

CUMBERLAND COUNTY BOARD OF COMMISSIONERS  
THURSDAY, SEPTEMBER 12, 2019 – 1:00 P.M.  
JUDGE E. MAURICE BRASWELL CUMBERLAND COUNTY COURTHOUSE  
117 DICK STREET, 5<sup>TH</sup> FLOOR, ROOM 564  
AGENDA SESSION REGULAR MEETING MINUTES

PRESENT: Commissioner Jeannette Council, Chair  
Commissioner Marshall Faircloth, Vice Chairman  
Commissioner Glenn Adams  
Commissioner Charles Evans  
Commissioner Larry Lancaster  
Amy Cannon, County Manager  
Melissa Cardinali, Assistant County Manager  
Tracy Jackson, Assistant County Manager  
Sally Shutt, Assistant County Manager  
Rick Moorefield, County Attorney  
Vicki Evans, Finance Director  
Deborah Shaw, Budget Analyst  
Heather Harris, Budget Analyst  
A.J. Riddle, Assistant County Engineer  
Joe Utley, Tax Administrator  
Brenda Jackson, Social Services Director  
Dee Taylor, Community Development Director  
Sylvia McLean, Community Development  
Darian Cobb, Fellow with NCACC County Manager Fellowship Program  
Candice White, Clerk to the Board  
Kellie Beam, Deputy Clerk

ABSENT: Commissioner Michael Boose  
Commissioner Jimmy Keefe

1. APPROVAL OF AGENDA

MOTION: Commissioner Lancaster moved to approve the agenda.  
SECOND: Commissioner Adams  
VOTE: UNANIMOUS (5-0)

2. APPROVAL OF MINUTES

A. Approval of August 13, 2019 Agenda Session Special Meeting

MOTION: Chair Council moved to approve the August 13, 2019 Agenda Session special meeting minutes.  
SECOND: Commissioner Lancaster  
VOTE: UNANIMOUS (5-0)

3. PRESENTATIONS

A. Update on Cumberland County and Harnett County Boundary Line by N.C. Geodetic Survey

BACKGROUND

A presentation was given at the June 13, 2019 Agenda Session of the Board of Commissioners. At that meeting, the following information was presented:

- In 2000, both the Cumberland and Harnett County Commissioners requested a resurvey of the boundary between the two counties
- The NC Geodetic Survey hired a firm that completed the survey in July 2002

- For reasons unknown, the survey was never approved by either board leaving the survey unrecorded and no further action taken
- In December 2018, the Chairman of the Harnett County Board of Commissioners requested the assistance of the Cumberland Board of Commissioners, asking that the resurvey project be renewed and completed
- The NC Geodetic Survey updated the County Manager and leadership team in May on the status of the resurvey project and stated they would complete a report of research findings in July 2019

Mr. Gary Thompson, Chief of the NC Geodetic Survey will present a “Report of Research Findings” that provides an overview of the project from the state’s perspective. Once Mr. Thompson has completed his presentation, information will be provided regarding the local impact of the survey.

#### RECOMMENDATION / PROPOSED ACTION

This presentation is for information only. No action is needed at this time; however, Board guidance will be sought at a future agenda session.

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Joe Utley, Tax Administrator, summarized the information recorded above and introduced Gary Thompson, Chief of the NC Geodetic Survey, who introduced his staff and presented a “Report of Research Findings” as an overview of the project from the state’s perspective.

Mr. Thompson began by highlighting what occurred during the time in which both counties requested assistance:

#### Cumberland - Harnett County Boundary Timeline

- Cumberland County Board of Commissioners
  - NCGS received a request for assistance (October 2, 2000)
  - Special Commissioner for Boundaries (Garrett Alexander, Tax Administrator)
- Harnett County Board of Commissioners
  - Appointment of Special Boundary Commissioner (October 2, 2000)
    - Special Commissioner for Boundaries (Karen Moore, GIS Manager)
  - NCGS received a request for assistance (October 4, 2000)
- Resolutions adopted (as required by NCGS 153A-18)
  - None were adopted

Mr. Thompson displayed a graphic of the re-surveyed portions of the Cumberland/Harnett County Line dated June 25, 2002, a map of the preliminary findings of the research beginning in early 2000 and highlighted areas in which citizens would be impacted by the boundary line through Cumberland and Harnett counties. Mr. Thompson also identified areas on the map according to the legal description.

Mr. Thompson referenced the process below and stated once this project is completed, the information will go into the data base maintained by the NC Geodetic Survey.

#### 153S-128(a) Process

- Requires a written request from all the adjacent counties
- Counties may appoint a special commissioner to supervise the work
  - Commissioner
  - County staff
- Research and field surveys performed
  - Request assistance (county staff)
- Preliminary information (plat) will be provided to the counties for review
- NCGS will attend public meetings or commissioners’ meetings if requested
- Final report and plat(s) provided to counties
- Counties approve plats (resolution)
- Plats are recorded in the counties Register of Deeds office
  - A copy of the plat is recorded in the Secretary of State’s office
- One year after NCGS submits the results of the survey to the requesting counties and the counties have not ratified the reestablished boundary the survey plat will be:
  - Conclusive as to the location of the county boundary
  - Recorded in the Register of Deeds in each affected county by NCGS

- Submitted to the Secretary of State's office by NCGS
- Affected parties will be notified in writing of the action taken

Mr. Thompson concluded his presentation of research findings and stated he and his staff are available for questions.

Mr. Utley provided the following presentation about the local impact and stated it does not appear the overall impact will be significant; however, Cumberland County will lose a few more parcels than it will gain.

#### Local Impact

- Cumberland County
  - Approximately 55 parcels affected
  - Lose an estimated 130-140 acres
  - Gain an estimated 115-125 acres
- Approximately 80 Harnett County parcels affected

Mr. Utley displayed a map of Harnett Lakes and stated this neighborhood will be greatly affected.

- Off of NC 210, just north of Spring Lake
- 78 improved parcels in the neighborhood
- Cumberland County would gain at least a portion or all of 41 of the parcels

Mr. Utley stated the following County departments will be impacted with the chief impact being travel time to provide services.

- Board of Elections
- Emergency Services/Fire
- Planning and Inspections
- Tax Administration

Mr. Utley stated there would also be an impact to the Board of Education relative to which school children would attend. Mr. Utley stated this could be a significant issue for the families and there is a provision in the general statutes that will allow children to remain in their current school. Mr. Utley stated this would be issue for the respective county school boards to resolve.

Mr. Utley outlined the process moving forward if there is approval to proceed:

- Respective County staffs and Geodetic Survey meet to ensure there is a good action plan going forward
- Affected citizen letters mailed / Community meetings held with respective staff and representatives of the N.C. Geodetic Survey
- Joint Resolution approved by the respective Board of Commissioners
- Geodetic Survey sets monuments
- Survey would be recorded after January 1, 2020

Commissioner Faircloth asked whether this had to be done. Mr. Utley responded in the negative stating it would be up to the Board of Commissioners for both counties. Chair Council stated she does not like the splitting of parcels with homes, neighbors and school children and would like the alternative to be clear. Mr. Thompson stated Wake and Harnett had similar issues with split parcels and the two counties worked together as far as schools to minimize the impact to the children.

Commissioner Faircloth asked whether there were any issues being caused by the current boundaries. Mr. Thompson stated no legal reference or evidence could be found for the current boundaries nor where the current boundaries came from. Mr. Utley stated neither Cumberland nor Harnett counties have received complaints from citizens. Mr. Thompson stated the Board should consult with the County Attorney as to whether or not this has to be done.

Amy Cannon, County Manager, asked to the Board to take Item 3.C. next out of consideration for the number of people attending who had interest in the item. Consensus followed.

#### C. Update on Services to Address Homelessness

#### BACKGROUND

The Board of County Commissioners entered into an Interlocal Agreement Between Cumberland County and the City of Fayetteville to Address Homelessness on October 16, 2017. The purpose

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of the Agreement was for the parties to jointly undertake the provision of community-wide programs and services that address homelessness. Included in the Agreement was the formation of a Joint Homeless Committee consisting of a member of City Council, a member of the County Commissioners, an Assistant County Manager, County Governmental Affairs Officer, Deputy City Manager, Chairman of the Cumberland County Continuum of Care (CoC), City and County Community Development Directors, and the jointly funded County Community Development Data & Evaluation Analyst.

The Homeless Committee held its first meeting on March 6, 2018. Since that time, the Committee has worked to coordinate the Homeless Initiative Project which has helped to address the needs of many in our community who are homeless or at risk of experiencing homelessness. Additionally, the Committee has been involved in the planning of the proposed Community Resource Center aimed at providing one-stop services and resource referrals for those who are homeless or at risk of experiencing homelessness.

Staff will brief the Board on the status and outcomes of the Homeless Initiative Project as well as give an update on the current status of the CDBG-DR application for the Community Resource Center. Finally, pursuant to discussion at the August 15, 2019 Fayetteville-Cumberland Liaison Committee meeting, Ms. Laressa Witt, Chair of the Fayetteville/Cumberland Continuum of Care, will give a presentation on the Housing First Initiative that was also shared with the Fayetteville City Council during their August 5, 2019 Council meeting.

#### RECOMMENDATION / PROPOSED ACTION

No action needed. For information purposes only.

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Ms. Cannon stated due to the absence of Assistant County Manager/Interim Health Director Duane Holder, Assistant County Manager Sally Shutt will introduce this item. Ms. Shutt stated Commissioner Evans, Mr. Holder, Community Development Director Dee Taylor and she serve on the Homeless Committee that was established as part of a City and County Interlocal Agreement. Ms. Shutt stated Laressa Witt, Chair of the Fayetteville/Cumberland Continuum of Care, is also on the Homeless and will provide information on the Housing First Initiative or a homeless re-entry process.

Ms. Witt provided a video to show how homeless systems work together and stated the CoC is the community mandated HUD response to homelessness. Ms. Witt stated the CoC network includes:

- Local Government
- Education Institutions
- Mental Health Agencies
- Faith-based Organizations
- Formerly Homeless Individuals
- Housing Developers
- Health Organizations
- For Profit Businesses
- Nonprofits

Ms. Witt stated the CoC is required to do the Point in Time (PIT) count every year at the same time and the definition for being chronically homeless is 12 months of homelessness (living outside, in a shelter or in transitional housing) or 4 episodes of homelessness in 3 years plus a disabling condition. Ms. Witt displayed the PIT below and stated although there has been a 48% decrease since 2014, there has been a 43% increase of the chronically homeless over last year because the CoC does not have resources to get them off of the streets.

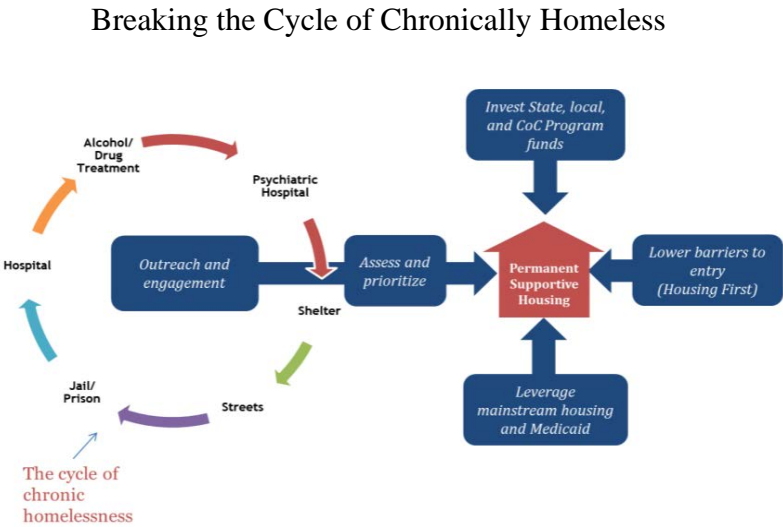


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Ms. Witt stated the process for the Housing First model is:

- Homeless
- Shelter Placement
- Transitional Housing
- Permanent Housing
- Ongoing flexible support

Ms. Witt stated in Fayetteville Cumberland, there is a 84.4% housing stability rate through the Housing First model. Ms. Witt spoke to myths surrounding homelessness, such as people choose to be homeless, and stated exposure to trauma is the one causative agent that all homeless adults have in common. Ms. Witt stated individuals have to have a disability to be chronically homeless and systems need to be built and resources need to be provided to help them move on. Ms. Witt stated Housing First works because the most effective treatment for trauma is a sense of safety which can come with acquiring independent housing or housing stability. Ms. Witt highlighted the following:



Ms. Witt stated even with the opportunities shown below, intensive case management and temporary financial assistance are must-haves for a robust Housing First system.

**Opportunities**

- Fayetteville Metropolitan Housing Authority
- United Management Cross Creek Pointe (Grove View Terrace)
- Grants and Foundations

Ms. Witt stated according to the National Institutes of Health, Housing First costs less than:

- Incarceration \$156
- Residential Treatment \$98
- Housing First \$43

Ms. Witt stated this community has two interventions: permanent supportive housing at a cost of \$43 per day/\$15,000 for case manager and rapid rehousing at a cost of around \$2,300.

Ms. Witt provided an overview of Mecklenburg County’s Frequent Users System Engagement Initiative:

Participants	Outcomes
<ul style="list-style-type: none"><li>• 90% were chronically homeless- average 11 years</li><li>• 98% had criminal records- average13 adult convictions</li><li>• Provided stable housing&amp; Case Management</li></ul>	<ul style="list-style-type: none"><li>• 43% reduction in hospitalizations</li><li>• 24% reduction in ambulance service charges</li><li>• 87% reduction in shelter usage</li><li>• 50% reduction in arrests and much longer periods of time between arrests.</li></ul>

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- Significant increase in quality of life including 57% reported improved relationships with their children
- 90% remained housed for two year

Ms. Witt stated the CoC coordinated entry system process outlined below began in April and individuals are scored based on their acuity or highest needs.

- Initial Triage
- Diversion
- Intake
- Initial Assessment
- Potential Eligibility Assessment
- Comprehensive Assessment

Ms. Witt stated 85% of the people who go through the coordinated entry system process go to rapid rehousing and about 15% with high acuity go to permanent supportive housing which includes subsidies for a case manager.



Ms. Witt stated there has been discussion about the possibility of a day center or one-stop shop but she cannot emphasize enough that whatever is done, it needs to be Housing First. Ms. Witt stated Housing First is known to work and elected officials need to ask themselves whether or not it would be better to put money towards Housing First or a day center. Ms. Witt stated the CoC is all about permanent housing and although it would be wonderful to have a dual-purpose disaster center and homeless facility, she would hate for it to be at the cost of Housing First.

Sally Shutt, Assistant County Manager, provided the following update on services to address homelessness.

#### Homeless Committee Background

- October 16, 2017 – County entered into an Interlocal Agreement with the City of Fayetteville to Address Homelessness
- Created advisory Homeless Committee made up of:
  - City Council member (Wright)
  - County Commissioner (Lancaster; Evans)
  - Assistant County Manager (Holder)
  - Governmental Affairs Officer (Shutt)
  - Deputy City Manager (Reinstein; Bauer)
  - Chairman of the CoC (Witt)
  - City and County Community Development Directors – (Blot and Taylor)
  - Data and Evaluation Analyst, a position jointly funded by the City and the County (Dawkins)
- First meeting on March 6, 2018
- Meets regularly to coordinate and develop joint strategies to address homelessness through community-wide programs and services
- City and County jointly contribute a total of \$200,000 a year for the Homeless Initiative Program and Endeavors contract; HMIS and data analyst position

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- Community Resource Center was not a Homeless Committee Project
- Committee was asked to make recommendations after CDBG-DR application by City regarding site, planning, operations
- City project
  - City staff announced proposed site at committee meeting
  - Site was different from the earlier location submitted in application; not on list of 8 sites discussed at a committee meeting

#### Hurricane Matthew CDBG-DR

##### Application Process

- Organizational structure and process have not changed
- County remains the lead agency for the flow of funding, which passes through to City for City projects
- June – BOC approved contract to change process
- City would work directly with the state
- No word on approval

#### Robin's Meadow

##### CDBG-DR Application – County

- County's project list included the Robin's Meadow expansion
- State allocated \$2.5 million
- Permanent supportive housing project with case management
- Agenda item today for approval of architectural services
- County's approach – submitted estimate for services with basic parameters in application, state approved, now hiring design contractor
- Design costs covered by federal dollars
- Approach follows the Uniform Procurement Guidelines
- Ensures County is not at risk for costs of services

##### Community Resource Center – City

- City's project list included a Community Resource Center
- State allocated \$3.8 million
- Funding is for construction only
- Community Resource Center would function as a day center with partnering agencies providing referral and other services to those experiencing homelessness or at-risk for experiencing homelessness
- It would also serve as a shelter during inclement weather or natural disaster
- 2014 needs assessment conducted by consultant noted need for a day resource center as a one-stop shop for homeless services and information
- Direct services
  - Beds for inclement weather only
  - Coordinated intake/assessment
  - Laundry service
  - Showers
  - Mail access
  - Transportation
- Through partnership
  - Services for mental health/substance abuse
  - Legal aid
  - Employment readiness
  - Personal grooming
  - Veterans services
  - Literacy
  - Re-entry services
  - Food/meals
  - Applications for public assistance
  - Physical health services

#### Community Resource Center

##### Timeline

- 6/27/18- City/County CD staff look at potential sites
- 7/16/18 – Asst City Mgr, City/County CD directors visit Columbia, SC, Transitions Homeless Day Center/Shelter/Housing Site
- 8/17/18 – Abbreviated application submitted (Site 1)
- 11/8/18 – Stakeholders/CoC stakeholders meetings held
- 11/19/18 – State sends Project Info Form, questions on site

- 11/29/18 – City CD sends list of potential sites; joint CD staff cannot complete PIF because City wants to use planning dollars to do an A&E design (City approach)
- 12/4/18 – City/County CD and DCM meet with Salvation Army
- 12/11/18 – Joint staff conference call with state on using planning dollars for project
- 1/23/19 – Joint staff conference call with state; County CD learns of new Site 2 selected by City
- 1/23/19 – Homeless Committee meeting – new site 2 announced by City; meeting with agencies in attendance to discuss their plans
- 1/24/19 – County CD requested info from City to prepare abbreviated form for new site 2
- 3/27/19 – Homeless Committee meeting: new site 2 location discussed, and possible other associated costs related to site. Committee suggested moving forward with abbreviated application.
- 3/29/19 – Abbreviated application submitted on site 2
- 5/14/19 – State sent additional forms and questions on new site 2; County CD contacted City to request meeting to complete information
- 6/25/19 – Homeless Committee meeting: conference call with state, discussion on other possible solutions to cover costs of A&E services
- City's approach – to contract for A&E work now prior to getting state approval for the project
- City staff have estimated those services will cost \$250,000 and proposed splitting the cost with the County (\$125,000)
- Standstill for now; state is awaiting additional information from the City to be submitted by the County (as lead agency in CDBG-DR process)

Commissioner Adams stated he does not understand how either of the potential sites got sent to the State before County Commissioners or the public got to weigh-in. Commissioner Adams stated the City's Community Resource Center appears to sit on top of Social Services and the Health Department and he wants to know when he gets the opportunity to provide input to the State. Ms. Cannon stated as long as this is a City project, she is not sure there will be an opportunity other than through the Homeless Committee that has involvement in the site selection. Commissioner Adams stated these sites are in his district and residents need to know what is being proposed for their community because there may be residents who do not want the center located at either of these sites.

Ms. Cannon stated no decisions are being requested today and this project is really at a standstill. Ms. Cannon stated this project is still on the City's side of the books at the State level and in order to move the project forward, the State wants answers to some of their questions about the project. Ms. Cannon stated the City's approach is to upfront local money for design and engineering work in order to respond to the State's questions, and City staff have asked the County to split the cost which could put the County at risk because the County may never be reimbursed for that amount of money.

Commissioner Adams stated it really does not make sense to him to spend money for A&E work on sites the Board may not like. Commissioner Adams stated questions such as who is going to oversee operations and who will pay the ongoing costs for the center need to be answered before anything else. Commissioner Adams stated he may not agree with building a day center when he hears presentations such as the one provided by Ms. Witt that emphasizes housing needs to be first. Commissioner Adams stated "where are we going" is the major question that needs to be answered before any documents are submitted.

In response to a request from Commissioner Evans for input, Community Development Director Dee Taylor stated matters are as presented with abbreviated applications having been submitted for both sites. Ms. Taylor stated there is ongoing discussion about how the A&E design will be covered for the second site.

Chair Council asked what could be done to help the Homeless Committee reach its goals. Ms. Cannon suggested possibly re-evaluating and reconfirming the needs of the homeless and available resources, and then matching needs with resources to determine any deficiencies. Commissioner Adams stated he would like to hear from other community organizations that work with the homeless such as Operation Inasmuch and the Salvation Army so the Board can make an informed decision and formulate a plan.

Chair Council called for a break and reconvened the meeting at 2:15 p.m.

## B. Opportunity Zone Investment Projects

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## BACKGROUND

Robert Van Geons has requested that a presentation be provided to the Board of Commissioners on Opportunity Zones. This is a federal program which provides tax benefits for individuals who invest in property, buildings and businesses, within qualifying areas. A consulting firm has been hired to identify and promote opportunity zone investment projects.

Attached you will find a detailed memo from Mr. Robert Van Geons.

## RECOMMENDATION / PROPOSED ACTION

This item is presented for information only.

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Robert Van Geons, Fayetteville-Cumberland Economic Development Corporation President/CEO, introduced Walter Davis, founding member of Peachtree Providence Partners Holding Company, LLC. Mr. Van Geons stated he was approached by the City of Fayetteville because they want to take advantage of the designation and while most of the OZs are in Fayetteville, 100% of them are in the County. Mr. Van Geons stated once the consultant was on board to run the project, he met with County staff who thought it would be best to provide this information to the Board. Mr. Van Geons stated the project is in the early stages of gathering data and evaluating opportunities.

Mr. Davis stated Peachtree Providence Partners were engaged to come with a strategy for the City as it relates to its OZs and he is present to provide information on OZs and respond to questions. Mr. Davis highlighted what lead up to the OZ legislation and stated each state Governor had an opportunity to choose their zones. Mr. Davis stated there are 8,700 zones overall, 252 zones in North Carolina, 9 zones in Cumberland County and 7 zones in the City of Fayetteville to be considered by investors.

Mr. Davis stated the spirit of the legislation was to create wealth in every plateau of the waterfall with the capital flowing down in order to create wealth at each level.

### The Waterfall

Investors  
Fund Managers  
Business Owners and Real Estate Developers  
Communities and Neighborhoods

Mr. Davis stated this is a pure private market incentive that allows private organizations to invest capital gain funds in a qualified OZ fund with a delay and reduction of tax liability depending how long the investment is held. Mr. Davis stated the hope is the investment will be held for at least 10 years because these are economically distressed communities that continue to be left behind. Mr. Davis reviewed the following and stated the key to the program is absolution from federal tax liability. Mr. Davis stated North Carolina did not conform its tax code to this capital gains liability.

### Capital Gains

#### Part A

- Liability Deferralment on current gains (0-23%)
- 5 years → 10% step up in basis
- 7 years → 5% step up in basis
- Total – 15% step up in basis
- Current liability due Dec 31, 2026

#### Part B

- Investment in Opportunity Zone Fund for 10 years allows absolution of Federal Capital Gains Tax

Mr. Davis stated public/private investors include the following and guardrails for things such as gentrification are set up at the local level:

High Net Worth Individuals  
Endowments

Public Pensions  
Family Offices  
Corporations  
Foundations

Mr. Davis stated in order to receive the tax incentive, an investor cannot directly invest in a project but has to directly invest in a fund and the fund is responsible for investing in a project. Mr. Davis stated the fund manager is the fiduciary for one or more investors.

Mr. Davis reviewed the following and stated investors are waiting on the IRS to come out with final regulations which may take another 30 to 45 days, followed by a third tranche of regs on how to measure the impact of the money going into communities and anti-abuse of this area of the tax code.

- 90 % of Assets must be invested in Opportunity Zones
- 10% in any census tract
- Self-Certification (of fund for which money was raised)
- 1<sup>st</sup> tranche of draft regs released
- Investment period 10 years

Mr. Davis stated the key drivers for diversity of funds are as follows and the idea is to bring the drivers together:

Social Impact  
Local Impact  
Regional Impact  
National Impact

Mr. Davis stated this legislation was intended to create jobs and spark people with capital to invest in entrepreneurs. Mr. Davis stated business owners and real estate developers:

- Must be located in Opportunity Zone
- 70% Tangible Asset Test
- Any Real Estate class (today; future)
- Exclusions – SIN Businesses (community wealth extractors)

Mr. Davis stated the following are eligible for the incentive because the idea is to get private market money moving into all of the transactions.

- Start-Ups
- Retail
- Existing Businesses
- Commercial Residential
- Industrial
- Office

Mr. Davis highlighted strategies municipalities and counties may need to think about as it relates to wealth creation, job creation and infrastructure improvements associated with OZs and concluded his presentation by stating the convergence of the investor focus and the traditional community focus in the real win. Mr. David responded to questions and stated to encourage investors to invest, local governments can put together a TIF to help attract and incentivize private investors who want to transform and make money at the same time.

#### 4. CONSIDERATION OF AGENDA ITEMS

##### A. Contracted Temporary Staffing Agency Responses to "Ban the Box"

#### BACKGROUND

As approved by the Board of Commissioners, effective July 1, 2019 the County entered into temporary services contracts with four temporary staffing companies. A Commissioner inquired about the staffing companies' procedures in regard to "Ban the Box".

The following statement and questions were emailed to the point of contact for each of the four companies:

Several years back, Cumberland County joined the effort to create more fair hiring practices for applicants with a criminal history by implementing "Ban the Box". Therefore, the County's job applicants are not required to disclose a criminal conviction on the job application.

As a contracted temporary services staffing company for Cumberland County, how do you apply "Ban the Box" principles?

If you do not apply "Ban the Box" principles, will you consider implementing this specific to staffing temporary personnel for Cumberland County upon official notification?

The responses from each staffing company are attached.

#### RECOMMENDATION / PROPOSED ACTION

Consider amending the four temporary services contracts to require implementation of "Ban the Box".

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Vicki Evans, Finance Director, presented the background information recorded above and provided a summary of temporary service staffing company responses. Commissioner Evans stated because the Board unanimously approved "Ban the Box" for the County, he believes temporary service staffing companies for the County should follow the policy of the County.

**MOTION:** Commissioner Evans moved to forward the item to the September 16, 2019 Board of Commissioners' consent agenda with a recommendation to amend the contracts to require "Ban the Box".

**SECOND:** Chair Council

**DISCUSSION:** Commissioner Adams posed questions about some of the staffing agency responses. Ms. Evans stated the three agencies that do not apply it did say they would consider implementing it. Commissioner Adams asked what would happen if they consider it but do not do it, especially since they already have contracts. Rick Moorefield, County Attorney, stated his understanding is that the RFP has been done, "Ban the Box" was not a requirement in the RFP and these companies responded in conformance with the RFP and were awarded contracts. Mr. Moorefield stated staff can negotiate to get these companies to agree to "Ban the Box" but unless these contracts can be terminated at will, the contracts stand. Commissioner Adams stated he wants the Board to be clear that the contracts stand until the county puts out another RFP. Chair Council asked whether action was to amend the contracts. Commissioner Adams stated action was to implement the policy.

**VOTE:** UNANIMOUS (5-0)

#### B. Request to Set Meeting Dates for Annual Updates to the Capital Planning Model

##### BACKGROUND:

In March 2018 the Board of Commissioners began the process of incorporating capital project priorities into the capital planning model. In November the model was updated and implemented into the FY20 budget. As discussed in the initial meetings, updating Board priorities within the capital planning model is an annual occurrence.

The request for today is to set the meeting dates to update the capital planning model. The County's financial advisors, DEC Associates, Inc., will facilitate the process.

Management recommends the Board of Commissioners meet on October 17 to review the previously determined FY20 capital planning model priorities. At that time, staff will seek

guidance regarding modifications to the previously determined FY20 priorities as well as any additional projects the Board wants to accomplish through the model.

Initially management recommended a review of the October 17 project modifications and model updates on November 21. However, it is the recommendation of management to push the November date back to a date in January 2020.

This change will allow the Board to review the impact of the modified capital planning model priorities with the most current and comprehensive relevant fiscal data. In January it is management's goal to have final annual audit numbers, a comprehensive capital improvement plan, as well as information from the school system on capital needs for inclusion in the model.

**RECOMMENDATION/PROPOSED ACTION:**

County Management recommends the following action be placed on the September 16, 2019 Board of Commissioners consent agenda:

Approve setting the meeting dates for the time and purpose stated below:

Thursday October 17, 2019 @ 1:00 p.m. to review the previously determined FY20 priorities and seek Board input on modifications to those priorities.

January 2020 (date to be determined) review the impact of modified priorities as well as FY19 audited fund balance results, capital improvement plan, and school capital requests on the model.

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Ms. Cardinali distributed the revised background information and recommendation/proposed action recorded above. Ms. Evans stated the proposed dates are now Thursday, October 17 and the initially proposed date of November 21 has changed to a date to be determined in January 2020.

**MOTION:** Chair Council moved to forward the item to the September 16, 2019 Board of Commissioners' consent agenda with a recommendation to approve moving the November meeting to a date to be determined in January 2020.

**SECOND:** Commissioner Adams

**VOTE:** UNANIMOUS (5-0)

**C. Allied Universal Contract for Department of Social Services**

**BACKGROUND**

The purpose of this contract is to enhance security at the Department of Social Service building on Ramsey Street. Due to the increased number of incidents of domestic violence and workplace violence, as well as the increased customer volume resulting from the start of the Energy program at the Department of Social Services building effective July 1, 2019, there is a need for a stronger security presence. In the past, the Department of Social Services has maintained one Sheriff Deputy, two unarmed security guards and one armed security guard. This contract will replace the existing contract for two unarmed security guards with two armed security guards. These three armed security guards along with the Sheriff Deputy will enhance the security presence to improve customer and employee safety. Funds for this contract were approved in the FY 2019- 2020 annual budget.

**RECOMMENDATION / PROPOSED ACTION**

We respectfully request your consideration of this contract for the Consent Agenda on September 16, 2019.

\*\*\*\*\*

Brenda Jackson, Social Services Director, referenced the contract copy in the agenda packet and presented the background information recorded above. No questions or discussion followed.

MOTION: Commissioner Adams moved to forward the item to the September 16, 2019 Board of Commissioners' consent agenda with a recommendation for approval.  
SECOND: Commissioner Evans  
VOTE: UNANIMOUS (5-0)

D. Professional Project Management Services Agreement with the Wooten Company

BACKGROUND

Cumberland County Community Development requested proposals seeking firms to provide architectural and engineering services for the new construction of a permanent supportive housing project. This project will be funded using the Community Development Block Grant – Disaster Recovery (CDBG-DR) funds and will serve homeless families with priority given to those that were impacted by Hurricane Matthew. The project will be located on Candleberry Court, Fayetteville (off Old Wilmington Road) adjacent to the apartments that are currently being used as the Robin's Meadow Transitional Housing Program.

The Request for Proposal (RFP) was posted from November 15, 2018 to December 21, 2018 and again from February 27, 2019 to March 15, 2019. The RFP was also distributed to 12 architectural and engineering firms. Only one response was received for each advertisement of the RFP which came from The Wooten Company. The selection committee reviewed the proposal from The Wooten Company and after renegotiations, Community Development desires to enter into a contract with The Wooten Company with the amount not to exceed \$111,700. Funds for the CDBG-DR services are currently available.

RECOMMENDATION / PROPOSED ACTION

The Community Development Director and County Management recommend that the proposed action be placed on the September 16, 2019 Board of Commissioners agenda as a consent item:

Approve the professional service agreement with The Wooten Company in the amount not to exceed \$111,700.

\*\*\*\*\*

There were no questions or discussion regarding this item.

MOTION: Commissioner Adams moved to forward the item to the September 16, 2019 Board of Commissioners' consent agenda with a recommendation for approval.  
SECOND: Commissioner Evans  
VOTE: UNANIMOUS (5-0)

E. Contract for Detention Center Roof Project

BACKGROUND

The Capital Improvement Plan (CIP) identified the Detention Center Roof Re-Cover project as part of the list of installment financing projects that was approved by the Local Government Commission (LGC) in September 2017. The Detention Center Roof Re-Cover project includes improvements to the original side of the Detention Center.

The project was advertised electronically on the Cumberland County Vendor Self Service site and the State Interactive Purchasing System. The project mandatory pre-bid meeting was held on August 8, 2019 and bids were received on August 22, 2019. The certified bid tab and letter of recommendation from Fleming and Associates, the project engineer, is attached. The lowest, responsible and responsive bidder is Owens Roofing, Inc, in the amount of \$1,238,351.00. The lowest bid was submitted by Triangle Roofing Services, Inc., however they requested to withdraw their bid due to a mathematical error.

RECOMMENDATION / PROPOSED ACTION

The Engineering and Infrastructure Director and County Management recommend that the proposed actions below be placed on the September 16th Board of Commissioners agenda as a consent item:

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1. Accept the bids for the roof re-cover project and award a contract to the lowest, responsible and responsive bidder, Owens Roofing, Inc., in the amount of \$1,238,351.
2. Establish a contingency in the amount of \$100,000 to be used for additional work recommended by the E&I Director and approved by the County Manager.

\*\*\*\*\*

There were no questions or discussion regarding this item.

MOTION: Commissioner Lancaster moved to forward the item to the September 16, 2019 Board of Commissioners' consent agenda with a recommendation to award the bid to Owens Roofing, Inc. and to establish a contingency in the amount of \$100,000.  
SECOND: Chair Council  
VOTE: UNANIMOUS (5-0)

F. Permanent Easement for Fiber Optic Cable at Veterans Services with South Carolina Telecommunications Group, LLC

BACKGROUND

Cumberland County Engineering & Infrastructure (E&I) staff discovered that South Carolina Telecommunications Group, LLC., was installing fiber-optic cable at the intersection of East Russell Street and Cool Spring Street in May 2019. The fiber-optic cable and junction box were installed beyond the back of the curb and through further inspection were located on Cumberland County property at Veterans Services. E&I staff communicated to the vendor and their engineering staff that a permanent easement would be necessary to have the fiber-optic cable and junction box remain in the installed location. South Carolina Telecommunications Group, LLC., has proposed a permanent easement and a purchasing price in the amount of \$5,000.00.

A map of the permanent easement and the easement document have been attached. E&I staff does not feel that granting the permanent easement to South Carolina Telecommunications Group, LLC., would have a negative impact on Veterans Services property nor their operations. The easement document has been reviewed and approved by the County Attorney's Office.

RECOMMENDATION / PROPOSED ACTION

The Engineering and Infrastructure Director and County Management recommend that the proposed action below be placed on the September 16th Board of Commissioners agenda as a consent item:

Approve granting the proposed permanent easement to the South Carolina Telecommunications Group, LLC. for the amount of \$5,000.00.

\*\*\*\*\*

Commissioner Adams asked whether there could be a tap-in to the fiber-optic cable. Assistant County Engineer Allan Riddle stated he would pose that question to Information Services and the communications group. Commissioner Adams asked whether other companies would be able to have access to the permanent easement. Mr. Moorefield stated he does not recall whether this was an exclusive easement. Commissioner Faircloth stated if the easement is found to be exclusive, it needs to be changed. Mr. Moorefield stated he would check into it.

MOTION: Commissioner Adams moved to approve with a caveat that if there is exclusivity, the item is not placed on the (September 16, 2019) consent agenda but moved to the October board meeting.  
SECOND: Commissioner Faircloth  
VOTE: UNANIMOUS (5-0)

G. Consideration of Agreement for Enforcement of Minimum Housing Code for the Town of Wade

BACKGROUND

The Town of Wade adopted a resolution applying the County’s Minimum Housing Ordinance within the Town’s corporate limits and has now requested to enter into an interlocal agreement with the County for the County to enforce the County’s Minimum Housing Ordinance within the Town’s corporate limits. All costs will be the responsibility of the County. The Towns of Eastover, Stedman and Falcon have entered into interlocal agreements for enforcement of the County’s Minimum Housing Code within their jurisdictions. The Town of Wade was offered the same agreement as was approved by Eastover, Falcon and Stedman; however, the Town of Wade declined that agreement and has requested that it have no liability other than any claim that may be covered by its liability insurance. This is a significant departure from the way the County does its own Code enforcement because the County does not carry general liability insurance and relies on the defense of governmental immunity. If a claim is not covered by the Town’s insurance, it would be the full liability of the County.

RECOMMENDATION / PROPOSED ACTION

County attorney recommends the Board consider the following options:

- (1) Approve Town’s request as presented; or
- (2) Require Town to remain liable for any claim not covered by its insurance.

\*\*\*\*\*

Mr. Moorefield stated Wade does not want to have any liability except to the extent covered by insurance.

MOTION: Chair Council moved to place the item on the September 16, 2019 Board of Commissioners’ consent agenda with a recommendation to accept Option 2 to require Wade to remain liable for any claim not covered by its insurance.  
SECOND: Commissioner Adams  
VOTE: UNANIMOUS (5-0)

5. MONTHLY REPORTS

A. Community Development Block Grant - Disaster Recovery (CDBG-DR) Monthly Update

BACKGROUND

Cumberland County, in partnership with NC Emergency Management, is implementing activities funded through the Community Development Block Grant Disaster Recovery Program. The attached report is an update on the status of all projects undertaken by Cumberland County including the Housing Recovery applications processed through the Intake Center.

RECOMMENDATION / PROPOSED ACTION

No action needed. This item is provided for informational purposes only.

CUMBERLAND COUNTY CDBG-DR PROGRAM  
UPDATE FOR THE SEPTEMBER 12, 2019  
BOARD OF COMMISSIONER’S AGENDA SESSION

Status as of August 30, 2019:

Total Applications	County Application Intake (Step 1)	State Eligibility Check (Step 2)	State Duplication of Benefits Check (Step 3)	State Under Further Review
349	4 (4 county/0 city)	1 (1 county/0 city)	3 (3 city/0 county)	56 (11 county/45 city)
State Inspection &	State	Contractor	Construction	Withdrawn/Ineligible/

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Environmental Review (Step 4)	Grant/Award Determination (Step 5)	Selection/Bid Work (Step 6)	(Step 7)  Complete (Step 8)	Inactive
39 (5 county/34 city)	90(49 county/41 city)	30 (24 county/6 city)	18 (3 county/15 city)  11 (2 county/9 city)	26 (14 county/12 city) 46 (18 county/28 city) 25 (0 county/25 city)

*\*Step 1 performed by County; Steps 2-8 performed by State for County; Steps 2-8 performed by Horne & State for City*

Milestones/Activities:

- U.S. Department of Housing & Urban Development recently approved North Carolina Office of Recovery & Resiliency (NCORR) effective July 1 as the administering agency for CDBG-DR grant funds;
- NCORR in the process of preparing new SRA’s for local governments to submit in September for review;
- Ongoing– County staff finalizing processing applications, follow-up with all applicants and submitting to State for conducting Steps 2-8. Staff continue to follow-up with applicants to provide continuity and status update of applicant’s file in Step 5; in addition, staff also provide consultations, closing and post-closing to applicants;
- Robins Meadow Permanent Supportive Housing Project –NCORR submitted RROF to HUD 8/30, anticipate receiving Authority to Use Grant Funds around 9/16;
- Robins Meadow Permanent Supportive Housing Project A/E Services – pending BOC approval
- Community Resource Center Project new preliminary project site information form submitted to NCORR – project under further discussion with local governments;
- Preliminary site assessments conducted for potential projects for CDBG-DR Multi-Rental Housing development;
- DRA-17 Program – County and State staff closed 7 buyout properties to date; Hazardous Material Site Assessment Services contract under negotiation; demolition invitation to bid in process for advertisement within upcoming weeks

Current Staffing:

- State POC: John Ebbighausen – Director of Disaster Recovery Programs, NC Office of Recovery & Resiliency (NCORR); David Cauthorn, Comm. Outreach Specialist/Data Coordinator –NCORR
- ☐ Cumberland County:
  - Sylvia McLean, P.T. Community Development (CD) Consultant; Chavaungh McLamb, Admin Housing Coordinator II; Tye Vaught, Admin Program Officer II
- ☐ City of Fayetteville: Cindy Blot, Eco & CD Director; Horne, LLC

Hours of Operation (Cumberland County Application Intake Center):

- Monday – Friday, 9 a.m. to 4 p.m.
- Location – Cumberland County Community Development Dept – 707 Executive Place

B. Unaudited FY2019 Financial Report

BACKGROUND

The financial report is included which shows results of the general fund for fiscal year 2019, June year-to-date (unaudited). Additional detail has been provided on a separate page explaining percentages that may appear inconsistent with year-to-date expectations.

This should not be considered a final report for fiscal year 2019. Over the next several months, Finance will be working toward closing out the fiscal year and audit completion. You can expect updated monthly financial reports pertaining to fiscal year 2019 through October 2019 and a presentation of audit results in December. In November, we will begin reporting on fiscal year 2020 with a summary of results of the first quarter.

RECOMMENDATION / PROPOSED ACTION

No action is needed - for discussions and information purposes only.

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County of Cumberland General Fund Revenues					
REVENUES	FY17-18 AUDITED	FY18-19 ADOPTED BUDGET	FY18-19 REVISED BUDGET	UNAUDITED YTD ACTUAL	PERCENT OF BUDGET TO DATE
				AS OF June 30, 2019	
Ad Valorem Taxes					
Current Year	\$ 163,194,457	\$ 163,777,000	\$ 163,777,000	\$ 165,634,524	101.1% (1)
Prior Years	1,105,826	1,121,000	1,121,000	1,252,112	111.7%
Motor Vehicles	18,788,786	18,326,000	18,326,000	19,996,530	109.1% (2)
Penalties and Interest	740,525	500,000	500,000	699,244	139.8%
Other	955,996	908,000	908,000	1,057,248	116.4%
Total Ad Valorem Taxes	184,785,590	184,632,000	184,632,000	188,639,658	102.2%
Other Taxes					
Sales	41,809,642	42,625,774	42,625,774	37,706,903	88.5% (3)
Real Estate Transfer	1,096,191	700,000	700,000	1,351,286	193.0%
Other	1,040,243	1,060,000	1,060,000	990,033	93.4%
Total Other Taxes	43,946,076	44,385,774	44,385,774	40,048,222	90.2%
Unrestricted & Restricted Intergovernmental Revenues	64,499,043	62,049,904	64,608,650	56,435,176	87.3% (4)
Charges for Services	13,697,342	12,312,681	12,892,196	13,571,695	105.3%
Other Sources (includes Transfers In)	8,790,385	2,442,205	2,574,680	3,859,055	149.9%
Proceeds Refunding Bonds	23,005,000	-	-	-	0.0%
Premium on COPS Sold	4,285,557	-	-	-	0.0%
County Closing Contribution	254,735	-	-	-	0.0%
Lease Land CFVMC	3,813,452	3,714,637	3,714,637	3,871,986	104.2%
Total Other	40,149,130	6,156,842	6,289,317	7,731,041	122.9%
Total Revenue	\$ 347,077,181	\$ 309,537,201	\$ 312,807,937	\$ 306,425,792	98.0%
Fund Balance Appropriation		7,447,195	26,664,950		0.0%
Total Funding Sources	\$ 347,077,181	\$ 316,984,396	\$ 339,472,887	\$ 306,425,792	90.3%

County of Cumberland General Fund Expenditures					
DEPARTMENTS	FY17-18 AUDITED	FY18-19 ADOPTED BUDGET	FY18-19 REVISED BUDGET	UNAUDITED YTD ACTUAL	PERCENT OF BUDGET TO DATE
				AS OF June 30, 2019	
Governing Body	\$ 574,959	\$ 628,960	\$ 628,960	\$ 610,072	97.0%
Administration	1,395,666	1,525,894	1,621,279	1,449,664	89.4%
Public Affairs/Education	470,475	497,286	523,286	451,340	86.3%
Human Resources	803,599	924,551	924,551	893,308	96.6%
Print, Mail, and Design	690,408	788,684	788,684	719,640	91.2%
Court Facilities	150,183	156,220	156,220	121,286	77.6%
Facilities Maintenance	1,812,003	1,024,101	1,054,101	808,907	76.7%
Landscaping & Grounds	591,282	669,140	675,672	623,117	92.2%
Carpentry	184,325	162,507	162,507	152,063	93.6%
Facilities Management	1,233,496	1,316,856	1,316,856	1,172,046	89.0%
Public Buildings Janitorial	705,450	724,839	797,721	678,724	85.1%
Central Maintenance	613,017	948,724	963,592	867,070	90.0%
Information Services	3,425,808	4,336,330	7,104,766	4,453,316	62.7% (1)
Board of Elections	1,148,659	2,237,329	2,242,171	1,617,235	72.1% (2)
Finance	1,156,051	1,295,351	1,295,351	1,175,664	90.8%
Legal	715,602	804,578	804,578	705,269	87.7%
Register of Deeds	1,971,119	2,394,577	2,846,373	2,095,487	73.6%
Tax	5,154,623	5,683,071	5,820,571	5,549,657	95.3%
Debt Service	21,449,809	-	-	-	0.0%
General Government Other	2,816,737	3,967,735	4,345,665	2,516,581	57.9% (3)
Sheriff	46,553,352	52,720,576	53,519,971	48,309,517	90.3%
Emergency Services	3,018,749	3,674,666	3,983,893	3,297,985	82.8%
Criminal Justice Pretrial	447,799	564,038	564,038	491,622	87.2%
Youth Diversion	9,549	63,654	63,654	31,774	49.9% (4)
Animal Control	2,909,358	3,248,915	3,343,956	3,100,905	92.7%
Public Safety Other (Medical Examiners, NC Detention Subsidy, etc.)	1,296,751	1,444,268	1,444,268	1,070,647	74.1%
Public Health	21,281,667	22,604,110	23,506,540	22,961,161	97.7%
Mental Health	3,098,258	5,463,227	5,471,227	5,290,749	96.7%
Social Services	59,392,604	60,359,879	61,293,017	56,152,093	91.6%
Veteran Services	383,191	408,159	408,159	369,584	90.5%

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County of Cumberland General Fund Expenditures						
DEPARTMENTS	FY17-18	FY18-19	FY18-19	UNAUDITED YTD ACTUAL AS OF	PERCENT OF	**
	AUDITED	ADOPTED BUDGET	REVISED BUDGET	June 30, 2019	BUDGET TO DATE	
Child Support	4,757,955	5,205,713	5,205,713	4,805,701	92.3%	
Spring Lake Resource Administration	30,978	34,332	34,332	30,226	88.0%	
Library	10,176,826	10,807,325	10,832,563	10,214,392	94.3%	
Stadium Maintenance	92,285	117,296	117,296	91,661	78.1%	
Culture Recreation Other (Some of the Community Funding)	268,069	268,069	268,069	260,569	97.2%	
Planning	2,888,049	3,522,591	3,528,841	2,910,546	82.5%	
Engineering	1,171,023	1,987,178	1,587,178	1,113,724	70.2% (5)	
Cooperative Extension	550,814	717,173	719,173	602,184	83.7%	
Location Services	304,055	315,177	315,177	175,197	55.6% (6)	
Soil Conservation	142,710	142,570	650,375	194,201	29.9% (7)	
Public Utilities	89,168	87,153	87,153	83,287	95.6%	
Economic Physical Development Other	20,000	20,000	20,000	20,000	100.0%	
Industrial Park	1,117	1,104	11,254	9,020	80.1%	
Economic Incentive	462,345	461,677	461,677	429,724	93.1%	
Water and Sewer	-	250,000	291,291	-	0.0% (8)	
Education	93,830,717	92,457,009	93,143,900	92,222,510	99.0%	
Other Uses:						
Transfers Out	7,611,953	19,951,804	34,527,268	30,779,342	89.1%	
Refunding of 2009A and 2011B LOBS	27,531,480	-	-	-	0.0%	
TOTAL	\$ 335,384,092	\$ 316,984,396	\$ 339,472,887	\$ 311,678,765	91.8%	

Expenditures by Category	FY17-18	FY18-19	FY18-19	AS OF	PERCENT OF	
	UNAUDITED	ADOPTED BUDGET	REVISED BUDGET	June 30, 2019	BUDGET TO DATE	
Personnel Expenditures	\$ 123,827,311	\$ 140,421,227	\$ 138,839,086	\$ 128,503,424	92.6%	
Operating Expenditures	151,864,357	153,678,512	162,700,818	150,187,317	92.3%	
Capital Outlay	2,582,289	2,655,876	3,405,715	2,208,683	64.9% (9)	
Debt Service	21,966,702	-	-	-	0.0%	
Refunding of 2009A and 2011B LOBS	27,531,480	-	-	-	0.0%	
Transfers To Other Funds	7,611,953	20,228,781	34,527,268	30,779,342	89.1%	
TOTAL	\$ 335,384,092	\$ 316,984,396	\$ 339,472,887	\$ 311,678,765	91.8%	

Fiscal Year 2019 - June Year-to-Date Actuals UNAUDITED (Report Run Date: August 15, 2019)

Additional Detail
General Fund Revenues
•
(1) Current Year Ad Valorem 101.1% of budget; 99.34% collection rate
(2) Motor Vehicles 109.1% - YTD actual reflects 12 months of collections
(3) Sales Tax 88.5% - YTD actual reflects 10 months of collection
(4) Unrestricted/Restricted Intergovernmental 87.3% - Revenue accruals have not yet been finalized/posted

General Fund Expenditures
**
(1) Information Services 62.7% - The Tax Office Software project will incur the majority of costs in FY2020.
(2) Board of Elections 72.1% - budgeted funding was not utilized in FY19 for the voting equipment. This amount was placed in the FY20 budget to complete the purchase of AUA voting equipment.
(3) General Government Other 57.9% - Budgeted contracted services specific to Hurricane Florence came in under budget; funds remaining in contingency.
(4) Youth Diversion 50.0% - A position was vacant the majority of the year.
(5) Engineering 70.2% - The Stream Debris Removal grant has not been fully expended because of weather delays. Remaining funds have been reappropriated to FY20.
(6) Location Services 55.6% - Vacant position within the department. Position was abolished during the FY20 budget process.
(7) Soil Conservation 29.9% - The Stream Debris Removal grant has not been fully expended because of weather delays. Remaining funds have been reappropriated to FY20.
(8) Water and Sewer 0% - No expenditures have been incurred.
(9) Capital Outlay 64.9% - Vehicles and sensitive equipment budgeted near FY19 year-end by the Sheriff's Office were not purchased by June 30. Those funds were re-appropriated to FY20. Also see (12) regarding board of elections voting equipment.

C. Project Updates

BACKGROUND

Please find attached the monthly project update report for your review.

RECOMMENDATION / PROPOSED ACTION

This is for information purposes only as there is no action required for this item.

MONTHLY PROGRESS REPORT			
Project Location	Contract Amount	Project Status	Contract Duration
Courthouse, Detention Center, Community Corrections, Headquarters Library Parking Lots	\$174,251.53	HQ Parking Lot improvements are the remaining improvements on this project. The HQ Library North Staff lot will be performed in the month of September per the contractor.	90 days
Crown Coliseum Ice Plant, Chiller and Ice Floor Replacement	\$3,441,390.00	The contractor has completed the ice floor installation, has installed the mechanical center and cooling tower, and is preparing the pipe connections from the mechanical center to the ice floor.	150 days
Expo Center and Crown Coliseum East Parking Lot	\$1,328,480.00	The contractor has performed additional sidewalk for ADA compliancy and is anticipating completing all paving operations on 9/4/19. The pavement marking installation will follow the completion of paving operations. The landscape islands have been completed.	60 days
Building Maintenance and Central Maintenance Parking Lot	\$420,422.87	The contractor has completed Phase I. The contractor is preparing to perform milling on Phase II and Phase III to continue operations around the CMF Facility.	180 days
Detention Center Boiler Replacement (Phase II)	\$181,000.00	Contractor anticipates start-up on 9/10/19 for the boilers. Awaiting flue pipe to be delivered to complete installation.	120 days
Detention Center Lobby Renovation	\$148,887.81	The lobby renovation is 95% complete. The contractor has been issued change orders to perform the installation of an additional cabinet and enhancements on the doors.	120 days
Detention Center Roof Replacement	\$1,238,351.00	The project goes before the BOC at the Agenda Session on 9/12/19	120 days
Detention Center Building Exterior Improvements	\$150,359.00	The contract is pending Purchasing and Legal approval.	90 days
Department of Social Services Chiller Replacement Project	\$490,600.00	A change order was issued for the project to include automatic shut off valves on the chiller.	120 days
Department of Social Services Chiller Replacement Project Phase II - Engineering Services	\$11,215.00	The design engineer has returned 65% plans for comments and is pursuing the final design and specification of the chiller. The costs associated with design are attached.	120 days
Judge E. Maurice Braswell Courthouse Generator	\$2,828,700.00	The contract is pending Purchasing and Legal approval.	179 days

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D. Health Insurance Update

BACKGROUND

Total health insurance claims for FY20 are down 9.14% for the month of July as compared to the same month in FY19. To provide some perspective on the claims, below is the 1-month average for the past 5 fiscal years. This average represents the average claims for each fiscal year. Additionally, graphs are provided as an aid to the analysis.

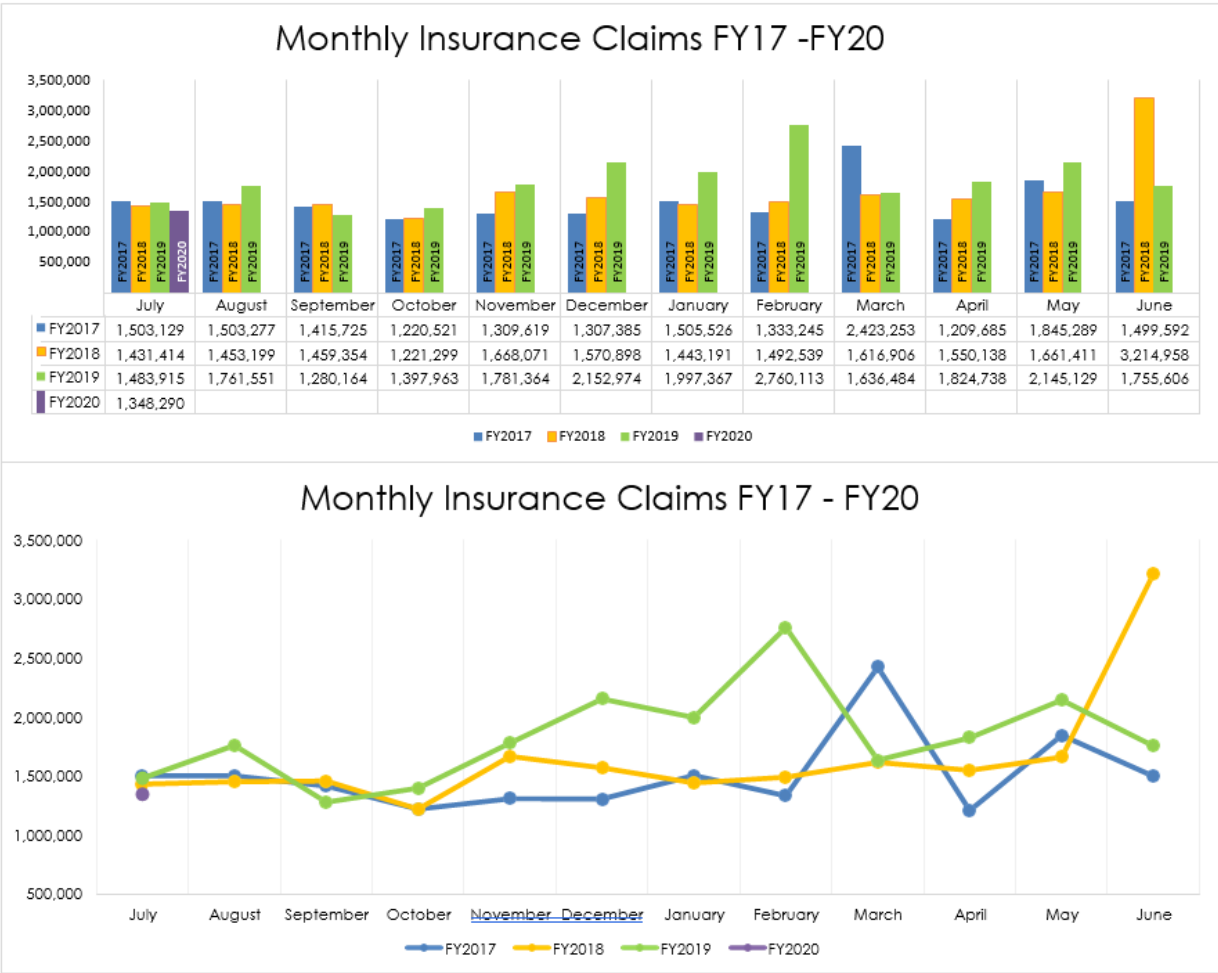
Year to date claims thru July                \$1,348,290.15  
Less year to date stop loss credits        (\$0.00)  
Net year to date claims thru July        \$1,348,290.15

Average claims (before stop loss) per fiscal year through July:

FY16 \$2,513,805  
FY17 \$1,503,129  
FY18 \$1,431,414  
FY19 \$1,483,915  
FY20 \$1,348,290

RECOMMENDATION / PROPOSED ACTION

For information only – no action needed.



Commissioner Faircloth asked when the Board would be considering the health insurance plan again. Ms. Evans responded around March 2020.

6. CLOSED SESSION

No closed session was held.

There being no further business, the meeting adjourned at 3:10 p.m.

Approved with/without revision:

Respectfully submitted,

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Candice H. White  
Clerk to the Board