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**AGENDA**  
**CUMBERLAND COUNTY BOARD OF COMMISSIONERS**  
**JUDGE E. MAURICE BRASWELL**  
**CUMBERLAND COUNTY COURTHOUSE- ROOM 118**  
**OCTOBER 2, 2023**  
**9:00 AM**

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INVOCATION - Commissioner Michael Boose

PLEDGE OF ALLEGIANCE -

RECOGNITION

Nonprofit Fiscal Recovery Assistance Program Award Recipients

1. APPROVAL OF AGENDA

2. CONSENT AGENDA

- A. Approval of Formal Bid Award for Onsite Fuel Supply
- B. Approval of Formal Bid Award and Stand-By Contract for Disaster Consulting Services
- C. Approval of Formal Bid Award and Stand-By Contract for Disaster Debris Monitoring Services
- D. Approval of FY2023-2024 JCPC Unallocated Funding
- E. Approval to Pay Prior Year Invoices
- F. Approval of Proclamation Recognizing October 2023 as Breast Cancer Awareness Month in Cumberland County
- G. Approval of Proclamation Recognizing October 2023 as Global Diversity Awareness Month in Cumberland County
- H. Approval of Budget Ordinance Amendments for the October 2, 2023 Board of Commissioners' Agenda

3. ITEMS OF BUSINESS \*\*There are No Items of Business for this Meeting\*\*

4. NOMINATIONS

- A. Cemetery Commission (1 Vacancy)

5. APPOINTMENTS \*\* There are No Appointments for this Meeting\*\*

6. CLOSED SESSION: If Needed

**ADJOURN**

**REGULAR BOARD MEETINGS:**

**October 16, 2023 (Monday) 6:45 PM**

**November 6, 2023 (Monday) 9:00 AM**  
**November 20, 2023 (Monday) 6:45 PM**

**WATCH THE MEETING LIVE**

**THIS MEETING WILL BE STREAMED LIVE THROUGH THE COUNTY'S WEBSITE, [www.cumberlandcountync.gov](http://www.cumberlandcountync.gov). LOOK FOR THE LINK AT THE TOP OF THE HOMEPAGE.**

**THE MEETING WILL ALSO BE BROADCAST LIVE ON CCNC-TV SPECTRUM CHANNEL 5**



## **AMERICAN RESCUE PLAN**

### **MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 2, 2023**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: TYE VAUGHT, CHIEF OF STAFF**

**DATE: 9/26/2023**

**SUBJECT: NONPROFIT FISCAL RECOVERY ASSISTANCE PROGRAM AWARD  
RECIPIENTS**

#### **BACKGROUND**

Earlier this year, the Cumberland County Board of Commissioners authorized the creation of the Cumberland County Nonprofit Fiscal Recovery Assistance Program to allow nonprofit organizations that perform a "public purpose" to apply for up to \$50,000 in direct assistance to reimburse qualifying organization expenses. The program was funded using a portion of Cumberland County's American Rescue Plan Act (ARPA) allocation. Nonprofits had until May 7, 2023, to apply for assistance through the program.

In total, the Board of Commissioners approved nearly \$1.7 million in funding for 39 nonprofit organizations.

Those nonprofit organizations include the following:

- Arts Council of Fayetteville/Cumberland County
- Beaver Dam Volunteer Fire Department
- Better Health of Cumberland County
- Boys and Girls Clubs of Cumberland County
- Cape Fear Botanical Garden
- The Cape Fear Regional Theatre at Fayetteville Inc.
- Carolina Collaborative Community Care, Inc.
- Community Based Developmental Services
- Community Health Interventions, Inc.
- Connections of Cumberland County
- Cotton Volunteer Fire Department, Inc.
- Cumberland County Coordinating Council on Older Adults, Inc.
- Cumberland HealthNET

- Cumberland Residential & Employment Services & Training (CREST)
- Cumberland Road Volunteer Fire Department, Inc.
- Employment Source DBA ServiceSource
- The Enclave
- Fayetteville Animal Protection Society
- Fayetteville Urban Ministry, Inc.
- First Baptist Church
- Fresh Innovations Mentoring and Resources, Inc.
- Gate Beautiful
- Global Covenant, Inc.
- Gray's Creek Fire Dept. 24
- Kingdom Community Development Corporation
- Meeting Ground of Christ Jesus Outreach and Deliverance Ministries, Inc.
- New Life in Christ Ministries, Inc.
- Partnership for Children of Cumberland County, Inc.
- Rape Crisis Volunteers of Cumberland County, Inc.
- Righteous Guide Ministry
- The School of Hope
- SSG James B Dennis VFW Post 6018
- Spring Lake Family Support Services
- Stoney Point Fire Department, Inc.
- Sustainable Sandhills
- United Way of Cumberland County
- The Tulsa Initiative, Inc.
- Vision Resource Center
- Westarea Volunteer Fire Department

### **RECOMMENDATION / PROPOSED ACTION**

Recognize the nonprofit organizations that received funding through the Nonprofit Fiscal Recovery Assistance Program.

Following the meeting, a ceremonial check presentation will be held with Commissioners and funding recipients.



**FINANCE DEPARTMENT**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 2, 2023**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JESSICA HULLENDER, FINANCE ACCOUNTANT II**

**DATE: 9/20/2023**

**SUBJECT: APPROVAL OF FORMAL BID AWARD FOR ONSITE FUEL SUPPLY**

**BACKGROUND**

Funds in the amount of \$327,500 were appropriated in the fiscal year 2024 Solid Waste budget for onsite fuel supply. Solid Waste utilizes a volume of approximately 175,000 gallons of off-road diesel fuel annually to operate the Ann Street and Wilkes Road sites. The Ann Street Landfill requires an 8,000-gallon, 2,000-gallon, 500-gallon, and 200-gallon double wall tank and the Wilkes Road Processing Facility requires two 2,000-gallon double wall tanks that must be provided by the vendor.

A formal bid request was issued, which included a mandatory site visit. Two vendors attended the site visit, but only one bid was received. Colonial Oil Industries, Inc. holds the current contract and was the only vendor to submit a bid.

**RECOMMENDATION / PROPOSED ACTION**

Finance and Purchasing staff recommend that the Board of Commissioners award IFB (Invitation for Bid) Number 24-4-SW to Colonial Oil Industries, Inc. based on lowest, responsive, responsible bidder standard of award.

**ATTACHMENTS:**

Description	Type
Bid Award Request Form	Backup Material
Bid Tab Summary	Backup Material



**CUMBERLAND**  
COUNTY  
NORTH CAROLINA

Formal Bid Award Request (Eff. 6/21/21)

Please Note: This form is required for purchases in the formal bid range and must be completed and signed prior to any final bid award recommendations being submitted to a committee or the Board. Please complete all applicable fields.

Date: 9/12/23 Department: SOLID WASTE

Bid Description (If additional space necessary, may attach a separate sheet): ONSITE FUEL SUPPLY FOR SOLID WASTE OPERATIONS.

Amount of Bid Award (or estimated contract amount): \$327,500.00 (If \$90,000 – \$99,999.99 County Manager approval required only, if \$100,000 or more County Manager and Board approval required.) (remainder of FY24 amount)

Budgeted Amount for Project: \$327,500.00 Original Budget (Y/N): Y or Budget Revision #: \_\_\_\_\_

Budget Line: Org. \_\_\_\_\_ Object Code: \_\_\_\_\_ Project Code: \_\_\_\_\_

6254606-522140 - \$146,500.00  
6254607-522140 - \$98,250.00  
6254608-522140 - \$32,750.00

Department Bid Award Recommendation (specify the vendor):

COLONIAL OIL INDUSTRIES, INC.

Justification (ex. lowest bidder) (Please note that if the lowest bidder is not selected a detailed explanation must be provided. If additional space necessary, may attach a separate sheet.):

TWO VENDORS ATTENDED MANDATORY SITE VISIT, BUT ONLY ONE SUBMITTED A BID.  
COLONIAL OIL INDUSTRIES, INC. IS THE RESPONDENT TO IFB.

Has this project (not the bid award, just the actual project or funds for the project) been reviewed by a committee? NA If so, which committee? \_\_\_\_\_ on what date? \_\_\_\_\_ (Please note committee review/approval is not necessarily required for all bids, if a department is not certain if committee review is necessary, they should consult their Assistant County Manager.)

Recommended By: Amanda L. Fisher  
Department Head

Reviewed and Accepted By:

This is within the County Manager's authority to approve range ☐

This is within the BOCC authority to approve range, requesting County Manager approval to send forward to BOCC ☒

Vicki Evans Date: 9/19/23  
Finance Director (Please see question below)

Alanna Davis Date: 9/19/23  
County Manager (Please see question below)

Should this bid be submitted to the Agenda Session?  
Yes \_\_\_\_\_ No \_\_\_\_\_

Is the County Manager approval contingent upon any committee review/approvals of bid award? If so, please specify the required committee:

Jessica Hullender Date: 9/19/23  
County Purchasing Manager

FOR PURCHASING ONLY BELOW THIS LINE

SAM CHECKED ☒  
DOA CHECKED ☒  
IRAN CHECKED ☒





Cumberland County Finance Department  
Purchasing Division

Bid Tab Summary  
IFB #24-4-SW ONSITE FUEL SUPPLY

Bid Due Date: September 1, 2023 at 2:00 PM

Vendor Name	Date Received	Time Received	Proposal Sealed	1 Signed, Original Executed Proposal Response	1 Photo copy	1 Electronic Copy on a Flash Drive	Attachment B	Attachment C	Attachment D	References	Proposed Cost - Fayetteville OPIS Average Plus Fee Per Gallon				Comments
											Ultra Low Sulfur Diesel Fuel (ULSD) Dyed Red 15 ppm	Ultra Low Sulfur Diesel Fuel (ULSD) Highway Use	Unleaded 87 E-10	Diesel Exhaust Fluid	
Colonial Oil Industries, Inc.	8/29/23	11:15 AM	✓	✓	✓	✓	✓	✓	✓	✓	\$0.10 per gallon	\$0.10 per gallon	\$0.15 per gallon	\$0.50 per gallon	Responsive



## **FINANCE DEPARTMENT**

### **MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 2, 2023**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JESSICA HULLENDER, FINANCE ACCOUNTANT II**

**DATE: 9/20/2023**

**SUBJECT: APPROVAL OF FORMAL BID AWARD AND STAND-BY CONTRACT  
FOR DISASTER CONSULTING SERVICES**

#### **BACKGROUND**

In the event of a disaster, consulting services may be required for the management of FEMA (Federal Emergency Management Agency) reimbursement processes. Having a consultant can help to ensure the County meets all FEMA guidelines and therefore qualifies for reimbursement of disaster-related expenses. Stand-by contracts for these services are imperative to have in place as they allow the County to work with the consultant immediately following an event, rather than waiting for a bid process to be completed, as mandated by the Federal Uniform Guidance Procurement Policy for Local Governments ("Uniform Guidelines"). No funding is currently tied to these contracts as they are stand-by contracts, to be utilized in disaster events (such as a hurricane). In the event that services are required, a notice to proceed will be issued and a contract amendment will be executed to incorporate a "not to exceed" amount.

Proposals were solicited, received, and evaluated by subject matter experts from various departments for this service. Tetra Tech, Inc. was determined to offer the best value of services and cost.

#### **RECOMMENDATION / PROPOSED ACTION**

Finance and Purchasing staff recommend that the Board of Commissioners:

1. Award Bid Number 23-5-ES to Tetra Tech, Inc. using the Uniform Guidelines best overall value standard of award.
2. Delegate authority to the County Manager to sign the contract with Tetra Tech, Inc.

#### **ATTACHMENTS:**

Description

Type



Bid Award Request Form  
Bid Evaluation Summary  
Cost Comparison Summary

Backup Material  
Backup Material  
Backup Material



## Formal Bid Award Request (Eff. 6/21/21)

**Please Note:** This form is required for purchases in the formal bid range and must be completed and signed prior to any final bid award recommendations being submitted to a committee or the Board. Please complete all applicable fields.

**Date:** 9/12/2023 **Department:** Financial Services

**Bid Description** (If additional space necessary, may attach a separate sheet): Disaster Consulting Services

**Amount of Bid Award** (or estimated contract amount): N/A (If \$90,000 – \$99,999.99 County Manager approval required only, if \$100,000 or more County Manager and Board approval required.)

**Budgeted Amount for Project:** N/A **Original Budget (Y/N):**     **or Budget Revision #:**    

**Budget Line: Org.** N/A **Object Code:** N/A **Project Code:** No funding is currently tied to this contract as this is a standby contract, to be utilized in disaster events. In the event that services are required, a notice to proceed will be issued and a contract amendment will be executed to incorporate a "not to exceed" amount.

**Department Bid Award Recommendation (specify the vendor):**

Tetra Tech, Inc.

**Justification** (ex. lowest bidder) (Please note that if the lowest bidder is not selected a detailed explanation must be provided. If additional space necessary, may attach a separate sheet.):

Proposals were evaluated by subject matter experts from various departments. The highest scoring vendor was selected based on best overall value standard of award. This contract is a standby contract and no funding is currently tied to this contract. In the event that services are required due to a disaster event, a notice to proceed will be issued and a contract amendment will be executed to incorporate a NTE amount.

**Has this project (not the bid award, just the actual project or funds for the project) been reviewed by a committee?** No **If so, which committee?**     **on what date?**     (Please note committee review/approval is not necessarily required for all bids, if a department is not certain if committee review is necessary, they should consult their Assistant County Manager.)

**Recommended By:** Vicki Evana

Department Head

**Reviewed and Accepted By:**

This is within the County Manager's authority to approve range ☐

This is within the BOCC authority to approve range, requesting County Manager approval to send forward to BOCC ☒

Vicki Evana Date: 9/12/23

Finance Director (Please see question below)

Should this bid be submitted to the Agenda Session?

Yes ☐ No ☒

Jessica Hullman Date: 9/12/23

County Purchasing Manager

Glenn Dru Date: 9/13/23

County Manager (Please see question below)

Is the County Manager approval contingent upon any committee review/approvals of bid award? If so, please specify the required committee:

FOR PURCHASING ONLY BELOW THIS LINE

SAM CHECKED ☒  
DOA CHECKED ☒  
IRAN CHECKED ☒

**Evaluation Sheet 23-5-ES Disaster Consulting**  
**Total Max Points (Per Vendor) 100**

**Evaluators Name:** CONSOLIDATED TEAM AVERAGE

Vendors	Qualifications & Relative Experience of Firm	Qualifications & Experience of Staff	Respondents Technical Approach	Cost Proposal	Total	Notes *Additional Notes Below*
	30 Points Max	20 points Max	30 Points Max	20 Points Max		
Thompson Consulting Services, LLC	18.3	15.0	23.3	20.0	76.7	
MGT of America Consulting, LLC	6.3	5.0	10.0	10.0	31.3	
<b>Tetra Tech</b>	<b>23.3</b>	<b>15.0</b>	<b>27.7</b>	<b>17.5</b>	<b>83.5</b>	
Hagerty Consulting, Inc.	15.0	7.5	18.7	2.5	43.7	
iParametrics, LLC	20.0	20.0	21.7	15.0	76.7	
The Elite Group, Inc.	4.7	0.0	6.0	12.5	23.2	
Indelible Emergency Management, LLC	9.7	12.5	16.7	5.0	43.8	
WithersRavenel, Inc.	9.0	12.5	18.7	7.5	47.7	

**Additional Notes**

\*If additional space is needed for notes, see attached

**Vendors**

Reference check	
Interview	
Selection / Recommendation	
Pre-event planning, tracking costs of EOC and maximizing hours and having a documentation focus	
Pre-procure having food in advance	

### RFP #23-5-ES Disaster Consulting Cost Comparison

Vendors:	Thompson Consulting Services, LLC				MGT of America Consulting, LLC				Tetra Tech, Inc.				Hagerty Consulting, Inc.			
Requested Positions	Initial Two Years	3rd Year Extension	4th Year Extension	Rate of Increase from first two years to 4th Year	Initial Two Years	3rd Year Extension	4th Year Extension	Rate of Increase from first two years to 4th Year	Initial Two Years	3rd Year Extension	4th Year Extension	Rate of Increase from first two years to 4th Year	Initial Two Years	3rd Year Extension	4th Year Extension	Rate of Increase from first two years to 4th Year
	Hourly Rates	Hourly Rates	Hourly Rates		Hourly Rates	Hourly Rates	Hourly Rates		Hourly Rates	Hourly Rates	Hourly Rates		Hourly Rates	Hourly Rates	Hourly Rates	
Senior Advisor for Disaster Recovery	\$ 172.00	\$ 179.74	\$ 182.44	\$ 10.44	\$ 185.00	\$ 195.00	\$ 200.00	\$ 15.00	\$ 185.00	\$ 203.96	\$ 214.16	\$ 29.16	\$ 245.00	\$ 257.25	\$ 264.97	\$ 19.97
Technical Assistance Liaison	\$ 160.53	\$ 167.76	\$ 170.27	\$ 9.74	\$ 175.00	\$ 185.00	\$ 190.00	\$ 15.00	\$ 145.00	\$ 159.86	\$ 167.86	\$ 22.86	\$ 180.00	\$ 189.00	\$ 194.67	\$ 14.67
Appeals Specialist	\$ 147.73	\$ 154.38	\$ 156.70	\$ 8.97	\$ 135.00	\$ 150.00	\$ 155.00	\$ 20.00	\$ 175.00	\$ 192.94	\$ 202.58	\$ 27.58	\$ 225.00	\$ 236.25	\$ 243.34	\$ 18.34
Debris Specialist	\$ 106.99	\$ 111.80	\$ 113.48	\$ 6.49	\$ 135.00	\$ 150.00	\$ 155.00	\$ 20.00	\$ 95.00	\$ 104.74	\$ 109.97	\$ 14.97	\$ 200.00	\$ 210.00	\$ 216.30	\$ 16.30
Mitigation Specialist	\$ 147.73	\$ 154.38	\$ 156.70	\$ 8.97	\$ 135.00	\$ 150.00	\$ 155.00	\$ 20.00	\$ 125.00	\$ 137.81	\$ 144.70	\$ 19.70	\$ 225.00	\$ 236.25	\$ 243.34	\$ 18.34
Disaster Recovery Specialist	\$ 147.73	\$ 154.38	\$ 156.70	\$ 8.97	\$ 155.00	\$ 165.00	\$ 170.00	\$ 15.00	\$ 115.00	\$ 126.79	\$ 133.13	\$ 18.13	\$ 225.00	\$ 236.25	\$ 243.34	\$ 18.34
Project Manager	\$ 148.13	\$ 154.80	\$ 157.12	\$ 8.99	\$ 175.00	\$ 180.00	\$ 185.00	\$ 10.00	\$ 150.00	\$ 165.38	\$ 173.64	\$ 23.64	\$ 195.00	\$ 204.75	\$ 210.89	\$ 15.89
<b>Totals</b>	<b>\$ 1,030.84</b>	<b>\$ 1,077.24</b>	<b>\$ 1,093.41</b>	<b>\$ 62.57</b>	<b>\$ 1,095.00</b>	<b>\$ 1,175.00</b>	<b>\$ 1,210.00</b>	<b>\$ 115.00</b>	<b>\$ 990.00</b>	<b>\$ 1,091.48</b>	<b>\$ 1,146.04</b>	<b>\$ 156.04</b>	<b>\$ 1,495.00</b>	<b>\$ 1,569.75</b>	<b>\$ 1,616.85</b>	<b>\$ 121.85</b>
<b>Average Hourly Rate of Requested Positions</b>	<b>\$ 147.26</b>	<b>\$ 153.89</b>	<b>\$ 156.20</b>	<b>\$ 152.45</b>	<b>\$ 156.43</b>	<b>\$ 167.86</b>	<b>\$ 172.86</b>	<b>\$ 165.71</b>	<b>\$ 141.43</b>	<b>\$ 155.93</b>	<b>\$ 163.72</b>	<b>\$ 153.69</b>	<b>\$ 213.57</b>	<b>\$ 224.25</b>	<b>\$ 230.98</b>	<b>\$ 222.93</b>
<b>Ranking</b>				<b>1</b>				<b>5</b>				<b>2</b>				<b>8</b>

Vendors:	iParametrics, LLC				The Elite Group, Inc.				Indelible Emergency Management, LLC				WithersRavenel, Inc.			
Requested Positions	Initial Two Years	3rd Year Extension	4th Year Extension	Rate of Increase from first two years to 4th Year	Initial Two Years	3rd Year Extension	4th Year Extension	Rate of Increase from first two years to 4th Year	Initial Two Years	3rd Year Extension	4th Year Extension	Rate of Increase from first two years to 4th Year	Initial Two Years	3rd Year Extension	4th Year Extension	Rate of Increase from first two years to 4th Year
	Hourly Rates	Hourly Rates	Hourly Rates		Hourly Rates	Hourly Rates	Hourly Rates		Hourly Rates	Hourly Rates	Hourly Rates		Hourly Rates	Hourly Rates	Hourly Rates	
Senior Advisor for Disaster Recovery	\$ 191.00	\$ 196.73	\$ 202.63	\$ 11.63	\$ 185.00	\$ 185.00	\$ 185.00	\$ -	\$ 255.00	\$ 255.00	\$ 255.00	\$ -	\$ 240.00	\$ 256.80	\$ 274.78	\$ 34.78
Technical Assistance Liaison	\$ 154.00	\$ 158.62	\$ 163.38	\$ 9.38	\$ 175.00	\$ 175.00	\$ 175.00	\$ -	\$ 160.00	\$ 160.00	\$ 160.00	\$ -	\$ 115.00	\$ 123.05	\$ 131.66	\$ 16.66
Appeals Specialist	\$ 149.00	\$ 153.47	\$ 158.07	\$ 9.07	\$ 155.00	\$ 155.00	\$ 155.00	\$ -	\$ 255.00	\$ 255.00	\$ 255.00	\$ -	\$ 130.00	\$ 139.10	\$ 148.84	\$ 18.84
Debris Specialist	\$ 141.00	\$ 145.23	\$ 149.59	\$ 8.59	\$ 140.00	\$ 140.00	\$ 140.00	\$ -	\$ 160.00	\$ 160.00	\$ 160.00	\$ -	\$ 165.00	\$ 176.55	\$ 188.91	\$ 23.91
Mitigation Specialist	\$ 129.00	\$ 132.87	\$ 136.86	\$ 7.86	\$ 165.00	\$ 165.00	\$ 165.00	\$ -	\$ 185.00	\$ 185.00	\$ 185.00	\$ -	\$ 165.00	\$ 176.55	\$ 188.91	\$ 23.91
Disaster Recovery Specialist	\$ 127.00	\$ 130.81	\$ 134.73	\$ 7.73	\$ 155.00	\$ 155.00	\$ 155.00	\$ -	\$ 185.00	\$ 185.00	\$ 185.00	\$ -	\$ 130.00	\$ 139.10	\$ 148.84	\$ 18.84
Project Manager	\$ 173.00	\$ 178.19	\$ 183.54	\$ 10.54	\$ 165.00	\$ 165.00	\$ 165.00	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ 165.00	\$ 176.55	\$ 188.91	\$ 23.91
<b>Totals</b>	<b>\$ 1,064.00</b>	<b>\$ 1,095.92</b>	<b>\$ 1,128.80</b>	<b>\$ 64.80</b>	<b>\$ 1,140.00</b>	<b>\$ 1,140.00</b>	<b>\$ 1,140.00</b>	<b>\$ -</b>	<b>\$ 1,400.00</b>	<b>\$ 1,400.00</b>	<b>\$ 1,400.00</b>	<b>\$ -</b>	<b>\$ 1,110.00</b>	<b>\$ 1,187.70</b>	<b>\$ 1,270.85</b>	<b>\$ 160.85</b>
<b>Average Hourly Rate of Requested Positions</b>	<b>\$ 152.00</b>	<b>\$ 156.56</b>	<b>\$ 161.26</b>	<b>\$ 156.61</b>	<b>\$ 162.86</b>	<b>\$ 162.86</b>	<b>\$ 162.86</b>	<b>\$ 162.86</b>	<b>\$ 200.00</b>	<b>\$ 200.00</b>	<b>\$ 200.00</b>	<b>\$ 200.00</b>	<b>\$ 158.57</b>	<b>\$ 169.67</b>	<b>\$ 181.55</b>	<b>\$ 169.93</b>
<b>Ranking</b>				<b>3</b>				<b>4</b>				<b>7</b>				<b>6</b>



## **FINANCE DEPARTMENT**

### **MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 2, 2023**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JESSICA HULLENDER, FINANCE ACCOUNTANT II**

**DATE: 9/20/2023**

**SUBJECT: APPROVAL OF FORMAL BID AWARD AND STAND-BY CONTRACT  
FOR DISASTER DEBRIS MONITORING SERVICES**

#### **BACKGROUND**

In the event of a disaster, debris monitoring services are required for the management of the resulting debris. Stand-by contracts for these services are imperative to have in place as they allow the County to begin serving the community immediately following an event, rather than waiting for a bid process to be completed, as is mandated by the Federal Uniform Guidance Procurement Policy for Local Governments ("Uniform Guidelines"). No funding is currently tied to these contracts as they are stand-by contracts, to be utilized in disaster events (such as a hurricane). In the event that services are required, a notice to proceed will be issued and a contract amendment will be executed to incorporate a "not to exceed" amount.

Proposals were solicited, received, and evaluated by subject matter experts from various departments for this service. Thompson Consulting Services, LLC was determined to offer the best value of services and cost.

#### **RECOMMENDATION / PROPOSED ACTION**

Finance and Purchasing staff recommend that the Board of Commissioners:

1. Award Bid Number 23-8-ES to Thompson Consulting Services, LLC using the Uniform Guidelines best overall value standard of award.
2. Delegate authority to the County Manager to sign the contract with Thompson Consulting Services, LLC.

#### **ATTACHMENTS:**

Description	Type
Bid Award Request Form	Backup Material
Bid Evaluation Summary	Backup Material







## Formal Bid Award Request (Eff. 6/21/21)

**Please Note:** This form is required for purchases in the formal bid range and must be completed and signed prior to any final bid award recommendations being submitted to a committee or the Board. Please complete all applicable fields.

**Date:** 9/20/23 **Department:** Emergency Services/Finance (Countywide standby contract)

**Bid Description** (If additional space necessary, may attach a separate sheet): Disaster Debris Monitoring Services

**Amount of Bid Award** (or estimated contract amount): N/A (If \$90,000 – \$99,999.99 County Manager approval required only, if \$100,000 or more County Manager and Board approval required.)

**Budgeted Amount for Project:** N/A **Original Budget (Y/N):**     **or Budget Revision #:**    

**Budget Line: Org.** N/A **Object Code:** N/A **Project Code:**    

No funding is currently tied to this contract as this is a standby contract to be utilized in disaster events. In the event that services are required, a notice to proceed will be issued and a contract amendment will be executed to incorporate a "not to exceed" amount.

**Department Bid Award Recommendation** (specify the vendor):

Thompson Consulting Services, LLC

**Justification** (ex. lowest bidder) (Please note that if the lowest bidder is not selected a detailed explanation must be provided. If additional space necessary, may attach a separate sheet.):

Proposals were evaluated by subject matter experts from various departments. The highest score was also the lowest bidder, so Thompson Consulting Services, LLC was chosen based on best overall value standard of award. This contract is a standby contract, so no funding is tied to this contract. In the event that services are required due to a disaster event, a notice to proceed will be issued and a contract amendment will be executed to incorporate a NTE amount.

**Has this project** (not the bid award, just the actual project or funds for the project) **been reviewed by a committee?** No **If so, which committee?**     **on what date?**     (Please note committee review/approval is not necessarily required for all bids, if a department is not certain if committee review is necessary, they should consult their Assistant County Manager.)

**Recommended By:** Vicki Evana  
Department Head

### Reviewed and Accepted By:

This is within the County Manager's authority to approve range ☐

This is within the BOCC authority to approve range, requesting County Manager approval to send forward to BOCC ☒

Vicki Evana Date: 9/20/23  
Finance Director (Please see question below)

Clarence Dine Date: 9/20/23  
County Manager (Please see question below)

Should this bid be submitted to the Agenda Session?

Yes ☐ No ☒

Jessica Hullender Date: 9/20/23  
County Purchasing Manager

Is the County Manager approval contingent upon any committee review/approvals of bid award? If so, please specify the required committee:

FOR PURCHASING ONLY BELOW THIS LINE

SAM CHECKED ☒  
DOA CHECKED ☒  
IRAN CHECKED ☒



# Evaluation Sheet RFP #23-8-ES Disaster Debris Monitoring Services

Scale of 100

Vendor-Contractor			GB				Totals		GC				Totals		TM				Totals	Ave.
		Qualifications & Relative Experience of Firm	Qualifications & Experience of Staff	Respondents Technical Approach	Respondents Internal Training	Cost Proposal		Qualifications & Relative Experience of Firm	Qualifications & Experience of Staff	Respondents Technical Approach	Respondents Internal Training	Cost Proposal		Qualifications & Relative Experience of Firm	Qualifications & Experience of Staff	Respondents Technical Approach	Respondents Internal Training	Cost Proposal		
		30 Points	20 Points	20 Points	10 Points	20 Points		30 Points	20 Points	20 Points	10 Points	20 Points		30 Points	20 Points	20 Points	10 Points	20 Points		
1	Thompson Consulting Services, LLC	25	15	12	8	20	80	30	20	10	5	20	85	25	15	15	7	20	82	82
2	Tetra Tech, Inc.	30	18	18	10	5	81	30	15	20	10	5	80	24	15	12	6	5	62	74
3	DebrisTech, LLC	23	12	10	8	15	68	30	15	15	10	15	85	20	13	10	5	15	63	72
4	Witt O'Brien's, LLC	25	5	20	10	10	70	30	10	10	10	10	70	20	13	10	6	10	59	66

## RFP #23-8-ES Debris Monitoring Cost Comparison

Vendors:	DebrisTech, LLC				Tetra Tech, Inc.				Thompson Consulting Services, LLC				Witt O'Brien's, LLC			
Positions	Initial Two Years	3rd Year Extension	4th Year Extension	Average Hourly Rate by Position	Initial Two Years	3rd Year Extension	4th Year Extension	Average Hourly Rate by Position	Initial Two Years	3rd Year Extension	4th Year Extension	Average Hourly Rate by Position	Initial Two Years	3rd Year Extension	4th Year Extension	Average Hourly Rate by Position
	Hourly Rates	Hourly Rates	Hourly Rates		Hourly Rates	Hourly Rates	Hourly Rates		Hourly Rates	Hourly Rates	Hourly Rates		Hourly Rates			
Project Manager	\$ 67.00	\$ 67.00	\$ 67.00	\$ 67.00	\$ 75.00	\$ 77.25	\$ 79.57	\$ 77.27	\$ 65.00	\$ 66.95	\$ 68.96	\$ 66.97	\$ 69.00	\$ 69.00	\$ 69.00	\$ 69.00
Operations Manager	\$ 57.00	\$ 57.00	\$ 57.00	\$ 57.00	\$ 58.00	\$ 59.74	\$ 61.53	\$ 59.76	\$ -	\$ -	\$ -	\$ -	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00
Schedule/Expeditors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GIS Analyst	\$ -	\$ -	\$ -	\$ -	\$ 45.00	\$ 46.35	\$ 47.74	\$ 46.36	\$ 45.00	\$ 46.35	\$ 47.74	\$ 46.36	\$ -	\$ -	\$ -	\$ -
Field Supervisors	\$ 47.00	\$ 47.00	\$ 47.00	\$ 47.00	\$ 44.00	\$ 45.32	\$ 46.68	\$ 45.33	\$ 45.00	\$ 46.35	\$ 47.74	\$ 46.36	\$ 49.00	\$ 49.00	\$ 49.00	\$ 49.00
Debris Site/Tower Monitors	\$ 34.00	\$ 34.00	\$ 34.00	\$ 34.00	\$ 33.00	\$ 33.99	\$ 35.01	\$ 34.00	\$ 30.00	\$ 30.90	\$ 31.83	\$ 30.91	\$ 34.00	\$ 34.00	\$ 34.00	\$ 34.00
Environmental Specialist	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 40.00	\$ 41.20	\$ 42.44	\$ 41.21	\$ 50.00	\$ 51.50	\$ 53.05	\$ 51.52	\$ -	\$ -	\$ -	\$ -
Project Inspectors Citizen Drop off Site Monitors	\$ 32.00	\$ 32.00	\$ 32.00	\$ 32.00	\$ 28.00	\$ 28.84	\$ 29.71	\$ 28.85	\$ 29.00	\$ 29.87	\$ 30.77	\$ 29.88	\$ -	\$ -	\$ -	\$ -
Load Ticket Data Entry Clerks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Billing/Invoicing Analyst	\$ -	\$ -	\$ -	\$ -	\$ 45.00	\$ 46.35	\$ 47.74	\$ 46.36	\$ 39.00	\$ 40.17	\$ 41.38	\$ 40.18	\$ -	\$ -	\$ -	\$ -
Admin. Assistants	\$ -	\$ -	\$ -	\$ -	\$ 30.00	\$ 30.90	\$ 31.83	\$ 30.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Field Coordinators (crew monitors)	\$ 34.00	\$ 34.00	\$ 34.00	\$ 34.00	\$ 33.00	\$ 33.99	\$ 35.01	\$ 34.00	\$ 36.00	\$ 37.08	\$ 38.19	\$ 37.09	\$ 34.00	\$ 34.00	\$ 34.00	\$ 34.00
Health and Safety Manager	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 50.00	\$ 51.50	\$ 53.05	\$ 51.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Hourly Rates for Requested Positions Bid On by All Vendors for 4 Years				\$ 728.00				\$ 756.82				\$ 720.00				\$ 744.00
Ranking Based on Total				2				4				1				3

[illegible]



## **PRE-TRIAL SERVICES**

### **MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 2, 2023**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: NICHELLE GAINES, JCPC COORDINATOR**

**DATE: 9/15/2023**

**SUBJECT: APPROVAL OF FY2023-2024 JCPC UNALLOCATED FUNDING**

#### **BACKGROUND**

The North Carolina Division of Adult Correction and Juvenile Justice (DACJJ) Office approved Cumberland County funds in the amount of \$1,119,291 to disperse to county youth focused programs through a formal Request for Proposal (RFP) process. The JCPC approved nine (9) youth focused programs (including administrative funding) to receive funding for FY2023-2024, in the amount of \$1,001,131, un-allocating \$118,160. The Cumberland County Board of Commissioners approved the FY2023-2024 JCPC funding recommendations at the June 5, 2023, meeting.

The FY2023-2024 funding included an allocation to the Changing Our Lives Today-Juvenile Assistance Program in the amount of \$50,000.00. During the first quarter of FY2023-2024, Changing Our Lives Today-Juvenile Assistance Program submitted official documentation to discontinue its contractual services with the JCPC and therefore, not receive any funding. At its September 13, 2023, meeting, the JCPC voted to incorporate the contract amount of \$50,000 from Changing Our Lives Today-Juvenile Prevention Assistance to the remaining unallocated funding, bringing the total available to \$168,160 (only available to currently funded programs via request to the Finance Committee). The Finance Committee provided recommendations from its September 7, 2023 meeting to the full JCPC on September 13, 2023. The JCPC approved the funding recommendations as follows for submission to the October 2, 2023, Board of Commissioners Meeting for final approval:

Cumberland County Communicare (FACT)	\$73,500
Cumberland County Dispute Resolution- Teen Court	\$18,998
Fayetteville Urban Ministries Find-A-Friend (Afterschool)	\$50,000
S.W.A.T Youth and Family Services	\$15,600

Pickens Peace Project-Strengthening Family Bonds	\$10,062
<b>Total:</b>	<b>\$168,160</b>

As per the North Carolina Department of Public Safety (NCDPS) guidelines, this funding must be awarded and approved by December 31, 2023, in NCALLIES.

**RECOMMENDATION / PROPOSED ACTION**

Approve the funding recommendations of the JCPC to the programs as listed above to meet the NCDPS deadline of December 31, 2023.

**ATTACHMENTS:**

Description	Type
Approval of FY2023-2024 JCPC Unallocated Funding	Backup Material



## Juvenile Crime Prevention Council

### MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 2, 2023

**TO: BOARD OF COMMISSIONERS**

**FROM: NICHELLE GAINES, JUVENILE CRIME PREVENTION COUNCIL (JCPC) COORDINATOR**

**DATE: SEPTEMBER 14, 2023**

**SUBJECT: APPROVAL OF FY2023-2024 JCPC UNALLOCATED FUNDING**

#### **BACKGROUND**

The North Carolina Division of Adult Correction and Juvenile Justice (DACJJ) Office approved Cumberland County funds in the amount of \$1,119,291 to disperse to county youth focused programs through a formal Request for Proposal (RFP) process. The JCPC approved nine (9) youth focused programs (including administrative funding) to receive funding for FY2023-2024, in the amount of \$1,001,131, un-allocating \$118,160. The Cumberland County Board of Commissioners approved the FY2023-2024 JCPC funding recommendations at the June 5, 2023, meeting.

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S.W.A.T Youth and Family Services	\$15,600
Pickens Peace Project-Strengthening Family Bonds	\$10,062
<b>Total:</b>	<b>\$168,160</b>

As per the North Carolina Department of Public Safety (NCDPS) guidelines, this funding must be awarded and approved by December 31, 2023, in NCALLIES.

#### **RECOMMENDATION/PROPOSED ACTION**

Approve the funding recommendations of the JCPC to the programs as listed above to meet the NCDPS deadline of December 31, 2023.



## **FINANCE DEPARTMENT**

### **MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 2, 2023**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: VICKI EVANS, FINANCE DIRECTOR**

**DATE: 9/21/2023**

**SUBJECT: APPROVAL TO PAY PRIOR YEAR INVOICES**

#### **BACKGROUND**

There is a period of time after June 30<sup>th</sup> of fiscal year-end in which transactions of the prior fiscal year will continue to be processed (typically until the third week in August). After that cutoff date has passed, a department may still receive a vendor invoice that is payable for services that were rendered, or goods were received in the prior fiscal year. When that occurs, approval by the Board of Commissioners is required prior to payment. The following departmental invoices meet those criteria:

Department:	Internal Services
Vendor:	Fayetteville Footwear
Invoice Date:	October 3 and November 6, 2020   May 17 and 18, 2021   May 26, 2022
Total Amount:	\$810.50

Department:	Social Services
Vendor:	Marca Rose
Invoice Date:	June 2023
Total Amount:	\$573.78

Department:	Human Resources
Vendor:	Mega Force Staffing Group, Inc.
Services Rendered:	June 25 - July 1, 2023
Total Amount:	\$638.40

Department:	Administration
Vendor:	The Hamm Consulting Group
Invoice Date:	May 31, 2023

Total Amount: \$7,500.00

**RECOMMENDATION / PROPOSED ACTION**

Management is requesting approval to pay prior year invoices for Internal Services totaling \$810.50, Social Services totaling \$573.78, Human Resources totaling \$638.40 and the Governing Body invoice totaling \$7,500.00.

**ATTACHMENTS:**

Description	Type
Prior Year Invoice - Social Services	Backup Material
Prior Year Invoice - Human Resources	Backup Material
Prior Year Invoice - Internal Services	Backup Material
Prior Year Invoice - Administration	Backup Material



Brenda Reid Jackson  
Director

Dawn Oxendine  
Assistant Director  
Legal Services

Donnie Perry  
Division Director  
Business Operations



# CUMBERLAND COUNTY

NORTH CAROLINA

## Department of Social Services

Kristin Bonoyer  
Assistant Director  
Social Work Services

Vivian Tookes  
Assistant Director  
Economic Services

Heike Hammer  
Division Chief  
Performance Management

### MEMORANDUM

**TO:** VICKI EVANS, FINANCE DIRECTOR

**THROUGH:** BRENDA JACKSON, DIRECTOR *BRJ*

**THROUGH:** DONNIE PERRY, BUSINESS OPERATIONS DIVISION DIRECTOR *DP*  
MELINDA MURRAY, ACCOUNTANT I *MP*

**FROM:** SHAMONA ROSS, ACCOUNTING SPECIALIST I *SR*  
SHANIQUA BROWN, ACCOUNTING TECHNICIAN IV *SB*

**DATE:** SEPTEMBER 6, 2023

**SUBJECT:** REQUEST TO PAY PRIOR YEAR (FY22, FY 23) INVOICES

Please approve the attached prior year invoices which were presented for payment after the deadline to pay Fiscal Year 2022 and Fiscal Year 2023 invoices.

**Validation Statement:** We have validated service delivery for each of the invoices attached.

**Verification Statement:** We have verified for each of the invoices attached that none are duplicates and have not been previously paid.

**Measures of Prevention:** Vendors have been counseled on the importance of submitting invoices timely. We have also strengthened additional tracking measures to easily identify when recurring vendor invoices have not been submitted.

Attachments

CUMBERLAND COUNTY DEPARTMENT of SOCIAL SERVICES

Prior Fiscal Year Invoices Presented for Payment

VENDOR NAME	INVOICE NUMBER	DOLLAR AMOUNT	REASON INVOICE IS LATE	IMPACT TO CURRENT FISCAL YEAR BUDGET
MARCA ROSE		573.78	MS. ROSE WAS UNAWARE OF THE FISCAL YEAR DEADLINE. MS. ROSE WAS UNABLE TO SUBMIT HER MILEAGE WITHIN THE TIMEFRAME, DUE TO THE HIGH WORKLOAD OF CASE INVESTIGATIONS AND INITIATIONS.	CAN BE ABSORBED INTO THE CURRENT BUDGET YEAR

**TOTAL: \$573.78**

*We stand united to strengthen individuals and families and to protect children and vulnerable adults...*

P.O. Box 878 | Fayetteville, North Carolina 28302-2429 | Phone: 910-677-2589 | Fax: 910-677-2886

www.ccdssnc.com



**Human Resources**

*MEMORANDUM*

TO: Vicki Evans, General Manager/Finance Director

FROM: Dominique Hall, Human Resources Director *D. Hall*

DATE: September 6, 2023

SUBJECT: FY 23 Invoice Payment

This is a request for approval for payment of a prior year invoice. Mega Force Staffing invoice #453738, dated July 5, 2023, for services performed June 25 – July 1, 2023, in the amount of \$638.40 was mistakenly keyed and then rejected as an FY 24 invoice. This error was due to an oversight by the HR Consultant assigned to process invoices. Additional training and tracking of deadlines will be monitored and adhered to in the future.

The above invoice is not a duplicate and has not been paid as of the date of this memo. The temporary employee provided by Mega Force worked 40 hours the week ending July 1, 2023, for which we were billed.

The cost of this invoice can be absorbed in this year's budget for temporary services.

Thank you for your consideration.

c: Position File





## Internal Services Department

*Facilities Management Division · Fleet Management Division · Landscaping & Grounds Division*

### MEMORANDUM

TO: VICKI EVANS, FINANCE DIRECTOR

FROM: JONATHAN BUTLER, INTERNAL SERVICES DIRECTOR

DATE: SEPTEMBER 15, 2023

SUBJECT: REQUEST TO PAY PRIOR YEAR INVOICES

A handwritten signature in black ink, appearing to read "J Butler", is located to the right of the "FROM" line.

In February 2023, Fayetteville Footwear contacted Internal Services about unpaid invoices. When Internal Services received these invoices, they were dating as far back as October 2020. Over the course of the last three months, we have worked with Fayetteville Footwear to verify that these invoices were unpaid and that these were the only outstanding invoices. The Administrative Coordinator that was responsible for paying these invoices is no longer employed with the County, so we cannot determine why they were not paid. Moving forward, we have requested that any employee who uses a shoe voucher to purchase safety shoes brings the receipt directly to the Administrative Coordinator so she can submit payment promptly as Fayetteville Footwear has had many changes in management and a history of sending invoices late or not at all. Fayetteville Footwear takes on average two months to send the invoices via the mail, so we have determined paying directly from the receipt is the quickest way to ensure payment. Invoices 0234150, 0232526, 0233402, 0231664, and 0231500 were all determined to be outstanding. We can verify receipt of goods only in nine of the fifteen charges; therefore, we are requesting to pay a total of \$810.50 in prior year invoices. Six of the charges are for employees no longer employed with Cumberland County and are unable to be verified.

These outstanding charges can be covered by our current budget for OSHA compliance.

Thank you in advance for your favorable consideration of this request. If you have any questions, please do not hesitate to contact me.

Fleet Management  
426 Mayview Street  
Fayetteville, NC 28306  
910 321-6963

Facilities Management  
420 Mayview Street  
Fayetteville, NC 28306  
910-678-7699

Landscaping & Grounds  
807 Grove Street  
Fayetteville, NC 28302  
910-678-7560

Vendor	Invoice Number	Invoice Date	Amount
Fayetteville Footwear	234150	5/26/2022	\$500.00
Fayetteville Footwear	233402	5/18/2021	\$100.00
Fayetteville Footwear	232526	5/17/2021	\$46.80
Fayetteville Footwear	231500	10/3/2020	\$77.03
Fayetteville Footwear	231664	11/6/2020	\$86.67
Total			\$810.50



Clarence G. Grier  
County Manager

Brian Haney  
Assistant County Manager



Sally S. Shutt  
Assistant County Manager

Heather Skeens  
Assistant County Manager

Office of the County Manager

**TO:** VICKI EVANS, FINANCE DIRECTOR  
**THRU:** CLARENCE GRIER, COUNTY MANAGER *CMG* 9-6-2023  
**FROM:** CHERIBETH THOMAS, EXECUTIVE ASST. TO THE COUNTY MANAGER  
**DATE:** SEPTEMBER 6, 2023  
**SUBJECT:** REQUEST TO PAY PRIOR YEAR (FY23) INVOICE

Please approve the attached prior year invoice which were presented for payment after the deadline to pay Fiscal Year 2023 invoice.

**Validation Statement:** We have validated service delivery for the invoice attached. Washington Representation Services performed by The Hamm Consulting Group for the period of June 1-30, 2023.

**Verification Statement:** We have verified the invoice attached is not a duplicate and has not been previously paid. (ATTACHED)

**Measures of Prevention:** We have strengthened additional tracking measures to easily identify when recurring vendor invoices have not been submitted.

**PRIOR FISCAL YEAR INVOICE PRESENTED FOR PAYMENT:**

VENDOR NAME	VENDOR #:	INVOICE #:	\$ AMOUNT	REASON INVOICE IS LATE	IMPACT TO CURRENT FISCAL YEAR BUDGET
THE HAMM CONSULTING GROUP	9346	1675	\$7,500	INVOICE WAS PRESENTED AFTER DEADLINE FOR FY23 INVOICE PROCESSING	Will be adsorbed in FY24 Budget



**CLERK TO THE BOARD OF COMMISSIONERS**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 2, 2023**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: ANDREA TEBBE, CLERK TO THE BOARD**

**DATE: 10/2/2023**

**SUBJECT: APPROVAL OF PROCLAMATION RECOGNIZING OCTOBER 2023 AS  
BREAST CANCER AWARENESS MONTH IN CUMBERLAND COUNTY**

**BACKGROUND**

A request was received for a proclamation recognizing October 2023 as Breast Cancer Awareness Month in Cumberland County.

**RECOMMENDATION / PROPOSED ACTION**

Respectfully request approval of proclamation.

**ATTACHMENTS:**

Description

Breast Cancer Awareness Proclamation

Type

Backup Material



## Proclamation

*WHEREAS, every year, too many Americans are touched by the pain and hardship caused by breast cancer- a disease that is not only one of the most common cancers, but also one of the leading causes of cancer related deaths; and*

*WHEREAS, breast cancer affects roughly 230,000 women and 2,300 men each year. Breast cancer strikes people of all races, ages, and income levels; and*

*WHEREAS, October is Breast Cancer Awareness Month and during this month, we honor all those who lost their lives to breast cancer, and we recognize the courageous survivors who are still fighting it; and*

*WHEREAS, every woman is at risk for breast cancer even if she has no family history or other risk factors for the disease; and*

*WHEREAS, the screening and early detection of breast cancer are vital to the health and well-being of all women; and*

*WHEREAS, research shows that screening mammograms can help reduce the number of deaths from breast cancer; and*

*WHEREAS, let us thank the countless advocates, medical professionals, researchers, and caregivers who dedicate their lives to fighting for a world without breast cancer, and together, let us carry out the mission to cure cancer once and for all.*

*NOW THEREFORE, the Cumberland County Board of Commissioners do hereby proclaim that October 2023 shall be known, designated, and set aside as BREAST CANCER AWARENESS MONTH in Cumberland County, North Carolina, and do hereby commend this observance to all Cumberland County citizens.*

*Adopted this 2<sup>nd</sup> day of October 2023.*

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*DR. TONI STEWART, Chairwoman  
Cumberland County Board of Commissioners*



**CLERK TO THE BOARD OF COMMISSIONERS**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 2, 2023**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: ANDREA TEBBE, CLERK TO THE BOARD**

**DATE: 10/2/2023**

**SUBJECT: APPROVAL OF PROCLAMATION RECOGNIZING OCTOBER 2023 AS  
GLOBAL DIVERSITY AWARENESS MONTH IN CUMBERLAND  
COUNTY**

**BACKGROUND**

A request was received for a proclamation recognizing October 2023 as Global Diversity Awareness Month in Cumberland County.

**RECOMMENDATION / PROPOSED ACTION**

Respectfully request approval of proclamation.

**ATTACHMENTS:**

Description

Global Diversity Awareness Proclamation

Type

Backup Material

COUNTY OF CUMBERLAND

NORTH CAROLINA

## Proclamation

*WHEREAS, Global Diversity Awareness Month every October is a reminder of the positive impact a diverse culture of people can have on society as a whole; and*

*WHEREAS, The United States of America was founded on the principles of freedom and equality. We are a country built by immigrants, where all are welcome; and*

*WHEREAS, America's history has taught us that it is imperative to recognize and celebrate the diversity of all the people. It is this diversity that makes us great; and*

*WHEREAS, our different ethnicities, cultures, heritages, experiences, abilities, and other attributes contribute to a more dynamic, innovative, and efficient environment; and*

*WHEREAS, celebrating differences and similarities during this month is important because it allows people to gain a deeper understanding of one another, appreciating both our differences and similarities, highlighting each individual's unique perspective; and*

*WHEREAS, the County of Cumberland recognizes, appreciates, and celebrates the heritage and life experiences of all.*

*NOW, THEREFORE WE, the Cumberland County Board of Commissioners, do hereby proclaim the month of October 2023 as Global Diversity Awareness Month in Cumberland County, North Carolina.*

*Approved this 2nd day of October 2023.*

---

*Dr. Toni Stewart, Chairwoman  
Cumberland County Board of Commissioners*



## **BUDGET DIVISION**

### **MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 2, 2023**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: DEBORAH W. SHAW, BUDGET AND PERFORMANCE DIRECTOR**

**DATE: 9/26/2023**

**SUBJECT: APPROVAL OF BUDGET ORDINANCE AMENDMENTS FOR THE  
OCTOBER 2, 2023 BOARD OF COMMISSIONERS' AGENDA**

#### **BACKGROUND**

##### **General Fund 101**

##### **1) Emergency Services Grants – Budget Ordinance Amendment B240607 to recognize a grant from South River Electric Membership Corporation in the amount of \$4,912**

The Board is requested to accept and approve Budget Ordinance Amendment B240607 to recognize a grant from South River Electric Membership Corporation's Operation Round Up Program in the amount of \$4,912. These funds will be used to purchase smoke detector alarms as part of the Emergency Services Department Fire Prevention Outreach Program.

Please note this amendment requires no additional county funds.

##### **2) Animal Services – Budget Ordinance Amendment B240631 to recognize the Best Friends Animal Society Grant in the amount of \$2,550**

The Board is requested to approve Budget Ordinance Amendment B240631 to recognize funds from the Best Friends Animal Society in the amount of \$2,550. This funding will be used to offset the expenses for spay and neutering of the animals that were adopted during the Best Friends National Adoption Weekend in August 2023.

Please note that this amendment requires no additional county funds.

**3) Health Department – Budget Ordinance Amendment B240687 to recognize federal funds in the amount of \$18,417 through the North Carolina Department of Health and Human Services-North Carolina Division of Public Health**

The Board is requested to approve Budget Ordinance Amendment B240687 in the amount of \$18,417 federal funds through the North Carolina Department of Health and Human Services-North Carolina Division of Public Health. This funding will be used to provide COVID vaccines to the high-risk and underserved population.

Please note this amendment requires no additional county funds.

**REGARDING THE FOLLOWING ITEM #4 PLEASE NOTE:**

Each fiscal year County departments may have projects that have been approved and initiated but were not complete by the fiscal year end (6/30/23) or items ordered that had not been received by fiscal year end. These projects or items were approved in the Fiscal Year 2023 budget; however, the money was not spent by June 30, 2023.

The following amendment seeks to bring those funds forward from Fiscal Year 2023 into the current fiscal year, allowing departments to complete and pay for these projects and items. This revision is not using ‘new’ funds but is recognizing the use of FY23 funds in FY24.

**General Fund 101**

**4) Adult Drug Court – Budget Ordinance Amendment B240638 to re-appropriate grant funds from the Bureau of Justice Assistance Adult Drug Court Discretionary Grant Program in the amount of \$116,770 with a local match in the amount of \$33,075**

The Board is requested to approve Budget Ordinance Amendment B240638 to re-appropriate grant funds from the Bureau of Justice Assistance Adult Drug Court Discretionary Grant Program in the amount of \$116,770. The required local match to the general fund for the additional funding is \$33,075. To date, none of the funds has been utilized. These funds will be used for salaries, benefits, additional services, supplies, and training.

**RECOMMENDATION / PROPOSED ACTION**

Approve Budget Ordinance Amendments



**CLERK TO THE BOARD OF COMMISSIONERS**

**MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF OCTOBER 2, 2023**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: IVA CLARK, DEPUTY CLERK TO THE BOARD**

**DATE: 10/2/2023**

**SUBJECT: CEMETERY COMMISSION (1 VACANCY)**

**BACKGROUND**

The Cumberland Cemetery Commission has the following one (1) vacancy:

Kenneth Slankard: Resigned-Not Eligible for Reappointment

The Cemetery Commission recommends **William Bulla** for appointment.

The commission roster, applicant list and recommendation are attached.

**RECOMMENDATION / PROPOSED ACTION**

Nominate an individual to fill the one (1) vacancy on the Cumberland Cemetery Commission.

**ATTACHMENTS:**

Description	Type
Cemetery Commission Recommendation	Backup Material
Cemetery Commission Applicant List	Backup Material
Cemetery Commission Membership Roster	Backup Material

Rickey L. Moorefield  
County Attorney

Christopher L. Carr  
Assistant County Attorney



Robert A. Hasty, Jr.  
Assistant County Attorney

Kevin J. McGuckin  
Assistant County Attorney

Helen L. Nelson  
Assistant County Attorney

## Office of the County Attorney

September 18, 2023

### MEMORANDUM

TO: IVA CLARK, DEPUTY CLERK

FROM: MYRA BROOKS, CLERK TO CEMETERY COMMISSION

SUBJECT: ONE RECOMMENDATION FOR THE CUMBERLAND CEMETERY COMMISSION

---

The Cumberland Cemetery Commission recommends the following to serve as a new board member:

Mr. William Bulla  
7961 King Road  
Fayetteville, NC 28306

\*\*\*\*\*

Myra M. Brooks  
Clerk to the Cemetery Commission  
(910) 678-7762



**APPLICANTS FOR  
CUMBERLAND CEMETERY COMMISSION**

<b><u>NAME/ADDRESS/TELEPHONE</u></b>	<b><u>OCCUPATION</u></b>	<b><u>EDUCATIONAL BACKGROUND</u></b>
BULLA, WILLIAM (W/M) 7961 KING RD FAYETTEVILLE, NC 28306 910-273-2369 <a href="mailto:JUDGEFROGGIE@AOL.COM">JUDGEFROGGIE@AOL.COM</a> Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b><i>CATEGORY: GENERAL PUBLIC</i></b>	RETIRED FUNERAL DIRECTOR	BA
CARR, STACY "SKIP" III (W/M) 560 FRED HALL ROAD STEDMAN NC 28391 <b>**SERVES ON THE PARKS &amp; RECREATION ADVISORY BOARD**</b> 483-6856/813-5425 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO	SALES/MARKETING ON THE TOWN TV	HS
GRAHAM, DERRICK (M) 132 TREETOP DR. APT G FAYETTEVILLE, NC 28311 <a href="mailto:derrick@magnificentvp.com">derrick@magnificentvp.com</a> 469-588-1847 Graduate-County Citizens' Academy: NO Graduate-Institute for Community Leadership: NO Graduate-Leadership Fayetteville: NO Graduate-United Way's Multi-Cultural Leadership Program: NO Graduate-other leadership academy: NO <b><i>CATEGORY: GENERAL PUBLIC</i></b>	BUSINESS DEVELOPMENT	NO INFO PROVIDED
SIMPSON, PATRICIA G. (B/F) 3760 HUCKLEBERRY ROAD FAYETTEVILLE, NC 28312 323-4558 Graduate-County Citizens' Academy: No Graduate-Institute for Community Leadership: No Graduate-Leadership Fayetteville: No Graduate-United Way's Multi-Cultural Leadership Program: No Graduate-other leadership academy: No	RETIRED	HS

## CUMBERLAND CEMETERY COMMISSION

<u>Name/Address</u>	<u>Date Appointed</u>
Larry E. Chason (W/M) PO Box 832 Fayetteville, NC 28301 818-9769(Cell)	4/98
J.F. Hall (W/M) 6772 Faircloth Bridge Rd Stedman, NC 28391 910-483-6239/850-0946	2/23
Kenneth Slankard (W/M) <b>RESIGNED (7/10/23)</b> 5443 Kentucky Lane Hope Mills, NC 28348 910-578-5285 <a href="mailto:Klslank66@gmail.com">Klslank66@gmail.com</a>	2/23

Terms: Commission does not have expiring terms.

Meetings: Commission does not hold regularly scheduled meetings.

Contact: County Attorney's Office 678-7504

(Cemetery is located on Bingham Drive)