
AGENDA
CROWN EVENT CENTER COMMITTEE MEETING
JUDGE E. MAURICE BRASWELL
CUMBERLAND COUNTY COURTHOUSE- ROOM 564
SEPTEMBER 20, 2022
1:00 PM

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. UPDATES
 - A. Crown Event Center Committee Project Update
4. OTHER ITEMS

ADJOURN



CROWN EVENT CENTER

MEMORANDUM FOR AMERICAN RESCUE PLAN COMMITTEE AGENDA OF SEPTEMBER 20, 2022

TO: CROWN EVENT CENTER COMMITTEE

**FROM: JERMAINE WALKER, DIRECTOR OF ENGINEERING AND
INFRASTRUCTURE**

DATE: 9/16/2022

SUBJECT: CROWN EVENT CENTER COMMITTEE PROJECT UPDATE

BACKGROUND

On September 6, 2022, the Board of Commissioners approved the revised Guiding Principles and the release of the Request for Qualifications (RFQ) for Architectural services during the Board's Regular Meeting.

In addition, the Board approved Staff and MBP facilitation of the September 8, 2022, Crown Event Center Construction and Design Professional Information Session, which registered over 70 participants including several large national design firms.

Attached you will find the Crown Event Center Committee Project Update slides which will outline the Architect selection process along with proposed milestones.

RECOMMENDATION / PROPOSED ACTION

Staff is seeking Crown Event Center Committee feedback and guidance on the Architect selection process and its proposed milestones.

ATTACHMENTS:

Description

Crown Event Center Project Updates

Type

Backup Material

Crown Event Center Committee

Project Update

September 20, 2022

Agenda



Architect Selection Process

Architect/Engineer/Construction Info Session 9/8/2022

> 70 individuals registered

Architects, engineers, specialty consultants,
contractors, subcontractors

National, regional, local representation

NC HUB Office Representative - Camille Little

Architect Selection Process

9/12/22

- Architect Request for Qualifications (RFQ) was published

10/11/22

- Architect RFQ Responses due
- County staff will review and evaluate submissions and notify shortlisted firms by the week of 10/24/22

11/8/22

- County staff will conduct in-person interviews with the shortlisted firms and develop a ranking of firms to present to the Crown Event Center Committee

Architect Selection Process Continued

11/16/22

- Crown Event Center Committee to review the recommended ranking and finalize recommendation on Architect selection to be presented to the Board

11/21/11

- Board to review the recommended Architect and hold vote for County staff to move forward with contract negotiations with the selected firm

12/19/22

- Board to vote on Architect contract presented by County staff