
AGENDA
CUMBERLAND COUNTY BOARD OF COMMISSIONERS
JUDGE E. MAURICE BRASWELL
CUMBERLAND COUNTY COURTHOUSE- ROOM 118
MARCH 4, 2024
9:00 AM

INVOCATION - Commissioner Marshall Faircloth

PLEDGE OF ALLEGIANCE -

RECOGNITION

Judge E. Maurice Braswell Courthouse Custodial Staff

1. APPROVAL OF AGENDA
2. CONSENT AGENDA
 - A. Approval of Proclamation Recognizing Bishop Dr. David Elliott
 - B. Approval of Proclamation Proclaiming March 3-9, 2024 as Severe Weather Preparedness Week
 - C. Approval of Proclamation Recognizing March 2024 as American Red Cross Month in Cumberland County
 - D. Approval of Resolution for Appointment of Deputy Finance Officer for Finance Department
 - E. Approval to Pay Prior Year Invoices
 - F. Approval of Proposed Additions to the State's Secondary Road System
 - G. Approval of FY2023-2024 JCPC Unallocated Funding
 - H. Approval of Budget Ordinance Amendments for the March 4, 2024 Board of Commissioners' Agenda
3. PUBLIC HEARINGS
 - A. Consideration of Final Approval of the Sale and Exchange of Certain Property in the Cumberland Industrial Center
4. ITEMS OF BUSINESS
 - A. Request to Create Two Part-time Positions to Replace Contracted Positions in Cumberland County Employee Pharmacy
5. NOMINATIONS ** There are No Nominations for this Meeting**
6. APPOINTMENTS
 - A. Board of Equalization and Review 2024 Officer Appointments

7. CLOSED SESSION:

- A. Real Property Acquisition Pursuant to NCGS 143-318.11(a)(5)
- B. Personnel Matter(s) Pursuant to NCGS 143-318.11(a)(6)

ADJOURN

REGULAR BOARD MEETINGS:

March 18, 2024 (Monday) 6:45 PM

April 1, 2024 (Monday) 9:00 AM

April 15, 2024 (Monday) 6:45 PM

WATCH THE MEETING LIVE

THIS MEETING WILL BE STREAMED LIVE THROUGH THE COUNTY'S WEBSITE, www.cumberlandcountync.gov. LOOK FOR THE LINK AT THE TOP OF THE HOMEPAGE.

THE MEETING WILL ALSO BE BROADCAST LIVE ON CCNC-TV SPECTRUM CHANNEL 5



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 4, 2024

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ANDREA TEBBE, CLERK TO THE BOARD

DATE: 2/23/2024

SUBJECT: APPROVAL OF PROCLAMATION RECOGNIZING BISHOP DR. DAVID ELLIOTT

BACKGROUND

A request for a proclamation honoring Bishop Dr. David Elliott was received.

RECOMMENDATION / PROPOSED ACTION

Respectfully request approval of the proclamation.

ATTACHMENTS:

Description

Bishop Dr. David Elliott Proclamation

Type

Backup Material

COUNTY OF CUMBERLAND

NORTH CAROLINA

Proclamation

WHEREAS, Bishop Dr. David Elliott has been a full time Pastor for over 53 years; and

WHEREAS, Bishop Dr. Elliott was ordained in the Cape Fear "A" Annual Conference held at Sandy Grove Church in November 1964 and delivered his initial sermon the same year; and

WHEREAS, Bishop Dr. Elliott is the oldest active Bishop in the General Body and the oldest living Bishop Emeritus of the Cape Fear Conference; and

WHEREAS, Bishop Dr. Elliott was instrumental in the preparation for and erection of the Cape Fear Conference A Headquarters Facility that has been a wonderful addition to the community; and

WHEREAS, Bishop Dr. Elliott continued to attend classes and never stopped preparing for the work of taking care of the church and leading God's people. His studies include Fayetteville Technical Institute, Shaw University and multiple workshops and seminars. He attended the Hampton Ministers' Conference in Virginia for 45 years, never missing a year; and

WHEREAS, The Freedom College and Seminar conferred the Doctor of Divinity Degree on Bishop Elliott on October 2, 2006; and

WHEREAS, Bishop Dr. Elliott has held positions with many organizations to include President of the Raleigh District Union, President of the Dunn District Union, Chairman of the Trustee Board of Cape Fear Conference A, Assistant to the Bishop of Cape Fear Conference A, Bishop of Cape Fear Conference A, Executive Board Member of the General Church, Second Vice Bishop of the U.A.F.W.B. Denomination and First Vice Bishop of the U.A.F.W.B. Denomination; and

WHEREAS, Governor Bev Perdue presented Bishop Dr. Elliott with The Order of the Long Leaf Pine on October 2, 2010; and

WHEREAS, Bishop Dr. Elliott is a visionary and leader to the members of his congregation. He has served God and His church faithfully for many years. He exemplifies the scripture, Matthew 25:23; His Lord said unto him, "Well done good and faithful servant".

NOW THEREFORE, We, the Cumberland County Commissioners, do hereby recognize Bishop Dr. David Elliott for his commitment and dedication to the citizens of Cumberland County, and I hereby wish him a happy retirement. May God continue to bless Bishop Dr. Elliott in all his endeavors!

Adopted this 4th day of March 2024

*Glenn B. Adams, Chairman
Cumberland County Commissioner*



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 4, 2024

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ANDREA TEBBE, CLERK TO THE BOARD

DATE: 2/21/2024

**SUBJECT: APPROVAL OF PROCLAMATION PROCLAIMING MARCH 3-9, 2024 AS
SEVERE WEATHER PREPAREDNESS WEEK**

BACKGROUND

A request was received for a proclamation recognizing March 3-9, 2024 as Severe Weather Preparedness Week in Cumberland County.

RECOMMENDATION / PROPOSED ACTION

Respectfully request approval of the proclamation.

ATTACHMENTS:

Description

Severe Weather Preparedness Week Proclamation

Type

Backup Material

COUNTY OF CUMBERLAND

NORTH CAROLINA

Proclamation

SEVERE WEATHER PREPAREDNESS WEEK MARCH 3-9, 2024

WHEREAS, North Carolina is traditionally an active area for tornados and severe thunderstorms; and

WHEREAS, in 2023 North Carolina experienced 24 tornado touchdowns and the National Weather Service (NWS) in North Carolina issued 51 tornado warnings; and

WHEREAS, last year the National Weather Service in North Carolina issued 751 severe thunderstorm warnings and recorded 127 large hail events and 844 damaging thunderstorm wind events; and

WHEREAS, the average warning lead time for tornadoes was 6-11 minutes and 57 minutes for flash floods; and

WHEREAS, severe thunderstorms produce hail at least an inch in diameter, 58 mph+ winds or can produce a tornado; and

WHEREAS, all thunderstorms produce lightning and strikes are a significant threat in North Carolina. Remember, if you hear thunder roar, go indoors!

WHEREAS, Cumberland County residents should listen to local radio, television, a weather channel or a National Oceanic and Atmospheric Administration (NOAA) weather radio for information on severe weather; and

WHEREAS, residents should make a family emergency plan with details on how to get to a safe location, contact each other and get back together. Include in the plan the safest locations on their regularly traveled routes; and

WHEREAS, residents should have an emergency supply kit in their homes and vehicles that include a first aid kit, battery-powered radio, flashlight and non-perishable foods, bottled water, sturdy shoes and gloves; and

WHEREAS, Cumberland County residents, businesses and schools are urged to participate in the statewide tornado drill on Wednesday, March 6th at 9:30 a.m.; and

WHEREAS, Cumberland County Emergency Management works to inform and educate residents about staying safe when severe weather strikes and ReadyNC.gov is available to provide current weather and traffic conditions; and

*NOW, THEREFORE, We, the Cumberland County Board of Commissioners, hereby proclaim March 3-9, 2024, as “**SEVERE WEATHER PREPAREDNESS WEEK**” in Cumberland County, and call upon our residents to observe the week with appropriate activities that promote awareness of severe weather and how to stay safe.*

Adopted this 4th day of March 2024.

*Glenn B. Adams, Chairman
Cumberland County Board of Commissioners*



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 4, 2024

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ANDREA TEBBE, CLERK TO THE BOARD

DATE: 2/7/2024

**SUBJECT: APPROVAL OF PROCLAMATION RECOGNIZING MARCH 2024 AS
AMERICAN RED CROSS MONTH IN CUMBERLAND COUNTY**

BACKGROUND

A request was received for a proclamation recognizing March 2024 as American Red Cross Month in Cumberland County.

RECOMMENDATION / PROPOSED ACTION

Respectfully request approval of the proclamation recognizing March 2024 as American Red Cross Month and for the Board of Commissioners to present the proclamation at the March 4, 2024 Board of Commissioners Meeting.

ATTACHMENTS:

Description

Red Cross Proclamation

Type

Backup Material

Proclamation

WHEREAS, The American Red Cross Sandhills Chapter was established on April 26, 1917 in response to call from President Woodrow Wilson after the start of World War I to assist and comfort communities stricken by disasters large and small, and to help the able-bodied and disabled veterans and civilians overseas; **AND**

WHEREAS, during American Red Cross month, we recognize the compassion of people in Cumberland County and reaffirm our commitment to care for one another in times of crisis; and

WHEREAS, Sandhills Chapter provides services to local military personnel and their families, including 24-7 emergency messaging, assisting military members and their families through pre-deployment and post-deployment briefings and seminars; **AND**

WHEREAS, The American Red Cross Sandhills Chapter continues to partner with city and county government and civic agencies to help ensure our communities are more ready and resilient in the face of future disasters: **AND**

WHEREAS, each year the American Red Cross Sandhills Chapter provides shelter, clothing, food and counsel to hundreds of area families who experience a home fire or other disasters such as tornadoes and floods; **AND**

WHEREAS, The American Red Cross plays a vital role in relief operations by deploying volunteers to rebuild communities hit by disaster and by providing critical support and resources at home and across the Nation; **AND**

WHEREAS, each year the American Red Cross Sandhills Chapter trains thousands of local citizens to lead safer and healthier lives through life-saving skills from swimming and lifeguarding to first aid, CPR and AED; **AND**

WHEREAS, each year the American Red Cross Sandhills Chapter helps to collect, test and distribute thousands of life-saving units of blood and blood products; **AND**

WHEREAS, our County's leadership relies upon our citizens who are motivated to act by our common humanity. This month, let us come together to celebrate Cumberland County's spirit of generosity, and the dedicated individuals and organizations who keep that spirit alive.

NOW THEREFORE, LET IT BE RESOLVED, that the Cumberland County Board of Commissioners hereby proclaims March 2024 as **AMERICAN RED CROSS MONTH** in Cumberland County and encourages all citizens to join in the observance.

Adopted this 4th day of March, 2024.

Glenn B. Adams, Chairman
Cumberland County Board of Commissioners



FINANCE DEPARTMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 4, 2024

TO: BOARD OF COUNTY COMMISSIONERS

FROM: BRIAN HANEY, ASSISTANT COUNTY MANAGER FOR GENERAL GOVERNMENT & STEWARDSHIP/INTERIM FINANCE DIRECTOR

DATE: 2/28/2024

SUBJECT: APPROVAL OF RESOLUTION FOR APPOINTMENT OF DEPUTY FINANCE OFFICER FOR FINANCE DEPARTMENT

BACKGROUND

North Carolina General Statute Chapter 159, Article 3, entitled "The Local Government Budget and Fiscal Control Act", authorizes the Governing Board to appoint Deputy Finance Officers to designated individual(s) who possess the requisite knowledge, experience, and qualifications to serve in the Deputy Finance Officer role and to fix the amount of the faithful performance bond to be provided by the appointee. This is done to ensure continuity of operations in the absence or unavailability of the Finance Officer. There have historically been two finance staff who have served in this role. One of the appointees, Ivonne Mendez, left County employment effective Feb. 9, 2024. I recommend that Elizabeth Cherry, Finance Accountant, be appointed as a Deputy Finance Officer for Cumberland County.

RECOMMENDATION / PROPOSED ACTION

1. Approve the appointment of Elizabeth Cherry as Deputy Finance Officer.
2. Provide a faithful performance bond in the amount of \$50,000 for Deputy Finance Officer appointee.
3. Approve the attached resolution implementing the above recommendation.

ATTACHMENTS:

Description	Type
Resolution Appointing Deputy Finance Officer	Backup Material

STATE OF NORTH CAROLINA
COUNTY OF CUMBERLAND

RESOLUTION APPOINTING DEPUTY FINANCE OFFICER

WHEREAS, North Carolina General Statutes 159-24 specifies and directs that each local government shall appoint a Finance Officer to hold office and carry out the duties prescribed by law;

WHEREAS, there will be occasions when the Cumberland County Finance Officer is unable to be available in order to approve certain actions or sign preaudit certificates; and

WHEREAS, one of the two currently appointed Deputy Finance Officers, Ivonne Mendez, left County employment effective Feb. 9, 2024, and there is a need to appoint another Deputy Finance Officer to serve in this role until such a time as the vacant Finance Director and Deputy Finance Director positions are filled; and

WHEREAS, North Carolina General Statute Chapter 159, Article 3, entitled “The Local Government Budget and Fiscal Control Act”, authorizes the Governing Board to appoint Deputy Finance Officers to designated individual(s) who possess the requisite knowledge, experience and qualifications to serve in the Deputy Finance Officer role and to fix the amount of the faithful performance bond to be provided by the appointee.

NOW THEREFORE, to facilitate the operational requirements of the Cumberland County Finance Department, the Board of County Commissioners hereby **RESOLVES** that:

1. Elizabeth Cherry is appointed a Deputy Finance Officer and is authorized to receive and deposit funds, execute signature cards for the existing county’s official depositories, approve purchase orders, maintain accounting records, preaudit certification on obligations and disburse funds for Cumberland County.
2. The appointee will provide a faithful performance bond in the amount of \$50,000.



FINANCE DEPARTMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 4, 2024

TO: BOARD OF COUNTY COMMISSIONERS

FROM: BRIAN HANEY, INTERIM FINANCE DIRECTOR

DATE: 2/15/2024

SUBJECT: APPROVAL TO PAY PRIOR YEAR INVOICES

BACKGROUND

There is a period of time after June 30th of fiscal year-end in which transactions of the prior fiscal year will continue to be processed (typically until the third week in August). After that cutoff date has passed, a department may still receive a vendor invoice that is payable for services that were rendered, or goods were received in the prior fiscal year. When that occurs, approval by the Board of Commissioners is required prior to payment. The following departmental invoices meet those criteria:

Department	Vendor	Invoice Date/Services Rendered	Amount
Sheriff's Office	Cape Fear Valley	July, October, November, December 2022, June, and August 2023	\$6,940.19
Sheriff's Office	Prime Health Services	May, October, November, December 2022 and April 2023	\$3,780.18
Sheriff's Office	Tessco	November 2022 and March 2023	\$2,026.09
Sheriff's Office	Galls	June 2023	\$87.07
Sheriff's Office Total			\$12,833.53
Social Services	RE Health Group	2/6/2023	\$1,333.00
Social Services Total			\$1,333.00

RECOMMENDATION / PROPOSED ACTION

Management is requesting approval to pay prior year invoices for the Sheriff's Office totaling \$12,833.53 and Social Services invoices totaling \$1,333.00.

ATTACHMENTS:

Description	Type
Prior Year Invoice - Sheriff's Office	Backup Material
Prior Year Invoice - Sheriff's Office	Backup Material
Prior Year Invoice - Social Services	Backup Material



**Cumberland County
SHERIFF'S OFFICE**
Ennis W. Wright, Sheriff



Internationally Accredited Law Enforcement Agency

MEMORANDUM

TO: VICKI EVANS, FINANCE DIRECTOR
FROM: TERESA TYNDALL, BUSINESS MANAGER *Tyndall*
DATE: February 5, 2024
SUBJECT: REQUEST TO PAY PRIOR YEAR INVOICES

We are requesting payment of prior year invoices as follows:

Cape Fear Valley, Vendor 2949

- Invoice P1030616210 dated 12/22/2022 totaling \$800.43 to be paid from 1014306-533311
- Invoice P1030596110 dated 12/22/2022 totaling \$1064.83 to be paid from 1014306-533311
- Invoice P1036213980 dated 06/13/2023 totaling \$496.18 to be paid from 1014306-533311
- Invoice P1035436270 dated 06/08/2023 totaling \$178.48 to be paid from 1014306-533311
- Invoice P1029590330 dated 11/15/2022 totaling \$303.88 to be paid from 1014306-533311
- Invoice P1029120790 dated 10/29/2022 totaling \$517.81 to be paid from 1014306-533311
- Invoice P1029120800 dated 10/25/2022 totaling \$496.18 to be paid from 1014306-533311
- Invoice P1029120770 dated 10/26/2022 totaling \$255.23 to be paid from 1014306-533311
- Invoice P1029120780 dated 10/27/2022 totaling \$496.18 to be paid from 1014306-533311
- Invoice P1029120760 dated 10/27/2022 totaling \$255.23 to be paid from 1014306-533311
- Invoice P1026362740 dated 07/16/2022 totaling \$634.38 to be paid from 1014306-533311
- Invoice P1029679000 dated 11/23/2022 totaling \$496.18 to be paid from 1014306-533311
- Invoice P1029845420 dated 11/30/2022 totaling \$310.82 to be paid from 1014306-533311
- Invoice P1028708450 dated 10/15/2022 totaling \$455.53 to be paid from 1014306-533311
- Invoice P1028708440 dated 10/16/2022 totaling \$178.85 to be paid from 1014306-533311

Total \$6,940.19

This invoice is for medical expenses/services for inmates of the Cumberland County Detention Center who received medical care at Cape Fear Valley Hospital. Initially, these services were billed to Southern Health Partners for rendering of payment however, they informed us that they would no longer be rendering payment because we no longer have contractual obligations with them. We informed Vicki Evans about these invoices and we were told to submit this memo for approval. We cannot confirm why this invoice was not received by our office in a timely manner however, we can confirm these services were provided & have not been paid to date. We did request for all invoices to be sent to us prior to the end of the fiscal year but, despite our efforts, there are occasional instances of delayed invoices. We are dedicated to working with vendors and internal divisions to ensure timely receipt and payment of invoices so this situation will not reoccur. We are committed to the continuous reviewing of policies and procedures in regard to acquiring invoices and remitting payments.



Cumberland County SHERIFF'S OFFICE

Ennis W. Wright, Sheriff



Internationally Accredited Law Enforcement Agency

Galls LLC, Vendor 10651

Invoice 024858434 dated 6/21/2023 totaling \$46.71 to be paid from 101422F-522120

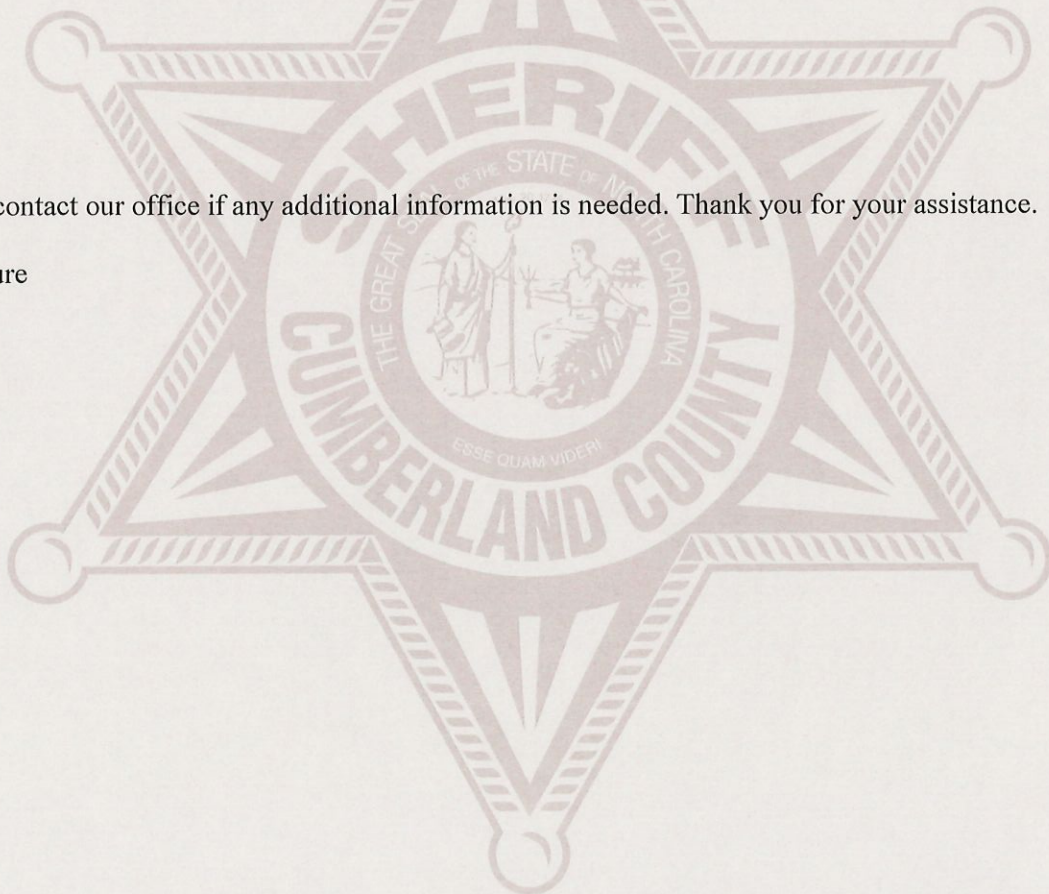
Invoice 024870208 dated 6/22/2023 totaling \$40.36 to be paid from 1014200-522210

Total \$87.07

This invoice is for uniform/department supplies for the Cumberland County Sheriff's Office. We cannot confirm why this invoice was not received by our office in a timely manner however, we can confirm these products/items were provided & have not been paid to date. We did request for all invoices to be sent to us prior to the end of the fiscal year but, despite our efforts, there are occasional instances of delayed invoices. We are dedicated to working with vendors and internal divisions to ensure timely receipt and payment of invoices so this situation will not reoccur. We are committed to the continuous reviewing of policies and procedures in regard to acquiring invoices and remitting payments.

Please contact our office if any additional information is needed. Thank you for your assistance.

Enclosure





**Cumberland County
SHERIFF'S OFFICE**
Ennis W. Wright, Sheriff



Internationally Accredited Law Enforcement Agency

MEMORANDUM

TO: VICKI EVANS, FINANCE DIRECTOR
FROM: TERESA TYNDALL, BUSINESS MANAGER *Tyndall*
DATE: February 19, 2024
SUBJECT: REQUEST TO PAY PRIOR YEAR INVOICES

We are requesting payment of prior year invoices as follows:

Tessco, Vendor 4509

- Invoice 9400029950 Dated 03/02/2023 Totaling \$357.68 to be paid from 1014200-522210
- Invoice 093695 Dated 11/09/2022 Totaling \$63.58 to be paid from 1014200-522210
- Invoice 094419 Dated 11/09/2022 Totaling \$990.47 to be paid from 1014200-522210
- Invoice 093694 Dated 11/09/2022 Totaling \$614.36 to be paid from 1014200-522210

Total \$2,026.09

These invoices were for parts for fleet/vehicles. We cannot confirm why these invoices were not received by our office in a timely manner however, we can confirm these services were provided & have not been paid to date. We did request for all invoices to be sent to us prior to the end of the fiscal year but, despite our efforts, there are occasional instances of delayed invoices. We are dedicated to working with vendors and internal divisions to ensure timely receipt and payment of invoices so this situation will not reoccur. We are committed to the continuous reviewing of policies and procedures in regard to acquiring invoices and remitting payments.

Prime Health Services, 8846

- Invoice 2022-1148-018-01 Dated 5/14/2022 Totaling \$137.04 to be paid from 24000770 (PO)
- Invoice 2022-1148-017-01 Dated 5/17/2022 Totaling \$144.56 to be paid from 24000770 (PO)
- Invoice 2022-1148-015-01 Dated 5/15/2022 Totaling \$137.04 to be paid from 24000770 (PO)
- Invoice 2022-1148-016-01 Dated 5/17/2022 Totaling \$198.46 to be paid from 24000770 (PO)
- Invoice 2022-2437-003-01 Dated 10/20/2022 Totaling \$54.43 to be paid from 24000770 (PO)
- Invoice 2022-2437-001-01 Dated 10/20/2022 Totaling \$1,514.81 to be paid from 24000770 (PO)
- Invoice 2022-2573-059-01 Dated 11/27/2022 Totaling \$463.16 to be paid from 24000770 (PO)
- Invoice 2023-579-005-01 Dated 12/31/2022 Totaling \$75.37 to be paid from 24000770 (PO)
- Invoice 2022-2437-002-01 Dated 10/19/2022 Totaling \$199.85 to be paid from 24000770 (PO)
- Invoice 2023-1588-004-01 Dated 4/11/2023 Totaling \$164.25 to be paid from 24000770 (PO)
- Invoice 2023-1588-002-01 Dated 4/12/2023 Totaling \$228.61 to be paid from 24000770 (PO)
- Invoice 2023-1588-001-01 Dated 4/11/2023 Totaling \$462.60 to be paid from 24000770 (PO)



Cumberland County SHERIFF'S OFFICE

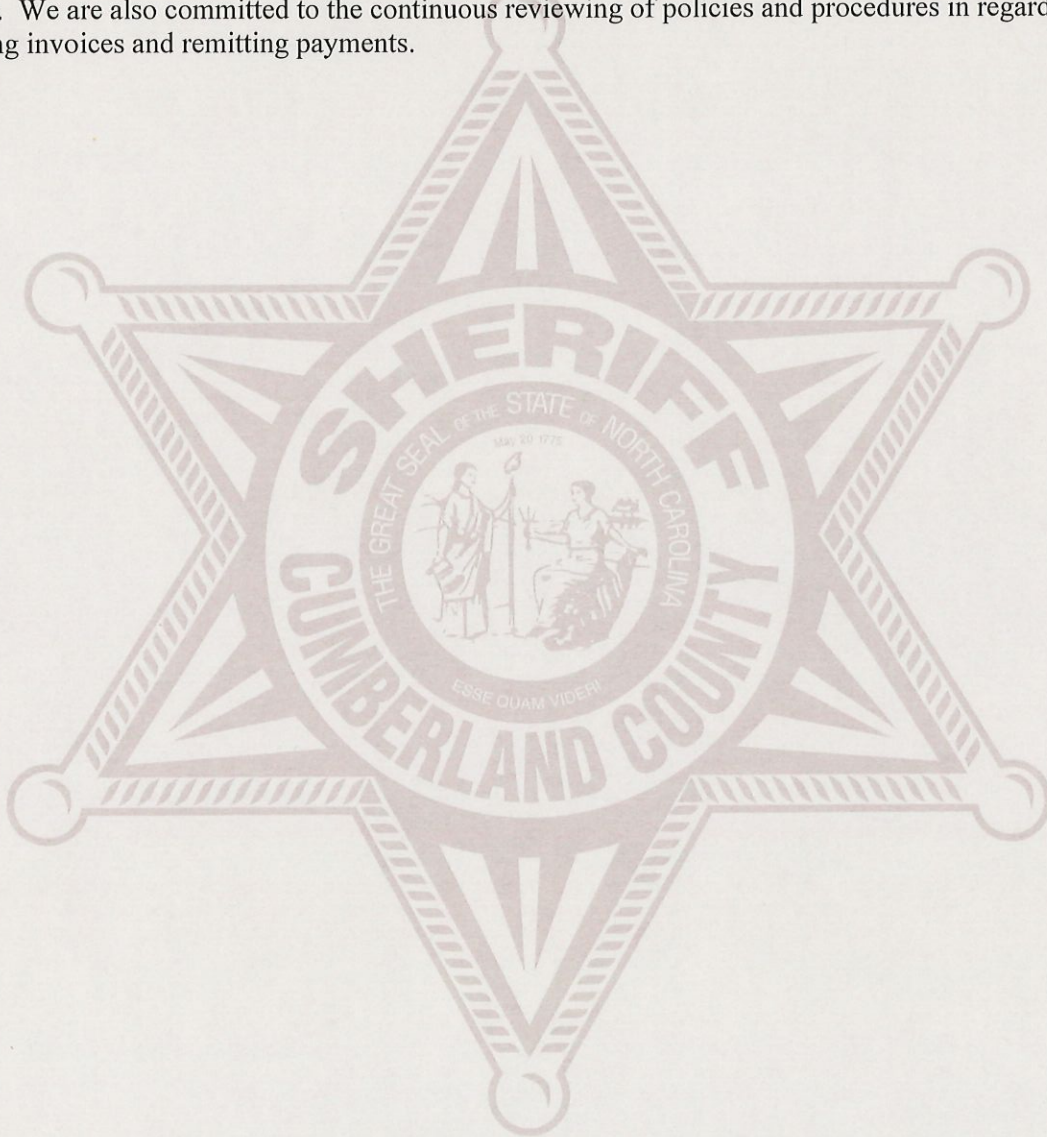
Ennis W. Wright, Sheriff



Internationally Accredited Law Enforcement Agency

Total: \$3,780.18

These invoices are for medical/ health care services for inmates. We cannot confirm why these invoices were not received in a timely manner however, we can confirm these services were provided & have not been paid to date. Sufficient funds are currently budgeted, and we request to pay these invoices. Despite our efforts, there are occasional instances of delayed invoices. We are dedicated to working with vendors and internal divisions to ensure timely receipt and payment of invoices so this situation will not reoccur. We are also committed to the continuous reviewing of policies and procedures in regard to acquiring invoices and remitting payments.



Brenda Reid Jackson
Director

Dawn Oxendine
Assistant Director
Legal Services

Donnie Perry
Division Director
Business Operations



Department of Social Services

Kristin Bonoyer
Assistant Director
Social Work Services

Vivian Tookes
Assistant Director
Economic Services

Heike Hammer
Division Chief
Performance Management

MEMORANDUM

TO: VICKI EVANS, FINANCE DIRECTOR

THROUGH: BRENDA JACKSON, DIRECTOR *BRS*

THROUGH: DONNIE PERRY, BUSINESS OPERATIONS DIVISION *DP*
DIRECTOR
MELINDA MURRAY, BUSINESS OFFICER II – BUSINESS
OPERATIONS *PM*

FROM: SHAMONA ROSS, ACCOUNTING SPECIALIST I *SR*
COURTNEY WILLIAMS, ACCOUNTING TECHNICIAN IV *CW*

DATE: JANUARY 26, 2024

SUBJECT: REQUEST TO PAY PRIOR YEAR (FY22, FY 23) INVOICES

Please approve the attached prior year invoices which were presented for payment after the deadline to pay Fiscal Year 2022 and Fiscal Year 2023 invoices.

Validation Statement: We have validated service delivery for each of the invoices attached.

Verification Statement: We have verified for each of the invoices attached that none are duplicates and have not been previously paid.

Measures of Prevention: Vendors have been counseled on the importance of submitting invoices timely. We have also strengthened additional tracking measures to easily identify when recurring vendor invoices have not been submitted.

Attachments

We stand united to strengthen individuals and families and to protect children and vulnerable adults...

P.O. Box 2429 | Fayetteville, North Carolina 28302-2429 | Phone: 910-677-2589 | Fax: 910-677-2886

www.ccdssnc.com

CUMBERLAND COUNTY DEPARTMENT of SOCIAL SERVICES

Prior Fiscal Year Invoices Presented for Payment

VENDOR NAME	INVOICE NUMBER	DOLLAR AMOUNT	REASON INVOICE IS LATE	IMPACT TO CURRENT FISCAL YEAR BUDGET
RE HEALTH GROUP	VENDOR 10165	\$1,333.00	INVOICE WAS SUBMITTED ON 01/26/2024 WHICH IS AFTER THE FY 22-23 CLOSEOUT	CAN BE ASBORBED INTO THE BUDGET

TOTAL: \$ 1,333.00



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 4, 2024

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ANDREA TEBBE, CLERK TO THE BOARD

DATE: 2/16/2024

**SUBJECT: APPROVAL OF PROPOSED ADDITIONS TO THE STATE'S
SECONDARY ROAD SYSTEM**

BACKGROUND

The North Carolina Department of Transportation has received a petition requesting that the following street be placed on the State's Secondary Road System. NCDOT has investigated the street and their findings are that the below listed street is eligible for addition to the State's Secondary Road System. (See attachment.)

- Ione Court

RECOMMENDATION / PROPOSED ACTION

Based on NCDOT's recommendation that the above-named street be placed on the State's Secondary Road System, the action being requested is for approval.

ATTACHMENTS:

Description

Edgewood Farm

Type

Backup Material



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER

J.R. "JOEY" HOPKINS

GOVERNOR

SECRETARY

February 15, 2024

Dr. Toni Stewart
Chairman
Cumberland County Board of Commissioners
Post Office Box 1829
Fayetteville, North Carolina 28302

Subject: Secondary Road Addition

To Whom It May Concern:

This is in reference to a petition submitted to this office requesting street(s) in Cumberland County be placed on the State's Secondary Road System. Please be advised that these street(s) have been investigated and our findings are that the below listed street(s) are eligible for addition to the State System.

- Ione Court

It is our recommendation that the above-named street(s) be placed on the State's Secondary Road System. If you and your Board concur in our recommendation, please submit a resolution to this office.

Sincerely,

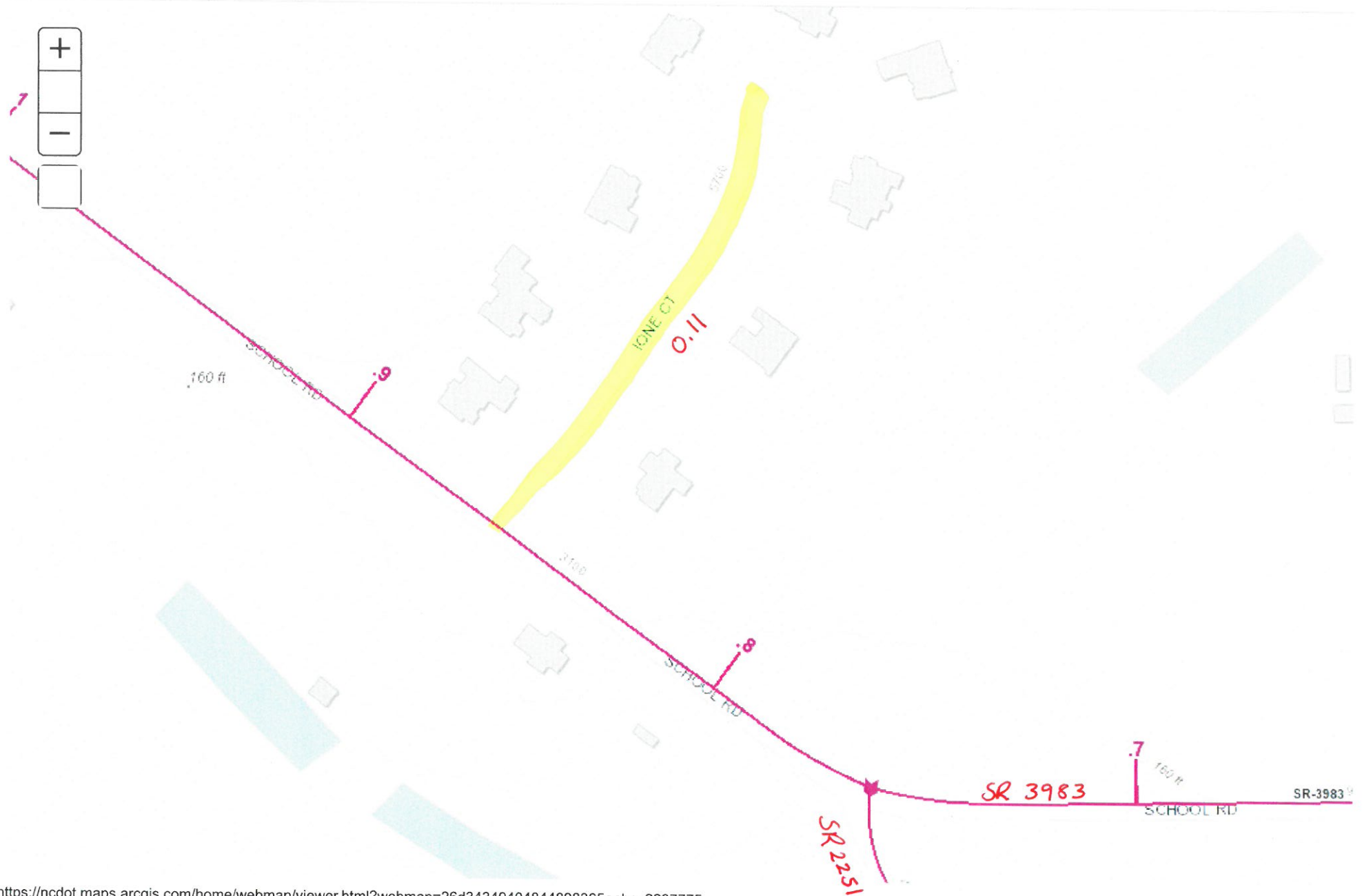
DocuSigned by:

Christopher L Jones

E64693771D55486...

Christopher Jones
Engineering Technician III

Details | Basemap





PRE-TRIAL SERVICES

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 4, 2024

TO: BOARD OF COUNTY COMMISSIONERS

FROM: NICHELLE GAINES

DATE: 2/22/2024

SUBJECT: APPROVAL OF FY2023-2024 JCPC UNALLOCATED FUNDING

BACKGROUND

The Cumberland County Board of Commissioners approved the FY 2023-2024 Juvenile Crime Prevention Council (JCPC) funding recommendations at their June 5, 2023, meeting. The North Carolina Division of Adult Correction and Juvenile Justice (DACJJ) Office approved funding of \$1,119,291 for the Cumberland County Juvenile Crime Prevention Council (JCPC) to award to county youth-focused programs. JCPC approved and awarded nine youth-focused programs (including administrative funding) to receive funding for FY2023-2024.

The FY 2023-2024 funding included a funding award to the Pickens Peace Project for \$81,763. During the second quarter of FY 2023-2024, JCPC received notice from the DACJJ office to cease funding to the Pickens Peace Project due to non-compliance with maintaining their Internal Revenue Service 501c3 nonprofit status and, therefore, was not eligible to receive any additional funding. At the February 14, 2024, meeting, JCPC voted to reallocate the remaining contract amount of \$69,446 of the Pickens Peace Project to currently funded programs per the request of the JCPC Finance Committee. JCPC approved the following reallocated funding recommendations for the Board of Commissioners' approval at the March 4, 2024 meeting:

Cumberland County Communicare	\$20,301
Build Your Self	\$12,650
S.W.A.T Youth and Family Services	\$36,495
Total:	\$69,446

RECOMMENDATION / PROPOSED ACTION

Approve the unallocated funding recommendations of the JCPC Council to the programs as listed above.



BUDGET AND PERFORMANCE DEPARTMENT

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 4, 2024

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DEBORAH W. SHAW, BUDGET AND PERFORMANCE DIRECTOR

DATE: 2/27/2024

**SUBJECT: APPROVAL OF BUDGET ORDINANCE AMENDMENTS FOR THE
MARCH 4, 2024 BOARD OF COMMISSIONERS' AGENDA**

BACKGROUND

General Fund 101

1) Animal Services – Budget Ordinance Amendment B240166 to recognize donations in the amount of \$1,280

The Board is requested to approve Budget Ordinance Amendment B240166 to recognize donations in the amount of \$1,280. This funding will be used for the enrichment of animals housed in the shelter to improve quality of life until they are adopted.

Please note that this amendment requires no additional county funds.

2) Health Department – Budget Ordinance Amendment B240592 to recognize federal funds awarded through the North Carolina Department of Health & Human Services, Division of Public Health in the amount of \$393,600

The Board is requested to accept and approve Budget Ordinance Amendment B240592 to recognize federal funds awarded through the North Carolina Department of Health & Human Services, Division of Public Health in the amount of \$393,600. The initial funding is for a five-year period and will fund four new positions and four temporary positions. These positions will be advertised as grant funded and time limited. The program services will include outreach, case management, care coordination, preconception, prenatal health education, and support to women and infants.

Please note this amendment requires no additional county funds.

3) Health Department – Budget Ordinance Amendment B240596 to recognize federal funds awarded through the North Carolina Department of Health & Human Services, Division of Public Health in the amount of \$176,347

The Board is requested to accept and approve Budget Ordinance Amendment B240596 to recognize federal funds awarded through the North Carolina Department of Health & Human Services, Division of Public Health in the amount of \$176,347. These federal funds will be used to support the Health Department to improve COVID-19 vaccine access for uninsured and underinsured adults through the Centers for Disease Control and Prevention Bridge Access Program. The Bridge Access Program provides COVID-19 vaccines at no cost for adults (19 years and older without health insurance and adults whose health insurance does not provide zero-cost coverage for COVID-19 vaccines).

Please note this amendment requires no additional county funds.

Animal Medical Fund 215

4) Animal Medical – Budget Ordinance Amendment B240168 to recognize donations in the amount of \$12,500

The Board is requested to accept and approve Budget Ordinance Amendment B240168 to recognize donations in the amount of \$12,500. This funding is for the medical treatment, housing and other expenses related to animals housed at the shelter.

Please note that this amendment requires no additional county funds.

RECOMMENDATION / PROPOSED ACTION

Approve Budget Ordinance Amendments



OFFICE OF THE COUNTY ATTORNEY

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 4, 2024

TO: BOARD OF COUNTY COMMISSIONERS

FROM: COUNTY ATTORNEY

DATE: 2/26/2024

**SUBJECT: CONSIDERATION OF FINAL APPROVAL OF THE SALE AND
EXCHANGE OF CERTAIN PROPERTY IN THE CUMBERLAND
INDUSTRIAL CENTER**

BACKGROUND

The attached **Exhibit A** shows the lots adjoining Research Drive in the Cumberland Industrial Center. The property with the address number of 4801 is the location of Fayetteville Steel, which is owned by a limited liability company in which Michael O'Hern is the principal. The property with the address number of 500 is owned by Mr. O'Hern. Mr. O'Hern wishes to expand Fayetteville Steel to the property with the address number of 500, which will require crossing the county-owned lot identified as "A" adjoining Research Drive on the east and the county-owned strip of land adjoining Research Drive on the west with equipment to move steel products. That strip of land is a portion of the county-owned land with the boundary shown in blue font on **Exhibit A**. It contains 41.08 acres and is described as "wetlands" on the plat recorded in Plat Book 95-128. The common boundary of the county-owned property and Mr. O'Hern's property is described on the plat recorded in Plat Book 109-155 as a "small branch." By observation, the channel of this small branch is approximately 20' wide and 8' deep. It is a significant topographic feature on this boundary line.

To accomplish this expansion of his business, Mr. O'Hern wishes to acquire the county-owned property identified as "A" and the strip of county-owned property lying between Research Drive and his property with the address of 500. The county-owned parcel identified as "A" consists of 1.19 acres and is shown on the plat recorded in Plat Book 68-13 as "undevelopable." It does contain a sign for Cumberland Industrial Center. Mr. O'Hern has offered \$5,000 for this parcel. Mr. O'Hern is willing to purchase the other strip of land or exchange it for a strip of his property to give the county better access to the 41.08-acre tract, which is identified as Lot 5A of the Cumberland Industrial Center on the plat recorded in Plat Book 95-128. The strip of land to be exchanged would be 50' in width and run parallel to the common boundary line from a point in the boundary line that is an extension of the northeastern intersection of Assembly Court and Research Drive, which is identified as "Survey Point" on **Exhibit A**.

The county attorney presented this matter to the board in closed session May 11, 2023. The consensus of the board was to proceed with the transaction to include the exchange of the strip of land on the west side of Research Drive. Mr. O'Hern has been unable to get the necessary survey done and is still seeking a surveyor. He states that the need for expanding his business is pressing and he requests a right to use the county's properties to access his property with the address number 500, to include construction of a bridge, pipes, or culverts across the branch on the common boundary line as soon as possible.

This transaction complies with the statutory requirements for the transfer of land as an economic development activity because it enables an existing industry in the Cumberland Industrial Center to expand its business operations and enhances access to Lot 5A in the Center. The statute requires the board to conduct a public hearing on this transaction upon ten days' notice of the board's intent to convey this property. The date for the public hearing is set forth in the Resolution of Intent. At the February 8, 2024, Agenda Session, the board unanimously recommended approval of the Resolution of Intent setting the public hearing for March 4, 2024, and the grant of a temporary license to Mr. O'Hern to cross the county's property until the transaction is completed. The board approved this recommended action and adopted the Resolution of Intent at the February 19, 2024, Regular Meeting. Notice of the public hearing was published in the *Fayetteville Observer* February 23, 2024. The proof of publication will be placed on the agenda as an item of information at the next meeting after it is received to create a permanent record.

RECOMMENDATION / PROPOSED ACTION

The county attorney recommends the board consider any comments received at the public hearing and approve the sale and exchange of the properties and grant a temporary license to cross the county's properties adjoining Research Drive as described in and pursuant to the terms and conditions stated in the Resolution of Intent attached hereto.

ATTACHMENTS:

Description	Type
Resolution of Intent for Fayetteville Steel	Backup Material
Resolution Exhibit A	Backup Material

Cumberland County Board of Commissioners
Resolution of Intent to Sell and Exchange Certain Real Property
in Cumberland Industrial Center Pursuant to G.S. § 158-7.1(b)(5)

Whereas, Michael O'Hern has offered to purchase the lot located in the Cumberland Industrial Center described as Outparcel A on the plat recorded in Plat Book 68 at page 13 for \$5,000 and to exchange a strip of land 50' in width adjacent to the common border of his property with PIN 0423897739 and the county's property with PIN 0423982018 for a distance running from the point which is an extension of the northeast corner of the intersection of Assembly Court and Research Drive to the southern boundary of his property for the strip of county-owned land adjoining the western boundary of Research Drive north of Assembly Court, all as shown on **Exhibit A** attached hereto; and

Whereas, Mr. O'Hern wishes to purchase and exchange these properties in order to expand the business operations of Fayetteville Steel, located at 4801 Research Drive in the Cumberland Industrial Center; and

Whereas, the common border of the properties owned by Mr. O'Hern and Cumberland County is a small branch which is a significant topographic feature on this property line and limits the access to the county's property with PIN 0423982018; and

Whereas, the lot described as Outparcel A on the plat recorded in Plat Book 68 at page 13 is shown as "undevelopable" on the plat.

Whereas, the board of commissioners finds the following:

- (1) The market value of the lot described as Outparcel A on the plat recorded in Plat Book 68 at page 13 is \$5,000 because it is undevelopable as a single lot.
- (2) Access to the county-owned parcel with PIN 0423982018 shown as Lot 5A in Plat Book 95 at page 128 is limited by the width and depth of the channel of the branch on the common boundary line of this parcel with Mr. O'Hern's parcel with the address number 500 and PIN 0423897739.
- (3) The exchange of property described herein improves the access to the county-owned parcel shown as Lot 5A in Plat Book 95 at page 128.
- (3) No new business will be located on the parcels to be transferred to Mr. O'Hern; however, the transfer enables Fayetteville Steel to expand its business and improves access to the county-owned parcel identified as Lot 5A in Plat Book 95 at page 128.
- (4) The improved access to Lot 5A enhances the value of Lot 5A for any public purpose for which it can be used.

Therefore, be it resolved, the Cumberland County Board of Commissioners intends to sell for \$5,000 the parcel identified as Outparcel A on the plat recorded in Plat Book 95 at page 128, subject to the further terms and conditions set forth below.

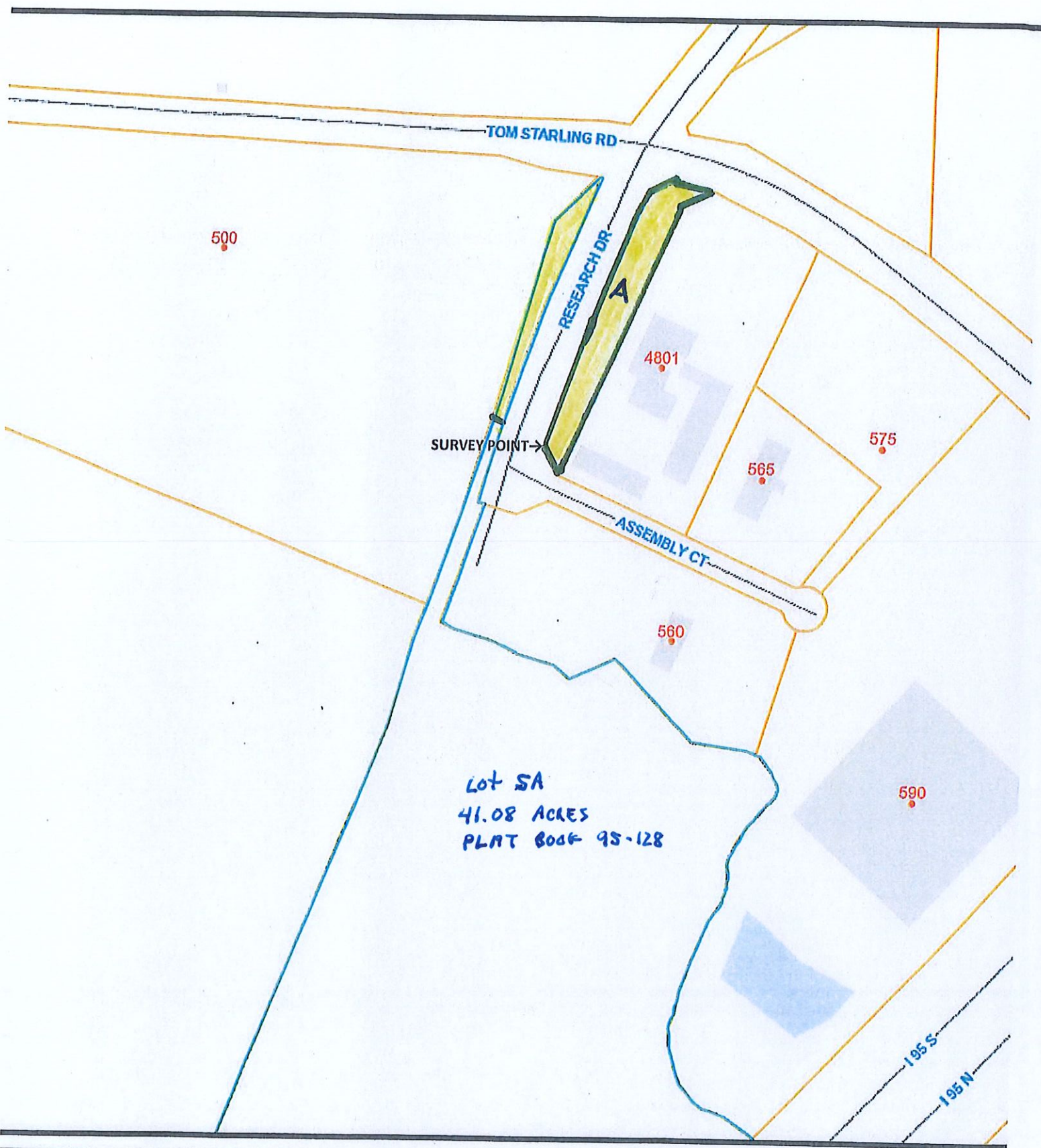
Be it further resolved that the Cumberland County Board of Commissioners intends to exchange the strip of land to be subdivided from the county-owned parcel with PIN 0423982018 for the strip of land 50' in width to be subdivided from Mr. O'Hern's parcel with PIN 0423897739 subject to the further terms and conditions set forth below.

The further terms and conditions of this sale and exchange of lands are:

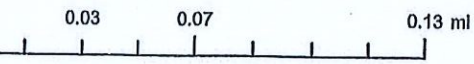
- (a) Mr. O'Hern shall obtain a survey and subdivision approval for the properties to be exchanged.
- (b) The conveyance of the parcel identified as Outparcel A shall be subject to the reservation of an easement for the location, maintenance, repair, and replacement of signage for the Cumberland Industrial Center, of sufficient width to allow for these activities to occur.
- (c) Blue Skys Fayetteville Steel LLC shall be granted a temporary license to cross over the county-owned parcels adjoining Research Drive as access to Mr. O'Hern's land with address number 500 and PIN 0423897739, until such time as the transfer of these properties occurs, to include the construction of a bridge or installation of piping and culverts to cross the branch lying in the common boundary line of these properties, subject to such terms and conditions deemed necessary by the county attorney.

Be it further resolved, the clerk shall advertise notice of the board's intent to sell and exchange these properties on these terms after conducting a public hearing March 4, 2024, in accordance with G.S. § 158-7.1(d).

Adopted February 19, 2024.



COUNTY OF CUMBERLAND AND ITS GIS DEPARTMENT
CLAIMS ACCOUNTABILITY FOR THIS PRODUCT AND MAKES NO
WRANTY EXPRESSED OR IMPLIED CONCERNING THE ACCURACY
REOF. RESPONSIBILITY FOR INTERPRETATION OF THIS
DUCT LIES WITH THE USER.



- Parcels
- Addresses
- Buildings
- Streets
- HydroPolygons

EXHIBIT A



ASSISTANT COUNTY MANAGER GENERAL GOVERNMENT AND STEWARDSHIP

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 4, 2024

TO: BOARD OF COUNTY COMMISSIONERS

FROM: BRIAN HANEY, ASSISTANT COUNTY MANAGER FOR GENERAL GOVERNMENT & STEWARDSHIP

DATE: 2/27/2024

SUBJECT: REQUEST TO CREATE TWO PART-TIME POSITIONS TO REPLACE CONTRACTED POSITIONS IN CUMBERLAND COUNTY EMPLOYEE PHARMACY

BACKGROUND

The FY 2024 budget for the Cumberland County Employee Pharmacy includes funding for two part-time contract positions – a contract Pharmacist and a contract Pharmacy Tech. These two contract positions are used to supplement the regular full-time employees who staff the Employee Pharmacy and are necessary for effective operation of the Employee Pharmacy for the County's employees and eligible retirees who use the Pharmacy.

Recent guidance from the County's Legal and Finance departments suggested that based on how these positions function, they should not be considered contract employees and instead need to be part-time County positions.

The contract Pharmacy Tech left the County effective February 2, 2024. The contract Pharmacist has also expressed their intent to leave the County before the end of the fiscal year. The timing of these departures provides an opportunity to eliminate these contract positions and create two part-time positions to replace them.

Per the Cumberland County Personnel Ordinance, new positions "may only be established by the Board of Commissioners."

Staff requests the creation of one 30-hour (.75 EE) part-time Pharmacist with benefits at a Grade 125 and the creation of one 19-hour (.475 EE) part-time Pharmacy Technician without benefits at a Grade 105 to replace the two contract employees. The Pharmacy Manager believes these positions are needed to provide the Cumberland County Employee Pharmacy with sufficient staffing to serve the County's employees.

Should this request be approved, staff anticipates the cost of these positions for the remainder of FY 2024 would be no more than \$27,654.30. This amount would allow for the posting and hiring of these positions on a

range to increase the likelihood of attracting experienced and qualified applicants.

A one-time transfer from the Wellness Fund Balance will need to be appropriated to offset the additional increase in salary expense for the current fiscal year, and going forward, the additional cost will need to be incorporated in the County's per-position contribution to the Wellness Fund along with all Fund expenses during the annual Budget process.

In addition to the creation of the new positions, a Budget Ordinance Amendment #B240978 is needed to move the necessary funds from the Wellness Fund Balance.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the creation of two new part-time positions (a 30-hour Pharmacist and 19-hour Pharmacy Tech) to replace the existing contracted positions in the Cumberland County Employee Pharmacy and associated Budget Ordinance Amendment # B240978.



CLERK TO THE BOARD OF COMMISSIONERS

MEMORANDUM FOR BOARD OF COMMISSIONERS AGENDA OF MARCH 4, 2024

TO: BOARD OF COUNTY COMMISSIONERS

FROM: IVA CLARK, DEPUTY CLERK TO THE BOARD

DATE: 2/22/2024

**SUBJECT: BOARD OF EQUALIZATION AND REVIEW 2024 OFFICER
APPOINTMENTS**

BACKGROUND

The resolution establishing the Board of Equalization and Review states that the Board of Commissioners shall appoint a Chairman, a First Vice Chairman, and a Second Vice Chairman to serve on the Board of Equalization and Review.

The Board of Equalization and Review recommends the following as officers for 2024:

Chairman Jassan Maranhos
First Vice Chair George Turner
Second Vice Chair William Holland

The Board of Equalization and Review's roster and 2024 officer recommendations are attached.

RECOMMENDATION / PROPOSED ACTION

Appoint a Chairman, First Vice Chairman, and Second Vice Chairman as the Board of Equalization and Review's 2024 officers.

ATTACHMENTS:

Description	Type
Equalization and Review Board Membership Roster	Backup Material
Equalization and Review Board Officer Appointment Memo	Backup Material

EQUALIZATION AND REVIEW BOARD

3 Year Term

(All terms expire in March with no more than five expiring in the same year; consistent with the resolution establishing the board as adopted by the Board of Commissioners on September 5, 1989.)

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
<u>Appraiser</u>				
Charles McBryde Grannis (W/M) 120 S. Churchill Drive Fayetteville, NC 28303 910-850-8865 mcbryde@grannisappraisal.com	2/22	2nd	Mar/25 3/31/25	No
<u>At Large</u>				
Tracey Lavelle Henderson (B/F) 3309 McCoy Cross Fayetteville, NC 28311 616-802-2721(M)/910-779-0389(W) attorneyhenderson@thehendersonfirm.net	2/22	1st	Mar/25 3/31/25	Yes
Mark Knight (W/M) 409 Mirror Lake Place Fayetteville, NC 28303 910-391-1577/485-8855 mark@yourepicenter.com	3/24	1st	Mar/27 3/31/27	No
Rodney Sherrill (W/M) 2220 Winterlochen Road Fayetteville, NC 28305 910-978-1010 (M/W) Rodney@rodneysherrill.com	2/22	1st	Mar/25 3/31/25	Yes
<u>Businessman</u>				
Leonard Hedgepeth (B/M) 3517 Thamesford Road Fayetteville, NC 28311 910-978-9430 lhedgepeth@gmail.com	3/24	1st	Mar/27 3/31/27	Yes
<u>Farmer</u>				
Jackie Lewis (W/M) 6838 Tabor Church Road Fayetteville, NC 28312 910-309-6232 NO EMAIL ADDRESS PROVIDED	3/24	1st	Mar/27 3/31/27	Yes

(All terms expire in March with no more than five expiring in the same year; consistent with the resolution establishing the board as adopted by the Board of Commissioners on September 5, 1989.)

Name/Address	Date Appointed	Term	Expires	Eligible For Reappointment
<u>Home Builder</u>				
Jassan Maranhas (H/M) 805 Lilac Ct Stedman, NC 28391 977-0709/705-6093 rscjassan@gmail.com	3/24	2nd	Mar/27 3/31/27	No
*First Vice Chair				

<u>Industrialist</u>				
William E. Holland (W/M) 1998 Dawnview Place Fayetteville, NC 28304 910-867-3284/910-308-4987 Hollanwe1@aol.co ,	2/22	1st	Mar/25 3/31/25	Yes

<u>Real Estate Agent/Broker</u>				
George Turner (W/M) 1012 Cain Rd Fayetteville, NC 28303 484-4069/263-0803/221-4095	3/24	2nd	Mar/27 3/31/27	No
*Second Vice Chair				

Chairman: Charles McBryde Grannis
1st Vice Chairman: Derwood Clark
2nd Vice Chairman: Jassan Maranhas

Meetings: 2nd Wednesday of every month – 3:00 PM (except July)
Courthouse – Room 564
(No meetings in July)

Contact: Joe Utley/Ashley Brewington 678-7540



Office of the Tax Administrator

MEMORANDUM FOR THE BOARD OF COMMISSIONERS AGENDA MARCH 4, 2024

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JOSEPH R. UTLEY, JR., CLERK TO THE BOARD OF EQUALIZATION AND REVIEW

DATE: FEBRUARY 20, 2024

SUBJECT: OFFICER RECOMMENDATIONS FOR THE 2024 BOARD OF EQUALIZATION AND REVIEW

BACKGROUND:

The resolution establishing the Board of Equalization and Review states that the Board of County Commissioners shall appoint a Chairman, a First Vice Chairman, and a Second Vice Chairman to serve on the Board of Equalization and Review.

RECOMMENDATION/PROPOSED ACTION:

At an earlier meeting, the Board of Equalization and Review approved a motion to submit the following officer recommendations for consideration by the Board of County Commissioners.

2024 Board of Equalization and Review

Chairman	Jassan Maranhas
First Vice Chair	George Turner
Second Vice Chair	William Holland