

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
THURSDAY, JUNE 13, 2019 – 1:00 P.M.
JUDGE E. MAURICE BRASWELL CUMBERLAND COUNTY COURTHOUSE
117 DICK STREET, 5TH FLOOR, ROOM 564
AGENDA SESSION REGULAR MEETING MINUTES

PRESENT: Commissioner Jeannette Council, Chair
Commissioner Marshall Faircloth, Vice Chairman
Commissioner Glenn Adams
Commissioner Michael Boose
Commissioner Jimmy Keefe
Commissioner Larry Lancaster
Amy Cannon, County Manager
Melissa Cardinali, Assistant County Manager
Tracy Jackson, Assistant County Manager
Duane Holder, Assistant County Manager
Sally Shutt, Assistant County Manager
Rick Moorefield, County Attorney
Vicki Evans, Finance Director
Deborah Shaw, Budget Analyst
Heather Harris, Budget Analyst
Jeffery Brown, Engineering & Infrastructure Director
A.J. Riddle, Assistant Engineering & Infrastructure Director
Joe Utley, Tax Administrator
Brenda Jackson, Social Services Director
Nedra Rodriguez, Workforce Development Director
Darian Cobb, Fellow with NCACC County Manager Fellowship Program
Rob Robinson, Alliance Health CEO
Kelly Goodfellow, Alliance Health CFO
Candice White, Clerk to the Board
Kellie Beam, Deputy Clerk

ABSENT: Commissioner Charles Evans

1. APPROVAL OF AGENDA

MOTION: Commissioner Lancaster moved to approve the agenda.
SECOND: Commissioner Faircloth
VOTE: UNANIMOUS (6-0)

2. APPROVAL OF MINUTES

A. Approval of May 9, 2019 Agenda Session Regular Meeting Minutes

MOTION: Commissioner Lancaster moved to approve the May 9, 2019, agenda session regular meeting minutes.
SECOND: Commissioner Faircloth
VOTE: UNANIMOUS (6-0)

3. PRESENTATIONS

A. Presentation and Update on Behavioral Health Crisis Services by Rob Robinson, Alliance Health

BACKGROUND

As the Board is aware, Alliance Health announced on April 25, 2019, that after a competitive bidding process, RI International was selected to assume operations of the Alliance Crisis and Assessment Center located at 1724 Roxie Avenue.

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page
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The purpose of the bidding process was to identify a provider that would create a more efficient resource for law enforcement, reduce demand on the Cape Fear Valley Emergency Department and high-cost inpatient capacity, and increase access for Cumberland County citizens to a more comprehensive, clinically appropriate crisis stabilization and detoxification setting.

Mr. Rob Robinson, CEO of Alliance Health, will brief the Commissioners on the new provider, RI International, update the Board on the status of the transition and describe how the new model will enhance service provision in Cumberland County.

RECOMMENDATION / PROPOSED ACTION

No action requested; for presentation purposes only.

Duane Holder, Assistant County Manager, reviewed the background information and recommendation recorded above. Mr. Holder introduced Mr. Rob Robinson, CEO of Alliance Health, and Ms. Kelly Goodfellow, CFO of Alliance Health. Mr. Robinson stated he would be giving an update on Medicaid reform and Ms. Goodfellow would be discussing the finances and service programs.

Mr. Robinson stated the Department of Health and Human Services (DHHS) decided to reform Medicaid due to rising costs and quality of services. Mr. Robinson stated the upcoming Medicaid transformation would be the largest change in health care in the history of North Carolina and it would bring managed care to physical health care across the state. Mr. Robinson stated House Bill 403 is the North Carolina Medicaid Transformation law which will create Standard Plans and Behavioral Health Plans.

Mr. Robinson presented the following information:

HB 403: What Does it Do?

- Amends NC's Medicaid Transformation law by authorizing:
 - Creation of Standard Plans to include Mental Health (MH)/ Substance Use Disorder (SUD)/ Intellectual Developmental Disabilities (IDD)
 - Creation of Behavioral Health IDD Tailored Plans
- Establishes Tailored Plans to be operated by Local Management Entity (LME)/Managed Care Organization's (MCO) that meet a readiness review as determined by DHHS

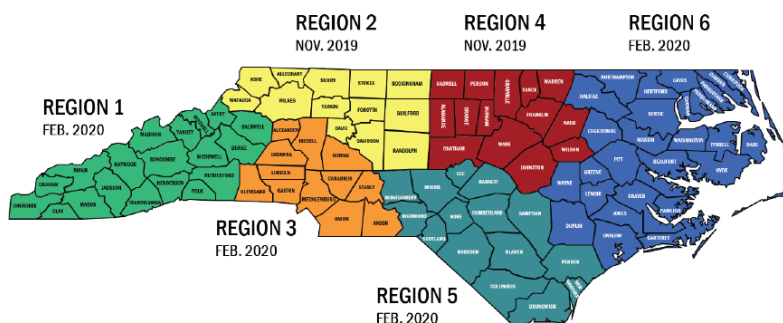
Types of NC Managed Care Plans:

- Standard Plans
 - Serve most Medicaid enrollees, including adults and children
 - Provide integrated physical health, behavioral health, and pharmacy services at launch of Medicaid managed care program
- Tailored Plans
 - Specifically designed to serve special populations with unique health care needs
 - Provide integrated physical health, behavioral health, and pharmacy services
- Standard Plans
 - DHHS awarded contracts to 4 statewide commercial plans
 - DHHS awarded a contract to 1 regional Provider-Led-Entity (PLE)
 - These entities will operate the Standard Plans
- Standard Plan Contracts
 - Statewide PHP contracts were awarded to:
 - AmeriHealth Caritas North Carolina, Inc.
 - Blue Cross and Blue Shield of North Carolina
 - United Healthcare of North Carolina, Inc.
 - WellCare of North Carolina, Inc.

- PHP contract awarded to Carolina Complete Health, a provider-led entity (PLE), to operate in Regions 3 and 5
- Tailored Plans
 - LME/MCOs are the only entities that may operate a Tailored Plan during the initial term (4 years)
 - There will be 5-7 Tailored Plans (yet to be determined)
 - Tailored Plans must partner with a Standard Plan
 - Tailored Plans must provide integrated care for all members to include physical health, behavioral health and pharmacy support
- Who will be in the Tailored Plan?
 - Enrolled in Innovations Waiver or on Innovations waitlist
 - Enrolled in Traumatic Brain Injury (TBI) Waiver or on TBI waitlist
 - Have an intellectual/developmental disability (IDD) diagnosis
 - Have a severe behavioral health or substance abuse disorder
 - Have used a behavioral health, IDD or TBI service funded with state, local, federal or other non-Medicaid funds
 - Two or more psychiatric hospitalizations or re-admissions within 18 months
 - An admission to a State psychiatric hospital or alcohol and drug abuse treatment center (ADATC)
 - Two or more visits to the emergency department for a psychiatric problem within 18 months
 - Two or more episodes using behavioral health crisis services within 18 months

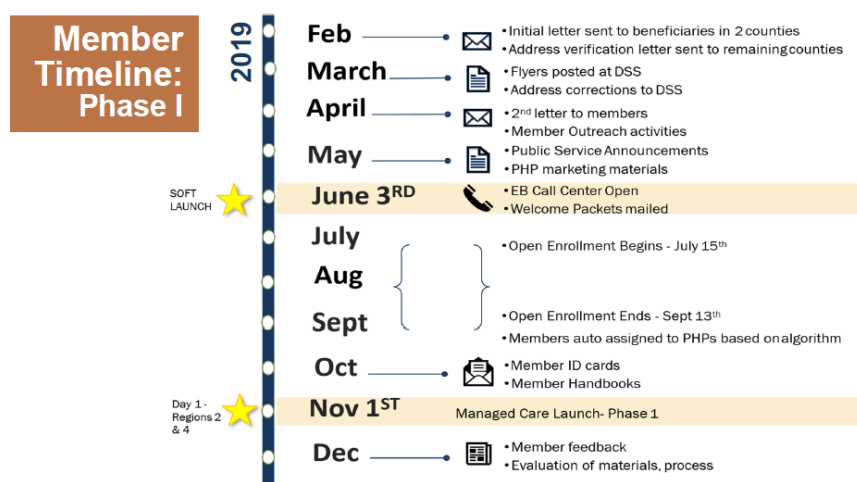
Mr. Robinson displayed the Standard Plan map:

NC Medicaid Managed Care Regions



Medicaid Transformation Timeline

- November 2019 – Standard Plans launch in Phase 1 regions
- February 2020 – Standard Plans launch in Phase 2 regions
- Projected mid-year 2020 – Tailored Plan readiness reviews
- Tailored Plan go-live- July 2021



Kelly Goodfellow, Chief Financial Officer of Alliance Health, provided the following information:

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Finance Update

Cumberland Dashboard

- Medicaid
 - 27% of Medicaid recipients in Alliance catchment
 - 13% growth in average numbers served in 2-year period
 - Highest service area is Outpatient
- Non-Medicaid
 - 18% of non-Medicaid recipients
 - 7% growth in average numbers served in 2-year period
 - Highest service area is Outpatient

FY20 Budget

Administration	\$ 57,348,078
Medicaid services	385,741,463
State	53,383,119
Local	38,787,140
Miscellaneous	500,000
Total	\$ 535,759,800

Services Update

- No changes to current benefit plan
- Continue to look for ways to expand services
- Focus on crisis continuum and Opioid services
- Maximize state and federal funding opportunities

Mr. Robinson provided the following information:

Facility Based Crisis Update

- March 29, 2019: Released RFP for crisis services to be provided at the Roxie Avenue facility.
- Goals of RFP were to:
 - Enhance crisis services available to citizens of Cumberland County
 - Increase the number of individuals receiving crisis services
 - Ensure 24/7 access to assessment, observation and short-term stabilization for individuals arriving on involuntary commitment status or presenting on a voluntary basis
- April 26, 2019: Notified RI International (RI) of successful bid
 - RI has been operating crisis assessment and stabilization services since 1990 and currently operates 12 state of the art crisis programs across four states
 - RI International currently operates three crisis services in three locations in North Carolina: Durham, Henderson and Jacksonville
 - RI uses a mix of professional clinical staff and peers with the goal of creating a welcoming environment and ensuring efficient hand-offs for individuals brought by law enforcement
- Detoxification and short-term crisis stabilization at the Roxie facility were no longer available as of May 2, 2019
- Cape Fear has implemented screening, triage and referral services at the Roxie facility which will continue until operations are transitioned to RI
- Cape Fear hours are:
 - Monday-Friday 8:00 am – 10:00 pm
 - Weekends 8:00 am – 5:00 pm
- Cape Fear Valley Hospital will provide detoxification and 24/7 psychiatric services to individuals in need through their psychiatric or medical units
- In addition to their regular operations, Carolina Outreach, a contracted provider in the Alliance network, will offer behavioral health urgent care services several afternoons and evenings per week and a walk-in clinic every Saturday morning.

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- Current hours are:
 - Monday, Tuesday, and Thursday 3:00 pm – 7:00 pm
 - Saturday 9:00 am – 12:00 pm
- RI has begun transition work:
 - Met with local law enforcement and local crisis collaborative
 - Identified facility issues to address and have submitted a remediation plan
 - Recruiting underway, have hired a local Medical Director
 - Alliance, County officials and RI working on facility plan
- Alliance and RI are pursuing a phased approach to resuming full crisis services at the facility
 - RI to assume the crisis evaluation and observation service (23-hour Chairs) as soon as facility issues are addressed, staffing levels are adequate and credentialing is completed
 - Complete needed facility updates on the short-term stabilization unit, once the evaluation and assessment unit are re-opened.

Mr. Robinson stated the biggest challenge for Alliance Health is single stream funding cuts including \$70 million over the last four (4) years which is money that should be going to services. Mr. Robinson stated any help or support the Board can give to stop the single stream cuts would be very beneficial for the services provided by Alliance Health. Chair Council stated the Board hopes to meet with the legislative delegation in the fall. Mr. Robinson stated he would give the Board information regarding single stream funding cuts to present to the delegation.

There were no questions of discussion. This item was for information only and no action was taken.

Commissioner Boose departed the meeting at 1:52 p.m.

B. Harnett-Cumberland Boundary Line Survey

BACKGROUND

On October 2, 2000, Garrett Alexander, Cumberland County Tax Administrator, appeared before the Board of Commissioners to present a request to have the Cumberland/Harnett county line resurveyed. The Harnett County Tax Administrator approached the Harnett County Board of Commissioners on the same date, with both boards approving their requests. Subsequently, the respective counties formally requested the assistance of the North Carolina Geodetic Survey, North Carolina Department of Public Safety in conducting the survey. The process of resurveying a county boundary is governed by NCGS 153A-18, which states that counties can have their border resurveyed if they are uncertain of the location.

Hobbs, Upchurch & Associates, PA, Consulting Engineers and Surveyors, was hired by the North Carolina Geodetic Survey to complete the survey. They began surveying in January 2002 and concluded their work in July of the same year. Upon completion of the survey, the results were reported to the North Carolina Geodetic Survey. For reasons unknown to all parties concerned, the survey was never presented to either county Board of Commissioners for approval; therefore, it was never recorded, and no action was taken.

On December 11, 2018, the Harnett County Board of Commissioners formally requested the assistance of the Cumberland County Board of Commissioners to renew the quest to have the shared boundary resurveyed. A resurveyed boundary line will ensure accurate boundaries for the determination of voting precincts; school assignments; emergency, fire and law enforcement responses; permitting; and assessment and taxation.

County Management, Tax Administration and Information Services recently met with representatives from the North Carolina Geodetic Survey for an update on the project. It appears the survey that concluded in July 2002 is complete and ready to be moved forward. The Geodetic Survey is preparing a report to present to the Board of Commissioners in the near future.

RECOMMENDATION / PROPOSED ACTION

None required.

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Joe Utley, Tax Administrator, reviewed the background information and recommendation as recorded above.

Ms. Cannon stated State staff have been invited to the August Agenda Session and the Board can decide whether or not to move forward with the proposed boundary line changes at that time. Ms. Cannon stated a map with the boundary line changes will be a part of the official report from the State.

This item was for information and no action was taken.

4. CONSIDERATION OF AGENDA ITEMS

A. Establishing a Capital Project Budget Ordinance #190032 for 500 Executive Place

BACKGROUND

An emergency operations center was a project prioritized by the Board of Commissioners during the initial creation of the Financial Planning Model in fiscal year 2018. Through the planning and building of the model, an amount of \$15 million was plugged into the model as a financing placeholder amount for the project. The basis for the \$15 million was the EOC/911 study conducted by Mission Critical Partners for the entire projected cost, divided in half to correspond to the County-only portion of the cost.

In November 2018 the County purchased the property located at 500 Executive Place for \$5,113,537 paid from the Capital Investment Fund. In January 2019, the Board of Commissioners adopted a resolution of official intent to pursue tax exempt financing and to reimburse expenditures with proceeds of a borrowing in an amount not currently expected to exceed \$15,000,000.

Establishment of capital project budget ordinance #190032 for the EOC project is being requested at this time as authorized by North Carolina General Statute 159-13.2. Project costs include but may not be limited to the following: building purchase, surveying, licensing and permitting, architect fees, engineering fees, construction, technology, furniture and fixtures, and fees associated with debt issuance. The initial revenue source for the capital project will be an appropriation from the Capital Investment Fund. In the near future, after capital financing is secured, debt proceeds are received, and a proper budget ordinance revision is approved by the Board of Commissioners, the Capital Investment Fund will be reimbursed. At that time the revenue source for the EOC capital project will then become debt proceeds.

Any other modifications that would increase or decrease the total project appropriation of \$15 million require Board of Commissioners' prior approval.

RECOMMENDATION / PROPOSED ACTION

County Management recommends the proposed action be placed on the June 17, 2019 Board of Commissioners agenda as a consent item:

Approve Capital Project Budget Ordinance #190032 to establish a capital project fund for the Emergency Operations Center project totaling \$15 million.

Vicki Evans, Finance Director, reviewed the background information and recommendation recorded above. Ms. Evans responded to questions posed by Commissioner Keefe and stated the cost of the building and the reimbursement resolution for \$5.1 million to the Capital Investment Fund would leave \$9.9 million available at this time.

MOTION: Commissioner Adams moved to approve Capital Project Budget Ordinance #190032 to establish a capital project fund for the Emergency Operations Center project totaling \$15 million and place this item on the consent agenda at the June 17, 2019 regular meeting.

SECOND: Commissioner Keefe

DISCUSSION: In response to a question posed by Commissioner Keefe, Ms. Evans stated the overall project cost will be determined once the project is bid and the Board decides how much it wants to purchase and if the County receives \$2 million on the revenue side, it will reduce the County's portion of the debt. A lengthy discussion followed about an amount for the placeholder and whether to cap the amount. Ms. Evans explained this item is only intended to establish a capital project budget amount as a placeholder and the Board can increase or decrease the budget.

AMENDED MOTION: Commissioner Faircloth moved to amend the motion to add a cap of \$12 million as the placeholder.

The amended motion died due to a lack of second.

Discussion continued about whether the placeholder amount will determine or lead the cost of the project in addition to serving as a financial placeholder for the project. Commissioner Faircloth stated he felt negotiations for the project should start low because it is easier to go from \$12 million to \$15 million than it is to go from \$15 million to \$12 million.

Ms. Cannon stated although it is the Board's prerogative, this item is an accounting requirement and was not intended to lead into a discussion of the budget for this project. Ms. Cannon stated under the North Carolina Local Government Budget and Fiscal Control Act when costs are incurred under a capital project, a capital project ordinance must be adopted. Ms. Cannon stated this item has nothing to do with the total cost of the project because the \$15 million goes back to 2015 discussions and may not be realistic today.

Commissioner Keefe withdrew his second of Commissioner Adam's original motion.

Commissioner Lancaster seconded Commissioner Adam's original motion.

VOTE: PASSED (3-2) Commissioners Adams, Council and Lancaster voted in favor; Commissioners Keefe and Faircloth voted in opposition.

Commissioner Keefe departed the meeting at 2:30 p.m.

B. Workforce Development Annual Plan

BACKGROUND

The Workforce Innovation and Opportunity Act (WIOA) requires each Workforce Development Board (WDB) to develop and submit, in partnership with the local chief elected official, a comprehensive four-year plan. The most recent Four-Year Plan was submitted in May 2016. Annually, each WDB is to provide updates to the Comprehensive Four-Year Plan. The WIOA Program Year (PY) 2019 Plan provides updates which will be effective July 1, 2019 - June 30, 2020 and will include all current local and WIOA-required policies.

The PY2019 Plan includes information related to the Workforce Development Board Overview, NC Works Career Center, WIOA Title I Programs (i.e., Adult and Dislocated Worker Services and Youth Services), and Local program innovations. The complete document and attachments are available via <http://www.co.cumberland.nc.us/departments/career-center-group/career-center/local-area-plan>. The Cumberland County Workforce Development Board approved the PY2019 Cumberland County Local Workforce Development Area Plan at their May 21, 2019, meeting.

RECOMMENDATION / PROPOSED ACTION

The Workforce Development Board requests the PY2019 Cumberland County Local Workforce Development Area Plan be forwarded to the full Board of Commissioners as a consent agenda item at their June 17, 2019, regular meeting. Upon approval, it is requested that the Chair of the Cumberland County Board of Commissioners sign the signatory page and the County Manager be authorized to sign the certification form.

Nedra Rodriguez, Workforce Development Director, reviewed the background information and recommendation recorded above.

There were no questions or discussion.

MOTION: Commissioner Faircloth moved to place this item on the consent agenda at the June 17, 2019, regular meeting.

SECOND: Commissioner Adams

VOTE: UNANIMOUS (4-0)

C. Contract for Replacement of Generator at Judge E. Maurice Braswell Cumberland County Courthouse and Associated Budget Ordinance Amendment #190062

BACKGROUND

The existing emergency generator that serves the Judge E. Maurice Braswell Cumberland County Courthouse is the original generator to the building and it is over forty years old. The generator provides emergency power for life safety features (fire pump, sprinkler system, jockey pump, emergency lighting, etc.) and the Cumberland County IS Data Center. There has been a desire over the last several years to add additional electrical loads to the generator. Based on the existing electrical loads exceeding the design capacity, the age of the generator, and the need to add additional loads, the Board of Commissioners approved moving forward with the engineering design associated with the generator replacement at the Board of Commissioners' meeting in December.

E&I staff selected Progressive Design Collaborative, LTD (PDC) from the List of Qualified Architectural/Engineering Firms approved by the Board of Commissioners at the December 3rd, 2015, meeting to perform the design of the project. The project was publicly advertised, and all local contractors were invited to the pre-bid that was held on May 22, 2019. The bid opening was held on June 4, 2019. Due to an insufficient number of bids being received, the project was re-advertised. The bids are scheduled to be opened on June 12, 2019. The certified bid tab and letter of recommendation to award a contract to the lowest, responsible and responsive bidder from PDC will be presented at the Agenda Session on June 13, 2019.

RECOMMENDATION / PROPOSED ACTION

The Engineering and Infrastructure Director and County Management recommend that the proposed actions below be placed on the June 17, 2019, Board of Commissioners agenda as a consent item:

1. Accept the bids and award a contract to the lowest, responsible and responsive bidder.
2. Establish a 10% contingency to be used for additional work recommended by the E&I Director and approved by the County Manager.
3. Approve associated Budget Ordinance Amendment #190062 for the project bid amount plus a 10% project contingency.

Commissioner Boose returned to the meeting at 2:35 p.m.

Jeffery Brown, Engineering and Infrastructure Director, reviewed the background information and recommendation recorded above. In response to a question posed by Commissioner Faircloth, Mr. Brown stated the 10% contingency would handle any unexpected work that may come up during construction that is outside of the scope of services of the contract.

MOTION: Commissioner Adams moved to place this item on the consent agenda at the June 17, 2019, regular meeting.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (5-0)

D. Contract for Janitorial Services at the Judge E. Maurice Braswell Cumberland County Courthouse

BACKGROUND

During my tenure as the Engineering & Infrastructure (E&I) Director, evening janitorial services have been provided for the Judge E. Maurice Braswell Cumberland County Courthouse by individuals provided by a temporary staffing agency that are supervised by a County employee. Over the last several years, this method of providing janitorial services has become more challenging with the frequent turnover of employees provided by the temporary staffing agency. With constant turnover, it is difficult to maintain the level of service that is desired for this facility.

On January 3, 2019, a Request for Proposal was issued for evening janitorial services beginning July 1, 2019, within the Judge E. Maurice Braswell Cumberland County Courthouse. Our Department received submittals from the following companies:

Fayetteville Janitorial, Inc.	\$20,675/month
Jani-King RDU	\$19,950/month
360 Clean	\$13,689.21/month

E&I Staff have met with representatives from 360 Clean on several occasions and have checked references provided as part of their proposal. The references have checked out and the responses that we received were all positive. Our Department feels that this will be a positive change that will result in an overall improvement in cleanliness to the facility. Although these services are being contracted out for FY 20, we are able to maintain the same funding level within the Public Buildings Janitorial budget. Since these contracted services are slated to begin July 1, 2019, the contract for these services is being brought before the Board of Commissioners for approval prior to the beginning of FY 20.

RECOMMENDATION / PROPOSED ACTION

The Engineering and Infrastructure Director and County Management recommend that the proposed action below be placed on the June 17, 2019, Board of Commissioners agenda as a consent item:

Approve a contract with 360 Clean in the amount not to exceed \$164,270.52 for evening janitorial services within the Judge E. Maurice Braswell Cumberland County Courthouse for FY 20.

Mr. Brown reviewed the background information and recommendation recorded above.

In response to a question posed by Chair Council, Mr. Brown stated there is currently one permanent evening janitorial employee and that employee will remain a County employee. Mr. Brown stated no permanent County employees will be displaced through this action. Mr. Brown stated it is significantly cheaper to contract evening janitorial services than it is for the County to employ its own staff. Mr. Brown stated this is a pilot project and if there are positive results, staff can look at expanding to other County buildings in the future.

MOTION: Chair Council moved to place this item on the consent agenda at the June 17, 2019, regular meeting.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (5-0)

E. Request to Transfer Funds to NORCRESS Water & Sewer District Due to Increase in Utility Bills and Associated Budget Ordinance Amendment #191181

BACKGROUND

Sewer treatment utility bills for the NORCRESS Water and Sewer District have increased over the last several months requiring a transfer of funding from available water and sewer funds. It is projected that NORCRESS will need \$50,000 to get through the end of the fiscal year. The Board of Commissioners approved a rate increase for the NORCRESS system with the effective date of

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July 1, 2018. This increase was based on a small rate increase by PWC for treatment cost as well as increased operational costs of the system. A summary of rates for the NORCRESS System have been attached.

Staff has been working with Public Works Commission (PWC) to determine the cause of the increased operating and maintenance costs for the system, and several issues have been identified.

- Invoices from PWC following Hurricane Florence were significantly higher based on the excessive rainfall received from the storm event. Treatment costs remained high for months following the hurricane prompting staff to seek details from PWC regarding the increased costs. A comparison of the previous fiscal years has been attached for your review. PWC reported increased volume system-wide due to excessive rainfall for months following Hurricane Florence. Within the last couple of months, E&I Staff learned that the magnetic meter used to measure flow, flooded out during Hurricane Florence and has been inoperable since. PWC has indicated that a new meter will be installed within the next 30 days. Since the meter has been inoperable, PWC has been relying on Supervisory Control and Data Acquisition (SCADA) data to determine the flow for billing purposes. Once the meter has been installed, PWC and the County will monitor the difference between flows measured on the meter against the flow estimated by SCADA for a couple of months. If there are significant differences between the two, PWC has agreed to revisit the previous invoices to determine if adjustments are warranted.
- Cost of chemical additives to the system for odor control continue to rise yearly. PWC Staff and E&I Staff are working with the hog slaughtering plant located in Falcon to determine additional steps that need to be taken to lower the odor impacts caused by the concentration of waste that is entering the system from their site.
- Last fiscal year required video inspections were completed by an outside contractor of all the gravity lines within the NORCRESS system. The purpose of this project was to identify any areas in which stormwater inflow or infiltration could possibly be entering the system.

E&I Staff will work with the Finance Department to determine steps that need to be taken to address current and future O&M costs in order to assure the financial sustainability of the NORCRESS Water and Sewer District moving forward.

RECOMMENDATION / PROPOSED ACTION

The Engineering & Infrastructure Director and County Management recommend that the proposed action be placed on the June 17, 2019, Board of Commissioners agenda and the NORCRESS Governing Board agenda as a consent item:

Approve Budget Ordinance Amendment #191181 in the amount of \$50,000 which will transfer funds to the NORCRESS Water and Sewer District from available water and sewer funds.

There were no questions or discussion.

MOTION: Commissioner Adams moved to place this item on the consent agenda at the June 17, 2019, regular meeting.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (5-0)

F. Request for Hospital to Convey the Roxie Avenue Center Back to County

BACKGROUND

The minutes of the October 6, 2008, meeting of the Board of Commissioners reflect that the Board approved a contract for the replacement of the roof at the Roxie Avenue Center, used at that time as a center for mental health crisis stabilization. The minutes of the February 3, 2011, meeting of the Facilities Committee, reflect that Cape Fear Valley Health System was operating the Roxie Avenue Center to provide mental health services through a lease with the former Cumberland County Area Mental Health Authority and the County still had the obligation to maintain the property. Cape Fear Valley has continued to provide mental health services at the Center as a vendor under a contract with Alliance Behavioral Healthcare.

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At the time of the merger of the Cumberland County Mental Health Authority into Alliance Behavioral Healthcare in 2013, the County Attorney discovered that the Roxie Avenue Center was included as one of the 52 parcels of property the County transferred to Cumberland County Hospital System, Inc., (Cape Fear Valley Health System) by the deed recorded May 6, 2006, in Book 7225 at page 436. At that time, Hank Debnam, former director of the Cumberland County Area Mental Health Authority, told the County Attorney that the County did not intend to include the Roxie Avenue Center in the transfer of the hospital assets to Cape Fear Valley Health System because the facility had been acquired with mental health funds for the provision of mental health services and no other facilities that had been used for the provision of mental health services were included in the 2006 transfer to the hospital.

The treatment of the Roxie Center as a rental to Cape Fear Valley Health System since the 2006 transfer of property to Cape Fear Valley Health System is consistent with Mr. Debnam's report that there was no intent to transfer it with the other properties. It cannot be determined from the deed description that the property which is the Roxie Avenue Center is even located on Roxie Avenue.

Based on all of these facts, it appears there was no intent to include the Roxie Avenue Center with the transfer to Cape Fear Valley Health System.

Alliance Behavioral Healthcare has now entered into a contract with a new vendor to provide the mental health services at the Roxie Avenue Center and it is necessary to provide the facility for the new vendor.

RECOMMENDATION / PROPOSED ACTION

The county attorney recommends the Board adopt the following resolution to request Cape Fear Valley Health System to convey the Roxie Avenue Center back to the County:

Whereas, the Roxie Avenue Center has been used for the provision of mental health services by the county's former Area Mental Health Authority and by Cape Fear Valley Health System as a contract vendor with the former Area Authority and currently with Alliance Behavioral Healthcare; and

Whereas, the Roxie Avenue Center was conveyed to Cape Fear Valley Health System along with more than 50 other parcels containing various facilities in 2006 pursuant to the terms of a transfer agreement and deed recorded in Book 7225 at page 436, being described as Tracts C & D of Tract 21 in the deed description; and

Whereas, the Board finds that the transfer of this former mental health facility was unintended and done in error.

Be it resolved that the Board of Commissioners request Cape Fear Valley Health System to convey the Roxie Avenue Center back to the County in accordance with the form of the deed attached hereto.

Chair Council departed the room at 2:45 p.m.

Rick Moorefield, County Attorney, reviewed the background information and recommendation recorded above. Mr. Moorefield stated the proposed lease would give Alliance the authority to sublease the building. Commissioner Adams asked whether the County would be entitled to any of the rent money if the hospital subleased the property. Ms. Cannon stated Mr. Moorefield plans to speak with the Alliance attorney to add wording that the property either cannot be subleased or if it is subleased the County would get the rental income.

MOTION: Commissioner Adams moved place this item on the consent agenda at the June 17, 2019, regular meeting.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS (4-0)

5. OTHER ITEMS

A. Renaming of the Cumberland County Sheriff's Office Training Center

BACKGROUND

Sheriff Ennis Wright has submitted a request to rename the Sheriff's Training Center, located at 4710 Corporation Drive, to the Earl "Moose" Butler Law Enforcement Training Center. According to the Board of Commissioners' Naming Policy, this request meets the requirements for renaming except for two items:

1. Completion of a petition demonstrating broad support for the person being recommended, and
2. Public notice appearing twice in a 60-day period of the Board recommended qualifying name.

The Sheriff's Office has been contacted and made aware of the remaining requirements. Staff will process the request and resubmit it for further consideration based upon the Board's current policy.

Staff will go ahead and seek pricing for the requested change to signage associated with the request.

RECOMMENDATION / PROPOSED ACTION

This item is for information only so that the Board will be aware of the request from Sheriff Wright for the renaming of the training center. If the Board agrees, this item could be moved forward to a future regular meeting of the Board of Commissioners as a consent agenda item upon completion of the remaining requirements.

Chair Council returned to the meeting at 2:52 p.m.

Tracy Jackson, Assistant County Manager, reviewed the background information and recommendation recorded above.

In response to questions posed by Commissioner Adams, Ms. Cannon stated staff are following the naming policy approved by the board.

For information only. No action taken.

6. MONTHLY REPORTS

A. Community Development Block Grant-Disaster Recovery (CDBG-DR) Update

BACKGROUND

Cumberland County implements activities funded through the Community Development Block Grant - Disaster Recovery program. The attached report is an update on the status of all projects undertaken by Cumberland County including the Housing Recovery Program applications submitted through the Intake Center.

RECOMMENDATION / PROPOSED ACTION

No action is needed. This item is provided for information purposes only.

**CUMBERLAND COUNTY CDBG-DR PROGRAM UPDATE
FOR THE JUNE 13, 2019
BOARD OF COMMISSIONER'S AGENDA SESSION**

Status as of May 29, 2019:

Total Applications	County Application Intake (Step 1)	State Eligibility Check (Step 2)	State Duplication of Benefits Check (Step 3)	State Under Further Review

333	20 (3county/17 city)	20(1 county/19 city)	4 (4 city/0 county)	53 (11 county/42 city)
State Inspection & Environmental Review (Step 4)	State Grant/Award Determination (Step 5)	Contractor Selection/Bid Work (Step 6 & 7)	Complete (Step 8)	Withdrawn/Ineligible/Inactive
13 (6 county/7 city)	129 (75 county/54 city)	13 (0 county/13 city)	2 (2county/0 city)	27 (12 county/15 city) 42 (18 county/24 city) 10 (0 county/10 city)

**Step 1 performed by County; Steps 2-8 performed by State for County; Steps 2-8 performed by Horne & State for City*

Milestones/Activities:

- Board approved proposed Draft Amendment One to CDBG-DR Agreement between State and County submitted to NCEM/Commerce – HUD approval State’s Action Plan Amendment #3 March 5;
- NCORR in the process of reviewing new SRA’s for local governments;
- Ongoing – County staff finalizing processing applications, follow-up with all applicants and submitting to State for conducting Steps 2-8. Staff continue to follow-up with applicants under Steps 2 – 5 to provide continuity and status update of applicant’s file in Step 5;
- Detail on County Applicants – Step 5 Award Determination – total of 75 consist of: 49 award letters created but not issued to homeowners; 26 award letters issues and signed by homeowners which consist of reimbursement & rehab, but no funds were disbursed. These award notifications and homeowners’ acceptance took place the last quarter of 2018. The State’s contractor apparently is in the process of re-calculating & re-determining information in Salesforce;
- Robins Meadow Permanent Supportive Housing Project – staff waiting for NCORR to provide notification of RROF from HUD;
- Robins Meadow Permanent Supportive Housing Project A/E Services RFQ closed – staff is in the process of negotiation with selected proposer;
- Community Resource Center Project new preliminary project site information form submitted to NCORR – staff in process of preparing additional project information to submit to NCORR on the proposed project site;
- NCORR is still developing policies before implementing the following programs – Buyout/Acquisition; Renters/Landlords under the CDBG-DR Program;
- DRA-17 Program – County and State staff actively proceeding with the initial properties for potential buyout and preparing to close in June on several parcels;

Current Staffing:

- State POC: John Ebbighausen – Director of Disaster Recovery Programs, NC Office of Recovery & Resiliency (NCORR); David Cauthorn, Comm. Outreach Specialist/Data Coordinator – NCORR
- Cumberland County:
 - Sylvia McLean, P.T. Community Development (CD) Consultant; Chavaungh McLamb, Admin Housing Coordinator II; Tye Vaught, Admin Program Officer II
- City of Fayetteville:
 - Cindy Blot, Eco & CD Director; Horne, LLC

Hours of Operation (Cumberland County Application Intake Center):

- Monday – Friday, 9 a.m. to 4 p.m.
- Location – Cumberland County Community Development Dept – 707 Executive Place

The board received the Community Development Block Grant-Recovery update.

B. Financial Report

BACKGROUND

The financial report is included which shows results of the general fund for fiscal year 2019, April year-to-date. Additional detail has been provided on a separate page explaining percentages that may appear inconsistent with year-to-date budget expectations.

RECOMMENDATION / PROPOSED ACTION

No action needed - for discussion and information purposes only.

	FY17-18	FY18-19	FY18-19	YTD ACTUAL	PERCENT OF	
REVENUES	AUDITED	ADOPTED BUDGET	REVISED BUDGET	AS OF April 30, 2019	BUDGET TO DATE	*
Ad Valorem Taxes						
Current Year	\$ 163,194,457	\$ 163,777,000	\$ 163,777,000	\$ 164,604,687	100.5%	(1)
Prior Years	1,105,826	1,121,000	1,121,000	1,165,722	104.0%	
Motor Vehicles	18,788,786	18,326,000	18,326,000	14,584,336	79.6%	(2)
Penalties and Interest	740,525	500,000	500,000	628,594	125.7%	
Other	955,996	908,000	908,000	895,325	98.6%	
Total Ad Valorem Taxes	184,785,590	184,632,000	184,632,000	181,878,664	98.5%	
Other Taxes						
Sales	41,809,642	42,625,774	42,625,774	25,526,189	59.9%	(3)
Real Estate Transfer	1,096,191	700,000	700,000	1,134,671	162.1%	
Other	1,040,243	1,060,000	1,060,000	475,084	44.8%	
Total Other Taxes	43,946,076	44,385,774	44,385,774	27,135,944	61.1%	
Unrestricted & Restricted Intergovernmental Revenues	64,499,043	62,049,904	64,538,250	38,696,043	60.0%	(4)
Charges for Services	13,697,342	12,312,681	12,391,170	10,108,823	81.6%	
Other Sources (includes Transfers In)	8,790,385	2,442,205	2,574,680	2,347,167	91.2%	
Proceeds Refunding Bonds	23,005,000	-	-	-	0.0%	
Premium on COPS Sold	4,285,557	-	-	-	0.0%	
County Closing Contribution	254,735	-	-	-	0.0%	
Lease Land CFVMC	3,813,452	3,714,637	3,714,637	3,871,987	104.2%	(5)
Total Other	40,149,130	6,156,842	6,289,317	6,219,154	98.9%	
Total Revenue	\$ 347,077,181	\$ 309,537,201	\$ 312,236,511	\$ 264,038,628	84.6%	
Fund Balance Appropriation		7,447,195	23,129,297		0.0%	(6)
Total Funding Sources	\$ 347,077,181	\$ 316,984,396	\$ 335,365,808	\$ 264,038,628	78.7%	

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page <http://co.cumberland.nc.us/departments/commissioners-group/commissioners/meeting-documents>

				YTD ACTUAL		
	FY17-18	FY18-19	FY18-19	AS OF	PERCENT OF	
DEPARTMENTS	AUDITED	ADOPTED BUDGET	REVISED BUDGET	April 30, 2019	BUDGET TO DATE	**
Governing Body	\$ 574,959	\$ 628,960	\$ 628,960	\$ 541,712	86.1%	
Administration	1,395,666	1,525,894	1,621,279	1,234,738	76.2%	
Public Affairs/Education	470,475	497,286	523,286	384,748	73.5%	
Human Resources	803,599	924,551	924,551	789,978	85.4%	
Print, Mail, and Design	690,408	788,684	788,684	616,643	78.2%	
Court Facilities	150,183	156,220	156,220	103,117	66.0%	
Facilities Maintenance	1,812,003	1,024,101	1,024,101	646,605	63.1%	
Landscaping & Grounds	591,282	669,140	675,672	531,285	78.6%	
Carpentry	184,325	162,507	162,507	129,128	79.5%	
Facilities Management	1,233,496	1,316,856	1,316,856	1,007,985	76.5%	
Public Buildings Janitorial	705,450	724,839	797,721	557,658	69.9%	
Central Maintenance	613,017	948,724	963,592	598,750	62.1%	
Information Services	3,425,808	4,336,330	7,104,766	3,925,501	55.3%	
Board of Elections	1,148,659	2,237,329	2,242,171	1,403,363	62.6%	
Finance	1,156,051	1,295,351	1,295,351	992,791	76.6%	
Legal	715,602	804,578	804,578	597,193	74.2%	
Register of Deeds	1,971,119	2,394,577	2,846,373	1,710,872	60.1%	
Tax	5,154,623	5,683,071	5,820,571	4,597,085	79.0%	
Debt Service	21,449,809	-	-	-	0.0% (1)	
General Government Other	2,816,737	3,967,735	4,140,022	2,562,575	61.9%	
Sheriff	46,553,352	52,720,576	53,022,145	41,336,285	78.0%	
Emergency Services	3,018,749	3,674,666	3,983,893	2,813,567	70.6%	
Criminal Justice Pretrial	447,799	564,038	564,038	415,905	73.7%	
Youth Diversion	9,549	63,654	63,654	19,864	31.2% (2)	
Animal Control	2,909,358	3,248,915	3,343,956	2,622,132	78.4%	
Public Safety Other (Medical Examiners, NC Detention Subsidy, etc.)	1,296,751	1,444,268	1,444,268	738,283	51.1% (3)	
Public Health	21,281,667	23,104,110	23,506,540	18,298,255	77.8%	
Mental Health	3,098,258	5,463,227	5,471,227	5,169,912	94.5%	
Social Services	59,392,604	60,359,879	61,040,039	47,559,695	77.9%	
Veteran Services	383,191	408,159	408,159	306,935	75.2%	
Child Support	4,757,955	5,205,713	5,205,713	4,082,073	78.4%	
Spring Lake Resource Administration	30,978	34,332	34,332	22,630	65.9%	
Library	10,176,826	10,807,325	10,829,363	8,829,814	81.5%	
Stadium Maintenance	92,285	117,296	117,296	79,543	67.8%	
Culture Recreation Other (Some of the Community Funding)	268,069	268,069	268,069	253,515	94.6%	
Planning	2,888,049	3,522,591	3,528,841	2,474,966	70.1%	
Engineering	1,171,023	1,987,178	1,587,178	830,711	52.3% (4)	
Cooperative Extension	550,814	717,173	719,173	511,922	71.2%	
Location Services	304,055	315,177	315,177	124,569	39.5% (5)	
Soil Conservation	142,710	142,570	647,875	175,463	27.1% (6)	
Public Utilities	89,168	87,153	87,153	70,807	81.2%	
Economic Physical Development Other	20,000	20,000	20,000	20,000	100.0%	
Industrial Park	1,117	1,104	11,254	8,824	78.4%	
Economic Incentive	462,345	461,677	461,677	429,724	93.1%	
Water and Sewer	-	250,000	250,000	-	0.0% (7)	
Education	93,830,717	92,457,009	93,143,900	84,565,352	90.8%	
Other Uses:						
Transfers Out	7,611,953	19,451,804	31,453,627	910,387	2.9% (8)	
Refunding of 2009A and 2011B LOBS	27,531,480	-	-	-	0.0% (9)	
TOTAL	\$ 335,384,092	\$ 316,984,396	\$ 335,365,808	\$ 245,602,858	73.2%	
	FY17-18	FY18-19	FY18-19	AS OF	PERCENT OF	
Expenditures by Category	UNAUDITED	ADOPTED BUDGET	REVISED BUDGET	April 30, 2019	BUDGET TO DATE	
Personnel Expenditures	\$ 123,827,311	\$ 140,421,227	\$ 140,028,694	\$ 109,697,239	78.3%	
Operating Expenditures	151,864,357	153,678,512	160,878,572	133,162,050	82.8%	
Capital Outlay	2,582,289	2,655,876	3,004,915	1,833,182	61.0%	
Debt Service	21,966,702	-	-	-	0.0% (1)	
Refunding of 2009A and 2011B LOBS	27,531,480	-	-	-	0.0% (9)	
Transfers To Other Funds	7,611,953	20,228,781	31,453,627	910,387	2.9% (8)	
TOTAL	\$ 335,384,092	\$ 316,984,396	\$ 335,365,808	\$ 245,602,858	73.2%	

Fiscal Year 2019 - April Year-to-Date Actuals (Report Run Date: May 17, 2019)	
Additional Detail	
General Fund Revenues	
*	
(1)	Current Year Ad Valorem - Actuals are at 100.5% of budget as of 4/30/18 and 98.7% of the levied tax as of 4/30/18.
(2)	Motor Vehicles 79.6% - YTD Actual reflects 9 months of collections.
(3)	Sales Tax 59.9% - YTD Actual reflects 7 month of collections.
(4)	Unrestricted/Restricted Intergovernmental 60% - There is typically a one-two month lag in receipt of this funding.
(5)	Lease Land CFVMC 104.2% - Paid in full.
(6)	Fund Balance Appropriation 0% - Direct entries are not made to fund balance throughout the year.
General Fund Expenditures	
**	
(1)	Debt Service NA - This category has been moved out of the general fund and into the capital investment fund.
(2)	Youth Diversion 31.2% - Staff has not been hired. An allocation is done for the administrative assistant that is helping with the program currently.
(3)	Public Safety Other 51.1% - The full amount of budgeted funds has been encumbered. There is a lag in invoice receipt.
(4)	Engineering 52.3% - A large potion of this amount is encumbered to a contract for stream debris removal that is not complete.
(5)	Location Services 39.5% - Vacant position within the department.
(6)	Soil Conservation 27.1% - The stream debris removal grant has not yet been expended at this time.
(7)	Water and Sewer 0% - No expenditures have been incurred.
(8)	Transfers Out 2.9% - The transfers are often prepared towards the end of the fiscal year.
(9)	Refunding NA - The County has not completed a refunding this fiscal year.

The board received the monthly financial reports.

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C. Project Updates

BACKGROUND

Please find recorded below the monthly project update report for your review.

RECOMMENDATION / PROPOSED ACTION

This is for information purposes only as there is no action required for this item.

MONTHLY PROGRESS REPORT

Project Location	Construction Amount	Project Status	Contract Duration
Courthouse, Detention Center, Community Corrections, Headquarters Library Parking Lots	\$174,251.53	HQ Parking Lot improvements are the remaining improvements on this project. The project has been delayed by PNG and PWC and the HQ Library Slope Failure.	90 days
Veteran's Services Parking Lot	\$135,462.33	Contractor initiated work on 4/29/2019. The contractor is preparing subgrade and removing unsuitable material for the installation of ABC stone in preparation of paving.	40 days
Crown Complex Stormwater Pond A	\$642,212.50	Project punch list was developed on 5/29/2019. Contractor is cleaning up site and addressing items on the punch list.	150 days
Crown Complex Stormwater Pond B	\$705,040.00	The contractor is performing earthen dam installation, preparing the slopes for mulch and applying mulch to the slopes in preparation of seeding the project.	150 days
Overhills Park Water and Sewer District	\$4,131,106.59	Contractor is performing repairs to both lift stations. The contractor is awaiting the arrival of parts to complete the lift station repairs due to Hurricane Florence. Pumps have been installed and system is expected to be ready for connections by early July.	565 days
Crown Coliseum Ice Plant, Chiller and Ice Floor Replacement	\$3,441,390.00	The existing chiller, refrigerant and piping is removed. The new concrete pad is being laid out in preparation of pouring the concrete. The contractor is preparing the cooling tower for removal.	150 days
Expo Center and Crown Coliseum East Parking Lot	\$1,328,480.00	The anticipated start date is 6/17/19 for this project. This will be after scheduled events for the Coliseum.	60 days
Building Maintenance and Central Maintenance Parking Lot	\$420,422.87	Contractor initiated work on 4/22/2019. The contractor is preparing the subgrade for ABC stone and paving operations. There is an existing storm drainage pipe that has collapsed that will also have to be replaced as part of this project.	180 days
Roof Repairs Project	\$344,000.00	The contractor is performing punch list items on the project.	120 days
Detention Center Boiler and Grinder Pump Replacement	\$379,997.00	The contractor has installed the grinder pump and it is operational. The contractor is installing the boilers on the project.	120 days
Detention Center Boiler Replacement (Phase II)	\$181,000.00	Contractor has ordered the boilers and is waiting on the shipment.	120 days
Detention Center Lobby Renovation	\$148,887.81	Preconstruction meeting was on 2/27/19 and PO provided to the contractor on 3/13/19. The contractor and architect met on-site with staff on 3/20/19. The contractor started demolition on 5/29/2019.	120 days
Department of Social Services Chiller Replacement Project	\$471,600.00	The contractor is preparing the location for the new chiller from 5/3-5/5/19. The work includes draining the system, re-filling the system and extending the concrete pad for the new chiller. The contractor has ordered materials for the project, once delivered, the demolition and installation will take place. Anticipated delivery is mid-June.	120 days
LEC Elevator Modernization Project	\$122,000.00	The engineer has received the purchase order for the design of the project. The design costs associated with the project are the only costs we have incurred at this time. The contractor met on-site on 6/4/19 to begin field verification of the fire alarm and walls.	
Judge E. Maurice Braswell Courthouse Generator	\$91,500.00	The engineer is preparing construction documents and plans for review by the County on 4/24/19. The pre-bid was on 5/22/19 and a bid date of 6/4/19. Only one bid was received, so the project will be re-advertised with a bid opening scheduled for June 12. The design costs associated with the project are the only costs that are known at this time until the bid opening.	

The board received the monthly project updates.

D. Health Insurance Update

BACKGROUND

Total health insurance claims for FY19 are up 17.71% for the month of April as compared to the same month in FY18. To provide some perspective on the claims, below is the 10-month average for the past 5 fiscal years. This average represents the average claims for July - April of each fiscal year. Although the average claims amount per month is higher for the current year than prior years, it appears that funds are sufficiently budgeted to cover the projected year-end actual total. Additionally, graphs are provided as an aid to the analysis.

Year to date claims thru April	\$18,076,632
Less year to date stop loss credits	(\$2,215,585)
Net year to date claims thru April	\$15,861,047

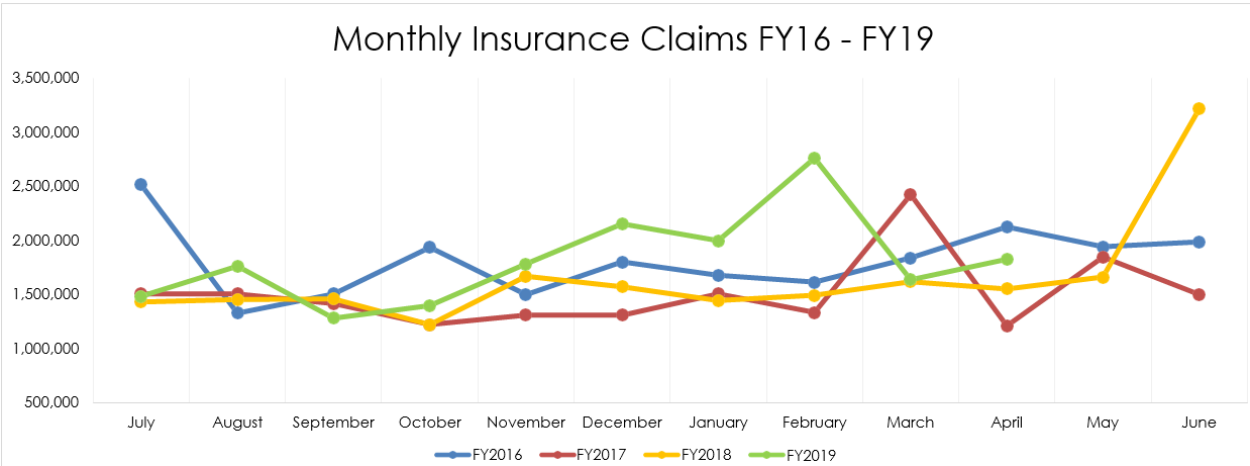
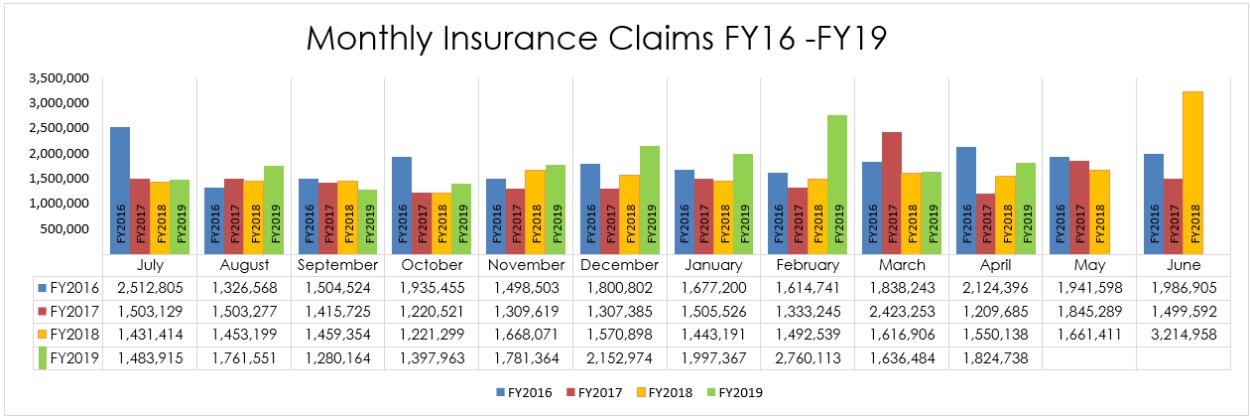
Average claims (before stop loss) per fiscal year through April:

FY15	\$1,528,658
FY16	\$1,783,324
FY17	\$1,473,137
FY18	\$1,490,701
FY19	\$1,807,663

RECOMMENDATION / PROPOSED ACTION

For Information Only - no action needed.

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The board received the monthly health insurance update.

7. CLOSED SESSION

No closed session was held.

There being no further business, the meeting adjourned at 3:13 p.m.

Approved with/without revision:

Respectfully submitted,

Kellie Beam
Deputy Clerk to the Board