
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
JUDGE E. MAURICE BRASWELL
CUMBERLAND COUNTY COURTHOUSE- ROOM 118
JANUARY 3, 2023
9:00 AM

INVOCATION - Commissioner Jeannette Council

PLEDGE OF ALLEGIANCE -

1. APPROVAL OF AGENDA
2. PRESENTATIONS
 - A. Emergency Services Update by Gene Booth, Emergency Services Director
 - B. Landfill Environmental Justice Draft Public Participation Plan for Ann Street Landfill
3. CONSENT AGENDA
 - A. Approval to Pay Prior Year Invoice
 - B. Approval of Budget Ordinance Amendments for the January 3, 2023 Board of Commissioners' Agenda
4. ITEMS OF BUSINESS
 - A. Consideration of Building Resilient Infrastructure Communities Grant Funding
 - B. Consideration of Approval of Agenda Session Schedule Update
 - C. Consideration of Action Pathways NCDHHS Community Services Block Grant Program Application for Funding
5. NOMINATIONS
 - A. Juvenile Crime Prevention Council (3 Vacancies)
 - B. Joint Fort Bragg and Cumberland County Food Policy Council (3 Vacancies)
6. CLOSED SESSION
 - A. Personnel Matter(s) Pursuant to NCGS 143-318.11(a)(6)

ADJOURN

REGULAR BOARD MEETINGS:

January 17, 2023 (Tuesday) 6:45 PM
February 6, 2023 (Monday) 9:00 AM
February 20, 2023 (Monday) 6:45 PM



SOLID WASTE MANAGEMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF JANUARY 3, 2023

TO: BOARD OF COUNTY COMMISSIONERS

FROM: AMANDA BADER, GENERAL MANAGER OF ENVIRONMENTAL RESOURCES

DATE: 12/21/2022

SUBJECT: LANDFILL ENVIRONMENTAL JUSTICE DRAFT PUBLIC PARTICIPATION PLAN FOR ANN STREET LANDFILL

BACKGROUND

The County is considering options for solid waste disposal. Ann Street Landfill has less than eight years of useful life. The course of action is the transfer of solid waste to another disposal facility outside the County while concurrently mining the landfill to increase available capacity of Ann Street for the future. This course of action requires the preparation of an Environmental Justice Report for the Department of Environmental Quality.

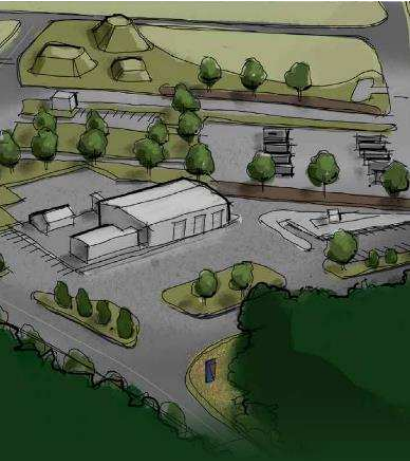
The draft report was presented at the December 8, 2022 Board of Commissioners Agenda Session Meeting. The Environmental Justice report has identified the area surrounding Ann Street as an underserved community and that enhanced engagement is necessary in its Public Participation Plan.

RECOMMENDATION / PROPOSED ACTION

For information purposes and to solicit feedback from the commissioners prior to DEQ submittal.

ATTACHMENTS:

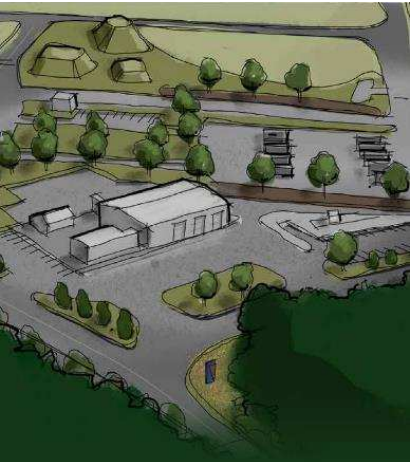
Description	Type
Public Participation Plan Presentation	Backup Material
Public Participation Plan Draft	Backup Material



Update on Ann Street Landfill Capacity and Disposal Options

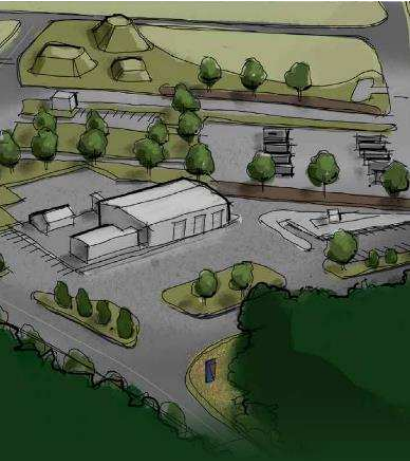
Review of Public Participation Plan

January 3, 2023



Background

- Environmental justice is the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income, with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies.
- The EJ review has identified that the area surrounding Ann Street is an underserved community and that enhanced engagement is necessary in its Public Participation Plan.



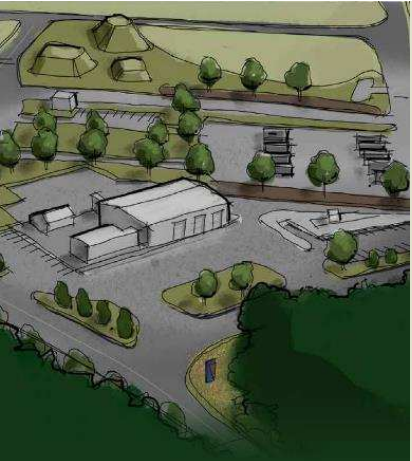
Public Involvement Goals

- Communicate with project stakeholders and the public.
- Engage with the community.
- Address the community concerns to the extent practicable.
- Discuss fair and achievable mitigation strategies to reduce potential impacts on the surrounding community.



Communications Plan

- Meetings and Events
- Stakeholder Communication
- Communication Tools and Tactics



Communications Schedule

- January 2023: Communications tools launch, Targeted neighborhood and business meetings
- February 2023: Open house meetings, Speakers bureau, Elected official outreach
- March 2023: Incorporate feedback and mitigation strategies into the new design.
- Continue communications throughout the project as may be desired.

Public Participation Plan

Ann Street Landfill Long-Term
Operations Plan

Cumberland County Solid Waste Management
Department

Fayetteville, North Carolina

December 21, 2022



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Project Overview and Purpose

The Cumberland County Solid Waste (CCSW) Department is reviewing alternatives for expansion of the Ann Street Landfill, located in Fayetteville, North Carolina. The alternatives allow for increased capacity to accept more waste as the landfill is running out of space. Estimates indicate that, at the frequency and volume of waste being disposed of in the secure landfill, it is likely that it will reach maximum capacity by the year 2030. In accordance with North Carolina Department of Environmental Quality (NCDEQ) policies and state statutes, CCSW is conducting an environmental justice review (EJ Report) considering options for expanding more than 10 percent of the current permitted capacity to plan for growth.

The CCSW is assessing the feasibility of expanding the Ann Street Landfill to the west over the existing balefill landfill. A potential alternative to expansion of the Ann Street Landfill or as a short-term measure for diversion of a portion of the waste stream to assist with accommodating the expansion project on site is for CCSW to construct a solid waste transfer station on landfill property. CCSW is reviewing various long-haul options using truck hauling or rail transportation in conjunction with the transfer station for the disposal of waste at out of County landfill facilities. The transfer station could be used for managing municipal solid waste if expansion of the landfill is not feasible.

The purpose of the environmental justice review is to determine whether the proposed project is located within an underserved community and whether project-specific enhanced engagement is necessary to ensure that all people regardless of race, color, national origin, or income receive fair treatment and meaningful involvement with respect to the proposed alternatives being considered by the County. The EJ review has identified that the Ann Street Landfill is in an underserved community and that enhanced engagement is necessary in its Public Participation Plan (PPP).

This PPP will document and plan for strategic communications and outreach initiatives to effectively reach the public and maintain engagement throughout the development of the long-term operations plan for the Ann Street Landfill. The purpose of this PPP is to:

- Outline the goals, measurable objectives, tools, and schedule of tactics used for stakeholder engagement and information distribution tasks, and
- Describe how public input from concerned residents, agencies, special interest groups, and government entities will be addressed.

Project Area and Audience Background



Figure 1 Existing Ann Street Landfill

The Ann Street Landfill is located in a largely industrial area, but it is also located in close proximity to established residential communities, schools, and places of worship.

HDR, Inc. prepared an EJ Report (Report) to evaluate demographic and environmental conditions within the community in the one-mile vicinity of the Ann Street Landfill and the potential impacts and benefits landfill expansion would have on the community.

The Ann Street Landfill has been servicing the City of Fayetteville's and Cumberland County's waste management needs for over 40 years. Cumberland County is the fifth-most populous county in North Carolina. Throughout history, the City of Fayetteville is known for its cultural diversity and military presence. **The Ann Street Landfill is located at 698 Ann Street in Fayetteville, NC 28301 in Cumberland County.**

Cumberland County had a total estimated population of 319,431 individuals. The three most common racial groups within the county were the same as the state with White (47%), Black (35%), and Hispanic or Latino of any race (9%).

The Report indicates the White population ranges from 15 to 69 percent across all the six census tracts (CT) with the Black or African American population ranging from 23 to 76 percent of the population. The share of nonwhites is over 84 percent of the population in CT 38. This CT is the largest in size and extends along railroad tracks to the Harnett County line. The proportion of the Black or African American population within all Census Tracts exceeded both the state and county proportions of 21 and 35 percent, respectively, by more than 10 percent. Similarly, the proportion of American Indian or Alaska Native population within CT 2, CT 14, and CT 38 exceeded both the state and county proportions by more than 10 percent. Individuals who identify as Two or More Races have a higher percentage than the state in all Census Tracts except CT 26. **Based on the above analysis all six census tracts are considered to have underserved communities.**

The Report shows that all CTs in the project study area except for one, exceed 5 percent of the state or county's percentages for persons considered below poverty level. Based on the poverty rate the majority are **considered to have a notable EJ presence.**

Public Involvement Goals

The primary goal of the public involvement plan is to inform and educate stakeholders about the Ann Street Landfill Long-Term Operations Plan. The project team is committed to:

- Using clear and concise messaging to communicate with project stakeholders and the public.
- Engage with the community so that they can participate in the decision-making process by the County about the long-term operations plan.
- Address the community concerns to the extent practicable through improvements to access, aesthetics, buffers, operations, etc.
- Discuss fair and achievable mitigation strategies to reduce potential impacts on the surrounding community.

Regulatory and Project Requirements

This project meets the criteria to be subject to the NC State Environmental Policy Act (SEPA) requirements, which identifies and analyzes potential impacts on natural and human environments.

The project's public involvement is mandated by the NC SEPA and Title VI.

Lead Agency

Cumberland County will serve as the lead agency for the Project. As the lead agency, Cumberland County will be responsible for identifying cooperating agencies and providing opportunities for the public and participating agencies to share input as the Project's purpose and needs are defined. In addition, Cumberland County will be responsible for collaborating with participating agencies to determine acceptable methodologies for analyzing alternatives and the

appropriate level of detail for those studies. Cumberland County will manage the day-to-day activities of the environmental review process, including regular communication with NCDEQ and reviews to ensure that project decisions are supported by the necessary information and fully explained in the environmental document.

Title VI/LEP Outreach & In-Person Engagement for Environmental Justice Communities and Underserved Persons

Cumberland County will identify specific Environmental Justice and Limited English Proficiency (LEP) communities to encourage participation in the Project, solicit and collect input, and comply with Title VI requirements. Bilingual outreach materials will be developed and distributed in these areas to ensure participation and allow members of these communities to provide feedback and engage with the project.

Title VI of the Civil Rights Act of 1964 – Cumberland County complies with the rules and regulations of Title VI including that “no person shall on the ground of race, color, and national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal funds.”

Americans with Disabilities Act (ADA) – Accessibility will be a priority for both physically accessible meeting locations and virtually accessible information available online to comply with the Americans with Disabilities Act.

Environmental Justice – The project team will identify communities falling within the Environmental Justice category to develop individual and specialized strategies to encourage their participation in the project. Utilizing local media and other outlets that reach low-income and minority communities will be effective outreach methods. Additionally, the project team will continually evaluate and refine outreach methods to increase engagement and participation from these communities.

Other Underserved Populations – The project team will also consider opportunities for engaging with other potentially underserved populations, such as members of refugees or other minority populations.

All outreach and engagement tools and tactics will employ the goals above. Additional outreach to EJ and LEP populations include:

- **Translation Services** – When a need is anticipated or a request is received for translation or interpretive services, the project team will make all outreach, meeting, and project materials in the appropriate language(s) available and/or interpretation services will be provided.

Federal, State and Local Agency Coordination

Regulations and guidance issued by the Division of Waste Management emphasize the importance of early and effective coordination with federal, state, and local agencies.

The preparation of the environmental justice review requires consideration and compliance with many local, state, and federal rules, regulations, and laws.

Coordination with agencies is expected to occur periodically throughout the process. As part of the environmental justice review process, agencies will have the opportunity to review and provide input on the project's methodology memorandum and content. Throughout the project process, meetings will also be held as necessary with individual agencies to discuss environmental findings and to receive input on the proposed Ann Street Landfill long-term operations plan.

Additional meetings and project briefings may be conducted at the request of elected officials, public agencies and interested stakeholders to discuss specific aspects of the project.

When applicable, this process will be followed:

- Meetings will be held at the request of the concerned party
- Meetings will be approved by Cumberland County
- Consultant will facilitate the meeting and coordinate any materials provided

The project team will coordinate with agencies with jurisdiction over specific project elements throughout the SEPA process.

Potential agencies that may comment

State of North Carolina

- Department of Environmental Quality
 - Division of Waste Management – Solid Waste Section (DWM-SWS)
 - Division of Air Quality
 - Division of Energy, Mineral, and Land
 - Environmental Justice Program

Other State agencies

- North Carolina Department of Administration
- North Carolina Department of Commerce
- North Carolina Department of Health and Environmental Control
- North Carolina Department of Archives and History
- Title I Schools

Local Agencies

- City of Fayetteville
- Department of Public Health – Cumberland County
- Cumberland County Schools

Federal Agencies

- U.S. Environmental Protection Agency
- U.S. Department of Transportation
- U.S. Department of Interior

- Dept. U.S. Fish and Wildlife Service
- U.S. Department of Defense
- U.S. Department of Homeland Security
- U.S. Army Corps of Engineers
- U.S. Department of Housing and Urban Development

Project Team Roles and Responsibilities

The communications team is responsible for implementing the communication tools and tactics described in this document with feedback from members of the project team. The project team includes staff from Cumberland County Solid Waste and project technical consultants and distinguishes public involvement roles.

Name	Role	Organization	Contact
Amanda Bader	Project Manager / Project Spokesperson	Cumberland County	910-321-6920 abader@co.cumberland.nc.us
Jermaine Walker	Director of Infrastructure and Engineering / Project Spokesperson	Cumberland County	910-321-6602 jwalker@co.cumberland.nc.us
Sally Shutt	Assistant County Manager, Strategic Management & Government Affairs	Cumberland County	910-437-1921 sshutt@co.cumberland.nc.us
Brian Haney	Assistant County Manager, Public Information Officer	Cumberland County	910-678-7680 bhaney@co.cumberland.nc.us
Jeff Murray	Project Manager	HDR, Inc	919.232.6682 Jeffrey.murray@hdrinc.com
Sabrina Colón	Public Involvement Lead	HDR, Inc	704-891-2519 Sabrina.colon@hdrinc.com
John Mitchell	Equity & Engagement Lead	HDR, Inc	843-414-3777 John.mitchell@hdrinc.com
Stacey Smith	Technical Advisor	Smith Gardner	919-815-0803 stacey@smithgardnerinc.com
Ron Miller	Public Involvement Support	Ron Miller & Associates Inc.	336-333-6418 ronmiller@triad.rr.com

Stakeholder Analysis and Key Issue Identification

Target Audience Analysis

The primary audience for the enhanced outreach program are residents who live within a one-mile radius of the Ann Street landfill. The project involves many other stakeholders as well, including citizens, representative leaders, and policy makers from the Cumberland County area. This includes nearby and ongoing plans, research partners, regional utilities, regulatory agencies, political leaders, regional planning organizations, recreational users, and advocacy groups, and those who use transit, live and work in the Cumberland County region. Stakeholder groups include elected officials, City and County commissions and departments, public and business community.

Target audiences will influence early and current supporters, advocates, and users of the system. These audiences are sought out to increase the credibility of the program and to help further educate and engage residents. These groups include elected officials, community influencers, grassroots organizations, and the adjacent communities.

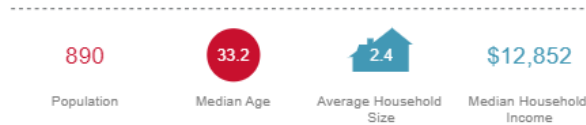
A full stakeholder list can be found in **Appendix A: Project Stakeholders**

Demographic Assessment

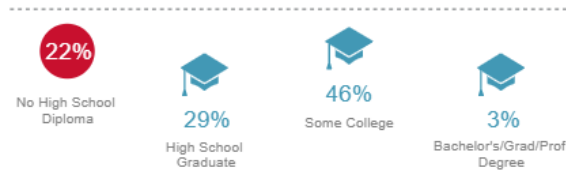
Through publicly available data, HDR compiled additional demographics data within the engagement area to complement the EJ Report. To ensure an inclusive and equitable engagement plan, we did a detailed demographic analysis of the engagement area and determined the following:

HDR Demographic and Digital Profile
Block Group 370510038.001

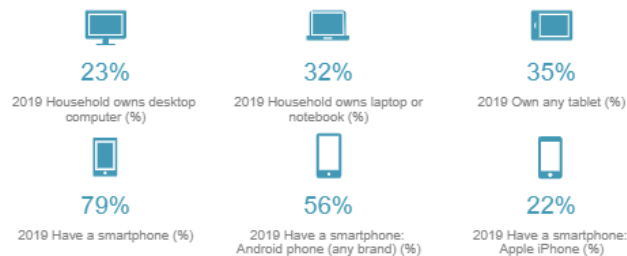
KEY FACTS



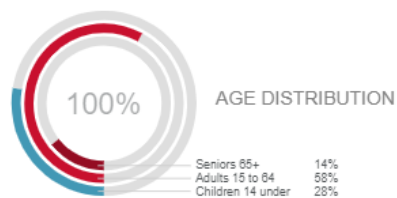
EDUCATION



DEVICE OWNERSHIP (HH)



INTERNET ACCESS (HH)



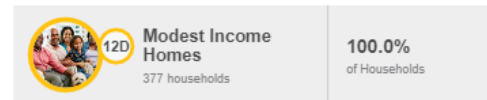
Internet Connectivity	HH %
2019 Have access to Internet at home (%)	75%
2019 Connect to Internet at home via cable modem (%)	28%
2019 Connect to Internet at home via DSL (%)	3%
2019 Connect to Internet at home via fiber optic (%)	10%
2019 Access Internet at home via high speed connection (%)	73%

Internet & Social Media Usage in Last 30 Days	HH %
Visited online blog (%)	6%
Watched TV program online (%)	13%
Used Spanish language website in last app (%)	2%
Facebook.com (%)	49%
Instagram.com (%)	25%
LinkedIn.com (%)	4%
Tumblr.com (%)	1%
Twitter.com (%)	10%
Youtube.com (%)	41%
Social network used to track current events (%)	17%
Search engine: bing.com (%)	5%
Search engine: google.com (%)	64%
Search engine: yahoo.com (%)	18%

TAPESTRY SEGMENTS

TOP 3

Tapestry Segments



Prepared by the HDR STRATA Team

Communication tools and tactics will be targeted with messaging that is meaningful to our stakeholders and delivered in places where they spend their time and get their information. As a result, CCSW will see higher engagement rates and effectively educate customers on initiative while investing resources in a purposeful and meaningful way.

Key Issue Identification and Methods to Address

Early identification of key issues is critical for developing project messaging and creating a communication strategy that will be effective and enhance public involvement and stakeholder buy-in. The following includes issues or topics that were identified as those having the potential to raise concern during project. The table also includes various methods for addressing the issues at the onset.

Methods of Addressing Key Issues	
Unidentified study constraints	<ul style="list-style-type: none"> • <i>Be transparent about the study process and possible outcomes at every phase of engagement.</i> • <i>Communicate funding and other issues in simple, educational graphics on social media and website.</i>
Stakeholders who do not have access to internet	<ul style="list-style-type: none"> • <i>Make one sheets and other materials available for stakeholders upon request, as they will not be able to view the online material</i> • <i>For postcards mailed to promote the next public engagement phase of the project, place content within the postcard to recap events and decisions made</i> • <i>Promote community feedback stations</i>
Lack of project support	<ul style="list-style-type: none"> • <i>Educate stakeholders about the need for the project through stakeholder and environmental forums.</i> • <i>Market project as a benefit to the community through public and stakeholder meetings, social media, and website.</i> • <i>Engage stakeholders with multiple opportunities, including online meetings and social media.</i> • <i>Identifying a study champion to influence project support.</i>
Reaching communities with EJ concerns	<ul style="list-style-type: none"> • <i>Use advertising and graphics communities at appropriate locations (e.g., community centers, grocery stores, public transportation centers).</i> • <i>Use media outlets and targeted social media.</i> • <i>Provide translators (including sign language) at public meetings, if deemed needed.</i>
Lack of understanding and/or awareness of project purpose and need	<ul style="list-style-type: none"> • <i>Create key messages to explain the project purpose and need.</i>

Key Messages

Key messages are statements that engage audiences, encourage project interest, and provide clear, consistent, and concise communication to stakeholders. Key messages for the project will continue to be developed and updated to respond to new project developments. The following key messages will be incorporated into outreach materials and have been developed to serve as consistent framing of key topics throughout the public participation process.

Overview

- Everyday thousands of city and county residents and businesses rely on the Cumberland County Solid Waste Department and Ann Street Landfill for waste and construction and demolition debris disposal.
- The landfill, which has operated at this site since 1980, will reach capacity in just eight years. Before that time, the community will need to plan for waste disposal beyond 2030.
- After thorough study of various possible alternatives, county leaders have concluded that building a transfer station is the most feasible short-term solution, with a long-term goal of expanding the existing landfill facility on site.

Nearby Neighborhoods

- The Ann Street Landfill is located in a largely industrial area, but it is also located in close proximity to some established residential communities. The county is sensitive to the landfill's current and potential impact on these neighbors.
- Cumberland County is engaging with the community to give community members an opportunity to participate in decisions about the long-term operations plan for the landfill.
- The county has engaged HDR, a national firm with expertise in community engagement, to assist with this effort. This public engagement process is designed to understand community concerns and to address them to the extent practicable.
- Cumberland County is dedicated to working with the community to identify fair and achievable mitigation strategies to reduce potential landfill impacts on the surrounding community.

Short-Term vs. Long-Term Solutions

Cumberland County has engaged engineering firms with experience and expertise in landfill construction to study possible alternatives to expanding the landfill at its current site. The primary alternatives studied include the following:

Short-Term Solution: Building a transfer station. This option is the most practicable short-term solution and after a thorough study of potential locations, Ann Street was selected due to the existing infrastructure and proximity to the city. This option would require waste materials to be consolidated and transported to an out-of-county landfill facility. The waste would be hauled by truck or train. For this alternative, the existing baling building or other location on site could be used for a transfer station. This alternative would serve as an effective short-term solution to

divert some waste from the landfill disposal in order to later implement the expansion of the landfill.

Long-Term Solution: Expanding the existing facility. The Ann Street Landfill would be expanded to the west over the existing county unlined landfill property containing baled waste (balefill). This expansion is anticipated to provide 25 years of additional capacity. In this scenario, it would require diverting some of the waste received for disposal in order to provide capacity for balefill waste disposal. This is the most cost-effective and environmentally-friendly solution. Expanding the existing landfill would allow county residents and businesses to continue to benefit from an economical, convenient, revenue-generating, and operation-ready landfill.

Communications Plan

The overall communication strategies create meaningful engagement with all stakeholders through intentional messaging and targeted delivery.

The strategies outlined in this Plan have been designed to be comprehensive and ensure stakeholders are provided multiple opportunities to be informed and engaged as the project progresses.

The intended outcome of strategic communication activities will:

- Inform and engage stakeholders impacted by project activities
- Generate positive interest in the project
- Create and protect a positive image for the project
- Comply with regulatory requirements for public involvement

Meetings and Events

Targeted Neighborhood and Business Owner Meetings

Informal community meetings with neighborhood organizations and businesses within a one-mile radius of the landfill. These meetings take the message to the audience at standing or ad-hoc meetings rather than asking them to come to us.

Open House Information Meeting

Cumberland County will hold an open house information meeting to educate the public and stakeholders, solicit information, and discuss the public's role in decision-making. The open house meeting will be held for the community-at-large to engage with the project team through educational materials. A subsequent online meeting will be held to support the open house meeting for those that prefer to engage online. Educational videos will be developed to reach stakeholders and the public, which will be available on-demand, 24/7. These videos will mirror the information shared for the in-person public meetings.

For Title VI and LEP audiences, the website will include a foreign language translation feature as well as a font enlargement feature. It will comply with Website Accessibility Initiative (WAI) standards and American Disabilities Act (ADA) standards.

Meeting Notices

- **Newspaper Legal Ads:** public meeting notice legal advertisements will be placed in the main sections of local newspapers. The meeting notice will include the date, time, location, and other general information about the public meeting.
- **Stakeholder Email Invite:** email invites will be sent to all project stakeholders identified in the Stakeholder List to announce the public meeting date.
- **E-newsletter:** e-newsletter will be sent to those on the project mailing list prior to the public meeting.
- **Media Releases:** press releases will be prepared for the County to distribute with information about the upcoming public meeting or other project milestones.
- **Postcard Notification:** postcard notifications will be mailed to the public and project stakeholders with information about the upcoming public meeting and online public meeting.

Stakeholder Coordination

Elected Official Outreach

Government and Elected Official's engagement includes communications with local elected officials, key director or manager level staff, and any inter-governmental organizations connected with these individuals. HDR, in coordination with the Cumberland County PIO, will provide elected officials with tools to effectively communicate and champion the system for their constituents and residents.

- **Briefings:** The communications team will develop templates for both presentations and outreach material available to those who will facilitate the briefings. These briefings will be available at key milestones of the projects. The communications team will identify staff members with existing relationships and determine a schedule throughout the year based on the project calendar and recommended attendance based on existing relationships. These briefings may be conducted one-on-one with officials or in groups. A one-page talking points document will be available as a quick reference for elected officials.

Internal Customer Service Task Outreach

County staff, both in the CCSW and non-CCSW, should be engaged in the initial project research through one-on-one interviews to discover the types of calls they receive regarding landfill and solid waste operation. This vital information may better pinpoint current concerns about the landfill. When the communications plan has been determined, stakeholders should receive a memo and talking points with appropriate responses for public meetings and project

development, as determined by the project team. This will create consistency in messaging and avoid missed outreach opportunities during call transfer. This document should also include reminders about the County's process for handling media inquiries.

Speaker's Bureau

Throughout the project, it is anticipated that requests may be made for presentations to local community groups, neighborhood associations, or other special interest groups in the County. HDR will develop the Speakers' Bureau materials specific to the project for use by the CCSW staff to present to various stakeholder groups. Requests for presentations will come through the project email and be directed to the communications team's appropriate members.

Communication Tools and Tactics

The following tools and tactics will provide a detailed outline of the process used to inform, consult, involve, and collaborate with identified stakeholders.

Social Media

The project team will implement a social media strategy that advertises events, shares relevant project-related media, and educates stakeholders on the initiative through compelling imagery. Social media targeting tools will be utilized to ensure messages are received in stakeholder feeds. Facebook advertisements will be used to target customers through online websites with ads about community in-person and online meetings.

Editorial Calendar

An editorial calendar helps focus the content development and guide communication activities. The consultant will work with the Cumberland County PIO on monthly topics of interest that build upon key messages and use new and existing content assets (video, podcasts, images, illustrations, etc.) if available.

A full social media plan and management protocol are included in Appendix B.

Website

The existing Ann Street Landfill webpage (<https://www.cumberlandcountync.gov/departments/solid-waste-group/solid-waste-management/locations/ann-street-landfill>) will be used to share project information. The consultant will provide bi-monthly content updates for CCSW approval that includes graphics to display project information. CCSW will then post approved updates on the site. CCSW may want to consider a landing page specific to these outreach efforts to gauge traffic for this subject. This would enable all information, public meetings, surveys, and content update to be found in one place. A landing page would distinguish this page from typical website visitors.

Project Toolkit

A toolkit of resources will be made available to the County. The toolkit will include a PowerPoint, project handout, and related infographics. These items will be updated throughout the project process to ensure the most up-to-date information is available.

Media

Media management and engagement will be key in shaping the public's perception and opinion of the project. Positive, proactive, and transparent interactions with the media will play a critical part in the project's success by highlighting its strengths and publicizing ongoing outreach efforts.

SMS alerts and API

SMS alerts will be made available as an alternate notification to promote upcoming events and updates on the program.

Cumberland County North Carolina TV (CCNCTV)

Interviews with key project personnel will appear on the county's 24-hour channel that focuses on Cumberland County government.

Media Plan

Media coverage will be a key contributor to the public's perception and opinion of the project. To maintain positivity, proactive and transparent interactions with the media should highlight the project's strengths and the project team's concentrated efforts to involve the public.

Goals

- Maintain and cultivate a positive image for the project.
- Educate and inform the public through media coverage.
- Extend the targeted reach and cultivate supporters for the project.

Media Outreach

Information provided to the media about the project will correspond with outreach opportunities. The County will reach out to media outlets, which could include newspapers, television, and radio, to notify the public about the meetings and other project milestones. These media outlets will receive announcements through press releases, meeting notification flyers, and media advisories.

Amanda Bader and Jermaine Walker will serve as the official project spokespeople in the event of media interviews.

Cumberland County's Sunshine List is included in Appendix C.

All media questions and requests will be received by the public information officer for the County, who will follow up with the project team as necessary to develop a response to questions and requests. The communication team will discuss proactive media pitches related to project status, public involvement opportunities, unique news angles, etc. Press releases and project news will be posted on the project website. The County's Public Information Officer will serve as the media point of contact.

Tactics and Collateral

A mix of media relations tactics and collateral will be deployed during the project. They include but are not limited to:

- Press releases: Delivered at project milestones
- Project media kit: Includes fact sheets, talking points, maps, and graphics in branded folders and saved on USBs
- In-office Media Day: Media sit-downs early in the process
- Media tour of the landfill
- Live Appearances (TV and Radio): around key milestones
- Op-eds and letter to the editor: As needed
- Media monitoring, reporting, and response

Communications Schedule

2022	2023			
Quarter 4	January	February	March	Spring
Project Launch	Public Engagement	Public Engagement	Mitigation Alternatives Analysis	Preferred Mitigation Alternatives Selection
Project launch	Communication tools launch	Communication tools updates	Communications tools updates	Communications tools updates
Identification of community partners	Elected official outreach	Open house information meeting	Speakers' bureau	Open house information meeting
Communication tools development	Targeted neighborhood and business meetings	Virtual open house	Elected official outreach	Virtual open house
Elected official outreach		Targeted neighborhood and business meetings		
		Speakers' bureau		

Analytics & Tracking Protocol

Evaluating the effectiveness of public involvement efforts will be essential to assess the usefulness of outreach tools. Tracking communication efforts and understanding communication reach and reporting will allow adaptation, innovation, and improvement. Communication measurements will include:

- Documenting and reporting the questions, comments, compliments, and complaints received.

- Documenting public interest metrics, including virtual meeting attendance and social media tools.
- Website analytics for solid waste page and social media posts pertaining to meetings/

It will be essential to track the progress, traction, and outcomes of the plan's online presence and social media approach to allow for adjustments or adaptations to messaging to reach better and accommodate stakeholders.

The following tools will be used for communication tracking and management by the Outreach Team.

Contact Database

At the onset of the project, a mailing list will be developed and used as an outreach method throughout the project. The Outreach team will house this mailing list in a contact database. In all situations where interested parties can supply contact information (meeting sign-in sheets, project website, etc.), the information will be added to the database.

Comments will be logged and responded to by the County if they come through one of the following official comment channels:

- Emails and comments sent by mail to the County
- Comments submitted through the County's website comment webform
- Comments submitted through online meeting comment webforms
- Comments submitted in writing at community or public meetings

Receipt of Comments

HDR will be responsible for collecting formal comments received at the public meetings and transmitting the comments to the Project Manager in the City for a response. Any of the following avenues may submit comments:

- Letter
- Email
- Comment forms
- Telephone call
- Face-to-face
- Survey
- Website

Monitoring and Evaluation

Analytics Protocol

Evaluating the effectiveness of public involvement efforts will be important to assess the usefulness of outreach tools. Tracking communication efforts and understanding communication

reach and reporting will allow adaptation, innovation, and improvement. Communication measurements will include:

- Documenting and reporting the questions, comments, compliments, and complaints received.
- Documenting public interest metrics including virtual meeting attendance, visitors to the project website, and social media tools.

It will be important to track the progress, traction, and outcomes of the plan's grassroots outreach, online presence, and social media approach to allow for adjustments or adaptations to messaging to better reach and accommodate stakeholders. The consultant will include metrics to track qualitative and quantitative changes in the audience's level of interaction, the overall tone of communications and behavioral change/activity.

Indicators and metrics that will be utilized include:

- Social media impressions (via Facebook, Twitter, and Nextdoor).
- Assessment of tone of comments using social media analytics tools.
- Others as appropriate.

The consultant will prepare and email the team a quarterly outreach analytics report summarizing comments and feedback.

Tracking Methods

The consultant will track media mentions using Google Alerts and forward media mentions relevant to Cumberland County Public Information Officer (PIO). Comments will be recorded in the media tracking spreadsheet for inclusion in the project's outreach analytics reports.

Administrative Record

The Administrative Record is a collection of every document or material an agency considers in making a decision. In accordance with EPA requirements, the Administrative Record will be maintained and filed to ensure accuracy and consistency in documentation. The following documents will be included in the Administrative Record regarding public involvement:

- Agency and Public Involvement Coordination Plan
- Comments and responses
- Public meetings, hearings, and workshops (including date, location, purpose, agenda, sign-in sheets, presentation materials, brochures, and meeting records)
- Website information
- Newsletters
- Meeting announcements and notifications
- Press releases
- Newspaper and magazine articles
- Documentation of opportunities for public involvement

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Appendices

Appendix A: Stakeholder List

Below is a non-exhaustive list of community stakeholders in the surrounding area.

Places of Worship

Name	Location
Thaddeus Disciple Christian Church	1029 River Road
Fayetteville Community Church	2010 Middle River Loop
Covenant Love Church	420 Dunn Road
Pleasant Grove Church	208 N Racepath Street
Christ Gospel Church	918 Person Street
Praise Fellowship Church of God	514 Adams Street
Restoration Outreach Fellowship	406 E Russell Street
Victory of Worship	305 Cross Creek Street
Evans Metropolitan AME Zion Church	301 N Cool Spring Street
St Ann Catholic Church	357 N Cool Spring Street
St John's Episcopal Church	302 Green Street
First Baptist Church	201 Anderson Street
Hay Street United Methodist Church	320 Hay Street
Friends Meeting- Fayetteville	223 Hillside Avenue
St Luke AME Church	522 Hillsboro Street
Peace Memorial Christian Church	511 Cumberland Street
John Wesley United Methodist Church	616 Cumberland Street
Charity Church	431 Neville Street
St Joseph's Episcopal Church	509 Ramsey Street
Agape Kingdom	111 Lamon Street
True Purpose Church	2415 Gary Street
Chosen Generations Pentecostal	904 Marsh Street
Secure Holy Church of Christ	311 Neville Street
Charity Church	431 Neville Street
Live by Faith Ministries	412 Neville Street
New Life Covenant Fellowship	362 Neville Street
Mount Zion Freewill Baptist Church	402 Ingram Street
First Presbyterian Church	102 Ann Street

Schools

Name	Location
Riverside Christian Academy	2010 Middle River Loop
The Capital Encore Academy	126 Hay Street
Teresa Berrien Elementary School	800 North Street
The School of Hope	111 Burns Street
St Ann Catholic School	365 N Cool Spring Street
Heritage Place Senior Living	325 N Cool Spring Street

Community-Based Organizations

Organization	Contact
Cool Spring Downtown District	Bianca Shoneman, President & CEO: bianca@coolspringfay.org Website: www.visitdowntownfayetteville.com
Fayetteville Urban Ministry	Johnny Wilson, Exec. Dir.: johnnywilson@fayurbmin.org 910-483-5944 Website: www.fayurbmin.org
Action Pathways	Lonnie Ballard, CEO/Early Childhood Education Director: lonnie.ballard@actionpathways.ngo 910-485-6131 Website: www.actionpathways.ngo
United Way Cumberland County	Amy Navejas, Exec. Dir.: Director@unitedway-cc.org 910-483-1179 Ext. 222 Website: www.unitedway-cc.org
Cumberland Community Foundation	Mary Holmes, President/CEO: mary@cumberlandcf.org Website: www.cumberlandcf.org
Teagues' Home for Woman Fayetteville Area Operation Inasmuch	Craig Morrison, Exec. Dir.: 910-433-2161 Website: www.faoiam.org
Connections of Cumberland County	Crystal DePietro, Exec. Dir.: 910-630-0106 Website: www.connectionsofcc.org
Cumberland County 4-H Nutrition Programs	Lisa Childers, County Extension Director lisa_childers@ncsu.edu 910-321-6880 Website: www.cumberland.ces.ncsu.edu
Latinos United for Progress	Claudia Zamora, President: claudiazamora@live.de 305-747-3004 Website: www.latinosunitedforprogress.org
El Centro Hispano	Pilar Rocha-Goldberg, President/CEO: procha@elcentronc.org Website: www.elcentronc.org

Advocacy Organizations

Organization	Contact
Sustainable Sandhills	Jonelle Kimbrough, Exec. Dir.: jonelle@sustainablesandhills.org Website: https://sustainablesandhills.org/
Keep Fayetteville Beautiful	Website: www.fayettevillenc.gov/city-services/parks-and-recreation/fayetteville-beautiful
Southern Environmental Law Center	Website: www.southernenvironment.org/
North Carolina Environmental Justice Network (NCEJN)	Naeema Muhammad, Senior Advisor: Website: https://ncejn.org/
Cape Fear River Watch	Dana Sargent, Exec. Dir.: dana@cfrw.us Website: https://capefearriverwatch.org/
Fayetteville Public Works Commission	Evelyn O. Shaw, Chairperson: Website: www.faypwc.com

Elected Officials

Name	Title	Organization
Dr. Toni Stewart	Chairwoman	Cumberland County
Glenn Adams	Vice Chairman	Cumberland County
Michael C. Boose	Commissioner	Cumberland County
Dr. Jeannette M. Council	Commissioner	Cumberland County
W. Marshall Faircloth	Commissioner	Cumberland County
Veronica B. Jones	Commissioner	Cumberland County
Jimmy Keefe	Commissioner	Cumberland County
Shakeyla Ingram	District 2 Representative	City of Fayetteville
Roy Cooper	Governor	North Carolina Governor's Office
Diane Wheatley	Representative	North Carolina House of Representatives District 43
Kirk deViere	Senator	North Carolina State Senate District 19
Richard Hudson	Congressman	U.S. House North Carolina District 8
Thom Tillis	Senator	U.S. Senate North Carolina
Richard Burr	Senator	U.S. Senate North Carolina

Appendix B: Social Media Plan

An effective social media presence for the project will broaden the outreach, increase awareness, and provide engagement opportunities to stakeholders who might not otherwise participate in the Northern Corridor Study. Social media sites such as Facebook and Twitter have the potential to enhance significantly public involvement, especially in information dissemination and participant feedback. These sites allow for easy sharing of information and networking across various social and professional groups and add to the visibility and relevance of the plan.

The conversation occurring online is essential to the process. The Outreach Team will summarize the content of social media comments for comparison with formal comments to check for the most discussed topics and potential new issues not identified through traditional means. Thus, social media will be a tool to perform a real-time evaluation of project information and locate geographic areas with higher or lower levels of stakeholder participation.

Social Media Manager

To streamline management, communication, and responses to public posts on social media sites, the Outreach Team will lead social media management. The County will serve as the 'Social Media Manager'.

Channels

Channel	
Facebook	Cumberland County NC (@CumberlandNC)
Twitter	Cumberland County NC (@CumberlandNC)
Instagram	Cumberland County NC (@cumberlandcountync)
YouTube	Cumberland County NC

Goals

Through social media outlets, the project team will interact with potential stakeholders in the engagement area by:

- Building relationships.
- Listening to what people are saying.
- Educating about project progress.
- Informing and communicating essential project milestones.
- Consistently engaging citizens.

Strategies

Content will be posted on Facebook and Twitter, and those platforms will be used to communicate regular construction updates for the project. The Facebook and Twitter pages will be used to meet the following strategies/objectives:

- Follow/Friend groups (organizations and agencies) related to the project to remain current on issues.
- Create a network of followers. Encourage groups to follow our feed and forward messages to their followers and friends.
- Distribute information in the form of exciting news related to the project.
- Promote upcoming public meetings and outreach activities.
- Provide information on how to access project information and resources.
- Encourage followers and friends to interact with content.
- Develop a protocol for managing the social media networks and content contributions.
- Develop a draft content document with message ideas.
- Develop a schedule with message timing.
- Monitor online conversations regarding the project to gauge public sentiment and assess the need for changes to messaging.
- Refer interested users to the project website.
- Build a project identity in the social world.

Content

The same message will apply for each post on Facebook and Twitter; the; however, the text will be adjusted to meet content limitations.

Content Process

The County will approve all content and messages before posting on social media sites. Social media messages will be sent to The County every month to be approved before posting.

Frequency

Posts will be made to Twitter and Facebook a minimum of two (2) times per month for the duration of the Study. These posts will focus on public participation and pertinent Study information.

Public Input/Public Comments

As per the County's social media strategy, comments will not be deleted. Any comments that require a response will be sent by the County. HDR and the County will monitor comments and share them with the project team as appropriate.

Themes and Messages

For all posts and responses, adhere to the following guidelines for tone:

- Post content should reflect messages that address concerns from public meetings as appropriate.
- Transparency: be upfront and honest, using clear, non-technical language.

- Sourcing: If possible, link or direct followers to primary information sources, such as the project website or online documents.
- Positivity: Every post should be positive toward followers and the project in general, even in the face of negativity.

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Appendix C: Cumberland County Sunshine List

SUNSHINE LIST 2022

(Revised January 5, 2022)

MEDIA:

Main Newsroom
The Fayetteville Observer
458 Whitfield Street
Fayetteville, NC 28302
Telephone: (910) 486-3524
Fax: (910) 486-3545
Email: news@fayobserver.com (preferred method)

Steve DeVane, Staff Writer
The Fayetteville Observer
458 Whitfield Street
Fayetteville, NC 28302
Cell: (910) 978-8452
Office: (910) 486-3572
Fax: (910) 486-3545
Email: devanes@fayobserver.com AND stevedevane@gmail.com (preferred method)

Jeff Thompson, Senior Reporter
Up & Coming Weekly
PO Box 53461
Fayetteville, NC 28305
Telephone: (910) 391-3859
Fax: (910) 484-9218
Email: Jeff924@aol.com (preferred method)

Lorry Williams, City View Media
2919 Breezewood Avenue, Ste. 300
Fayetteville, NC 28303
Fax: (190) 423-0096
Email: lwilliams@cityviewnc.com (preferred method)

City Of Fayetteville (email preferred method):

Douglas Hewett, City Manager
433 Hay Street
Fayetteville, NC 28301

Telephone: (910) 433-1990

Email: doughewett@fayettevillenc.gov

Telly Whitfield, Assistant City Manager

Email: tellywhitfield@fayettevillenc.gov

Jay Toland, Assistant City Manager

Email: jaytoland@fayettevillenc.gov

Adam Lindsay, Assistant City Manager

Email: adamlindsay@fayettevillenc.gov

Rebecca Jackson, Chief of Staff

Email: rebeccajackson@fayettevillenc.gov

Brook Redding, Assistant to the City Manager

Email: brookredding@fayettevillenc.gov

Deanna Wiuff, Executive Assistant

Email: deannawiuff@fayettevillenc.gov

Jacqueline Tuckey, Management Analyst

Email: jacquelinetuckey@fayettevillenc.gov

Lizabel Mercado, Senior Administrative Assistant

Email: lizabelmercado@fayettevillenc.gov

Elizabeth Morin, Senior Administrative Assistant

Email: elizabethmorin@fayettevillenc.gov

Pamela Megill, City Clerk

Email: pamelamegill@fayettevillenc.gov

Jennifer Ayre, Deputy City Clerk

Email: jenniferayre@fayettevillenc.gov

Andrea Tebbe, City Clerk's Office

Email: andreatebbe@fayettevillenc.gov

Cumberland County Public Information Office (email preferred method):

Sally Shutt, Assistant County Manager/ Strategic Management and Governmental Affairs

County of Cumberland

P.O. Box 1829

Fayetteville, NC 28302-1829
Telephone: (910) 437-1921
Fax: (910) 678-7717
Email: sshutt@co.cumberland.nc.us (preferred method)

Jon Soles, Public Information Specialist
Telephone: (910) 321-6579
Email: jsoles@co.cumberland.nc.us

Zakiya Parker, Social Media Specialist
Telephone: (910) 438-4032
Email: zparker@co.cumberland.nc.us

Lou Cherry, Multimedia Production Specialist
Telephone: (910) 438-4023
Email: lcherry@co.cumberland.nc.us

Claudia Sievers, Graphic Design and Information Specialist II
Telephone: (910) 321-7199
Email: csievers@co.cumberland.nc.us

Kim Brown, Graphic Design and Information Specialist
Telephone: (910) 438-4019
Email: kgbrown@co.cumberland.nc.us

Cheribeth Thomas, Administrative Coordinator
Telephone: (910) 438-4022
Email: cthomas@co.cumberland.nc.us

Other:

Michael Boose
309 Farley Street
Fayetteville, NC 28303
Telephone: (910) 486-9292
Email: Mijebrije@aol.com (preferred method)

Kristine Schara
Town of Spring Lake
300 Ruth Street
Spring Lake, NC 28390
Telephone: (910) 985-1778
Email: kschara@townofspringlake.com (preferred method)

Rep. William Richardson
1021 Legislative Building
16 W. Jones Street
Raleigh, NC 27601-1096
Telephone: (910) 527-6907
Email: William.richardson@ncleg.gov (preferred method)

Bill Kirby
Email: billkirby49@gmail.com (preferred method)

Ivana Washington
Email: iwashingtonatponderosaneews@gmail.com (preferred method)

Rita Perry
189 Shepard Drive
Linden, NC 28356
(910) 985-0813
Rita.perry@spectrarp.com (preferred method)
Ritaperry1962@gmail.com (preferred method)

Candice H. White, Clerk to the Board
Telephone: (910) 678-7771
Email: cwhite@co.cumberland.nc.us (preferred method)



MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF JANUARY 3, 2023

TO: BOARD OF COUNTY COMMISSIONERS

FROM: VICKI EVANS, FINANCE DIRECTOR

DATE: 12/22/2022

SUBJECT: APPROVAL TO PAY PRIOR YEAR INVOICE

BACKGROUND

There is a period of time after June 30th of fiscal year-end in which transactions of the prior fiscal year will continue to be processed (typically until the third week in August). After that cutoff date has passed, a department may still receive a vendor invoice that is payable for services that were rendered, or goods were received in the prior fiscal year. When that occurs, approval by the Board of Commissioners is required prior to payment. The following departmental invoices meet those criteria:

Department: Department of Social Services
Vendor: Chapin Hall Center for Children
Invoice Date: April 4, 2022
Total Amount: \$29,639.00

Department: Department of Social Services
Vendor: Pharm-Save INC – D.B.A. Neil Medical Group (Burlington)
Invoice Date: May 31, 2022
Total Amount: \$76.15

Department: Department of Social Services
Vendor: Carla's Country Day Care
Services Rendered: June 2022
Total Amount: \$120.00

Department: Cumberland County Public Library
Vendor: Grey House Publishing
Invoice Date: March 24, 2022

Total Amount: \$500.00

RECOMMENDATION / PROPOSED ACTION

Management is requesting approval to pay prior year invoices for the Department of Social Services totaling \$29,835.15 and Cumberland County Public Library invoices totaling \$500.00.

ATTACHMENTS:

Description	Type
Prior Year Invoice - Social Services	Backup Material
Prior Year Invoice - Library	Backup Material

Brenda Jackson
Director

Patrick Kuchyt
Legal Services
Deputy Director

VACANT
Business Operations
Division Director



CUMBERLAND
COUNTY
NORTH CAROLINA

Department of Social Services

LaDawn Pearson
Deputy Director, Core Services

Core Division Directors:

Kristin Bonoyer
Adult Services

Delores Long
Children's Services

Vivian Tookes
Economic Services

Sharon McLeod
Performance Management

MEMORANDUM

TO: VICKI EVANS, FINANCE DIRECTOR

THROUGH: BRENDA JACKSON, DIRECTOR *BJ*

THROUGH: LADAWN PEARSON, DEPUTY DIRECTOR *LP*

FROM: JOY WELBORN, ACCOUNTANTING SPECIALIST I *qw*
COURTNEY WILLIAMS, ACCOUNTING TECHNICIAN IV *W*

DATE: DECEMBER 6, 2022

SUBJECT: REQUEST TO PAY PRIOR YEAR (FY21, FY 22) INVOICES

Please approve the attached prior year invoices which were presented for payment after the deadline to pay Fiscal Year 2021 and Fiscal Year 2022 invoices.

Validation Statement: We have validated service delivery for each of the invoices attached.

Verification Statement: We have verified for each of the invoices attached that none are duplicates and have not been previously paid.

Measures of Prevention: Vendors have been counseled on the importance of submitting invoices timely. We have also strengthened additional tracking measures to easily identify when recurring vendor invoices have not been submitted.

Attachments

CUMBERLAND COUNTY DEPARTMENT of SOCIAL SERVICES

Prior Fiscal Year Invoices Presented for Payment

VENDOR NAME	INVOICE NUMBER	DOLLAR AMOUNT	REASON INVOICE IS LATE	IMPACT TO CURRENT FISCAL YEAR BUDGET
CHAPIN HALL CENTER FOR CHILDREN	VENDOR 6397	\$29,639.00	RECEIVED INVOICE #INV-0000005650 ON 07/12/2022 WHICH IS OUTSIDE OF FY 21-22. APPROVAL WAS NEEDED FROM THE DUKE ENDOWMENT TO ROLLOVER FUNDS TO FY 22-23. THIS DOCUMENTATION IS ATTACHED.	CAN BE ABSORBED INTO THE CURRENT YEAR BUDGET
PHARM-SAVE, INC D.B.A. NEIL MEDICAL GROUP- BURLINGTON	VENDOR 8888	\$76.15	RECEIVED INVOICE FROM THE TRANSITION UNIT IN CHILDREN SERVICES ON 11/22/2022 WHICH IS OUTSIDE OF FY 21-22. THIS INVOICE IS DATED 05/31/2022.	CAN BE ABSORBED INTO THE BUDGET
CARLA'S COUNTRY DAYCARE	VENDOR 10656	120.00	RECEIVED INVOICE ON 10/17/2022 WHICH IS OUTSIDE OF FY 21-22.	CAN BE ABSORBED INTO THE BUDGET

TOTAL: \$29,835.15

We stand united to strengthen individuals and families and to protect children and vulnerable adults...

P.O. Box 2429 | Fayetteville, North Carolina 28302-2429 | Phone: 910-323-1540 | Fax: 910-323-3396

www.ccdssnc.com

FAITH B. PHILLIPS
DIRECTOR



HEATHER HALL
INTERIM DEPUTY DIRECTOR

Public Library

MEMORANDUM

To: Vicki Evans, Finance Director

From: Faith Phillips, Library Director

Date: December 20, 2022

Subject: Request to approve payment of a FY 22 invoice for Grey House Publishing

A handwritten signature in blue ink, likely belonging to Faith Phillips, the Library Director.

The library would like to request payment of the prior year Invoice #972980 dated 3/24/2022 in the amount of \$500 for Grey House Publishing! The library verified that items were received and verified that the invoice was not paid. The attached documents show the books on the invoice were processed for availability in the library catalog. The funds to pay this invoice will come from the FY 23 book budget. The library received this invoice via email and the email was not printed to give to library administration for processing. The library asked the company to mail statements and invoice along with emails, so the invoices are less likely to be overlooked in the future.

Attachments: Invoice #972980

Cataloging records



BUDGET DIVISION

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF JANUARY 3, 2023

TO: BOARD OF COUNTY COMMISSIONERS

FROM: RENEE PASCHAL, INTERIM COUNTY MANAGER

DATE: 12/28/2022

**SUBJECT: APPROVAL OF BUDGET ORDINANCE AMENDMENTS FOR THE
JANUARY 3, 2023 BOARD OF COMMISSIONERS' AGENDA**

BACKGROUND

General Fund 101

Juvenile Crime Prevention Fund 245

1) Juvenile Crime Prevention – Budget Ordinance Amendment B230343 to recognize funding in the amount of \$145,000 and in-kind amount of \$26,050 from the Division of Juvenile Justice

The Board is requested to approve Budget Ordinance Amendment B230343 in the amount of \$145,000 and in-kind in the amount of \$26,050 from the Division of Juvenile Justice Intensive Services Network program. This funding will be used to provide treatment services to at-risk youth who have been referred by the court system.

Please note this amendment requires no additional county funds.

REGARDING THE FOLLOWING ITEM #2 PLEASE NOTE:

Each fiscal year County departments may have projects that have been approved and initiated but were not complete by the fiscal year end (6/30/22) or items ordered that had not been received by fiscal year end. These projects or items were approved in the Fiscal Year 2022 budget; however, the money was not spent by June 30, 2022.

The following amendment seeks to bring those funds forward from Fiscal Year 2022 into the current fiscal year, allowing departments to complete and pay for these projects and items. This revision is not using ‘new’ funds but is recognizing the use of FY22 funds in FY23.

Special Fire District Fund 220

2) Fire District Incentives – Budget Ordinance Amendment B230458 to re-appropriate FY22 grant funds in the amount of \$104,011

The Board is requested to approve Budget Ordinance Amendment B230458 to re-appropriate FY22 grant funds in the amount of \$104,011. These funds will be used to pay for fire equipment that was ordered in FY22 but was not received until FY23 due to supply chain issues.

RECOMMENDATION / PROPOSED ACTION

Approve Budget Ordinance Amendments



EMERGENCY SERVICES DEPARTMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF JANUARY 3, 2023

TO: BOARD OF COUNTY COMMISSIONERS

FROM: GENE BOOTH, EMERGENCY SERVICES DIRECTOR

DATE: 1/2/2023

**SUBJECT: CONSIDERATION OF BUILDING RESILIENT INFRASTRUCTURE
COMMUNITIES GRANT FUNDING**

BACKGROUND

In collaboration with the Department of Solid Waste, the Cumberland County Department of Emergency Services has submitted a sub-application to North Carolina Emergency Management, Hazard Mitigation Section for the FY22 BRIC grant. The grant project "Comprehensive Vegetative Waste and Emergency Debris Management Plan" aims to develop a 20-year Comprehensive Vegetative Waste Management Plan to evaluate the current operation of the Wilkes Road Facility. Additionally, the project will address how to increase production and optimize an already limited capacity during disaster events which is critical to the recovery process.

The estimated cost of the project is \$150,000.00. We are seeking a federal cost share of \$112,500.00 (75%) and \$7,500 in management cost. Management Cost are 5% of the total cost of the project (\$7,500) paid at 100% by FEMA. The management cost does not increase the local cost share amount. In addition, BRIC requires the sub-applicant to provide a match consisting of in-kind services by county staff and/or County funds at 25% (\$37,500) of the total cost of the project.

RECOMMENDATION / PROPOSED ACTION

County staff recommends that the Cumberland County Board of Commissioners commit funds in the amount of \$37,500.00 (25% of the project cost), through in-kind services, county funds, or a combination, to the FY 22 BRIC grant by signing the attached letter to the State Hazard Mitigation Office. The funding will be used upon notification that the grant has been received.

ATTACHMENTS:

Description	Type
BRIC Matching Funds Commitment Letter	Backup Material
Funding Breakdown	Backup Material

DR. TONI STEWART
Chairwoman

GLENN B. ADAMS
Vice Chairman

MICHAEL C. BOOSE
JEANNETTE M. COUNCIL
W. MARSHALL FAIRCLOTH
VERONICA B. JONES
JIMMY KEEFE



CUMBERLAND
COUNTY
NORTH CAROLINA

ANDREA TEBBE
Clerk to the Board

BOARD OF COMMISSIONERS

LOCAL MATCH FUND COMMITMENT LETTER

1/3/2023
Steve McGugan
State Hazard Mitigation Officer
4238 MSC, Raleigh, NC 27699-4238

Re: BRIC2021 Subapplication

Dear Mr. McGugan:

As part of the Building Resilient Infrastructure in Communities grant process, our sub-application in FEMA-Go offered a non-federal match of 25%. This letter serves as the County of Cumberland's commitment to meet the local match fund requirements as proposed in the 2022 proposal.

SOURCE OF NON-FEDERAL FUNDS:	LOCAL AGENCY FUNDING	OTHER NON-FEDERAL FUNDING	PRIVATE NON-PROFIT FUNDING	STATE AGENCY FUNDING
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NAME OF FUNDING SOURCE:

General Fund and In-Kind

FUNDS AVAILABILITY DATE:

1/3/2023

PROVIDE EXACT MONTH/DATE/YEAR OF AVAILABILITY OF FUNDS

FEDERAL SHARE AMOUNT REQUESTED:

\$120,000.00

MUST MATCH \$ AMOUNT PROVIDED IN SUBAPPLICATION

LOCAL SHARE AMOUNT MATCH:

\$37,500.00

MUST EQUAL THE \$ AMOUNT PROVIDED IN THE SUBAPPLICATION

FUNDING TYPE:

Cash, Consulting Fees, Personnel, and Administration

EXAMPLES: ADMINISTRATION, CASH, CONSULTING FEES, ENGINEERING FEES, FORCE ACCOUNT LABOR, AGENCY PERSONNEL, PROGRAM INCOME, ETC.

Please contact Garry Crumpler at (910)438-4069 or gcrumpler@cumberlandcountync.gov with any questions.

Sincerely,

Dr. Toni Stewart

Chairwoman, Cumberland County Board of Commissioners
910-678-7771

tstewart@cumberlandcountync.gov



Emergency Services Department

BRIC Budget Breakdown

Grand total: \$157,500.00

Budget type: Non construction

▶ Cost type: Cost estimate	\$150,000.00
▶ Cost type: Management cost	\$7,500.00

Program Income (optional)

 \$

Cost share

Cost share or matching means the portion of project costs not paid by federal funds.

Proposed federal vs. non-federal funding shares

Hazard mitigation assistance (HMA) funds may be used to pay up to 75% federal share of the eligible activity costs. Building Resilient Infrastructure and Communities (BRIC) and small impoverished communities may be eligible for up to 90% federal share. Flood Mitigation Assistance (FMA) and severe repetitive loss (SRL) properties may be eligible for up to 100% federal share. Repetitive loss (RL) properties may be eligible for up to 90% federal share.

<p>Is this an Economically Disadvantaged Rural Community? ⓘ</p> <p>This determines your federal/non-federal share ratio.</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p>	<table><thead><tr><th></th><th>% Percentage</th><th>\$ Dollar amount</th></tr></thead><tbody><tr><td>Proposed federal share</td><td>76.19</td><td>\$120,000.00</td></tr><tr><td>Proposed non-federal share</td><td>23.81</td><td>\$37,500.00</td></tr><tr><td colspan="3">Based on total budget cost: \$157,500.00</td></tr></tbody></table>		% Percentage	\$ Dollar amount	Proposed federal share	76.19	\$120,000.00	Proposed non-federal share	23.81	\$37,500.00	Based on total budget cost: \$157,500.00		
	% Percentage	\$ Dollar amount											
Proposed federal share	76.19	\$120,000.00											
Proposed non-federal share	23.81	\$37,500.00											
Based on total budget cost: \$157,500.00													

Cost of Project	\$150,000.00
Federal Cost Share 75%	\$112,500.00
Local Cost Share 25%	\$37,500.00
Federal Cost Share + Local Cost Share =	\$150,000.00

Management Cost (5% of total cost of project) Paid at 100% by FEMA) Increase Grand total but does not increase the County's cost share amount	0.05 x 150,000.00 = 7,500
FEMA Pays Federal Cost + Management	\$120,000.00
Project Cost + Management Cost =	\$157,500.00



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF JANUARY 3, 2023

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ANDREA TEBBE, CLERK TO THE BOARD

DATE: 1/3/2023

**SUBJECT: CONSIDERATION OF APPROVAL OF AGENDA SESSION SCHEDULE
UPDATE**

BACKGROUND

The 2023 NACo Conference is scheduled for February 11-14, 2023. The Agenda Session is currently scheduled for February 9, 2023.

Request to change the Cumberland County Board of Commissioners' Agenda Session from Thursday, February 9, 2023 to Tuesday, February 7, 2023.

RECOMMENDATION / PROPOSED ACTION

Approve the change in the Agenda Session schedule.



ASSISTANT COUNTY MANAGER COMMUNITY SUPPORT SERVICES

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF JANUARY 3, 2023

TO: BOARD OF COUNTY COMMISSIONERS

FROM: HEATHER SKEENS, ASSISTANT COUNTY MANAGER

DATE: 12/21/2022

SUBJECT: CONSIDERATION OF ACTION PATHWAYS NCDHHS COMMUNITY SERVICES BLOCK GRANT PROGRAM APPLICATION FOR FUNDING

BACKGROUND

Action Pathways is a nonprofit community action agency that provides pathways to economic security through advocacy, community services, and empowerment. Action Pathways is applying for Community Services Block Grant (CSBG) funding through North Carolina Department of Health and Human Services, Division of Social Services for fiscal year 2023-2024 in the amount of \$1,043,929.00 in federal funds with no county match required. The application for CSBG funding requires the Board of Commissioners review and have an opportunity to comment on the application prior to the application due date of January 13, 2023.

The CSBG funding request is to support Action Pathways in providing direct services to 210 low-income families in need of employment, education, income management, housing, health and supportive services in Cumberland and Sampson Counties.

RECOMMENDATION / PROPOSED ACTION

Action Pathways request consideration of Board of Commissioners vote for approval to submit their application for CSBG funds by signing the application for funding Certification and Assurances.

ATTACHMENTS:

Description	Type
Action Pathways CSBG application	Backup Material

**CONTRACT BUDGET
STATE OF NORTH CAROLINA DIVISION OF SOCIAL SERVICES
OFFICE OF ECONOMIC OPPORTUNITY**

Agency	Action Pathways, Inc.	Effective Period	
		From	To

07/01/23 06/30/24

Revenues

Program Costs	(1) Amount	(2) % of Funds	(3) Source of Funds
1. Maximum Federal Funds	\$1,043,929	100% %	CSBG
	\$0	0% %	
	\$0	0% %	
2. Maximum State Funds	\$0	0% %	
3. Provider Match Funds - Cash	\$0	0% %	
4. Provider Match Funds - In-Kind	\$0	0% %	
5. State Match Funds - Cash	\$0	0% %	
6. TOTAL PROGRAM COST	\$1,043,929		

*Total of #1 and #2 Should equal Column 2 Total.

*Line 6 Should equal Column 3 Total.

*Total of #3, #4 and #5 should equal Column 1 Total.

Estimated Expenditures

Object of Expenditures	Column 1	Column 2	Column 3
	Provider/Other* (Cash and/or In-Kind)	Federal/State Funds	Total Program Costs
A. Salaries and Wages	\$0	\$418,890	\$418,890
B. Fringes Benefits	\$0	\$144,959	\$144,959
C. Equipment Purchases - Tangible Property	\$0	\$11,500	\$11,500
D. Communication	\$0	\$23,000	\$23,000
E. Space Costs	\$0	\$35,861	\$35,861
F. Travel/Employee Development	\$0	\$38,750	\$38,750
G. Supplies and Materials	\$0	\$36,000	\$36,000
H. Contractual Services	\$0	\$13,780	\$13,780
I. Client Services	\$0	\$219,537	\$219,537
J.	\$0	\$0	\$0
K. Other	\$0	\$12,000	\$12,000
L. Indirect Costs	\$0	\$89,652	\$89,652
M. Totals	\$0	\$1,043,929	\$1,043,929

North Carolina Department of Health and Human Services

Division of Social Services



Community Services Block Grant Program

Fiscal Year 2023-24 Application for Funding

Project Period July 1, 2023– June 30, 2024

Application Due Date: **January 13, 2023**

Agency Information			
Agency:		Action Pathways, Inc.	
Agency:		Action Pathways, Inc.	
Federal I.D.		56-0845795	
DUNS Number:		625279108	
Administrative Office Address:		316 Green Street, Fayetteville, NC 28301	
Mailing Address (include the 4-digit zip code extension):		P.O. Box 2009, Fayetteville, NC 28302	
Telephone Number:		910-485-6131	
Fax Number:		910-485-7479	
Proposed Funding:	CSBG: \$1,043,929	Additional Resources: \$	Agency Total Budget: \$
Application Period:		Beginning: July 1, 2023	Ending: June 30, 2024
Board Chairperson:		Glenn Adams	
Board Chairperson's Address: (where communications should be sent)		201 Hay Street, Suite 103, Fayetteville, NC 28301	
Board Chairperson's Term of Office (enter beginning and end dates):		Term of Public Officer	
Executive Director:		Lonnie Ballard	
Executive Director Email Address:		Lonnie.ballard@actionpathways.ngo	
Agency Fiscal Officer:		Kimberly Stafford	
Fiscal Officer Email Address:		kcstafford@actionpathways.ngo	
CSBG Program Director:		Syreeta Morrissey	
CSBG Program Director Email Address:		Syreeta.morrissey@actionpathways.ngo	
Counties Served with CSBG funds:		Cumberland and Sampson	
Agency Operational Fiscal Year:		January 1- December 31	

North Carolina Department of Health and Human Services
Office of Economic Opportunity –
2420 Mail Service Center / Raleigh, North Carolina 27699-2420

**Community Services Block Grant Program
Fiscal Year 2023-24 Application for Funding
Certification and Assurances**

Public Hearing on the Initial Plan

We herein certify that a public hearing as required by 10A NCAC 97B .0402 Citizen Participation in the Application Process occurred on 12/20/2022 for the initial planning process for the agency's current project plan and the agency has maintained documentation to confirm the process of the public hearing.

For multi-county providers, indicate the date and the county the hearing was held.

Date	County	Date	County
12/20/2022	Sampson		Sampson County DSS
12/20/2022	Cumberland		Action Pathways, Inc.

County Commissioners' Review

We herein certify that the application for this project period was submitted to the Board of County Commissioners for review and comment on 12/19/2022 as required by 10A NCAC 97C .0111 and 10A NCAC 97C .0307(9).

For multi-county providers, indicate the county and date the application for funding was presented to the Board of County Commissioners as required by 10A NCAC 97C .0111(B).

Date	County	Date	County
12/19/2022	Sampson		Sampson County DSS
12/19/2022	Cumberland		Action Pathways, Inc.

Board of Directors Approval of the Application

I hereby certify that the information contained in the attached application is true and the Board of Directors has reviewed and approved this application for the Community Services Block Grant Program.

Date of Board Approval: _____

Board Chairperson: _____
(Signature) (Date)

Finance Committee Chairperson: _____
(Signature) (Date)

**Community Services Block Grant [CSBG]
Documentation of Submission to County Commissioners**

Background: The North Carolina Administrative Code [10A NCAC 97C.0111 (b)(1)(A)] requires that each CSBG grant recipient submit its Community Anti-Poverty Plan [grant application] to each County Commissioner Board that it serves.

Instructions: This form is to be completed and notarized by the Clerk to the Board.

Agency Name: Action Pathways, Inc.

Cumberland County

County: _____

December 19, 2022

Date of Application Submission: _____

[Note: This application should be submitted to the County Commissioners at least thirty [30] days prior to application submission to the Office of Economic Opportunity [OEO]. The grant application is due to OEO **January 13, 2023**.

Clerk to the Board should initial all items below.

 X The agency submitted a complete grant application for Commissioner review.

 X The Clerk to the Board will be responsible for assuring that the application is distributed to the Commissioners.

 Commissioners' comments provided those to the agency. (If applicable)

Clerk to the Board

Date

Notary

Date

**Community Services Block Grant Program
Fiscal Year 2023-24 Application for Funding
One-Year Work Program
OEO Form 212**

Section I: Project Identification				
1. Project Name:	Self-Sufficiency			
2. Mission Statement:	As an anti-poverty organization, we advocate for individuals and communities, through developing pathways to economic stability and by providing alerts and challenges to actions and policies that foster disadvantaged, at-risk communities and individuals			
4. Objective Statement:	To provide direct services to 210 low-income families in need of employment, education, income management, housing, health, and supportive services.			
5. Project Period:	July 1, 2023-June 30, 2024			
6. CSBG Funds Requested for this Project:	July 1, 2023	To	June 30, 2024	
7. Total Number Expected to Be Served:	210			
a. Expected Number of New Clients	160			
b. Expected Number of Carryover Clients	50			

**One-Year Work Program
OEO Form 212 (continued)**

Section II: One-Year CSBG Program Objective and Activities				
Identified Problem	Service or Activity	Outcome Expected	NPIs (List all NPIs applicable to activity)	Position Title(s)
Lack of resources/access to comprehensive services, skills training, and resources for low-income families to become self-sufficient.	1. Implement a comprehensive intake and screening to more effectively assess the needs of our participants. 2. Obtain clients from walk-ins, resource referrals, and referrals from community partners. 3. Establish partnerships with local human services agencies to promote the ASPIRE program and develop a resource referral network. 4. Develop Inter-agency partnerships to expand resources for low-income families. 5. One-stop service resource center/HUB and implement a commercial culinary training kitchen in partnership with API Second Harvest Food Bank	The number of individuals receiving case management services. The number of households that complete an intake assessment. The number of households that receive resource referrals. The number of individuals that receive advocacy services	FNPI 1h FNPI 6a(3) FNPI 7a	CSBG Director, Self-Sufficiency Manager, Case Managers (I & II), Program Support Aid, Employment Specialist, Communications Coordinator, Agency Advancement, CEO, CFO, IT Manager; Operations Manager
Lack of Financial Literacy Education	1. Develop a family spending plan and budget 2. Provide money management and financial training community workshops 3. Provide energy conservation activities and training	The number of individuals who achieved and maintained the capacity to meet basic needs for 90 days. The number of families that received financial counseling/coaching The number of individuals engaged with the Community Action Agency who report improved financial well-being.	FPNI 3a FPNI 3h FNPI 3f	CSBG Director, Self-Sufficiency Manager, Case Managers (I & II), Employment Specialist

	<p>4. Provide information and resource referrals to income tax referrals</p> <p>5. Provide resource referrals to Credit Counseling services providers.</p>	The number of individuals referred to tax preparation services		
Lack of education and education development programs	<p>1. Provide Educational and Cognitive Development support services to low-income Cumberland and Sampson County. Services and activities include providing; Adult and Youth Literacy Programs, opportunities; College-Readiness Programs, Post-Secondary Preparation and Support services, school Supplies, after-school activities, and youth camps; Coordinate Youth Leadership Programs, Youth and adult mentoring programs, Paid Internships, Post-Secondary Education Supports, and Financial Aid Assistance.</p> <p>2. Culinary Education/ Kitchen Training Program</p>	<p>The number of individuals who obtained a high school diploma and/or an equivalency certificate or diploma.</p> <p>The number of individuals who obtained a recognized credential, certificate, or Degree relating to the achievement of educational or vocational skills.</p> <p>The number of individuals who obtained an Associate's degree.</p> <p>The number of individuals who obtained a Bachelor's degree.</p> <p>The number of individuals who develop skills to enter the culinary service industry.</p>	<p>FNPI 2f</p> <p>FNPI 2g</p> <p>FNPI 2h</p> <p>FPNI 2i</p> <p>FPNI 2j</p>	<p>CSBG Director, Self-Sufficiency Manager, Case Managers (I & II), Program Support Aid I (PT/FT, Agency Advancement Director, CEO, COO, IT Manager, Help Desk, Agency Advancement Director, Employment Specialist, Communication Coordinator, Agency Advancement Specialist, Communication Coordinator (P/T); Operations Manager</p>
Lack of job skills and training	<p>1. Action Pathways, Inc. will provide Employment Services Programs to assist low-income individuals in finding suitable employment. Services include; Vocational Training, OTJT/Work-Experience, Summer Youth Employment, Employment Pilot programs, Job Readiness Training, Career Counseling Workshops, Paid Internships, Job Search Services, and post-employment supplies.</p> <p>2. Culinary Education/ Kitchen Training Program</p>	<p>The number of unemployed youth who obtained employment to gain skills or income.</p> <p>The number of unemployed adults who obtained employment (up to a living wage).</p> <p>The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).</p> <p>The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).</p> <p>The number of employed participants in a career-advancement-related program that entered or transitioned</p>	<p>FNPI1a</p> <p>FPNI1b</p> <p>FPNI1c</p> <p>FPNI1f</p> <p>FPNI1h</p>	<p>CSBG Director, Self-Sufficiency Manager, Case Managers (I & II), Program Support Aid I (FT/PT), Employment Specialist</p>

		into a position that provided increased income and/or benefits.		
Lack of access to housing support services and stabilization services	The ASPIRE program will provide housing payment assistance, eviction prevention services, utility payment assistance, housing placement, housing maintenance, and improvements. The services will include the following activities: 1. Provide rental payments 2. Deposits Payments 3. Mortgage payment assistance and deposits 4. Referrals to eviction mediation services and education 5. Provide utility payments, deposits, and arrears payments 6. One-Stop service hub initiative 7. Provide assistance with temporary housing placements 8. Provide assistance with home repairs (including emergency repairs) 9. Referrals to Weatherization Program	<p>The number of households experiencing homelessness who obtained safe temporary shelter.</p> <p>The number of households who obtained safe and affordable housing.</p> <p>The number of households who avoided eviction.</p> <p>The number of households with improved energy efficiency and/or energy burden reduction in their homes.</p> <p>The number of individuals or households that receive utility payment assistance and mortgage assistance..</p>	<p>FPNI 4a</p> <p>FPNI 4b</p> <p>FPNI 4e</p> <p>FPNI 4h</p>	CSBG Director, Self-Sufficiency Manager, Case Managers (I & II), Program Support Aid I(FT/PT)Employment Specialist
Lack of access to supportive services	The ASPIRE program will provide direct assistance with supportive services. Participants will receive the following services: 1. Transportation Services (bus passes, support for auto repair, gas) 2. Childcare payments 3. Emergency Clothing and shelter Assistance (Gift Cards and vouchers)	<p>The number of individuals or households that receive transportation assistance.</p> <p>The number of individuals or households that receive childcare assistance.</p> <p>The number of individuals or households that receive emergency clothing.</p> <p>The number of individuals or households that receive emergency shelter and utility assistance.</p>	<p>FNPI 5d</p> <p>FNPI 4a</p> <p>FNPI 4h</p>	CSBG Director, Self-Sufficiency Manager, Case Managers (I & II), Program Support Aid I(FT/PT), Employment Specialist

	4. One-stop service hub initiative holistic services and referrals			
Lack of access to affordable health, dental, and vision care.	<p>1. The ASPIRE program will assist with physicals, vision screenings, prescription payments, doctor visits, and wellness education.</p> <p>2. Mental health service workshops and referrals.</p> <p>3. Substance Abuse (Opioid) counseling and referral services.</p>	<p>The number of individuals who demonstrated improved physical health and well-being.</p> <p>The number of individuals or households that receive assistance with Health Services, mental health services, substance abuse counseling, Screenings, and Assessments.</p>	<p>FNPI5b</p> <p>FNPI 5c</p>	<p>CSBG Director, Self-Sufficiency Manager, Case Managers (I & II), Program Support Aid I (FT/PT), Employment Specialist</p>

**One-Year Work Program
OEO Form 212 (continued)**

Section II: One-Year CSBG Program Objective and Activities				
Identified Problem	Service or Activity	Outcome Expected	NPIs (List all NPIs applicable to activity)	Position Title(s)



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF JANUARY 3, 2023

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ANDREA TEBBE, CLERK TO THE BOARD

DATE: 1/3/2023

SUBJECT: JUVENILE CRIME PREVENTION COUNCIL (3 VACANCIES)

BACKGROUND

The Juvenile Crime Prevention Council has the following three (3) vacancies.

Member of the Faith Community: The Juvenile Crime Prevention Council recommends **Sandra Renee Lanford**

Substance Abuse Representative: The Juvenile Crime Prevention Council recommends **Louise Leake**.

Person Under the Age of 21: Position is currently vacant. The Juvenile Crime Prevention Council recommends **Jadelyn Velasquez**.

The membership roster, applicant list and recommendation are attached.

RECOMMENDATION / PROPOSED ACTION

Nominate and appoint individuals to fill the three (3) vacancies on the Juvenile Crime Prevention Council.

ATTACHMENTS:

Description	Type
Juvenile Crime Prevention Council Applicant List	Backup Material
Juvenile Crime Prevention Council Roster	Backup Material
Juvenile Crime Prevention Council Recommendation	Backup Material

**APPLICANTS FOR
CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL**

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
BAILEY, TIARRA (B/F) 3205 WINTERWOOD DRIVE FAYETTEVILLE NC 28306 910-587-1212 BAILEYTIARRA3@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC, MEMBER OF FAITH COMMUNITY	PUBLIC HEALTH STUDENT	BS-HUMAN SERVICES & BIOLOGY
BENAVENTE, MARIO (LAT/M) 3549 HASTINGS DRIVE FAYETTEVILLE NC 28311 910-551-5659 MBFNC14@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: MILLENNIAL ADVISORY COMMISSION CATEGORY: GENERAL PUBLIC & MEMBER OF A BUSINESS COMMUNITY	LAW STUDENT NCCU SCHOOL OF LAW	BA & CURRENT STUDENT
BOONE, CHERYL (-/F) 310 DURANT DRIVE FAYETTEVILLE, NC 28304 910- BLESSED4085@MSN.COM Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CITY OF FAYETTEVILLE CITIZENS ACADEMY CATEGORY: GENERAL PUBLIC	TEACHER	FAYETTEVILLE STATE/MASTERS
BOWER, MEREDITH (A/F) 2634 MIDDLE ROAD FAYETTEVILLE NC 28304 574-9646/827-1582 MERB8121@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: UNITED WAY OR NONPROFIT REPRESENTATIVE	SOCIAL WORKER NC YOUTH VIOLENCE PREVENTION CENTER NON-PROFIT	BS-SOCIOLOGY

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 2

NAME/ADDRESS/TELEPHONE	OCCUPATION	EDUCATIONAL BACKGROUND
BROWN, DONNITTA (B/F) 2119 MANNINGTON DRIVE FAYETTEVILLE NC 28306 484-3884/381-8010/907-6903 RNITA76@GMAIL.COM Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No CATEGORY: GENERAL PUBLIC	HEALTH SYSTEM ASSISTANT DEPT OF DEFENSE WOMACK ARMY MEDICAL CENTER	FSU-BA-SOCIOLOGY
BROWN, PAULA (B/F) 3500 BENNETT DRIVE FAYETTEVILLE NC 28301 703-8399/709-8595/483-0153 PHOWARD924@YAHOO.COM Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	RETIRED	MASTERS-ED
DEBERRY, AN-QUE (-/F) 1405 E YELLOW RIBBON DRIVE FAYETTEVILLE NC 28314 702-978-0960 ANQUEDEBERRY@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	SOCIAL WORKER MAGELLAN HEALTH	BA-POLITICAL SCIENCE MASTERS-SOCIAL WORK
EARL, RENARDE D. (B/M) 6919 SOUTH STAFF RD FAYETTEVILLE NC 28306 336-682-4424 RDE9498@GMAIL.COM Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: LEADERSHIP WINSTON SALEM CATEGORY: GENERAL PUBLIC	ASSOCIATE VICE CHANCELLOR OF POLICE/PUBLIC SAFETY FSU	BACHELORS

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 3

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
<p>GIRAUD, CHAR'KARIA D. (B/F) 1632 MAN O WAR DRIVE HOPE MILLS NC 28348 629-255-6008/396-1017 CHARKARIA.GIRAUD@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: MEMBER OF BUSINESS COMMUNITY</p>	<p>ACCOUNTANT DEPT OF DEFENSE</p>	<p>BACHELORS</p>
<p>GRAHAM, DERRICK (/M) 132 TREETOP DR. APT G FAYETTEVILLE, NC 28311 derrick@magnificentvp.com 469-588-1847 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC</p>	<p>BUSINESS DEVELOPMENT</p>	<p>NO INFO PROVIDED</p>
<p>JETER, DARCELLE(B/F) 1000 WOOD CREEK DRIVE #4 FAYETTEVILLE, NC 28314 201-654-2776 DARCELLEJETER@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: YES, URBAN MINISTRY MENTORSHIP PROGRAM CATEGORY: UNITED WAY OR NONPROFIT REPRESENTATIVE</p>	<p>COSMETOLOGIST</p>	<p>BS MASS COMMUNICATIONS</p>
<p>JONES_LAFORD, SANDRA (B/F) 714 EMERALD DRIVE FAYETTEVILLE, NC 28311 910-489-1258 H 910 429-7491 W Lanfords4christ@yahoo.com Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: Member of Faith Community</p>	<p>SOCIAL WORK MGR</p>	<p>MASTER OF SOCIAL WORK BACHELORS IN SOCIOLGY</p>

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 4

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
KNIGHT, KIM (M) 3604 CHESANNING PLACE FAYETTEVILLE, NC 28311 910-821-4836 klknight8@gmail.com Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	ENVIRONMENTAL SERVICES DIRECTOR	ASSOCIATES IN CRIMINAL JUSTICE
LASHLEY, DR. TRACIE HINES (B/F) 1540 EPIC WAY HOPE MILLS NC 28348 922-4575/432-4165 TRACIE@DRTRACIELASHLEY.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: JOHN MAXWELL TEAM CATEGORY: GENERAL PUBLIC <i>Currently appointed to Cumberland County Industrial Facilities and Pollution Control Financing</i>	CHIEF, CYBER COMPLIANCE BRANCH DEPT OF DEFENSE; WEBSTER UNIVERSITY	DOCTORATE
LEWIS, DAWANE (-/M) BUSINESS ADMIN 3602 RIDGECREST AVE FAYETTEVILLE NC 28303 703-577-5089 BARNES621@HOTMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: SENIOR LEADERSHIP COURSE CATEGORY: GENERAL PUBLIC	RETIRED MASTER SERGEANT	BACHELORS-
LEWIS SHAW, KIM (B/F) DEVELOPMENT 7550 BEVERLY DR FAYETTEVILLE NC 28314 910-331-9690 KIM.SHAW@NCDPS.GOV Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: UNITED WAY OR NONPROFIT REPRESENTATIVE	REGIONAL RECRUITER	MASTERS-ORGANIZATIONAL LEADERSHIP

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 5

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
MCNEILL, TREVONE (B/M) 8436 ENGLISH SADDLE DRIVE FAYETTEVILLE NC 28314 910-391-1726 FDECYP@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: MEMBER OF FAITH COMMUNITY	CHILDCARE SELF EMPLOYED	ASSOCIATES/BA
MELVIN, JOY N. Ed.D (B/F) 846 WIGWAM DR FAYETTEVILLE NC 28314 910-778-3697(M)/678-8498(W) MELVINJOYN@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	INSTRUCTOR FTCC	DOCTORATE – HIGHER EDUCATION
MINER, JOHN (B/M) 4020 BAYWOOD POINT DRIVE FAYETTEVILLE, NC 28312 910-583-4466 (M) 910-935-0015 (W) Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO CATEGORY: MEMBER OF FAITH COMMUNITY, Nonprofit Representative	CEO, EMPACT ONE FOUNDATION	GED/SOME COLLEGE
OSBORN, JENNIFER (W/) 3828 LITTLE JOHN COURT FAYETTEVILLE, NC 910-644-4921 JENNIFEROZ@OUTLOOK.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: CURRENTLY TAKING PART IN ICL Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	PROFESSOR, FORMER POLICE OFFICER VETERAN	MASTERS JUSTICE ADMIN

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 6

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
POWELL, KIERSTEN (B/F) 430 VALMONT AVENUE FAYETTEVILLE, NC 28303 910-751-9453(H) 910-323-4191 (W) KPOWELL@MCCOG.ORG Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: UNITED WAY OR NON-PROFIT REPRESENTATIVE <i>*SERVING ON SAMPSON COUNTY JUVENILE JUSTICE CRIME-PREVENTION COUNCIL AS WORKFORCE LIAISON</i>	YOUNG ADULT PROGRAM ANALYST	ASS. IN GENERAL STUDIES
PRICE, WANDA C. (B/F) 1995 CHRISTOPHER WAY FAYETTEVILLE, NC 28303 583-3929(H/M)/709-2131(W) WC.PRICE@YAHOO.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: SUBSTANCE ABUSE PROFESSIONAL (SERVES ON BOARD OF ELECTIONS)	COGNITIVE BEHAVIOR INTERVENTION	HS/AS
RAY, TISHA (B/F) 401 TRADEWINDS DR APT D FAYETTEVILLE, NC 28314 910 -853-4577 (H) tisha272@gmail.com Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	LICENSED SCHOOL COUNSELOR MASTERS	
REESE, CLARISSA MCRAE (B/F) 1736 SHAW RD FAYETTEVILLE NC 28311 910-354-0912 MRSCMREESE2017@GMAIL.COM Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No CATEGORY: GENERAL PUBLIC & MEMBER OF FAITH COMMUNITY	INSTRUCTOR/JCPC LIAISON DUNN POLICE ATHLETIC & ACTIVITIES LEAGUE	AAS, BS

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 7

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
ROGERS, KENNETH CARL JR. (B/M) 2512 HUNTINGBOW DRIVE HOPE MILLS, NC 28348 910-584-3785 KENNYROGERS8181@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	SALES CONSULTANT FRED ANDERSON TOYOTA OF SANFORD	BACHELORS
SESSOMS, KARLA D (B/F) 6624 JACOBS CREEK CIRCLE FAYETTEVILLE NC 28306 481-8447/494-3102 KARLALIFE@ICLOUD.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC	REGISTERED NURSE NURSESTAFF LLC	MSN, NE
SHAW, KIM LEWIS (B/F) 7550 BEVERLY DRIVE FAYETTEVILLE NC 28314 910-331-9690/919-805-2353 KIM.SHAW@NCDPS.GOV Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: UNITED WAY OR NONPROFIT REPRESENTATIVE	REGIONAL RECRUITER NC DEPT OF PUBLIC SAFETY	MASTERS
SILVERMAN, GARY A (W/M) 1174 DERBYSHIRE ROAD FAYETTEVILLE NC 28314 910-574-9952 GSILVERMAN001@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC Currently appointed to Cumberland County Industrial Facilities and Pollution Control Financing	LT COLONEL US ARMY RETIRED/PT INSTRUCTOR	SCHOOL LISTED

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 8

NAME/ADDRESS/PHONE	OCCUPATION	EDUCATIONAL BACKGROUND
<p>SIMMONS, RENATA (B/F) 2057 WOOD DUCK DRIVE FAYETTEVILLE NC 28304 627-1332/678-9799 SIMMONSRENATA02@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC/MEMBER OF BUSINESS COMMUNITY</p>	<p>CAREER DEVELOPMENT CENTER TECH FTCC</p>	<p>BA-SOCIOLOGY MA-SOCIOLOGY</p>
<p>SINCLAIR, TIMOTHY (B/M) 7834 ADRIAN DRIVE FAYETTEVILLE, NC 28314 910-864-7417 (H) 910-797-7693 (C) TIMSINCLAIR@YAHOO.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC</p>	<p>ESL INSTRUCTOR</p>	<p>Ed. S. Education Spec.</p>
<p>SKINNER-COLEMAN (B/F) 916 BRAMBLEWOOD COURT FAYETTEVILLE, NC 28314 910-988-8185 (M) 910-907-0209 (W) en1dc8ve@gmail.com Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: CATEGORY: MEMBER OF FAITH COMMUNITY</p>	<p>School Counselor</p>	
<p>TAYLOR, MADELEINE A (-M) 812 TAMARACK DRIVE APT 8202 FAYETTEVILLE, NC 28311 919-924-5901 MABBYO@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC</p>	<p>NONE LISTED</p>	<p>HIGH SCHOOL</p>

CUMBERLAND COUNTY JUVENILE CRIME PREVENTION COUNCIL, PAGE 9

<u>NAME/ADDRESS/PHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
<p>TWITTY, MARTELLE (B/F) 6404 DAVIS BYNUM FAYETTEVILLE NC 28306 910-922-2014 MARTELLECOKE@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC</p>	<p>DENTAL HYGIENIST DAY AND NIGHT FAMILY DENTAL</p>	<p>DENTAL HYGIENE, BS</p>
<p>WALTERS, JAIMIE (W/F) 4829 MURPHY ROAD FAYETTEVILLE NC 28312 910-461-8873 JAIMIEMELTON@YAHOO.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC</p>	<p>SENIOR PLANNER MOORE COUNTY</p>	<p>BA HISTORY/MPA</p>
<p>WILLIAMS, AMANDA 674 BAYWOOD ROAD FAYETTEVILLE, NC 28312 435-0960(H)/658-7541(M)/907-7029(W) AMANDAW67@HOTMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO CATEGORY: GENERAL PUBLIC</p>	<p>TRAINING-DEFENSE HEALTH AGENCY</p>	<p>NC AGRICULTURAL & TECHNICAL STATE UNIV</p>
<p>WILLIAMS, EBONE (B/F) 2755 BARDOLINO DRIVE FAYETTEVILLE, NC 28306 410-776-9408 EBONE.WILLIAMS@OUTLOOK.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO CATEGORY: MEMBER OF THE BUSINESS COMMUNITY</p>	<p>SPEECH LANGUAGE PATH. AFFINITY THERAPY SERVICES</p>	<p>BACHELORS</p>

CUMBERLAND COUNTY
JUVENILE CRIME PREVENTION COUNCIL
(Two-year terms)

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
<u>Local School Superintendent or designee</u>				
Bruce Morrison Cumberland County Schools P.O. Box 2357 Fayetteville, North Carolina 28302 Phone: 678-2495	1/12			
<u>Chief of Police or designee</u>				
Lt. Mike Petti Fayetteville Police Department 467 Hay Street Phone: 433-1910	3/15			
<u>Local Sheriff or designee</u>				
Ssg. Maura Laney Cumberland County Sheriff's Office 131 Dick Street Fayetteville, North Carolina 28301 Phone: 677-5474	11/20			
<u>District Attorney or designee</u>				
Brandy Brutsch Assistant District Attorney District Attorney's Office 117 Dick Street, Suite 427 Fayetteville, North Carolina 28301 Phone: 678-2915	10/17			
<u>Chief Court Counselor or designee</u>				
Jason Hunter Department of Juvenile Justice P.O. Box 363 Fayetteville, North Carolina 28302 Phone: 321-3712	8/19			
<u>Mental Health Representative or designee</u>				
Tina Higgs Alliance Health – Community Relations, Court Liaison 711 Executive Place Fayetteville, North Carolina 28305 910-491-4794	04/14			

Cumberland County Juvenile Crime Prevention Council Page 2

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Director of Social Services or designee</u>				
Natasha Tomlinson	11/17			
Cumberland County Department of Social Services				
P.O. Box 2429				
Fayetteville, North Carolina 28302-2429				
Phone: 321-6459				
<u>County Manager or designee</u>				
VACANT (Vacated by D. Holder)	10/17			
Assistant County Manager				
Cumberland County Courthouse				
P.O. Box 1829				
Fayetteville, North Carolina 28302-1829				
Phone: 678-7725				
<u>Chief District Judge or designee</u>				
Judge Toni King	1/21			
P.O. Box 363				
Fayetteville, North Carolina 28302				
Phone: 678-2901				
<u>Health Director or designee</u>				
Dr. Jennifer Green	10/20			
1235 Ramsey Street				
Fayetteville, North Carolina 28301				
Phone: 433-3783				
<u>Parks and Recreation Representative</u>				
Crystal Glover	10/20			
City of Fayetteville				
Parks and Recreation Dept.				
433 Hay Street				
Fayetteville, North Carolina 28301				
Phone: 433-1547				
<u>County Commissioner</u>				
Glenn Adams	3/15			
P.O. Box 1829				
Fayetteville, NC 28302-1829				
Phone: 678-7771				

Cumberland County Juvenile Crime Prevention Council, Page 3

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Substance Abuse Professional</u> Stephanie Dixon Carolina Treatment Center 1664 Wellons Drive Fayetteville, NC 28304 366-2613/864-8739	3/21	2nd	Feb/23 2/28/23	No
<u>Member of Faith Community</u> Gregory L. Davis 3419 Bayham Ct Fayetteville, NC 28304 491-7080/678-270-0226/570-6466 Gzusiz1st@hotmail.com	1/21	1st	Jan/23 1/31/23	Yes
<u>Person Under Age 21</u> Trenton Hightower 165 Wolfpoint Drive Fayetteville, NC 28311 910-850-2249 Trentonhightower2004@gmail.com	3/21	1 st full term	Dec/22 12/31/22	Yes
<u>Member of Public Representing the Interests of Families of At-Risk Individuals:</u> Mariamarta Conrad PO Box 64 Stedman, NC 28391 988-2293/759-0350 mmtconrad@gmail.com	3/21	1st	Mar/23 3/31/23	Yes
<u>Juvenile Defense Attorney</u> Michael Fiala 6213 Castlebrooke Lane Linden, NC 28356 910-988-6907 Mike.fiala@smithdickey.com	3/21	2nd	Jan/23 1/31/23	No
<u>Member of Business Community</u> Dwight E. Palmer Jr. 1139 Helmsley Drive Fayetteville, NC 28314 868-2575/476-0799/892-6405 depalmerjr@yahoo.com	1/21	1st	Jan/23 1/31/23	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>United Way or Non-Profit</u>				
Amy Navejas 3496 Thamesford Rd Fayetteville, NC 28311 910-964-0171 Amynavejas@gmail.com	1/21	1st	Jan/23 1/31/23	Yes
<u>At Large Representatives</u>				
Terrasine Gardner 1187 Helmsley Drive Fayetteville, NC 28314 536-3886/491-4816 tegardner@alliancehealthplan.org	12/21	2nd	Dec/23 12/31/23	Yes
Dr. Antonio Jones 505 Platinum Street Fayetteville, NC 28311 302-0057/729-4144 drjonesa@gmail.com	3/21	2nd	Jan/23 1/31/23	No
Nicole Hawkins-Jones 418 Taipei Ct Fayetteville, NC 28303 758-4771 Nicole.hawkins@ncdps.gov	11/19	2nd	Nov/21 11/30/21	No
Dr. Mark Kendrick 2927 Rosecroft Drive Fayetteville, NC 28304 988-3126 Mkendrick2927@gmail.com	3/21	2 nd	Apr/23 4/30/23	No

Non-Voting Member

Lance Britt lance.britt@ncdps.gov 919-323-6845 (cell)

Meetings: Second Wednesday of each month at 1:15 PM. CC CommuniCare Conference Room –109
Bradford Ave, Lower-Level Conference Room, Fayetteville, NC 28301.

Contact: Cindy Tucker 910-678-7723

Nichelle D. Gaines
Misdemeanor Diversion Program/
JCPC Coordinator



Glenn Adams,
JCPC Chair

Mike Fiala,
JCPC Vice Chair

Juvenile Crime Prevention Council

TO: ANDREA TEBBE, DEPUTY CLERK TO THE BOARD
FROM: NICHELLE GAINS, JCPC COORDINATOR
DATE: NOVEMBER 14, 2022
SUBJECT: JCPC MEMBERSHIP NOMINATIONS FOR DECEMBER 19, 2022
CUMBERLAND COUNTY BOARD OF COMMISSIONERS' MEETING

The JCPC Council met on Wednesday, December 14, 2022, and approved the following membership applications for consideration at the December 19, 2022, Board of Cumberland County Commissioners' meeting:

United Way / Non-Profit Representative(Reappointment): Amy Navejas, President, United Way

Member of the Faith Community:	Sandra Renee Lanford
Substance Abuse Representative:	Louis Leake
At- Large (3):	Dwight Palmer(reappointment)
	Renarde Earl
	Clarissa Reese

Person Under the Age of 21:	Jadelyn Velasquez
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The following membership names will need official appointment by the BOC as they have replaced previous member in these positions:

County Manager Designee:	Heather Skeens
District Court Judge Designee:	Judge Cheri Siler-Mack
CCSO Designee:	Sgt. Melody Farnham
FAY PD Designee:	Lt. Mike Mulcahy
District Attorney Designee:	Caitlyn Lacey

Each applicant has submitted the required application through the Boards and Committees process on the Board of Commissioners' website. Please place these nominations on the December 19, 2022, Board of Commissioner's agenda for Nomination to the JCPC Council.

Should you have any questions please do not hesitate to contact me at (910) 437-1884.

Thank You –

412 W. Russell Street | P.O. Box 1829 | Fayetteville, NC 28301

Phone: 910-437-1884 | Fax: 910-437-1909 | E-mail: ndgaines@cumberlandcountync.gov

co.cumberland.nc.us



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF JANUARY 3, 2023

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ANDREA TEBBE, CLERK TO THE BOARD

DATE: 1/3/2023

**SUBJECT: JOINT FORT BRAGG AND CUMBERLAND COUNTY FOOD POLICY
COUNCIL (3 VACANCIES)**

BACKGROUND

The Joint Fort Bragg and Cumberland County Food Policy Council has the following three (3) vacancies.

Representative from Local Farming

Nathan Crew- Resigned. Not eligible for reappointment. The Joint Fort Bragg and Cumberland County Food Policy Council recommends **Robert Elliot**.

Aaron Paplacyk- Resigned. Not eligible for reappointment. The Joint Fort Bragg and Cumberland County Food Policy Council recommends **Alexis McLain**.

Representative Who Does Not Work in Local Government or Health Agencies

Veronica Feliciano- Completed first term. Eligible for reappointment. The Joint Fort Bragg and Cumberland County recommends **Clifton Johnson**.

The membership roster, applicant list, and recommendation are attached.

RECOMMENDATION / PROPOSED ACTION

Nominate individuals to fill the three (3) vacancies on the Joint Fort Bragg and Cumberland County Food Policy Council.

ATTACHMENTS:

Description	Type
Joint Fort Bragg and Cumberland County Food Policy Council Applicant List	Backup Material

Joint Fort Bragg and Cumberland County Food Policy Council Membership Roster	Backup Material
Joint Fort Bragg and Cumberland County Food Policy Council Recommendation	Backup Material

APPLICANTS FOR
JOINT FORT BRAGG & CUMBERLAND COUNTY FOOD POLICY COUNCIL

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
BOSTIC, MELISSA (H/F) 3931 BROOKGREEN DRIVE FAYETTEVILLE, NC 28304 364-2345 (H) MBOSTIC19@ICLOUD.COM Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: Yes Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No <i>CATEGORY: CIVILIAN CHAIR FROM CUMBERLAND COUNTY</i>	HR MANAGER, MOUTAIRE FARMS	MBA/PHD BUSINESS ADMINISTRATION
BROWN, PAULA (B/F) 3500 BENNETT DRIVE FAYETTEVILLE NC 28301 703-8399/709-8595/483-0153 PHOWARD924@YAHOO.COM Graduate-County Citizens' Academy: YES Graduate-Institute for Community Leadership: YES Graduate-Leadership Fayetteville: YES Graduate-United Way's Multi-Cultural Leadership Program: YES Graduate-other leadership academy: NO <i>CATEGORY: CIVILIAN CHAIR FROM CUMBERLAND COUNTY</i>	RETIRED	MASTERS-ED
CHOTT, ANNA (W/F) 1861 TRYON DRIVE UNIT 3 FAYETTEVILLE, NC 28303 314-608-4130(H)/484-9098(W) ANNA@SUSTAINABLESANDHILLS.ORG Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No <i>CATEGORY: COMMUNITY MEMBERS WHO DO NOT WORK IN LOCAL GOVERNMENT</i>	WASTE MANAGEMENT PROGRAM COORDINATOR	BS
ELLIOTT, ROBERT (NATIVE/WHITE/MALE) 160 BROOKSTONE DRIVE CAMERON, NC 28326 252-725-4875 VETFARMOFNC@GMAIL.COM Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No <i>CATEGORY: LOCAL FARMING AND AGRICULTURE</i>	SELF EMPLOYED EXECUTIVE DIRECTOR DOWNTOWN BUSINESS	BS

APPLICANTS FOR
JOINT FORT BRAGG & CUMBERLAND COUNTY FOOD POLICY COUNCIL page 2

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
JOHNSON, CLIFTON (B/M) 918 LIBERTY LANE FAYETTEVILLE, NC 28311 706-550-8270 (M) 757-753-0803 (W) clifton4mayor@gmail.com Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <i>CATEGORY: GENERAL PUBLIC</i>	REAL ESTATE/MILITARY	EXECUTIVE CERTIFICATE STRATEGIC LEADERSHIP LIBERTY
MCCLAIN, ALEXIS (B/M) 822 ANCIENT COURT FAYETTEVILLE, NC 28312 209-443-0111 alexis.mcclain03@gmail.com Graduate-County Citizens' Academy: Yes Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: Yes Graduate-other leadership academy: yes, US Army Command and General Staff College <i>CATEGORY: LOCAL FARMING AND AGRICULTURE, MILITARY CHAIR FROM FORT BRAGG, REPRESENTATIVE OF CUMBERLAND COUNTY SCHOOL DISTRICT</i>	JROTC, SENIOR INSTRUCTOR	BS
MELVIN, JOY N. Ed.D (B/F) 846 WIGWAM DR FAYETTEVILLE NC 28314 910-778-3697(H)/678-8498(M) MELVINJOYN@GMAIL.COM Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <i>CATEGORY: MEMBER WHO DOES NOT WORK IN LOCAL GOVERNMENT</i>	INSTRUCTOR FTCC	DOCTORATE – HIGHER EDUCATION
PITTMAN, RONALD W. (W/M) 813 KATIE STREET FAYETTEVILLE, NC 28306 728-5613 (H)/425-0605 (H/W) EDAOFAY1@YAHOO.COM Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No <i>CATEGORY: CIVILIAN CHAIR FROM CUMBERLAND COUNTY</i>	EXECUTIVE DIRECTOR ARMS OF REFUGE, INC. THE ROSE PETAL FLORIST	FSU

**APPLICANTS FOR
JOINT FORT BRAGG & CUMBERLAND COUNTY FOOD POLICY COUNCIL Page 3**

<u>NAME/ADDRESS/TELEPHONE</u>	<u>OCCUPATION</u>	<u>EDUCATIONAL BACKGROUND</u>
SHORT, JOSEPH (WM) 2628 ELMHURST DRIVE FAYETTEVILLE, NC 28304 910-263-1316 Jlshort11791@gmail.com Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	FARMER/SWINE PRODUCTION	BS IN AGRICULTURE NC STATE

CATEGORY: LOCAL FARMING AND AGRICULTURE

YEICH, KRYSTAL S. 3017 THORNHILL DRIVE FAYETTEVILLE, NC 28306 919-819-9390 (M)/677-2115 (W) KRYSTALYEICH@EMBARQMAIL.COM Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	FNS APPLICATIONS SUPERVISOR II DSS	HS
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CATEGORY: LOCAL GOVERNMENT WORKER

FORT BRAGG & CUMBERLAND COUNTY
FOOD POLICY COUNCIL
1 Year Term on Formation/ 2-Year Terms

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
<u>Co-Chair / Military Chair from Fort Bragg (1)</u>				
Lt. Col. Tathetra Joseph 233 Sand Rock Road Fayetteville, NC 28306 803-463-1516 (M) Tathetra.m.joseph.mil@mail.mil	2/22	1 st	Feb/23 2/28/23	Yes
<u>Co-Chair / Civilian Chair from Cumberland County (1)</u>				
Sandy Ammons (W/F) 2201 Hull Road Fayetteville, NC 28303 988-7350/678-8201 Ammonss@faytechcc.edu	12/21	1 st	Dec/22 12/31/22	Yes
<u>Members Who Do Not Work in Local Government or Health Agencies (3)</u>				
Veronica Feliciano (H/F) 5220 Roy C Stallings Jr Street Hope Mills, NC 28348 964-3953/762-2262 vfeliciano@broncos.uncfsu.edu	11/21	1 st	Nov/22 11/30/22	Yes
Anicca Cox (W/F) 6911 Brockwood Street Fayetteville, NC 2834 575-770-4349 acox@methodist.edu	12/21	1 st	Dec/22 12/31/22	Yes
Lauren R. Tyler (-/-) 2613 Beard Road Eastover, NC 28312 910-514-0628 Trucolor3@gmail.com	2/22	1 st	Feb/23 2/28/23	Yes
<u>Members Involved in Local Farming and Agriculture (2)</u>				
Nathan Crew (W/M) 2809 Dartmouth Drive Fayetteville, NC 28304 912-463-2549 nate@crewfamilyenterprises.com	12/21	1 st	Dec/22 12/31/22	Yes
Aaron Paplaczky (-/-) 6728 Vaughn Road Fayetteville, NC 28304 614-256-1066(M) pappysurbanfarm@yahoo.com	2/22	1 st	Feb/23 2/28/23	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Member Representing Local Higher Education (Fayetteville State University, Methodist University, & Fayetteville Technical Community College) (1)</u>				
Dr. Dana Kolbfleisch (-/F) 7416 Hammersley Rd Fayetteville NC 28306 919-480-5388/482-5514 dkolbfleisch@methodist.edu	11/21	1 st	Nov/22 11/30/22	Yes
<u>Member Representing Fort Bragg Schools (1)</u>				
Stephanie White (-/F) 5628 Crenshaw Drive Fayetteville, NC 28303 843-209-6848 Msjwhite99@hotmail.com	11/21	1 st	Nov/22 11/30/22	Yes
<u>Member Representing Cumberland County School District (1)</u>				
Sabrina Steigelman (B/F) 2100 Rock Avenue Fayetteville, NC 28303 226-5059(H/M)/678-2797(W) sabrinasteig@gmail.com	2/22	1 st	Feb/23 2/28/23	Yes
<u>Members Who Work in the Fields of Healthcare, Public Health, Food Insecurity/Food Access, or Child and Adult Care (3)</u>				
Shella Korch (W/F) 2113 Stonewash Drive Fayetteville, NC 28306 972-992-8508/223-3393 s.korch@carolinaccc.com	11/21	1 st	Nov/22 11/30/22	Yes
Yahaira Nadermann (H/F) 1 Grenado Street Ft. Bragg, NC 28307 619-952-6340/436-0500 ynadermann@asymca.org	12/21	1 st	Dec/22 12/31/22	Yes
Candace Scott (W/F) 3551 Sturbridge Drive Hope Mills, NC 28348 382-0804/826-3131 cscott@ccpfc.org	12/21	1 st	Dec/22 12/31/22	Yes

<u>Name/Address</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Expires</u>	<u>Eligible For Reappointment</u>
<u>Members Who Work in Local Government (2)</u>				
Kenjuana McCray (B/F) 1625 Citation Court Parkton, NC 28371 910-494-1352 kmccray@townofhopemills.com	11/21	1 st	Nov/22 11/30/22	Yes
Natasha Randall (B/F) 1508 Richborough Ct Fayetteville, NC 28314 910-207-3608 Natasharandall717@yahoo.com	11/21	1 st	Nov/22 11/30/22	Yes

Contact: Martina Sconiers-Talbert, Grants Manager / 433-3672

Meetings: The Co-chairs will convene and preside at meetings. At a minimum 4 meetings will be held each year on dates chosen by the Executive Committee. Meetings are the first Wednesday of the month alternating 5:00 PM and 12:00 PM, beginning with 5:00 PM in January and ending with 12:00 PM in December.

Meeting Location: Public Health, 1235 Ramsey Street, Fayetteville, NC

Board of Commissioners adopted a resolution supporting the establishment of the Fort Bragg & Cumberland County Food Policy Council June 21, 2021. Structure and 15 members with specific categories adopted as part of resolution.

**Novus Agenda item for Cumberland County Commissioners Meeting
January 10, 2023
Agenda Session**

Title

Joint Fort Bragg & Cumberland County Food Policy Council Candidate Selection

Description

On June 10th, the Cumberland County Board of Commissioners was asked to Establish a Joint Fort Bragg & Cumberland County Food Policy Council during the June 10th Agenda Session and it was done so on June 21, 2021.

Over the last year the Joint Fort Bragg & Cumberland County Food Policy Council has worked to create an equitable food system for the community by addressing WIC/EBT enrollment and resources, transportation access, and communication/advertisement of the council and related food system resources. Through the council's by-laws, the one-year membership positions have expired for some council members, therefore the council has actively recruited new members by advertising the food policy council through the local radio stations and social media via the Cumberland County Department of Public Health. As a result, the council has hosted two "Special Interest Meetings", October 26, 2022 and December 7, 2022, for applicants to introduce themselves to the current membership. In total the council heard from three interested members of the community on why they want to be a member of the Food Policy Council. Their names for the consideration of the Board of County Commissioners are as follows:

Robert Elliott, The Veteran's Farms of NC, Inc., *representative from local farming*

Clifton Johnson, Fort Bragg Special Forces, *representative who do not work in local government or health agencies*

Alexis McClain, Sampson County JROTC, *representative from local farming*

Recommendation/Proposed Action

Cumberland County Department of Public Health and Fort Bragg Department of Public Health are recommending that the Cumberland County Board of Commissioners accept the nominations for the candidates listed above to officially establish a Joint Fort Bragg & Cumberland County Food Policy Council.