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**AGENDA**  
**CUMBERLAND COUNTY BOARD OF COMMISSIONERS**  
**REGULAR AGENDA SESSION**  
**JUDGE E. MAURICE BRASWELL**  
**CUMBERLAND COUNTY COURTHOUSE- ROOM 564**  
**MARCH 14, 2024**  
**1:00 PM**

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INVOCATION - Commissioner Marshall Faircloth

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA
2. PRESENTATIONS
  - A. Capital Planning Models Presented by DEC Associates
  - B. Health Insurance Plan for Fiscal Year 2025 Presented by USI
3. COMMISSIONER JONES RESOLUTIONS REQUEST
4. CONSIDERATION OF AGENDA ITEMS
  - A. Request for Qualifications (RFQ) for Solid Waste Gas Services
  - B. Request for Qualifications (RFQ) for Solid Waste Water Quality Services
  - C. Resolution to Accept NCDEQ Grant Award for Ann Street Landfill Sediment Ponds
  - D. Design-Build Team Selection for Government Services Center Parking Deck
5. MONTHLY REPORTS
  - A. Financial Report
  - B. Health Insurance Update
  - C. Grants Update
  - D. Project Updates
6. CLOSED SESSION: If Needed

**ADJOURN**

**AGENDA SESSION MEETINGS:**

**April 11, 2024 (Thursday) 1:00 PM**

**May 9, 2024 (Thursday) 1:00 PM**

**WATCH THE MEETING LIVE**

**THIS MEETING WILL BE STREAMED LIVE THROUGH THE COUNTY'S**

**WEBSITE, [www.cumberlandcountync.gov](http://www.cumberlandcountync.gov). LOOK FOR THE LINK AT THE TOP OF THE HOMEPAGE.**

**THE MEETING WILL ALSO BE BROADCAST LIVE ON CCNC-TV SPECTRUM CHANNEL 5**



**FINANCE DEPARTMENT**

**MEMORANDUM FOR THE AGENDA OF THE MARCH 14, 2024  
AGENDA SESSION**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: BRIAN HANEY, ASSISTANT COUNTY MANAGER FOR GENERAL  
GOVERNMENT & STEWARDSHIP/INTERIM FINANCE DIRECTOR**

**DATE: 3/1/2024**

**SUBJECT: CAPITAL PLANNING MODELS PRESENTED BY DEC ASSOCIATES**

**Requested by: CLARENCE GRIER, COUNTY MANAGER**

**Presenter(s): DEC ASSOCIATES**

**BACKGROUND**

The County's financial advisors, DEC Associates, will present updates on the progression of the capital planning models.

**RECOMMENDATION / PROPOSED ACTION**

Receive the presentation.



**FINANCE DEPARTMENT**

**MEMORANDUM FOR THE AGENDA OF THE MARCH 14, 2024  
AGENDA SESSION**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: BRIAN HANEY, ASSISTANT COUNTY MANAGER FOR GENERAL  
GOVERNMENT & STEWARDSHIP/INTERIM FINANCE DIRECTOR**

**DATE: 3/4/2024**

**SUBJECT: HEALTH INSURANCE PLAN FOR FISCAL YEAR 2025 PRESENTED BY  
USI**

**Requested by: CLARENCE GRIER, COUNTY MANAGER**

**Presenter(s): KEVIN QUINN AND ED BOARDMAN, USI**

**BACKGROUND**

Kevin Quinn and Ed Boardman, brokers from USI, presented fiscal year 2025 preliminary health insurance renewal options to the Board of Commissioners at the February 8, 2024 Agenda Session meeting.

**RECOMMENDATION / PROPOSED ACTION**

Consider the recommendations provided in the presentation and move the items approved forward to the Consent Agenda of the March 18, 2024 Board of Commissioners meeting.

**ATTACHMENTS:**

| Description                           | Type            |
|---------------------------------------|-----------------|
| Health Insurance Renewal Presentation | Backup Material |



**COUNTY OF CUMBERLAND, NC**

# 2024-25 EMPLOYEE BENEFITS RENEWAL MEETING

March 14<sup>th</sup> 2024

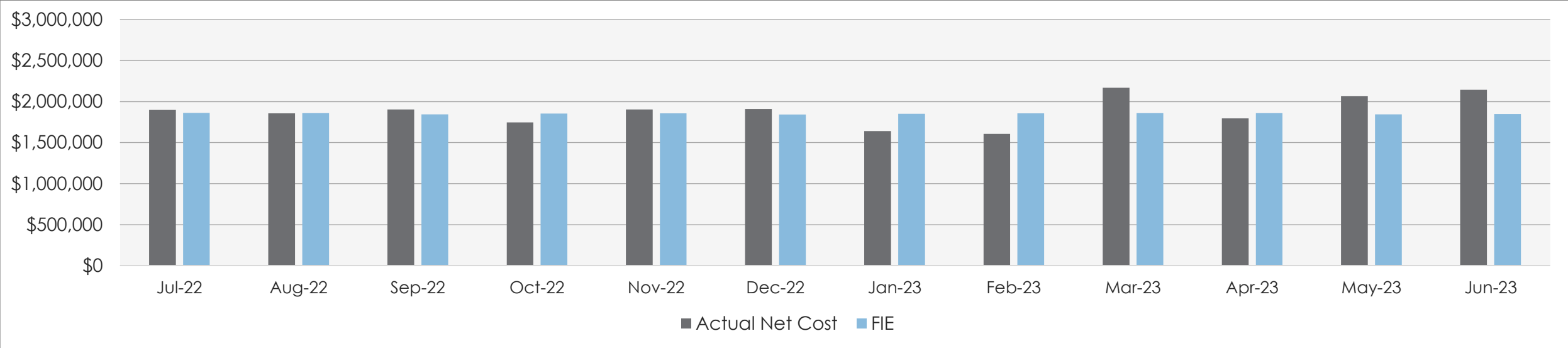
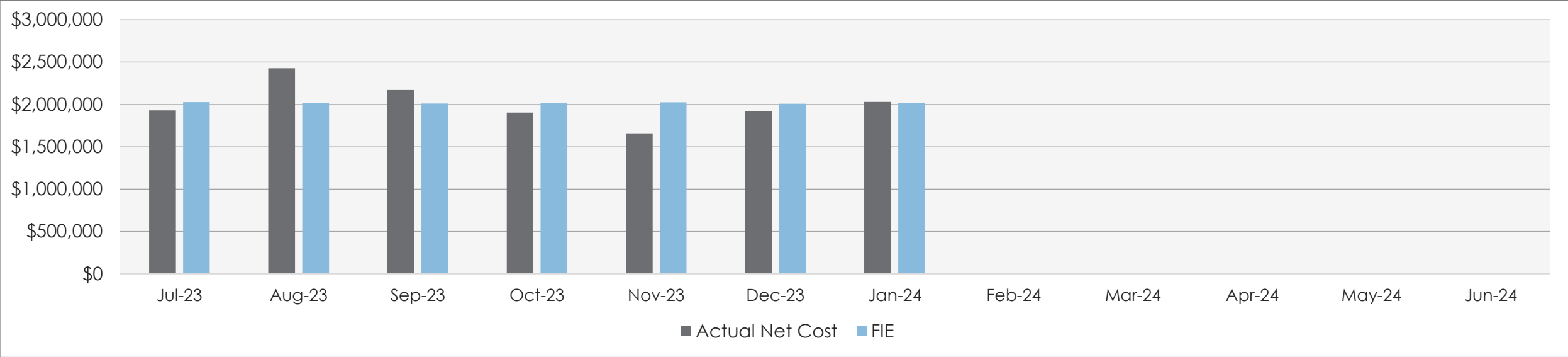


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# Current Year vs. Prior Year Cost Summary - July 1, 2022– January 31, 2024





# Medical Plan Renewal Summary

| Stop Loss Coverage              | Enrollment | Current 2023-2024   | USI Projected Renewal 2024-2025 |
|---------------------------------|------------|---------------------|---------------------------------|
| TPA/ Network                    |            | BCBS of NC          | BCBS of NC                      |
| Stop Loss Carrier               |            | BCBS of NC          | BCBS of NC                      |
| Specific Stop Loss              |            | \$200,000           | \$200,000                       |
| Agg. Specific Deductible        |            | \$200,000           | \$200,000                       |
| Lasers Included                 |            | 2- \$1.2M           | 2- \$1.175M                     |
| <b>Fixed Costs</b>              |            |                     |                                 |
| Administration                  | 1849       | \$33.00             | \$33.00                         |
| <b>Annual Total</b>             |            | <b>\$732,204</b>    | <b>\$732,204</b>                |
| % Change                        |            |                     | 0%                              |
| Specific Stop Loss Premium      |            | \$83.64             | \$100.96                        |
| <b>Annual Total</b>             | 1849       | <b>\$1,855,804</b>  | <b>\$2,240,100</b>              |
| % Change                        |            |                     | 20.7%                           |
| <b>Annual Total Fixed Costs</b> |            | <b>\$2,588,008</b>  | <b>\$2,972,304</b>              |
| % Change                        |            |                     | 14.8%                           |
| <b>Claim Liability</b>          |            |                     |                                 |
| Claim PEPY                      | 1849       | \$973.70            | \$1,098.13                      |
| <b>Annual Claims total</b>      |            | <b>\$21,604,382</b> | <b>\$24,365,300</b>             |
| % Change                        |            |                     | 12.8%                           |
| <b>Total Costs</b>              |            |                     |                                 |
| <b>Annual Projected Costs</b>   |            | <b>\$24,192,391</b> | <b>\$27,337,605</b>             |
| \$ Change                       |            |                     | \$3,145,214                     |
| % Change                        |            |                     | 13%                             |

## Notes

- The projection utilizes the following:
  - The most recent 24 months of data through January 2024 with a 70%/30% credibility split.
  - A blend of National Segal and historical Client trend.
  - 3% margin.
- The Stop Loss Fee illustrates actual current and preliminary renewal rates
- Projection includes 2 lasered claims additional liability of \$1.175M

# Current 2023-2024 Plan Design

| Benefit Outline                              | Current/Renewal  |
|--|--|
| Carrier                                      | BCBSNC   |
| Plan Type, Name, Network                     | Medical PPO<br>Blue Options \$2000                                   |
| Deductible (Individual / Family)             | \$2,000 / \$6,000  |
| Non-Network Deductible (Individual / Family) | \$3,000 / \$9,000  |
| Deductible Embedded / Non-Embedded           | Embedded   |
| Out-of-Pocket Maximum (Individual / Family)  | \$5,000 / \$12,000   |
| Non-Network OOP Max (Individual / Family)    | \$6,000 / \$21,000   |
| Coinsurance (In / Out)                       | 80% / 70%  |
| Wellness / Preventive Care                   | Covered 100%   |
| Primary Care Office Visit                    | \$30 copay   |
| Specialist Office Visit                      | \$50 copay   |
| Walk-In / Urgent Care Visit                  | 80% after Ded  |
| Emergency Room                               | 80% after Ded  |
| Outpatient Lab / X-Ray                       | Lab only (PCP & Hosp) - Covered 100%<br>Lab and X-ray: 80% after Ded |
| Complex Imaging (MRI, CAT, PET, et al.)      | 80% after Ded  |
| Outpatient Surgical Facility                 | 80% after Ded  |
| Inpatient Hospital Facility                  | 80% after Ded  |
| In-House Pharmacy                            | \$0/0/\$25/\$40/NA   |
| Retail Prescription Drug Copays              | \$150 Rx Ded (T2/T3)<br>\$10 / \$10 / \$55 / \$70                    |
| Mail Order Prescription Drug Copays          | 2.5x Retail  |
| Specialty Prescription Drugs                 | 25% (\$100 max)  |

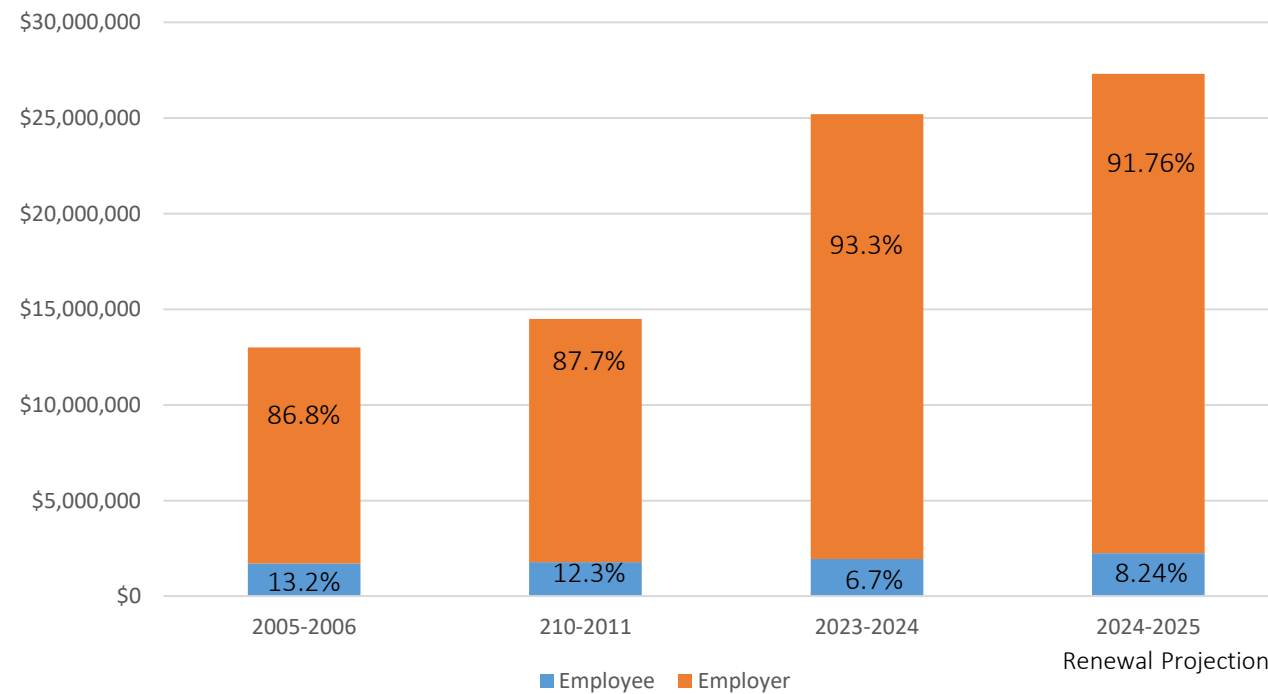


# Proposed 2024-2025 Medical Plans w/Buy Up Option

| Benefits                         | Current Blue Options PPO           |                      | Proposed Blue Options PPO Alt. Buy-Up |                      |
|----------------------------------|------------------------------------|----------------------|---------------------------------------|----------------------|
|                                  | In-Network                         | Out-Network          | In-Network                            | Out-Network          |
| Annual Deductible: Single/Family | \$2,000 / \$6,000                  | \$3,000 / \$9,000    | \$1,000 / \$3,000                     | \$3,000 / \$9,000    |
| Out of Pocket Max: Single/Family | \$5,000 / \$12,000                 | \$6,000 / \$21,000   | \$3,500 / \$7,000                     | \$6,000 / \$21,000   |
| Coinsurance                      | 80%                                | 70%                  | 80%                                   | 70%                  |
| Office Visits - Primary          | \$30 Copay                         | Deductible, then 30% | \$25 Copay                            | Deductible, then 30% |
| Office Visits - Specialist       | \$50 Copay                         | Deductible, then 30% | \$40 Copay                            | Deductible, then 30% |
| Preventive Care                  | 100%                               | Deductible, then 30% | 100%                                  | Deductible, then 30% |
| Emergency                        | Deductible, then 20%               | Deductible, then 20% | Deductible, then 20%                  | Deductible, then 20% |
| Urgent Care                      | Deductible, then 20%               | Deductible, then 30% | Deductible, then 20%                  | Deductible, then 30% |
| Inpatient Hospital               | Deductible, then 20%               | Deductible, then 30% | Deductible, then 20%                  | Deductible, then 30% |
| Outpatient Hospital              | Deductible, then 20%               | Deductible, then 30% | Deductible, then 20%                  | Deductible, then 30% |
| H.S.A./HRA Contribution          | NA                                 |                      | NA                                    |                      |
| Pharmacy Deductible              | \$150                              | NA                   | \$150                                 | NA                   |
| Pharmacy                         | \$10/10/55/70/25% after deductible | NA                   | \$10/10/55/70/25% after deductible    | NA                   |
| In-house Pharmacy                | \$0/0/\$25/\$40/NA                 | NA                   | \$0/0/\$25/\$40/NA                    | NA                   |
| Weight Loss Medications- GLP-1s  | Covered at retail only             | NA                   | Covered at retail only                | NA                   |

Introduce a dual option medical plan offering with the current PPO and and Buy-Up PPO Option.

# Employee Contributions vs. Total Plan Cost



# Proposed Contributions- Current PPO Plan with Increase

| 2023 Current           |            |           |
|------------------------|------------|-----------|
| PPO NonWellness        | Enrollment |           |
| Employee               | 353        | \$56.92   |
| Employee + Spouse      | 31         | \$268.96  |
| Employee + Child       | 42         | \$175.21  |
| Employee + Child (ren) | 26         | \$283.45  |
| Family                 | 35         | \$363.82  |
| Monthly Total          | 487        | \$55,893  |
| Annual Total           |            | \$670,713 |

| 2023 Current           |            |             |
|------------------------|------------|-------------|
| PPO Wellness           | Enrollment |             |
| Employee               | 979        | \$26.92     |
| Employee + Spouse      | 83         | \$238.96    |
| Employee + Child       | 147        | \$145.21    |
| Employee + Child (ren) | 73         | \$253.46    |
| Family                 | 62         | \$333.82    |
| Monthly Total          | 1344       | \$106,734   |
| Annual Total           |            | \$1,280,804 |

|                                     |             |
|-------------------------------------|-------------|
| Total Annual Employee Contributions | \$1,951,517 |
|-------------------------------------|-------------|

| 2024 Proposed +13%     |            |           |         |
|------------------------|------------|-----------|---------|
| PPO NonWellness        | Enrollment |           | Diff    |
| Employee               | 353        | \$64.32   | \$7.40  |
| Employee + Spouse      | 31         | \$303.92  | \$34.96 |
| Employee + Child       | 42         | \$197.99  | \$22.78 |
| Employee + Child (ren) | 26         | \$320.30  | \$36.85 |
| Family                 | 35         | \$411.12  | \$47.30 |
| Monthly Total          | 487        | \$63,159  | 13.0%   |
| Annual Total           |            | \$757,906 |         |

| 2024 Proposed \$30 Credit |            |             |         |
|---------------------------|------------|-------------|---------|
| PPO Wellness              | Enrollment |             | Diff    |
| Employee                  | 979        | \$34.32     | \$7.40  |
| Employee + Spouse         | 83         | \$273.92    | \$34.96 |
| Employee + Child          | 147        | \$167.99    | \$22.78 |
| Employee + Child (ren)    | 73         | \$290.30    | \$36.84 |
| Family                    | 62         | \$381.12    | \$47.30 |
| Monthly Total             | 1344       | \$125,850   |         |
| Annual Total              |            | \$1,510,198 |         |

|                                     |             |
|-------------------------------------|-------------|
| Total Annual Employee Contributions | \$2,268,103 |
|-------------------------------------|-------------|

Annual Increase

Difference

\$316,586.47

## Notes

Assumes a 13% increase in the current employee non-wellness contributions as an illustration.

# Proposed Contributions- w/ Buy up PPO Plan Option

| 2023 Current Plan      |            |           |
|------------------------|------------|-----------|
| PPO NonWellness        | Enrollment |           |
| Employee               | 353        | \$56.92   |
| Employee + Spouse      | 31         | \$268.96  |
| Employee + Child       | 42         | \$175.21  |
| Employee + Child (ren) | 26         | \$283.45  |
| Family                 | 35         | \$363.82  |
| Monthly Total          | 487        | \$55,893  |
| Annual Total           |            | \$670,713 |

| Current Plan 2024 Proposed Increase +13% |            |           |
|--|------------|-----------|
| PPO NonWellness                          | Enrollment |           |
| Employee                                 | 282        | \$64.32   |
| Employee + Spouse                        | 25         | \$303.92  |
| Employee + Child                         | 34         | \$197.99  |
| Employee + Child (ren)                   | 21         | \$320.30  |
| Family                                   | 28         | \$411.12  |
| Monthly Total                            | 390        | \$50,527  |
| Annual Total                             |            | \$606,324 |

20% Migration to  
Proposed Buy Up Plan

| Buy-Up 2024 Proposed Increase +13% |            |           |          |
|------------------------------------|------------|-----------|----------|
| PPO NonWellness                    | Enrollment |           | Diff     |
| Employee                           | 71         | \$154.96  | \$154.96 |
| Employee + Spouse                  | 6          | \$421.86  | \$421.86 |
| Employee + Child                   | 8          | \$304.67  | \$304.67 |
| Employee + Child (ren)             | 5          | \$439.57  | \$439.57 |
| Family                             | 7          | \$540.82  | \$540.82 |
| Monthly Total                      | 97         | \$22,186  |          |
| Annual Total                       |            | \$266,233 |          |

| 2023 Current           |            |             |
|------------------------|------------|-------------|
| PPO Wellness           | Enrollment |             |
| Employee               | 979        | \$26.92     |
| Employee + Spouse      | 83         | \$238.96    |
| Employee + Child       | 147        | \$145.21    |
| Employee + Child (ren) | 73         | \$253.46    |
| Family                 | 62         | \$333.82    |
| Monthly Total          | 1344       | \$106,734   |
| Annual Total           |            | \$1,280,804 |

| Current Plan 2024 Proposed Increase +13% w/\$30 Credit |            |             |
|--|------------|-------------|
| PPO Wellness   | Enrollment |             |
| Employee   | 783        | \$34.32     |
| Employee + Spouse                                      | 66         | \$273.92    |
| Employee + Child                                       | 118        | \$167.99    |
| Employee + Child (ren)                                 | 58         | \$290.30    |
| Family   | 50         | \$381.12    |
| Monthly Total  | 1075       | \$100,680   |
| Annual Total   |            | \$1,208,158 |

| Buy Up-Plan 2024 Proposed Increase +13% w/\$30 Credit |            |           |          |
|---|------------|-----------|----------|
| PPO Wellness  | Enrollment |           | Diff     |
| Employee  | 196        | \$124.96  | \$124.96 |
| Employee + Spouse                                     | 17         | \$391.86  | \$391.86 |
| Employee + Child                                      | 29         | \$274.67  | \$274.67 |
| Employee + Child (ren)                                | 15         | \$409.57  | \$409.57 |
| Family  | 12         | \$510.82  | \$510.82 |
| Monthly Total   | 269        | \$51,360  |          |
| Annual Total  |            | \$616,322 |          |

|                                     |             |
|-------------------------------------|-------------|
| Total Annual Employee Contributions | \$1,951,517 |
|-------------------------------------|-------------|

|                                     |             |
|-------------------------------------|-------------|
| Total Annual Employee Contributions | \$1,814,483 |
|-------------------------------------|-------------|

|                                     |           |
|-------------------------------------|-----------|
| Total Annual Employee Contributions | \$882,555 |
|-------------------------------------|-----------|

Combined Total Employee Contributions \$2,697,037

## Notes

Assumes a 13% increase in the current employee non-wellness contributions as an illustration.

# Post 65-Retiree- Projected 2025 Renewal

January 1, 2025

## Benefit Outline

|   | 2024 Current   | Initial 2025 Projection  |
|---|--|--|
| Carrier                                     | Amwins   | Amwins   |
| Plan Type, Name, Network                    | Medical Retirees   | Medical Retirees   |
| Deductible (Individual / Family)            | \$240  | \$240  |
| Out-of-Pocket Maximum (Individual / Family) | \$2,000  | \$2,000  |
| Coinsurance (In / Out)                      | 20%  | 20%  |
| Wellness / Preventive Care                  | 100%   | 100%   |
| Primary Care Office Visit                   | \$30 copay   | \$30 copay   |
| Prescription Drug Deductible CY             | \$150.00 (Tiers 3-5 only   | \$150.00 (Tiers 3-5 only   |
| Retail Prescription Drug Copays             | \$0 / \$10 / \$55 / \$70   | \$0 / \$10 / \$55 / \$70   |
| Mail Order Prescription Drug Copays         | \$25 copay subject to RX ded /<br>\$137.5 copay / \$175 copay<br>subject to RX ded | \$25 copay subject to RX ded /<br>\$137.5 copay / \$175 copay<br>subject to RX ded |
| Specialty Prescription Drugs                | 25% with a \$50 min and \$100<br>max   | 25% with a \$50 min and \$100<br>max   |

## Rates & Total Cost

|   |            |                    |                    |
|---|------------|--------------------|--------------------|
| Employee                                    | 543        | \$310.87           | \$326.00           |
| <b>Total Employees</b>                      | <b>543</b> |                    |                    |
| <b>Annual Premium Total (w/out HSA/HRA)</b> |            | <b>\$2,025,629</b> | <b>\$2,124,216</b> |
| Change from Current                         |            |                    | \$98,587           |
| Percentage Change                           |            |                    | 4.9%               |

# Delta Dental 2024-2025 Renewal

July 1, 2024

| Benefit Outline                  | Current Base     | Current Buy-up   | *Renewal Base    | *Renewal Buy-up  |
|----------------------------------|------------------|------------------|------------------|------------------|
| Carrier                          | Delta Dental     | Delta Dental     | Delta Dental     | Delta Dental     |
| Plan Type                        | Dental PPO       | Dental PPO       | Dental PPO       | Dental PPO       |
| Deductible (Individual / Family) | NONE             | NONE             | NONE             | NONE             |
| Waived For Preventive            | Yes              | Yes              | Yes              | Yes              |
| Annual Maximum                   | \$1,250          | \$1,500          | \$1,250          | \$1,500          |
| Max Rollover                     | Included         | Included         | Included         | Included         |
| Preventive Services              | 100%             | 100%             | 100%             | 100%             |
| Basic Services                   | 80%              | 80%              | 80%              | 80%              |
| Major Services                   | 50%              | 50%              | 50%              | 50%              |
| Orthodontia                      | 50%              | 50%              | 50%              | 50%              |
| Eligibility                      | Adult and Child  | Adult and Child  | Adult and Child  | Adult and Child  |
| Lifetime Maximum                 | \$1,000          | \$1,000          | \$1,000          | \$1,000          |
| Non-Network                      | MAC              | 90th UCR         | MAC              | 90th UCR         |
| Deductible (Individual / Family) | \$50 / \$150     | \$50 / \$150     | \$50 / \$150     | \$50 / \$150     |
| Annual Maximum                   | \$1,250          | \$1,500          | \$1,250          | \$1,500          |
| Prev. / Basic / Major            | 100% / 80% / 50% | 100% / 80% / 50% | 100% / 80% / 50% | 100% / 80% / 50% |
| Rate Guarantee                   | 1 Year           | 1 Year           | 2 Year           | 2 Year           |

| Monthly Rates          | Base Buy-up  |            |           |                  |           |                  |
|------------------------|--------------|------------|-----------|------------------|-----------|------------------|
| Employee               | 453          | 508        | \$32.30   | \$34.80          | \$32.30   | \$34.80          |
| Employee + 1 Dependent | 129          | 205        | \$65.24   | \$70.24          | \$65.24   | \$70.24          |
| Employee + 2 Dependent | 72           | 147        | \$96.62   | \$104.02         | \$96.62   | \$104.02         |
| <b>Total Employees</b> | <b>654</b>   | <b>860</b> |           |                  |           |                  |
| Annual Subtotal        | <b>1,514</b> |            | \$360,054 | \$568,422        | \$360,054 | \$568,422        |
| Percent Change by Plan |              |            |           |                  | 0.0%      | 0.0%             |
| <b>Annual Total</b>    |              |            |           | <b>\$928,476</b> |           | <b>\$928,476</b> |

- 24-month rate guarantee

# 2023-2024 Recommendations to the Board

| Coverage                      | Recommendation  | Estimated Cost Impact | Comments   |
|-------------------------------|---|-----------------------|--|
| Medical- Plan Design Changes  | Introduce more plan choices with adding a PPO Buy-Up option.  | Cost neutral          | <ul style="list-style-type: none"> <li>Employees that choose this plan would pay the entire difference in premium cost.</li> </ul>   |
| Pharmacy- Plan Design Changes | Remove coverage of GLP-1 weight loss/diabetes medications from the Cumberland in-house pharmacy. These medications would still be covered at retail network pharmacies. | TBD                   | <ul style="list-style-type: none"> <li>Member cost share will increase to the retail cost share.</li> <li>GLP-1 (Glucagon-like peptide -1 agonist receptors) weight loss medications account for \$790,290 (20%) of the pharmacy claim spend in the first six months of 2023/2024 vs. \$853,505 (11%) for the entire prior plan year.</li> </ul> |
| Medical- Plan Contributions   | Increase PPO contributions with \$30 wellness credit in line with the overall medical/pharmacy plan increase.   | \$316,586             | <ul style="list-style-type: none"> <li>Assumes a 13% illustrative increasing employee contributions.</li> </ul>  |
| Dental Plan                   | Renew with current Delta Dental plans at 0% and lock in the rates for 24 months.  | \$0                   |  |
| Post 65 Retiree Medical Plan  | Renew with Amwins Medicare supplement plan and review offering a secondary Medicare Advantage plan option.  | (\$200k-\$600k)       | <ul style="list-style-type: none"> <li>Assumes 25-50% of retirees enroll in the plan.</li> </ul>   |



# Summary of Recommendations for Board Consideration

- GLP-1 Medications- We recommend to remove these medications from the County pharmacy and only cover the medications through the retail pharmacy networks. We will revisit the claim impact during the plan year and decide if we need to take additional measures.
- Employee Premium Increase- The proposed employee premiums would increase by 13% which is in line with the overall renewal increase.
- Plan Choice- Introduce a second medical plan for employees as a buy-up option. Employees would pay the entire premium difference and cost impact would be cost neutral to the County.

## 3 Custom Financial Analytics

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## **SOLID WASTE MANAGEMENT**

### **MEMORANDUM FOR THE AGENDA OF THE MARCH 14, 2024 AGENDA SESSION**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: AMANDA L. BADER, P.E., GENERAL MANAGER FOR NATURAL RESOURCES**

**DATE: 3/5/2024**

**SUBJECT: REQUEST FOR QUALIFICATIONS (RFQ) FOR SOLID WASTE GAS SERVICES**

**Requested by: CLARENCE GRIER, COUNTY MANAGER**

**Presenter(s): AMANDA L. BADER, P.E., GENERAL MANAGER FOR NATURAL RESOURCES**

### **BACKGROUND**

On January 26, 2024, the Solid Waste Department advertised a Request for Qualifications from engineering firms that provide gas services. The County is seeking a qualified consultant to assist with the design of gas collection and treatment system improvements, monitoring, sampling, testing, reporting, and permitting. The firm selected would assist the County with an initial project to construct a new treatment skid for the Ann Street Landfill. Firms had until February 8, 2024, to submit their Statement of Qualifications. There were two firms that responded, HDR Engineering, Inc. of the Carolinas and Smith Gardner, Inc. Staff reviewed the proposals and scored them separately. The scores were then summarized. Smith Gardner, Inc. had the highest score of the two firms and is qualified to be selected for the Solid Waste Gas Services.

### **RECOMMENDATION / PROPOSED ACTION**

The General Manager for Natural Resources and County Management recommend that the proposed actions below be placed on the March 18, 2024, Board of Commissioners agenda as consent items:

1. Accept the selection of Smith Gardner, Inc. as the preferred choice for the Solid Waste Gas Services.
2. Grant permission to enter negotiations for detailed scope of work, cost of services and prepare contract for approval at a future Board of Commissioners meeting.

**ATTACHMENTS:**

Description

Summary Evaluation Sheet Solid Waste Gas Services

Type

Backup Material

**Evaluation Sheet - Engineering Services - Cumberland County Solid Waste Gas Services**  
**Total Max Points (Per Vendor) 100**

## Summary Sheet

| Vendors                    | Firm Qualifications | Relevant Experience | Project Approach including Schedule | Project Team Qualifications | Firm References | Total | Notes<br>*Additional Notes Below* |
|----------------------------|---------------------|---------------------|-------------------------------------|-----------------------------|-----------------|-------|-----------------------------------|
|                            | 20 Points Max       | 25 points Max       | 15 Points Max                       | 25 Points Max               | 15 Points Max   |       |                                   |
| Smith Gardner, Inc.        | 20                  | 25                  | 14                                  | 25                          | 15              | 99    |                                   |
| HDR of the Carolinas, Inc. | 19                  | 24                  | 13                                  | 24                          | 15              | 95    |                                   |
|                            |                     |                     |                                     |                             |                 | 0     |                                   |
|                            |                     |                     |                                     |                             |                 |       |                                   |
|                            |                     |                     |                                     |                             |                 |       |                                   |
|                            |                     |                     |                                     |                             |                 |       |                                   |
|                            |                     |                     |                                     |                             |                 |       |                                   |

## Additional Notes

\*If additional space is needed for notes, see attached

## Vendors

[illegible]



## **SOLID WASTE MANAGEMENT**

### **MEMORANDUM FOR THE AGENDA OF THE MARCH 14, 2024 AGENDA SESSION**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: AMANDA L. BADER, P.E., GENERAL MANAGER FOR NATURAL RESOURCES**

**DATE: 3/5/2024**

**SUBJECT: REQUEST FOR QUALIFICATIONS (RFQ) FOR SOLID WASTE WATER QUALITY SERVICES**

**Requested by: CLARENCE GRIER, COUNTY MANAGER**

**Presenter(s): AMANDA L. BADER, P.E., GENERAL MANAGER FOR NATURAL RESOURCES**

### **BACKGROUND**

On February 1, 2024, the Solid Waste Department advertised a Request for Qualifications from engineering firms that provide water quality services. The County is seeking a qualified consultant to assist with the design on leachate, surface water, groundwater, and stormwater collection and treatment system improvements, monitoring, sampling, testing, reporting, and permitting. The firm selected would assist the County with an initial project to provide professional services to design, permit, and bid new stormwater treatment ponds for the Ann Street Landfill. Firms had until February 15, 2024, to submit their Statement of Qualifications. There were two firms that responded, HDR Engineering, Inc. of the Carolinas and Smith Gardner, Inc. Staff reviewed the proposals and scored them separately. The scores were then summarized. Smith Gardner, Inc. had the highest score of the two firms and is qualified to be selected for the Solid Waste Water Quality Services.

### **RECOMMENDATION / PROPOSED ACTION**

The General Manager for Natural Resources and County Management recommend that the proposed actions

below be placed on the March 18, 2024, Board of Commissioners agenda as consent items:

1. Accept the selection of Smith Gardner, Inc. as the preferred choice for the Solid Waste Water Quality Services.
2. Grant permission to enter negotiations for detailed scope of work, cost of services and prepare contract for approval at a future Board of Commissioners meeting.

**ATTACHMENTS:**

| Description   | Type            |
|---|-----------------|
| Summary Evaluation Sheet Solid Waste Water Quality Services | Backup Material |



**Evaluation Sheet - Engineering Services - Cumberland County Solid Waste Water Quality Service**  
**Total Max Points (Per Vendor) 100**

**Evaluators Name:**

## Summary Sheet

| Vendors                    | Firm Qualifications | Relevant Experience | Project Approach including Schedule | Project Team Qualifications | Firm References | Total | Notes<br>*Additional Notes Below* |
|----------------------------|---------------------|---------------------|-------------------------------------|-----------------------------|-----------------|-------|-----------------------------------|
|                            | 20 Points Max       | 25 points Max       | 15 Points Max                       | 25 Points Max               | 15 Points Max   |       |                                   |
| Smith Gardner, Inc.        | 20                  | 25                  | 15                                  | 25                          | 15              | 100   |                                   |
| HDR of the Carolinas, Inc. | 20                  | 25                  | 13                                  | 24                          | 15              | 97    |                                   |
|                            |                     |                     |                                     |                             |                 | 0     |                                   |
|                            |                     |                     |                                     |                             |                 |       |                                   |
|                            |                     |                     |                                     |                             |                 |       |                                   |
|                            |                     |                     |                                     |                             |                 |       |                                   |
|                            |                     |                     |                                     |                             |                 |       |                                   |

## Additional Notes

\*If additional space is needed for notes, see attached

## Vendors

[illegible]



## **SOLID WASTE MANAGEMENT**

### **MEMORANDUM FOR THE AGENDA OF THE MARCH 14, 2024 AGENDA SESSION**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: AMANDA L. BADER, P.E., GENERAL MANAGER FOR NATURAL RESOURCES**

**DATE: 3/6/2024**

**SUBJECT: RESOLUTION TO ACCEPT NCDEQ GRANT AWARD FOR ANN STREET LANDFILL SEDIMENT PONDS**

**Requested by: CLARENCE GRIER, COUNTY MANAGER**

**Presenter(s): AMANDA L. BADER, P.E., GENERAL MANAGER FOR NATURAL RESOURCES**

### **BACKGROUND**

Cumberland County has been awarded a \$1,763,374 grant from the N.C. Department of Environmental Quality to perform improvements on Sediment Ponds No. 2 & No. 3 at the Ann Street Landfill by providing a three (3) chamber pond including a forebay, center wetland treatments, and a dry basin to provide nitrogen removal treatment.

### **RECOMMENDATION / PROPOSED ACTION**

The General Manager for Natural Resources and County Management recommend that the proposed actions below be placed on the March 18, 2024, Board of Commissioners agenda as consent items:

1. Approve the resolution for the acceptance of the grant award.
2. Designate the County Manager as the Authorized Representative for the project.

### **ATTACHMENTS:**

Description  
Resolution

Type  
Backup Material

STATE OF NORTH CAROLINA  
COUNTY OF CUMBERLAND

RESOLUTION BY GOVERNING  
BODY OF RECIPIENT

**WHEREAS,** the American Rescue Plan (ARP) funded from the State Fiscal Recovery Fund was established in S.L. 2022-74 to assist eligible units of government with meeting their water/wastewater infrastructure needs, and

**WHEREAS,** the North Carolina Department of Environmental Quality has offered ARP funding in the amount of \$1,763,374 to perform Ann Street Landfill Sediment Ponds No. 2 & No. 3 Improvements detailed in the submitted application, and

**WHEREAS,** Cumberland County intends to perform said project in accordance with the agreed scope of work,

**NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND COUNTY BOARD OF COMMISSIONERS:**

That Cumberland County does hereby accept the American Rescue Plan offer of \$1,763,374.

That the Cumberland County does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Clarence Grier, County Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

Adopted this the 18th day of March 2024 at Cumberland County, North Carolina.

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(Signature of Chief Executive Officer)

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Date



**ENGINEERING AND INFRASTRUCTURE DEPARTMENT**

**MEMORANDUM FOR THE AGENDA OF THE MARCH 14, 2024  
AGENDA SESSION**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JERMAINE WALKER, DIRECTOR OF ENGINEERING AND  
INFRASTRUCTURE**

**DATE: 3/5/2024**

**SUBJECT: DESIGN-BUILD TEAM SELECTION FOR GOVERNMENT SERVICES  
CENTER PARKING DECK**

**Requested by: CLARENCE GRIER, COUNTY MANAGER**

**Presenter(s): JERMAINE WALKER, DIRECTOR OF ENGINEERING AND  
INFRASTRUCTURE**

**BACKGROUND**

On November 20, 2023, Cumberland County advertised a Request for Qualifications for Professional Services in the form of a Design-Build Team for the Government Services Center Parking Deck Project. There were two Addenda issued and the RFQ closed on December 11, 2023, with the County receiving seven responses. After evaluation by the County's four-person Selection Committee, four firms were selected for shortlist interviews.

Shortlist interviews were held from January 23-29, 2024, and each firm was evaluated on a rubric focusing on project understanding and approach to scope; Design-Build Team experience; relevant project experience of team members; approach to construction in an urban site; approach to schedule management; approach to local and MWBE participation; approach to preconstruction and collaboration with County representatives; consistency of team from preconstruction to construction and approach to quality control.

From the four high-quality firms evaluated, the final rankings are below:

1. Samet/Creech – 179.25/200
2. Barr & Barr/Little – 166.75/200
3. Swinerton – 140.25/200
4. Whiting-Turner/Perkins & Will – 139.5/200

The projected cost for the 1100-stall, six-floor structure is \$33M, with a projected completion date of Fall 2025.

Once a design-build team is selected by the Board, staff will enter into contract negotiations and will bring a contract back to the Board for consideration at a future meeting.

#### **RECOMMENDATION / PROPOSED ACTION**

Staff recommends the Board vote to move the following item to the Consent Agenda of the March 18, 2024 regular meeting:

Selection of Samet/Creech as the preferred choice to provide Professional Services in the form of a Design-Build Team for the Government Services Center Parking Deck Project and grant staff permission to negotiate a contract for these services, which will be presented to the Board for approval at a future meeting.

#### **ATTACHMENTS:**

| Description              | Type            |
|--------------------------|-----------------|
| Parking Deck RFQ         | Backup Material |
| Addendum 1               | Backup Material |
| Addendum 2               | Backup Material |
| Parking Deck Site Layout | Backup Material |
| Evaluation Criteria      | Backup Material |

|  |  |
|--|--|
| <b>Agency/Department</b>   | Cumberland County Engineering and Infrastructure   |
| <b>Project Title</b>   | Government Services Center Parking Deck  |
| <b>Scope of Work</b>   | Per NC Statute 143-128.1A Design-Build Contracts, design and construct a new six-level, double ramp parking deck with 1100 stalls of parking on the existing surface parking lot site vicinity of the rear entrance of the Judge E. Maurice Braswell Courthouse and Cumberland County Law Enforcement Center (See preliminary scope on page 2). A conceptual layout from the Government Services Center Master Planning Study is attached for informational purposes only. The selected Design-Builder is responsible for verifying all information and producing the Final Project Design.  |
| <b>Project Schedule</b>  | <ul style="list-style-type: none"> <li>• November 28, 9:00 a.m. – Optional On-site Visit at Judge E. Maurice Braswell Courthouse/LEC rear Parking lot</li> <li>• December 1, 2023, 1 p.m. – Questions Due</li> <li>• December 11, 2023 – RFQ Due</li> <li>• December 22, 2023 – Shortlist Design-Build Contractors</li> <li>• Week of January 8, 2024 – Interview Design-Build Contractors</li> <li>• January 22, 2024 – Selection, Contract Award</li> <li>• February 2024 – Start Design</li> <li>• August 31, 2025 – Project Complete</li> </ul>  |
| <b>Contact</b>   | Jermaine M. Walker, Director, Engineering and Infrastructure   |
| <b>Telephone</b>   | 910-321-6602   |
| <b>E-mail</b>  | jwalker@cumberlandcountync.gov   |
| <b>Total D-B Project Budget</b>  | <b>\$33,000,000</b>  |
| <b>Source of Funds</b>   |  |
| <b>Publish Date</b>  | November 20, 2023  |
| <b>Closing Date</b>  | December 11, 2023  |
| <b>Submit THREE (3) hard-copy copies and ONE electronic copy on a USB storage device of the qualification's information package (Mailing Address):</b> | Jermaine M. Walker<br>Cumberland County Engineering and Infrastructure<br>130 Gillespie Street<br>Suite 214<br>Fayetteville, NC 28310  |
| <b>NC Licensing Statement</b>  | <p>In order to offer CONSTRUCTION Services (General Contracting, Electrical Contracting, Plumbing, Heating, and Fire Sprinkler Contracting, or Landscape Contracting) and DESIGN Services (Architecture, Engineering, or Landscape Architecture) as part of the response to this RFQ, the proposing firms must be appropriately licensed to provide Construction Services and Design Services in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:</p> <p><b>CONSTRUCTION:</b></p> <p><b>NC Licensing Board for General Contractors:</b><br/>         (<a href="https://nclbnc.org">https://nclbnc.org</a>)</p> <p><b>NC State Board of Examiners of Electrical Contractors:</b><br/>         (<a href="https://www.ncbeec.org">https://www.ncbeec.org</a>)</p> <p><b>NC State Board of Examiners of Plumbing, Heating and Fire Sprinkler Contractors:</b><br/>         (<a href="https://www.nclicensing.org">https://www.nclicensing.org</a>)</p> <p><b>NC Landscape Contractors' Licensing Board:</b><br/>         (<a href="https://nclclb.com">https://nclclb.com</a>)</p> <p><b>DESIGN:</b></p> <p><b>NC Board of Architecture and Registered Interior Designers:</b> (<a href="http://www.ncbarch.org">http://www.ncbarch.org</a>)</p> <p><b>NC Board of Examiners for Engineers and Surveyors:</b><br/>         (<a href="http://www.ncbels.org">http://www.ncbels.org</a>)</p> <p><b>NC Board of Landscape Architects:</b> (<a href="http://www.ncbola.org">http://www.ncbola.org</a>)</p> |



**I. SCOPE**

Design and construct a new six-level, double ramp parking deck with 1100 stalls of parking on the existing surface parking lot site vicinity of the rear entrance of the Judge E. Maurice Braswell Courthouse and Cumberland County Law Enforcement Center. A conceptual layout from the Government Services Center Master Planning Study is attached for informational purposes only. Design and construction of the deck, all building systems, and the site shall comply with current State and Federal Guidelines and code requirements for all matters, including accessibility. The structure's Life expectancy is to be fifty (50) years.

1. Deck architectural features to be consistent with City of Fayetteville standards and coordinate with design themes of other adjacent County projects Design-Build (D-B) Team to follow the City of Fayetteville Unified Development Ordinance (UDO) zoning and fire marshal requirements.
2. Basis of design - simplest structure for maximum parking stall quantity while meeting delivery constraints.
3. Follow best practices for stormwater, sedimentation, and erosion control.
4. Demolish existing surface parking lot and site amenities.
5. Parking stalls widths - 9' x 18' current campus standard; drive aisles width - 24' current City standard—justify adequacy and factors pertaining to modification to minimize the quantity of compact-only stalls. The number of ADA parking stalls shall comply with Chapter 11 of the North Carolina Building Code.
6. Vehicular headroom (7'-2"min.) and gross vehicle weight rationale and recommendations for standard passenger vehicles, accessible vans, service vehicles for daily use, and special events.
7. Electric vehicle charging – provide 30 fast-charge stations, 480v – located for optimum safety. PVC coated conduits and corrosion-resistant equipment. Connectivity to campus payment system.
8. Corrosion protection on exposed and encapsulated metal elements – use best practices.
9. Strategy for preserving deck pavements and structure respective of ice-melt and salt application.
10. Premium paint quality for striping and finishes.
11. Structure enclosure characteristics for lowest fire rating.
12. Elevators.
13. Mechanical equipment room near elevator(s) shaft.
14. HVAC in the elevator control rooms will also have to be connected to emergency generator power.
15. Determine viability to connect to proximal PWC electrical and generator for emergency power or provide generator for emergency power for elevator and life safety.
16. Fire suppression, dry pipe system, with interconnected fire alarm system. Call-out required. Include all penetrations and preparation for an antenna. UPS for monitoring equipment.
17. Restrooms are not required.
18. Frost-protected housekeeping hose bibs at each level.
19. Data/communications closet for all deck amenities. Wireless connectivity on all levels. Furnish underground conduit pathways for network connectivity to JEMB Courthouse and Law Enforcement Center.
20. Lighting illumination levels and controls. Motion activated, D-B Team to specify minimum foot candles and special event foot candles. Meet all NC State Energy Code Requirements. LED lighting power load calculations are to be x2 to meet the NEC requirements. Lighting illumination levels for the deck also need to be in accordance with IES guidelines.
21. Stairwells should be designed to maximize visibility to enhance the security of garage patrons.

22. Traffic coatings should be applied over environmentally sensitive areas such as mechanical and electrical rooms.
23. Emergency phones (blue light) at each stair level.
24. Ground-level storage room for parking services equipment.
25. Snow removal/snow melt considerations for the top level. Project alternate for active melt system.
26. Provisions for solar/photo voltaic equipment are not required.
27. Incorporate license plate recognition cameras using Avigilon Cameras and equipment required for AIMS Parking Management system connecting to JEMB Courthouse network at deck telecom room. Describe the extent of scope of additional gates, arms, card access, and payment systems for off-hours and event parking.
28. Traffic and pedestrian wayfinding signage. Site and building signage.
29. Security systems on all levels (emergency phones, alarm stations, cameras, etc.)
30. Site restoration and Landscaping.
31. Pedestrian bridge to JEMB Courthouse as a project alternate. Covered, non-conditioned structure.

## II. SCHEDULE

| DATE                           | EVENT  |
|--------------------------------|--|
| November 28, 2023, at 9:00 am  | Site Visit at JEMB Courthouse/LEC rear Parking lot |
| December 1, 2023, at 1:00 p.m. | Questions Due                                      |
| December 11, 2023              | RFQ Due  |
| December 22, 2023              | Shortlist Design-Build Contractors                 |
| Week of January 8, 2024        | Interview Design-Build Contractors                 |
| January 22, 2024               | Selection, Contract Award                          |
| February 2024                  | Build Contractors                                  |
| August 31, 2025                | Project Complete                                   |

## III. OVERALL PROJECT BUDGET

| CATEGORY  | AMOUNT              |
|---|---------------------|
| Design-Build team budget  | \$28,000,000        |
| Owner underground power relocation, Miscellaneous expenses, and Project contingencies | \$5,000,000         |
| Total Project Authority   | <b>\$33,000,000</b> |

## IV. RFQ INFORMATION PACKAGE RESPONSE

Proposing firms must submit Five (5) hard copies and one (1) electronic copy of the qualification information package. The qualifications information package should not exceed forty (40) single-sided or twenty (20) double-sided pages, not including the cover. E-mail and Fax submissions will not be accepted. The qualifications information package response should consist of the following:

1. Profile of each key firm on the team (design-builder, contractor(s), designer(s), etc.). Include firm history, ownership, description of services, location, staff size, evidence of appropriate licensure (license numbers) in the State of North Carolina, and record of successfully completed projects without major legal or technical problems.
2. Resumes of key personnel to be assigned to the project showing successful participation in similar projects. Note that the successful design-builder shall obtain written approval from Cumberland County prior to changing key personnel as listed in the design-builder's submission.

3. Examples of experience in each of these areas:
  - a. Projects with scope similar to the proposed project, successfully completed by team members (firms and/or personnel).
  - b. Design-Build projects successfully delivered by team members (firms and/or personnel).
  - c. Collaboration between team members (firm and/or personnel).
4. Examples of recent experience with estimating project cost. Include examples of design-build projects with a comparison between the initial design-build estimate and the final cost.
5. Examples of recent experience with adhering to project schedules. Include examples of design-build projects with a comparison between the initial schedule and final delivery date.
6. Examples of recent experience with achieving HUB participation on projects. Include the HUB participation percentage achieved and the participation goal, where applicable.
7. Understanding of the project location as exhibited by past experience in the geographic area and/or with the client. Indicate the team's proximity to the project area, existing relationships with the area subcontracting entities, and the ability to engage these firms.
8. Quantifiable description of current workload and available resources to successfully complete this project.
9. Provide an anticipated project schedule based on a January 2, 2024 start date.
10. Description, with examples if applicable, of a process for successfully delivering this proposed project. Address each phase of the project (design, pre-construction, and construction). Include a strategy for pre-qualifying construction subcontractors and obtaining competitive bidding, practices, and procedures to ensure quality and other factors that may be applicable. Explain project team selection. The response shall consist of either of the following project team selection options:
  - a. A list of the licensed contractors, licensed subcontractors, and licensed design professionals whom the design-builder proposes to use for the project's design and construction. If this project team selection option is used, the design-builder may self-perform some or all of the work with employees of the design-builder and, without bidding, also enter into negotiated subcontracts to perform some or all of the work with subcontractors, including, but not exclusively with, those identified in the list. In submitting its list, the design-builder may, but is not required to, include one or more unlicensed subcontractors the design-builder proposes to use. If this project team selection option is used, the design-builder may, at its election and with or without the use of negotiated subcontracts, accept bids for the selection of one or more of its first-tier subcontractors.
  - b. A list of the licensed contractors and design professionals whom the design-builder proposes to use for the project's design and construction and an outline of the strategy the design-builder plans to use for open subcontractor selection based upon the provisions of Article 8 of Chapter 143 of the General Statutes. If this project team selection option is used, the design-builder may also self-perform some of the work with employees of the design-builder but shall not enter into negotiated contracts with first-tier subcontractors.
11. Certifications
  - a. A letter, dated within the last 30 days, from your surety company, signed by their Attorney in Fact, verifying their willingness to issue sufficient payment and performance bonds for this project on behalf of your firm or its agent licensed to do business in North Carolina, and verifying your company's capability and capacity based on your current value of work. Surety company bond rating shall be rated "A" or better under the A.M. Best Rating system or The Federal Treasury List.
  - b. HUB Participation: Describe the program (plan) that your company has developed to encourage participation by HUB firms to meet or exceed the goals set by North Carolina General Statute 143-128.2. Please explain how the firm will address minority participation in the company's management

levels. Include a HUB plan in the proposal. Provide documentation of the firm's HUB participation over the past three (3) years on both public and private construction projects. Outline specific outreach efforts that your firm will take to notify HUB firms of opportunities for participation to exceed current HUB Goals and requirements. Indicate the minority participation goal that you expect to achieve on the project. The design-build firm selected for this project will make a good-faith effort to seek the inclusion of minority-owned businesses in the execution of this project. Cumberland County's **MWBE goal is 15%**.

- c. Written certification by the design-builder that each licensed design professional included as part of the team was selected based solely on qualifications without regard to fee. Include evidence that a qualifications-based selection (QBS) process was utilized.

12. Additional information as requested by the Owner or deemed appropriate by the Design-Builder. During the presentation, the teams must address scope requirements and viable options/alternate solutions.

- a. Traffic Impact Analysis for the subject project will be shared with the selected design-build contractor. Implementation of traffic study recommendations, to be determined, will be part of the D-B project.
- b. Initial preliminary geotechnical investigation to be conducted during RFQ posting. Results will be shared with the selected design-build contractor.

13. Terms And Conditions

- a. IRAN DIVESTMENT ACT

As provided in N.C.G.S. 147-86.55-69, any person identified as engaging in investment activities in Iran, determined by appearing on the Final Divestment List created by the County Treasurer pursuant to G.S. 147-86.57(6) c, is ineligible to contract with the County of North Carolina or any political subdivision of the COUNTY.

- b. E-VERIFY

Professionals shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if a professional utilizes a subcontractor, the professional shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes."

- c. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL

The professional certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. 147-86.81. It is the responsibility of each professional to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

- d. INSURANCE

Providing and maintaining adequate insurance coverage is a material obligation of the professional and is of the essence of this Contract. All such insurance shall meet all laws of the County of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The professional shall at all times comply with the terms of such insurance policies and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this Contract. The limits of coverage under each insurance policy maintained by the professional shall not be interpreted as limiting the professional's liability and obligations under the Contract. During the term of the Contract, the professional, at its sole cost and expense, shall provide commercial insurance of such type and with such terms and limits as may be reasonably associated with the Contract.

**14. Selection Process**

All submittals are subject to review by the County's Selection Committee. The Selection Committee will be comprised of voting representatives from County management, in addition to non-voting consultants. The County disclaims any liability whatsoever regarding their review of the submittals and in formulating their recommendations for selection. All recommendations for selection made by the committee shall be final.

**a. RFQ Response Review**

The Selection Committee shall review the qualifications of interested Design Builders and identify a ranking order based upon the selection criteria established and published by the County in this RFQ. The Selection Committee will determine a shortlist of firms to be interviewed from the ranking order.

**b. RFQ Evaluation Criteria**

| No. | Evaluation Criteria   | Weight |
|-----|---|--------|
| 1   | Project understanding and approach to providing requested scope.                | 30     |
| 2   | Design Build Team experience and qualification.                                 | 20     |
| 3   | Approach to collaboration with County representatives.                          | 20     |
| 4   | Capacity to complete this project within the proposed schedule.                 | 30     |
| 5   | Approach to, and experience with, value engineering and cost management.        | 30     |
| 6   | Approach to schedule management and experience with on-time project completion. | 20     |
| 7   | Approach to meeting or exceeding MWBE goals.                                    | 20     |
| 8   | Approach to local subcontractor participation.                                  | 20     |
| 9   | Local professional services participation.                                      | 10     |
| 10  | Quality and clarity of proposal.  | 10     |
|     | Final Criteria Ratings (out of a total of 210 points)                           |        |

**c. Oral Presentation**

An oral presentation may be required by those firms shortlisted by the Selection Committee. The presentation is intended to provide an opportunity for the firm to clarify its submitted qualifications to ensure a thorough and mutual understanding. The Issuing Office will schedule a presentation after the committee's evaluation process is complete.

\* Interviewees will be evaluated independently of the RFQ scoring on a separate 20-point scale.

**d. Negotiation**

The firm that is deemed to be the most highly qualified to provide the services required will be contacted by the Negotiation Committee. The Negotiation Committee shall then negotiate fair and reasonable billable rates for pre-construction services in order of preference, opening negotiations with firms of a lower preference only if fair and reasonable billable rates cannot be established with the firms of higher preference.

**e. Debriefing on Unsuccessful Qualifications**

If a letter of selection is not received within 120 days of the RFQ closing date (or any written extension thereof), the firm may assume that they were not awarded a contract. Upon written request, the firm will be debriefed (orally) as to the basis for their non-selection. Requests for oral debriefing must be made in writing to the attention of the "point of contact" person within 150 days after the closing date cited for receipt of responses to the RFQ. The County will set the time and location of the debriefing.

**Cumberland County Government Services Parking Deck  
DESIGN-BUILD: REQUEST FOR QUALIFICATIONS (RFQ)  
Addendum #1  
December 4, 2023**

1. Confirm the December 11, 2023, due date is End of Business Day 12/11?

**-End of Business Day will be 5:00 p.m., December 11, 2023.**

2. Section IV.9 says project schedule based on 1/1/24 start, but Section II schedule shows contract award 1/22/24. Should we base our schedule on a 2/1/24 anticipated start?

**-Yes, base your start dates on a February 1, 2024, project kickoff.**

3. Section IV states 40 single sided pages not including cover, would it be acceptable to include a Table of contents, and tabs for clarity in organization of our proposals that do not count towards the page count as well?

**-Table of contents and tabs for clarity in organization are acceptable and will not count towards the page count.**

4. Is there a draft contract you can share?

**-Please use the AIA or DBIA contract format.**

5. How many hard copies are need? Page 1 says (3) hard copies, but Page 3, Item #IV says (5) copies.

**-Three hard copies and a USB with your submission is the requirement. Please disregard the request for 5 copies.**

6. Confirm participation in the Deck does not preclude involvement in the Govt Services Building.

**-Participation in the Parking Deck project does not preclude participation in the involvement of the Government Services Building project. However, all NCGS rules on compliance with fair competition will apply.**

7. Regarding the 40-page limit, please confirm if the following items can be included separate of that count: HUB Plan (as requested in Section 4 Item 11.b on page 5), Schedule, Additional resumes for design sub-consultants. Also, would it be possible to use an 11x17 folded page for schedule and still count that as 1 page?

**-The HUB Plan, Schedule, and resumes need to fit within the 40-page requirement. An 11x17 folded page will still count as 1 page.**

8. Is there a height restriction?

**-Yes, after coordinating with the City of Fayetteville, the max height will be 90 feet.**

9. Is there a designated laydown /staging property location? This would be mainly for Precast parking deck pieces prior to erection.

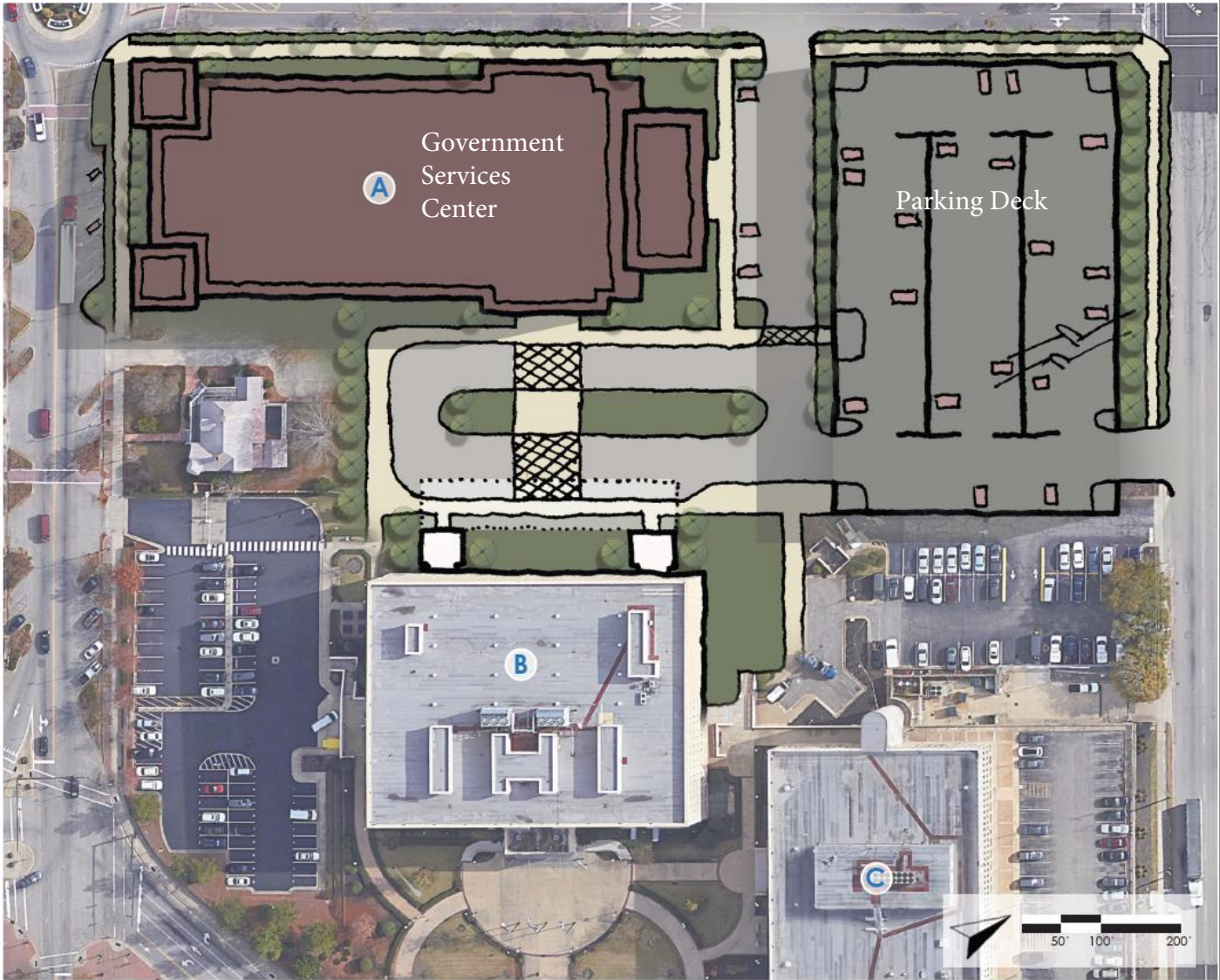
**-There is no designated laydown/staging location identified. The Crown Event Center construction will occur simultaneously, so laydown and staging space will be at a premium. This will have to be coordinated once the project is awarded.**



**Cumberland County Government Services Parking Deck  
DESIGN-BUILD: REQUEST FOR QUALIFICATIONS  
(RFQ) Addendum #2  
December 21, 2023**

- November 28, 9:00 a.m. – Optional On-site Visit at Judge E. Maurice Braswell Courthouse/LEC rear Parking lot
- December 1, 2023, 1 p.m. – Questions Due
- December 11, 2023 – RFQ Due
- January 8, 2023 – Shortlist Design-Build Contractors
- Week of January 22, 2024 – Interview Design-Build Contractors
- February 19, 2024 – Board Approves Selection for Contract Award
- April 2024 – Start Design
- August 31, 2025 – Project Complete





**Presentation Evaluation Criteria**

| <b>No.</b>  | <b>Evaluation Criteria</b>  | <b>Weight</b> |
|---|---|---------------|
| 1   | Project understanding and approach to providing requested scope.                | 30            |
| 2   | Design Build Team experience and qualification.                                 | 20            |
| 3   | Approach to collaboration with County representatives.                          | 20            |
| 4   | Capacity to complete this project within the proposed schedule.                 | 30            |
| 5   | Approach to, and experience with, value engineering and cost management.        | 30            |
| 6   | Approach to schedule management and experience with on-time project completion. | 20            |
| 7   | Approach to meeting or exceeding MWBE goals.                                    | 20            |
| 8   | Approach to local subcontractor participation.                                  | 20            |
| 9   | Local professional services participation.                                      | 10            |
| Final Criteria Ratings (out of a total of 200 points) |   |               |



**FINANCE DEPARTMENT**

**MEMORANDUM FOR THE AGENDA OF THE MARCH 14, 2024  
AGENDA SESSION**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: BRIAN HANEY, ASSISTANT COUNTY MANAGER FOR GENERAL  
GOVERNMENT & STEWARDSHIP/INTERIM FINANCE DIRECTOR**

**DATE: 3/4/2024**

**SUBJECT: FINANCIAL REPORT**

**Requested by: CLARENCE GRIER, COUNTY MANAGER**

**Presenter(s): N/A**

**BACKGROUND**

The attached financial report shows results of the general fund for fiscal year 2024, January year-to-date. Additional detail has been provided on a separate page explaining percentages that may appear inconsistent with year-to-date budget expectations.

**RECOMMENDATION / PROPOSED ACTION**

No action needed - for discussion and information purposes only.

**ATTACHMENTS:**

| Description              | Type            |
|--------------------------|-----------------|
| Monthly Financial Report | Backup Material |

**County of Cumberland  
General Fund Revenues**

| REVENUES   | FY22-23<br>AUDITED    | FY23-24<br>ADOPTED BUDGET | FY23-24<br>REVISED BUDGET | YTD ACTUAL<br>(unaudited) AS OF<br>January 31, 2024 | PERCENT OF<br>BUDGET TO DATE | *   |
|--|-----------------------|---------------------------|---------------------------|---|------------------------------|-----|
| Ad Valorem Taxes                                     |                       |                           |                           |   |                              |     |
| Current Year   | \$ 173,008,171        | \$ 174,316,451            | \$ 174,316,451            | \$ 168,332,457                                      | 96.6%                        | (1) |
| Prior Years  | 1,227,090             | 1,274,781                 | 1,274,781                 | 605,378   | 47.5%                        |     |
| Motor Vehicles                                       | 25,322,735            | 27,054,585                | 27,054,585                | 12,583,531  | 46.5%                        | (2) |
| Penalties and Interest                               | 903,988               | 732,162                   | 732,162                   | 404,158   | 55.2%                        |     |
| Other  | 1,040,783             | 1,150,355                 | 1,150,355                 | 728,470   | 63.3%                        |     |
| Total Ad Valorem Taxes                               | 201,502,767           | 204,528,334               | 204,528,334               | 182,653,993   | 89.3%                        |     |
| Other Taxes  |                       |                           |                           |   |                              |     |
| Sales  | 62,946,775            | 66,330,475                | 66,330,475                | 21,139,213  | 31.9%                        | (3) |
| Real Estate Transfer                                 | 2,620,117             | 2,200,000                 | 2,200,000                 | 1,086,652   | 49.4%                        |     |
| Other  | 842,915               | 832,262                   | 832,262                   | 201,583   | 24.2%                        |     |
| Total Other Taxes                                    | 66,409,807            | 69,362,737                | 69,362,737                | 22,427,447  | 32.3%                        |     |
| Unrestricted & Restricted Intergovernmental Revenues | 69,259,446            | 72,884,504                | 80,320,858                | 27,803,708  | 34.6%                        | (4) |
| Charges for Services                                 | 14,807,065            | 13,391,478                | 13,995,175                | 7,828,454   | 55.9%                        | (5) |
| Other Sources (includes Transfers In)                | 27,571,906            | 10,738,371                | 6,589,860                 | 7,953,003   | 120.7%                       |     |
| Lease Land CFVMC                                     | 4,532,728             | 4,532,728                 | 4,532,728                 | 4,765,496   | 105.1%                       |     |
| Total Other  | 32,104,634            | 15,271,099                | 11,122,588                | 12,718,499  | 114.3%                       |     |
| <b>Total Revenue</b>                                 | <b>\$ 384,083,719</b> | <b>\$ 375,438,152</b>     | <b>\$ 379,329,692</b>     | <b>\$ 253,432,102</b>                               | <b>66.8%</b>                 |     |
| Fund Balance Appropriation                           |                       | 6,454,775                 | 59,110,472                | -   | 0.0%                         |     |
| <b>Total Funding Sources</b>                         | <b>\$ 384,083,719</b> | <b>\$ 381,892,927</b>     | <b>\$ 438,440,164</b>     | <b>\$ 253,432,102</b>                               | <b>57.8%</b>                 |     |

**County of Cumberland**  
**General Fund Expenditures**

| DEPARTMENTS   | YTD ACTUAL         |                           |                           |                                       |       | PERCENT OF<br>BUDGET TO DATE | ** |
|---|--------------------|---------------------------|---------------------------|---------------------------------------|-------|------------------------------|----|
|   | FY22-23<br>AUDITED | FY23-24<br>ADOPTED BUDGET | FY23-24<br>REVISED BUDGET | (unaudited) AS OF<br>January 31, 2024 |       |                              |    |
| Governing Body  | \$ 742,015         | \$ 737,485                | \$ 748,620                | \$ 436,886                            | 58.4% |                              |    |
| Administration  | 2,407,803          | 2,981,741                 | 2,981,741                 | 1,252,618                             | 42.0% |                              |    |
| Public Information  | 1,313,573          | 1,789,756                 | 1,829,490                 | 856,736                               | 46.8% |                              |    |
| Human Resources   | 1,105,075          | 1,350,074                 | 1,350,074                 | 725,195                               | 53.7% |                              |    |
| Court Facilities  | 135,296            | 144,720                   | 144,720                   | 64,800                                | 44.8% |                              |    |
| Facilities Maintenance  | 1,237,443          | 1,261,435                 | 1,282,549                 | 636,055                               | 49.6% |                              |    |
| Landscaping & Grounds   | 829,912            | 789,040                   | 789,040                   | 352,335                               | 44.7% |                              |    |
| Carpentry   | 218,434            | 234,055                   | 234,055                   | 125,202                               | 53.5% |                              |    |
| Facilities Management   | 1,487,165          | 1,595,264                 | 1,595,264                 | 867,506                               | 54.4% |                              |    |
| Public Buildings Janitorial                                   | 1,034,473          | 1,276,630                 | 1,276,630                 | 619,094                               | 48.5% |                              |    |
| Central Maintenance   | 3,720,304          | 4,423,015                 | 5,579,743                 | 2,837,134                             | 50.8% |                              |    |
| Innovation & Technology Services                              | 7,302,362          | 9,229,693                 | 9,430,063                 | 4,862,533                             | 51.6% |                              |    |
| Board of Elections  | 1,221,913          | 1,885,321                 | 1,885,321                 | 757,183                               | 40.2% |                              |    |
| Financial Services  | 1,487,150          | 1,568,394                 | 1,568,394                 | 764,152                               | 48.7% |                              |    |
| Legal   | 1,107,578          | 1,321,291                 | 1,321,291                 | 684,851                               | 51.8% |                              |    |
| Register of Deeds   | 2,613,490          | 2,799,411                 | 3,240,177                 | 1,308,724                             | 40.4% |                              |    |
| Tax   | 7,139,112          | 7,325,216                 | 7,365,716                 | 3,753,817                             | 51.0% |                              |    |
| Debt Service  | 336,850            | -                         | -                         | -                                     | 0.0%  |                              |    |
| General Government Other                                      | 5,069,712          | 6,489,381                 | 14,241,715                | 3,040,699                             | 21.4% | (1)                          |    |
| Sheriff   | 55,631,240         | 59,905,448                | 62,976,079                | 27,771,433                            | 44.1% |                              |    |
| Emergency Services  | 4,644,689          | 5,076,820                 | 5,278,527                 | 2,429,202                             | 46.0% |                              |    |
| DWI Court   | -                  | -                         | 149,845                   | 22,764                                | 15.2% | (2)                          |    |
| Justice Services  | 642,262            | 742,383                   | 752,241                   | 382,799                               | 50.9% |                              |    |
| Youth Diversion   | 38,013             | 37,691                    | 37,691                    | 19,987                                | 53.0% |                              |    |
| Animal Services   | 3,921,983          | 4,493,335                 | 4,526,635                 | 2,098,458                             | 46.4% |                              |    |
| Public Safety Other (Medical Examiners, NC Detention Subsidy) | 1,437,673          | 2,034,642                 | 2,589,442                 | 1,078,066                             | 41.6% |                              |    |
| Health  | 26,919,350         | 33,250,408                | 36,249,604                | 17,024,868                            | 47.0% |                              |    |
| Mental Health   | 5,536,157          | 5,717,199                 | 5,717,199                 | 3,928,719                             | 68.7% |                              |    |
| Social Services   | 56,096,221         | 70,087,126                | 71,563,457                | 28,843,608                            | 40.3% |                              |    |
| Veteran Services  | 604,817            | 603,701                   | 603,701                   | 347,741                               | 57.6% |                              |    |
| Child Support   | 5,525,083          | 6,227,054                 | 6,227,054                 | 3,126,805                             | 50.2% |                              |    |

**County of Cumberland  
General Fund Expenditures**

| DEPARTMENTS  | FY22-23               | FY23-24               | FY23-24               | YTD ACTUAL                            | PERCENT OF     | **   |
|--|-----------------------|-----------------------|-----------------------|---------------------------------------|----------------|------|
|  | AUDITED               | ADOPTED BUDGET        | REVISED BUDGET        | (unaudited) AS OF<br>January 31, 2024 | BUDGET TO DATE |      |
| Spring Lake Resource Administration                      | 30,265                | 61,649                | 81,649                | 29,748                                | 36.4%          | (3)  |
| Library  | 11,263,871            | 11,605,594            | 12,399,358            | 5,875,897                             | 47.4%          |      |
| Culture Recreation Other (Some of the Community Funding) | 260,569               | 459,923               | 459,923               | 17,423                                | 3.8%           | (4)  |
| Planning   | 3,181,344             | 3,606,363             | 3,646,789             | 1,741,705                             | 47.8%          |      |
| Engineering  | 568,037               | 2,422,932             | 2,431,021             | 308,846                               | 12.7%          | (5)  |
| Cooperative Extension                                    | 758,745               | 865,386               | 865,386               | 390,889                               | 45.2%          |      |
| Location Services  | 241,407               | 237,473               | 237,473               | 148,132                               | 62.4%          |      |
| Soil Conservation  | 1,155,340             | 590,634               | 1,726,794             | 439,109                               | 25.4%          | (6)  |
| Public Utilities   | 103,625               | 104,723               | 104,723               | 59,772                                | 57.1%          |      |
| Economic Physical Development Other                      | 113,990               | 20,000                | 1,219,600             | 150,150                               | 12.3%          | (7)  |
| Economic Incentive                                       | 276,652               | 468,126               | 468,126               | 30,126                                | 6.4%           | (8)  |
| Water and Sewer  | 1,569                 | 100,000               | 200,843               | 70,059                                | 34.9%          | (9)  |
| Education  | 100,442,517           | 104,595,132           | 104,845,132           | 60,080,494                            | 57.3%          |      |
| Other Uses:  |                       |                       |                       |                                       |                |      |
| Transfers Out  | 43,532,750            | 21,377,263            | 56,217,269            | 441,318                               | 0.8%           | (10) |
| <b>TOTAL</b>   | <b>\$ 363,437,829</b> | <b>\$ 381,892,927</b> | <b>\$ 438,440,164</b> | <b>\$ 180,803,636</b>                 | <b>41.2%</b>   |      |

| Expenditures by Category | YTD ACTUAL         |                           |                           |                                       |                              |
|--------------------------|--------------------|---------------------------|---------------------------|---------------------------------------|------------------------------|
|                          | FY22-23<br>AUDITED | FY23-24<br>ADOPTED BUDGET | FY23-24<br>REVISED BUDGET | (unaudited) AS OF<br>January 31, 2024 | PERCENT OF<br>BUDGET TO DATE |
| Personnel Expenditures   | \$ 152,866,615     | \$ 174,893,528            | \$ 174,901,301            | \$ 83,972,222                         | 48.0%                        |
| Operating Expenditures   | 161,927,032        | 181,714,774               | 194,684,388               | 94,378,441                            | 48.5%                        |
| Capital Outlay           | 5,111,432          | 3,907,362                 | 12,637,206                | 2,011,655                             | 15.9% <sup>(11)</sup>        |
| Transfers To Other Funds | 43,532,750         | 21,377,263                | 56,217,269                | 441,318                               | 0.8% <sup>(10)</sup>         |
| TOTAL                    | \$ 363,437,829     | \$ 381,892,927            | \$ 438,440,164            | \$ 180,803,636                        | 41.2%                        |



## COUNTY OF CUMBERLAND

Fiscal Year 2024 - January Year-to-Date Actuals (Report Run Date: February 23, 2024)

### Additional Detail

#### General Fund Revenues

\*

- (1) **Current Year Ad Valorem 96.6%** - The bulk of revenues are typically recorded between November - January.
- (2) **Motor Vehicles 46.5%** - YTD Actual reflects 6 months of collections.
- (3) **Sales Tax 31.9%** - YTD Actual reflects 4 month of collections. Collections for the fiscal year are first recorded in October.
- (4) **Unrestricted/Restricted Intergovernmental 34.6%** - There is typically a one to two month lag in receipt of this funding.
- (5) **Charges for Services 55.9%** - The largest component of charges for services is revenue from the Board of Ed for security at 20% of budget. 23% of that revenue has been billed/collected to date.

#### General Fund Expenditures

\*\*

- (1) **General Government Other 21.4%** - ARP Freed-Up Capacity funds are budgeted and not yet expended with the majority belonging to upfitting the Employee Daycare and for Non-Profit Assistance contracts.
- (2) **DWI Court 15.2%** - Expenditures for this DOJ grant began 10/1/23.
- (3) **Spring Lake Resource Administration 36.4%** - Expenditures are in line with past fiscal year trends at this point in the fiscal year.
- (4) **Culture Recreation Other 3.8%** - Community funding contracts and payments are still being processed resulting in very few payments being made so far.
- (5) **Engineering 12.7%** - Approximately \$1.7M budgeted for generators is unexpended.
- (6) **Soil Conservation 25.4%** - Approximately \$1.1M in USDA Grant funds were budgeted and are unexpended.
- (7) **Economic Physical Development Other 12.3%** - Approximately \$807K in Golden Leaf grant funds and \$262K in NC Office of State Budget and Management grant funds were budgeted and are unexpended.
- (8) **Economic Incentive 6.4%** - Economic incentives are paid when the company complies.
- (9) **Water and Sewer 34.9%** - The need for spending in this fiscal year has been low.
- (10) **Transfers Out 0.8%** - Transfers are often prepared toward the end of the fiscal year.
- (11) **Capital Outlay 15.9%** - These capital outlay items are typically purchased in the second and third quarters of the fiscal year.



## **RISK MANAGEMENT**

### **MEMORANDUM FOR THE AGENDA OF THE MARCH 14, 2024 AGENDA SESSION**

**TO: BOARD OF COUNTY COMMISSIONERS**

**FROM: JULIE A. CRAWFORD, BENEFITS CONSULTANT**

**DATE: 2/23/2024**

**SUBJECT: HEALTH INSURANCE UPDATE**

**Requested by: CLARENCE GRIER, COUNTY MANAGER**

**Presenter(s): N/A**

#### **BACKGROUND**

As of July 1, 2019, retirees who are 65 and older became covered by a County funded fully insured plan through AmWINS. All other covered members remained insured by the County's self-funded plan through BCBS. The information provided below and within the graphs has been updated to include the monthly premium amount paid to fund the fully insured plan and the actual monthly claims amounts for all other covered members. Combining these amounts for FY20 and beyond is necessary to ensure a complete picture when comparing the claims results to prior years.

Total health insurance claims plus the fully insured premium amount for FY24 are up 24.95% for the month of January as compared to the same month in FY23. To provide some perspective, below is the seven-month average for the past five fiscal years. This average represents the average monthly year-to-date claims for each fiscal year and includes the fully insured premium for fiscal years 21, 22, 23 and 24. Additionally, graphs are provided in the attachment to aid in the analysis.

|   |              |
|---|--------------|
| Year to date claims and premium payment through January     | \$14,081,971 |
| Less year to date stop loss credits (\$518,916)             |              |
| Net year to date claims and premium payment through January | \$13,563,055 |

Average monthly claims and fully insured premium (before stop loss) per fiscal year through January:

FY20 \$1,555,103

FY21 \$1,564,815

FY22 \$2,170,198

FY23 \$1,894,334

FY24 \$2,011,710

**RECOMMENDATION / PROPOSED ACTION**

Information only – no action needed.

**ATTACHMENTS:**

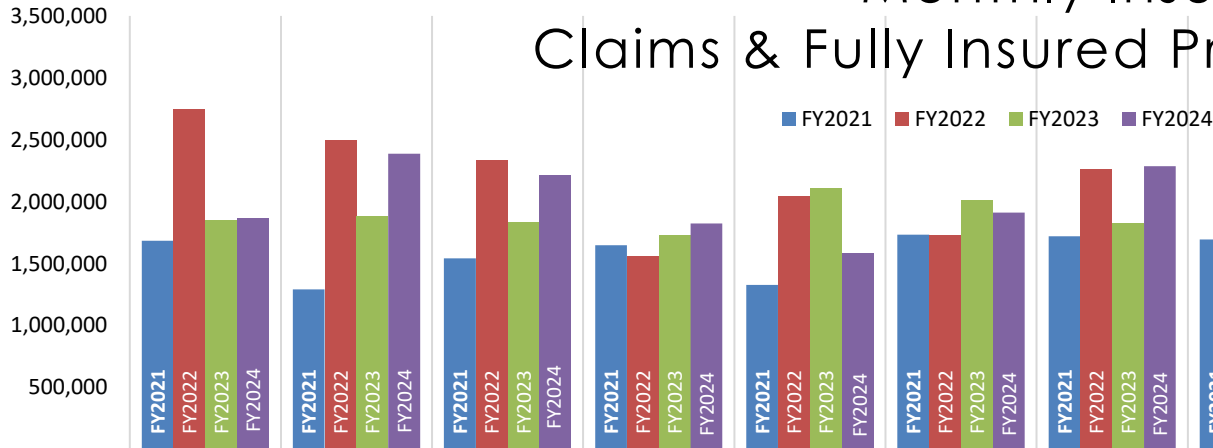
Description

Health Insurance Graphs

Type

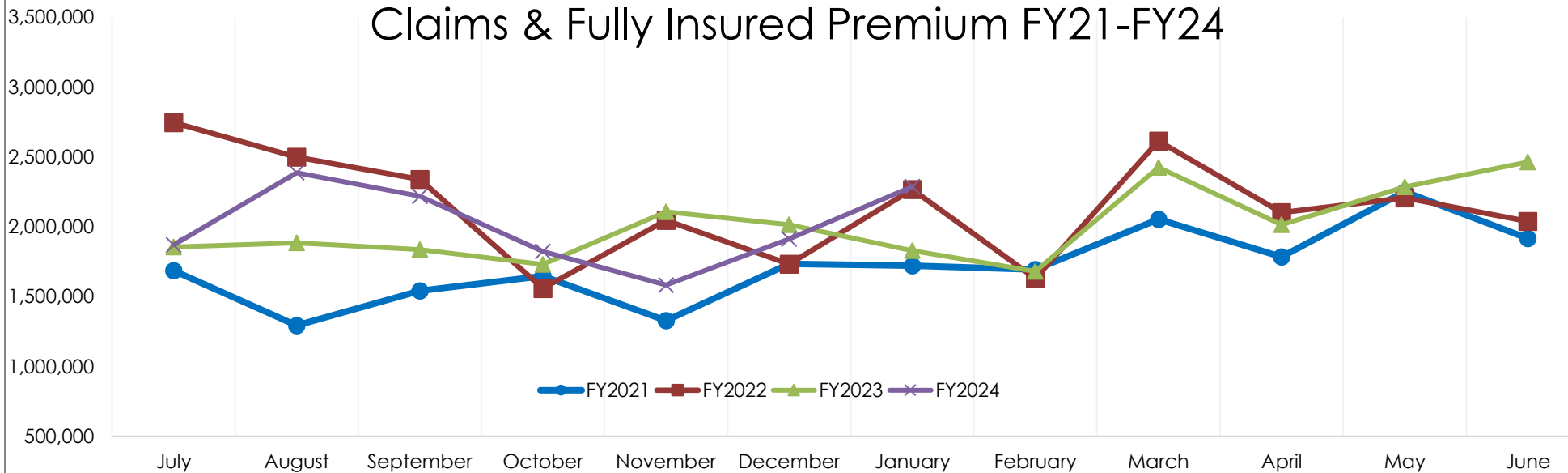
Backup Material

## Monthly Insurance Claims & Fully Insured Premium FY21-FY24



|        | July      | August    | September | October   | November  | December  | January   | February  | March     | April     | May       | June      |
|--------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| FY2021 | 1,685,626 | 1,293,687 | 1,542,466 | 1,647,800 | 1,328,511 | 1,734,763 | 1,720,848 | 1,694,397 | 2,054,311 | 1,784,064 | 2,251,315 | 1,915,606 |
| FY2022 | 2,746,420 | 2,498,518 | 2,339,584 | 1,559,265 | 2,047,295 | 1,732,957 | 2,267,344 | 1,629,805 | 2,614,514 | 2,102,763 | 2,207,685 | 2,038,563 |
| FY2023 | 1,855,596 | 1,884,199 | 1,835,828 | 1,731,837 | 2,107,112 | 2,015,612 | 1,830,151 | 1,681,016 | 2,425,105 | 2,014,970 | 2,285,306 | 2,464,009 |
| FY2024 | 1,869,673 | 2,387,241 | 2,218,441 | 1,824,042 | 1,583,052 | 1,912,709 | 2,286,813 |           |           |           |           |           |

## Monthly Insurance Claims & Fully Insured Premium FY21-FY24





**OFFICE OF THE COUNTY MANAGER**

**MEMORANDUM FOR THE AGENDA OF THE MARCH 14, 2024  
AGENDA SESSION**

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** LISA JAYNE, GRANTS MANAGER

**DATE:** 3/6/2024

**SUBJECT:** GRANTS UPDATE

**Requested by:** CLARENCE GRIER, COUNTY MANAGER

**Presenter(s):** LISA JAYNE, GRANTS MANAGER

**BACKGROUND**

This report provides an update on all grant activity throughout Cumberland County from August 10, 2023, through March 5, 2024.

**RECOMMENDATION / PROPOSED ACTION**

No action is needed. This item is provided for information purposes only.

**ATTACHMENTS:**

| Description   | Type            |
|---------------|-----------------|
| Grants Update | Backup Material |

# Cumberland County Grant Updates

August 2023- March 2024

## Recent Grant Notifications

- **Community Development**
  - Supportive Housing American Rescue Plan Program (SHARP)- \$2.2 Million in development SHARP funds and \$584,000 in Capitalized Operation Cost Assistance Reserve. 40% match
    - Phoenix Place Transitional Housing Program is residential housing designed to provide homeless families with housing: 10 three-bedroom single-family houses and expanding Supportive Services building by 2,000 square feet.
- **Cooperative Extension**
  - Fair Literacy Project- Cumberland County Foundation- \$6,000, no match
    - Provided Charlotte's Web books for schools with a demonstrated need for literacy education in conjunction with Cumberland County Fair activities for youth.
- **Emergency Services**
  - Operation Round Up- South River EMC- \$4,912, no match
    - Funding will be used to purchase Smoke and Carbon Monoxide Alarms, which will be installed in citizens' homes free of charge for those who qualify.
- **Justice Services**
  - Veterans Treatment Court Discretionary Grant Program- \$948,996, no match
    - To increase the Veterans Treatment Court's capacity for early identification of veterans in the Cumberland County criminal justice system for referral to the pre-and post-adjudication court program and to enhance its recovery support services.
  - Direct Grant to the County for Veterans Treatment Court- Administrative Office of the Courts (AOC)- \$500,000, no match
    - To expand the services of the Veterans Treatment Court
  - Adult Treatment Court Discretionary Grant Program- \$772,016, 25% match
    - To serve as a post-adjudication court and help ensure offenders whose crime(s) are born out of substance abuse receive treatment to transition to recovery. This will enhance the court's effectiveness in serving Cumberland County residents.
- **Library Services**
  - Thinking Money for Kids Program Kits- \$2,000, no match
    - Program kits to teach children, parents, caregivers, and educators about financial topics -- like saving, spending, sharing, and budgeting -- in a way that is both meaningful and fun.
  - Public Library Association Grant- \$1,500, no match

- Grant funds will be used to promote several informational sessions about the Affordable Connectivity Program, incentives for attendees, and an iPad for use at the information sessions.
- **Public Health**
  - Healthy Start- \$590,400, no match
    - The funding will focus on Cumberland and Hoke counties due to their high Black infant mortality rate. Factors outside the health care system influence 80% of health outcomes. Healthy Start has a specific emphasis on addressing those factors, like housing and nutrition, to improve disparities and infant health outcomes. The program will provide direct community support for people who need it and will serve people before, during, and after birth, along with fathers, infants, and children up to 18 months old.
- **Social Services**
  - Emergency Solutions Grant- \$33,672, no match
    - Emergency Shelter Operations
  - Divorce Filing Fee Grant- \$19,000, no match
    - Partial Emergency Shelter Client expenses
  - Domestic Violence Grant- \$17,500, no match
    - Partial Emergency Shelter Staff Salary and Fringes
  - Domestic Violence Grant- \$60,972, 20% match
    - Partial Emergency Shelter Staff Salary and Fringes

## **Recent Grant Submissions**

- **Community Development**
  - Youth Homelessness Systems Improvement (YHSI)-\$1,094,330, no match
    - To improve or establish a response system for youth homelessness. Objectives: 1. Expand the capacity of youth in the community / Develop peer support models. 2. Build partnerships, create Youth Action Boards, and provide community training and outreach. 3. Improve the centralized or coordinated assessment system, also known as the Coordinated Entry System (CES). 4. Improve data collection and use between systems that work with youth at risk of experiencing homelessness. 5. Assess, address, and improve equity in youth homeless response systems.
- **Emergency Services**
  - FEMA Building Infrastructure in Communities (BRIC) - \$49,705,000 project cost, County match 25%
    - Provide a public water supply to west Cedar Creek residents and businesses impacted by PFAS contamination in private drinking water wells. There would be 771 new water connections.
- **Innovation and Technology Services**
  - 2023 NCEM State & Local Cybersecurity Grant Program (SLCGP) \$200,000, NCDPS/NCEM will provide the 20% match

- This project will increase the visibility into the county's data, enabling ITS to see who is accessing the data and make better-informed decisions on protecting it. ITS can create new data management processes and improve the county's efficiency and productivity. This data classification project is an essential investment for any organization that wants to improve its data management practices' security, compliance, collaboration, visibility, quality, and efficiency.
- **Justice Services**
  - Justice for Families Program- Safe Exchange- \$700,000, no match
    - Supervised visitation and safe Exchange, training for court-based and related personnel and developed for the Courts secure, confidential information storage and sharing databases between court systems. Development of a Justice Center.
- **Library Services**
  - NCDIT-Digital Champion Grant- \$299,198, no match
    - Grant funds will be used to close the digital divide, increase access to affordable, reliable high-speed internet services and digital devices, promote adoption and meaningful use, and improve digital literacy skills for all.
  - LSTA EZ Grant Charlie Cart Mobile Kitchens- \$40,500, matching funds-\$6,000 (12.9%)
    - The Public Library will utilize the Charlie Cart mobile kitchens to provide free culinary literacy and wellness programs to all ages. Charlie Carts are all-in-one mobile kitchens with a convection oven, induction cooktop, power, sink and storage. All ages can learn healthy food preparation and skill building, food hygiene and safety, cooking on a budget, developing meals for dietary restrictions, learning diverse/ethnic cuisine and more.
- **Natural Resources**
  - NCDEQ-DWI- Gray's Creek Phase 1- \$7,637,000.
    - Gray's Creek Phase 1 is developing a public water system to serve Cumberland County residents, schools, and businesses impacted by PFAS contamination in private drinking water wells within the Gray's Creek Water District.
    - New application submitted to request additional grant funding. Applied October 2023. In the test well development phase.
  - NCDEQ-DWI- NORCRESS- \$400,000, no match
    - Comprehensive Asset Management and Financial Plan to proactively reduce the risk of infrastructure failure and plan for future conditions.
- **Public Health**
  - NCDOT- Bicycle Helmet Initiative- 75 Bicycle Helmets (\$1,875), no match
    - Helmets would be distributed by health educators attending community events in partnership with Safe Kids Cumberland County, Fayetteville Fire Department, Cumberland County Schools and Cumberland Fayetteville Parks & Recreation.
- **Solid Waste**
  - Locally Administered Project Program (LAPP)- \$2,196,500, no match
    - The Cape Fear River Trail project will extend the trail by 1.1 miles along Milan and Eufaula Roads to Solid Waste's proposed adaptive reuse building. A portion runs adjacent to CSX Railroad and the Milan Yard pre-regulatory landfill, known for train activity. Preliminary investigations suggest no significant hazard risk, but



trail development may require waste removal and coordination with the Department of Environmental Quality. Negotiations for property terms are ongoing between the County and the City. Some sections require Right of Way dedication, while a portion follows the former Eufaula Street, offering wildlife viewing opportunities near the Cape Fear River. All of the Right of Way will be dedicated from City and County.

## **Upcoming Grant Applications**

- **Cooperative Extension**
  - USDA-Farmers Market Promotion Program (FMPP)- between \$50,000-\$250,000, 25% match
    - FMPP aims to support developing, coordinating, and expanding direct producer-to-consumer markets to increase access to and availability of locally and regionally produced agricultural products. Due May 14, 2024
- **County Management**
  - Completing Access to Broadband (CAB)- up to \$8 Million, 35% match
    - To fund broadband deployment projects in unserved and underserved areas of the county. The CAB Program complements the GREAT Grant program to provide solutions to areas not served by the GREAT Grant. Rolling due date
- **Library Services**
  - Foundation for the Carolinas- Longleaf Fund Grant Program-from \$10,000-\$150,000, no match
    - Expanding S.T.E.A.M. Education at Cumberland County Public Library. This project will complete phase 2 of the transformation of the second floor of the Headquarters Library by adding new high-quality museum interactives for youth and the first public, free makerspace for all ages in the region. Due March 7, 2024
- **Public Health Department**
  - First Responders-Comprehensive Addiction & Recovery Act- \$300,000-\$800,000 per year for up to four years, no match
    - The purpose of this program is to provide resources to support first responders and members of other key community sectors on training, administering, and distributing naloxone and other Food and Drug Administration (FDA)-approved overdose reversal medications or devices. Due April 15, 2024
- **Solid Waste**
  - Foodservice Packaging Institute- Foam Recycling Grant- up to \$50,000, no match
    - In the case of foam products, a special compactor – called a “densifier” – may be used to process the material. Foam products are over 90% air, so densifying allows the material to be transported more cost-effectively. This grant would allow for the purchase of a densifier. Due April 22, 2024



**ENGINEERING AND INFRASTRUCTURE DEPARTMENT**

**MEMORANDUM FOR THE AGENDA OF THE MARCH 14, 2024  
AGENDA SESSION**

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** JERMAINE WALKER, DIRECTOR OF ENGINEERING AND INFRASTRUCTURE

**DATE:** 3/5/2024

**SUBJECT:** PROJECT UPDATES

**Requested by:** BOARD OF COMMISSIONERS

**Presenter(s):** JERMAINE WALKER, DIRECTOR OF ENGINEERING AND INFRASTRUCTURE

**BACKGROUND**

Please find attached the monthly project report update for your review.

**RECOMMENDATION / PROPOSED ACTION**

No action is necessary. This is for information only.

**ATTACHMENTS:**

Description

Project Updates

Type

Backup Material

## MONTHLY PROGRESS REPORT

| Project Description   | Contract Amount | Project Status   | Contract Start Date | Contract Duration | Estimated Completion Date |
|---|-----------------|--|---------------------|-------------------|---------------------------|
| 500 Executive Place - Cumberland County Emergency Services Center | \$16.8M         | 100% complete. Punch list items are 100% complete. <b>Coordinating final warranty walkthrough with Architect and General Contractor.</b>   | 3/8/2021            | 360 days          | April 6, 2024             |
| Judge E. Maurice Braswell Courthouse Bathroom Updates             | \$200K          | <b>80% complete. Completing floor epoxy and fixture installation on south side non-public restrooms by March 11, 2024. Will start demolition on 5<sup>th</sup> floor public restrooms on March 16, 2024. Estimated project completion is May 17, 2024.</b>                         | 9/29/2023           | 240 days          | May 17, 2024              |
| Law Enforcement Center Switchgear Replacement                     | \$350K          | Awaiting arrival of equipment. Completed review of shop drawing submittals. Pre-construction conference held on October 12, 2023. <b>New estimated ship date is now August 24, 2024.</b>   | 6/6/2022            | 180 days          | November 12, 2024         |
| Historic Courthouse Switchgear Replacement                        | \$350K          | Awaiting arrival of equipment. Completed review of shop drawing submittals. Pre-construction conference held on October 12, 2023. <b>New estimated ship date is now October 13, 2024.</b>  | 6/6/2022            | 180 days          | November 12, 2024         |
| Corporation Drive Sewer Outfall                                   | \$98.5K         | <b>50% complete. Currently averaging about 120 feet per day. Contractor continues to deal with dewatering issues on site but expects to be complete by May 15, 2024.</b>   | 9/18/2023           | 180 days          | May 15, 2024              |
| Recovery Shelter Generators                                       | \$3M            | <b>Westover generator (90 KW) pre-bid held on February 28, 2024. Bids close on March 21, 2024. Generator procurement advertisement for remaining shelters will be on April 1, 2024. Current market conditions have lead times at 52-56 weeks for 400 KW and higher generators.</b> | 8/10/2023           | 365 days          | August 2025               |
| Judge E. Maurice Braswell Courthouse Fire Panel Replacement       | \$500K          | Field work completed and project is now in design.   | 1/3/2023            | 180 days          | TBD                       |
| Crown Hospitality – Lobby Renovation                              | \$1.5M          | Project scope includes coliseum ballroom, pre-function and suite renovation. Design complete. Solicitation on January 17, 2024. <b>Pre-bid held on February 7, 2024. Had to resolicit due to lack of responsive bidders. Next solicitation closes on March 21, 2024.</b>           | 10/25/2022          | N/A               | September 2024            |
| Crown Elevator Modernization                                      | \$750K          | <b>Work projected to start in April of 2024.</b>   | 1/3/2024            | 270 days          | August 2024               |