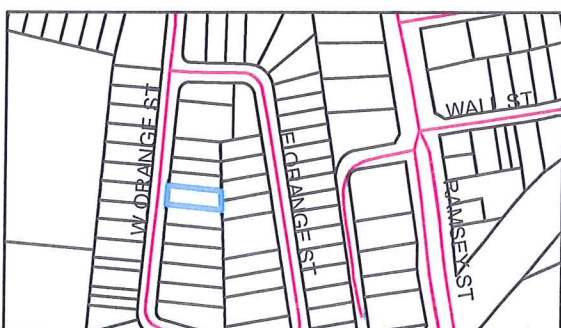
0437-58-6814-



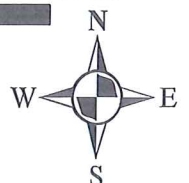
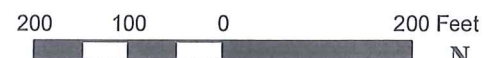
SITE MAP
LTS 8 & 9 PLEASANT VIEW PK



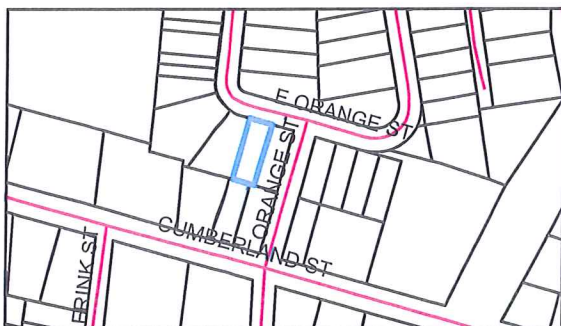
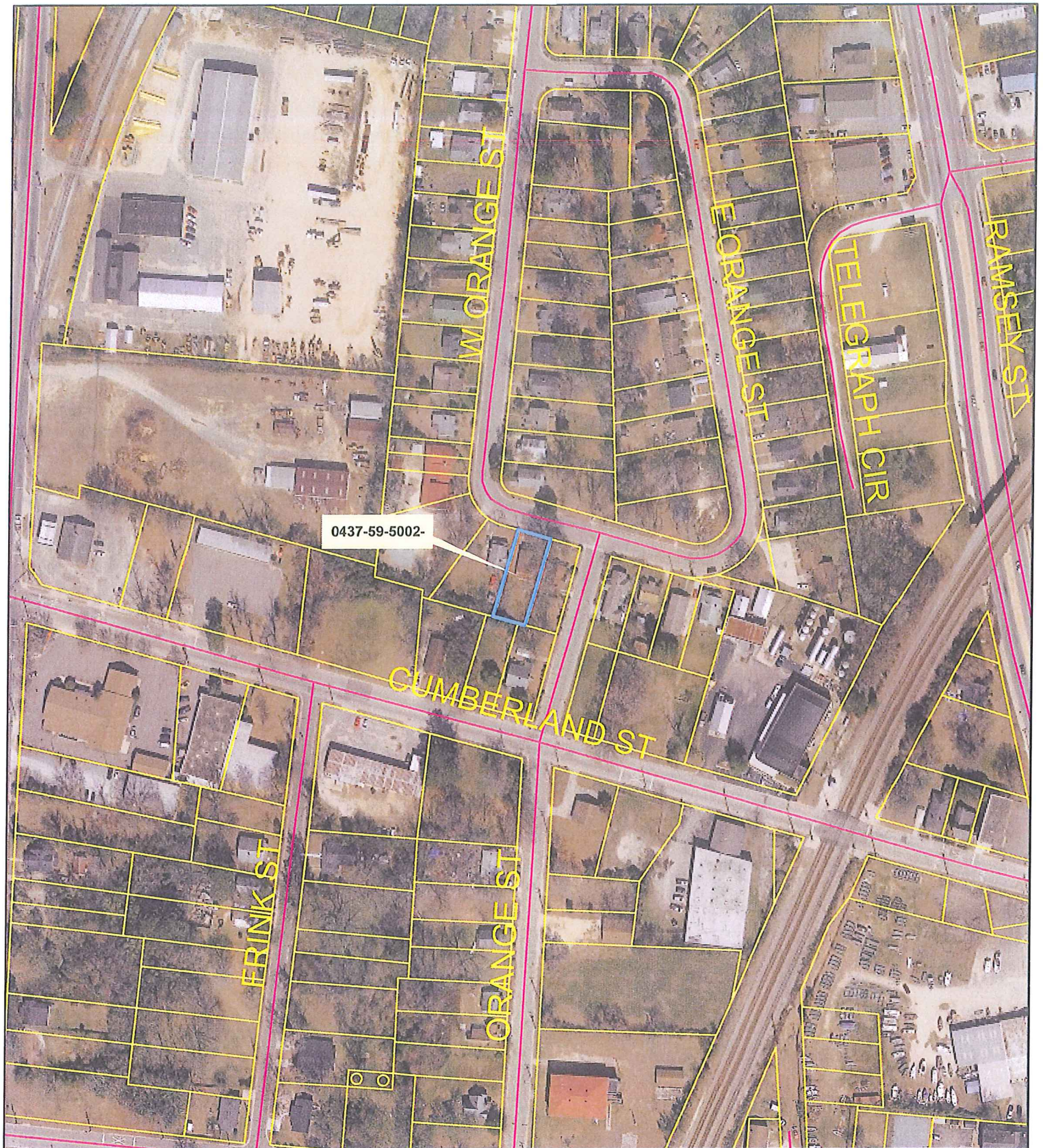
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SITE MAP
LTS 78 & 79 PLEASANT VIEW PK

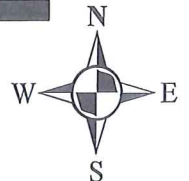


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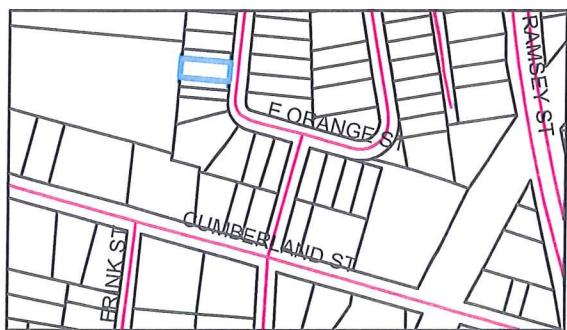
SITE MAP
LTS 117 & 118 PLEASANT VIEW PK

200 100 0 200 Feet



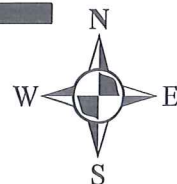
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SITE MAP
LTS 126 & 127 PLEASANT VIEW PK

200 100 0 200 Feet



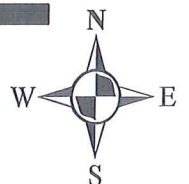
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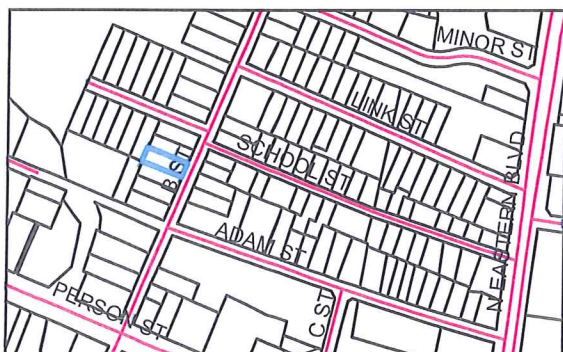
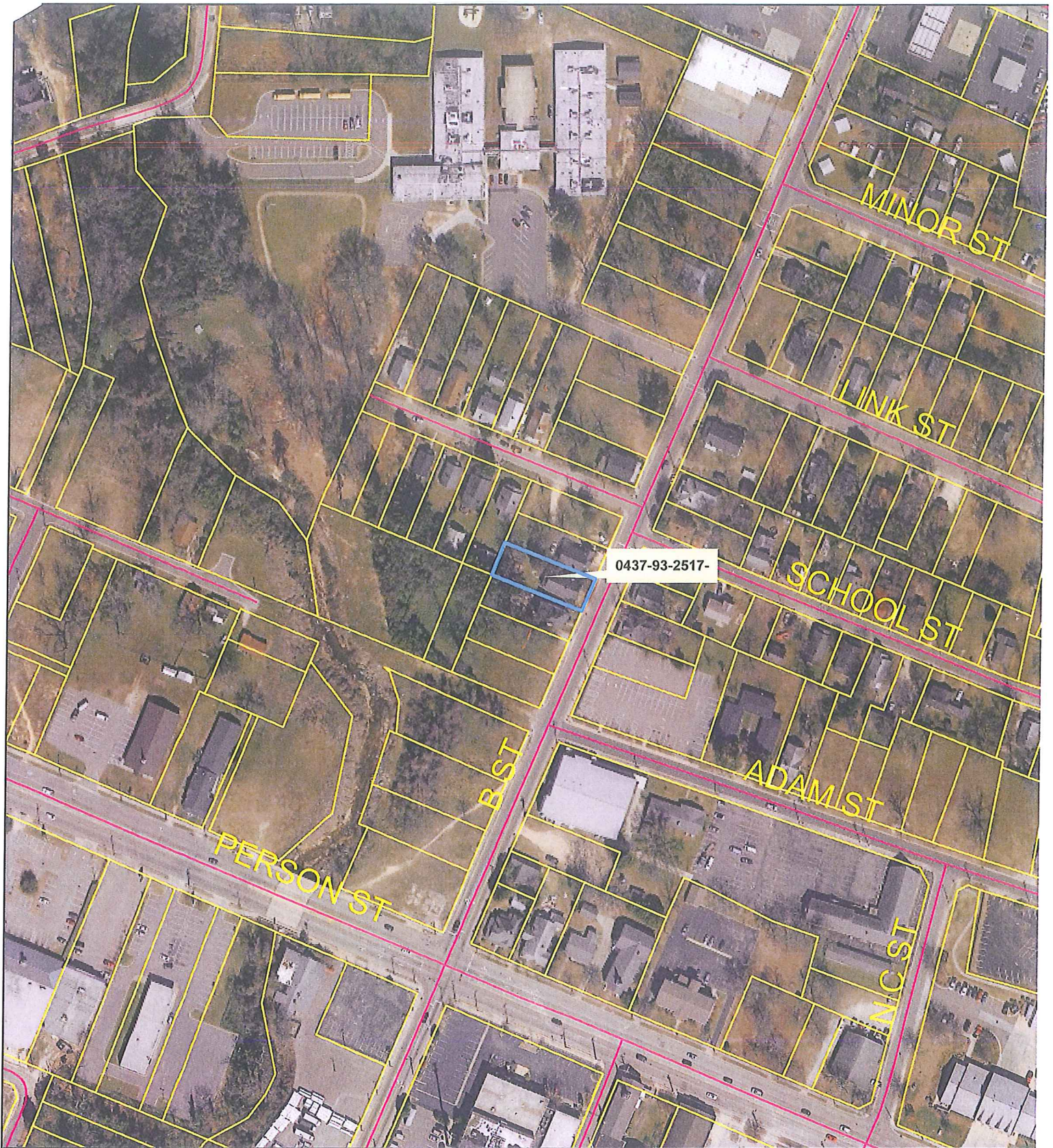
SITE MAP
LT 20 CADE HILL SEC 2

200 100 0 200 Feet



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SITE MAP
209 B STREET

200 100 0 200 Feet



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OFFICE OF THE COUNTY ATTORNEY

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: COUNTY ATTORNEY

DATE: 3/6/2018

**SUBJECT: APPROVAL OF SALE OF SURPLUS REAL PROPERTY, BEING LOTS 204
AND 206 SAVOY HEIGHTS**

BACKGROUND

On February 5, 2018, the Board adopted a resolution of its intent to accept an offer to purchase properties with PIN 0437-03-1242, being Lot 204 Savoy Heights, located at 1112 Turnpike Road, and PIN 0437-03-1109, being Lot 206 Savoy Heights, located off Turnpike Road, Fayetteville, for \$8,482.36.

Notice of the proposed sale, subject to the upset bid process required by G. S. § 160A-269, was advertised in the *Fayetteville Observer* on February 8, 2018. The affidavit of publication is attached. More than 10 days have elapsed since the notice was published. No upset bid was received.

RECOMMENDATION / PROPOSED ACTION

That the Board accept this offer and authorize the Chair to execute a deed for the property upon the County's receipt of the balance of the purchase price.

ATTACHMENTS:

Description

Affidavit of Publication

Type

Backup Material

AFFIDAVIT OF PUBLICATION

NORTH CAROLINA
Cumberland County

CUMBERLAND COUNTY BOARD
OF COMMISSIONERS
ADVERTISEMENT OF PROPOSAL
TO ACCEPT AN OFFER TO PURCHASE
CERTAIN REAL PROPERTY PURSUANT
TO N.C.G.S. A?A§ 160A-269

Take notice that the Board of Commissioners finds the following real properties not needed for governmental purposes and proposes to accept an offer to purchase the properties being Lot 204 Savoy Heights, located at 1112 Turnpike Road, in the City of Fayetteville, PIN 0137-03-1212; and Lot 206 Savoy Heights, located off Turnpike Road, in the City of Fayetteville, PIN 0137-03-1109, for a total purchase price of \$8,162.36. Within 10 days of this notice, any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder by making a five percent (5%) deposit of the bid with the Clerk. This procedure shall be repeated until no further qualifying upset bids are received. The Board of Commissioners may at any time reject any and all offers. Further details may be obtained from the Office of the County Attorney, Suite 551 Courthouse, Fayetteville, NC 28302.
February 5, 2018

Candice White, Clerk to the Board
2/8 5012567

Before the undersigned, a Notary Public of said County and state, duly commissioned and authorized to administer oaths, affirmations, etc., personally appeared. CINDY O. MCNAIR

Who, being duly sworn or affirmed, according to law, doth depose and say that he/she is a LEGAL SECRETARY of DB North Carolina Holdings, Inc., a corporation organized and doing business under the Laws of the State of Delaware, and publishing a newspaper known as the FAYETTEVILLE OBSERVER, in the City of Fayetteville, County and State aforesaid, and that as such he/she makes this affidavit; that he/she is familiar with the books, files and business of said Corporation and by reference to the files of said publication the attached advertisement of CL Legal Line N.C.G.S. A?A§ 160A-269 CC BOARD OF COMMISSIONERS-LOT 204 SAVOY HEIGHTS, PIN 0437-03-1242;

of CUMB CO ATTORNEY'S

was inserted in the aforesaid newspaper in space, and on dates as follows:

2/8/2018

and at the time of such publication The Fayetteville Observer was a newspaper meeting all the requirements and qualifications prescribed by Sec. No. 1-597 G.S. of N.C.

The above is correctly copied from the books and files of the aforesaid corporation and publication.

Cindy O. Mcnair

LEGAL SECRETARY

Title

Cumberland County, North Carolina

Sworn or affirmed to, and subscribed before me, this 8 day of February, A.D., 2018.

In Testimony Whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Pamela H. Walters

Pamela H. Walters, Notary Public

My commission expires 5th day of December, 2020.

MAIL TO: CUMB CO ATTORNEY'S
PO BOX 1829, ,
FAYETTEVILLE, NC 28302-0000NULL

0005012567



BUDGET DIVISION

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: MELISSA CARDINALI, ASSISTANT COUNTY MANAGER

DATE: 3/13/2018

SUBJECT: APPROVAL OF BUDGET ORDINANCE AMENDMENTS FOR THE MARCH 19, 2018 BOARD OF COMMISSIONERS' AGENDA

BACKGROUND

Injured Animal Fund 215

1) Injured Animal Stabilization - Budget Ordinance Amendment B180548 to appropriate Injured Animal fund balance in the amount of \$15,000.

The Board is requested to approve Budget Ordinance Amendment B180548 in the amount of \$15,000. There has been an increase in medical expenses this year that was not anticipated. This fund is utilized to pay for medical expenses when an animal owner cannot be located, and medical attention is needed.

Please note this amendment requires the use of Injured Animal fund balance.

Vehicle Insurance Fund 803

2) Vehicle Insurance - Budget Ordinance Amendment B180041 totaling \$136,301 to recognize revenue in the amount of \$124,844 and appropriate Vehicle Insurance fund balance in the amount of \$11,457

The Board is requested to approve Budget Ordinance Amendment B180041 in the total amount of \$136,301. This amendment recognizes revenue of \$124,844 as amounts to be received from County departments. In addition, \$11,457 is the appropriation of Vehicle Insurance fund balance to compensate for an increase in premiums this year.

Please note this amendment requires the use of Vehicle Insurance fund balance in the amount of \$11,457.

REGARDING ITEM 3 PLEASE NOTE:

Each fiscal year County departments may have projects that are not complete by the fiscal year end (6/30/17) or items ordered that have not been received by fiscal year end. These projects or items were approved in the Fiscal Year 2017 budget; however, the money was not spent by June 30, 2017.

The following amendments seek to bring those funds forward from FY 2017 into the current fiscal year, allowing departments to complete and pay for these items. These revisions are not using 'new' funds but are recognizing the use of FY17 funds in FY18.

General Fund 101

3) General Government Other - Budget Ordinance Amendment B180217 to bring FY17 funds forward in the amount of \$76,520 for projects related to Hurricane Matthew.

The Board is requested to approve Budget Ordinance Amendment B180217 to cover costs to be incurred during FY18 for Hurricane Matthew related projects. The County received \$76,520 in FY17 related to two specific projects for which expenses will be incurred. These projects include the replacement of a trailer and a replacement of a bunker and contents, both for the Sheriff's Office.

Please note this amendment requires the use of General fund balance.

Contingency Funds Report – FY18

The County Manager approved the following use of contingency funds:

- Contingency funds of \$2,736 were used towards the purchase of approximately 340 barrels for the Soil Conservation Program. These barrels are refurbished and sold as rain barrels to the community during a year-round fundraiser. Proceeds from the fundraiser are used to send students to a Resource Conservation Workshop at N.C. State University each year. The Soil Conservation Program collaborates with Parks & Recreation and the Library to educate students on the value of conservation of our natural resources.

RECOMMENDATION / PROPOSED ACTION

Approve Budget Ordinance Amendments



ENGINEERING AND INFRASTRUCTURE DEPARTMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JEFFERY P. BROWN, PE, E & I DIRECTOR

DATE: 3/10/2018

SUBJECT: LAND PURCHASE FOR THE SOLID WASTE MELVIN CONTAINER SITE

BACKGROUND

The Solid Waste Department operates the Melvin Container Site located at 3811 Dudley Road, Fayetteville, NC 28312. This is a leased site and the Solid Waste Department attempted to purchase two acres from a tract of land containing 19.7 acres in 2014. The property is owned by the Fisher, Lula Mae Melvin Heirs. The Department and the property owners had agreed to a purchase price of \$30,000 for the two acres of land. The subdivision of land was conditionally approved by the Planning Department on May 19, 2014. However, due to some tax liens identified by the County Attorney, the County was unable to move forward with the purchase of the property.

The property owners notified the Solid Waste Department that the tax lien against the property has been paid in full. The County Attorney has verified that there is no longer a lien against the property and that the Department can move forward with seeking approval from the Board of Commissioners to purchase the two acres. The Planning Department issued an extension to the conditional approval of the subdivision on August 2, 2017. The purchase of the property will secure a permanent location for a container site within this area of the county for citizens to properly dispose of their waste. The estimated construction cost of establishing a new container site is approximately \$75,000. Therefore, there is significant value in being able to purchase this property that is already being utilized as a container site. Once the County obtains ownership of the property, the Solid Waste Department will be able to enhance the site by installing asphalt on the access road in and out of the facility. There is available funding within the FY 18 operating budget for the purchase of this property.

RECOMMENDATION / PROPOSED ACTION

The Facilities Committee approved the recommendation listed below at its March 1, 2018, meeting and forwarded this item to the full Board of Commissioners as a Consent Agenda item at the March 19, 2018, Board of Commissioners' Meeting:

1. Approve the purchase of two acres of land from the Fisher, Lula Mae Melvin Heirs for the purchase price of \$30,000.

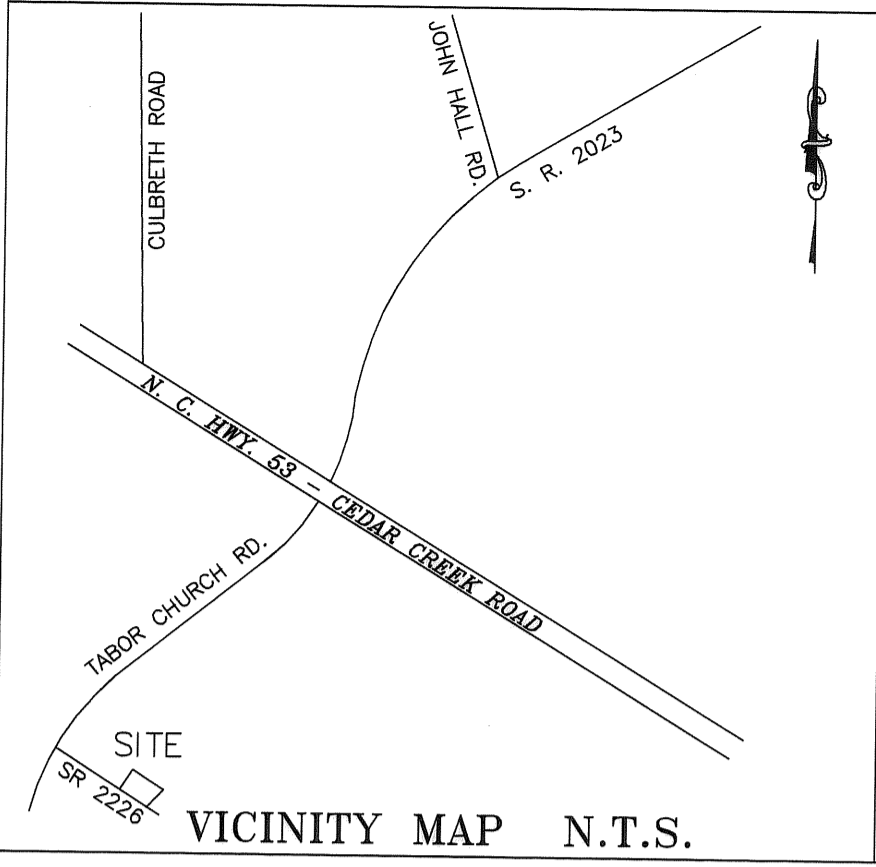
ATTACHMENTS:

Description

Type

Plat of Melvin Container Site Property

Backup Material



THE UNDERSIGNED HEREBY ACKNOWLEDGES THAT THE LAND SHOWN ON THIS PLAN IS WITHIN SUBDIVISION REGULATION JURISDICTION OF CUMBERLAND COUNTY, AND THAT THIS PLAT AND ALLOTMENT IS MY OWN FREE ACT AND DEED, AND I DO HEREBY DEDICATE TO PUBLIC USE AS STREETS AND EASEMENTS SO SHOWN OR INDICATED ON SAID PLAT.

OWNER _____

OWNER _____

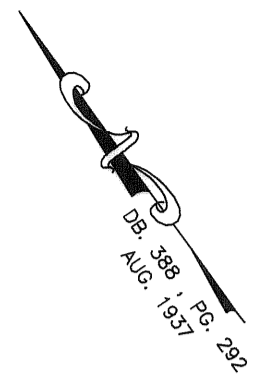
OWNER _____

STATE OF NORTH CAROLINA
COUNTY OF CUMBERLAND

I, _____, REVIEW OFFICER OF CUMBERLAND COUNTY
CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED
MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING .

DATE _____ REVIEW OFFICER _____

①
LULA MAE M. FISHER, HEIRS
DB. 388 , PG. 292
BALANCE LEFT 17.7 +- ACRES



NORTH CAROLINA
CUMBERLAND COUNTY

I, JEFFREY B. RIDDLE, CERTIFY THAT THIS SURVEY CREATES A SUB-DIVISION OF LAND WITHIN THE AREA OF CUMBERLAND COUNTY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND; I ALSO CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION, DEED AND DESCRIPTION RECORDED IN DEED BOOK 388, PAGE 282, PLAT BOOK _____, PAGE _____ THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS BROKEN LINES AND DRAWN FROM INFORMATION FOUND IN BOOKS REFERENCED, THAT THE RATIO OF PRECISION AS CALCULATED IS 1:12,450, THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 18 DAY OF FEBRUARY, A.D. , 2018.

Jeffrey B. Riddle LAND SURVEYOR
LICENSE NO. PLS-3653

SURVEYOR
SEAL



TABOR CHURCH RD
SR 2023
60' PUBLIC R/W

NORTH CAROLINA
CUMBERLAND COUNTY

I, _____, A NOTARY PUBLIC OF
THE COUNTY AND STATE AFORESAID, CERTIFY THAT _____

PROPERTY OWNERS, PERSONALLY APPEARED BEFORE ME THIS DAY AND ACKNOWLEDGED THE EXECUTION OF THE FORGOING INSTRUMENT. WITNESS MY HAND AND OFFICIAL STAMP OR SEAL, THIS _____ DAY OF _____, 20 ____.

NOTARY PUBLIC

MY COMMISSION EXPIRES _____

NOTARY
SEAL

①
LULA MAE M. FISHER, HEIRS
DB. 388 , PG. 292

1/2" ERB
8" BG

N 35°18'24" E
273.46'

1/2" ERB
4" BG

558.88'
S 60°55'05" E
TIE LINES N.T.S.

174.85'
N 54°46'10" W

3/4" EIP
4" AG

72.82'
N 54°30'38" W

CP

102.34'
N 52°07'40" W

3/4" EIP
4" BG

38.91'
N 48°34'38" W
TIE LINE

3/4" EIP
8" BG

DUDLEY RD-SR 2226

60' PUBLIC R/W

OLD RUT ROAD NOT IN USE

11/4" EIP
1" BG

①
LULA MAE M. FISHER, HEIRS
DB. 388 , PG. 292

C. GORE
DB. 2149 , PG. 227

CEMETERY

REFERENCES

DB. 388 , PG. 292
0463-92-7667-

NOTES

1. THERE IS NO HORIZONTAL CONTROL WITHIN 2000 FEET.
2. PROPERTY SUBJECT TO ANY EASEMENTS OF RECORD.
3. ACREAGE BY COORDINATE COMPUTATION
4. NON-CONFORMING STRUCTURES HAVE NOT BEEN CREATED BY THIS SUBDIVISION.
5. THIS PROPERTY OR NEIGHBORING PROPERTY MAY BE SUBJECT TO INCONVENIENCE, DISCOMFORT, AND THE POSSIBILITY OF INJURY TO PROPERTY AND HEALTH, ARISING FROM NORMAL AND ACCEPTED FARMING AND AGRICULTURAL PRACTICES AND OPERATIONS, INCLUDING BUT NOT LIMITED TO NOISE, ODORS, DUST, THE OPERATION OF ANY KIND OF MACHINERY, THE STORAGE AND DISPOSAL OF MANURE, AND THE APPLICATION OF FERTILIZERS, SOIL AMENDMENTS, HERBICIDES, AND PESTICIDES.
6. THE INDIVIDUAL LOTS IN THIS DEVELOPMENT DO NOT HAVE PUBLIC SEWER AND/OR WATER SERVICES AVAILABLE, AND NO LOTS HAVE BEEN APPROVED BY THE HEALTH DEPARTMENT FOR ON-SITE SEWER SERVICES OR BEEN DEEMED ACCEPTABLE FOR PRIVATE WATER WELLS AS THE DATE OF THIS RECORDING.

LEGEND

EIP = EXISTING IRON PIPE	N = NORTH
EIS = EXISTING IRON STAKE	S = SOUTH
ERB = EXISTING REBAR	E = EAST
R/W = RIGHT-OF-WAY	W = WEST
AG = ABOVE GROUND	AC = ACRE(S)
BG = BELOW GROUND	
CP = CALCULATED POINT	
DB = DEED BOOK	
PB = PLAT BOOK	
PG = PAGE	
N.T.S. = NOT TO SCALE	
CP = COMPUTED POINT	

SURVEYED LINE	---
DEED OR PLAT LINE	---
EASEMENT LINE	---
RIGHT OF WAY	---

CUMBERLAND COUNTY SOLID WASTE MANAGEMENT

PROPERTY OF: LULA MAE MELVIN FISHER, HEIRS

CEDAR CREEK TOWNSHIP
NEAR STEDMAN

CUMBERLAND COUNTY
NORTH CAROLINA
DATE SURVEYED - 02-11-18

SCALE: 1" = 40'

JEFFREY B. RIDDLE PLS-3653
5965 HALL PARK ROAD FAYETTEVILLE, NC 28306
1-910-483-0112



BAR SCALE (IN FEET)

DRAWN BY: JR



ENGINEERING AND INFRASTRUCTURE DEPARTMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JEFFERY P. BROWN, PE, E & I DIRECTOR

DATE: 3/10/2018

**SUBJECT: CONTRACT FOR ROOF AND EXTERIOR WALL SEALANT REPLACEMENT
AT CROWN COLISEUM**

BACKGROUND

The Crown Coliseum roof and exterior wall sealant were identified for replacement and included in the capital improvement installment financing plan that was approved by the Local Government Commission (LGC) on September 12, 2017.

A pre-bid meeting was held on January 29, 2018. Informal bids were received on February 22, 2018 for the proposed roof and exterior wall sealant replacement. The certified bid tab along with a letter of recommendation from Fleming & Associates, PA, the project engineer, have been attached. The lowest, responsible and responsive bid was submitted by Triangle Roofing Services, Inc., in the amount of \$1,735,100. A \$40,000 Owner's Allowance is included in the base bid amount.

RECOMMENDATION / PROPOSED ACTION

The Facilities Committee approved the recommendation listed below at its March 1, 2018, meeting and forwarded this item to the full Board of Commissioners as a Consent Agenda item at the March 19, 2018, Board of Commissioners' Meeting:

1. Approve the contract for Triangle Roofing Services, Inc., for the Roof and Exterior Wall Sealant for the Crown Coliseum in the amount of \$1,735,100.

ATTACHMENTS:

Description

Letter of Recommendation and Bid Tab

Type

Backup Material



FLEMING & ASSOCIATES, PA
STRUCTURAL ENGINEERING • FORENSICS • ROOFING DESIGN

Principals: Stephen Fleming, PE, RRC ■ J. Ben Rogers, PE ■ Sarah Duncan, PE ■ John L. Kells, PE, SE

February 22, 2018

Jeffery Brown, PE / Engineering & Infrastructure Director
Cumberland County
140 Gillespie St.
Fayetteville, NC 28301

Re: Roof and Exterior Wall Sealant Replacement at Crown Coliseum
Our Job No.: 17-122

Dear Mr. Brown,

Enclosed you will find a Certified Bid Tabulation Form for the Roof and Exterior Wall Sealant Replacement at Crown Coliseum. I recommend that Cumberland County enter into a construction contract with Triangle Roofing Services, Inc. to include the base bid and alternate numbers 1, 2, 3, 4, and 6 for a total contract sum of \$1,735,100.00.

Alternate number three requires the contractor to use the membrane manufacturer FiberTite. Our office recommends this alternate be accepted for several reasons. FiberTite's stronger reinforcing provides better performance in a mechanically fastened application because the reinforcing has a direct role in keeping the membrane attached to the roof in a wind event. In addition, FiberTite manufactures their membrane using the propriety polymer made by Dupont called KEE. In our experience, membranes with KEE are more durable and have a longer service life. Furthermore, FiberTite is the only manufacturer specified that manufactures a blue membrane that matches the original membrane color of the dome. Also, we have observed that FiberTite's field technical representation is equal to or better than the other manufacturers specified.

Please notify our office of acceptance of this bid so that we may issue a Notice of Award Letter.

Please call if you have questions or comments.

Sincerely,

Fleming & Associates, PA

Stephen Fleming, PE, RRC, REWC



Bid Tabulation Form

Roof and Exterior Wall Sealant Replacement at Crown Coliseum
Cumberland County
Bid Opening Date and Time: February 22, 2018 at 3pm
Engineer's Project Number: 17-122

						Add Alt. #1	Add Alt. #2	Add Alt. #3	Add Alt. #4	Add Alt. #5	Add Alt. #6	Base Bid plus
Contractor	Bid Bond	IMBP	MBE Forms	Add. #1	Base Bid	Repairs at Expo Ctr	Improve slope at parapet	FiberTite	Power washing	Gray membrane at dome	Blue membrane at dome	Alternates 1, 2, 3, 4, & 6
AAR of NC, Inc. Lic. # 21667	Yes	Yes	Aff A	Yes	\$1,720,500.00	\$16,159.00	\$19,657.00	\$0.00	\$38,850.00	\$33,255.00	\$40,650.00	\$1,835,816.00
Hamlin Roofing Co. Lic. # 5855	Yes	Not Included	Not Included	Yes	\$1,379,792.00	\$52,000.00	\$16,000.00	\$228,105.00	\$121,700.00	\$0.00	\$265,298.00	\$2,062,895.00
Owens Roofing, Inc. Lic. # 24442	Yes	Yes	Aff A	Yes	\$1,374,976.00	\$24,805.00	\$23,695.00	\$228,446.00	\$39,347.00	\$3,000.00	\$505,275.00	\$2,196,544.00
Triangle Roofing Services, Inc. Lic. # 49606	Yes	Yes	Aff A	Yes	\$1,598,000.00	\$28,500.00	\$23,800.00	\$0.00	\$58,500.00	\$23,400.00	\$26,300.00	\$1,735,100.00

I certify that the above bids were submitted properly and are accurate as received.

Stephen Fleming, PE, RRE, REWC 2/22/18
Date

Boldface type indicates the apparent lowest responsive bidder.



ENGINEERING AND INFRASTRUCTURE DEPARTMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JEFFERY P. BROWN, PE, E & I DIRECTOR

DATE: 3/13/2018

SUBJECT: RENOVATIONS TO CONFERENCE ROOM #564 WITHIN THE JUDGE E. MAURICE BRASWELL CUMBERLAND COUNTY COURTHOUSE

BACKGROUND

The existing layout of Conference Room #564 located within the Judge E. Maurice Braswell Cumberland County Courthouse is no longer a conducive space for the Board of Commissioners to conduct meetings. The room currently has several technological challenges and the room is very tight and difficult for the Board of Commissioners, County Staff and outside presenters to maneuver when at capacity.

Due to these reasons, County Management along with key County Staff met with Gordon Johnson with Gordon Johnson Architecture to discuss the current challenges with the existing layout and how best to reconfigure the space if it were combined with room #533. After this programming meeting and several conceptual iterations, Mr. Johnson has provided a proposed layout that would meet all the identified needs. This layout has been attached for your review. A brief presentation to review renderings of the proposed renovations and the technological improvements will be presented during the meeting.

It is anticipated that overall cost to make the proposed improvements will be approximately \$200,000. This includes construction, furniture and technological equipment to up fit the room. The estimated construction time is 60 days. The target timeframe to begin construction will be in late June or early July.

RECOMMENDATION / PROPOSED ACTION

The Facilities Committee approved the recommendation listed below at its March 1, 2018, meeting and forwarded this item to the full Board of Commissioners as a Consent Agenda item at the March 19, 2018, Board of Commissioners' Meeting:

1. Approved the conceptual layout of Conference Room #564 located within the Judge E. Maurice Braswell Courthouse and directed staff to move forward with the design and renovation of the room.

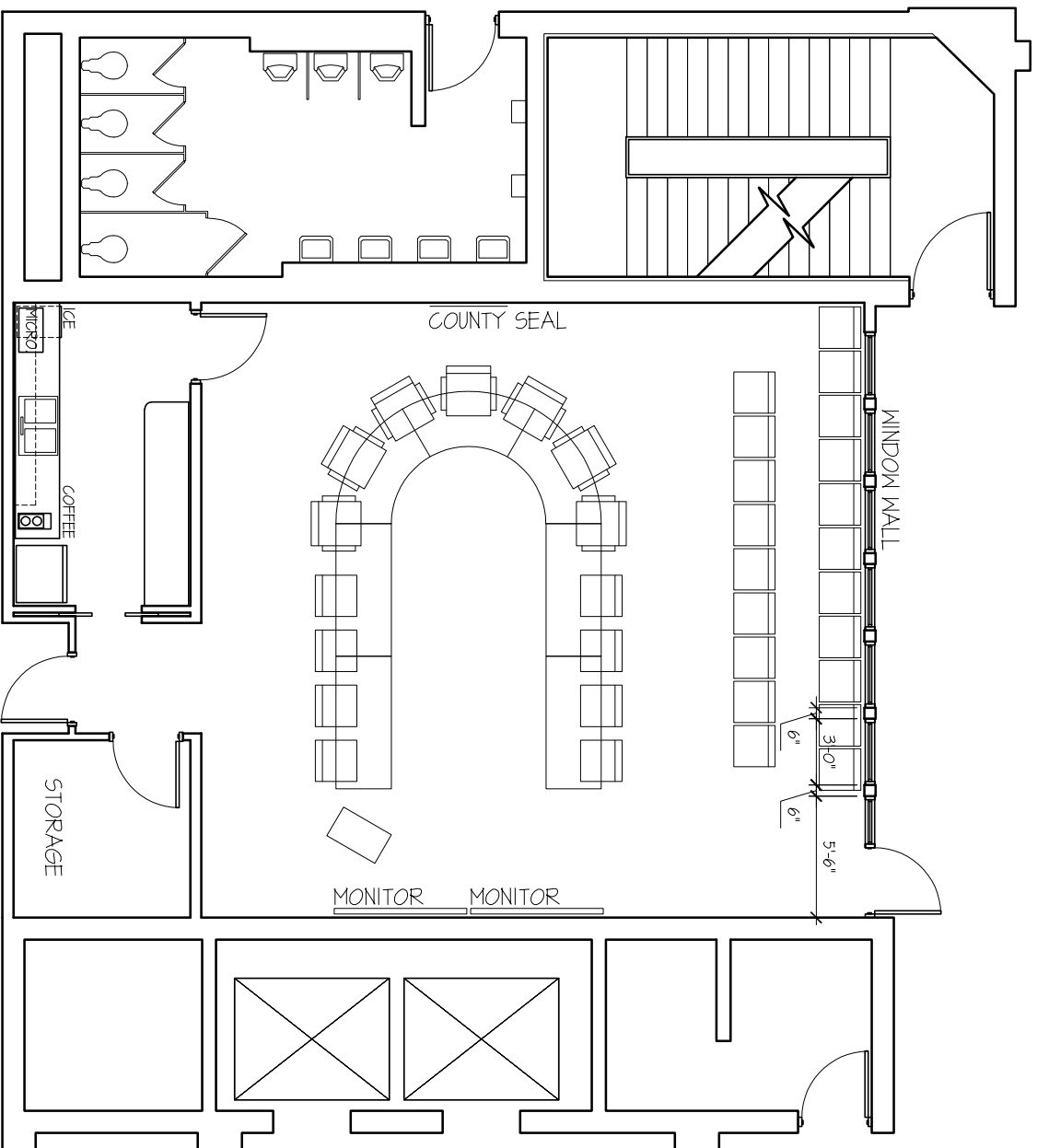
ATTACHMENTS:

Description

Cumberland County Courthouse Room #564 Layout

Type

Backup Material



1

FLOOR PLAN OPTION 'C'

1/8" = 1'-0"

**GORDON
JOHNSON**

Architecture

654 Hay Street, Suite 4
Fayetteville, NC 28301
Phone: (910) 223-2186
Fax: (910) 223-2119

gordonjohnsonarchitecture.com

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Gordon E. Johnson, AIA

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document is not permitted without the
expressed consent of the above.

Legal Disclaimer:

This document is intended to comply with the
requirements of the American with Disabilities Act
(ADA). However, Architects and Engineers are not
licensed to interpret laws or give advice
concerning laws. The Owner should have this
document reviewed by his attorney to determine if
it complies with ADA and other laws.

DRAWN BY: JDP

REVIEWED BY: GEJ

DATE: 2-15-18

PROJECT NO: 1724

PROJECT INFORMATION:

Cumberland County

Conference Room

Renovation

SHEET NUMBER

SD3



BOARD OF COMMISSIONERS' OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD

DATE: 3/14/2018

**SUBJECT: CUMBERLAND COUNTY FACILITIES COMMITTEE DRAFT MINUTES -
MARCH 1, 2018 (FOR INFORMATION PURPOSES ONLY)**

BACKGROUND

The draft minutes of the March 1, 2018 meeting of the Cumberland County Facilities Committee are attached to provide a report and recommendation(s).

RECOMMENDATION / PROPOSED ACTION

For information purposes only. No action required.

ATTACHMENTS:

Description

Facilities Committee Draft Minutes March 1 2018

Type

Backup Material

DRAFT

CUMBERLAND COUNTY FACILITIES COMMITTEE
JUDGE E. MAURICE BRASWELL CUMBERLAND COUNTY COURTHOUSE
117 DICK STREET, 5TH FLOOR, ROOM 564
MARCH 1, 2018
REGULAR MEETING MINUTES

MEMBERS PRESENT: Commissioner Glenn Adams
Commissioner Jeannette Council

MEMBERS ABSENT: Commissioner Michael Boose

OTHER COMMISSIONERS PRESENT:
Commissioner Larry Lancaster

OTHERS PRESENT: Amy Cannon, County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Melissa Cardinali, Assistant County Manager
Duane Holder, Assistant County Manager
Rick Moorefield, County Attorney
Brenda Jackson, Social Services Director
AJ Riddle, Assistant County Engineer
Jeffery Brown, County Engineer
Vicki Evans, Finance Director
Deborah Shaw, Budget Analyst
Heather Harris, Budget Analyst
Candice White, Clerk to the Board
Kellie Beam, Deputy Clerk to the Board
Press

Commissioner Glenn Adams called the meeting to order.

1. APPROVAL OF MINUTES – FEBRUARY 1, 2018 REGULAR MEETING &
FEBRUARY 15, 2018 SPECIAL MEETING

MOTION: Commissioner Council moved to approve the February 1, 2018 regular meeting minutes and the February 15, 2018 special meeting minutes as presented.

SECOND: Commissioner Adams

VOTE: UNANIMOUS (2-0)

DRAFT

2. UPDATE REGARDING 2018 PARKS AND RECREATION MASTER PLAN

BACKGROUND:

The most recent Parks & Recreation Plan was created in 2006 and is in need of an update. Michael Gibson, Fayetteville-Cumberland Parks and Recreation Director, will present information explaining the master plan process, how input will be solicited for the plan and how this information will be synthesized into a cohesive plan that can be executed by the community. The original estimate for a consultant to complete the plan was \$70,000 to be split 50/50 by the City and County. However, after bids were received, the cost has changed and is \$114,520. The original cost would have been \$35,000, but an additional \$22,260 is being sought for a total cost of \$57,260 on the County's part.

RECOMMENDATION/PROPOSED ACTION:

Staff recommends approval to utilize County Parks and Recreation District funds for the County's portion of the master plan study in the amount of \$57,260 and forwarding this as a consent agenda item to the Board of Commissioners' at their March 19, 2018 regular meeting.

MASTER PLAN UPDATE

Parks & Recreation Master Plan: Overview

- Comprehensive overview of facilities
- 10-year plan for improvement and development
 - Implementation plan included for phased progress
 - Budget projections include City and County costs
- Previous plan approved in 2006
 - Renovations completed
 - New parks installed
 - General Obligation Bonds approved

Parks & Recreation Master Plan: Input

- Local Government
 - Fayetteville City Management
 - Fayetteville City Council
 - Cumberland County Management
 - Cumberland County Commissioners
 - Eastover, Falcon, Godwin, Linden, Stedman, Wade Mayors
- Civic Organizations
 - Chamber of Commerce
 - Convention & Visitors Bureau
- Education Partners
 - Cumberland County Schools

DRAFT

- Local Universities
- Community Organizations
 - Parks & Recreation Advisory Board
 - Senior Citizen Advisory Board
 - Arts Council
 - Special Needs Groups
 - Public Meetings

Parks & Recreation Master Plan: Fees

- Original Budget of \$70,000 (\$35,000 committed per organization)
- Current Price of \$114,520 (\$22,260 additional needed per organization)
 - \$3,500 Kick-Off Meetings & Site Tour
 - \$3,000 Review Demographics and Recreation Trends
 - \$41,000 Community Engagement
 - \$18,270 Statistically Valid Public Input Survey
 - \$5,500 Park Classifications
 - \$6,500 Benchmarking
 - \$5,750 Level of Service
 - \$9,600 Programming Analysis
 - \$13,500 Draft Master Plan
 - \$7,900 Action/Implementation Plan

Parks & Recreation Master Plan: Process

1. Kick-Off Meetings & Site Tour with City & County Staff/Officials
2. Community Engagement (to ensure input from all segments of the City & County populations)
 - a. Public Participation – targeting all demographics within the City and County
 - b. Local Government Briefings – reaching City of Fayetteville Staff, Cumberland County Staff, and representatives from the towns of Eastover, Falcon, Godwin, Linden, Stedman and Wade
 - c. Public Open House Events – held in multiple locations
 - d. Focus Groups – Engaging Civic Organizations and Educational Partners
 - e. Stakeholder Meetings – Reaching Community Organizations
3. Briefing to City & County Officials

Parks & Recreation Master Plan: Benefits

- Meeting the needs of a growing community
- Increasing quality of life for current and future residents
- Dedication to economic benefits
 - Parks and recreation amenities attract home buyers and businesses
 - Parks and recreation amenities can increase property values

DRAFT

Gray's Creek Community Park Amenities:

- Picnic Shelters
- Walking Trail
- Splash Pad
- Multi-Purpose Field
- Playground Unit

Mr. Gibson reviewed the background information, recommendation and presentation as recorded above. Mr. Gibson stated Hope Mills and Spring Lake are not part of the Local Government Briefings, that are mentioned above, because they do not participate in the district. Mr. Gibson stated benchmarking other environments like the communities next to Cumberland County is very important as far as park classification because community engagement is so important.

Mr. Gibson provided an update on the Grays Creek Community Park at Grays Creek Middle School. Mr. Gibson stated Parks and Recreation is funded now to begin the park. Mr. Gibson further stated there would be some rearranging with the girls' softball field that would open up about 4-5 acres to build the community park. Mr. Gibson stated the goal is to build the park within the next 7-8 months. Mr. Gibson stated the park would include picnic shelter, walking trail, playground, splash pad and a multi-purpose field. Mr. Gibson stated the park would be about 4 acres.

Mr. Gibson stated he plans to bring back a different map of how the County looks and how Parks & Recreation plans to add some parks around the edges of the county like in the Bethany area. No action taken.

3. CONSIDERATION OF LAND PURCHASE FOR THE SOLID WASTE MELVIN CONTAINER SITE

BACKGROUND:

The Solid Waste Department operates the Melvin Container Site located at 3806 Dudley Road, Fayetteville, NC 28312. This is a leased site and the Solid Waste Department attempted to purchase two acres from a tract of land containing 19.7 acres in 2014. The property is owned by the Fisher, Lula Mae Melvin Heirs. The Department and the property owners had agreed to a purchase price of \$30,000 for the two acres of land. The subdivision of land was conditionally approved by the Planning Department on May 19, 2014. However, due to some tax liens identified by the County Attorney, the County was unable to move forward with the purchase of the property.

The property owners notified the Solid Waste Department that the tax lien against the property has been paid in full. The County Attorney has verified that there is no longer a lien against the property and that the Department can move forward with seeking approval from the Board of Commissioners to purchase the two acres. The Planning Department

DRAFT

issued an extension to the conditional approval of the subdivision on August 2, 2017. The purchase of the property will secure a permanent location for a container site within this area of the county for citizens to properly dispose of their waste. The estimated construction cost of establishing a new container site is approximately \$75,000. Therefore, there is significant value in being able to purchase this property that is already being utilized as a container site. Once the County obtains ownership of the property, the Solid Waste Department will be able to enhance the site by installing asphalt on the access road in and out of the facility. There is available funding within the FY 18 operating budget for the purchase of this property.

RECOMMENDATION/PROPOSED ACTION:

The Engineering and Infrastructure Director and County Management recommend that the Facilities Committee approve the following recommendation and forward it to the Board of Commissioners for its consideration at their March 19, 2018 meeting.

1. Approve the purchase of two acres of land from the Fisher, Lula Mae Melvin Heirs for the purchase price of \$30,000.

Jeffery Brown, Engineering and Infrastructure Director, reviewed the background information and recommendation as recorded above.

MOTION: Commissioner Council moved to recommend to the full board approval of the purchase of two acres of land from the Fisher, Lula Mae Melvin Heirs for the purchase price of \$30,000 for the Solid Waste Melvin Container Site.
SECOND: Commissioner Adams
VOTE: UNANIMOUS (2-0)

4. CONSIDERATION OF PROPOSAL FOR ROOF AND EXTERIOR WALL SEALANT REPLACEMENT AT CROWN COLISEUM

BACKGROUND:

The Crown Coliseum roof and exterior wall sealant were identified for replacement and included in the capital improvement installment financing plan that was approved by the Local Government Commission (LGC) on September 12, 2017.

A pre-bid meeting was held on January 29, 2018, in which all local contractors were invited to attend. Informal bids were received on February 22, 2018 for the proposed roof and exterior wall replacement. The lowest, responsible and responsive bid was submitted by Triangle Roofing Services, Inc. in the amount of \$1,735,100. A \$40,000 Owner's Allowance is included in the base bid amount.

DRAFT

RECOMMENDATION/PROPOSED ACTION:

The Engineering and Infrastructure Director and County Management recommend that the Facilities Committee approve the following recommendation and forward it to the Board of Commissioners for its consideration at their March 19, 2018 meeting.

1. Approve the contract for Triangle Roofing Services, Inc. for the Roof and Exterior Wall Sealant for the Crown Coliseum in the amount of \$1,735,100.

Mr. Brown reviewed the background information and recommendation as recorded above. Commissioner Council asked if there were any local bidders. Mr. Brown stated all contractors that submitted a bid were outside of the Cumberland County area, but all bidders do work within this area. Mr. Brown stated the funding is part of the installment financing package.

MOTION: Commissioner Council moved to recommend to the full board approval of the contract for Triangle Roofing Services, Inc. for the Roof and Exterior Wall Sealant for the Crown Coliseum in the amount of \$1,735,100.

SECOND: Commissioner Adams

VOTE: UNANIMOUS (2-0)

5. UPDATE ON ANIMAL SERVICES HVAC PROJECT

BACKGROUND:

The HVAC system at Animal Services has proposed significant challenges for the Facilities Management Division of the Engineering & Infrastructure Department over the last six months. Replacement parts for the existing equipment are extremely difficult to obtain. Staff have been waiting for nearly eight weeks and still do not have a simple fan shaft which is the reason why an additional exhaust fan had to be installed in the adoption kennel. The units have reached the end of their useful life as the facility operates 24 hours a day, seven days a week. The location of the units also provides challenges as they are located inside the facility above the ceiling in a very consolidated space. There is not adequate access for staff and there is not sufficient space for staff to maneuver around the equipment for repairs. Maintaining a constant temperature within the facility is crucial for not only the health and well-beings of the animals, but for staff as well.

Due to these reasons above, the Engineering & Infrastructure Department has worked with Progressive Design Collaborative on designing a replacement system for the facility. The construction drawings are complete, and a pre-bid meeting has been set for February 28, 2018 at 10:00 AM. The engineer's estimate for replacement of this system is \$327,000. Fund balance appropriated for maintenance and renovations will be used to fund the project. Our goal is to have this project completed by early June 2018.

DRAFT

RECOMMENDATION:

The Facilities Committee is not being asked to take action at this time. The purpose of this item was to provide the Committee an update on the status of the HVAC system at Animal Control. Once bids are received on the project, the consideration of the contract will be brought back to the Committee for action.

Mr. Brown reviewed the background information and recommendation as recorded above.

No action taken.

6. REPORT ON LEASE AGREEMENTS FOR COUNTY OWNED PROPERTY

BACKGROUND:

At the November 2, 2017 Facilities Committee meeting, it was requested that County Staff provide the committee with an overview of all leases that the County currently has with outside agencies.

The information requested has been compiled and the spreadsheet is recorded below. A similar summary was provided to the Facilities Committee in March of 2016.

RECOMMENDATION/PROPOSED ACTION:

The Facilities Committee is not being asked to take action. The purpose of this item was to provide the Committee an overview of leases that the County currently has with outside agencies for the use of space within County owned facilities.

Mr. Brown reviewed the background information, recommendation and chart below.

No action taken.

DRAFT

SUMMARY OF COUNTY OWNED LEASED SPACE AS OF 12-20-17

Building	Lessee	Building Square Footage	Leased Square Footage	% of Building Leased	Lease Rate (per SF)	Lease Revenue	Utilities	Janitorial	Start Date	Expiration
Community Corrections 412 Russell Street	NCDPS	27,382	1,034	3.78%	\$15.00	\$15,510.00	County ³	County	8/1/2017	7/31/2020
Community Corrections 412 Russell Street	Coastal Horizons Center, Inc.	27,382	1,773	6.48%	\$15.00	\$26,595.00	County ³	County	7/1/2017	6/30/2020
Convention & Visitor's Bureau 245 Person Street	FACVB	7,049	7,049	100.00%	\$10.50	\$74,016.00	Lessee	Lessee	12/1/2012	11/30/2022
109 Bradford Avenue	Communicare	61,184	13,994	22.87%	see footnote ²	\$41,308.00	County	County	11/2/2015	6/30/2018
Charlie Rose/Agri-Expo Center Dorothy Spainhour Facility 223 Hull Road	NC Dept. of Agriculture/Witch Weed Office Space	25,072	368	1.47%	\$15.00	\$5,520.00	County ³	County	1/1/2018	12/31/2020
	Easter Seals United Cerebral Palsy	12,310	12,310	100.00%	N/A	\$1/year	Lessee	Lessee	6/4/2015	6/30/2018
711 Executive Place	Alliance Behavioral Healthcare	40,207	18,713 finished 323 unfinished	47.34%	\$12 (finished) \$4 (unfinished)	\$225,848.00	Lessee (Pay 52%)	Lessee (Pay 52%)	1/1/2016	12/31/2019
711 Executive Place	Cumberland County Hospital System, Inc.	40,207	8,704 (third flr.) 7,826 (fourth flr.)	46.00%	\$8.00 (third flr.) \$5.00 (fourth flr.)	\$108,762.00	Lessee (Pay 46%)	Lessee	7/1/2016	6/30/2021
E. Newton Smith 227 Fountainhead Lane	Cumberland County Hospital System, Inc.		18,911 (entire fourth flr.)	25.00%	\$5.00	\$94,555.00	Lessee (Pay 25%)	Lessee	7/1/2016	6/30/2021
	Hometown Sports America, Inc. (Swampdogs)	N/A	N/A	N/A	N/A	\$12,000/yr plus \$150 per game \$250/month during off-season	County	County	1/1/2018	12/31/2018
JP Riddle Stadium 600 and 620 Ames Street Property	Employment Source, Inc.	N/A	12.96 acres	N/A	N/A	\$1/year	Lessee	Lessee	4/1/2012	4/1/2022
Department of Social Services 1225 Ramsey Street	NC Dept. of Health & Human Services	254,933	4,326	7.34%	\$13.00	\$56,238.00	County ³	County	10/1/2016	9/30/2021
					\$1.97 - Year 1 \$3.00 - Year 2 \$4.00 - Year 3 \$5.00 - Year 4 \$6.00 - Year 5	\$8,000 - Year 1 \$12,210 - Year 2 \$16,280 - Year 3 \$20,350 - Year 4 \$24,420 - Year 5	County	County	7/1/2015	6/30/2020
Historic Courthouse Alphin House 2736 Cedar Creek Rd.	VACANT	39,485	4,070	10.31%						
Agencies Without a Lease										
Agri-Expo	USDA - Farm Service Agency									
Agri-Expo	NRCS									
Note: The County receives a discount of \$1,750/month for providing the space for the Forensics Lab located in Community Corrections. County pays \$10,750/month.										
¹ Lessee provides telephone & internet services.										
² Lease rate is not based on square footage. Communicare was previously located at 226 Bradford Ave with 4,955 SF. Communicare was relocated due to space constraints and assumed a number of court ordered services when the LNE was dissolved. Lease amount remained the same due to services being provided on behalf of the County.										

7. OTHER ITEMS OF BUSINESS

There were no other items of business.

MEETING ADJOURNED AT 11:01 AM.



ASSISTANT COUNTY MANAGER - ENVIRONMENTAL/ COMMUNITY SAFETY

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: TRACY JACKSON, ASST. COUNTY MANAGER

DATE: 3/5/2018

**SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER RECOVERY
(CDBG-DR) AGREEMENT WITH THE CITY OF FAYETTEVILLE**

BACKGROUND

The Community Development Block Grant – Disaster Recovery (CDBG-DR) is a program intended to address the impact of Hurricane Matthew on those that have a need for affordable housing. This grant is a pass-through from the Federal government to the State of North Carolina and then onward to counties that suffered the worst damage from the hurricane. Cumberland County and the City of Fayetteville have collaborated to develop a plan to address post-hurricane housing needs. This plan has been reviewed and approved by the State, and a Memorandum of Agreement between the County and the State has been executed so that funding can now be accessed by the County. In order to continue forward and allow the City of Fayetteville to request funding for its projects from the County, an agreement between the County and the City is required. The attached agreement was revised after discussion at the February 1, 2018 Finance Committee Meeting and forwarded to the City for further consideration. The City Council approved the revised agreement at its February 26, 2018 regular meeting. The attached agreement adheres to HUD requirements and has been reviewed and approved by the State, the City Council, and the County Attorney's Office. Proposed projects will be brought back to the Board of Commissioners for approval prior to being let.

RECOMMENDATION / PROPOSED ACTION

At its February 1, 2018 meeting, the Finance Committee approved the CDBG-DR agreement between the County and the City with changes and requested the County Manager be authorized to execute the agreement. The Finance Committee is forwarding the agreement as a Consent Agenda item to the full Board for its consideration at its March 19, 2018 regular meeting.

ATTACHMENTS:

Description

Type

**AGREEMENT BETWEEN
COUNTY OF CUMBERLAND
AND
CITY OF FAYETTEVILLE**

COMMUNITY DEVELOPMENT BLOCK GRANT–DISASTER RECOVERY PROGRAM

THIS AGREEMENT, entered into this ____ day of _____, by and between the COUNTY OF CUMBERLAND (hereinafter called the COUNTY), a body politic and corporate of the State of North Carolina, and CITY OF FAYETTEVILLE (hereinafter called the CITY), a body politic and corporate of the State of North Carolina with its principal address at 433 Hay Street, Fayetteville, North Carolina 28301.

WHEREAS, North Carolina General Assembly passed the Disaster Recovery Act of 2016 (S.L. 2016-124) requiring the NC Department of Commerce to transfer to the North Carolina Department of Public Safety - Division of Emergency of Management all Community Development Block Grant – Disaster Recovery (CDBG-DR) program funds; and

WHEREAS, the COUNTY has applied for and received the Community Development Block Grant Recovery Disaster Program (CDBG-DR) funding under the Continuing Appropriations Act of 2017 and Emergency Assistance Act and Public Law 114-254 from the United States Government; and; Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 et seq); and

WHEREAS, the COUNTY desires to partner with the CITY to serve the citizens within the City of Fayetteville through the CDBG-DR program in utilizing such funds; and

NOW, THEREFORE, the parties agree that:

I. SCOPE OF SERVICES

A. ACTIVITIES/PRINCIPAL TASKS

The CITY shall provide services under the 2017 CDBG-DR Program Year in a manner satisfactory to the COUNTY and consistent with any standards required as a condition of providing these funds.

1. **Program Activities**. CITY shall conduct the following activities eligible under the Community Development Block Grant Program for the project site located within the city limits of Fayetteville.

Activity #1. Housing Recovery: The CITY will undertake housing activities to include single family homeownership rehabilitation, single family homeownership reconstruction; mobile home repair; housing repair reimbursement; small rental repair; and provide affordable single family ownership in Fayetteville.

Activity #2. Multi-Family Rental Housing: The CITY and the COUNTY will jointly choose a consultant to guide the parties in selecting an experienced individual that demonstrates the capacity and ability to carry out the activities in accordance with HUD's guidelines and contractual obligations.

Activity #3. Economic Development (Small Business Recovery): The CITY and the COUNTY will undertake this activity in accordance with the coordination and administration of the Department of Commerce. All interested small businesses must be referred to the agency selected by the Department of Commerce and

funding will be administered by the Department of Commerce.

Activity #4. Community Recovery: The CITY and the COUNTY will collaborate as a part of the homelessness initiative in the development of a facility to provide supportive services and shelter to homeless individuals and families.

2. **General Administration:** The following general administration activities are necessary to provide the activities described in Activities/Principal Tasks.

Activity #1 Assigned staff of the Cumberland County Community Development Department will conduct the required monitoring of activities as described in the Cumberland County Community Development Monitoring Handbook for Community Development Block Grant funds conveyed to CITY.

Activity #2 The CITY shall be responsible for the preparation and submission of all documents and reports relative to final close-out of the grant.

Activity #3 The CITY shall keep and maintain books, records and other documents relating directly to the receipt and disbursement of grant funds, and the fulfillment of this agreement and job creation.

Activity #4 The CITY shall at all reasonable times agree to provide the staff of Cumberland County, the NC Department of Public Safety, Department of Commerce, the United States Department of Housing and Urban Development, and the Office of the Inspector General access to and the right to inspect, copy, audit and examine all of the books, records and other documents relating to the grant and the fulfillment of this agreement for a period of four years following the completion of all closeout procedures respecting the Community Development-DR funds, and the final settlement and conclusion of a for documentation required of the program by the Grantor.

B. NATIONAL OBJECTIVES

The CITY certifies that the activities carried out with funds provided under this Agreement shall meet the CDBG-DR Program National Objective of providing benefit to low/moderate income persons. All activities funded with CDBG-DR must meet one of the CDBG-DR program's national objectives: benefit low and moderate income persons; aid in the prevention or elimination of slum or blight; or meet community development needs having a particular urgency as defined in 24 CFR 570.208 and 4 NCAC 19L.1004.

II. TIME OF PERFORMANCE

The term of this Agreement shall begin on the 1st day of March, 2018 , and end on February 28, 2020.

III. FUNDING SOURCE - CDBG-DR

The COUNTY will allocate \$15,325,000 in CDBG-DR funds for the purpose of benefiting low/moderate income persons in the City of Fayetteville.

IV. METHOD OF COMPENSATION/PAYMENT SCHEDULE

The parties agree that the total amount to be allocated by the COUNTY under this contract shall not exceed \$15,325,000. Reimbursements for the payment of eligible expenses will be charged to the program and will not exceed the allocated amount. If discrepancies are discovered during monitoring, the COUNTY

reserves the right to restrict the CITY to payment for eligible expenses on a reimbursement basis only. The parties agree that any costs incurred prior to **February 1, 2018**, of the Program Year in which the contract is executed will not be eligible for reimbursement. Payments will be contingent upon certification of the CITY'S financial management system in accordance with the standards specified in 2 CFR Part 200.

V. NOTICES

Communication and details concerning this contract shall be directed to the following contract representatives:

CUMBERLAND COUNTY

AMY H. CANNON, COUNTY MANAGER
Cumberland County
117 Dick Street
Fayetteville, NC 28301
(910) 678-7723

CITY OF FAYETTEVILLE

DOUGLAS J. HEWETT, CITY MANAGER
City of Fayetteville
433 Hay Street
Fayetteville, NC 28301
(910) 433-1990

VII. GENERAL CONDITIONS

A. GENERAL COMPLIANCE

The CITY agrees to comply with the requirements of the Housing and Urban Development regulations concerning the Community Development Block Disaster Recovery Program (CDBG-DR). The CITY also agrees to comply with all other applicable Federal, State and local laws, regulations, and policies governing the funds provided under this contract. The CITY further agrees to use funds available under this Agreement to supplement rather than to supplant funds otherwise available.

B. INDEPENDENT CONTRACTOR

Nothing contained in this Agreement is intended or shall be construed to create or establish the relationship of employer/employee between the parties. The CITY shall at all times remain an "Independent Contractor" with respect to the services to be performed under this Agreement. The COUNTY shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance as the CITY is an independent contractor.

C. HOLD HARMLESS REIMBURSEMENTS

The City shall comply with all the requirements set out in in the Grant Agreement CDBG-DR PROJECT NUMBER: 17-R-3006 between the N. C. Department of Commerce and the North Carolina Department of Public Safety/Division of Emergency Management (the State) as Grantor, and Cumberland County, Grant Recipient (the Subsubrecipient) in administering any contracts or programs funded through the County under this Agreement. Specifically, The City, in its use of any of these funds, shall be responsible to the County, in its capacity as Sub-subrecipient of these funds from the State, for reimbursement of any grant funds which are determined to have been improperly expended and for which the County is required to return to the State.

D. WORKERS' COMPENSATION

The CITY shall provide Workers' Compensation Insurance coverage for all of its employees involved in the performance of this contract.

E. INSURANCE AND BONDING

The CITY agrees to comply with 24 CFR Part 85 Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments.

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F. DEBARRED / SUPENDED

The CITY must not make any award or permit any award (subgrant or contract) at any tier to any party that is debarred or suspended or is otherwise excluded from or ineligible for participation in federal assistance programs subject to 2 CFR part 2424. The requirement set forth in 24 CFR Part 5 apply to this program.

G. COUNTY RECOGNITION

The CITY shall ensure recognition of the role of the COUNTY agency in providing services through this contract. All activities, facilities and items use pursuant to this contract shall be prominently labeled to indicate Cumberland County CDBG-DR as a funding source. In addition, the Borrower shall include a reference to the support provided herein in all publications made possible with funds made available under this contract.

H. AMENDMENTS

The COUNTY or CITY may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of both organizations. Such amendments will not invalidate this Agreement, nor relieve or release the COUNTY or CITY from its obligations under this Agreement.

The COUNTY may, at its discretion, amend this Agreement to conform with Federal, State or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the Scope of Services, or schedule of activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both COUNTY and CITY.

I. SUSPENSION OR TERMINATION

Either party may terminate this contract at any time by giving written notice to the other party of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. Partial terminations of the Scope of Service in Paragraph 1.A above may only be undertaken with the prior approval of the COUNTY. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports or other materials prepared by the CITY under this Agreement shall, at the option of the COUNTY, become the property of the COUNTY, and the CITY shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.

The COUNTY may also suspend or terminate this Agreement, in whole or in part, if the CITY materially fails to comply with any term of this Agreement, or with any of the rules, regulations or provisions referred to herein; and the COUNTY may declare the CITY ineligible for any further participation in the COUNTY'S contracts, as stated in the Monitoring Policy of Cumberland County Community Development, in addition to other remedies as provided by law. If there is probable cause to believe the CITY is in noncompliance with any applicable rules or regulations, the COUNTY may withhold all or any portion of said contract funds until such time as the CITY is found to be in compliance by the COUNTY, or is otherwise adjudicated to be in compliance.

VIII. ADMINISTRATIVE REQUIREMENTS

A. FINANCIAL AND PROGRAM MANAGEMENT

1. Administrative Requirements

The CITY agrees to comply with 24 CFR Part 85 "Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments", as applicable, regarding financial and program management. The CITY further agrees to adhere to the accounting principles and procedures required therein, use adequate internal controls, and maintain necessary source documentation as necessary.

2. Cost Principles

The CITY will administer its program in conformance with 2 CFR Part 225, "Cost Principles for State, Local and Indian Tribal Governments". These principles will be applied for all costs incurred whether charged on a direct or indirect basis.

B. DOCUMENTATION AND RECORD-KEEPING

1. Records to be Maintained

The CITY shall maintain all records required by the Federal regulations specified in 24 CFR 507.506; 2 CFR 200 that are pertinent to the activities to be funded under this Agreement, such records shall include, but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG Program;
- c. Records required to determine the eligibility of activities;
- d. Records documenting compliance with the Fair Housing and Equal Opportunity components of the CDBG Program;
- e. Financial records as required by 24 CFR Part 570.502, 2 CFR 200 and 24 CFR Part 85; and
- f. Other records necessary to document compliance with Subpart K of 24 CFR 570.

2. Retention

The CITY will retain all records pertinent to expenditures incurred under this contract for a period of four (4) years after the termination of all activities funded under this Agreement. Records for non-expendable property acquired with funds under this contract will be retained for four (4) years after final disposition of such property. Records for any displaced person must be kept for four (4) years after he/she has received final payment. Notwithstanding the above, if there is litigation, claim(s), audit(s), negotiation(s) or other actions that involve any of the records cited and that have started before the expiration of the four (4) years, then such records must be retained until completion of the actions and resolution of all issues.

3. Employee Data

The CITY shall maintain data delineating those employees identified as being in the low/moderate income category. Such data shall include, but not be limited to, employee name, address, income level, or other basis for determining eligibility, and description or service provided. Such information shall be made available to COUNTY'S monitors or its designees for review upon request.

4. Disclosure

Employee and/or client information collected under this contract is private and the use or disclosure of such information, when not directly connected with the administration of the COUNTY'S or CITY'S responsibilities with respect to services provided under this contract, is prohibited by Federal law under 42 U.S.C., Section 145(b) (HUD/CPD) unless written consent is obtained from such persons receiving service and, in the case of a minor, from a responsible parent/guardian.

5. Close-Outs

The CITY'S obligation to the COUNTY shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments and determining the custodianship of records.

6. Audits and Inspections

The CITY agrees to have an annual agency audit conducted in accordance with OMB Circular A-133. If the CITY does not meet the threshold requirements for an annual audit in accordance with OMB Circular A-133 standards, the CITY will have an annual audit conducted by an independent certified public accountant in accordance with generally accepted government auditing standards (GAGAS). All CITY records with respect to any matters covered by this

Agreement will be made available to the COUNTY, grantor agency, its designees or the Federal Government, at any time during normal business hours, as often as the COUNTY or grantor agency deems necessary, to audit, examine and make excerpts or transcripts of all relevant data. The COUNTY will send written notice of any deficiencies to the CITY within fifteen (15) days following audit/monitoring. Any deficiencies noted in monitoring reports must be fully cleared by the CITY within thirty (30) days after receipt by the CITY. Failure of the CITY to comply with the above monitoring requirements will constitute a violation of this contract and may result in the withholding of future payments.

C. REPORTING AND PAYMENT PROCEDURES

1. Indirect Costs

If indirect costs are charged, the CITY shall develop an indirect cost allocation plan for determining the appropriate CITY'S share of administrative costs and shall submit such plan to the COUNTY for approval, in a form specified by the COUNTY.

2. Payment Procedures

The COUNTY shall pay to the CITY funds available under this contract based upon information submitted by the CITY and consistent with any approved budget and COUNTY policy concerning payments. Payments shall be made for eligible expenses actually incurred by the CITY, and not to exceed actual cash requirements. In addition, the COUNTY reserves the right to allocate funds available under this contract for costs incurred by the COUNTY on behalf of the CITY.

3. Progress Reports

The CITY will submit regular monthly Progress Reports to the COUNTY in the form, content, and frequency as required by the COUNTY. If the CITY is more than 30 days delinquent in submitting its progress reports, **the COUNTY will discontinue processing all requests for payment until such time as the delinquent reports are received.**

D. PROCUREMENT

1. OMB Standards

The CITY will procure all materials, property, or services in accordance with the requirements of 2 CFR 200, Procurement Standards, and will subsequently follow Property Management Standards as modified by 24 CFR 570.502(b), covering utilization and disposal of property.

2. Compliance

The CITY will comply with COUNTY'S policies concerning the procurement of services and the purchase of equipment and will maintain inventory records of all non-expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets (unexpended program income, property, equipment, etc.) will revert to the COUNTY upon termination of this contract.

IX. PERSONNEL AND PARTICIPANT CONDITIONS

A. CIVIL RIGHTS

1. Compliance

The CITY agrees to comply with Title VI of the Civil Rights Act of 1964 as amended, Title VII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, The Americans with Disabilities Act of 1990, The Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive orders 11375 and 12086.

2. Nondiscrimination

The CITY will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability or other handicap, age, marital/familial status, or status with regard to public assistance. The CITY will take affirmative action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection from training, including apprenticeship. The CITY agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. **Section 504**

The CITY agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 706), which prohibits discrimination against the disabled in any Federally assisted program. The COUNTY will provide the CITY with any guidelines necessary for compliance with that portion of the regulations in force during the term of this contract.

4. **EEO Statement**

The CITY will, in all solicitations or advertisements for employees placed by or on behalf of the CITY; state that it is an Equal Opportunity employer.

5. **Subcontract Provisions**

The CITY will include the provisions of Paragraph IX.A. Civil Rights in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each of its own subrecipients or subcontractors.

B. **EMPLOYMENT RESTRICTIONS**

1. **Prohibited Activity**

The CITY is prohibited from using funds provided herein or personnel employed in the administration of the program for: political activities, sectarian or religious activities, lobbying, political patronage, and nepotism activities.

2. **Labor Standards**

The CITY agrees to comply with the requirements of the provisions of Contract Work Hours and Safety Standards Act, the Copeland "Anti-Kickback" Act (40 U.S.C. 276a-276a-5; 40 U.S.C. 327 and 40 U.S.C. 276c) and all other applicable Federal, State and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this contract. The CITY shall maintain documentation which demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the Grantor for review upon request.

C. **CONDUCT**

1. **No Assignment or Transfer**

The CITY shall not assign or transfer any interest in this contract without the prior written consent of the COUNTY thereto; provided, that claims for money due or to become due to the CITY from the COUNTY under this contract may be assigned to a bank, trust company, or other financial institution without such approval, but notice of any such assignment or transfer shall be furnished promptly to the COUNTY.

2. **Subcontracts**

a. **Approvals**

The CITY shall not enter into any subcontracts with any agency or individual in the performance of this contract without the written consent of the COUNTY prior to the execution of such agreement.

b. **Monitoring**

The CITY shall monitor all contracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. **Content**

The CITY shall cause all of the provisions of this contract in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

d. **Selection Process**

The CITY shall undertake to insure that all contracts in the performance of this Agreement shall be awarded on a fair and open competition basis. Executed copies of all subcontracts shall be forwarded to the COUNTY along with documentation concerning the selection process.

3. **Hatch Act**

The CITY agrees that no funds provided, nor personnel employed under this contract, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V United States Code.

4. **Conflict of Interest**

The CITY agrees to abide by the provisions of 24 CFR 570.611 with respect to conflicts of interest, and covenants that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. The CITY further covenants that in the performance of this Agreement no person having such a financial interest shall be employed or retained by the CITY hereunder. These conflict of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the COUNTY, or of any designated public agencies or borrowers which are receiving funds under the CDBG-DR Program.

5. **Lobbying**

The CITY hereby certifies that:

- a. No Federal appropriated funds have been paid or shall be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreements;
- b. If any funds other than Federal appropriated funds have been paid or shall be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- c. It shall require that the language of paragraph (d) of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts, under grants, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly.

6. **Lobbying Certification**

This certification is a material representative of fact upon which reliance was placed with this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

7. **Copyright**

If this contract results in any copyrightable material or inventions, the Grantor and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for governmental purposes.

8. **Religious Organization**

The CITY agrees that funds provided under this contract shall not be used for religious activities, to promote religious interest, or for the benefit of a religious organization in accordance with the Federal regulations specified in 24 CFR 570.200(j).

X. ENVIRONMENTAL CONDITIONS

A. AIR AND WATER

The CITY agrees to comply with the following requirements insofar as they apply to the performance of this contract:

- o Clean Air Act, 42 U.S.C. 7401, et seq.
- o Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251, et seq., as amended, § 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued hereunder.
- o Environmental Protection Agency (EPA) regulations pursuant to 40 CFR Part 50, as amended.

B. FLOOD DISASTER PROTECTION

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 USC 4001), the CITY shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained.

XI. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

XII. NON-APPROPRIATION CLAUSE

If appropriations of money to conduct and administer the presently scheduled program are lawfully reduced or terminated, or it is deemed in the public interest and necessity for the health, safety, or welfare of the public to so reduce or terminate this scheduled program, the COUNTY, at its option, has the right to terminate this Agreement effective upon the end of the fiscal year. The County shall give the CITY written notice of termination under the provisions of this paragraph immediately upon receipt of actual notice by the COUNTY of a reduction or termination of appropriations of money for the scheduled program, or any other necessity to reduce or terminate the program. Following the effective date of such termination the COUNTY shall have no further obligation to make any payments; the COUNTY shall have no right to recover any payments heretofore paid which were due and payable prior to the effective date of such termination.

XIII. Environmental Review Clearance

Notwithstanding any provision of this Agreement, the parties hereto agree and acknowledge that this Agreement does not constitute a commitment of funds or site approval, and that such commitment of funds or approval may occur only upon satisfactory completion of environmental review and receipt by Cumberland County of a release of funds from the U.S. Department of Housing and Urban Development under 24 CFR Part 58. The parties further agree that the provision of any funds to the project is conditioned on the County's determination to proceed with, modify or cancel the project based on the results of a subsequent environmental review.

XIV. UNDERLYING GRANT CONDITIONS AND REGULATIONS

The parties acknowledge that the source of funds for this Agreement is U.S. Department of Housing and Urban Development ("HUD" Grantor) and granted the funds to the Department of Commerce ("DOC" Grantee). DOC has entered into an agreement with the NC Department of Emergency Management ("NCEM" Sub-Grantee) to administer the CDBG-DR funds. NCEM has entered into an agreement with the COUNTY to implement the approved CDBG-DR Action Plan approved on August 7, 2017. The COUNTY remains fully obligated to NCEM notwithstanding the designation of the SUBGRANTEE as the third party beneficiary for the undertaking of all or part of a program for which assistance is being originally provided to GRANTEE and in turn is being appropriated to the SUBGRANTEE under this Agreement. The SUBGRANTEE shall comply with all lawful requirements which may be imposed upon the GRANTEE and which may be deemed necessary to insure that such assistance is carried out in accordance with the GRANTEE's assurances and certifications to HUD regarding the use of such funds. Such assurances included, but are not limited to, representations that the use of such funds will fully comply with all applicable environmental laws, rules and regulations; that the funds will be used in a nondiscriminatory manner, etc. This Agreement shall be subject to all amendments, changes or other

modifications appropriate from time to time to insure compliance with HUD guidelines, rules, and procedures. See Exhibit 1, Supplemental General Conditions. For purposes of this Section the "Grantee" is the County and the "Subgrantee" is the City.

XV. IRAN DIVESTMENT ACT CERTIFICATION

Contractor hereby certifies that Contractor, and all subcontractors, are not on the Iran Final Divestment List ("List") created by the North Carolina State Treasurer pursuant to N.C.G.S. 147-86.55-69. Contractor shall not utilize any subcontractor that is identified on the List.

XVI. E-VERIFY

Contractor shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if Contractor utilizes a subcontractor, Contractor shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

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IN WITNESS WHEREOF, the Parties have executed this Agreement as of the _____ day of _____, by their respective duly authorized representatives.

ATTEST:

COUNTY OF CUMBERLAND

BY: _____
COUNTY CLERK

BY: _____
AMY H. CANNON, COUNTY MANAGER DATE

[COUNTY SEAL]

CITY OF FAYETTEVILLE

ATTEST:

BY: _____
CITY CLERK

BY: _____
DOUG HEWETT, CITY MANAGER DATE

[CITY SEAL]

PRE-AUDIT CERTIFICATE:

APPROVED FOR LEGAL SUFFICIENCY:

By: _____
Finance Director Date

By: _____
County Attorney Date

STATE OF NORTH CAROLINA

COUNTY OF CUMBERLAND

I, _____, a Notary Public in and for the County and State, do hereby certify that _____, who being duly sworn, personally appeared before me this day and acknowledged that she is the Clerk of the Cumberland County Board of Commissioners; that AMY H. CANNON is the duly appointed County Manager; that the seal affixed to the foregoing Agreement is the Official Seal of the Board; that said AMY H. CANNON is duly authorized to enter into this Agreement on behalf of said Board and that she signed and sealed this Agreement; and this Agreement is attested by said Clerk on behalf of said Board; all by its authority duly granted; and that said _____ acknowledged the said Agreement to be the act and deed of the County Manager.

WITNESS my hand and notarial seal this the _____ day of _____, _____.

NOTARY PUBLIC

My Commission Expires: _____

STATE OF NORTH CAROLINA

COUNTY OF CUMBERLAND

I, _____, a Notary Public in and for the State of NORTH CAROLINA, certify that _____, personally came before me this day and acknowledged that he/she is Clerk of _____, of North Carolina and that by authority duly given and as the act of the Town, the foregoing instrument was signed in its name by its _____, _____, sealed with its _____ seal and attested by him/her as its Secretary.

WITNESS my hand and notarial seal this the _____ day of _____, _____.

NOTARY PUBLIC

My Commission Expires: _____

Exhibit 1

COMMUNITY DEVELOPMENT BLOCK GRANT SUPPLEMENTAL GENERAL CONDITIONS

- 01 CONFLICT OF INTEREST: Interest of Members, Officers, or Employees of the Recipient, Members of Local Government Body, or Other Public Officials. No member, officer, or employee of the recipient, or its agents, no member of the government body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his tenure or for one year thereafter, shall have any financial interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under this agreement. Immediate family members of said members, officers, employees, and officials are similarly barred from having any financial interest in the program. The recipient shall incorporate, or cause to be incorporated, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purpose of this section.
- 02 LEGAL REMEDIES PROVISION: As stated in Attachment O – Circular No. A-1-2, 13.a:
Contracts other than small purchases shall contain provisions or conditions which allow for administrative, contractual, or legal remedies in instances where borrowers violate or breach contract terms, and provide for such sanctions and penalties as may be appropriate.

Examples of legal remedies could be liquidated damages, consequential damages, arbitration and others not listed.
- 03 TERMINATION PROVISION: As stated in Attachment O-Circular No. A-102, 14b:
b. All contracts in excess of \$10,000 shall contain suitable provisions for termination by the grantee including the manner by which it will be effected and the basis for settlement. In addition, such contracts shall describe conditions under which the contract may be terminated for default as well as conditions where the contract may be terminated because of circumstances beyond the control of the borrower.
- 04 NONDISCRIMINATION CLAUSE – SECTION 109, HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974: No person in the United States shall on the grounds of race, color, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds available under this title.
- 05 AGE DISCRIMINATION ACT OF 1975, AS AMENDED NONDISCRIMINATION ON THE BASIS OF AGE: No qualified person shall on the basis of age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from Federal Financial assistance.
- 06 SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED – NONDISCRIMINATION ON THE BASIS OF HANDICAP: No qualified handicapped person shall, on the basis of handicap be excluded from participation in; be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from Federal financial assistance.
- 07 EXECUTIVE ORDER 11246 CLAUSE: During the performance of this contract, the subrecipient agrees as follows:

1) The subrecipient will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The borrower will

take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The borrower agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

- 2) The subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the borrower, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- 3) The subrecipient will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the borrower's commitments under Section 202 of The provisions of Executive Order 11246 of Sept. 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 4) The subrecipient will comply with all provision of Executive Order No. 11246 of September 24, 1965 and of the rules, regulations, and relevant orders of the Secretary of Labor.
- 5) The subrecipient will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and order of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- 6) In the event of the subrecipient's noncompliance with the nondiscrimination clauses of this contract or with any such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contract may be declared ineligible for further Government contracts in accordance with the procedures authorized in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- 7) The subrecipient will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The borrower will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the even the contract becomes involved in, or threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the borrower may request the United States to enter into such litigation to protect the interests of the United States.

08

SECTION 3 CLAUSE: "Section 3" Compliance in the Provision of Training, Employment and Business Opportunities:

- a. The work to be performed under this contract is on a project assisted under a program providing direct federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. Section 3 requires that that to

the greatest extent feasible opportunities for training and employment be given to lower residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of the project.

- b. The parties to this contract will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR 135, and all applicable rules and orders of the Department issued thereunder prior to the execution of this contract. The parties to this contract certify and agree that they are under no contractual or other disability which would prevent them from complying with the requirements.
- c. The subrecipient will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers representative of his commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment and training.
- d. The contract will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for or recipient of federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR Part 135. The borrower will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
- e. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR Part 135, and all applicable rules and orders of the Department issued hereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its borrowers and subcontractors, its successors or assigns to those sanctions specified by the grant or loan agreement of contract through which federal assistance is provided, and to such sanctions as specified by 24 CFR 135.

09 COPELAND "ANTI-KICKBACK" ACT PROVISION: As stated in Attachment O – Circular No. A-102. 14.d.:

All contracts and subgrants for construction or repair shall include a provision for compliance with the Copeland "Anti-Kickback" Act (18 US 874) as supplemented in Department of Labor regulations (29 CFR Part 3). This Act provides that each contractor or borrower shall be prohibited from inducing, by any means any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which is otherwise entitled. The Grantee shall report all suspected or reported violations to the grantor agency.

This material is presented in the Labor Standard Handbook 6500.3, Exhibit 14. These provisions should be contained in each bid document and referenced in each contract.

10 DAVIS-BACON ACT PROVISION: The subrecipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, and as further outlined in form HUD-4010; the provisions of Contract Work Hours and Safety

Standards Act, the Copeland "Anti-Kickback" Act (40 U.S.C. 276a-276a-5; 40 U.S.C. 327 and 40 U.S.C. 276c); and all other applicable Federal, State and Local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this contract. The Borrower shall maintain documentation which demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the County for review upon request.

The subrecipient agrees that, except with respect to the rehabilitation or construction of residential property containing less than eight (8) units, all contractors engaged under contracts in excess of \$2,000 for construction, renovation or repair work financed in whole or in part with assistance provided under this contract, shall comply with Federal requirements adopted by the County pertaining to such contracts and with the applicable requirements of the regulations of the Department of Labor under 29 CFR Parts 1, 3, 5, and 7 governing the payment of wages and ratio of apprentices and trainees to journeyman workers and ensure that all workers associated with the contract are paid the prevailing wage in accordance with the Department of Labor Wage Determination Number applicable for each project. If wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve the borrower of its obligation, if any, to required payment of the higher wage. The borrower shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph."

10

CONTRACT WORK HOURS AND SAFETY STANDARDS ACT PROVISION: As stated in 24 CFR 85.36:

Where applicable, all contracts awarded by grantees and borrowers in excess of \$2,000 for construction contracts and in excess of \$2,500 for other contracts which involve the employment of mechanics or laborers shall include a provision for compliance with Section 103 and 107 of the Contract Work Hours and Safety Standards Act (40 USC 327-330) as supplanted by Department of Labor regulations (29 CFR Part 5). Under Section 103 of the Act each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard workday or workweek is permissible provided that the worker is compensated at a rate of not less than 1 – 1 / 2 times the basic rate of pay for all hours worked in excess of 8 hours in any calendar day or 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

This material is presented in the Labor Standards Handbook 6500.3, Exhibit 14. These provisions should be contained in each bid document and referenced in each contract.

CONTRACT WORK HOURS AND SAFETY STANDARDS ACT: The subrecipient, if the contract is in excess of \$2,000, and any of his subcontractors, shall comply with Section 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations contained in 29 CFR Parts 3, 5, and 5a. Under Section 103 of the Act, the borrower and any of subcontractors shall be required to compute the wages of every mechanic and laborer on the basis of a standard work day of eight hours and a standard work week of 40 hours. Work in excess of the standard workday or workweek is permissible, provided the worker is compensated at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of eight hours in any calendar day or forty hours in any work week. Section 5 of the Federal Labor Standards

Provision, HUD Form 4010 and 4010.1 attached and incorporated herein, sets forth in detail the Section 103 requirements.

Section 107 of the Act provides that no labor or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety, as determined under construction, safety and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market.

- 11 ACCESS TO RECORDS AND RECORD RETAINAGE CLAUSE: In general, all official project records and document must be maintained during the operation of this project and for a period of four years following close-out in compliance with 24 CFR 570.502(a)(16).

The North Carolina Department of Commerce – Division of Community Assistance, the North Carolina Department of Treasurer, U.S. Department of Housing and Urban Development, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the Administering Agency which are pertinent to the execution of this Agreement, for the purpose of making audits, examinations, excerpts and transcriptions in compliance with the above Rule.

- 12 CLEAN WATER, CLEAN AIR, E.O. 11738 AND EPA REGULATIONS PROVISIONS:

Compliance with Air and Water Acts. This agreement is subject to the requirements of the Clean Air Act, as amended, 42 U.S.C. 1857 et seq., the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. and the regulations of the Environmental Protection Agency with respect thereto, at 40 CFR Part 15, as amended from time to time.

The borrower and any of its subcontractors for work funded under this Agreement which is in excess of \$100,000 agree to the following requirements:

1. A stipulation by the borrower or subcontractors that any facility to be utilized in the performance of any nonexempt contract or subcontract is not listed on the List of Violating Facilities issued by the Environmental Protection Agency (EPA) pursuant to 40 CFR 15.20.
2. Agreement by the borrower to comply with the requirements of Section 114 of the Clean Air Act, as amended (42 U.S.C. 1857c-8) and Section 308 of the Federal Water Pollution Control Act, as amended, (33 U.S.C. 1318) relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder.
3. A stipulation that as a condition for the award of the contract prompt notice will be given of any notification received from the Director, Office of Federal Activities, EPA, including that a facility utilized or to be utilized for the contract is under consideration to be listed on the EPA List of Violating Facilities.
4. Agreement by the borrower that he will include or cause to be included the criteria and requirements in paragraph 1 through 4 of this section in every nonexempt subcontract and requiring that the borrower will take such action as the Government may direct as a means of enforcing such provisions.

In no event shall any amount of the assistance provided under this Agreement be utilized with respect to a facility which has given rise to a conviction under Section 113(c)(1) of the Clean Air Act or Section 309(c) of the Federal Water Pollution Control Act.

- 14 LEAD-BASED PAINT CLAUSE: The subrecipient is hereby specifically made aware of the HUD Lead Based Paint regulations at 24 CFR 570.608 and 24 CFR Part 35, which are applicable to the construction or rehabilitation of residential structures. To the extent that the subject matter of this contract involves residential structures, the borrower will comply with the lead-based paint

regulations.

15 LOBBY CLAUSES: Required by Section 1352, Title 31, U.S. Code

No Federal appropriated funds have been paid or shall be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreements;

If any funds other than Federal appropriated funds have been paid or shall be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

This certification is a material representative of fact upon which reliance was placed with this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

16 PROGRAM INCOME: The use of program income by borrower shall comply with the requirements set forth as 24 CFR 570.504. By way of further limitations, borrower may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balances on hand. The County may require remittance of unused program income at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury is not program income and shall be identified, and shall be remitted promptly to the Grantee.

17 REVERSION OF ASSETS: Subrecipient shall maintain real property inventory records which clearly identify properties purchased, improved or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions specified in accordance with 24 CFR Parts 570.503(b) (7).

18 RECORDS AND REPORTS: Subrecipient shall submit regular Progress Reports to the County in the form, content, and frequency as required by the County.

ADDITIONAL SUPPLEMENTAL REQUIREMENTS

The CDBG program requirements, laws, rules, regulations and requirements, as may be amended, including those set forth in 24 CFR Part 570 and 04 NCAC 19L.

Environmental Review Procedures for the CDBG Program and the CDBG regulations contained in 24 CFR 58 and as further outlined in Exhibit B.

Conflict of Interest Provisions, including but not limited to those found at NC Gen. Stat. 14-234, 04 NCAC 19L. 0414, 24 CFR 200.112, and 24 CFR 270.611. Certain limited exceptions to the conflict of interest rules listed in 24 CFR 570.489 may be granted in writing by Department of Housing and Urban Development (HUD) and/or Commerce and NCEM upon written request and the provision of information specified in 24 CFR 570.489(h)(ii)(4).

Labor Standards, including but not limited to the rules set forth in 04 NCAC 19L.1006, 24 CR 570.603 and the following (as may be applicable to CDBG-DR projects):

Davis-Bacon Act- (40 U.S.C.A. 276a) Among other provisions, this act requires that prevailing local wage levels be paid to laborers and mechanics employed on certain construction work assisted with CDBG-DR funds.

Contract Work Hours and Safety Standards Act- (40 U.S.C.A 327 through 333) Under this act, among other provisions, laborers and mechanics employed by contractors and subcontractors on construction work assisted with CDBG-DR funds must received overtime compensation at a rate not less than one and one-half the basic rate of pay for all hours worked in excess of forty in any workweek. Violators shall be liable for the unpaid wages and in addition for liquidated damages computed in respect to each laborer or mechanic employed in violation of the act.

Fair Labor Standards Act- (29 U.S.C. 201 et seq.) requiring among other things that covered employees be paid at least the minimum prescribed wage, and also that they be paid one and one-half times their basic wage rate for all hours worked in excess of the prescribed workweek.
Federal anti-kickback laws- (18 U.S.C. 874 and 40 U.S.C. 276) which, among other things, outlaws and prescribes criminal penalties for "kickbacks" of wages in federally financed or assisted construction activities. Weekly statements of compliance and weekly payrolls must be provided by all contractors and subcontractors.

Architectural Barriers- Per 04NCAC 19L.1007, 24 CFR 570.487 and 57.614 and other applicable law, all applicable buildings or facilities designed, constructed or altered with CDBG-DR Grant funds shall be made accessible and useable to the physically handicapped as may be required by applicable laws, rules, regulations or requirements. Additionally, Recipient must comply with the following (as may be applicable to CDBG projects) – Architectural Barriers Act of 1968 (P.L. 90 480) this act requires recipient to ensure that certain buildings constructed or altered with CDBG-DR funds are readily accessible to the physically handicapped.

Minimum Guidelines and Requirements for Accessible Design 36 CFR Part 1190

Americans with Disabilities Act (ADA) and the ADA Accessibility Guidelines for Buildings and Facilities or the Uniform Federal Accessibility Standards.

North Carolina Building Code, Vol. I, Chapter II-X. These provisions describe minimum standards recipient must meet in constructing or altering building and facilities, to make them accessible to and useable by the physically handicapped.

Environmental Review – CDBG-DR funds are required to comply with the requirement of the National Environmental Policy Act of 1969 (NEPA) found at 24 CFR Part 38 and complete an Environmental Review Record (ERR). Commerce and NCEM may also require additional environmental review for project that receive these funds.

FloodPlain – The project shall follow flood coverage requirements 24 CFR 570.202(b)(7)(iii), 24 CFR 570.509(c)(4)(iv), 24CFR 570.605 and 42 U.S.C 4106, Section 202. In addition, if the project occurs in the following floodplain zones:

If the project occurs in a 100-year floodplain (A zone), a 8-step process is required as provided for in 40 CFR 55.20 or as reduced to the 5-step process pursuant to 40 CFR 55.12(a), unless an exception is applicable pursuant to 40 CFR 55.12(b).

If the project occur in a 500-year floodplain (B zone or shaded X zone), the 8-step process is required for critical actions as provided for in 40 CFR 55.20 or a reduced to the 5-step process pursuant to 40 CFR 55.12(a), unless an exception is applicable pursuant to 40 CFR 55.12(b).



ASSISTANT COUNTY MANAGER GENERAL GOVERNMENT AND STEWARDSHIP

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: MELISSA C. CARDINALI, ASSISTANT COUNTY MANAGER

DATE: 3/12/2018

SUBJECT: CUMBERLAND COUNTY HEALTH BENEFITS PLAN FOR FISCAL YEAR 2018-19

BACKGROUND

At the March 1, 2018 Finance Committee meeting, Chernoff Diamond provided an update to the Committee on the transition from the former broker as well as recommendations for the FY19 health plan.

The Fiscal Year 2018-19 health plan recommendations are:

- Revert to a single option PPO plan and remove the Consumer Driven Health Plan
- Implement Telehealth through MDLive
 - Copay of \$40 will apply
- Adopt standard Mental Health and Substance Abuse office visit processing at PCP visit copay
- Adopt BCBS mandatory change on maternal depression and newborn bilirubin screening (Bright Futures)

Chernoff Diamond will be present at the April 5, 2108 Finance Committee meeting to provide additional possible plan options for consideration.

RECOMMENDATION / PROPOSED ACTION

Request the Board of Commissioners accept and approve the Finance Committee recommendation to move forward with the changes to the County Health Plan for Fiscal Year 2018-19 as outlined above. Plan changes are effective July 1, 2018.

ATTACHMENTS:

Description

Type

APPROVAL OF CUMBERLAND COUNTY HEALTH BENEFITS PLAN FOR
FISCAL YEAR 2018-19

Backup Material

AMY H. CANNON
County Manager

MELISSA C. CARDINALI
Assistant County Manager



DUANE T. HOLDER
Assistant County Manager

TRACY JACKSON
Assistant County Manager

SALLY S. SHUTT
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR THE CONSENT AGENDA OF THE MARCH 19, 2018 MEETING OF THE BOARD OF COMMISSIONERS

TO: BOARD OF COMMISSIONERS

FROM: MELISSA C. CARDINALI, ASSISTANT COUNTY MANAGER

DATE: MARCH 6, 2018

SUBJECT: APPROVAL OF CUMBERLAND COUNTY HEALTH BENEFITS
PLAN FOR FISCAL YEAR 2018-19

BACKGROUND:

At the March 1, 2018 Finance Committee meeting, Chernoff Diamond provided an update to the Committee on the transition from the former broker as well as recommendations for the FY19 health plan.

The Fiscal Year 2018-19 health plan recommendations are:

- Revert to a single option PPO plan and remove the Consumer Driven Health Plan
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- Adopt standard Mental Health and Substance Abuse office visit processing at PCP visit copay
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Chernoff Diamond will be present at the April 5, 2108 Finance Committee meeting to provide additional possible plan options for consideration.

RECOMMENDATION/PROPOSED ACTION:

Request the Board of Commissioners accept and approve the Finance Committee recommendation to move forward with the changes to the County Health Plan for Fiscal Year 2018-19 as outlined above. Plan changes are effective July 1, 2018.



ASSISTANT COUNTY MANAGER GENERAL GOVERNMENT AND STEWARDSHIP

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: MELISSA C. CARDINALI

DATE: 3/12/2018

SUBJECT: INTERNAL AUDIT PLAN

BACKGROUND

At the June 15, 2015 Board of Commissioner's meeting, an Audit/Finance Committee Charter was adopted. The Charter requires that an audit plan be submitted to the Audit Committee for approval. The Audit/Finance Committee approved a July – December 2017 audit plan at the June 8, 2017 Finance Committee meeting.

A summary of audits/projects completed during the July – December time period and a plan for the January - June 2018 time period are being submitted at this time. In June a plan for the first half of fiscal year 2019 will be submitted.

RECOMMENDATION / PROPOSED ACTION

Finance Committee recommends accepting the summary of completed July – December 2017 audits/projects report and approving the January – June 2018 Internal Audit Plan.

ATTACHMENTS:

Description	Type
Approval of Internal Audit Plan	Backup Material
Audit Plan - January - June 2018	Backup Material
Audit Plan - Completed July - Dec 2017	Backup Material

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

MEMO FOR THE AGENDA OF THE February 15, 2018 MEETING OF THE FINANCE COMMITTEE

TO: FINANCE COMMITTEE MEMBERS

FROM: TAMMY GILLIS, INTERNAL AUDIT DIRECTOR

DATE: FEBRUARY 7, 2018

SUBJECT: CONSIDERATION OF INTERNAL AUDIT PLAN

Presenter(s): Tammy Gillis, Internal Audit Director

Estimated of Committee Time Needed: 10 Minutes

BACKGROUND

At the June 15, 2015 Board of Commissioner's meeting, an Audit/Finance Committee Charter was adopted. The Charter requires that an audit plan be submitted to the Audit Committee for approval. The Audit/Finance Committee approved a July – December 2017 audit plan at the June 8, 2017 Finance Committee meeting.

A summary of audits/projects completed during the July – December time period and a plan for the January - June 2018 time period are being submitted at this time. In June a plan for the first half of fiscal year 2019 will be submitted.

RECOMMENDATION

Staff recommends accepting the summary of completed July – December 2017 audits/projects report and approving the January – June 2018 Internal Audit Plan.

Cumberland County Internal Audit
Audit Plan
January – June 2018

Audit/Project	Department
Physical inventories	Central Maintenance Facility (CMF) Solid Waste garage Employee Pharmacy Health Department supply room
Cash Counts	Sample of departments with petty cash or change funds
Expenditure of County funds	Sample of community agencies
Follow Up Audit of Women's Clinics	Health Department
Audit of internal controls	Solid Waste
Accts Receivable/Expenditure review	Animal Control
Sales Tax Distribution Expenses	Board of Education

Cumberland County Internal Audit
Completed Audits
July – December 2017

Audit/Project	Department
Physical inventories	Central Maintenance Facility (CMF) Solid Waste garage Employee Pharmacy Health Department Pharmacy Health Department supply room
Inventory account reconciliations	CMF Solid Waste Employee Pharmacy
Bank accounts	Sheriff – Detention Center Social Services
Special Review of Women’s Programs	Health Department
Cash counts	Sample of depts with petty cash or change funds
Expenditure of County funds	Sample of community agencies & volunteer fire departments
Schedule of Federal & State Expenditures	For FY 2016-17 audit
Single Audit with Cherry Bekaert, CPA firm	For FY 2016-17 audit (Aug 2017 –Oct 2017)
Review of CMF Inventory system	Central Maintenance Facility (CMF)
Purchase Card Review	Finance



**ASSISTANT COUNTY MANAGER STRATEGIC MANAGEMENT/ GOVERNMENTAL
AFFAIRS**

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: SALLY SHUTT, ASSISTANT COUNTY MANAGER

DATE: 3/13/2018

**SUBJECT: PURSUING LEGISLATION TO ESTABLISH COUNTY SMALL BUSINESS
ENTERPRISE PROGRAM**

BACKGROUND

Prior to meeting with the N.C. Legislative Delegation on March 9, commissioners were asked to submit items they wanted included on the state legislative agenda.

Commissioner Jimmy Keefe requested that the County discuss pursuing legislative action that mirrors House Bill 198/Session Law 2017-81 - "An Act to Amend the Charter of the City of Fayetteville to Authorize the City to Establish a Small Business Enterprise Program to Promote the Development of Small Businesses in the City and Enhance the Opportunities for Small Businesses to Participate in City Contracts."

The item below was included in a DRAFT 2018 State Legislative Agenda approved by the Policy Committee on Feb. 15, 2018; and appeared on the consent agenda for the Board of Commissioners meeting on Feb. 19, 2018.

Consider pursuing legislative action to allow Cumberland County the flexibility to participate with local companies and vendors through a small business enterprise program like the legislative action approved last year for the City of Fayetteville. (Session Law 2017-81)

Commissioner Adams asked that the small business enterprise program item be removed from the State Legislative Agenda and referred to the Finance Committee on March 1 for consideration prior to discussing with the legislative delegation. A copy of the City's legislation, which was ratified on June 29, 2017, was presented, along with information on how the City implemented their program.

The Finance Committee moved to not pursue state legislative action to establish a County Small Local Business Enterprise program, but rather to implement measures that would encourage local companies and

vendors to compete for and obtain county contracts.

The Finance Director will develop these measures and bring them back to the committee.

The item was not included in the state legislative agenda presented to the Cumberland County delegation on March 9.

RECOMMENDATION / PROPOSED ACTION

Approve the Finance Committee's recommendation not to seek legislative action but to implement a small business enterprise program and wait to see the ramifications. The committee agreed that the Finance Director will develop implementation steps tailored to the County.



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: CANDICE H. WHITE, CLERK TO THE BOARD

DATE: 3/19/2018

**SUBJECT: CUMBERLAND COUNTY FINANCE COMMITTEE DRAFT MINUTES -
MARCH 1, 2018 (FOR INFORMATION PURPOSES ONLY)**

BACKGROUND

The draft minutes of the March 1, 2018 meeting of the Cumberland County Finance Committee are attached to provide a report and recommendation(s).

RECOMMENDATION / PROPOSED ACTION

For information purposes only. No action required.

ATTACHMENTS:

Description	Type
Finance Committee Draft Minutes March 1, 2018	Backup Material

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CUMBERLAND COUNTY FINANCE COMMITTEE
COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564
MARCH 1, 2018 – 8:30 AM
REGULAR MEETING MINUTES

MEMBERS PRESENT: Commissioner Jimmy Keefe, Chairman
Commissioner Glenn Adams
Commissioner Marshall Faircloth

OTHERS: Commissioner Jeannette Council
Commissioner Charles Evans
Commissioner Larry Lancaster
Amy Cannon, County Manager
Melissa Cardinali, Assistant County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Duane Holder, Assistant County Manager
Rick Moorefield, County Attorney
Vicki Evans, Finance Director
Jeffery Brown, Engineering and Infrastructure Director
Julean Self, Human Resources Director
Julie Crawford, Benefits Coordinator
Deborah Shaw, Budget Analyst
Heather Harris, Budget Analyst
Tammy Gillis, Director of Internal Audit and Wellness Services
Renee Gleaton, Internal Audit
Candice H. White, Clerk to the Board

Commissioner Keefe called the meeting to order.

1. CONSIDERATION OF APPROVAL OF MINUTES
 - A. FEBRUARY 1, 2018 REGULAR MEETING
 - B. FEBRUARY 15, 2018 SPECIAL MEETING

MOTION: Commissioner Faircloth moved to approve the February 1, 2018 regular meeting minutes and the February 15, 2018 special meeting minutes.
SECOND: Commissioner Adams
VOTE: UNANIMOUS (3-0)

2. CONSIDERATION OF ANNUAL SCHOOL FUNDING FOR THE CUMBERLAND COUNTY SCHOOL SYSTEM

BACKGROUND:

At the February 15, 2018 special meeting of the Finance Committee, the Committee moved the consideration of the current school funding agreement forward to the March 1, 2018 Committee

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meeting. As you may recall, the current funding agreement with the Cumberland County School System (CCSS) expires June 30, 2018. This funding agreement allows both the County and CCSS to more accurately plan and prepare annual budgets. The current agreement provides CCSS revenue derived from \$0.3406 on the County's ad valorem property tax rate.

However, for FY18 the agreement held the school system harmless for revaluation resulting in \$0.36 on the property tax rate being distributed to CCSS or \$80,362,412 [see option #3 below]. The agreement also provides that actual taxes collected above the budget are split 75% (County) / 25% (CCSS).

Management proposed freezing the funding for CCSS at the FY17 level of \$79,463,109. This reflects the cumulative enrollment decrease of approximately 1.10% over the past 5 years. This recommendation led to discussion of additional options that the Committee may wish to explore.

Summary of potential options:

1. Freeze funding for 2 years at **\$79,463,109**. This represents a 1.1% reduction from the hold harmless level of FY18.
2. Enter into 3-year funding agreement based on funding formula of existing agreement:

Note: Amount is what CCSS *would have* received in FY18 without hold harmless clause.

Current formula =	.3406 cents of ad valorem tax rate	.3406 / .7990 =42.63%
Tax revenue FY18 budget		CCSS funding
\$178,382,404	42.63%	\$76,044,419

3. Enter into 3-year funding agreement based on funding formula of FY18 that held CCSS harmless for reduced property tax values:

FY17 Tax Rate	CCSS Share	FY18 Tax @ Revenue Neutral	CCSS Share @ 46.03%
.740	.3406 / .740 = 46.03%	\$174,587,033	\$80,362,412

RECOMMENDATION/PROPOSED ACTION:

Management recommends renewing the annual CCSS funding agreement based on one of the options from prior Committee discussions with no additional distribution of taxes collected above budget.

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Melissa Cardinali, Assistant County Manager, referenced the background information recorded above and provided the following presentation on a funding options update. Ms. Cardinali stated the belief of county and school system staff is that the funding option should be measurable, sustainable and predictable. Ms. Cardinali stated the FY17 number of \$79,463,109 for the funding option based on DPI allotted ADM was chosen because it was the last funding formula before revaluation and results in \$1,575 funding per allotted ADM. Ms. Cardinali stated the ADM number comes out in March, so it is available for budget purposes. Ms. Cardinali stated this formula would be used for FY19, FY20 and FY21.

Funding Options Update

- Continued to receive feedback
- Continued discussions with CCSS management
- Common themes –
 - School enrollment
 - Stable formula for school funding despite unstable tax values
 - Measurable
 - Sustainable
 - Predictable
- Funding option based on DPI Allotted ADM–
 - FY17 actual funding used as base
 - \$79,463,109
 - Last funding before revaluation
 - Allotted ADM for FY17 per DPI and validated by NCACC
 - 50,459
 - $\$79,463,109 / 50,459 = \$1,575$ funding per Allotted ADM
- Formula for FY19, FY20, and FY21
 - Allotted ADM per DPI multiplied times \$1,575 = Annual allocation for CCSS
- Funding option based on DPI Allotted ADM–
 - FY17 actual funding used as base
 - \$79,463,109
 - Last funding before revaluation
 - Allotted ADM for FY17 per DPI and validated by NCACC
 - 50,459
 - $\$79,463,109 / 50,459 = \$1,575$ funding per Allotted ADM
- Formula for FY19, FY20, and FY21
 - Allotted ADM per DPI multiplied times \$1,575 = Annual allocation for CCSS

Ms. Cardinali stated as a point of reference, had those numbers been used for this fiscal year the funding for schools would have been \$79,513,875 which is about \$51,000 more than the schools received in FY17, so it would not have been a reduction. Ms. Cardinali stated she would anticipate based on budget that as the ADM goes up, the funding allotment would also go up. Ms. Cannon stated this option also takes out the complexity of basing school funding on property tax values.

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Commissioner Faircloth asked whether the hold harmless could be done away with if the formula is negotiated. Ms. Cardinali responded in the affirmative. Commissioner Faircloth stated he favored leaving the percentage of taxes the same and doing away with the hold harmless for three years.

Commissioner Adams stated if you look at the DPI formula, the schools with high poverty will fail and commissioners cannot continue to let those schools fail or not meet the criteria for the state's grading. Commissioner Adams also stated he did not think the school system's banking funds in fund balance was a good use of those funds. Commissioner Faircloth stated at present school enrollment is not increasing and is likely decreasing, and the problem he sees with ADM is that there could be a decrease in funding from the County after the first year which could result in budget issues for the schools. Commissioner Lancaster stated another concern is related to students who may start the school year in a charter or private school and end up coming back into the public-school system. Ms. Cardinali stated the allotted numbers are distributed by DPI specifically for budget purposes and are typically a little higher than the actual numbers that are reported at year end. Following discussion, Commissioner Adams asked staff to report back during budget to see the effect of the formula and to determine whether adjustments need to be made.

MOTION: Commissioner Adams moved to approve the funding option presented at today's meeting.

SECOND: Commissioner Keefe

VOTE: PASSED (2-1) (Commissioners Adams and Keefe voted in favor; Commissioner Faircloth voted in opposition)

3. CONSIDERATION OF HEALTH INSURANCE PLAN FOR FY18-19

BACKGROUND:

Chernoff Diamond will attend the March 1, 2018 committee meeting to discuss what has transpired since their engagement in November 2017 as well as provide recommendations for the FY19 plan.

RECOMMENDATION/PROPOSED ACTION:

Consideration of FY19 plan recommendations as presented.

Ms. Cardinali referenced the County's migration to the current arrangement with Cherry Bekaert and Chernoff Diamond, and introduced Kyle Frigon, Director of Benefits and Risk Management for Cherry Bekaert, and Kevin Quinn, Parnter with Chernoff Diamond.

Mr. Frigon reviewed the progress to date and timeline for high level projects outlined in the Executive Summary below. Mr. Frigon stated claims reports are being reviewed and underwriters are working to be sure the numbers are accurate, projected and predictable. Mr. Frigon stated a market study is being conducted for ancillary coverages to be sure products and benefits paid for

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by the employees are the best and most efficient available. Mr. Frigon stated the Cape Fear Valley Medical Center option is also being explored and the hospital system believes that a July 1 effective date to move into that process is unrealistic so the option is being explored for future dates.

Executive Summary: Progress to Date

Completed Tasks -

- Initial Engagement 11/2017
- Health Savings Account – Non-Compliant Plan
- Coordinate with BCBS to convert to a non-HSA plan
- Draft letter for Employees
- Onsite meeting support for employee notification
- Update Benefit Guide to reflect corrected plan and remove voluntary benefits no longer being offered to new hires
- Initial Claim Update & Lag Reports

Open/Ongoing Tasks -

- Ongoing Claims Review
 - Monthly Lag Report
- Project Timelines – Next Slide
- Budget Discussion

Executive Summary: Timeline – High Level Projects

February 2018 through April 2018

- Medical Renewal
 - Plan Changes
 - Aggregate Stop Loss Review
 - Equivalent Rate Decisions
 - Gross Cost Estimates
 - Market Review
 - Ancillary - Voluntary Life, STD, LTD, Critical Illness, Cancer
 - Dental

May 2018 through July 2018

- Onsite Enrollment Meetings
 - Create educational collateral for additional employee communication
- Compliance Checklist Review and Changes
- Benefit Administration Evaluation

May 2018 through October 2018

- Cape Fear Valley Health Systems Evaluation
 - Provider Disruption
 - Repricing/Discount Review
 - Utilization Management
 - Pharmacy Management
 - Finalist Meetings

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August 2018 through October 2018

- Broker RFP

Mr. Quinn reviewed FY2018 financials and projected estimates for the FY2019 renewal as outlined below stating the differential appears to be -3.3%. Mr. Quinn stated it is fair, reasonable and responsible to have a reserve fund, but the question is whether it needs to be \$6 million.

Executive Summary: Budget

	FY 2018 Budget	FY 2019 Estimate	Differential
BCBS Medical Coverage	\$23,169,459	\$22,648,590	-2.2%
Pharmacy - Onsite (Net)	\$1,488,944	\$1,563,391	5.0%
Employee Clinic	\$403,200	\$411,264	2.0%
Wellness Program	\$226,647	\$226,647	0.0%
Waist Incentive	\$331,750	\$0	-100.0%
Total	\$25,620,000	\$24,849,892	-3.0%
Medical Employee Contribution	\$2,141,103	\$2,141,103	
Net Cost	\$23,478,897	\$22,708,789	-3.3%

- BCBS Medical coverage includes claims and fixed costs.
- The estimated medical gross figures and employee contributions for 7/1/2017 were provided by Mark III
- The estimated medical gross figures and employee contributions for 7/1/2018 are based on 2,589 enrolled on the medical plan.
- Cumberland County has accumulated an estimated \$6,000,000 in reserve to account for a poor claims year.
- IBNR (incurred but not recorded) claims (with margin) are estimated at \$1,585,990.
- Above 2017 figures provided by Cumberland County.
- 2018 figures included a small margin for cost fluctuation.
- Review the merits of the Waist Incentive Program for 2018.

Mr. Quinn highlighted underwriting details for the prior and current periods as outlined below and stated it will likely be consistent next year and is fair and reasonable to budget. Mr. Quinn stated underwriting and looking at claims is a predictable event based on 5,000 claimants and the County pays for individual stop-loss insurance for all claims over \$150,000 which is important to continue.

BCBS NC: Claims Summary / Rolling 24 Month Period - January 1, 2016 through December 31, 2017

- For illustrative purposes, we have noted claims with and without large claimants over \$150,000 (Overlaps Stop Loss Periods)

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	Prior Period – January 2016 through December 2016	Current Period – January 2017 through December 2017
Loss Ratio	106% of expected 100.9% excluding claimants +\$150,000	93.5% of expected 88% excluding claimants + \$150,000
Number of Claimants over \$50,000	64	58
Number of Claimants over \$150,000	5	7
Total Paid Claimants over \$50,000 to \$150,000/ % of Total Claims to \$150k	\$5,159,072 27.6%	\$5,289,750 30.3%
Total Paid for Claimants over \$150,000	\$943,083	\$1,078,636

Mr. Quinn provided the following medical renewal summary and stated the fixed cost increase is purely due to a stop loss increase which is a moving number each year and the most volatile piece in insurance because the company is taking a greater risk. Mr. Quinn stated it is important to have this protection in place and the aggregate hard dollar increase of \$250,000 is being negotiated with BCBS NC. Mr. Quinn stated the administration cost remains at current and for budgeting purposes, a margin of 5% or about \$950,000 was added to expected claims and included the -3.3% differential based on existing claims. Mr. Quinn stated based on 5,000 claimants, the underwriting calculation should not miss by more than 5%. Mr. Quinn stated there should always be a reserve fund but some of the \$6 million may be able to be released from that reserve fund and used for other things; this is the Board's call.

Mr. Quinn responded to questions and stated what he is explaining is how most organizations of the County's size would do their planning and many do not have a reserve fund that is 33% of expected claims. Mr. Quinn stated it is a big fund and perhaps the County wants to take another year or two to look at it. Mr. Quinn stated Chernoff Diamond is trying to make sure they are coaching the County appropriately and being fiscally responsible. Mr. Quinn stated the County may be more comfortable using some of the reserve funds for other things in the future, but the underwriting calculation should not miss by 33%.

Medical Renewal Summary: BlueCross BlueShield of North Carolina

Coverage	2589 Enrolled	CURRENT BCBS NC	Renewal BCBS NC	Projected w/CD Factors
Fixed Cost Comparison				
PEPY Annual		\$944	\$1,041	\$1,041
Differential from Current		<u>\$2,443,188</u>	<u>\$2,694,528</u>	<u>\$2,694,528</u>
			\$251,340	\$251,340
			10.3%	10.3%
Expected Liability				
PEPY Annual		\$7,515	\$7,324	\$7,340
Differential from Current		\$19,457,313	\$18,961,945	\$19,003,869
			-\$495,368	-\$453,444
			-2.5%	-2.3%
Fixed Costs + Expected Claims				
PEPY Annual		\$8,459	\$8,365	\$8,365
Differential from Current		\$21,900,501	\$21,656,473	\$21,698,397
			-\$244,027	-\$202,104
			-1.1%	-0.9%
Fixed Costs + Expected Claims + CD at 5% Margin				
PEPY Annual		\$8,459	\$8,365	\$8,748
Differential from Current		\$21,900,501	\$21,656,473	\$22,648,590
			-\$244,027	\$748,090
			-1.1%	3.4%

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Mr. Quinn stated because the County is self-funded, it has some flexibility with its plan design. Mr. Quinn explained the renewal options/changes and recommendations outlined below.

Medical Renewal Options/Changes

Benefit/Eligibility Description	Optional Benefit/Eligibility Changes	Choose Option
Telehealth <i>Effective 7/1/17 or upon renewal</i>	Option to select from one of 3 contracted vendors or exclude. <ul style="list-style-type: none"> • DoctorOnDemand • MDLive (Standard) • Teladoc <p>Cost \$0.80 PEPM; Member Co-Pay/Cost Share will apply</p>	Select: <ul style="list-style-type: none"> • DoctorOnDemand • MD Live (Standard) • Teladoc • Exclude
Diagnostic Services with Wellness Diagnosis <i>Effective 1/1/18 or upon renewal</i>	Option to accept BCBS' new standard benefit of Diagnostic services billed with a wellness diagnosis will be denied. Including, but not limited to: Urinalysis testing, Thyroid function testing, Vitamin D, serum testing, EKGs, Testosterone level testing, Vitamin B serum testing, Albumin (urine) testing, Iron level testing, Chest x-rays.	Select One: <ul style="list-style-type: none"> • Standard • Payment based on place of service
Mental Health and Substance Abuse Office Visits <i>Effective 1/1/18 or upon renewal</i>	Mental Health and Substance Abuse office visits, Option to <ul style="list-style-type: none"> • Cover at PCP copay. (New BCBS Standard) • Remain at specialist cost share (currently 20% after deductible on PPO) <p>Estimated increased claim cost of \$27,000 annually at PCP Copay (based on current claims)</p>	Select One: <ul style="list-style-type: none"> • Standard • Remain w/Specialist Cost Share
Preventive Services: Bright Futures	Blue Cross NC will cover the following services in-network at the pediatrician's office at 100% with no deductible: <ul style="list-style-type: none"> • 100% (no member liability/no charge) on maternal depression • 100% (no member liability/no charge) on newborn bilirubin screening 	Mandatory Change

- Cumberland's plan is non-grandfathered.
- Essential Health Benefits have been benchmarked through North Carolina
- The terms noted as "standard" are the options that BCBS NC is applying to their fully insured groups. As an ASO plan sponsor, Cumberland may choose the option best suited for the plan.

Recommendations

- Revert to Single Option PPO Plan
- Keep PPO deductibles/co-insurance, etc. as is. Removing the Consumer Driven Health Plan (CDHP) will leave some employees with a higher deductible and Out of Pocket
- Implement TeleHealth – Estimated Annual Fixed Cost \$24,854
- Adopt standard Mental Health office visit processing at PCP visit co-pay
- Mandatory Change – Bright Futures
- Evaluate viability of offering grandfathered smoker and non-smoker contribution tiers

Questions and comments followed. Ms. Cannon requested action on the recommendations laid out by Chernoff Diamond for the July 1 renewal.

MOTION: Commissioner Adams moved to approve the recommendations as presented.
SECOND: Commissioner Faircloth

DISCUSSION: Commissioner Faircloth stated the County has a \$6 million reserve and 5% built in for claims excess and in last year's plan, a lot of first dollar money was removed for specialists which basically hurt a lot the chronically ill who have to go to specialists every three months. Commissioner Faircloth stated although this

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resulted in favorable claims experience, money was saved on the backs of the chronically ill. Commissioner Faircloth stated he favors restoring some first dollar money for chronic illness, even though he does not have the numbers and there is no recommendation for that. Commissioner Adams stated he agreed and would like to have the numbers brought back to the April Finance Committee meeting. Mr. Quinn stated a specialist visit is subject to deductible and co-insurance, so they will get an incremental projection of claims based on restoring some kind of co-pay. Mr. Quinn explained the co-pay is usually double the primary care co-pay. Mr. Quinn stated they will also look back and see what the average claim dollar was over the last two years on the actual experience for specialists.

Commissioner Adams withdrew his motion and stated action could be tabled to the next meeting of the Finance Committee. Commissioner Keefe asked whether the matter was time sensitive and could be tabled. Ms. Cardinali stated as long as action is no later than the April meeting because any changes will need to be communicated to employees and open enrollment will need to proceed. Commissioner Adams stated since there does not appear to be any objections to the recommendations, he will offer a motion and after receiving the numbers in April, it can be amended should there be a desire to do so.

MOTION: Commissioner Adams moved to go forward with the recommendations with the proviso as presented.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS (3-0)

4. CONSIDERATION OF FINDINGS FROM FOLLOW-UP AUDIT OF WOMEN'S PROGRAMS AT THE HEALTH DEPARTMENT

BACKGROUND:

Internal Audit has completed a follow-up audit of the Women's Programs at the Health Department for the time period of July 1, 2017 – December 31, 2017. The report for the audit is being submitted for review at this time.

RECOMMENDATION/PROPOSED ACTION:

Staff recommends accepting the Internal Audit report for the Women's Programs at the Health Department.

Tammy Gillis, Internal Audit Director and Wellness Coordinator, stated this audit is a follow-up on the Cumberland County Public Health Department Women's Clinic procedures for notifying patients of abnormal breast and cervical exam results. Ms. Gillis explained the Women's Clinic consists of the Breast and Cervical Cancer Control Program (BCCCP), Family Planning and Maternity. Ms. Gillis stated the Cumberland County BCCCP Progress Report from DHHS and contracted lab company reports from July 1, 2017 through December 31, 2017 were used to perform a 100% review. Ms. Gillis also stated the Cumberland County Health Department

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Abnormal Pap Smear Follow-Up Procedure for BCCCP, Family Planning and Maternity were used as guidelines to determine timely notification of abnormal results.

Ms. Gillis provided the following audit report:

BREAST AND CERVICAL CANCER CONTROL PROGRAM (BCCCP)

There were no patients with abnormal cervical exams from July 1 through December 31, 2017 in the BCCCP.

There were five patients with abnormal mammogram results on the Cumberland County BCCCP Progress Reports for July 1, 2017 through December 31, 2017. All five patients were notified timely.

FINDING:

The BCCCP does not have a written Health Department policy for notifying patients with abnormal mammogram results. There is a State policy for BCCCP, but Health Department staff utilize the same notification policy for abnormal mammograms that is used for notification of abnormal cervical exam results.

RECOMMENDATION:

The Health Department staff should adopt a written Health Department policy for notifying patients with abnormal mammogram results.

FAMILY PLANNING CLINIC

There were 53 patients with abnormal cervical exam results on the contracted lab company reports for July 1, 2017 through December 31, 2017.

The Health Department's policy for notification of abnormal cervical exam results:

- 1) 1st notification will be telephone call to patient and documented in patient electronic health record (EHR). This will be done within 3 business days of receiving labs from Provider.
- 2) If no response from 1st telephone call within 2 business days, 1st notification letter is sent to patient. This is documented in patient EHR.
- 3) If no response from 1st letter and telephone call in 7 business days, a 2nd telephone call and final attempt letter will be sent via certified mail. This is documented in the patient EHR.
- 4) When patient is contacted, counseling/education is initiated.
- 5) Copy of all letters will be sent to medical records to be scanned into the patient EHR.

FINDINGS:

Three patients were not notified in a timely manner of their abnormal cervical exam results:

- One patient was notified 50 days late due to oversight by Health Department staff.
- Health Department lab staff reconcile patient lab sheets to ensure that results are received for all patients. The reconciliation was not performed in Sep and Dec 2017. As a result, one patient was notified 83 days late and one patient 38 days late.

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RECOMMENDATION:

The Health Department lab staff should reconcile patient lab sheets to ensure that Clinics can adhere to their notification policies.

MATERNITY CLINIC

There were 12 patients with abnormal cervical exam results on the contracted lab company reports for July 1, 2017 through December 31, 2017.

The Health Department's policy for notification of abnormal cervical exam results:

- 1) The patient is informed of the abnormal pap result and need for follow-up during her next prenatal appointment (pnv).
- 2) If it is urgent and patient needs to be seen immediately, the nurse calls the patient to inform her of her results and need for follow-up.
- 3) If the patient does not return to clinic and/or cannot be reached by telephone after two attempts on two different days, the nurse will attempt to contact patient via emergency contact; if no response within 10 days, a letter will be sent to the patient.
- 4) If no response from 1st letter within 10 days, telephone call is attempted to patient, if no response, 2nd notification letter is sent and
- 5) If no response from 1st and 2nd letter, and telephone call in 10 days, a Final Attempt letter will be sent via certified mail
- 6) At discretion of the clinic provider, a 2nd certified letter may be mailed, if no response, the patient is placed inactive.

FINDINGS:

Two patients were not notified in a timely manner of their abnormal cervical exam results:

- One patient was not informed at their next prenatal visit following the abnormal exam results. The patient was informed at their second prenatal visit, which was 90 days late.
- One patient that missed their next prenatal visit after the abnormal result was received was informed at their rescheduled prenatal visit, which was 14 days late.

RECOMMENDATION:

The Maternity Clinic Health Department staff should follow their written policy of notifying patients with abnormal results.

CONCLUSION:

All Findings and Recommendations have been discussed with the Health Department Women's Clinic staff and all patients have now been notified of abnormal results.

Questions followed. Ms. Gillis stated the report has been given to Interim Health Department Director Duane Holder who will respond to the findings.

MOTION: Commissioner Faircloth moved to accept the internal audit report on the Cumberland County Public Health Department Women's Clinic.

SECOND: Commissioner Adams

VOTE: UNANIMOUS (3-0)

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Mr. Holder informed the Committee that the outliers who were not notified in a timely manner are currently being dealt with and stated the definition of timely is spelled out in the policy because the state does not have a definition of timely notification. Mr. Holder stated this audit report has been shared internally and will be shared with the Board of Health at its next meeting. Mr. Holder stated currently there is no comprehensive reporting mechanism for reporting to the Board of Health and a dashboard of typical indicators will be implemented in an effort to pull in and further engage the Board of Health. Mr. Holder stated he plans to have at the next meeting of the committee a proposal from the outside risk manager on costs to engage representatives to find the remaining 30 individuals not contacted and should there be interest, a similar type proposal for engagement to conduct an outside review. Mr. Holder responded to questions from Commissioner Evans.

5. CONSIDERATION OF SELECTION OF COUNSEL TO PURSUE OPIOID LITIGATION

BACKGROUND:

As a measure of the extent of the opioid crisis in our County, I have included in the attachments data on opioid prescription rates and opioid poisoning deaths which are posted on the NCACC's website. The data shows, that although Cumberland County ranks in the bottom one-third of all counties for opioid pills per resident and opioid prescriptions per resident, it still had the fifth highest number of opioid poisoning deaths among all counties in 2015, the last year for which data has been published on this website. The rankings for all counties with more than 30 opioid poisoning deaths for 2015 were:

Mecklenburg	39 deaths	2015 population of 1,034,070, rank 1
Wake	38 deaths	2015 population of 1,024,198, rank 2
Forsyth	33 deaths	2015 population of 369,019, rank 4
New Hanover	32 deaths	2015 population of 220,358, rank 9
Cumberland	31 deaths	2015 population of 323,838, rank 5
Burke	30 deaths	2015 population of 88,824, rank 33

Based on the relative populations, it might be expected that Cumberland would rank in the top six counties for opioid poisoning deaths; however; this result is surprising with Cumberland's low ranking in the prescription use data. At the February 15, 2018, Finance Committee meeting, Commissioner Adams asked for information on the source of the data posted on the NCACC's website. The data is from the CDC US Prescribing Rate Maps with the prescribing data source being QuintilesIMS Transactional Data Warehouse (TDW). That data is based on a sample of approximately 59,000 retail (non-hospital) pharmacies, which dispense nearly 88% of all retail prescriptions in the U.S. For this database, a prescription is an initial or refill prescription dispensed at a retail pharmacy in the sample, and paid for by commercial insurance, Medicaid, Medicare, or cash or its equivalent. The database does not include mail order pharmacy data. The population data is derived from the official annual estimate of population on July 1 by the Census Bureau. Military personnel are included in the official estimate in the same manner as they are counted in the decennial census.

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All these opioid cases against manufacturers or distributors filed in any U. S. District Court have been assigned to a judge in the Northern District of Ohio as multi-district litigation. That will happen with any case filed by Cumberland in the Eastern District of North Carolina.

The NCACC has been very active in assisting counties with the response to the opioid crisis. As of January 22, 2018, the NCACC reported that 22 counties had either filed suit or were in the process of selecting counsel to do so. The county attorney is aware of at least five other counties becoming involved in this process since that date. Staff at the NCACC interviewed a number of national law firms and groups of national law firms and selected two of those groups of law firms to make presentations to the state's county attorneys at a forum in November, 2017. Cumberland County has received proposals from each of those groups. A synopsis of each proposal follows:

The McHugh Fuller Group:

The group of national firms and local counsel for which Michael Jay Fuller, Jr., Esq., has been designated lead counsel are fully identified in the proposed contract which is attached. Local attorneys William O. Richardson, Esq., and Terry Hutchens, Esq., have been identified as the contact attorneys for Cumberland County. This group will sue the manufacturers and distributors. The abatement of the opioid epidemic as a public nuisance is one of many causes of action this group will pursue. That is the reason they require the counties they represent to adopt a resolution declaring the opioid crisis a public nuisance which must be abated. The resolution this group has requested is attached. Note that Bladen and Columbus Counties are identified as neighboring counties in which the prescription rates are much higher than the state average. The City of Fayetteville has contracted with this group to pursue opioid litigation.

The Crueger Dickinson Group:

The group of national firms and local counsel for which Erin Dickinson, Esq., has been a spokesperson in N.C. are fully identified in the proposed contract which is attached. Although this group has engaged Janet Ward Black, Esq., of Greensboro as local counsel in North Carolina, they have agreed to engage a Cumberland County attorney as local counsel for Cumberland County. They have proposed engaging Mike Williford of the Williford, Hollers, Crenshaw, Boliek & Frangakis Law Firm as local counsel but have expressed their willingness to engage any local counsel the Board of Commissioners prefers. This group intends to only sue the manufacturers which are identified in the proposed contract. They have not asked for a declaration of public nuisance but have asked for a resolution in support of the litigation which is attached. This group did tailor the resolution to fit the data for Cumberland County.

Both Groups:

The contract terms for both groups are now basically the same. Each is a 25% contingency fee contract with the fee to be applied to the gross amount of any recovery with the costs of litigation to be reimbursed from the balance after deducting the attorneys' fees. Each will provide defense for any counterclaims or claims for sanctions at no additional fee. Neither contract requires the county to expend any funds for attorneys' fees or costs except out of monies received out of settlement with or a judgment against the defendants. Under either of these contracts, the county could be liable for damages or attorney fees to the defendants if the defendants prevailed on any motion for sanctions or a counterclaim. Each of these groups of firms has experience with opioid and multi-district litigation and each is exceptionally qualified to pursue this litigation.

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Other Options:

The Board does not have to choose either of these firms to pursue this litigation; however; at this time no other counties have filed suit with a firm other than one of these. Alamance County has done a RFP for counsel and is in the selection process. The Catawba County Attorney was designated as local counsel for the McHugh Fuller Group and has already filed suit. Included in the attachments is the resolution that was adopted by Buncombe County on November 7, 2017, as an example of a resolution that was drafted by the county and specific to that county's circumstances. Buncombe was the first North Carolina County to file a lawsuit. This information is provided for the Board to understand that it has a range of options to consider and should proceed as it deems appropriate to Cumberland's circumstances.

RECOMMENDATION/PROPOSED ACTION:

The county attorney recommends the Board select counsel to join the litigation and advises that the two groups of firms whose proposals are summarized above are as qualified as any firm that might be solicited with a RFP. If the Board is satisfied with either of these proposals, the Board should proceed to select one of these groups as counsel under the terms of the proposals as presented or subject to such further conditions as the Board deems appropriate.

Mr. Moorefield referenced the information he provided and stated the first issue is to address a question posed earlier by Commissioner Adams regarding CDC data. Mr. Moorefield stated the CDC data is from a fiscal sample of 59,000 pharmacies across the United States that dispense 88% of the prescriptions in the country. Mr. Moorefield stated it is the only source of data, everyone is using it and it does not include hospital pharmacies. Mr. Moorefield stated the second issue is the selection of counsel. Mr. Moorefield explained the limited role of local counsel. Mr. Moorefield stated his recommendation is for the Board to designate the County Attorney as local counsel and to select the Crueger-Dickinson Firm because their litigation approach is more in line with the data Cumberland County has from the CDC. Mr. Moorefield stated Cumberland County does not have data to substantiate damages and the damages model used by the Crueger-Dickson Firm is based on a John Hopkins Medical School community damages model. Mr. Moorefield stated the case is being transferred and heard in the northern district of Ohio and most of what has happened thus far is procedural related to cases around the country being consolidated into this action. Questions and discussion followed.

Commissioner Adams stated a nuisance has to be declared and he is prepared to make a motion to let the County Attorney proceed with that because everyone has been bombarded by local firms. Commissioner Adams stated before a national firm is hired, local firms need to be given an opportunity to make a presentation.

MOTION: Commissioner Adams moved to allow the county attorney to proceed at this time and if there are local people that have a national firm, then they submit and a determination can be made at the next Finance Committee meeting.

SECOND: Commissioner Faircloth

DRAFT

DISCUSSION: Commissioner Keefe stated Mr. Moorefield is recommending a national firm. Commissioner Adams stated his motion did not include a national firm. Commissioner Keefe asked whether the local firms would contact a national firm and come to the committee with a proposal. Commissioner Faircloth stated based on the way he is reading it, the national firm hires their local counsel. Commissioner Adams stated so if these local people want to engage with whatever firm, that's on them. Commissioner Faircloth stated then local people do not have to bring proposals to the county and the committee will delay a recommendation for hiring. Commissioner Adams stated that is right and it will come back to the Finance Committee in April. Questions and additional discussion followed. Commissioner Keefe asked whether there would be a motion creating a nuisance. Mr. Moorefield stated a nuisance should not be declared because one of the firms is not using a nuisance approach. Mr. Moorefield clarified whether he was to bring back a final proposal from these two firms with local counsel. Commissioner Adams responded in the affirmative.

Commissioner Adams withdrew his motion. Commissioner Faircloth stated he only seconded the motion for discussion. Commissioner Keefe stated with no motion on the table, this matter will be tabled until the April meeting of the Finance Committee.

6. CONSIDERATION OF PURSUING LEGISLATION TO ESTABLISH COUNTY SMALL BUSINESS ENTERPRISE PROGRAM

BACKGROUND:

The Board of Commissioners will meet with the N.C. Legislative Delegation on March 9 at 8:30 a.m. in Room 119 of the Judge E. Maurice Braswell Courthouse. Commissioners were asked to submit items they wanted included on the state legislative agenda.

Commissioner Jimmy Keefe requested that the County discuss pursuing legislative action that mirrors House Bill 198/Session Law 2017-81 – “An Act to Amend the Charter of the City of Fayetteville to Authorize the City to Establish a Small Business Enterprise Program to Promote the Development of Small Businesses in the City and Enhance the Opportunities for Small Businesses to Participate in City Contracts.”

The item below was included in a DRAFT 2018 State Legislative Agenda approved by the Policy Committee on Feb. 15, 2018; and appeared on the consent agenda for the Board of Commissioners meeting on Feb. 19, 2018.

*Consider pursuing legislative action to allow Cumberland County the flexibility to participate with local companies and vendors through a small business enterprise program like the legislative action approved last year for the City of Fayetteville.
(Session Law 2017-81)*

Commissioner Adams asked that the small business enterprise program item be removed from the State Legislative Agenda and referred to the Finance Committee on March 1 for consideration prior to discussing with the legislative delegation.

DRAFT

A copy of the City's legislation, which was ratified on June 29, 2017 has been provided along with information on how the City has implemented their program. The information provided also includes a presentation by the School of Government on "Local Preferences in Public contracting: Legal Limitations and HB198 and the resolution establishing the Small Local Business Enterprise Program.

RECOMMENDATION/PROPOSED ACTION:

Consider whether Cumberland County should pursue legislative action to allow it the flexibility to participate with local companies and vendors through a small business enterprise program.

Sally Shutt, Assistant County Manager, referenced information on how the City implemented their small business enterprise program. Commissioner Adams stated although he does not have a problem with what the City implemented, it has absolutely nothing to do with the legislation that says you can take one bidder over another bidder. Commissioner Adams stated the reason he asked to have this removed from the State Legislative Agenda was because it will drive up costs. Commissioner Adams stated if local bidders are selected over lower-cost outside bidders, outside bidders will cease to bid. Commissioner Adams stated he would like to see how it works out for the City and PWC and whether it has a financial impact. Commissioner Adams stated it will also be short-sighted for local businesses because when other counties do the same thing, local businesses will not be able to compete in those markets. Commissioner Adams stated the long-term effects have not been considered. Commissioner Keefe stated the idea was to mirror the City's approach and establish a culture of working with local businesses. Commissioner Keefe stated poverty ceases when jobs happen and because the Board has responsibility for good stewardship, he would not support a higher bid just to go local. Commissioner Adams stated he concurred with Commissioner Keefe's comments but feels it is all speculative. Commissioner Adams stated he thinks the implementation needs to take place because that can be done without the bill, and then wait and see what happens in terms of cost.

MOTION: Commissioner Adams moved to do the implementation but not the bill and wait to see the ramifications.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS (3-0)

Ms. Cannon asked if the Committee would allow the Finance Director to come up with some program implementation steps tailored to the County instead of accepting the City's. Consensus followed. Commissioner Keefe confirmed the legislation will not be on the State Legislative Agenda.

7. MONTHLY CDBG-DR UPDATE

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Status as of February 7, 2018:

Total Applications	Incomplete Applications	Applications Submitted For Review	*Complete Applications Ready for State Eligibility Review
206	104	64	38

*Ready for Eligibility Review and determination of Duplication of Benefits (DOB) by the State

Milestones:

- November 29, 2017 – State’s directive - Intake Center opens in Cumberland County
- January 16, 2018 – County received Transition Plan for Intake Center (effective 1/24/18)
- January 22, 2018 – County received executed State MOU
- January 25 & 26, 2018 – Salesforce software training for County & City staffs
- February 7, 2018 – State contractor ends support for Intake Center; County & City provide supplemental staffing to assist State
- February 7, 2018 – County staff identified as QC Reviewers (Dee Taylor) and Center Manager (Sylvia McLean) in the interim
- February 19, 2018 - State began transfer of Intake Center to Cumberland County
- March 23, 2018 – Intake Center totally transfers to Cumberland County
- Next step process – incomplete applications process
- Environmental assessment review processes to be done by the counties

Current Staffing:

- State: (2) NCEM staff - Application Specialist - as of to-date
- Cumberland County: supplemental staffing (2) CD staff
- City of Fayetteville: supplemental staffing (2) CD staff
- Advertised time-limited positions week of February 12, 2018

Hours of Operation:

- Monday – Friday, 9 a.m. to 4 p.m.

Tracy Jackson, Assistant County Manager, provided highlights of the information recorded above and stated the goal is to push everyone towards eligibility review. Mr. Jackson also stated the center will be moved from the Department of Social Services to the Community Development Department.

DRAFT

MOTION: Commissioner Keefe moved to accept the update
 SECOND: Commissioner Faircloth
 VOTE: UNANIMOUS (3-0)

8. MONTHLY FINANCIAL REPORT

Vicki Evans, Finance Director, provided highlights of the January to Year-to-Date report recorded below and stated the County is on trend with the same amounts of last fiscal year.

	FY16-17	FY17-18	FY17-18	YTD ACTUAL	PERCENT OF	
	AUDITED	ADOPTED BUDGET	REVISED BUDGET	AS OF JANUARY 31, 2018	BUDGET TO DATE	*
REVENUES						
Ad Valorem Taxes						
Current Year	\$ 156,131,527	\$ 160,312,162	\$ 160,312,162	\$ 155,807,963	97.2%	(1)
Prior Years	1,046,732	1,121,000	1,121,000	787,535	70.3%	
Motor Vehicles	17,683,864	18,070,242	18,070,242	8,831,292	48.9%	(2)
Penalties and Interest	650,368	667,602	667,602	313,779	47.0%	
Other	1,018,563	930,279	930,279	574,632	61.8%	
Total Ad Valorem Taxes	176,531,054	181,101,285	181,101,285	166,315,202	91.8%	
Other Taxes						
Sales	41,517,943	41,760,036	41,760,036	14,002,425	33.5%	(3)
Real Estate Transfer	1,091,362	700,000	700,000	586,454	83.8%	
Other	1,114,408	1,111,500	1,111,500	334,432	30.1%	
Total Other Taxes	43,723,713	43,571,536	43,571,536	14,923,311	34.3%	
Unrestricted & Restricted Intergovernmental Revenues	75,613,483	67,300,253	70,609,410	29,697,650	42.1%	(4)
Charges for Services	13,832,010	12,056,608	12,078,008	5,526,180	45.8%	
Other Sources (includes Transfers In)	8,945,521	6,988,890	7,043,058	1,096,613	15.6%	(5)
Proceeds Refunding Bonds		-	23,005,000	23,005,000	100.0%	(6)
Premium on COPS Sold		-	4,285,558	4,285,557	100.0%	(6)
County Closing Contribution		-	254,736	254,735	100.0%	(6)
Lease Land CFVMC	3,714,637	3,714,637	3,714,637	3,474,492	93.5%	(7)
Total Other	12,660,158	10,703,527	38,302,989	32,116,397	83.8%	
Total Revenue	\$ 322,360,418	\$ 314,733,209	\$ 345,663,228	\$ 248,578,740	71.9%	
Fund Balance Appropriation		8,889,652	8,247,120	-	0.0%	(8)
Total Funding Sources	\$ 322,360,418	\$ 323,622,861	\$ 353,910,348	\$ 248,578,740	70.2%	

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				YTD ACTUAL		
	FY16-17	FY17-18	FY17-18	EXPENDITURES AS OF	PERCENT OF	
DEPARTMENTS	AUDITED	ADOPTED BUDGET	REVISED BUDGET	JANUARY 31, 2018	BUDGET TO DATE	**
Governing Body	\$ 591,731	\$ 617,587	\$ 617,587	\$ 355,093	57.5%	
Administration	2,515,558	1,501,201	1,501,201	799,438	53.3%	
Public Affairs/Education	76,879	497,199	497,199	291,405	58.6%	
Human Resources	30,245	828,896	828,896	450,940	54.4%	
Print, Mail, and Design	754,908	875,345	861,871	393,673	45.7%	
Court Facilities	55,786	129,370	168,010	63,145	37.6%	
Facilities Maintenance	1,936,136	2,009,030	2,110,875	753,140	35.7%	
Landscaping & Grounds	606,364	607,577	612,237	329,944	53.9%	
Carpentry	231,715	234,884	234,884	109,045	46.4%	
Facilities Management	1,238,266	1,267,781	1,273,221	690,480	54.2%	
Public Buildings Janitorial	721,041	710,946	710,946	412,752	58.1%	
Central Maintenance	798,075	672,386	672,386	366,146	54.5%	
Information Services	3,388,444	3,958,479	4,067,447	2,129,830	52.4%	
Board of Elections	1,180,015	2,237,762	2,237,762	591,062	26.4%	(1)
Finance	1,205,572	1,201,225	1,201,225	661,249	55.0%	
Legal	668,776	813,554	813,554	394,486	48.5%	
Register of Deeds	2,092,298	2,321,099	2,761,865	1,069,263	38.7%	
Tax	5,567,709	5,589,154	5,620,154	2,849,274	50.7%	
Debt Service	23,400,669	21,464,283	21,466,328	15,291,865	71.2%	(2)
General Government Other	3,828,293	4,237,882	4,331,276	1,739,653	40.2%	
Sheriff	47,212,707	50,250,550	50,518,813	26,393,317	52.2%	
Emergency Services	3,064,405	3,320,934	3,392,791	1,833,948	54.1%	
Criminal Justice Pretrial	434,987	426,673	426,673	199,953	46.9%	
Youth Diversion	325	25,000	25,000	784	3.1%	(3)
Animal Control	2,932,986	2,922,717	2,947,717	1,628,357	55.2%	
Public Safety Other (Medical Examiners, NC Detention Subsidy, etc.)	1,007,220	1,075,666	1,075,666	601,136	55.9%	
Heath	22,269,462	22,506,054	23,004,565	11,794,298	51.3%	
Mental Health	3,148,761	5,452,507	3,281,366	2,240,562	68.3%	
Social Services	71,524,059	66,425,182	67,141,445	33,895,670	50.5%	
Veteran Services	371,189	385,725	385,725	215,733	55.9%	
Child Support	4,893,727	5,044,200	5,044,200	2,692,723	53.4%	
Spring Lake Resource Administration	31,524	34,332	34,332	14,088	41.0%	
Library	11,105,397	10,530,428	10,778,172	5,829,766	54.1%	
Stadium Maintenance	110,288	117,296	117,296	40,573	34.6%	
Culture Recreation Other (Some of the Community Funding)	312,816	268,069	268,069	236,948	88.4%	
Planning	3,077,126	3,446,758	3,455,653	1,657,955	48.0%	
Engineering	439,678	510,090	2,437,872	287,915	11.8%	(4)
Cooperative Extension	570,083	705,596	705,596	277,251	39.3%	
Location Services	357,095	447,221	447,221	182,620	40.8%	
Soil Conservation	141,234	136,400	354,807	82,835	23.3%	
Public Utilities	87,442	110,270	124,474	54,203	43.5%	
Economic Physical Development Other	20,000	20,000	20,000	20,000	100.0%	(5)
Industrial Park	3,296	23,148	23,148	564	2.4%	(6)
Economic Incentive	420,423	548,418	710,918	38,282	5.4%	(7)
Water and Sewer	-	250,000	250,000	-	0.0%	(8)
Education	91,394,940	93,341,404	93,341,404	53,638,636	57.5%	
Other Uses:						
Transfers Out	2,264,613	3,522,583	3,465,252	121,217	3.5%	(9)
Refunding of 2009A and 2011B LOBS	-	-	27,543,249	27,531,480	100.0%	(10)
TOTAL	\$ 318,084,263	\$ 323,622,861	\$ 353,910,348	\$ 201,252,698	56.9%	
	FY16-17	FY17-18	FY17-18	EXPENDITURES AS OF	PERCENT OF	
Expenditures by Category	UNAUDITED	ADOPTED BUDGET	REVISED BUDGET	JANUARY 31, 2018	BUDGET TO DATE	
Personnel Expenditures	\$ 131,620,131	\$ 136,744,346	\$ 135,634,683	\$ 70,303,583	51.8%	
Operating Expenditures	158,133,695	157,914,300	161,300,068	85,854,676	53.2%	
Capital Outlay	2,118,869	3,460,456	3,983,875	1,716,783	43.1%	(11)
Debt Service	23,946,955	21,981,176	21,983,221	15,724,960	71.5%	
Refunding of 2009A and 2011B LOBS	-	-	27,543,249	27,531,480	100.0%	
Transfers To Other Funds	2,264,613	3,522,583	3,465,252	121,217	3.5%	
TOTAL	\$ 318,084,263	\$ 323,622,861	\$ 353,910,348	\$ 201,252,698	56.9%	

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Fiscal Year 2018 - January Year-to-Date Actuals	
Additional Detail	
General Fund Revenues	
*	
(1)	Current Year Ad Valorem 97.2% - the bulk of revenues are typically recorded between November - January.
(2)	Motor Vehicles 48.9% - YTD Actual reflects 6 months of collections.
(3)	Sales Tax 33.5% - YTD Actual reflects four months of collections.
(4)	Unrestricted/Restricted Intergovernmental Revenues 42.1% - lag in revenue is typically one month.
(5)	Other Sources (includes Transfers In) 15.6% - Rental income makes up majority of actual receipts. The majority of remaining balance is budgeted as a transfer in to fund the Board of Ed debt payment toward year-end.
(6)	Proceeds , Premium, Closing 100% - COPS/LOBS refunding of \$23M closed in August 2017. (Correlates with item (10) on report of expenditures.)
(7)	Lease Land CFVMC 93.5% - typically paid in the beginning of the fiscal year. Staff continue to follow up on the balance remaining.
(8)	Fund Balance Appropriation 0% - Direct entries are not made to fund balance throughout the fiscal year.
General Fund Expenditures	
**	
(1)	Board of Elections 26.4% - capital purchase budgeted for \$809,045 has not yet been purchased.
(2)	Debt Service 71.2% - debt payment made in December
(3)	Youth Diversion 3.1% - expenditures for this program tend to occur later in the fiscal year. Conference scheduled during the month of December.
(4)	Engineering 11.8% - Revised budget reflects \$1.2M addition for stream debris removal grant for which no expenditures have been incurred. A budget revision was done in December to move this grant over to Engineering since they will be completing the projects.
(5)	Economic Physical Development 100% - NC Southeast contribution has been paid in full.
(6)	Industrial Park 2.4% - maintenance at Cedar Creek Industrial Park has not yet been completed.
(7)	Economic Incentive 5.4% - economic incentives are budgeted at 100% of agreements but are not paid unless/until the company complies.
(8)	Water and Sewer 0% - Funds budgeted for Overhills W&S have not yet been expended.
(9)	Transfers Out 3.5% - transfers out typically occur near year-end.
(10)	Refunding of 2009A and 2011B LOBS 100% - refunding of \$23M closed in August 2017. (Correlates with item (6) on report of revenues.)
(11)	Capital Outlay 43.1% - Board of Elections capital equipment and FTCC capital outlay budgeted but not incurred or encumbered makes up the majority of unutilized budget.

9. OTHER ITEMS OF BUSINESS

There were no other items of business.

There being no further business, the meeting adjourned at 10:05 a.m.



BOARD OF COMMISSIONERS' OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD

DATE: 3/14/2018

**SUBJECT: CUMBERLAND COUNTY POLICY COMMITTEE DRAFT MINUTES -
MARCH 1, 2018 (FOR INFORMATION PURPOSES ONLY)**

BACKGROUND

The draft minutes of the March 1, 2018 meeting of the Cumberland County Policy Committee are attached to provide a report and recommendation(s).

RECOMMENDATION / PROPOSED ACTION

For information purposes only. No action required.

ATTACHMENTS:

Description	Type
Policy Committee Draft Minutes March 1 2018	Backup Material

DRAFT

CUMBERLAND COUNTY POLICY COMMITTEE
JUDGE E. MAURICE BRASWELL CUMBERLAND COUNTY COURTHOUSE
117 DICK STREET, 5TH FLOOR, ROOM 564
MARCH 1, 2018
MINUTES

MEMBERS PRESENT: Commissioner Charles Evans
Commissioner Larry Lancaster

MEMBERS ABSENT: Commissioner Michael Boose

OTHER COMMISSIONERS
PRESENT: Commissioner Glenn Adams
Commissioner Jeannette Council

OTHERS PRESENT: Amy Cannon, County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Duane Holder, Assistant County Manager
Melissa Cardinali, Assistant County Manager
Rick Moorefield, County Attorney
Brenda Jackson, Social Services Director
Jeffery Brown, Engineering & Infrastructure Director
Deborah Shaw, Budget Analyst
Heather Harris, Budget Analyst
Jon Soles, Public Information Specialist
Michael Gibson, Parks & Recreation Director
Candice White, Clerk to the Board
Kellie Beam, Deputy Clerk to the Board
Press

Commissioner Lancaster called the meeting to order.

1. APPROVAL OF MINUTES – FEBRUARY 1, 2018 REGULAR MEETING AND
FEBRUARY 15, 2018 SPECIAL MEETING

MOTION: Commissioner Evans moved to approve the February 1, 2018 regular
meeting minutes and the February 15, 2018 special meeting minutes as
presented.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (2-0)

2. CONSIDERATION OF NUISANCE ACTION AGAINST HOTELS ON
HIGHWAY 301

DRAFT

BACKGROUND

At its February 15, 2018 meeting the Policy Committee received a report from Sheriff Wright on the number of calls his officers were dispatched to the Carolina Motor Inn and the Coliseum Inn during the last six months of 2017. The Committee directed the county attorney to work with the sheriff's attorney to develop a plan of action for addressing these two properties in close proximity to the Crown Coliseum as nuisances. The county attorney requested the sheriff's attorney to obtain more detailed information on the number and nature of these dispatches. The sheriff's attorney provided that information for the period from January 1, 2015 through February 12, 2018. The county attorney's office has summarized those dispatches and categorized each as to whether the event could be a chargeable criminal offense recorded below. The characterization of these calls as to chargeable criminal offenses is an important element of the way the County might pursue nuisance actions against these properties.

As to the Carolina Motor Inn, Exhibit 1 shows there were 732 total calls dispatched with 223 of those being for events that may have been chargeable criminal offenses. These resulted in 36 incident reports made by the investigating officers and 11 arrests for criminal charges. None of these arrests resulted in a conviction or guilty plea.

As to the Coliseum Inn, Exhibit 1 shows there were 1,081 total calls dispatched with 297 of those being for events that may have been chargeable criminal offenses. These resulted in 62 incident reports made by the investigating officers and 12 arrests for criminal charges. Of these 12 arrests, one defendant pled guilty to injury to real property and ethnic intimidation. Six of these 12 cases are still pending in court.

There are only two methods the county may use to pursue nuisance abatement under these circumstances. Each is discussed separately as follows:

G.S. 153A-140. Abatement of public health nuisance:

This is a very straightforward, short statute that authorizes the county "to remove, abate or remedy everything that is dangerous or prejudicial to the public health or safety." The county attorney is not aware of any cases that have been brought under this statute for activities conducted on a property. It is typically used for conditions located upon a property. If, however, the evidence supports proceeding under this statute, the action could be undertaken this way. This process begins with the Board of Commissioners declaring the existence of a public nuisance. The Board must be give notice to the owner and conduct a hearing for the owner to present evidence and be heard. The Board makes findings of fact based on the evidence submitted at the hearing and enters an order appropriate to those findings of fact. The owner may appeal the Board's order to the Superior Court, at which point the process becomes a judicial process. If the court rules that the conditions do not constitute a public nuisance, the county may be held liable for the owner's attorney's fees and litigation cost.

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Chapter 19. Offenses Against Public Morals:

This is very detailed group of statutes contained in Chapter 19 of the General Statutes which authorizes counties to pursue nuisance actions against properties on which specified sorts of criminal activity is regularly occurring. When there is evidence to support the existence of the specified criminal activity, this is the most appropriate process to use. The Board of Commissioners is only involved in declaring the nuisance. It then proceeds as a civil court action brought in the name of the State of North Carolina, typically by a request to the District Attorney. A very significant aspect of this process is that an admission or finding of guilt against any person under the criminal laws against lewdness, assignation, prostitution, gambling, breaches of the peace, illegal possession or sale of alcoholic beverages or controlled substances is admissible for proving the existence of the nuisance. This is the evidence that is typically used to pursue these actions. Like the other statutory nuisance abatement process, if the court rules the activity does not constitute a public nuisance, the county may be liable for the owner's attorney's fees and litigation costs.

Exhibit 1

NUISANCE ABATEMENT RESEARCH

The incident events shaded light green are referenced numerically by statute and type of incident, while the events shaded dark green were listed without a statute reference but are consistent with the numerically-listed charges. The blue shaded events are items such as 911 hang-ups, area checks, community policing, and traffic stops that were not assigned a numerical categorization.

The time period encompasses January 1, 2015 through February 12, 2018.

CAROLINA MOTOR INN

Carolina Motor Inn Event	Frequency	Totals
25A1 PSYCH NON SUICIDAL	1	223
25B6 PSYCHIATRIC UNK STAT	1	
29B1 ACCIDENT WITH INJURI	1	
113C1 LOUD PARTY/MUSIC	1	
113B2 PAST VERBAL DISTURB	1	
106B1 PAST SEXUAL ASLT AD (S) (N)	1	
106D4 ASLT INDIV/SMALL GR	2	
107B1 NON URGENT ASSIT	1	
107D1 ASSIST URGENT REQUE	2	
110D1 HOME INVASION	1	
111D2 DAMAGE/VANDALISM SM	2	
113 DISTURBANCE / NUISANC	8	

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Carolina Motor Inn Event	Frequency	Totals
113B3 OTHER NOISE COMPLAI	2	
113B4 NUISANCE	1	
113D2 PHYSICAL DIST SMALL	10	
113D2 VERBAL DIST	5	
113D3 VERBAL DIST LARGE G	1	
113D4 VERBAL DIST SMALL G	32	
114B1 PAST DOMESTIC PHYSI	1	
114 DOMESTIC DIST / VIOLE	3	
114D1 DOMESTIC DIST PHYSI	6	
114D2 DOMESTIC DIST VERBA	6	
115D1 DUI (IMPAIRED DRIVI	1	
116D1 DRUG USE OR POSSESS	6	
116D2 DRUG SALE	4	
118B2 PAST FRAUD/FORGERY	1	
119 HARASSMENT/ STALK	1	
120C1 PROSTITUTION	5	
120D1 INDECENCY/LEWDNESS	1	
122 MISCELLANEOUS PD	1	
123B1 MISSING PERSON	1	
125 PR/STANDBY/WELLBECHK	3	
125C1 STANDBY	8	
125D1 URGENT WELL BE CHEC	3	
126B1 PAST PERSONAL ROBBE	1	
128 SUPPLEMENTAL / FOLLOW	1	
128A2 VEHICLE SUPPLEMENTA	1	
128B2 EVIDENCE SUPPLEMENT	2	
129 SUSPICIOUS/WANTED PER	1	
129B1 PAST SUSPICIOUS PER	1	
129C1 SUSPICIOUS PERSON	9	
129C2 WANTED PERSON	3	
129C3 SUSPICIOUS VEHICLE	2	
129C5 SUSPICIOUS CIRCUMST	3	
130 THEFT / LARCENY	1	

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Carolina Motor Inn Event	Frequency	Totals
130B1 PAST THEFT (LARCENY	6	509
130B2 PAST VEHICLE THEFT	2	
130B3 PAST THEFT FROM VEH	1	
130D1 THEFT (LARCENY)	5	
130D2 VEHICLE THEFT	1	
130D3 THEFT FROM VEHICLE	1	
131B1 ACCIDENT PROPERTY	2	
131B2 HIT AND RUN PROP DA	3	
131B3 HIT AND RUN NO INJ	1	
131D1 ACCIDENT WITH INJUR	1	
133D2 TRESPASSING/UNWANTE	3	
135 WEAPONS / FIREARMS	1	
135C1 SHOT FIRED (HEARD	3	
135D1 WEAPONS ASSIST	1	
SEXUAL ASSAULT	1	
ASSAULT BY MOTOR VEHICLE	1	
INCIDENT	3	
DOMESTIC DISTURBANCE	1	
INVESTIGATING SUSPICIOUS	4	
INVESTIGATE SUSPICIOUS SU	4	
NUISANCE ABATEMENT (CHRON	1	
DOMESTIC VIOLENCE ORDER	1	
SOLICITORS	1	
WANTED SUBJECT	15	
SEARCH WARRANT	1	
ASSIST	10	
AREA CHECK	220	509
SECURITY CHECK	33	
FOLLOW UP	36	
INFORMATION	33	
COMMUNITY POLICING	3	
EXTRA PATROL REQUEST	2	
PUBLIC RELATIONS COMMUNIC	4	

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Carolina Motor Inn Event	Frequency	Totals
TRAFFIC STOP	32	
ID CALL	4	
TRANSFERRED CALLER	10	
911 HANG UP CALL ABANDONE	73	
911 ABANDONED CALL	22	
911 HANG UP CALL NO VOICE	10	
SERVE PAPERS (WARRANTS, E	12	
CMF WRECKER CALL	1	
BOLO / ATTEMPT TO LOCATE	1	
NONURGENT WELL BE	1	
FLAGGED DOWN	5	
FLAG DOWN (S)WATE	1	
CK ON SEX OFFENDER	3	
ANIMAL CONTROL CALL	1	
REPO VEHICLE	2	
		732

Out of **732** total calls over a 3-year period, **223 (30%)** were statutorily referenced or consistent with statutorily referenced incidents.

There were **36 incident reports**.

From the incident reports, there were **11 arrests/criminal cases**, of which **1 is pending**. Of the criminal cases, there were **0 GUILTY convictions** from charges that occurred at the Motel.

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COLISEUM INN

Coliseum Inn Event	Frequency-	Totals
23C7 OVERDOSE UNKNOWN STATUS	1	297
25A2 SUICIDAL NOT THREATENING	1	
29B4 ACCIDENT UNKNOWN STATUS	1	
102B2 PAST NEGLECT	1	
106B1 PAST SEXUAL ASLT ADULT	1	
106B3 PAST ASSAULT	2	
106C5 ASSAULT JUST OCCUR	1	
106D4 ASLT INDIV/SMALL GROUP	3	
107D1 ASSIST URGENT REQUEST	2	
107 ASSIST OTHER AGENCIES	2	
107B1 NON URGENT ASSIST REQ	2	
111B1 PAST DAMAGE/VANDALISM	2	
111D2 DAMAGE/VANDALISM SML GRP	1	
112B1 EXPECTED DEATH	1	
113D2 VERBAL DIST	2	
113 DISTURBANCE / NUISANCE	2	
11301 PHYSICAL DIST	1	
113B2 PAST VERBAL DISTURBANCE	1	
113B3 OTHER NOISE COMPLAINT	2	
113B4 NUISANCE	3	
113C1 LOUD PARTY/MUSIC	2	
113C2 NUISANCE INTOX/IMPAIRED	2	
113D1 PHYSICAL DIST LARGE GRP	3	
113D2 PHYSICAL DIST SMALL GRP	7	
113D3 VERBAL DIST LARGE GRP	2	
113D4 VERBAL DIST SMALL GRP	29	
114 DOMESTIC DIST / VIOLENCE	2	
114B1 PAST DOMESTIC PHYSICAL	2	
114D1 DOMESTIC DIST PHYSICAL	16	

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Coliseum Inn Event	Frequency-	Totals
114D2 DOMESTIC DIST VERBAL	5	
116 DRUGS / NARCOTIC ACTIVITY	1	
116D1 DRUG USE OR POSSESSION	1	
116D2 DRUG SALE	8	
118D2 FRAUD/FORGERY	1	
119 HARASSMENT/ STALK / THREAT	2	
119D3 THREAT	1	
120B2 URINATING / DEFECATING	1	
120D1 INDECENCY/LEWDNESS	1	
120C1 PROSTITUTION	10	
123B1 MISSING PERSON	2	
125A1 PREARRANGED STANDBY	1	
125B1 NONURGENT WELL BE CHECK	4	
125C1 STANDBY	6	
125D1 URGENT WELL BE CHECK	2	
126D1 PERSONAL ROBBERY	2	
128A2 VEHICLE SUPPLEMENTAL	1	
128A4 OTHER INFO SUPPLEMENTAL	2	
128B2 EVIDENCE SUPPLEMENTAL	1	
129 SUSPICIOUS/WANTED PERSON	4	
129B3 PAST SUSP CIRCUMSTANCE	1	
129C1 SUSPICIOUS PERSON	19	
129C2 WANTED PERSON	5	
129C3 SUSPICIOUS VEHICLE	3	
129C4 WANTED VEHICLE	1	
129C5 SUSPICIOUS CIRCUMSTANCES	4	
130 THEFT / COUNTED	3	
130D1 THEFT (LARCENY)	6	
130D2 VEHICLE THEFT	1	
130B1 PAST THEFT (LARCENY)	8	
130B2 PAST VEHICLE THEFT	4	

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Coliseum Inn Event	Frequency-	Totals
130B3 PAST THEFT FROM VEHICLE	1	
131A2 PAST HIT AND RUN	1	
131B1 ACCIDENT PROPERTY DAMAGE	2	
132B2 PARKING NOT IN TRAFFIC	1	
132C1 HAZARD HIGH DANGER AREA	1	
133B1 PAST TRESPASSING	1	
133D1 TRESPASS/UNWANTED	1	
133D2 TRESPASSING/UNWANTED	5	
135 WEAPONS / FIREARMS	1	
135C1 SHOT FIRED (HEARD ONLY)	2	
135D1 WEAPONS INCIDENT	3	
13502 SHOTS FIRED SUSPECT SEEN	1	
ASSIST	6	
DOMESTIC ASSIST	1	
DOMESTIC DISTURBANCE	1	
DOMESTIC VIOLENCE ORDER	2	
SEXUAL ASSAULT	1	
CHILD NEGLECT/ABUSE	1	
LARCENY	5	
REPO VEHICLE	6	
UNAUTHORIZED USE OF MOTOR VEH	2	
FAIL TO REG SEX OFFENDER	1	
CK ON SEX OFFENDER	1	
WANTED SUBJECT	22	
INVESTIGATING SUSPICIOUS VEHIC	6	
INVESTIGATING SUSPICIOUS ACTIV	7	
INVESTIGATE SUSPICIOUS SUBJECT	7	
AREA CHECK	317	784
SECURITY CHECK	49	
COMMUNITY POLICING	8	

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Coliseum Inn Event	Frequency-	Totals
INFORMATION	99	
FOLLOW UP	62	
TRAFFIC STOP	32	
ACCIDENT	1	
FLAG DOWN	2	
FLAGGED DOWN	4	
BOLO / ATTEMPT TO LOCATE	2	
EXTRA PATROL REQUEST	1	
SERVE PAPERS (WARRANTS, ETC)	18	
CRIMINAL PAPERS	1	
ID CALL	14	
PUBLIC RELATIONS COMMUNICATION	3	
CONVOY/ESCORT	1	
PROJECT LIFESAVER/MAINTENANCE	1	
911 HANG UP CALL ABANDONED	119	
911 ABANDONED CALL	30	
911 HANG UP CALL NO VOICE	8	
TRANSFERRED CALLER	7	
911 WIRELESS PHONE	3	
ANIMAL CONTROL CALL	2	
		1081

Out of **1081** total calls over a 3-year period, **297** calls (**27%**) were statutorily referenced or consistent with statutorily referenced incidents.

There were **61 incident reports**.

Of the incident reports, there were **12 arrests/criminal cases**, of which **6 are pending**.
Of the criminal cases, there was **1 person with GUILTY convictions** from charges that occurred at the Motel.

Dustin Charles Taylor Page 16CR059493

Injury to Real Property	Disposed 10/3/16	GUILTY
Ethnic Intimidation	Disposed 10/3/16	GUILTY

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Commissioner Evans stated this has been an ongoing problem out near the Crown Coliseum regarding motels. Commissioner Evans stated he invited individuals that are very concerned about this area to come to the meeting to share their concerns. Commissioner Evans stated he would like to see a nuisance abatement started on these facilities.

Ms. Kimberly Griffin, part of the Community Watch program for the area, stated the motels on Gillespie Street affect their neighborhood in a very negative way. Ms. Griffin stated drug dealers, drug users, prostitutes and sex offenders are attracted to this area. Ms. Griffin stated she believes the motels are bad for her neighborhood and bad for the future growth of Fayetteville.

Commissioner Evans stated there are several small children living at these facilities and it is not safe. Commissioner Adams stated he does not think deplorable living areas means you have the right to pursue abatement against the property and he does not think that is what the statute calls for in this situation. Commissioner Adams stated he would like to see the county exhaust all remedies available before we look into abatement. Commissioner Adams stated the statute should be followed closely and he does not want to see this done hastily to be sure everyone is protected. Commissioner Evans stated he believes the Sheriff's Office has already exhausted all means and avenues.

Commissioner Lancaster asked the county attorney what the latest recommendation is on this issue. Rick Moorefield, County Attorney, stated the evidence for this area is in the control of the Sheriff's Office. Mr. Moorefield stated Ronnie Mitchell, the Sheriff's Office Attorney, has indicated he will take the lead on this issue. Mr. Moorefield stated before he would recommend the board to declare a nuisance there would have to be admissible evidence and the Sheriff's Office is gathering information. Commissioner Lancaster stated the county attorney and the Sheriff's Office attorney should work together to find any evidence and information necessary to take appropriate action legally to address this problem. Commissioner Adams stated the information should be brought back to the full board to vote on the issue before anyone moves forward. Commissioner Lancaster stated the County will do whatever possible within the law to remedy the situation.

No action taken.

3. PUBLIC INFORMATION AND GOVERNMENTAL AFFAIRS MONTHLY UPDATE

BACKGROUND

Each month the Policy Committee will receive an update regarding County communications projects and governmental affairs topics. The March update looks at analytics for the redesigned County website; reports from three intergovernmental committees and legislative topics.

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Website Analytics

The County launched its redesigned website on November 2, 2017. Since then, there have been 242,864 visits, with users visiting 2.4 pages and spending an average of 2 minutes per visit. More than 50 percent of the visits are “new visits”.

The six most popular pages are the homepage, Tax Administration page, GIS, Tax Administration bill payment options and Public Health.

The two weeks with the highest traffic coincide with the website municipal elections (19,709) and the property tax deadline for payments and listings (January: 19,234).

Intergovernmental Reports

- *Homeless Committee*
 - An interlocal agreement between the City of Fayetteville and Cumberland County directed the establishment of a Homeless Committee. The purpose and positions were designated in the interlocal agreement approved by the City on June 26, 2017, and the County on October 16, 2017.
 - A Homeless Committee consisting of a member of City Council, a member of the County Commissioners, an Assistant County Manager, Governmental Affairs Officer, Deputy City Manager, Chairman of the Cumberland County Continuum of Care (CoC), City and County Community Development Directors, and the Data & Education Analyst will meet regularly to coordinate and develop strategies to address homelessness through community-wide programs and services.
 - Chairman Larry Lancaster and Councilmember Larry Wright will represent the elected boards on the committee. The first meeting is scheduled for early March.
- *Fayetteville Cumberland Liaison Committee*
 - The Fayetteville Cumberland Liaison Committee met January 31 at City Hall. The City is the host for the meetings this year. Representatives Billy Richardson and Marvin Lucas; Cumberland County Schools Chairman Carrie Sutton and Deputy Garrison Commander Justin Mitchell attended.
 - The committee directed City and County staff to study a potential City of Fayetteville Extra-Territorial Jurisdiction agreement for the Shaw Heights area authorized by Cumberland County that would give the City authority to regulate development. A report is expected at the next liaison meeting.
- *Mayor's Coalition:*
 - Robert Van Geons and Teddy Warner from the Fayetteville Cumberland County Economic Development Corporation (FCEDC) presented information on the corporation and its activities in the county and the need for “products” – buildings or sites that meet the operational requirements of

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companies. The FCEDC is seeking help from the mayors in finding property owners in the county who have sites, especially tracts of more than 250 acres.

- In addition, Falcon Mayor Clifton Turpin, the Coalition Chairman, has asked the County's Graphic Design Information Specialist to assist in creating a logo for the group.
- *Legislative Topics:*
 - NACO Conference – Appointments are being scheduled during the NACO Conference on March 3-7, 2018 for commissioners to meet with Representatives Hudson and Pittenger and staff of Senators Tillis and Burr to talk about funding for water lines in the areas affected by GenX contamination.

Agritourism Information

During the public comment portion of the Board of Commissioners meeting on February 19, 2018 a citizen expressed concern about a proposed ATV park near Linden. Planning Director Tom Lloyd explained that a permit was not needed for the project because it is considered agritourism.

Information provided below was given to the committee from the County Attorney should commissioners have questions for the state delegation on March 9, 2018 when the board hosts the state legislative delegation.

BACKGROUND

GS 153A-340 is the enabling statute for a county's zoning powers. The enabling statute has always exempted property that was used for bona fide farm purposes from zoning regulation. The statute was amended by S.L. 2017-108 to also exempt buildings or structures that are used for agritourism and defines "agritourism". The definition is so broad as to include, "to view or enjoy rural activities". The broadness of that definition is further demonstrated by the description of buildings that can be used for agritourism, which is, "A building or structure used for agritourism includes any building or structure used for public or private events...". It goes on to identify events such as weddings, receptions, meetings, demonstrations of farm activities, meals and other events that are taking place on the farm because of its farm or rural setting.

The zoning issue that arises from this definition of "agritourism" is that it is now difficult to identify any activity occurring on, or any use of, land that qualifies as a bona fide farm that would not be agritourism. Any activity done on rural land can be for viewing or enjoying rural activities and any human activity occurring in a building or structure can be characterized as a public or private event.

RECOMMENDED/PROPOSED ACTION

No action is requested at this time.

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Sally Shutt, Assistant County Manager, reviewed the background information, recommendation and presentation as recorded above.

4. OTHER ITEMS OF BUSINESS

No other items of business.

MEETING ADJOURNED AT 10:38 AM



PLANNING AND INSPECTIONS DEPARTMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: CUMBERLAND COUNTY JOINT PLANNING BOARD

DATE: 3/9/2018

SUBJECT: CASE P18-05

BACKGROUND

Case P18-05: Rezoning of 2.04+/- acres from A1 Agricultural to R40 Residential or to a more restrictive zoning district, located at 6776 Maxwell Road, submitted by Nathan & Sheila Eix (owners).

RECOMMENDATION / PROPOSED ACTION

Planning Board Action: Unanimously recommended approval of the staff recommendation at the February 20, 2018 meeting for the reasons stated in the recommendations of the Planning Staff and as fully reflected in the minutes of the Planning Board Meeting which are incorporated herein by reference.

Staff Recommendation: In Case P18-05, the Planning and Inspections Staff recommends approval of the rezoning from A1 Agricultural to R40 Residential and find this recommendation to be consistent with the 2030 Growth Vision Plan which calls for "Rural Areas" at this location; and further find approval of the request is reasonable and in the public interest because public water is available and the request is comparable to lot sizes in the surrounding area and will allow similar land uses.

If the Board of Commissioners wishes to follow the recommendation of the Planning Board and Planning Staff in this case, the following motion is appropriate:

MOTION:

In Case P18-05, I move to approve the rezoning from A1 Agricultural to R40 Residential and find this recommendation to be consistent with the 2030 Growth Vision Plan which calls for "Rural Areas" at this location; and further find approval of the request is reasonable and in the public interest because public water is available and the request is comparable to lot sizes in the surrounding area and will allow similar land uses.

ATTACHMENTS:

Description

Action Memo

Type

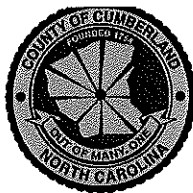
Backup Material

Charles Morris,
Chair
Town of Linden

Diane Wheatley,
Vice-Chair
Cumberland County

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin,
Wade, Falcon & Godwin



CUMBERLAND
COUNTY
NORTH CAROLINA

Planning & Inspections Department

Thomas J. Lloyd,
Director

Cecil P. Combs,
Deputy Director

Vikki Andrews,
Carl Manning,
Lori Epler,
Cumberland County

Stan Crumpler,
Town of Eastover

Patricia Hall,
Town of Hope Mills

MARCH 9, 2018

MEMO TO: Cumberland County Board of Commissioners

FROM: Cumberland County Joint Planning Board

SUBJECT: **P18-05.** REZONING OF 2.04+/- ACRES FROM A1 AGRICULTURAL TO R40 RESIDENTIAL OR TO A MORE RESTRICTIVE ZONING DISTRICT, LOCATED AT 6776 MAXWELL ROAD, SUBMITTED BY NATHAN & SHEILA EIX (OWNERS).

ACTION: Unanimously recommended approval of the staff recommendation at the February 20, 2018 meeting for the reasons stated in the recommendations of the Planning Staff and as fully reflected in the minutes of the Planning Board Meeting which are incorporated herein by reference.

PROPERTY INFORMATION: **Frontage & Location:** 175'+/- on SR 1006 (Maxwell Road); **Depth:** 507'+/-; **Adjacent Property:** No; **Current Use:** Residential; **Initial Zoning:** A1 – September 3, 1996 (Area 20); **Nonconformities:** None; **Zoning Violation(s):** None issued; **School Capacity/Enrolled:** Stedman Primary: 200/178; Stedman Elementary 300/306; Mac Williams 1270/1104; Cape Fear High 1425/1482; **Special Flood Hazard Area (SFHA):** None; **Water/Sewer Availability:** ESD/Septic; **Soil Limitations:** Yes: Hydric- JT (Johnston Loam); **Subdivision/Site Plan:** Development review may be required; **Average Daily Traffic County (2016):** 5,900 on SR 1006 (Maxwell Road); **Highway Plan:** Maxwell Road is identified as a Thoroughfare in the 2040 Metropolitan Transportation Plan with no constructions/improvements planned; no impact on the Transportation Improvement Plan; **Notes:** Density: A1- 1 lot/unit, R40- 2 lots/units; Minimum Yard Setbacks: **A1:** Front yard: 50', Side yard: 20', Rear yard: 50'; **R40:** Front yard: 30', Side yard: 15', Rear yard: 35'; Surrounding Land Use: Residential (including manufactured homes), tower, farmland, woodlands; **Comprehensive Plans:** **2030 Growth Vision Plan:** Rural Areas.

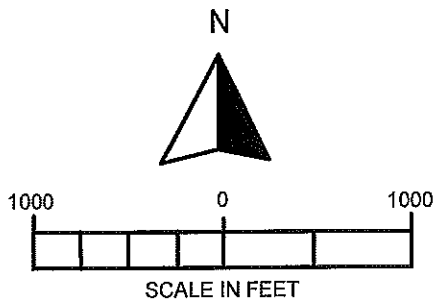
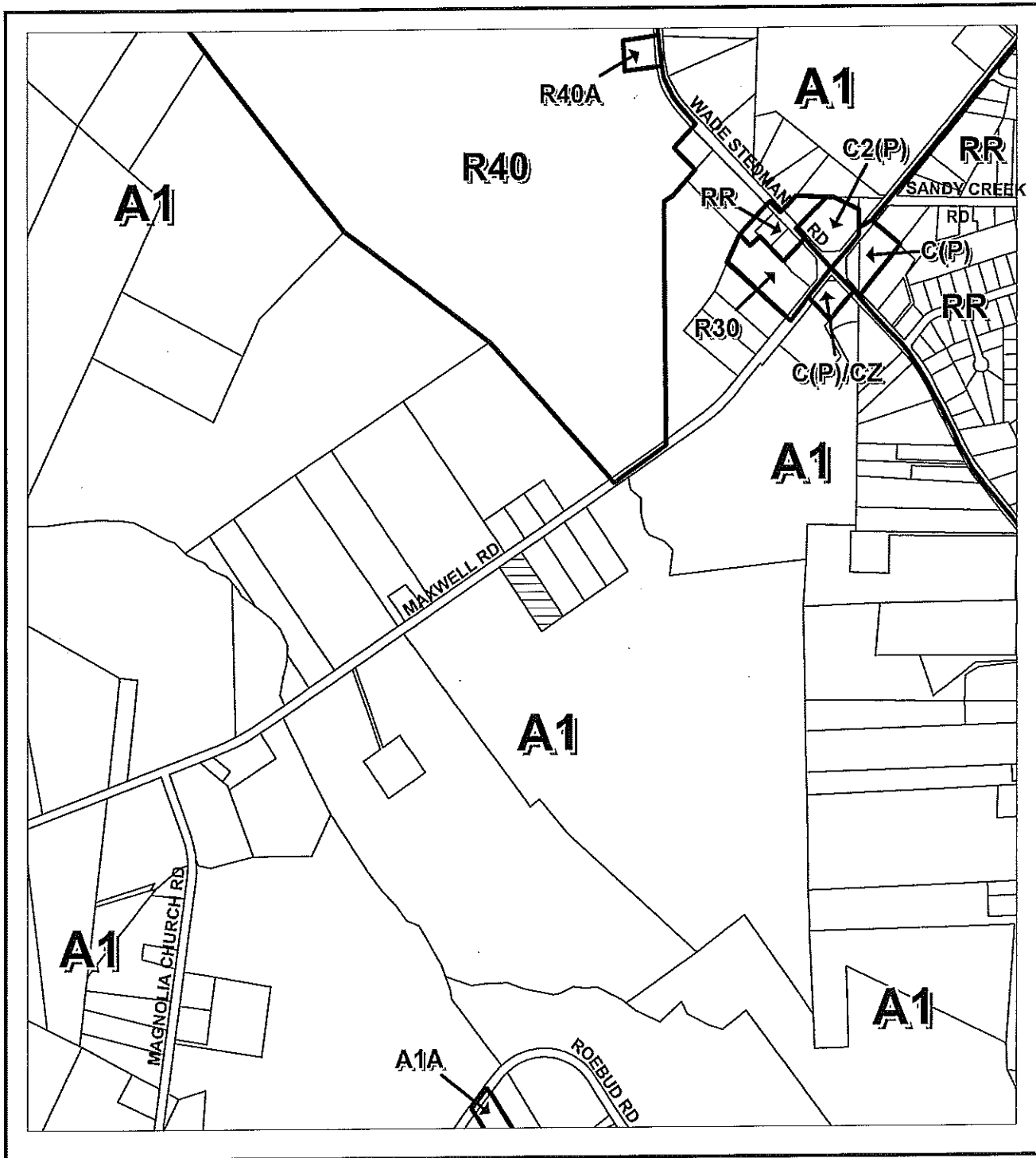
MINUTES OF FEBRUARY 20, 2018

In Case P18-05, the Planning and Inspections Staff recommends approval of the rezoning from A1 Agricultural to R40 Residential and find this recommendation to be consistent with the 2030 Growth Vision Plan which calls for "Rural Areas" at this location; and further find approval of the request is reasonable and in the public interest because public water is available and the request is comparable to lot sizes in the surrounding area and will allow similar land uses.

In Case P18-05, Mr. Crumpler made a motion, seconded by Mrs. Epler to approve the rezoning from A1 Agricultural to R40 Residential and find this recommendation to be consistent with the 2030 Growth Vision Plan which calls for "Rural Areas" at this location; and further find approval of the request is reasonable and in the public interest because public water is available and the request is comparable to lot sizes in the surrounding area and will allow similar land uses.

First Class and Record Owners' Mailed Notice Certification

A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith.



REQUESTED REZONING A1 TO R40

ACREAGE: 2.04 AC.+/-		HEARING NO: P18-05	
ORDINANCE: COUNTY		HEARING DATE	ACTION
STAFF RECOMMENDATION			
PLANNING BOARD			
GOVERNING BOARD			

PIN: 0487-86-8043

1-25-2018
MB



PLANNING AND INSPECTIONS DEPARTMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: CUMBERLAND COUNTY JOINT PLANNING BOARD

DATE: 3/9/2018

SUBJECT: CASE P18-06

BACKGROUND

Case P18-06: Rezoning of 2.00+/- acres from A1 Agricultural to R40 Residential or to a more restrictive zoning district, located at 2615 John Hall Road, submitted by Mariana Mello (owner).

RECOMMENDATION / PROPOSED ACTION

Planning Board Action: Unanimously recommended approval of the staff recommendation to approve the request for rezoning at the February 20, 2018 meeting for the reasons stated in the recommendations of the Planning Staff and as fully reflected in the minutes of the Planning Board Meeting which are incorporated herein by reference.

Staff Recommendation: In Case P18-06, the Planning and Inspections Staff recommends approval of the rezoning from A1 Agricultural to R40 Residential and find this recommendation to be consistent with the Southeast Cumberland Land Use Plan which calls for "one acre lots without public water" at this location; and further find approval of the request is reasonable and in the public interest because the district requested is in harmony with surrounding lot sizes and land uses.

If the Board of Commissioners wishes to follow the recommendation of the Planning Board and Planning Staff in this case, the following motion is appropriate:

MOTION:

In Case P18-06, I move to approve the rezoning from A1 Agricultural to R40 Residential and find this recommendation to be consistent with the Southeast Cumberland Land Use Plan which calls for "one acre lots without public water" at this location; and further find approval of the request is reasonable and in the public interest because the district requested is in harmony with surrounding lot sizes and land uses.

ATTACHMENTS:

Description

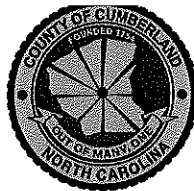
Type

Charles Morris,
Chair
Town of Linden

Diane Wheatley,
Vice-Chair
Cumberland County

Jami McLaughlin,
Town of Spring Lake
Harvey Cain, Jr.,
Town of Stedman

Donovan McLaurin,
Wade, Falcon & Godwin



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

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Deputy Director

Vikki Andrews,
Carl Manning,
Lori Epler,
Cumberland County

Stan Crumpler,
Town of Eastover

Patricia Hall,
Town of Hope Mills

MARCH 9, 2018

MEMO TO: Cumberland County Board of Commissioners

FROM: Cumberland County Joint Planning Board

SUBJECT: **P18-06.** REZONING OF 2.00+/- ACRES FROM A1 AGRICULTURAL TO R40 RESIDENTIAL OR TO A MORE RESTRICTIVE ZONING DISTRICT, LOCATED AT 2615 JOHN HALL ROAD. SUBMITTED BY MARIANA MELLO (OWNER).

ACTION: Unanimously recommended approval of the rezoning request at the February 20, 2018 meeting for the reasons stated in the recommendations of the Planning Staff and as fully reflected in the minutes of the Planning Board Meeting which are incorporated herein by reference.

PROPERTY INFORMATION: **Frontage & Location:** 115'+/- on SR 2017 (John Hall Road); **Depth:** 598'+/-; **Adjacent Property:** Yes; **Current Use:** Residential; **Initial Zoning:** A1 – September 3, 1996 (Area 20); **Nonconformities:** Existing residential structure does not meet minimum required side yard setback (dwelling constructed in 2002); **Zoning Violation(s):** None issued; **School Capacity/Enrolled:** Seabrook Elementary: 310/254; Mac Williams Middle 1270/1104; Cape Fear: 1450/1482; **Special Flood Hazard Area (SFHA):** None; **Water/Sewer Availability:** Well/Septic; **Soil Limitations:** Yes- Le: (Leon sand); **Subdivision/Site Plan:** Development review may be required; **Average Daily Traffic County (2016):** 1,000 on SR 2017 (John Hall Road); **Highway Plan:** John Hall Road is identified as a thoroughfare existing in the 2040 Metropolitan Transportation Plan with no constructions/improvements planned; no impact on the Transportation Improvement Plan; **Notes:** Density: A1- 1 lot/unit, 40- 2 lots/units; **Minimum Yard Setbacks:** **A1:** Front yard: 50', Side yard: 20', Rear yard: 50'; **R40:** Front yard: 30', Side yard: 15', Rear yard: 35'; Surrounding Land Use: Residential (including manufactured homes), farmland, woodlands; Comprehensive Plans: **2030 Growth Vision Plan:** Rural Areas; **Southeast Cumberland Land Use Plan:** One acre without water, half acre with public water

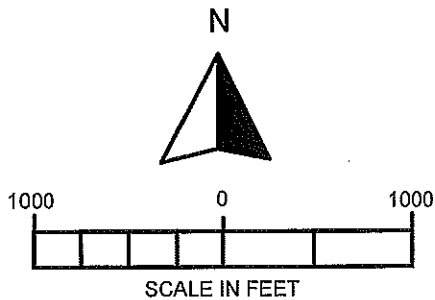
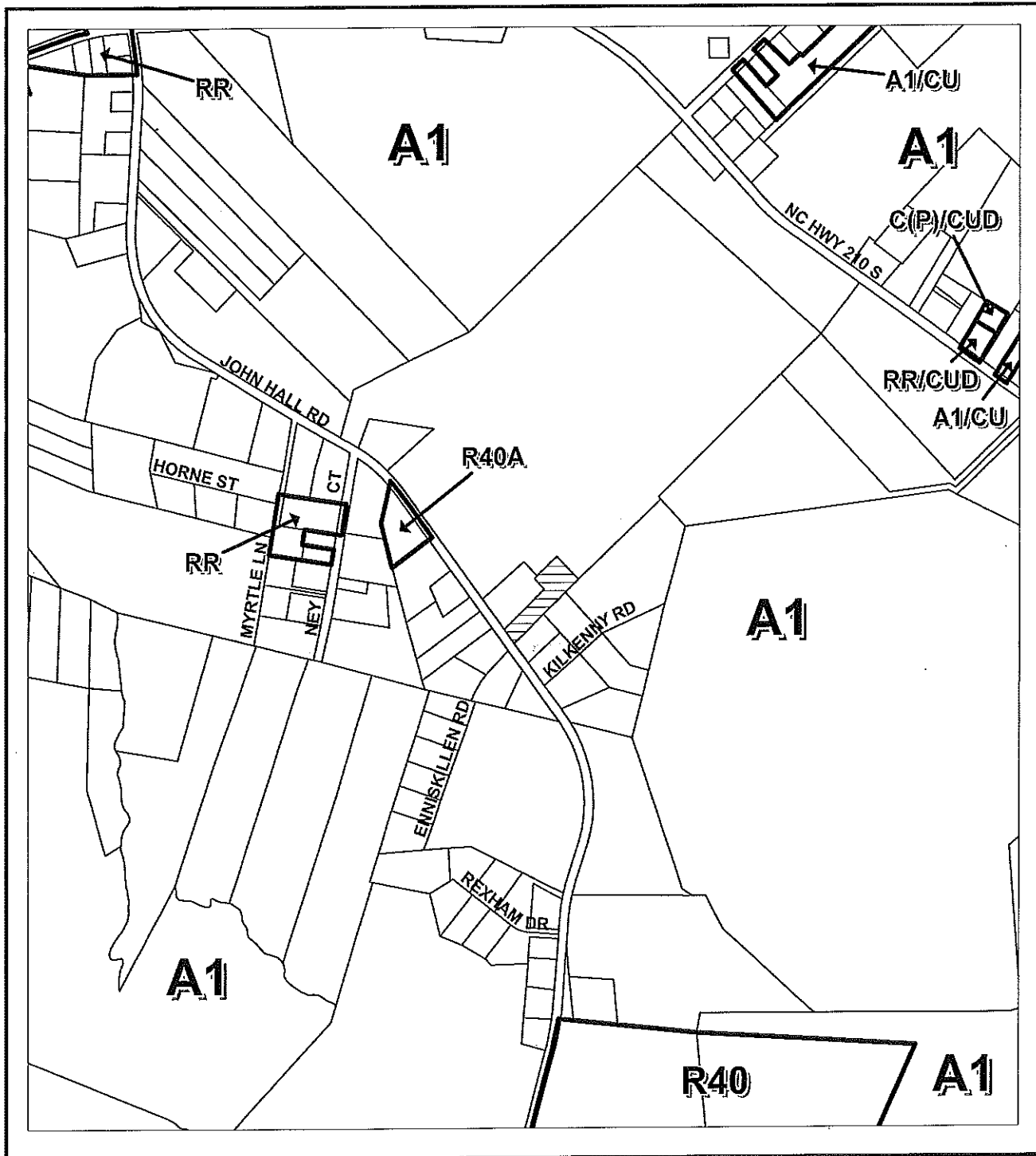
MINUTES OF FEBRUARY 20, 2018

In Case P18-06, the Planning and Inspections Staff recommends approval of the rezoning from A1 Agricultural to R40 Residential and find this recommendation to be consistent with the Southeast Cumberland Land Use Plan which calls for "one acre without water" at this location; and further find approval of the request is reasonable and in the public interest because the district requested is in harmony with surrounding lot sizes and land uses.

In Case P18-06, Mr. Crumpler made a motion, seconded by Mrs. Epler to approve the rezoning from A1 Agricultural to R40 Residential and find this recommendation to be consistent with the Southeast Cumberland Land Use Plan which calls for "one acre without water" at this location; and further find approval of the request is reasonable and in the public interest because the district requested is in harmony with surrounding lot sizes and land uses.

First Class and Record Owners' Mailed Notice Certification

A certified copy of the tax record owner(s) of the subject and adjacent properties and their tax record mailing address is contained within the case file and is incorporated by reference as if delivered herewith.



REQUESTED REZONING A1 TO R40

ACREAGE: 2.00 AC.+/-

HEARING NO: P18-06

ORDINANCE: COUNTY

HEARING DATE

ACTION

STAFF RECOMMENDATION

PLANNING BOARD

GOVERNING BOARD

PIN: 0474-66-7386

MB



OFFICE OF THE COUNTY MANAGER

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMY H. CANNON, COUNTY MANAGER

DATE: 3/13/2018

**SUBJECT: CONSIDERATION OF PROPOSED SCHEDULE FOR FISCAL YEAR 2019
BUDGET WORK SESSIONS AND BUDGET PUBLIC HEARING**

BACKGROUND

Management anticipates submitting the FY18 Proposed Budget to the Commissioners on Tuesday, May 22, 2018. Several work sessions may be needed for your review.

RECOMMENDATION / PROPOSED ACTION

The following schedule is recommended for your consideration with all meetings to be held in the Cumberland County Courthouse, 117 Dick Street, Fayetteville, NC.

Tuesday, May 22, 2018	7:00 PM	Budget Presentation	Room 118
Tuesday, May 29, 2018	5:30 PM	Budget Work Session	Room 564
Thursday, May 31, 2018	5:30 PM	Budget Work Session / Dept. Head Appeals	Room 564
Monday, June 4, 2018	7:00 PM	Budget Public Hearing / Work Session	Room 118
Wednesday, June 6, 2018	5:30 PM	Budget Work Session	Room 564
Tuesday, June 12, 2018	5:30 PM	Budget Work Session	Room 564
Wednesday, June 13, 2018	5:30 PM	Budget Work Session – if needed / Adopt Budget	Room 564

Adopt a schedule for FY19 budget work sessions and public hearing as recommended or modified.



BOARD OF COMMISSIONERS' OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD

DATE: 3/13/2018

SUBJECT: SOCIAL SERVICES BOARD (1 VACANCY) NOMINATION AND APPOINTMENT

BACKGROUND

Chairman Lancaster requested to have a nomination and appointment placed on the Monday, March 19, 2018 agenda to fill the unexpired term on the Social Services Board.

This vacancy is for a County Commissioner appointee. Commissioner Evans is willing to serve if appointed.

RECOMMENDATION / PROPOSED ACTION

Request is to make a nomination and appointment to the Social Services Board.

ATTACHMENTS:

Description	Type
Social Services Board Nomination and Appointment	Backup Material

SOCIAL SERVICES BOARD
3 Year Term

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
VACANT (Vacated by J. Keefe)	6/17	1st	June/20 6/30/20	Yes
Susan Reeder 2603 Mirror Lake Drive Fayetteville, NC 28303 484-0789/484-3191/689-5411	6/16	2nd	June/19 6/30/19	No
<u>Social Services Board Appointee</u> Betsy Monroe Bradshaw (W/F) 2816 Millbrook Road Fayetteville, NC 28305 486-1605 x 225 / 824-1510	7/15	2nd	June/18 6/30/18	No
<u>State Social Services Commission Appointee</u> Maria Velazquez-Constas (H/F) 215 Offing Court Fayetteville, NC 28314 484-0176 (W)/868-3895 (H)	6/14	2nd	June/17 6/30/17	No
<u>State Social Services Commission Appointee</u> Dr. Sidney Brooks, Sr. (B/M) 401 Forest Lake Road Fayetteville, NC 28305 499-9950 (W) / 916-3449 ©	7/16	2nd	June/19 6/30/19	No

Contact: Brenda R. Jackson, Director
(Angela F. Thomas - Phone: 677-2035)

Meeting Date: Last Wednesday of each month at 1:00 PM, Board Room, DSS Building



BOARD OF COMMISSIONERS' OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD

DATE: 3/13/2018

SUBJECT: SOUTHEASTERN ECONOMIC DEVELOPMENT COMMISSION (1 VACANCY)

BACKGROUND

The membership of the Southeastern Economic Development Commission is comprised of four (4) members from each county in the district. Cumberland County has four appointees, one of which is County Manager Amy Cannon whose second term expired September 30, 2017. Ms. Cannon currently serves as the Vice-Chairman of the SEDC Board of Directors.

Attached is a letter from Pamela H. Bostic, Executive Director of the Southeastern Economic Development Commission, requesting that the Board of Commissioners consider waiving the requirement under the Rules of Procedure that states "no citizen may serve more than two consecutive terms" and nominate Ms. Cannon to serve an additional term on the SEDC Board of Directors. The Rules of Procedure further state "the Board of Commissioners reserves the right to waive this requirement based on special circumstances".

The current membership roster is attached. There are no applicants for the SEDC Board of Directors.

RECOMMENDATION / PROPOSED ACTION

Consider nominating County Manager Amy Cannon to serve an additional term on the SEDC Board of Directors.

ATTACHMENTS:

Description

Type

Southeastern Economic Development Commission

Member Specifications:

4 Members from Each Representative County

Term: 4 Years

Compensation: None

Duties:

Meetings: Full Board meets one time annually - Usually in April

Meeting Location: 707 West Broad Street, Elizabethtown, NC



SOUTHEASTERN ECONOMIC DEVELOPMENT COMMISSION

Serving Southeastern North Carolina Since 1968

BOARD OF DIRECTORS

Randall Johnson
Chairman
New Hanover County

Amy Cannon
Vice Chairman
Cumberland County

Chuck Heustess
Secretary/Treasurer
Bladen County

Don Hughes
Brunswick County

Gary Lanier
Columbus County

Carnell Robinson
Harnett County

Gwen McGougan
Hoke County

Jackie Newton
Pender County

Martie Butler
Richmond County

Jerry Stephens
Robeson County

John Swope
Sampson County

Mark Ward
Scotland County

EXECUTIVE DIRECTOR
Pamela H. Bostic

February 22, 2018

Mr. Larry Lancaster, Chairman
Cumberland County Board of Commissioners
PO Box 1829
Fayetteville, North Carolina 28302

Dear Chairman Lancaster,

According to our records, the term of Mrs. Amy Cannon on the Southeastern Economic Development Commission (SEDC) Board of Directors expired on September 30, 2017. In order to ensure that Cumberland County has adequate representation on our Board, we are requesting that the Board of Commissioners reappoint Mrs. Cannon to a four-year term to expire on September 30, 2021.

In June 2011, Mrs. Amy Cannon was appointed by the Cumberland County Board of Commissioners to fill the unexpired term of Mrs. Juanita Pilgrim on the SEDC Board. Mrs. Cannon was reappointed in 2013, and has been representing Cumberland County on the SEDC Board for approximately six years. Mrs. Cannon currently serves as the Vice Chairman of the SEDC Board.

We are aware that Mrs. Cannon is not eligible for reappointment to the SEDC Board in accordance with the Cumberland County Board of Commissioners' Rules of Procedure. We respectfully ask the Board of Commissioners to consider reappointing Mrs. Cannon to serve an additional term on the SEDC Board. If reappointed, Mrs. Cannon will most likely be re-elected as Vice Chairman in May (SEDC 50th Annual Meeting), and elected as Chairman in April of 2019. Mrs. Cannon's expertise and experience on the Board has helped establish a mutual trust, respect, and candor among the other board members. It is imperative to maintain cohesiveness on the Board as we work toward greater prosperity for the Region.

Thank you for your time and consideration regarding this matter. Should there be questions, please call me at (910) 862-6985, Ext. 320. Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Pamela H. Bostic".

Pamela H. Bostic
Executive Director

SOUTHEASTERN ECONOMIC DEVELOPMENT COMMISSION
COUNTY APPOINTEES
(4 year terms)

(Minority and elected official requirements.)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
*Amy Cannon County Manager P.O. Box 1829 Fayetteville, North Carolina 28302 678-7723	9/13	2nd	Sept/17 9/30/17	No
Robert Van Geons Fayetteville Cumberland Economic Development Corporation 411 Forest Lake Road Fayetteville, NC 28305 704-985-3483	4/17	1 st	Apr/21 4/30/21	Yes
Glenn Adams (B/M) <i>Subject to NCGS128-1.1 (Minority Representative)</i> 407 Hilliard Drive Fayetteville, NC 28311 223-1400	10/15	1st	Oct/19 10/31/19	Yes
serving unexpired term; eligible for one additional term				
Jeannette M. Council (B/F) County Commissioner <i>Subject to NCGS128-1.2 (County Commissioner position)</i> PO Box 1829 Fayetteville, NC 28302 678-7771 or 678-7772	09/14	2nd	Sept/18 09/30/18	No

*Designated to serve on the Executive Committee.

County Manager attends the Board of Director Meetings held 4th Tuesday of each month at 10:00 a.m. till around 12:00 noon; lunch is usually served following the meeting. Location for the meeting is 707 West Broad Street, Elizabethtown, N.C.

(Commissioners and other position only attend the annual meeting-usually in April)

Members appointed by the Board of Commissioners in November of 2001.

Terms were staggered initially when members were appointed on 11/5/01.

Contact: Pam Bostic pbostic@sedcnc.org

Address: PO Box 921, Elizabethtown, NC 28337

Phone: 910-862-6985

Fax: 910-862-1482

Contact persons are: Amy Cannon or Pamela Bostic



BOARD OF COMMISSIONERS' OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD

DATE: 3/14/2018

SUBJECT: CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL (2 VACANCIES)

BACKGROUND

The Cumberland County Juvenile Crime Prevention Council (JCPC) has the following two (2) vacancies:

At-Large Representatives:

Maybelyn Laureano – Did not accept appointment.

The Juvenile Crime Prevention Council recommends **Nicole Hawkins**.
(See attached.)

Dwight Creech – Resigned.

The Juvenile Crime Prevention Council recommends **Dr. Mark Kendrick**.
(See attached.)

I have attached the current membership roster and applicant list.

RECOMMENDATION / PROPOSED ACTION

Make nominations to fill the two (2) vacancies above.

ATTACHMENTS:

Description

CC Juvenile Crime Prevention Council

Type

Backup Material

Cumberland County Juvenile Crime Prevention Council

The purpose of the Cumberland County Juvenile Crime Prevention Council is to help prevent at-risk juveniles from delinquency. Develop community-based delinquency alternatives to training schools and to provide community-based delinquency and substance abuse prevention strategies and programs. Provide non-institutional dispositional alternatives that will protect the community and the juveniles. Plan and organize programs in partnership with the state.

Statutory Authorization: NCGS 147-33.49

Member Specifications:

26 Members with Specific Categories:

- Local School Superintendent or designee (1)
- Chief of Police (1)
- Local Sheriff (1)
- District Attorney or designee (1)
- Chief Court Counselor or designee (1)
- Director of Mental Health or designee (1)
- Director of Social Services or designee (1)
- County Manager or designee (1)
- Substance Abuse Professional (1)
- Member of Faith Community (1)
- County Commissioner (1)
- Person under 18 (1)
- Juvenile Defense Attorney (1)
- Chief District Court Judge or designee judge (1)
- Member of Business (1)
- Health Director or designee (1)
- United Way or nonprofit (1)
- Parks and Recreation Representative (1)
- At-Large Members (Maximum of 7)
- Non-Voting Member (1)

Term: 2 Years

Compensation: None

Duties:

- Annual review of the needs of juveniles in the county who are at-risk or who have been adjudicated. Council shall develop a request for proposal process and submit to the County Commissioners a written plan of expenditures. Upon the County's authorization, the plan must be approved by the Office;

- Ensure appropriate community based intermediate dispositions for adjudicated juveniles are available, pursuant to minimum standards set by the Office; and
- Perform the following on an ongoing basis:
 1. Assess needs of juveniles in the community, evaluate resources, plan for unmet needs;
 2. Evaluate performance of juvenile services/programs as a condition of continued funding of programs;
 3. Increase public awareness causes of delinquency and prevention efforts;
 4. Develop intervention strategies and risk assessments for at-risk youth;
 5. Provide funds for services: treatment/counseling/parenting/rehabilitation;
 6. Plan permanent funding streams for delinquency prevention programs.

Meetings: Third Wednesday of each month at 1:00 PM. Meetings are normally one to two hours in length.

Meeting Location: Cumberland County CommuniCare, Conference Room 226 Bradford Ave Fayetteville, NC 28301

Kellie Beam

From: Kimberly Cribb
Sent: Wednesday, February 21, 2018 8:07 AM
To: Kellie Beam
Subject: JCPC Nominations

Importance: High

Good morning Kellie!

We currently have two At-Large vacancies on the Cumberland County Juvenile Crime Prevention Council.

On February 20, 2018 the JCPC approved the following Council nominations:

- Nicole Hawkins
418 Taipei Ct
Fayetteville, NC 28303
NICOLE.HAWKINS@NCDPS.GOV
- Dr. Mark Kendrick
2927 Rosecroft Drive
Fayetteville, NC 28304
MKENDRICK2927@GMAIL.COM

Please contact me if you have any questions.

Kimberly Cribb
WDB Financial Coordinator & JCPC Coordinator
Cumberland County NCWorks Career Center

Email | kcribb@co.cumberland.nc.us
Phone | 910.678.7716
Address | 414 Ray Ave
Fayetteville, NC 28301



Visit Our Website at: <https://www.ncworks.gov>

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CUMBERLAND COUNTY
JUVENILE CRIME PREVENTION COUNCIL
(Two year terms)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Local School Superintendent or designee</u>				
Bruce Morrison	1/12			
Cumberland County Schools				
P.O. Box 2357				
Fayetteville, North Carolina 28302				
Phone: 678-2495				
<u>Chief of Police or designee</u>				
Lt. John Somerindyke	3/15			
Fayetteville Police Department				
467 Hay Street				
Phone: 433-1910				
<u>Local Sheriff or designee</u>				
Lt. Bobby Jeffers	2/14			
Cumberland County Sheriff's Office				
131 Dick Street				
Fayetteville, North Carolina 28301				
Phone: 677-5474				
<u>District Attorney or designee</u>				
Brandy Brutsch	10/17			
Assistant District Attorney				
District Attorney's Office				
117 Dick Street, Suite 427				
Fayetteville, North Carolina 28301				
Phone: 678-2915				
<u>Chief Court Counselor or designee</u>				
Miguel Pitts	3/15			
Department of Juvenile Justice				
P.O. Box 363				
Fayetteville, North Carolina 28302				
Phone: 678-2947				
<u>Mental Health Representative or designee</u>				
Tina Higgs	04/14			
Alliance Behavioral Healthcare – Community Relations, Court Liaison				
711 Executive Place				
Fayetteville, North Carolina 28305				
910-491-4794				

Cumberland County Juvenile Crime Prevention Council Page 2

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Director of Social Services or designee</u>				
Natasha Tomlinson	11/17			
Cumberland County Department of Social Services				
P.O. Box 2429				
Fayetteville, North Carolina 28302-2429				
Phone: 321-6459				
<u>County Manager or designee</u>				
Duane Holder	10/17			
Assistant County Manager				
Cumberland County Courthouse				
P.O. Box 1829				
Fayetteville, North Carolina 28302-1829				
Phone: 678-7725				
<u>Chief District Judge or designee</u>				
Judge Ed Pone	1/99			
P.O. Box 363				
Fayetteville, North Carolina 28302				
Phone: 678-2901				
<u>Health Director or designee</u>				
Elaine Cessna	10/17			
1235 Ramsey Street				
Fayetteville, North Carolina 28301				
Phone: 433-3783				
<u>Parks and Recreation Representative</u>				
(Vacated by M. Lindsay – waiting on replacement)2/05				
City of Fayetteville				
Parks and Recreation Dept.				
433 Hay Street				
Fayetteville, North Carolina 28301				
Phone: 433-1547				
<u>County Commissioner</u>				
Glenn Adams	3/15			
P.O. Box 1829				
Fayetteville, NC 28302-1829				
Phone: 678-7771				

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Substance Abuse Professional</u>				
Louis Leake Carolina Treatment Center 7669 Beverly Drive Fayetteville, NC 28314 910-960-7599	9/16	2nd	Oct/18 10/31/18	No
<u>Member of Faith Community</u>				
Augusta Newman 450 Bladen Circle Fayetteville, NC 28312 709-8344/555-5555	9/16	1st	Sept/18 9/30/18	Yes
<u>Person Under Age 18</u>				
Gregory Raymond Koonce Jr. 1833 Notre Dame Place Fayetteville, NC 28304 483-3604/723-1149/814-7336 gregoryjrk@embarqmail.com	12/16	1st	Dec/18 12/31/18	Yes
<u>Juvenile Defense Attorney</u>				
Michael J. Onufer 356 Tartan Court Fayetteville, NC 28301	2/17	1st	Feb/19 2/28/19	Yes
<u>Member of Business Community</u>				
Austin Campbell 5316 Sandstone Drive Fayetteville, NC 28311	2/17	1st	Sept/18 9/30/18	Yes
(serving unexpired term; eligible for an additional term)				
<u>United Way or Non-Profit</u>				
Terri Thomas 508 Spaulding Street Fayetteville, NC 28301	2/17	1st	Sept/18 9/30/18	Yes
(serving unexpired term; eligible for an additional term)				
<u>At Large Representatives</u>				
Matthew Dixon 8404 Frenchorn Lane Fayetteville, NC 28314 867-7807/818-8134 Mdixon2199@yahoo.com	11/17	1st	Nov/19 11/30/19	Yes

Cumberland County Juvenile Crime Prevention Council, Page 4

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
Deborah L. Rosen 317 Sharpsburg Road Fayetteville, NC 28311 988-0493/243-9188	4/17	1 st full term	Apr/19 4/30/19	Yes
serving unexpired term; eligible for one additional term				
Dr. Rebecca Campbell 7027 Darnell Street Fayetteville, NC 28314 910-487-1555	9/16	1st	Oct/18 10/31/18	Yes
VACANT (Vacated by M. Laureano)	11/17	1st	Nov/19 11/30/19	Yes
VACANT (Vacated by D. Creech)	4/17	2nd	Apr/19 4/30/19	No
Densie D. Lucas 106 Carmichael Lane Spring Lake, NC 28390 497-1227/672-2287	9/16	1st	Oct/18 10/31/18	Yes
Crystal Bennett 2654 Rivercliff Road Fayetteville, NC 28301 429-4930/475-3287	9/16	1st	Oct/18 10/31/18	Yes

Non-Voting Member

Ronald Tillman
DJJDP Regional Consultant
100 Dillion Drive
Butner, North Carolina 27509
Phone: 919-575-3166 (W)

Meetings: Second Wednesday of each month at 1:15 PM. CC CommuniCare Conference Room –109
Bradford Ave, Fayetteville, NC 28301.
Contact: Kim Cribb JCPC Coordinator – 678-7819

**APPLICANTS FOR
CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
ASHLEY, DOMINIQUE R (B/F) 347 HILLIARD DRIVE FAYETTEVILLE NC 28311 583-8697 DOMINIQUEASHLEY26@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	STUDENT AT FSU	HIGH SCHOOL
BARNHILL, KRISTA (W/F) 5230 HEATHER STREET HOPE MILLS NC 28348 973-5917/438-4127 KRISB69@EARTHLINK.NET Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	DIRECTOR OF FINANCE SPECTRA – CROWN COMPLEX	BACHELORS - ACCT
BENSON, GARRICK (B/M) 2835 MARCUS JAMES DRIVE FAYETTEVILLE NC 28306 797-5477/907-4654 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	US ARMY OFFICER FORT BRAGG	BA-POLITICAL SCIENCE
BLAND, SHEDRICK (-/M) 1411 AVERTON COURT FAYETTEVILLE NC 28314 764-2380/797-9608 SHEDRICKBLAND@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	SELF EMPLOYED DRIVER	SOME COLLEGE
BROOKS, FAITH (-/F) 437 BRISTLECONE DRIVE FAYETTEVILLE NC 28311 919-432-7218/919-322-2169 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CALL CENTER AGENT TOTAL OUTSOURCED SYSTEMS	COLLEGE

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 2

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BROWN, MARGARET M. (B/F) 2729 MILLMANN RD FAYETTEVILLE, NC 28304 670-0552/432-5626 DRMARJIBROWN@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	EXECUTIVE ASSISTANT US SEPCIAL OPS COMMAND	DOCTORATE MASTERS
BROWN, PAUL RAYMOND (B/M) 5412 FINISH LINE DRIVE HOPE MILLS, NC 28348 484-3884/494-8742/432-3746 PAUL.BROWN90@AOL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	US ARMY WARRANT OFFICER US ARMY	BA-CRIMINAL JUSTICE
CARMICHAEL, CHRISTAL (B/F) 7057 EVANS HARRIS LANE FAYETTEVILLE NC 28311 919-406-4768/919-614-7983 CCARMICHAEL@CISNC.ORG Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: SUBSTANCE ABUSE PROFESSIONAL	YOUTH SUCCESS COACH	COLLEGE LISTED
CLARK, DERWOOD (B/M) 620 ROCKPORT DRIVE FAYETTEVILLE NC 28311 302-7040/247-2270/868-8700 DABISHOP05@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: MEMBER OF BUSINESS COMMUNITY	INSURANCE AGENT	MBA-PUBLIC ADMIN BA-ACCOUNTING

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 3

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
CORBIN, DR. DENNIS (B/M) 1327 VANDENBURG DRIVE FAYETTEVILLE, NC 28312 910-672-1737 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	COLLEGE PROFESSOR FSU	BA-HISTORY
COX, DAMIEN (B/M) 204 CARRINGTON PLACE FAYETTEVILLE NC 28314 583-0192/960-7450 DAMIENDCOX@GMAIL.COM Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	RETIRED MILITARY	CURRENT STUDENT
DAVIS, CHRISTOPHER (B/M) 3009 CARULA LANE FAYETTEVILLE NC 28306 803-546-1047 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED MILITARY	BS-PHYSICS
DOCTOR, TULISHA (B/F) 6425 BROOKSTONE LANE #202 FAYETTEVILLE NC 28314 216-702-7994 TVD214804@YAHOO.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: UNITED WAY OR NONPROFIT REPRESENTATIVE	TEACHER	SOME COLLEGE
ELLIOTT, BENIKKA (B/F) 1117 LAKE STONE PLACE FAYETTEVILLE NC 28311 488-3986/229-1791/488-3986 BENIKKAMARIE@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATGORY: PERSON UNDER 18	STUDENT	CURRENT STUDENT

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 4

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
GAUSE, TRAVIS (B/M) 1314 AZTEK PLACE FAYETTEVILLE NC 28314 487-0718/336-250-5100/907-5738 TRAVISAGAUSE@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	US ARMY	HIGH SCHOOL
GORDON, LATOYA D. (B/F) 3054 CANDLELIGHT DRIVE FAYETTEVILLE NC 28311 843-319-8439 LGORDON@CI.FAY.NC.US Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	COMMUNITY RELATIONS SPECIALIST	BACHELORS
HAMILTON, ROBERT (W/M) 149 WADING CREEK LN FAYETTEVILLE NC 28306 336-430-6329/618-0422 SKYLUR1994@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC & MEMBER OF BUSINESS COMMUNITY	CAR RENTAL ENTERPRISE RENT-A-CAR	BA-HISTORY
HARMON, SANDRA O'HARA (B/F) 9977 SHARON CHURCH ROAD FAYETTEVILLE NC 28312 485-7614 SOHARA1966@AOL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	EDUCATOR UNEMPLOYED	BSW

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 5

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
HAWKINS, NICOLE (-/F) 418 TAIPEI CT FAYETTEVILLE NC 28303 758-4771 NICOLE.HAWKINS@NCDPS.GOV Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: MEMBER OF BUSINESS COMMUNITY	YOUTH COUNSELOR TECH CUMBERLAND REGIONAL JUVENILE DETENTION	MS-HUMAN SERVICES
HAYNES, TERON JR. (B/M) 6390 ABBOTTS PARK DR APT C FAYETTEVILLE NC 28311 314-435-7798/432-8785 TERON.HAYNES@YAHOO.COM Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No CATEGORY: GENERAL PUBLIC	SERVICE MEMBER US ARMY	CURRENT STUDENT
HAYNES, WESLEY (B/M) 1608 ROGERS DRIVE FAYETTEVILLE NC 28303 252-259-3934 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	COMPUTER TECH. SELF EMPLOYED	SOME COLLEGE
JOHNSON, RAYMOND E. JR. (-/M) 736 PECAN GROVE LOOP HOPE MILLS, NC 28348 706-464-8120 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: MILITARY LEADERSHIP SCHOOL	RETIRED ARMY	MA-HUMAN RELATIONS BS-ACCOUNTING
JOHNSON, RODNEY (B/M) 3625 TEN TEN ROAD FAYETTEVILLE NC 28312 491-8958/729-3225/321-0069 NOBLEJAY66@YAHOO.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	OUTPATIENT THERAPY GREATER IMAGE HEALTHCARE	SOME COLLEGE

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 6

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
KENDRICK, MARK DR. (W/M) 2927 ROSECROFT DRIVE FAYETTEVILLE NC 28304 988-3126 MKENDRICK2927@GMAIL.COM Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No CATEGORY: GENERAL PUBLIC	RETIRED EDUCATOR CONSULTANT	SOME COLLEGE
KING, GRACE (-/F) 5566 HALLWOOD DRIVE HOPE MILLS, NC 28348 424-9065/988-4206/424-4536 GRACEKING@CCS.K12.NC.US Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	INSTRUCTIONAL ASSISTANT CC SCHOOLS	SOME COLLEGE
LEVEY, AVALON (W/F) 911 SHELL DRIVE #225 SPRING LAKE, NC 28390 612-875-1588 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	WRITER ANALYST	BA-ECONOMICS
LONG, JAMES ADAM (W/M) 495 CORONATION DRIVE FAYETTEVILLE NC 28311 910-364-6410 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CONTRACTOR FT. BRAGG	SOME COLLEGE
MACDONALD, STEPHEN (-/M) 1783 CAWDOR DRIVE FAYETTEVILLE NC 28304 426-8117 SMACDONALD3@NC.RR.COM Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	RETIRED	BA-POLITICAL SCIENCE

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 7

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
MACK, REDDICK R. II (B/M) 1508 BELEWS CREEK LANE FAYETTEVILLE NC 28312 910-747-2701 REDDICK_MACK@ICLOUD.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	BEHAVIORAL HEALTH PROFESSIONAL SELF-EMPLOYED	COLLEGE
CATEGORY: GENERAL PUBLIC OR MEMBER OF BUSINESS COMMUNITY		
MARKS, PHILLIP D. REV. SR.(B/M) 208 N. RACEPATH ST FAYETTEVILLE NC 28301 479-1212/670-2516/570-9252 PASTORPGDOC@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PASTOR	SOME COLLEGE
CATEGORY: GENERAL PUBLIC		
MARTINEZ, LETITIA (B/F) 1509 EPIC WAY HOPE MILLS, NC 28348 551-1011/907-3231 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	MILITARY PAY TECH DEPT. OF DEFENSE	SOME COLLEGE
MCLEAN, CHRISTIAN (B/M) 428 ANDOVER ROAD FAYETTEVILLE NC 28311 910-797-0694 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	BASKIN-ROBBINS	STUDENT
MINER, ARCHBISHOP JOHN ANTOINE SR. (B/M) 217 INGLESIDE DRIVE FAYETTEVILLE NC 28303 835-6177/364-9522 APOSTLE.MINER@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PASTOR RETIRED ARMY	DOCTOR OF PHILOSOPHY
CATEGORY: MEMBER OF FAITH COMMUNITY		

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 8

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
NELSON, HELEN L. (B/F) 3208 HIGH PLAINS DRIVE HOPE MILLS NC 28348 483-7775/709-1390/483-7775 NELSONPNOSLEN33@AOL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: JUVENILE DEFENSE ATTORNEY	LAWYER HELEN NELSON & ASSOCIATES	BA-CUM LAUDE JD
PALMER, REV DWIGHT E JR. (B/M) 1139 HELMSLEY DRIVE FAYETTEVILLE NC 28314 868-2575/260-9630/892-6405 DEPALMERJR@YAHOO.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: MEMBER OF FAITH COMMUNITY	GENERAL MANAGER DORMAN CADILLAC GMC	BA
PAYTON, JAMERUS R. (B/M) 1425 GENERAL LEE AVE FAYETTEVILLE NC 28305 214-274-0911/677-5388 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	PRODUCTION SUPERVISOR EATON	MS - MANAGEMENT BS-ELECTRONICS BS-MANUFACTURING SYSTEMS
RIVERS, RHONNISHA (-/F) 7774 S. SHIELD DRIVE FAYETTEVILLE, NC 28314 988-7835/615-4000 RNRIVERS07@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	REGISTERED NURSE CAPE FEAR VALLEY	BSN

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
SAMPSON, CHAS L. (B/M) 2125 VALLEYGATE DRIVE FAYETTEVILLE NC 28303 571-289-0476/672-6166 CHASSAMPSON@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	NON-PROFIT EXECUTIVE FAMILY ENDEAVORS	BS-PSYCHOLOGY, MS
SHAW, KIM L (A/F) 7550 BEVERLY DRIVE FAYETTEVILLE NC 28314 824-7495/331-9690/777-7711 KIM.LEWIS@OUTLOOK.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	WIOA ADULT SERVICES COORDINATOR CENTRAL CAROLINA COMMUNITY COLLEGE	MASTERS- HUMAN RESOURCES
SMALLS, LARRY (B/M) 1418 OLDTOWN DRIVE FAYETTEVILLE NC 28314 633-4167/566-0238 WAYNESPEAKS@LWAYNESMALLS.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	LEADERSHIP CONSULTANT MOTIVATIONAL SPEAKER	MBA BS
STEEGER, REV. PAUL (W/M) 3771 RAMSEY STREET FAYETTEVILLE NC 28311 514-9573/918-284-7801 PRESIDENT@SMICONCONSULTANCY.ORG Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: MEMBER OF FAITH COMMUNITY	LEADERSHIP & MGMT CONSULTANT SELF-EMPLOYED	BA

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 10

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
STEWART, TONI (B/F) 3951 BROOKGREEN DRIVE FAYETTEVILLE NC 28304 910-476-4444 MSTONISTEWART@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	SPECIAL PROJECTS MANAGER DIRECTOR/TRUE VINE MINISTRIES	AA BS
CATEGORY: MEMBER OF FAITH COMMUNITY & GENERAL PUBLIC		
STOKES, WILBERT (B/M) 1136 VESPER LANE FAYETTEVILLE NC 28311 491-2965/261-0176 WSTOKES13@HOTMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CITY OF FAYETTEVILLE CITIZENS ACADEMY	RETIRED PRINCIPAL BLADEN COUNTY SCHOOLS	BA-POLITICAL SCIENCE
CATEGORY: GENERAL PUBLIC		
STROUD-MELVIN, OCIE J (B/M) 1421-A IRELAND DRIVE FAYETTEVILLE, NC 28304 299-8489/401-6123 OCIE.STROUD-MELVIN@PIEDMONTNG.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CUSTOMER CONTACT REP PIEDMONT NATURAL GAS	BS-CRIMINAL JUSTICE
CATEGORY: GENERAL PUBLIC		
SULLIVAN, LARRY D. (B/M) 616 SPY GLASS DRIVE FAYETTEVILLE NC 28311 868-1227/273-8247 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	AAS-CRIMINAL JUSTICE
TAYLOR, CARLA F. (B/F) 1721 ELDRIDGE STREET FAYETTEVILLE, NC 28301 703-1266/826-3067 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	EARLY CHILDHOOD CONSULTANT	BS-PSYCHOLOGY

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
VAUGHAN, FELICIA (B/F) 1531 PINEBROOK DRIVE FAYETTEVILLE NC 28314 434-594-6737/433-2616 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	INTERN FUNERAL DIRECTOR CUNNINGHAM & SONS	HIGH SCHOOL
WESLEY, WILLIAM L. (B/M) 1702 SEABROOK ROAD FAYETTEVILLE NC 28301 261-6468/483-3101 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	EDUCATOR CC SCHOOLS	COLLEGE
WILDERMAN, MARK (W/M) 222 QUEENSBERRY DRIVE FAYETTEVILLE NC 28303 964-2050/864-4633 MARK.WILDERMAN@YAHOO.COM Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No CATEGORY: MEMBER OF BUSINESS COMMUNITY	PRESIDENT SAAM'S PARTY TENTS	SOME COLLEGE
WILLIAMS, ALFREDA (B/F) 628 WELSH PLACE FAYETTEVILLE NC 28303 920-3764/229-6556/643-8544 FREDA_WMS08@YAHOO.COM Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	HUMAN RESOURCES ASSISTANT	BS-PSYCHOLOGY



BOARD OF COMMISSIONERS' OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD

DATE: 3/14/2018

SUBJECT: CAPE FEAR VALLEY HEALTH SYSTEM BOARD OF TRUSTEES (3 VACANCIES)

BACKGROUND

The Cape Fear Valley Health System (CFVHS) Board of Trustees has the following three (3) vacancies:

Medical Doctor – County Commissioner Appointee:

Dr. Sandra Carr-Johnson – completed first term. Eligible for reappointment.

The CFVHS Board of Trustees recommend the reappointment of **Dr. Sandra Carr-Johnson**. (See attached)

Dr. Sanjay Shah – completed first term. Eligible for reappointment.

The CFVHS Board of Trustees recommend the reappointment of **Dr. Sanjay Shah**. (See attached)

General Public – County Commissioner Appointee:

Sandy Ammons – completed first term. Eligible for reappointment.

The CFVHS Board of Trustees recommend the reappointment of **Sandy Ammons**. (See attached)

The current membership roster and applicant list for the Cape Fear Valley Health System Board of Trustees are attached.

RECOMMENDATION / PROPOSED ACTION

Nominate individuals to fill the three (3) vacancies above.

ATTACHMENTS:

Description

Cape Fear Valley BOT Nominations

Type

Backup Material

Cape Fear Valley Health System Board of Trustees

The Cape Fear Valley Health System Board of Trustees oversees the development and implementation of policies for the operation of a multi-million dollar health corporation and all its entities.

Statutory Authorization: Articles of Incorporation of Cumberland County Hospital System, Inc.

Member Specifications:

20 Members with Specific Categories:

- County Commissioners (7)
- Medical Society Representative (1)
- Chief of Staff (1)
- Chief of Staff Elect (1)
- Doctors (2)
- Registered Nurse (2)
- General Public (6)

Member Qualifications for General Public Positions:

8. Be a resident of Cumberland County;
9. Have an interest in health care for the community;
10. Have the time/willingness to devote to serving as a Trustee;
11. Commitment to attendance of meetings, seminars and other forms of continuing education;
12. Be 18 years of age;
13. May not be transacting business with the Health Center;
14. Willingness to undergo Board orientation;
15. Be objective;
16. Possess good communication skills;
17. Integrity and visibility within the community;
18. Past experience on other boards;
19. Professional and business achievements;
20. Leadership skills;
21. Business acumen and the ability to interpret financial statements;
22. Record of community involvement;
23. Be an advocate for the hospital.

Term: 3 Years

Compensation: None

Duties:

- Must be an advocate for the Health System and its services;
- Must participate in the review and approval of the Capital and Operating Budget of the Health System;
- Must participate in the employment and evaluation of a Director who shall serve as the Chief Executive Officer;
- Must adopt policies/rules governing the operation of the health system.

Meetings: Last Wednesday of each month at 7:00 PM (dinner precedes the meeting at 6:15 PM). The average length of the meeting varies from one to two hours. The Board is also divided into several subcommittees that meet on a monthly basis. The average length of the subcommittee meetings varies from two to three hours.

Meeting Location: Cape Fear Valley Health System Board Room First Floor/Administrative Area 1638 Owen Drive Fayetteville, NC

Kellie Beam

Subject: FW: Reappointments for CFVHS Board of Trustees

From: Anita Davis-Melvin <admelfvin@capefearvalley.com>
Sent: Monday, March 5, 2018 5:33 PM
To: Candice White <cwhite@co.cumberland.nc.us>
Cc: Hospital Board of Trustees <admelfvin@capefearvalley.com>
Subject: Reappointments for CFVHS Board of Trustees

Candice, at its meeting on February 28, the Board of Trustees were supportive of the following persons being reappointed to the Board.

The three seats are County appointed seats.

Layperson	Ammons, Sandy	COUNTY
Doctor	Carr-Johnson, Sandra MD	COUNTY
Doctor	Shah, Sanjay MD	COUNTY

Let me know if you need any additional information.



Anita Davis-Melvin | Assistant to CEO | Administration
Cape Fear Valley Health System | 1638 Owen Drive | Fayetteville, NC 28304
910-615-6700 | Fax 910-615-6160 | admelfvin@capefearvalley.com

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CAPE FEAR VALLEY HEALTH SYSTEM
BOARD OF TRUSTEES
3 Year Term

1/17

(Two medical staff seats run from October to September; remaining non-political seats expire in January.)

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
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Medical Society Rep.

VACANT

2/15

Jan/16

01/31/16

(Recommended by Medical Society-Appointed by Board of Trustees for one-year term)

****Per Anita March 2018 – this position is currently vacant and she will send me update once available***

Chief of Staff

Nitin Desai, MD

10/16

Sept/18

Cross Creek Medical Care

09/30/18

1309 Medical Drive

(Medical Staff Seat: Term from October 1, 2016 to September 30, 2018)

Fayetteville, NC 28304

437-5130

Vice Chief of Staff

Thor Klang, MD

10/16

Sept/18

Cape Fear Cardiology Associates, PA

09/30/18

3634 Cape Center Drive

(Medical Staff Seat: Term from October 1, 2016 to September 30, 2018)

Fayetteville, NC 28304

Medical Doctor

Dr. Sandra Carr Johnson

1/15

1st

Jan/18

Yes

Wade Family Medical Center

01/31/18

2409 Murchison Road

Fayetteville, NC 28301

(County Commissioner Appointee)

Dr. Sanjay Shah

1/15

1st

Jan/18

Yes

308 Forest Creek Drive

1/31/18

Fayetteville, NC 28303

(County Commissioner Appointee)

864-4080/987-2571

R.N. Position

Betsy Bradshaw, RN, FNP

2/17

2nd

Jan/20

No

2816 Millbrook Road

1/31/20

Fayetteville, NC 28303

(CFVHS Appointee)

Murtis Worth, RN

2/16

1st

Jan/19

Yes

2504 N. Edgewater Drive

1/31/19

Fayetteville, NC 28303

(County Commissioner Appointee)

484-0344/672-2891

(Two medical staff seats run from October to September; remaining non-political seats expire in January.)

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
<u>General Public (6)</u>				
Billy R. King 739 Ashfield Drive Fayetteville, NC 28311 822-0892/822-6676	2/16 (County Commissioner Appointee)	1st	Jan /19 01/31/19	Yes
Duane DeGaetano, President Construction Systems, Inc. 6205 Raeford Road Fayetteville, NC 28304 689-2000	2/15 (CFVHS Appointee)		Jan/18 01/31/18	Yes
Dr. Warren McDonald 2450 Lull Water Drive Fayetteville, NC 28306 423-5360/818-1146	2/16 (County Commissioner Appointee)	1st	Jan/19 1/31/19	Yes
Sandy Ammons 306 Barkley Drive Fayetteville, NC 28303 822-2900/630-7609	1/15 (County Commissioner Appointee)	1st	Jan/18 1/31/18	Yes
Alicia Marks 532 Lionshead Road #8 Fayetteville, NC 28311 910-273-4962 Alicia.marks.08@gmail.com	1/17 (County Commissioner Appointee)	1st	Jan/20 1/31/20	Yes
Dr. Bradley Broussard 4140 Ferncreek Drive Ste 801 Fayetteville, NC 28314	1/17 (County Commissioner Appointee)	1st	Jan/20 1/31/20	Yes

County Commissioners (7)

Amy Cannon, County Manager - ex officio non-voting member (7/28/87)

Thomas Costello, Ex-officio representing Cape Fear Valley Health Foundation (Appt. Feb. 2014)

184 Ellerslie Drive

Fayetteville, NC 28303 – 860-8501 (W)

Contact: Michael Nagowski, Chief Executive Officer – Main Office 615-6700

Anita Melvin, Assistant to CEO – Direct Office 615-5812 – Fax 615-6160

admelmvin@capefearvalley.com / Reception (Tasina D.) 615-6700

PO Box 2000, Fayetteville NC 28302-2000

Regular Meeting: Last Wednesday of each month
Meeting held in the Board Room - 6:00 PM

APPLICANTS FOR
CAPE FEAR VALLEY HEALTH SYSTEM BOARD OF TRUSTEES

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BARAN, DAVID (W/M) 2503 TREGONY PLACE FAYETTEVILLE NC 28304 485-4240/396-4243 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ARCHITECT US ARMY	BA-ARCHITECTURE
BENSON, GARRICK (B/M) 2835 MARCUS JAMES DRIVE FAYETTEVILLE NC 28306 797-5477/907-4654 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	US ARMY OFFICER FORT BRAGG	BA-POLITICAL SCIENCE
BERRY-CABAN, CRISTOBAL (H/M) 412 CITYVIEW LANE FAYETTEVILLE NC 28301 813-451-3004/907-8844 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	EPIDEMIOLOGIST WOMACK HOSPITAL	PHD MA BA
BOUGHMAN, HAROLD LEE JR (W/M) 282 SKYE DRIVE FAYETTEVILLE NC 28303 486-4589/978-2293/223-1400 LEE.BOUGHMAN@ABB-LAW.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	ATTORNEY ADAMS, BURGE & BOUGHMAN	JD & BA
DISTELL, DR. BRUCE (W/M) 139 ELLERSLIE DRIVE FAYETTEVILLE NC 28303 860-5426/987-7373 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RADIOLOGIST VALLEY RADIOLOGY	BS MD

Cape Fear Valley Health System Applicants, page 2

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
HARMON, SANDRA O'HARA (B/F) 9977 SHARON CHURCH ROAD FAYETTEVILLE NC 28312 485-7614 SOHARA1966@AOL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	EDUCATOR UNEMPLOYED	BSW
HERRING, TERRY (W/M) 212 FOUNTAINHEAD LN #102 FAYETTEVILLE NC 28301 717-1100/678-8358 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	FTCC DEPT CHAIRPERSON	MASTERS-EDUCATION MS-HEALTH
HOLLOMAN, GWEN (B/F) 721 EDGEHILL ROAD FAYETTEVILLE NC 28314 868-1691/261-7813 GHOLL80180@AOL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	HEALTH CARE ADMINISTRATOR RETIRED	BS-HEALTH CARE ADMIN.
HOWARD, PAULA BROWN (B/F) 3500 BENNETT DRIVE FAYETTEVILLE NC 28301 709-8595/483-0153 PHOWARD924@YAHOO.COM Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: JUNIOR LEAGUE OF FAYETTEVILLE CATEGORY: GENERAL PUBLIC	TEACHER	BS-PSYCHOLOGY M.ED

Cape Fear Valley Health System Applicants, page 3

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
HOYT, GEORGE (TREY) III 6086 MIDUS STREET HOPE MILLS, NC 28348 433-0001/723-6897/630-7620 TREYHOYT@CENTURYLINK.NET Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	PROFESSOR METHODIST UNIVERSITY	PHD MED
KALRA, DR. SUMIT (AI/M) 6824 MUNFORD DRIVE FAYETTEVILLE NC 28306 221-1903/485-6470/423-534-5990 DRSUMITKALRA@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: MEDICAL DOCTOR	PHYSICIAN CARDIOLOGIST CAPE FEAR CARDIOLOGY ASSOCIATES	PHYSICIAN
KROCH, SAROUN (A/F) 6409 WINTER PARK DRIVE FAYETTEVILLE NC 28304 489-1695/391-6993 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	RECEPTIONIST HILTON GARDEN INN	CMA-SECRETARY PROGRAM ONQ-HILTON HOTELS SYSTEM
LACY, DR. WILSON A (B/M) 1915 EICHELBERGER DRIVE FAYETTEVILLE NC 28303 488-1765/678-2551 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	EXECUTIVE DIRECTOR OF OPERATIONS/CUMB. CO SCHOOLS	BA
LANE, PEGGY 2652 NOXON ST FAYETTEVILLE NC 28306 910-423-7127 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	HIGH SCHOOL

Cape Fear Valley Health System Applicants, page 4

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
LEWIS, BOB (W/M) 3011 BANKHEAD DR FAYETTEVILLE NC 28306 910-426-6999	RETIRED EDUCATOR	BS MA
SERVES ON THE ABC BOARD		
Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		
MORGAN, PAMELA (W/F) 1342 SAWYER COURT HOPE MILLS NC 28348 706-768-5048/775-4543	ASSISTANT PROFESSOR OF NURSING UNC-PEMBROKE	BSN
Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		
MURRAY, WILLIAM (B/M) 530 GRAND WAILEA DR #913 HOPE MILLS NC 28348 633-0733/862-5292	FOOD SAFETY MANAGER SMITHFIELD	BS-CHEMISTRY
Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No		
OATMAN, LEWIS SCOTT (W H /M) 5575 HALLWOOD DRIVE HOPE MILLS NC 28348 884-5020/907-9255 LSOATMAN@GMAIL.COM	HEALTH CARE EXECUTIVE WOMACK ARMY MEDICAL CENTER	MBA
Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No CATEGORY: GENERAL PUBLIC		
OKHOMINA, DON DR. (B/M) 494 DUNLOE CT FAYETTEVILLE, NC 28311 868-1618/ 672-2148 (W)	PROFESSOR OF MANAGEMENT FSU	BS-BUSINESS ADMIN MBA & PHD - MANAGEMENT
Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO		

Cape Fear Valley Health System Applicants, page 5

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
SHAW, LASHANDA (B/F) 5209 DELCO STREET FAYETTEVILLE NC 28311 476-4244/919-707-5759 LASHANDA.SHAW@YAHOO.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	ADMINISTRATIVE OFFICER STATE OF NC	COLLEGE
SPELL, MONICA (/F) 509 AUBURNDALE LANE FAYETTEVILLE NC 28314 434-429-4209 / 432-4227 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PRACTICE MANAGER ARMY	AAS –HEALTH CARE MGMT BS-MGMT/HEALTH CARE
THURMAN, TAMMY S. (B/F) 5933 CORNFIELD AVE FAYETTEVILLE NC 28314 273-2686/321-2982 TAMMY.THURMAN@DUKE-ENERGY.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CITIZENS ACADEMY CITY OF FAYETTEVILLE CATEGORY: GENERAL PUBLIC	COMMUNITY RELATIONS MANAGER PIEDMONT NATURAL GAS	BA-COMMUNICATION
UBA, DANIEL DR. (-/M) 109 GREEN STREET FAYETTEVILLE NC 28301 286-5400/264-4357 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	MEDICAL DOCTOR RAPHA HEALTH SYSTEM	POST DOCTORAL
WAGNER, REV RICHARD (W/M) 2074 LOGANBERRY DRIVE FAYETTEVILLE NC 28304 867-5634/578-1227 REV.WAGNER@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	BISHOP LUTHERAN ORTHODOX CHURCH	BA

Cape Fear Valley Health System Applicants, page 6

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
WIRE, DONALD RICHARD (W/M) 540 NOTTINGHAM DRIVE FAYETTEVILLE, NC 28311 717-0769 (H)	RETIRED COLLEGE DEAN AND INSTRUCTOR-RED CROSS VOLUNTEER	BS; MA; PhD
SERVES ON THE HOME & COMMUNITY CARE COMMITTEE		
Graduate-County Citizens' Academy: N/A		
Graduate-Institute for Community Leadership: Yes		
Graduate-Leadership Fayetteville: No		
Graduate-other leadership academy: No		



BOARD OF COMMISSIONERS' OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD

DATE: 3/14/2018

SUBJECT: CUMBERLAND COUNTY HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE (1 VACANCY)

BACKGROUND

The Cumberland County Home and Community Care Block Grant Committee has the following one (1) vacancy.

Aging Service Provider:

Tina Dicke – completed first term. Not eligible for reappointment.

The Home and Community Care Block Grant Committee recommends **Meredith Eagan**. (See attached.)

I have attached the current membership and applicant list for this board.

RECOMMENDATION / PROPOSED ACTION

Nominate individual to fill the one (1) vacancy above.

ATTACHMENTS:

Description

CC Home and Community Block Grant Committee Nomination

Type

Backup Material

Cumberland County Home and Community Care Block Grant Committee

The Cumberland County Home and Community Care Block Grant Committee works with the County on matters related to service priorities and planning for older adults.

Statutory Authorization: NCGS 143B

Member Specifications:

21 Members with Specific Categories:

- Older consumers (8)
- Aging Service Providers (9)
- Civic Representative (1)
- Elected Official (1)
- County Representative (2)

Term: 4 Years

Compensation: None

Duties:

- Functions as a resource to the Mid-Carolina Area Agency on Aging by obtaining input from service providers, older consumers and their families in the development of an annual Aging Funding Plan;
- Serves in an advisory capacity for the Care Management service provided by Mid-Carolina Area Agency on Aging.

Meetings: 3rd Thursday January, April, August and November at 2:00 PM. Length of the meetings varies.

Meeting Location: Various service provider locations within Cumberland County



Mid Carolina Area Agency on Aging

**130 Gillespie Street
Post Office Drawer 1510**

Fayetteville, NC 28302

Tracy Honeycutt

Phone: 323-4191 ext. 27

Fax: 323-9330

e-mail: thoneycutt@mccog.org

February 28, 2018

TO: Kellie Beam, Deputy Clerk to the Board

FROM: Tracy Honeycutt, Area Agency on Aging Director

SUBJECT: Mid-Carolina Home and Community Care Block Grant Committee (HCCBG)

The Home and Community Care Block Grant Committee recommends Meredith Eagan, Legal Aid of NC, for the Aging Service Provider position previously held by Tina Dicke. Ida Baker had been recommended in January; however she is not a Cumberland County resident and therefore not eligible to be on the HCCBG Committee.

Thank you for your consideration.

CUMBERLAND COUNTY
HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE
(PLANNING COMMITTEE FOR AGING SERVICES)
4 Year Term

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Older Consumer</u>				
Susan Hesnard 2130 Bay Water Drive Fayetteville, NC 28304	9/16	1st	Sept/20 9/30/20	Yes
Stephen MacDonald 1783 Cawdor Drive Fayetteville, NC 28304 426-8117 SMACDONALD3@NC.RR.COM	12/17	1st	Dec/21 12/31/21	Yes
Paul Taylor 3283 Florida Drive Fayetteville, NC 28301 910-751-0435	2/18	1 st	Feb/22 2/28/22	Yes
Rebecca Campbell 7027 Darnell Street Fayetteville, NC 28314 487-7555	9/16	1st	Sept/20 9/30/20	Yes
Diane D. Townsend 5625 Pepperbush Drive Fayetteville NC 28304 426-4948	9/16	1 st	Sept/20 9/30/20	Yes
Edna Cogdell 734 Ashburton Drive Fayetteville, NC 28301 488-4582/624-4558	9/16	1st	Sept/20 9/30/20	Yes
Cassandra McMillion 1905 Eichelberger Drive Fayetteville, NC 28303 488-8336 / 391-1508	12/17	2nd	Nov/20 11/30/20	No
Rebecca "Becky" Rebec 4010-204 Bardstown Ct Fayetteville, NC 28304 248-535-1804 Babchab6@gmail.com	2/18	1st	Feb/22 2/28/22	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Aging Service Provider</u>				
Alicia Campbell Department of Social Services PO Box 2429 Fayetteville, NC 28302-2429	2/18	1st	Feb/22 2/28/22	Yes
Kendra Haywood 603 Sugaridge Lane Fayetteville, NC 28311 354-6743	12/17	1st	Dec/21 12/31/21	Yes
Robert Williams 2517 N. Edgewater Drive Fayetteville, NC 28304 910-484-2596	2/18	1 st	Feb/22 2/28/22	Yes
Antoinette Hernandez 7661 Beverly Drive Fayetteville, NC 28314 263-1833	12/17	2nd	Nov/20 11/30/20	No
Felicia Johnson 2606 Raeford Rd Fayetteville, NC 28303 910-771-4499	2/18	1st	Feb/22 2/28/22	Yes
Tina Dicke Legal Aid of NC PO Box 1268 Fayetteville, NC 28302	4/13	2 nd	April/17 4/30/17	No
Lisa Hughes 5524 Shady Pine Ct Hope Mills, NC 28348 339-6579/988-8727/484-0111 LHUGHES@CCCCOOA.ORG	12/17	1st	Dec/21 12/31/21	Yes
Doris Snider Spring Lake Senior Enrichment Center 301 Ruth Street Spring Lake, NC 28390	12/16	2nd	Dec/19 12/31/19	No

Home and Community Care Block Grant Committee, page 3

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Aging Service Provider</u>				
Helen Godwin 805 Retriever Court Fayetteville, NC 28311 630-3674/670-2451	12/17	1st full term	Dec/20 12/31/20	Yes
serving unexpired term; eligible one additional term				
<u>Civic Representative</u>				
Robin Kivett Cape Fear Valley 4042 Pleasant View Drive Fayetteville, NC 28312 483-6964/615-5649	12/17	2nd	Nov/20 11/30/20	No
<u>Elected Official</u>				
Frances Collier PO Box 47 Linden, NC 28356	9/16	1st	Sept/20 9/30/20	Yes
<u>County Representative</u>				
Amy Cannon County Manager PO Box 1829 Fayetteville, NC 28302-1829	02/11	NA	NA	NA

Meets the 3rd Thursday of January, April, August and November at 2:00 PM at various service providers within Cumberland County

Contact: Tracy Honeycutt - 323-4191 x27 - Fax 323-9330 – thoneycutt@mccog.org

APPLICANTS FOR
CUMBERLAND COUNTY HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BALDWIN, ALICE (B/F) 3218 MASTERS DRIVE HOPE MILLS, NC 28348 910-423-7012/317-1216 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED	HS AA BA-POLITICAL SCIENCE MASTERS-LIBRARY SCIENCE
BLACKWELL, GARY (W/M) 3107 BLANTYRE WAY FAYETTEVILLE NC 28306 425-2708/764-3488 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	BUSINESS OWNER B&B AUTO	NONE LISTED
DAVIS, CHRISTIE (B/F) 434 SHEILA STREET HOPE MILLS, NC 28348 252-916-9187 EMPOWERHS@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	LICENSED PSYCHOTHERAPIST SENIOR HEALTH & EDUCATION PARTNERS	BSW/MSW
<i>CATEGORY: GENERAL PUBLIC</i>		
DAVIS, CHRISTOPHER (B/M) 3009 CARULA LANE FAYETTEVILLE NC 28306 803-546-1047 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	RETIRED MILITARY	BS-PHYSICS
DICKENS, CATHY (-/F) 1426 COBRA DRIVE FAYETTEVILLE NC 28303 910-286-0157 MAXINEDICKENS69@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	DISTRICT SUPERVISOR SOIL AND WATER	HIGH SCHOOL
<i>CATEGORY: GENERAL PUBLIC</i>		

APPLICANTS FOR
CUMBERLAND COUNTY HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE – Page 2

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
HIGGS, JUDITH A. (-/F) 6402 GREENGATE HILL ROAD FAYETTEVILLE, NC 28303 901-361-6172/396-4612 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	HUMAN RESOURCE SPECIALIST FORT BRAGG	BA-PUBLIC ADMIN.
HOLLAND, DEREA BATISTA (H/F) 449 TRADEWINDS DR APT H FAYETTEVILLE NC 28314 540-641-9052 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	NONE LISTED	HS SOME COLLEGE
HOWARD, PAULA BROWN (B/F) 3500 BENNETT DRIVE FAYETTEVILLE NC 28301 709-8595/483-0153 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	TEACHER EE SMITH HIGH SCHOOL	BS-PSYCHOLOGY M.ED
HUGHES, LISA (W/F) 5524 SHADY PINE CT HOPE MILLS NC 28348 339-6579/988-8727/484-0111 LHUGHES@CCCCOOA.ORG Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: AGING SERVICE PROVIDER	SOCIAL WORKER CC COUNCIL ON OLDER ADULTS	BA-PSYCHOLOGY MASTERS
HUX, MARQUITA BLACKWELL (B/F) 6604 FLEMING STREET FAYETTEVILLE NC 28311 417-365-3432/436-7886 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	SENIOR TAX ADVISOR H&R BLOCK	COLLEGE STUDENT

APPLICANTS FOR
CUMBERLAND COUNTY HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE – Page 3

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
JAMES, QUINSENTINA (-/F) 2441 CANFORD LANE FAYETTEVILLE, NC 28304 910-323-3421 EXT 2141 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	EMPLOYMENT CASE MANAGER FTCC – WORKFORCE DEVELOPMENT	MSM-MGMT HR & HEALTHCARE
KELLEY, HEIDI J (W/F) 101 PERSON STREET FAYETTEVILLE NC 28301 239-888-0189/222-3382 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	EXECUTIVE DIRECTOR FAY. DOWNTOWN ALLIANCE	MBA - MARKETING BA-ADVERTISING
LEWIS, ANGELA DENISE (B/F) 7715 TEMPERANCE DRIVE FAYETTEVILLE NC 28314 476-2835/487-3131 ALEWIS003@NC.RR.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CREST DIRECTOR OR COMMUNITY SERVICES	MASTERS-HUMAN SERVICES
<i>CATEGORY: CIVIC REPRESENTATIVE</i>		
LONG, ADAM (W/M) 495 CORONATION DR FAYETTEVILLE NC 28311 910-364-6410 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	PRODUCTION MANAGER CAROLINA PAINT & BODY	SOME COLLEGE
LOWE, CHERYL (W/F) 6554 ALAMANCE ROAD HOPE MILLS, NC 28348 366-7506/630-7267 (W) Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-other leadership academy: No	DISPATCHER METHODIST UNIVERSITY	NONE LISTED

APPLICANTS FOR
CUMBERLAND COUNTY HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE – Page 4

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
MARABLE, KATHERINE (-/F) 1805 MCGOUGAN RD FAYETTEVILLE NC 28303 486-9035 NO EMAIL LISTED Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: YES CATEGORY: GENERAL PUBLIC	RETIRED EDUCATOR CC SCHOOLS	MASTERS
MCKOY, WILLIE JR (B/M) 1632 GREENOCK AVE FAYETTEVILLE, NC 28304 273-2976/432-5571 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	CIVIL SERVICE FT. BRAGG *SERVES ON THE MID-CAROLINA AGING ADVISORY COUNCIL*	MA-HUMAN RESOURCES MANAGEMENT BS-EDUCATION
MCNEILL, TERESA RENA (B/F) 3918 METEOR DRIVE HOPE MILLS, NC 28348 480-0090/483-3648 Graduate-County Citizens' Academy: N/A Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	COMPUTER SYSTEMS ANALYST FAY METROPOLITAN HOUSING	BA-PUBLIC ADMIN. MA STUDENT
MEADOWS, GERALDINE (B/F) 235 ROSEMARY STREET FAYETTEVILLE, NC 28301 578-7273/919-718-4650 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	WORKFORCE DEVELOP. SPECIALIST	BA-SOCIOLOGY MASTERS STUDENT
MEHTA, NAYNESH (ASIAN INDIAN/M) 229 FOREST CREEK DRIVE FAYETTEVILLE NC 28303 910-494-2037 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	HOTEL MANAGEMENT FIVE POINTS HOSPITALITY INC.	BS-COMPUTER ENGINEERING

**APPLICANTS FOR
CUMBERLAND COUNTY HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE – Page 5**

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
MYERS, SUSAN E. (W/F) 5135 FOXFIRE RD FAYETTEVILLE NC 28303 910-779-2932 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: US ARMY	UNEMPLOYED	BUSINESS ADMIN.
NEWMAN, AUGUSTA (B/F) 450 BLADEN CIRCLE FAYETTEVILLE NC 28312 709-8344/555-5555 Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	RETIRED ACCOUNTING AUDITOR	FSU
PAYTON, JAMERUS R. (B/M) 1425 GENERAL LEE AVE FAYETTEVILLE NC 28305 214-274-0911/677-5388 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO	PRODUCTION SUPERVISOR EATON	MS - MANAGEMENT BS-ELECTRONICS BS-MANUFACTURING SYSTEMS
POOLE, CATHERINE (B/F) 541 PEARL STREET FAYETTEVILLE NC 28303 779-0700/797-8332 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	BUSINESS OWNER	SOME COLLEGE
ROBBINS, SHARON (B/F) 5900 MOORGATE CIRCLE FAYETTEVILLE NC 28304 703-6553/391-8256 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	COMMUNITY SERVICES COORDINATOR AUTISM SOCIETY OF NC	NONE LISTED

**APPLICANTS FOR
CUMBERLAND COUNTY HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE – Page 6**

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
RUSSELL, MONICA (B/F) 116 PARTRIDGE RD FAYETTEVILLE NC 28306 910-818-4172 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	NONE LISTED	BA-PSYCHOLOGY MBA-HEALTHCARE MANAGEMENT
SAULNIER, STEVEN (W/M) 117 GRANDE OAKS DRIVE FAYETTEVILLE, NC 28314 910-639-0602/907-1186 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ASST PROJECT MANAGER CHIMES D.C.	BS-BUSINESS ADMIN.
STOKES, WILBERT (B/M) 1136 VESPER LANE FAYETTEVILLE NC 28311 491-2965/261-0176 WSTOKES13@HOTMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CITY OF FAYETTEVILLE CITIZENS ACADEMY CATEGORY: OLDER CONSUMER	RETIRED PRINCIPAL BLADEN COUNTY SCHOOLS	BA-POLITICAL SCIENCE
TUCKER, GAY (B/F) 604 LUFKIN CIRCLE FAYETTEVILLE NC 28311 644-8265/703-8905 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	ACCOUNTS PAYABLE SPECIALIST TOWN OF SPRING LAKE	COLLEGE
WAGNER, REV RICHARD (W/M) 2074 LOGANBERRY DRIVE FAYETTEVILLE NC 28304 867-5634/578-1227 REV.WAGNER@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: OLDER CONSUMER	BISHOP LUTHERAN ORTHODOX CHURCH	BA

APPLICANTS FOR
CUMBERLAND COUNTY HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE – Page 7

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
WALKER, AVA (B/F) 6420 TARBERT AVE FAYETTEVILLE, NC 28304 229-8031/978-5347 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	HOMEMAKER	BA-JOURNALISM BA-BROADCASTING
WARREN, JONATHAN S. SR (H/M) 313 PETERSON PLACE FAYETTEVILLE NC 28301 354-0676/307-3030 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	DIRECTOR OF SPECIAL OPERATIONS CREC GROUP	BS-BUSINESS ADMIN. MBA
WASHINGTON, BRIANNE (B/F) 1074 ELLIOTT CIRCLE FAYETTEVILLE NC 28301 229-1499/419-1791 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	NONE LISTED	BACHELORS
WELCH, JARED (W/M) 4512 SPINEL DRIVE FAYETTEVILLE NC 28311 541-513-4306/432-7477 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	FINANCIAL ANALYST BOOZ ALLEN HAMILTON	BBA-ACCOUNTING CURRENT MS & MBA STUDENT
ZOLMAN, ZACHARY SCOTT (-/M) 718 SARAZEN DRIVE FAYETTEVILLE, NC 28303 419-566-7167 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	STUDENT/COMPUTER LAB COORDINATOR FT. BRAGG	CURRENT STUDENT



BOARD OF COMMISSIONERS' OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD

DATE: 3/12/2018

SUBJECT: EQUALIZATION AND REVIEW BOARD - APPOINTMENT OF OFFICERS

BACKGROUND

The Board of Commissioners is responsible for appointment of the Chairman, First Vice Chairman and Second Vice Chairman for the Equalization and Review Board.

The Equalization and Review Board recommends the following as their officers for 2018-2019. (See attached)

William (Bill) Holland	Chairman
William Carroll Beard, Jr.	First Vice Chairman
Rodney W. Sherrill	Second Vice Chairman

I have attached the current membership list for this board.

RECOMMENDATION / PROPOSED ACTION

Appoint a Chairman, First Vice Chairman and Second Vice Chairman.

ATTACHMENTS:

Description

Appt of Officers Equalization and Review Board

Type

Backup Material

JOSEPH R. UTLEY, JR.
Tax Administrator



CUMBERLAND
COUNTY
NORTH CAROLINA


AMY B. KINLAW
Chief of Assessment and Collections

TAMI K. BOTELLO
Chief of Real Estate and Mapping

OFFICE OF THE TAX ADMINISTRATOR

MEMORANDUM FOR THE BOARD OF COMMISSIONERS AGENDA MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JOSEPH R. UTLEY, JR., CLERK TO THE BOARD OF EQUALIZATION
AND REVIEW 

DATE: MARCH 19, 2018

SUBJECT: OFFICER RECOMMENDATIONS FOR THE 2018 BOARD OF
EQUALIZATION AND REVIEW

BACKGROUND:

The resolution establishing the Board of Equalization and Review states that the Board of County Commissioners shall appoint a Chairman, a First Vice Chairman and a Second Vice Chairman to serve on the Board of Equalization and Review.

RECOMMENDATION/PROPOSED ACTION:

At an earlier meeting, the Board of Equalization and Review approved a motion to submit the following officer recommendations for consideration by the Board of County Commissioners.

2018 Board of Equalization and Review

Chairman	William (Bill) Holland
First Vice Chair	William Carroll Beard, Jr
Second Vice Chair	Rodney W. Sherrill

EQUALIZATION AND REVIEW BOARD

3 Year Term

(All terms expire in March with no more than five expiring in the same year; consistent with the resolution establishing the board as adopted by the Board of Commissioners on September 5, 1989.)

Name/Address	<u>Date</u> Appointed	Term	Expires	<u>Eligible For</u> Reappointment
<u>Appraiser</u>				
Douglas Stephens III (W/M) 5350 Reformation Way Wade, NC 28395 425-9339/494-3684	3/16	2nd	Mar/19 3/31/19	No
<u>At Large</u>				
Harvey Raynor III (W/M) 208 Hillside Avenue Fayetteville, NC 28301 910-587-5543	3/16	2nd	Mar/19 3/31/19	No
Marva Lucas-Moore (B/F) 3014 Hampton Ridge Road Fayetteville, NC 28311 551-1904/227-9605 marva@lucasmoorerealtyinc.com	3/18	1st	Mar/21 3/31/21	Yes
Curtis Alexander (W/M) 230 Hillside Ave Fayetteville, NC 28301 910-483-9537	3/16	1st	Mar/19 3/31/19	Yes
<u>Businessman</u>				
William Carroll Beard Jr. (W/M) 2524 Fordham Drive Fayetteville, NC 28304 485-7050/818-9797	3/18	2nd	Mar/21 3/31/21	No
<u>Farmer</u>				
Ernest Canady (W/M) 6937 Sim Canady Rd Hope Mills, NC 28348 425-2907/624-9565	3/18	2nd	Mar/21 3/31/21	No
<u>Home Builder</u>				
Rodney W. Sherrill (W/M) 2220 Winterlochen Road Fayetteville, NC 28305 978-1010/480-1010	3/18	2nd	Mar/21 3/31/21	No

(All terms expire in March with no more than five expiring in the same year; consistent with the resolution establishing the board as adopted by the Board of Commissioners on September 5, 1989.)

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Industrialist</u>				
William (Bill) Holland (W/M) 1998 Dawnview Place Fayetteville, NC 28304 910-867-3284	3/16	2nd	Mar/19 3/31/19	No
<u>Real Estate Agent/Broker</u>				
Kathy T. Olsen (W/F) 7725 Borthwick Drive Fayetteville, NC 28306 867-4659/864-1459	3/18	2nd	Mar/21 3/31/21	No

Chairman: Harvey (Butch) Raynor
1st Vice Chairman: William (Bill) Holland
2nd Vice Chairman: William Carroll Beard, Jr.

Meetings: 2nd Wednesday of every month – 3:30 PM (except July)
Courthouse – Room 564
(No meetings in July)

Contact: Joe Utley/Sheena Hohing 678-7540



BOARD OF COMMISSIONERS' OFFICE

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 19, 2018

TO: BOARD OF COUNTY COMMISSIONERS

FROM: KELLIE BEAM, DEPUTY CLERK TO THE BOARD

DATE: 3/14/2018

SUBJECT: TOURISM DEVELOPMENT AUTHORITY (1 VACANCY)

BACKGROUND

At their February 19, 2018 meeting, the Board of Commissioners nominated the following individual to fill one (1) vacancy on the Tourism Development Authority:

NOMINEE(S)

Hotel/Motel over 100 Rooms Representative:

Anup Contractor (reappointment)

I have attached the current membership list for the Tourism Development Authority.

RECOMMENDATION / PROPOSED ACTION

Appoint individual to fill the one (1) vacancy above.

ATTACHMENTS:

Description

Tourism Development Authority Appointment

Type

Backup Material

TOURISM DEVELOPMENT AUTHORITY
3 Year Terms

11/17

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Commissioner Appointees:</u>				
<u>Hotel/Motels under 100 rooms Representatives:</u>				
Vivek Tandon (A/M) 2857 Skye Drive Fayetteville, NC 28303 323-9070/(w) 438-0945/(c) 670-1072 Vtandon103@aol.com	11/15	1st	Nov/18 11/30/18	Yes
Pavan D. Patel (IA/M) 4321 Ferncreek Drive Fayetteville, NC 28314 584-7174/919-904-2673 pavan@willowgroupinvestments.com	11/16	1st	Nov/19 11/30/19	Yes
<u>Hotel/Motel over 100 rooms Representatives:</u>				
Anup Contractor (A/M) 217 Kirkwood Drive Fayetteville, NC 28303 433-2657 (H) /433-2100 (W) / 286-9373 (C) anup.econolodge@gmail.com	10/14	1st	Oct/17 10/31/17	Yes
Manish Mehta 229 Forest Creek Drive Fayetteville, NC 28303 494-1918 /689-0800 (C) msmehta@5points.nc.com	4/17	2 nd	Mar/20 3/31/20	No
<u>Member of the Public Not Affiliated with Travel/Tourism</u>				
Terri Thomas 508 Spaulding Street Fayetteville, NC 28301 485-4765/988-7672 (cell) terristhomas88@gmail.com	11/17	1 st	Nov/20 11/30/20	Yes
<u>President of the Fayetteville Regional Chamber (ex officio)</u>				
Christine Michaels 159 Maxwell Street Fayetteville, NC 28311 483-8133 cmichaels@faybiz.com				
<u>Cumberland County Manager (ex officio)</u>				
Amy Cannon P.O. Box 1829 Fayetteville, NC 28302 678-7723 acannon@co.cumberland.nc.us				

Authority was created by the Board of Commissioners on January 28, 2002.

Board was appointed on March 11, 2002.

Meetings: Quarterly (January/April/July/October) - 4th Wednesday – 8:00 AM – Room 564

Contact: Myra Brooks, County Attorney's Office 678-7757