

CUMBERLAND COUNTY BOARD OF COMMISSIONERS  
THURSDAY, OCTOBER 10, 2019 – 1:00 P.M.  
JUDGE E. MAURICE BRASWELL CUMBERLAND COUNTY COURTHOUSE  
117 DICK STREET, 5<sup>TH</sup> FLOOR, ROOM 564  
AGENDA SESSION REGULAR MEETING MINUTES

PRESENT: Commissioner Jeannette Council, Chair  
Commissioner Marshall Faircloth, Vice Chairman  
Commissioner Michael Boose  
Commissioner Glenn Adams  
Commissioner Jimmy Keefe (arrived 1:05 p.m./departed 3:20 p.m.)  
Commissioner Larry Lancaster  
Amy Cannon, County Manager  
Melissa Cardinali, Assistant County Manager  
Tracy Jackson, Assistant County Manager  
Sally Shutt, Assistant County Manager  
Rick Moorefield, County Attorney  
Vicki Evans, Finance Director  
Deborah Shaw, Budget Analyst  
Heather Harris, Budget Analyst  
Jeffery Brown, Engineering and Infrastructure Director  
Elaine Smith, Animal Control Director  
Jody Risacher, Library Director  
Dr. April Kelly, Animal Control Staff Veterinarian  
Julean Self, HR Director  
Joel Strickland, FAMPO/ Interim Planning and Inspections Director  
Darian Cobb, Fellow with NCACC County Manager Fellowship Program  
Candice White, Clerk to the Board  
Kellie Beam, Deputy Clerk

ABSENT: Commissioner Charles Evans

Chair Council called the meeting to order.

Amy Cannon, County Manager, requested Item 4.E. Re-establishing Community or Town Hall Meetings and Item 4.G Contract for Law Enforcement Center Elevator Modernization and Fire Alarm Replacement be removed from the agenda and forwarded to the November 14, 2019 Agenda Session.

1. APPROVAL OF AGENDA

MOTION: Commissioner Adams moved to approve the agenda with the removal of Items 4.E. and 4.G. for forward to the November 14, 2019 Agenda Session.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (5-0)

2. APPROVAL OF MINUTES

A. Approval of September 12, 2019 Agenda Session Regular Meeting

MOTION: Commissioner Adams moved to approve the September 12, 2019 Agenda Session regular meeting minutes.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS (5-0)

### 3. PRESENTATIONS

#### A. State Mental Health Funding System Redesign, Medicaid Transformation & Crisis Services Update

##### BACKGROUND

The Mental Health system in North Carolina continues to be in a state of flux and transition. Recurring reductions to State appropriations for services and Medicaid Transformation will require a redesign of current system services. Additionally, Alliance Health continues to work with RI International to prepare for the re-opening of the Crisis Facility on Roxie Avenue.

Alliance Health officials have met with Management and requested to meet with the Board of Commissioners to inform and update you on the status of these items. A presentation is scheduled for your October 10, 2019 Agenda Session.

##### RECOMMENDATION / PROPOSED ACTION

This item is presented for information purposes only.

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Duane Holder, Assistant County Manager, introduced Rob Robinson, Alliance Health CEO, and Kelly Goodfellow, Alliance Health CFO, and stated they are presenting updates throughout the catchment area. Mr. Robinson began the update on Medicaid Transformation facilitated by the following PowerPoint presentation:

##### About Alliance Health

- Behavioral health MCO for Durham, Wake, Cumberland and Johnston counties
- 470,000+ Medicaid-eligible and uninsured individuals among a population of over 1.8M
- Professional staff of over 500
- Network of 2200+ contracted service providers
- Preparing to operate a “Tailored Plan” beginning in 2021

##### FY20 Budget

Source	Amount	% of Total
Medicaid	\$438,342,571	81.82%
State	\$58,242,504	10.87%
Local	\$39,174,724	7.31%
Total	\$535,759,800	100%

Types of NC Managed Care Plans (for physical health side; LME/MCO establishment provided managed care on behavioral health side)

- Managed Care Standard Plans
  - Serve most Medicaid enrollees, including adults and children
  - Provide integrated physical health, behavioral health, and pharmacy services at launch of Medicaid managed care program
- Managed Care Tailored Plans
  - Specifically designed to serve special populations with unique health care needs
  - Provide integrated physical health, behavioral health, and pharmacy services

##### Standard Plan Contracts

- Statewide PHP contracts were awarded to:
  - AmeriHealth Caritas North Carolina, Inc.
  - Blue Cross and Blue Shield of North Carolina
  - UnitedHealthcare of North Carolina, Inc.
  - WellCare of North Carolina, Inc.

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- PHP contract awarded to Carolina Complete Health, a provider-led entity (PLE), to operate in Regions 3 and 5

Tailored Plans

- LME/MCOs are the only entities that may operate a Tailored Plan during the initial term (4 years)
- There will be 5 – 7 Tailored Plan Regions (yet to be determined)
- Tailored Plans must partner with a Standard Plan

Who will be in the Tailored Plan?

- Enrolled in Innovations Waiver or on Innovations waitlist
- Enrolled in Traumatic Brain Injury (TBI) Waiver or on TBI waitlist
- Have an intellectual/developmental disability (I/DD) diagnosis
- Have a severe behavioral health or substance use disorder
- Have used a behavioral health, I/DD or TBI service funded with state, local, federal or other non-Medicaid funds

Medicaid Transformation Timeline (Cumberland County Region 5)

Milestone	Regions 2, 4	Regions 1, 3, 5, 6
Enrollment Packets Mailed	6/28/2019	10/1/2019
Open Enrollment Begins	7/15/2019	10/14/2019
Open Enrollment Ends	12/13/19	
Auto-Assignment	12/16/19	
Health Plan Effective Date	2/1/2020	

Dates are approximate and subject to change.

Mr. Holder stated a private independent broker will coordinate all enrollment and Cumberland County Department of Social Services staff have been told to be on standby because they will have to help individuals navigate this new and complicated system. Mr. Robinson continued his update.

Tailored Plan Timeline for Alliance Health

- Feb. 2020 –RFA for Tailored Plan contracts
- Remainder of 2020 – Tailored Plan contract awards and readiness reviews
- July 2021 - Tailored Plan go-live

*Dates are approximate and subject to change.*

What does this mean for Cumberland County citizens enrolled in Medicaid?

What’s changing	What’s staying the same
Beneficiaries will be able to choose their own health care plan	Eligibility rules
Most, but not all, people will be in Medicaid Managed care	Same health services/treatments/supplies will be covered
An enrollment broker will assist with choice	The beneficiary Medicaid co-pays, if any
	Beneficiaries report changes to local DSS

Ms. Goodfellow continued with an update on the non-Medicaid and non-insured and under insured population facilitated by the following PowerPoint presentation:

Impact of Continued Cuts to Single Stream Funds

- Change to how we manage resources
  - Rising cost of crisis services
  - Continued single stream cuts (\$80 Million since FY15)
    - Rising cost of other services

Multiple Approaches to Addressing

- Administration (freeze and evaluate positions/push back for administrative fee from state)
- Finding other business opportunities
- Non-Medicaid Service Management

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### Non-Medicaid Service Management

- Target – reduce annual spending on non-Medicaid benefit plan
- In line with proposed legislative requirements regarding level of required service spending  
Reduces use of fund balance to support non-Medicaid services  
Provides funding to plan for and address rising service costs

### Principles of Plan

- Develop a sustainable benefit plan that ensures high quality, evidence-informed, safety-net services and supports
- Create greater access, uniformity and consistency of services available across our region
- Continue to support individuals currently in treatment–honor current service authorizations
- All individuals impacted will have access to an alternative service

### Benefit Plan Changes

- Implement Referral Freeze on Intensive In-Home Therapy, Substance Abuse Comprehensive Outpatient Treatment (SACOT) and Dialectical Behavioral Therapy (DBT) Adult Day Vocational Program (ADVP) study
- Assertive Community Treatment (ACT) and Community Support Team (CST) will be reserved for priority populations. A short-term freeze will be implemented to account for new spending limit.
- Substance Abuse Intensive Outpatient Program (SAIOP) will be limited to one complete episode per year.

Ms. Goodfellow concluded her presentation with an update on facility-based crisis services:

- March 29, 2019: Released RFP for crisis services to be provided at the Roxie Avenue facility.
- April 26, 2019: Notified RI International (RI) of successful bid
- Detoxification and short-term crisis stabilization at the Roxie facility were no longer available as of May 2, 2019
- County assumed ownership of the facility on July 10, 2019
- Cape Fear Valley Health provided screening, triage referral services at the facility through August 30, 2019
- Identified need for significant facility upgrades to improve member safety and improve transfer of individuals brought by law enforcement
  - Opening two phases: Phase I: 24/7 assessment and chairs. Phase II: Detox/Facility-based crisis beds
  - Released informal bid for Phase I updates on August 2, 2019, did not have a viable applicant
  - Rebid released on September 16, 2019, closing October 11, 2019. Planned reward October 15<sup>th</sup>. Two months construction time.
  - Phase II bid to be released next week
- Carolina Outreach providing urgent care and walk-in services
- Mobile crisis team and local emergency department meeting other emergent behavioral health needs

Commissioner Keefe inquired about the partnership of standard and tailored plans and which plan detainees would fall under. Commissioner Keefe also posed questions about outcomes measures/measurements of success once in treatment. Mr. Robinson stated treatment is short term and involves getting the right service at the right time and discharging with the right support services, medication, etc. Mr. Holder stated if state cuts continue, there will be deeper cuts and changes to benefit packages and the uninsured will receive fewer and fewer services. Mr. Holder stated fund balances are drying up. Commissioner Adams asked whether it would take an increase in local dollars to offset the losses and continue services in the community. Mr. Holder stated if services are to be sustained at the current level it would require increased local funding. Ms. Goodfellow asked Commissioners to advocate against more legislative reductions.

## B. Draft of Proposed School Funding Agreement

### BACKGROUND

County Management and our Finance Director met with the Cumberland County Schools Superintendent and their Finance Officer to discuss and develop a draft funding agreement as outlined in the FY2020 Budget Message. Three meetings were held over a six-week period for this purpose.

A presentation on the draft proposal is scheduled for your October 10, 2019 Agenda Session. The materials and power point presentation have not been finalized. Those documents will be sent out in advance of the Agenda Session on October 10.

### RECOMMENDATION / PROPOSED ACTION

This item is presented for review and discussion only.

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Ms. Cardinali distributed a copy of the draft agreement and the presentation. Ms. Cannon stated the request of the Board today is not for any action but for feedback on parameters in the draft agreement. Ms. Cannon recalled during the last budget, the school superintendent prepared a budget of what he felt were the true needs for the school system and those needs would have required an almost \$9 million increase in the current expense appropriation from the county. Ms. Cannon stated the recommended budget recommended that the county hold the line at \$80,150,000 and the basis for that recommendation was that the school system continues to have the largest fund balance of all school systems in the state of North Carolina. Ms. Cannon stated she found it difficult to increase the appropriation as the school system continues to add to its fund balance on an annual basis.

Ms. Cannon stated the recommended budget also included that staff would begin meeting shortly after July 1 to begin putting together an agreement that both boards could consider. Ms. Cannon stated meetings were held with staff of both organizations to develop a draft of the agreement, and both she and the superintendent thought there should be a meeting of the chairs and vice chairs of both boards to begin discussion. Ms. Cannon stated meeting occurred on the following dates.

- August 1
- August 21
- September 11
- October 7 – Joint discussion by Chair & Vice Chair of BOCC & BOE

Ms. Cannon stated the basis of the agreement from the county perspective was that it had to be:

- Sustainable based on the county's ongoing revenue stream – no increase in taxes
- CCSS Fund Balance – The Board of Education needs a plan to strategically reduce unassigned CCSS fund balance over a period of time
- Simple – straightforward funding calculation
- Hold Harmless – Exclude “hold harmless” provision due to revaluation (cost to county in 2017 was about \$3 million due to a decline in revaluation)
- True-Up – Exclude true-up for tax collections, as this results in increased fund balance

Ms. Cannon stated she feels the school system is still interested in including the true-up, but she feels it needs to be excluded because it is received well after the end of the fiscal year it corresponds with. Ms. Cannon stated since the true-up is received after the audit process and six months into the new school year, it actually adds to the fund balance because the school system is not in a position to budget for it and spend it.

Ms. Cannon stated prior agreements were based on a dedicated tax rate on ad valorem taxes. Ms. Cannon stated the basis of the proposed agreement is based on two key revenue sources.

- Revenue Sources – Ad valorem and sales tax account for 72% of general fund revenue

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- Growth Rate
  - Ad valorem: 1.1 %
  - Sales tax: 1.4 %
- Starting Point for Agreement Current Expense – Base at FY20 level of \$80,550,000

Ms. Cannon provided highlights of the proposed funding agreement as follows:

1. Term = 5 Years
  - July 1, 2020 through June 30, 2025
2. Basis of Funding
  - FY20 current expense budget, \$80,550,000
  - 35.22% of tax revenue (ad valorem & sales tax)

Ms. Cannon stated by structuring the agreement based on sharing at a percentage, the Board of Education will share in any revenue growth and conversely, the Board of Education will also share in any budgeted revenue reductions in the event there is a shift in the economy.

3. Annual Funding Formula
  - Ad Valorem & Sales Tax Budget X 35.22% = Annual Current Expense
  - School allocation/current expense allocation will not decrease more than 1.25% each year from the previous year

Ms. Cannon stated the 1.25% arose in the October 7 meeting of the board chairs and vice chairs because the vice chair of the Board of Education was really interested in a guarantee that the appropriation would never reduce lower than the base level of \$80,550,000. Ms. Cannon that was found to be somewhat challenging because the proposed agreement was set up such that the Board of Education equally shares in both the growth and reduction in budgeted ad valorem tax and sales tax. Ms. Cannon stated the county proposed the option, which is red lined in the agreement for consideration, that in the event of a downturn the Board of Education's current expense would not decrease more than 1.25% each year from the previous year.

Commissioner Adams asked where the student count was in the calculation and stated if the Board of Education shares in budgeted revenue reductions, then the County ought to share in student population reductions. Questions and discussion followed about revenue outside the posted local current expense fund, assigned/unassigned fund balance and the percentage basis. Rick Moorefield, County Attorney, suggested the language state it would be 8% of each budget year's local current expense fund appropriated by the Board of Commissioners. Ms. Cannon stated this would address the Board of Education's real need for fund balance which is for cash flow purposes. Mr. Moorefield stated to tie it to the county's appropriated number would give the county a handle to what it should be. Following continued discussion, Ms. Cannon resumed the presentation.

4. Early termination allowed to the BOCC
  - Due to NC General Assembly changes regarding sales tax revenue

Ms. Cannon stated Dr. Connelly took great exception to the early termination provision as did the Board of Education chair and vice chair unless the early termination provision gave them additional funding. Ms. Cannon stated the county stood firm on the provision because the Board of Education has dealt with state mandates year after year and has still managed to add to the fund balance. Ms. Cannon stated this was the reason they added the 1.25%. Ms. Cannon continued the presentation.

5. Spending CCSS Fund Balance
  - CCSS will provide a plan & multi-year timeline to include:
    - Expenditures for one-time, non-recurring items
    - Spending to occur no later than June 30, 2025 (during life of this 5-year agreement)
    - BOE will adopt fund balance policy with a target for unassigned fund balance of 8% or less
    - BOE will adopt fund balance policy no later than June 30, 2020

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6. Agreement recognizes other support for schools = \$3.8 million (total support for schools over \$84,000,000 based on recognition of this funding)
  - o School Resource Officers
  - o School Crossing Guards
  - o School Health Nurses
7. Renewable option every 5 years
  - As agreed upon by respective boards

Ms. Cannon stated what has been presented is a proposed agreement and following both boards having had the opportunity to review and discuss it, the next steps being proposed are:

- Joint meeting: BOC Chair and Vice Chair & BOE Chair and Vice Chair - October 22nd
- BOCC regular meeting: approve agreement - November 4<sup>th</sup>
- BOE Regular meeting: approve agreement - November 12<sup>th</sup>

Following additional discussion and a five-minute break called by Chair Council, consensus was for Ms. Cannon to present the proposed agreement at the Board of Commissioners' October 21, 2019 meeting.

## **DRAFT FUNDING AGREEMENT**

NORTH CAROLINA

FUNDING AGREEMENT

CUMBERLAND COUNTY

This Funding Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2019, to be effective as of the 1st day of July, 2020, by and between the Cumberland County Board of Education, a body politic of the State of North Carolina, hereinafter called the BOARD OF EDUCATION, and the County of Cumberland, a body politic of the State of North Carolina, acting through its Board of Commissioners, hereinafter called the BOARD OF COMMISSIONERS, to memorialize an agreement between the parties regarding annual appropriations by the BOARD OF COMMISSIONERS to the school current expense fund of the BOARD OF EDUCATION;

WITNESSETH:

WHEREAS, the BOARD OF EDUCATION exercises the statutory authority to administer the Cumberland County School System, and the BOARD OF COMMISSIONERS exercises the statutory duty to provide certain school current expense funding to the BOARD OF EDUCATION for that purpose; and

WHEREAS, both the BOARD OF EDUCATION and the BOARD OF COMMISSIONERS agree that investment in public education is a priority of both boards and essential to the economic development of the community and to its quality of life; and

WHEREAS, the two boards recognize that disputes regarding appropriations from the BOARD OF COMMISSIONERS to the BOARD OF EDUCATION for school current expense funding can disrupt the budget processes of both boards and should be avoided; and

WHEREAS, the two boards agree that determining annual school current expense fund appropriations based on a mutually agreed upon, foreseeable and objectively derived funding formula has been beneficial in the past and would continue to be beneficial and desirable, and in the public interest; and

WHEREAS, the parties have discussed the re-establishment of a formula for funding school current expense appropriations; and

WHEREAS, the parties acknowledge a mutual consensus that annual school funding changes must be affordable and financially sustainable in order to recognize the critical

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investment in the community's future that funding of public education represents, and to maintain the financial stability of the County; and

WHEREAS, the BOARD OF EDUCATION has developed and adopted a district strategic plan. This plan identifies the district's vision, mission, core values and strategic priorities, together creating a roadmap to achieve success. An evaluation metrics has been developed and will be used to measure district progress toward its strategic priorities. The plan will be evaluated annually with updates posted to [www.strategicplan.ccs.k12.nc.us](http://www.strategicplan.ccs.k12.nc.us)

WHEREAS, it is the desire of the BOARD OF COMMISSIONERS that the BOARD OF EDUCATION establish an unassigned fund balance policy which defines a target of not more than 8% of annual budgeted Local Current Expense operating expenditures as the BOARD OF EDUCATION'S annual fund balance to bring it more in line with the fund balances of other Boards of Education in the State. The parties acknowledge the current unassigned fund balance is significantly greater than the target percentage.

WHEREAS, the parties have approved a funding formula that implements those principles, and have authorized entering into this Funding Agreement for that purpose; and

WHEREAS, the parties have previously entered into funding agreements (identified as interlocal agreements) to accomplish this funding by an agreed-upon formula, with the last such agreement having expired on June 30, 2018, and wish to enter into this Funding Agreement to re-establish and adjust the funding formula, as more particularly set forth herein; and

WHEREAS, the BOARD OF COMMISSIONERS and the BOARD OF EDUCATION have each approved this Funding Agreement and caused such approval to be reflected in the respective minutes of each governing board; and

WHEREAS, the BOARD OF COMMISSIONERS and the BOARD OF EDUCATION desire to enter into this Funding Agreement to set forth the parties' intent with respect to the BOARD of COMMISSIONERS' annual appropriations to the BOARD OF EDUCATION'S current expense fund;

NOW THEREFORE, pursuant to N.C.G.S. § 153A-11 and 13 and N.C.G.S. § 115C-40, the BOARD OF EDUCATION and the BOARD OF COMMISSIONERS agree and enter into this Funding Agreement, as follows:

1. **PURPOSE:** The parties enter into this Funding Agreement to re-establish an agreed-upon funding formula for annual appropriations from the BOARD OF COMMISSIONERS to the BOARD OF EDUCATION's school current expense fund. The recitals set forth above are incorporated by reference as if fully set forth herein.
2. **FY 2020 FUNDING:** For FY 2020, the BOARD OF COMMISSIONERS has appropriated the amount of Eighty Million, Five Hundred Fifty Thousand Dollars (\$80,550,000) to the BOARD OF EDUCATION'S school current expense fund. For the purposes of this agreement, the FY 2020 appropriated current expense amount of \$80,550,000 is equal to a calculation of: [(original adopted ad valorem tax budget amount plus original adopted motor vehicle tax budget amount plus original adopted sales tax budget amounts) times thirty five and twenty-two hundredths percent (35.22%)]. The original adopted budget amounts are specific to the assigned general ledger codes as established in the County's financial system as follows:

Ad Valorem Tax: 1019999 411000  
Motor Vehicle Tax: 1019999 411100  
Sales Tax-Article 39: 1019999 411600  
Sales Tax-Article 40: 1019999 411601  
Sales Tax-Article 42: 1019999 411602  
Sales Tax-Article 46: 1019999 411606

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3. **THE FUNDING FORMULA FOR THE FIRST AND SUCCESSIVE YEARS:**  
Subject to the provisions hereof, commencing with the first fiscal year of this Funding Agreement (FY 2021), the BOARD OF COMMISSIONERS' annual appropriation to the BOARD OF EDUCATION'S school current expense fund during the remainder of the term of this Funding Agreement shall be equal to those revenues derived from the calculation of each respective fiscal year's annual original adopted ad valorem tax budget amount plus original adopted motor vehicle tax budget amount plus original adopted sales tax budget amounts times thirty five and twenty-two hundredths percent (35.22%).  
**The annual appropriation to the BOARD OF EDUCATION will not decrease more than 1.25% each year (from the previous year).**
4. **REDUCTION OF FUND BALANCE:** Prior to the agreement effective date of July 1, 2020, the BOARD OF EDUCATION will provide a detailed plan and multi-year timeline which strategically shows a spending plan for the fund balance on one-time, non-recurring items, which shall not extend beyond the initial term of this Funding Agreement. The plan shall be designed to reduce the unassigned fund balance of the BOARD OF EDUCATION'S local current expense operating fund to no more than eight percent (8%) of each budget year's appropriated local current expense fund. Once the fund balance has reached the target percentage, the BOARD OF EDUCATION will provide a strategic plan and timeline to be considered by the BOARD OF COMMISSIONERS during the annual budget process any year the audited percentage falls below or exceeds the target percentage by one percent.
5. **RECOGNITION OF OTHER FINANCIAL SUPPORT:** The BOARD OF EDUCATION recognizes that the BOARD OF COMMISSIONERS employs, as County employees, certain public health nurses, school resource officers and school crossing guards whose duties are solely for the functions they perform for the BOARD OF EDUCATION, and these personnel costs incurred in support of the BOARD OF EDUCATION are above and beyond the amount of funding allocated annually to the school current expense fund. For fiscal year 2020, the budgeted total for that support amounts to \$3,855,158.
6. **REDUCTION IN FUNCTIONS:** Neither party shall arbitrarily or unilaterally reduce or eliminate funding for school public health nurses, school resource officers, nor school crossing guards, without mutual agreement of both the Superintendent of Schools and the County Manager expressed in writing.
7. **INCREASED FUNDING FOR OPERATION OF NEW SCHOOL FACILITIES:**  
The BOARD OF COMMISSIONERS and the BOARD OF EDUCATION agree that during the term of this Agreement, the BOARD OF EDUCATION by resolution(s) may request an increase in the funding allocation provided for herein, to be used and applied for operating funds of new school facilities. In the event of a new school facility, the parties will negotiate a change to the formula in the fiscal year prior to the school facility being opened to become effective for the fiscal year in which such new school facility is opened.
8. **WAIVER OF RIGHTS TO JUDICIAL PROCESSES:** In consideration of, and subject to, the BOARD OF COMMISSIONERS complying with the terms hereof, the BOARD OF EDUCATION irrevocably waives and relinquishes its right to initiate and pursue any statutory or judicial process to appeal, mediate, arbitrate or otherwise resolve any dispute between the boards regarding school current expense fund appropriations.
9. **TERM:** The term of this Funding Agreement shall be, and its provisions shall govern appropriations from the BOARD OF COMMISSIONERS to the BOARD OF EDUCATION's school current expense fund for the parties' fiscal years, from July 1, 2020 through June 30, 2025.

10. **RENEWAL:** The parties may renew this Funding Agreement for an additional five-  
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year term upon mutually satisfactory terms. The BOARD OF EDUCATION and the BOARD OF COMMISSIONERS shall each respectively assign staff and/or board members to assess the benefits and effectiveness of the provisions of this Funding Agreement and make a recommendation regarding renewal to their respective governing boards, no later than September 30, 2024. The BOARD OF EDUCATION and the BOARD OF COMMISSIONERS shall each take official action on the respective recommendations and give notice hereunder to the other party no later than December 31, 2024.

- 11. **AMENDMENT:** The parties may only amend this Funding Agreement in writing approved by both boards, signed by their respective duly authorized representatives and duly entered into their respective minutes.
- 12. **EARLY TERMINATION:** If the General Assembly makes changes to the statutes governing the distribution of sales tax revenue during the term of this agreement the County’s BOARD OF COMMISSIONERS may elect to terminate this Funding Agreement at any time after the law is passed, including any date prior to the effective date of the changes in the law.
- 13. **NON-SEVERABILITY:** Each and every provision in this Funding Agreement is material and is relied upon by both parties in entering into it. The breach of any provision by either party shall be deemed a material breach of the entire agreement for which the other party may declare the funding agreement to be void and of no further effect. In the event any provision shall be declared null and void by any court of competent jurisdiction, this entire funding agreement shall become null and void and of no further effect.
- 14. **NOTICE:** Any notice to be given by either party to the other under this Funding Agreement shall be in writing and shall be deemed to have been sufficiently given if delivered by hand, with written acknowledgment of receipt, or mailed by certified mail, return receipt requested, to the other party at the following address or to such other address as either party from time to time designates in writing to the other party for the receipt of notice:

<b>BOARD OF EDUCATION:</b>	<b>COUNTY:</b>
Superintendent of Schools	County Manager
P.O. Box 2357	P.O. Box 1829
Fayetteville, N.C. 28302	Fayetteville, NC 28302

IN WITNESS WHEREOF the Board of Education and the Board of Commissioners have caused their duly authorized officials to execute this agreement the day and year first above written, pursuant to authority duly given and as their respective acts, intending to be bound thereby and in compliance with the requirements of N.C.G.S. § 153A-11 and 13 and N.C.G.S. § 115C-40.

[Signature page follows]

- C. Review of Scope and Timeline for Possible State Legislative Consulting Services Request for Proposals

**BACKGROUND**

The Chair and other members of the Board of Commissioners have expressed interest in hiring a consulting firm to advance the County’s state legislative goals. A DRAFT Request for Proposals for State Legislative Consulting Services, patterned after those used by other local governments, has been created for the board’s review and feedback.

If the board chooses to hire a firm, the selected company would work under the direction of the commissioners to help achieve the County’s legislative goals in key areas such as:

- County funding and preventing unfunded mandates

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- Economic development
- Environment
- Health and human services
- Justice
- Planning and land use
- Public safety
- School funding/public education
- Tax and finance policies
- Water and sewer
- Other County Commissioner priorities

Tasks outlined in the DRAFT RFP are:

- Maintain liaison with the leadership of the General Assembly.
- Maintain liaison with the Cumberland County State delegation.
- Counsel County Commissioners, County Manager and the Management Team regarding the development and improvement of relationships with the leadership of the General Assembly and State Delegation.
- Review state executive proposals, legislation under consideration, proposed and adopted administrative rules and regulations, and other developments for the purpose of advising the County of issues that may have a bearing on the County's policies and programs.
- Identify and aggressively act to obtain funding for the County.
- Develop briefing materials and talking points for meetings and phone calls with state officials.
- Review on a continuing basis all existing and proposed state policies, programs, and legislation. Identify those issues that may affect the County or its citizens, and regularly inform the County on these matters.
- Provide legislative expertise and consulting services.
- Alert the County to potential new opportunities that will further the County's interests and to posing threats that could negatively impact the County's interests.
- Provide written monthly updates and quarterly status reports on the firm's achievements as they relate to the goals and objectives set forth in the County's legislative program.
- Confer with the County Manager and the Management Team on preparation and implementation of legislative agendas.

Timeline – If an RFP is issued in October with a November due date, interviews with finalists could be held in early December and a firm hired by January 2020 in time to help develop the County's State Legislative Agenda. Short sessions of the General Assembly, those held on even-numbered years, usually convene in April or May.

#### RECOMMENDATION / PROPOSED ACTION

Provide management with feedback on the board's interest in issuing a Request for Proposals for state legislative services.

\*\*\*\*\*

Sally Shutt, Assistant County Manager, presented the background information recorded above and referenced the draft Request for Proposal included in the agenda packet materials.

MOTION: Commissioner Adams moved not to move forward with state legislative consulting services.

SECOND: Commissioner Lancaster

DISCUSSION: Commissioner Boose inquired regarding the range of costs for these services and how state legislative consulting services billed. Ms. Shutt responded based on information provided by different counties and stated there are also legal firms that have governmental/legislative arms to them. Ms. Shutt stated the City of Fayetteville has issued a RFP for legislative consulting services and she is not aware

of whether they have made a decision. Commissioner Keefe stated he is not sure how the state legislature works and engaging legislative consulting services could ended up being a waste of money. Commissioner Boose questioned paying someone to listen when the City and the County have legislators representing them. Commissioner Adams stated the local delegation should be on board prior to hiring a lobbyist. Commissioner Faircloth concurred and suggested asking the legislative delegation at the next meeting if they would recommend the County hire someone to assist them.

AMENDED MOTION: Commissioner Adams moved to table issuance of a Request for Proposals for state legislative consulting services.

SECOND TO AMENDED MOTION: Commissioner Lancaster

VOTE ON AMENDED MOTION: UNANIMOUS (6-0)

#### 4. CONSIDERATION OF AGENDA ITEMS

- A. Resolution in Support of Requesting the North Carolina Department of Transportation to Name Two Bridges in Honor of Fallen N.C. State Highway Patrol Troopers

##### BACKGROUND

Captain J. C. Morton, Troop B Commander, North Carolina State Highway Patrol, has requested the Board of Commissioners to request the North Carolina Department of Transportation to name the I-95 Bridge over the Cape Fear River in honor of Trooper Damion C. Roberts and the I-95 Overpass at N.C. Highway 87 in honor of Trooper John H. Duncan, Jr. Both of these troopers were killed in the line of duty as is set out in the applications for bridge naming for each which are attached. Captain Morton is not requesting any county funding for these bridge naming applications. Resolutions requesting each bridge naming are also attached.

##### RECOMMENDATION / PROPOSED ACTION

If the Board wishes to make the requests for naming these two bridges in honor of Troopers Roberts and Duncan, adopt each of the attached resolutions at your October 21, 2019 Board of Commissioners Meeting.

#### CUMBERLAND COUNTY BOARD OF COMMISSIONERS

##### Resolution Requesting NC DOT to Name the I-95 Bridge over the Cape Fear River in Honor of Trooper Damion C. Roberts

WHEREAS, Trooper Damion C. Roberts was an employee of the North Carolina State Highway Patrol assigned to Troop B, District 1; and

WHEREAS, Trooper Roberts served with distinguished honor during his tenure with the North Carolina State Highway Patrol; and

WHEREAS, Trooper Roberts was active in his community, a dedicated family man, and is remembered as a friend and hero by his coworkers and fellow citizens; and

WHEREAS, the citizens of Cumberland County and the State of North Carolina are grateful for individuals who are willing to make the ultimate sacrifice to protect their family, friends, and neighbors; and

WHEREAS, Trooper Roberts made this sacrifice and was killed in the line of duty while protecting the citizens of Cumberland County on August 8, 1996; and

WHEREAS, the citizens of Cumberland County and the Cumberland County Board of Commissioners are indebted to Trooper Roberts for his sacrifice and wish to remember and honor his name.

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NOW, THEREFORE, BE IT RESOLVED, the Cumberland County Board of Commissioners respectfully requests that the North Carolina Department of Transportation name the I-95 Bridge over the Cape Fear River in honor of Trooper Damion C. Roberts for his distinguished public service to the State of North Carolina and fellow citizens of Cumberland County.

**CUMBERLAND COUNTY BOARD OF COMMISSIONERS**  
**Resolution Requesting NC DOT to Name the I-95 Overpass at NC Highway 87**  
**in Honor of Trooper John H. Duncan, Jr.**

WHEREAS, Trooper John H. Duncan, Jr., was an employee of the North Carolina State Highway Patrol assigned to Troop B, District 1; and

WHEREAS, Trooper Duncan served with distinguished honor during his tenure with the North Carolina State Highway Patrol; and

WHEREAS, Trooper Duncan was active in his community, a dedicated family man, and is remembered as a friend and hero by his coworkers and fellow citizens; and

WHEREAS, the citizens of Cumberland County and the State of North Carolina are grateful for individuals who are willing to make the ultimate sacrifice to protect their family, friends, and neighbors; and

WHEREAS, Trooper Duncan made this sacrifice and was killed in the line of duty while protecting the citizens of Cumberland County on January 9, 2001; and

WHEREAS, the citizens of Cumberland County and the Cumberland County Board of Commissioners are indebted to Trooper Duncan for his sacrifice and wish to remember and honor his name.

NOW, THEREFORE, BE IT RESOLVED, the Cumberland County Board of Commissioners respectfully requests that the North Carolina Department of Transportation name the I-95 Overpass at NC Highway 87 in honor of Trooper John H. Duncan, Jr., for his distinguished public service to the State of North Carolina and fellow citizens of Cumberland County.

\*\*\*\*\*

Mr. Moorefield presented the background information recorded above. Commissioner Adams asked whether another bridge had been named after Trooper Roberts. Mr. Moorefield stated he would pose the question to Captain Morton.

MOTION: Commissioner Lancaster moved to forward to the consent agenda of the Board of Commissioners October 21, 2019 regular meeting.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (6-0)

**B. 2019 Community Transportation System Safety Plan and Resolution**

**BACKGROUND**

Staff is submitting the Cumberland County Community Transportation Program System Safety Plan and Resolution for FY2019 for consideration by the Board of Commissioners.

This plan has been updated in order to meet requirements from the North Carolina Department of Transportation-Public Transportation Division. The plan includes six core elements: Driver/Employee Selection, Driver/Employee Training, Safety Data Acquisitions/Analysis, Drug and Alcohol Abuse Programs, Vehicle Maintenance and Security. The purpose of the plan is to ensure that our transportation through private contractors provides safe and reliable transportation for Cumberland County residents.

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## RECOMMENDATION / PROPOSED ACTION

Staff requests this item be forwarded as a Consent Agenda item to the full Board of Commissioners at the October 21, 2019 regular meeting for adoption of the plan and resolution as submitted in order to meet requirements from the North Carolina Department of Transportation - Public Transportation Division and execution of the signature page by the Chair of the Board of Commissioners.

### RESOLUTION FOR APPROVAL OF REQUIREMENT FOR COMMUNITY TRANSPORTATION SYSTEMS TO IMPLEMENT SYSTEM SAFETY PROGRAM PLANS

WHEREAS, the Federal Transit Administration's strategic safety goal is to promote the public health and safety by working toward the elimination of transportation related deaths, injuries and property damage;

WHEREAS, the Federal Transit Administration and the National Transportation Safety Board require the reporting of certain transportation related accidents;

WHEREAS, the vision for public transportation services in North includes the provision of safe, affordable transportation choices, statewide to those who have travel options and to those whose options are limited;

WHEREAS, the development and implementation of System Safety Program Plans by Community Transportation systems is a fundamental step toward these goals;

WHEREAS, the North Carolina Department of Transportation, Public Transportation Division recognizes the safety implications of the development of System Safety Program Plans and provides training and technical assistance to transit systems to assist in the development and implementation of their System Safety Program Plans;

WHEREAS, rural transit systems receiving federal and state funds are not currently required to have a System Safety Program Plan;

WHEREAS, the Public Transportation Division, in an effort to promote safe public transportation services recommends requiring that each rural transit system in the state that receives federal and/or state funds must have an approved System Safety Program Plan which includes provision for local system safety data collection and reporting;

WHEREAS, the Transit, Rail and Ferry Committee has concurred in this recommendation.

## THEREFORE BE IT RESOLVED AS FOLLOWS:

That the North Carolina Board of Transportation approves the recommended requirement that each Community Transportation System that receives federal and/or state funds must have an approved System Safety Program Plan which includes provision for local system safety data collection and reporting.

\*\*\*\*\*

Joel Strickland, FAMPO/Interim Planning and Inspections Director, presented the background information recorded above and stated the purpose of the plan is to ensure transportation services provided through the contractors are safe and reliable for the clients served. Mr. Strickland stated NCDOT looks for this document in their compliance reviews. Commissioner Boose inquired regarding changes from the prior year. Mr. Strickland stated the biggest changes are in the drug testing program which went up from testing 25% of drivers to 50% of drivers and adding to the number of things being tested.

**MOTION:** Commissioner Boose moved to forward to the consent agenda of the Board of Commissioners October 21, 2019 regular meeting.

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SECOND: Commissioner Faircloth  
VOTE: UNANIMOUS (6-0)

C. Community Transportation Program Title VI Plan

BACKGROUND

Staff requests the consideration of the Community Transportation Program (CTP) Title VI Plan to meet the NCDOT requirement as a grant recipient. The plan states that it is the policy of the Cumberland County Community Transportation Program to ensure that no person shall, on the grounds of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.

This plan was developed to guide CTP in its administration and management of Title VI related activities conducted by both the Cumberland County CTP and its contractors.

RECOMMENDATION / PROPOSED ACTION

Staff requests this item be forwarded as a Consent Agenda item to the full Board of Commissioners at the October 21, 2019 regular meeting for adoption of the Community Transportation Program 2019 Title VI Plan to meet the requirements from the North Carolina Department of Transportation - Public Transportation Division.

\*\*\*\*\*

Mr. Strickland presented the background information recorded above and stated the Community Transportation Program Title VI Plan is updated every three years and there are no drastic changes in the plan from the prior three-year plan. Mr. Strickland stated NCDOT looks for this document in their compliance reviews.

MOTION: Commissioner Lancaster moved to forward to the consent agenda of the Board of Commissioners October 21, 2019 regular meeting.  
SECOND: Commissioner Boose  
VOTE: UNANIMOUS (6-0)

D. Feline Trap-Neuter-Vaccinate-Release (TNVR) Program and Associated Budget Ordinance Amendment #B201018

BACKGROUND

Each year, Cumberland County Animal Control takes approximately 5,000 cats into the shelter. Cats make up almost 50% of the animals taken into the shelter in a given year. Many of these cats are free roaming without an owner and are highly unlikely to be adopted. Attached to this memo is information describing a different approach to addressing this particular cat population. Known as Feline Trap-Neuter-Vaccinate-Release, this program addresses the core issues associated with this population which is mainly uncontrolled reproduction and deadly diseases. Animals are humanely trapped, neutered by a veterinarian, vaccinated against diseases such as rabies, and released where they were found. This effort relies on partnerships with trained volunteers, veterinarians who volunteer their time, and Animal Control. The goal is to reduce the number of unwanted cats in the community over time and protect animals and humans from rabies exposure from these cats. This ultimately will reduce the number of cats taken into the shelter and produce a broad range of benefits.

Animal Control has been awarded a grant to help offset some of the surgical costs of this program from the Best Friends Animal Society/Rachel Ray Foundation in the amount of \$21,500. These funds will be used to purchase equipment and supplies for all types of surgeries performed at the shelter including TNVR.

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## RECOMMENDATION / PROPOSED ACTION

Staff requests this be moved forward to the full Board of Commissioners for consideration at the October 21, 2019 Regular Meeting as a Consent Agenda item along with the approval of a Best Friends Animal Society/Rachel Ray Foundation Grant in the amount of \$21,500 and the associated Budget Ordinance Amendment #B201018.

\*\*\*\*\*

Ms. Cannon introduced in attendance Dr. April Kelly, Animal Control Veterinarian. Elaine Smith, Animal Control Director, presented the background information recorded above and briefly reviewed the following PowerPoint slideshow.

### Feral Cats in Cumberland County-Addressing this Issue Humanely and Effectively

#### What Is A Feral Cat?

- Often called “community, stray, wild, alley, barn, or neighborhood” cats
- Live outdoors
- Avoid humans
- Not socialized, cannot be touched
- Unadoptable
- 100% euthanasia rate at our shelter

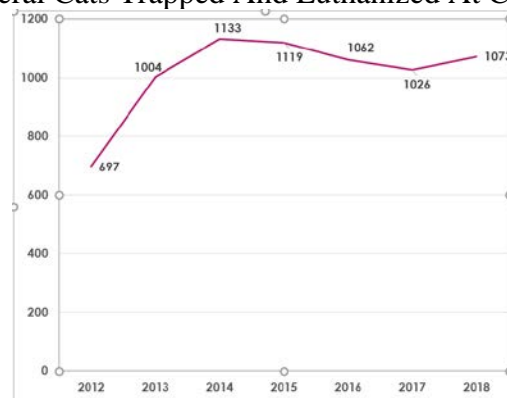
#### Why Are Feral Cats An Issue?

- Feral cats are a nuisance, a public health hazard, and a financial burden to the Animal Control Department.
- Animal Control Employees are exposed to potential injury and/or illness when handling feral cats.
- Well-meaning citizens provide food and shelter to feral cats, but without sterilization, this encourages the cats to reproduce.

#### What Are We Doing Now?

- Current policy is to Trap and Euthanize any feral cats identified by citizen contact. Traps are loaned to the citizen, and Animal Control Officers pick up cats from the traps.
- State mandated 72-hour hold for all stray animals, therefore an impounded feral cat is housed and fed for at least 3 days before being euthanized.
- Each feral cat trapped and transported to our shelter costs the county approximately \$27 in labor and \$2 in materials, for a total cost of \$29, not including vehicle costs (fuel and mileage)

Number Of Feral Cats Trapped And Euthanized At CCAC Annually



#### Why Do We Need To Change?

- Clearly, the current policy is not working, as the number of feral cats is continuing to increase.
- The current procedure is arguably inhumane to the cats, it is costly for the county, and it puts our employees at risk of illness and injury while handling these cats.
- Euthanizing over 1,000 feral cats each year has a serious impact on employee morale.

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- Each year, the shelter is inundated with kittens that are produced by feral cats and brought in by concerned citizens.
- Are there other alternatives to Trap and Euthanize?

#### Trap, Neuter, Vaccinate and Return (TNVR)

- Instead of bringing trapped feral cats into the shelter, they are spayed or neutered, vaccinated for rabies and other diseases, and returned to where they were trapped.
- Cats that have serious injuries or illness are humanely euthanized.
- The left ear of each cat is “tipped” to allow easy identification in the future.
- Small kittens are “rehabilitated” and placed in homes.

#### Why Does This Work?

Wouldn't euthanizing the cats be the “ultimate deterrent”?

#### TNVR vs. Trap and Euthanize

- With Trap and Euthanize, we are essentially trying to empty a full bathtub with a teaspoon while the tap is running – we can never euthanize more cats than are being produced.
- With TNVR, we are “turning off the tap” by sterilizing as many cats as possible. Each year, some will die from natural causes or accidents, so the total number will decline with time.
- 3-year study of 6 municipal TNVR programs
- Albuquerque, San Antonio, Baltimore, Philadelphia, Tucson and Columbus, GA
- 72,970 cats total.
- 60,613 were “TNVRd”, 10,698 were adopted or rescued, 459 were returned to an owner, 349 were euthanized for serious health concerns, 204 were relocated due to unsafe location to return, 140 died during surgery

#### Study Results

- 83% decline in feline euthanasia in the six shelters involved
- 87% reduction in euthanasia of kittens
- 84% decline in euthanasia of cats per 1,000 residents in all 6 locations
- 32% reduction in feline intake at the six shelters
- Live release rate increased by 53%
- In other studies, Jacksonville FL and San Jose, CA observed 70% reduction in feline euthanasia due to TNVR. Las Vegas dropped 80% in feline euthanasia after implementing TNVR.

#### Benefits Of TNVR

- Reduction in number of feral cats over time.
- More humane approach than Trap and Euthanize.
- Cost savings to the county (less than \$15 for female cat, less than \$6 for a male cat) vs Trap and Euthanize (\$29 per cat). This is due to volunteer labor for the TNVR clinics.
- Grant funding can reduce cost of materials for TNVR to zero.
- Less risk of injury or illness to county employees from feral cats.
- Fewer citizen complaints due to nuisance behaviors.
- Lower euthanasia rate and improved live release rate for the shelter.

#### Who in NC Already Does TNVR?

- 64 NC Counties have some form of TNVR program
- Mecklenburg, Wake, Guilford, Forsyth, Durham, Buncombe, Union, New Hanover, Gaston, Cabarrus, Johnston, Onslow, Pitt counties all have programs.
- These programs are frequently operated by non-profit organizations within the county. Feral Cat Coalition of Cumberland County has been created to assist with a local TNVR program, if approved.

#### Concerns About TNVR

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Concern

Cats kill the wild birds. TNVR will return the cats to kill more birds.

Response

TNVR will, in time, reduce the overall population of cats, therefore saving more birds than the current program of Trap and Euthanize, which is not reducing the number of cats.

Stray cats at my house are creating a nuisance, I don't want them returned, I want them gone!

If the cat is causing property damage or other nuisance behavior, CCAC will provide assistance with deterrents for the cat, and if this doesn't solve the issue, the cat will be removed and either relocated or euthanized.

Stray cats spread diseases to people or pet cats.

- Feral cats have been found to have the same incidence of Feline Leukemia and FIV as pet cats, and therefore pose no higher risk than outdoor pet cats. Feral cats that are ill are euthanized, not returned.
- TNVR cats are vaccinated for rabies, reducing the risk of that deadly disease.
- TNVR will ultimately reduce the number of cats, whereas trap and euthanize will not.

MOTION: Commissioner Adams moved to forward to the Board of Commissioners October 21, 2019 regular meeting agenda as an Item of Business.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (6-0)

E. Removed from agenda.

F. Establishment of New Position in Human Resources

BACKGROUND

In the FY20 budget, the Board approved the recruitment of a Human Resources (HR) Consultant II. The intent of the position was to cross train with the current HR Consultant II who is retiring effective December 31, 2019. In order to fill the position, an extensive recruitment effort has been conducted over the past 90 days with no positive results.

The HR Consultant II position is one that requires an advanced skill set. The applicant must possess a broad knowledge of both classification and compensation to develop, revise, and maintain the County's Classification and Pay Plan. The combination of these two skill sets is not a standard in the human resources world. Cumberland County was extremely fortunate to find both skillsets in the current employee.

Therefore, a request is being made to establish a new position within Human Resources to accomplish following actions –

- Recruit a HR Consultant I for the classification role
- Reallocate an existing employee into a second HR Consultant I position for compensation
- Establish a new HR Associate position to provide full administrative support for the department

These actions will allow Human Resources the opportunity to create a structure that allows cross training in the areas of compensation and classification, creating an effective succession plan.

However, this movement leaves a gap in the administrative support area of the department. Therefore, HR is requesting the establishment of a Human Resources Associate position to provide

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department-wide administrative processing as well as serve as the records manager and testing administrator.

Recently the HR Training Manager retired. With this retirement, HR has developed a new approach to training which includes online learning opportunities. By not replacing this training position, funds are available to address the more pressing needs in classification and compensation. Funds are available in the current budget to support the additional position. These funds are a result of:

- Downgrading the HR Consultant II into a HR Consultant I (classification)
- Allocating the current HR Representative up to a HR Consultant I (compensation)
- Retirement of the HR Training Manager

#### RECOMMENDATION / PROPOSED ACTION

Management recommends the proposed action be placed on the October 21, 2019 Board of Commissioners agenda as a consent item:

- Establish a Human Resources Associate position within the Human Resources Department effective immediately. Establishment of the position does not require additional funding.

\*\*\*\*\*

Melissa Cardinali, Assistant County Manager, presented the background information recorded above and different approaches being taken within the Human Resources Department that led to the establishment of the new position. In response to a question posed by Commissioner Adams, Ms. Cardinali stated all the Human Resources Department needs can be addressed at the same time through the allocation of existing resources and without additional funding.

MOTION: Commissioner Boose moved to forward to the consent agenda of the Board of Commissioners October 21, 2019 regular meeting.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (6-0)

G. Removed from agenda.

H. Acceptance of Fiscal Year 2020 North Carolina 9-1-1 Grant and Associated Budget Ordinance Amendment #200166

#### BACKGROUND

Cumberland County has been awarded a grant totaling \$2,251,387.00 from the North Carolina 9-1-1 Board for the new 9-1-1 Call Center to be located in the future Emergency Services Building at 500 Executive Place. The money will help fund renovation, hardware, equipment and associated technology costs for the call center, which will include space for 15 workstations and five live training workstations. The amount awarded represents the 22% of the total estimated project cost. The Grant award is for the time period starting with the effective date of the signature to June 30, 2021.

The County 9-1-1 Committee has recommended a project funding cap of approximately \$16,000,000. To date, approximately \$5.2 million has been spent for the purchase of the building and other associated costs leaving approximately \$9.8 million for the project. The Committee has proposed reducing the County's portion of the project by using 9-1-1 grant funds in the amount of \$1,251,387 to increase the total project fund to approximately \$16,000,000. In essence, this will leave approximately \$10,800,000 for construction/renovation, technology, and furnishings and fixtures. AECOM's early estimate for the complete renovation, including technology and furnishings and fixtures, was \$11,291,494 before construction bids have been solicited. However, we will not know the true cost for the project until construction bids are received.

#### RECOMMENDATION / PROPOSED ACTION

Staff requests this item be forwarded to the full Board of Commissioners at their October 21, 2019 regular meeting for acceptance of a grant award from the North Carolina 9-1-1 Board, execution of the grant agreement between Cumberland County and the North Carolina 9-1-1 Board, and approval of Budget Ordinance Amendment B200166 in the amount of \$2,251,387.00.

\*\*\*\*\*

There were no questions or discussion.

MOTION: Commissioner Adams moved to forward to the consent agenda of the Board of Commissioners October 21, 2019 regular meeting.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (6-0)

#### I. Interlocal Agreement Between Cumberland County and City of Fayetteville for the Locks Creek Project

##### BACKGROUND

The Cumberland County Soil & Water Conservation District has received Hurricane Florence funding to perform stream debris clearance on Locks Creek and some of its associated tributaries to mitigate future flooding risk. Since a portion of the project lies within the City of Fayetteville, and because the Soil & Water District does not have the capacity to administer and oversee such a large project, staff sought a partnership with the City to execute the entire project to the benefit of both the County and the City.

The project will remove vegetative debris and sediment from the channel of Locks Creek beginning at Evans Dairy Road and moving upstream along its North Branch to LA Dunham Road to Sunnyside School Road (approximately 18,381 Linear Feet for the Main Branch). The City will also pursue the removal of vegetative debris and sediment from the channel of the South Branch of Locks Creek to Judson Church Road (approximately 10,134 LF – South Branch) as an add alternate to the Main Branch work. This work will be pursued to the extent that funding is available.

The total amount available for this project is \$446,234.00. Attached is a copy of the agreement approved by the City of Fayetteville at the September 23, 2019 City Council Meeting. The Soil & Water Conservation District Board of Supervisors approved the pursuit of this joint project at their September 13, 2019 Meeting.

#### RECOMMENDATION / PROPOSED ACTION

Staff requests this item be forwarded as a Consent Agenda item for consideration by the full Board of Commissioners at the October 21, 2019 regular meeting.

\*\*\*\*\*

Tracy Jackson, Assistant County Manager, distributed a map for the Locks Creek Project. Chair Council asked whether the City of Fayetteville approved the agreement. Mr. Jackson responded in the affirmative.

MOTION: Commissioner Adams moved to forward to the consent agenda of the Board of Commissioners October 21, 2019 regular meeting.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS (6-0)

#### J. Golden LEAF Community-Based Grant Initiative Proposals

## BACKGROUND

Golden LEAF is soliciting proposals for its Community-Based Grant Initiative (CBGI) for the Sandhills Prosperity Zone. Attached with this memo is a summary of the proposals, and the actual proposals, received from several organizations based in Cumberland County. Part of the screening process involves County Manager endorsement of potential projects prior to submitting a letter of interest to Golden LEAF. There was a very short turnaround period from the time the County was formally notified of the process for reviewing applications to the actual review. At the time of this agenda, County staff had not completed its formal review. County Management Staff will meet and review the proposals and provide a recommendation to the Board prior to the October 10th Agenda Session.

Golden LEAF may provide up to \$1.5 million in grant funds per county for projects it believes will meet its expectations and outcomes. Six local proposals have been submitted for combined requests totaling \$2,633,200. Staff will provide a brief review of the CBGI Program, and the six proposals, and will seek consensus on the endorsement of individual proposals.

## RECOMMENDATION / PROPOSED ACTION

Staff recommends moving endorsed grant proposals totaling no more than \$1.5 million forward to the full Board of Commissioners as a Consent Agenda item at the October 21, 2019 regular meeting and authorizing the County Manager to endorse the recommended projects so that local applicants can submit letters of inquiry to Golden LEAF.

\*\*\*\*\*

Following introduction of this item, Commissioner Adams suggested rearranging some of the grant proposals. Mr. Jackson stated the arrangement is only a way of presenting them to the Board for consideration. In response to a question posed by Commissioner Faircloth, Mr. Jackson stated the County makes a recommendation for the proposals to move forward, but Golden LEAF makes the ultimate decision. Mr. Jackson also stated there is no guarantee that even if a letter of interest is submitted after this point, Golden LEAF will fund it. In response to additional questions, Mr. Jackson explained the process established by Golden LEAF for its Community-Based Grant Initiative (CBGI) and stated he used the distribution list of those who participated in the N.C. Rural Center workshops, which is a requirement of Golden LEAF. Ms. Cannon stated Golden LEAF and the N. C. Rural Center advertised and issued specific invitations to the leadership workshops. Mr. Jackson stated typically invitations go out to educational institutions in each of the ten counties in the Sandhills Prosperity Zone, a range of healthcare organizations and some non-profits, all of which vary county by county. Mr. Jackson stated the scoring was done by the management team independently and anonymously based on the Golden LEAF criteria. In response to a question from Commissioner Boose, Mr. Jackson stated the process happens regionally around the state every seven or eight years.

Commissioner Keefe departed the meeting at 3:20 p.m.

MOTION: Commissioner Boose moved to endorse the top three, include Fayetteville State University and forward to the consent agenda of the Board of Commissioners October 21, 2019 regular meeting  
SECOND: Commissioner Adams  
VOTE: UNANIMOUS (5-0)

## K. Declaring Foreclosed Real Properties as Surplus

### BACKGROUND

Upon being the successful bidder on tax foreclosed property, the County first offers that property to the various County Departments & Agencies, as well as the City. If none of these governmental entities has a need for the property, the Commissioners are then asked to declare the property surplus, and the property is placed on the County's Surplus Property List for sale to the public.

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Exhibit A is a list of properties that the County has determined should be declared surplus, along with maps setting out the location of each parcel and its associated PIN number. These properties have not yet been declared surplus by the Board of Commissioners and have not been placed on the surplus property list. This list of properties has been distributed to all County Government and City Departments to determine if there were any that could be identified for governmental use. No County or City Departments expressed interest in any of the parcels.

RECOMMENDATION / PROPOSED ACTION

County Attorney recommends that the Board find these parcels are not needed for governmental purposes and declare them surplus.

EXHIBIT A

COUNTY OWNED PROPERTY								
Item No.	PIN	Address	Description	Assessed Value	Tax Lien	Date Recorded	Deed Book/Pa2e	Zoned
1	9493-84-1667-	Off Patterson Rd (No structure per tax records and GIS data)	0.56 Ac Jones-Ratley Ld	\$15,000.00	\$4,119.06	09/17/15	9724/44	RR
2	0501-78-6946-	823 McNeill St, Spring Lake (Tax records and GIS data show a structure on the lot)	Pt Lt 1 Angela Black Subd (0.31 Ac)	\$52,900.00	\$13,091.98	06/19/19	10524/294	R6

COUNTY AND CITY OWNED PROPERTY								
Item No.	PIN	Address	Description	Assessed Value	Tax Lien	Date Recorded	Deed Book/Page	Zoned
3	0439-10-9369-	Off Rosehill Rd (No structure per tax records and GIS data)	Pt Lt 3 Rosehill Rd Fred Sawyer Est .48 Ac	\$14,063.00	\$4,063.82	04/09/19	10478/827	SF10
4a.	0446-53-5958-	1511 Rhone St (dwelling) (Tax records and GIS data show a structure on the lot)	10.06 ac	\$61,900.00	\$35,078.79	08/09/12	8966/542	SF6
4b.	0446-33-1463-	Vacant Ld (No structure per tax records and GIS data)	12.44 ac	\$62,200.00				
5.	0437-81-5216	508 Scarborough St (No structure per tax records and GIS data)	Maj Pt Lt 5 Webb Pl (0.09 AC)	\$2,500.00	\$3,792.79	08/01/19	10556/414	MRS

\*\*\*\*\*

Commissioner Adams stated Commissioner Keefe has interest in the surplus property process and had to leave the meeting.

- MOTION: Commissioner Adams moved to table this item and forward to the November 14, 2019 Agenda Session for consideration.
- SECOND: Commissioner Faircloth
- VOTE: UNANIMOUS (5-0)

L. Memorandum of Understanding Between the Cumberland County Public Library and the City of Fayetteville for StoryWalk® Project

BACKGROUND

The Friends of the Cumberland County Public Library, Inc. have been awarded a grant for \$12,148 by The Giving Circle, through the Cumberland Community Foundation to develop the County's first ever StoryWalk®. StoryWalk® is an innovative and delightful way for children and adults to enjoy reading and the outdoors at the same time. Laminated pages from a children's book are attached to wooden stakes, which are installed along an outdoor path. As you stroll down the trail, you're directed to the next page in the story. The project combines literature, nature, and physical activity to provide young children and their families with an enriching experience.

The Friends have requested, through agreement, that Library staff administer the grant, coordinate with Parks & Recreation officials for placement of the storyboards, assume ownership of said story boards, make arrangements for ongoing maintenance, and provide programming that will enhance the use of the project.

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Library staff have contacted Clark Park rangers and staff to provide space for the multi-panels of the installation. Panels will be spaced several yards apart and each depicts two pages of a story. The stories are nature-themed, and the panels also include suggestions for movements to accompany the story.

A Memorandum of Understanding (MOU) between the County of Cumberland and the City of Fayetteville is necessary to delineate the responsibilities for installation and maintenance of the StoryWalk®. The MOU also describes an ongoing partnership with the staff at Clark Park in the provision of children's programs by the library. Ms. Meg Smith, Library Division Manager for Youth Services, authored the successful grant application.

RECOMMENDATION / PROPOSED ACTION

The Public Library & Information Center staff and County Management recommend that the proposed action be placed on the October 21, 2019 Board of Commissioners agenda as a consent item:

- Approve the Memorandum of Understanding Between the County of Cumberland and the City of Fayetteville for the StoryWalk® Project

\*\*\*\*\*

There were no questions or discussion.

MOTION: Commissioner Adams moved to forward to the Board of Commissioners’ October 21, 2019 regular meeting as an Item of Business.  
SECOND: Commissioner Boose  
VOTE: UNANIMOUS (5-0)

5. MONTHLY REPORTS

A. Community Development Block Grant - Disaster Recovery (CDBG-DR) Monthly Update

BACKGROUND

Cumberland County, in partnership with NC Emergency Management, is implementing activities funded through the Community Development Block Grant Disaster Recovery Program. The report recorded below is an update on the status of all projects undertaken by Cumberland County including the Housing Recovery applications processed through the Intake Center.

RECOMMENDATION / PROPOSED ACTION

No action is needed. This item is provided for informational purposes only.

CUMBERLAND COUNTY CDBG-DR PROGRAM UPDATE  
FOR THE OCTOBER 10, 2019  
BOARD OF COMMISSIONER’S AGENDA SESSION

Status as of September 26, 2019:

Total Applications	County Application Intake (Step 1)	State Eligibility Check (Step 2)	State Duplication of Benefits Check (Step 3)	State Under Further Review
349	4 (4 county/0 city)	2 (2 county/0 city)	1 (1city/0 county)	27 (6 county/21 city)
State Inspection & Environmental Review (Step 4)	State Grant/Award Determination (Step 5)	Contractor Selection/Bid Work (Step 6)	Construction (Step 7)  Complete (Step 8)	Withdrawn/Ineligible/ Inactive

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28 (5 county/23 city)	104(49 county/55 city)	29 (23 county/6 city)	19 (4 county/15 city)  11 (2 county/9 city)	28 (15 county/13 city) 71 (22 county/49 city) 25 (0 county/25 city)
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*\*Step 1 performed by County; Steps 2-8 performed by State for County; Steps 2-8 performed by Horne & State for City*

Milestones/Activities:

- U.S. Department of Housing & Urban Development recently approved North Carolina Office of Recovery & Resiliency (NCORR) effective July 1 as the administering agency for CDBG-DR grant funds;
- NCORR in the process of preparing new SRA’s for local governments to submit in September for review;
- Ongoing– County staff finalizing processing applications, follow-up with all applicants and submitting to State for conducting Steps 2-8. Staff continue to follow-up with applicants to provide continuity and status update of applicant’s file in Step 5; in addition, staff also provide consultations, closing and post-closing to applicants;
- Robins Meadow Permanent Supportive Housing Project – County received Authority to Use Grant Funds Form from NCORR on 9/24;
- Robins Meadow Permanent Supportive Housing Project A/E Services – staff proceeding with executing contract;
- Preliminary site assessments conducted for potential projects for CDBG-DR Multi-Rental Housing development;
- DRA-17 Program – County acquired 8 properties; Site Assessment Services contract in process; Demolition Activity - Invitation to Bid due Oct. 4

Current Staffing:

- State POC: John Ebbighausen – Director of Disaster Recovery Programs, NC Office of Recovery & Resiliency (NCORR)
- Cumberland County:
  - Sylvia McLean, P.T. Community Development (CD) Consultant; Chavaungh McLamb, Admin Housing Coordinator II; Tye Vaught, Admin Program Officer II
- City of Fayetteville: Cindy Blot, Eco & CD Director; Horne, LLC

Hours of Operation (Cumberland County Application Intake Center):

- Monday – Friday, 9 a.m. to 4 p.m.
- Location – Cumberland County Community Development Dept – 707 Executive Place

B. Unaudited FY2019 Financial Report

BACKGROUND

The financial report is included which shows results of the general fund for fiscal year 2019, June year-to-date (unaudited). Additional detail has been provided on a separate page explaining percentages that may appear inconsistent with year-to-date expectations.

This should not be considered a final report for fiscal year 2019. Over the next few months, Finance will be working toward closing out the fiscal year and audit completion. You can expect a presentation of fiscal year 2019 audit results in December. In November, we will begin reporting on fiscal year 2020 with a summary of results of the first quarter.

RECOMMENDATION / PROPOSED ACTION

For information/discussion purposes only.

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County of Cumberland General Fund Revenues						
REVENUES	FY17-18	FY18-19	FY18-19	UNAUDITED YTD ACTUAL AS OF	PERCENT OF	
	AUDITED	ADOPTED BUDGET	REVISED BUDGET	June 30, 2019	BUDGET TO DATE	*
Ad Valorem Taxes						
Current Year	\$ 163,194,457	\$ 163,777,000	\$ 163,777,000	\$ 165,634,524	101.1%	(1)
Prior Years	1,105,826	1,121,000	1,121,000	1,252,112	111.7%	
Motor Vehicles	18,788,786	18,326,000	18,326,000	19,996,530	109.1%	(2)
Penalties and Interest	740,525	500,000	500,000	699,244	139.8%	
Other	955,996	908,000	908,000	1,057,248	116.4%	
Total Ad Valorem Taxes	184,785,590	184,632,000	184,632,000	188,639,658	102.2%	
Other Taxes						
Sales	41,809,642	42,625,774	42,625,774	45,124,463	105.9%	(3)
Real Estate Transfer	1,096,191	700,000	700,000	1,351,286	193.0%	
Other	1,040,243	1,060,000	1,060,000	990,032	93.4%	
Total Other Taxes	43,946,076	44,385,774	44,385,774	47,465,781	106.9%	
Unrestricted & Restricted Intergovernmental Revenues	64,499,043	62,049,904	64,608,650	59,774,565	92.5%	
Charges for Services	13,697,342	12,312,681	12,892,196	14,213,771	110.3%	
Other Sources (includes Transfers In)	8,790,385	2,442,205	2,569,313	3,877,212	150.9%	
Proceeds Refunding Bonds	23,005,000	-	-	-	0.0%	
Premium on COPS Sold	4,285,557	-	-	-	0.0%	
County Closing Contribution	254,735	-	-	-	0.0%	
Lease Land CFVMC	3,813,452	3,714,637	3,714,637	3,871,986	104.2%	
Total Other	40,149,130	6,156,842	6,283,950	7,749,198	123.3%	
Total Revenue	\$ 347,077,181	\$ 309,537,201	\$ 312,802,570	\$ 317,842,973	101.6%	
Fund Balance Appropriation		7,447,195	26,670,317		0.0%	
Total Funding Sources	\$ 347,077,181	\$ 316,984,396	\$ 339,472,887	\$ 317,842,973	93.6%	

County of Cumberland General Fund Expenditures						
DEPARTMENTS	FY17-18	FY18-19	FY18-19	UNAUDITED YTD ACTUAL AS OF	PERCENT OF	
	AUDITED	ADOPTED BUDGET	REVISED BUDGET	June 30, 2019	BUDGET TO DATE	**
Governing Body	\$ 574,959	\$ 628,960	\$ 628,960	\$ 610,121	97.0%	
Administration	1,395,666	1,525,894	1,621,279	1,448,887	89.4%	
Public Affairs/Education	470,475	497,286	523,286	455,570	87.1%	
Human Resources	803,599	924,551	924,551	893,308	96.6%	
Print, Mail, and Design	690,408	788,684	788,684	719,586	91.2%	
Court Facilities	150,183	156,220	156,220	121,286	77.6%	
Facilities Maintenance	1,812,003	1,024,101	1,054,101	808,708	76.7%	
Landscaping & Grounds	591,282	669,140	675,672	622,743	92.2%	
Carpentry	184,325	162,507	162,507	152,063	93.6%	
Facilities Management	1,233,496	1,316,856	1,316,856	1,172,046	89.0%	
Public Buildings Janitorial	705,450	724,839	797,721	680,038	85.2%	
Central Maintenance	613,017	948,724	963,592	881,695	91.5%	
Information Services	3,425,808	4,336,330	7,104,766	4,455,373	62.7%	(1)
Board of Elections	1,148,659	2,237,329	2,242,171	1,618,420	72.2%	(2)
Finance	1,156,051	1,295,351	1,295,351	1,175,657	90.8%	
Legal	715,602	804,578	804,578	705,449	87.7%	
Register of Deeds	1,971,119	2,394,577	2,846,373	2,095,487	73.6%	
Tax	5,154,623	5,683,071	5,820,571	5,550,502	95.4%	
Debt Service	21,449,809	-	-	-	0.0%	
General Government Other	2,816,737	3,967,735	4,345,665	3,295,147	75.8%	
Sheriff	46,553,352	52,720,576	53,519,971	48,323,794	90.3%	
Emergency Services	3,018,749	3,674,666	3,983,893	3,337,827	83.8%	
Criminal Justice Pretrial	447,799	564,038	564,038	491,622	87.2%	
Youth Diversion	9,549	63,654	63,654	22,768	35.8%	(3)
Animal Control	2,909,358	3,248,915	3,343,956	3,101,494	92.7%	
Public Safety Other (Medical Examiners, NC Detention Subsidy, etc.)	1,296,751	1,444,268	1,444,268	1,070,647	74.1%	
Public Health	21,281,667	22,604,110	23,506,540	22,490,684	95.7%	
Mental Health	3,098,258	5,463,227	5,471,227	5,290,783	96.7%	

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**County of Cumberland  
General Fund Expenditures**

DEPARTMENTS	FY17-18	FY18-19	FY18-19	YTD ACTUAL	PERCENT OF	**
	AUDITED	ADOPTED BUDGET	REVISED BUDGET	AS OF June 30, 2019	BUDGET TO DATE	
Social Services	59,392,604	60,359,879	61,293,017	56,140,772	91.6%	
Veteran Services	383,191	408,159	408,159	369,584	90.5%	
Child Support	4,757,955	5,205,713	5,205,713	4,805,597	92.3%	
Spring Lake Resource Administration	30,978	34,332	34,332	30,226	88.0%	
Library	10,176,826	10,807,325	10,832,563	10,215,040	94.3%	
Stadium Maintenance	92,285	117,296	117,296	93,284	79.5%	
Culture Recreation Other (Some of the Community Funding)	268,069	268,069	268,069	260,569	97.2%	
Planning	2,888,049	3,522,591	3,528,841	2,910,536	82.5%	
Engineering	1,171,023	1,987,178	1,587,178	1,113,724	70.2% (4)	
Cooperative Extension	550,814	717,173	719,173	602,184	83.7%	
Location Services	304,055	315,177	315,177	176,925	56.1% (5)	
Soil Conservation	142,710	142,570	650,375	194,174	29.9% (6)	
Public Utilities	89,168	87,153	87,153	83,287	95.6%	
Economic Physical Development Other	20,000	20,000	20,000	20,000	100.0%	
Industrial Park	1,117	1,104	11,254	9,020	80.1%	
Economic Incentive	462,345	461,677	461,677	429,724	93.1%	
Water and Sewer	-	250,000	291,291	-	0.0% (7)	
Education	93,830,717	92,457,009	93,143,900	93,502,807	100.4% (8)	
Other Uses:						
Transfers Out	7,611,953	19,951,804	34,527,268	34,241,477	99.2%	
Refunding of 2009A and 2011B LOBS	27,531,480	-	-	-	0.0%	
<b>TOTAL</b>	<b>\$ 335,384,092</b>	<b>\$ 316,984,396</b>	<b>\$ 339,472,887</b>	<b>\$ 316,790,634</b>	<b>93.3%</b>	

Expenditures by Category	FY17-18 UNAUDITED	FY18-19 ADOPTED BUDGET	FY18-19 REVISED BUDGET	AS OF June 30, 2019	PERCENT OF BUDGET TO DATE
Personnel Expenditures	\$ 123,827,311	\$ 140,421,227	\$ 138,839,086	\$ 128,496,213	92.6%
Operating Expenditures	151,864,357	153,678,512	162,700,818	151,804,878	93.3%
Capital Outlay	2,582,289	2,655,876	3,405,715	2,248,067	66.0% (9)
Debt Service	21,966,702	-	-	-	0.0%

**County of Cumberland  
General Fund Expenditures**

DEPARTMENTS	FY17-18	FY18-19	FY18-19	YTD ACTUAL	PERCENT OF	**
	AUDITED	ADOPTED BUDGET	REVISED BUDGET	AS OF June 30, 2019	BUDGET TO DATE	
Refunding of 2009A and 2011B LOBS	27,531,480	-	-	-	0.0%	
Transfers To Other Funds	7,611,953	20,228,781	34,527,268	34,241,477	99.2%	
<b>TOTAL</b>	<b>\$ 335,384,092</b>	<b>\$ 316,984,396</b>	<b>\$ 339,472,887</b>	<b>\$ 316,790,634</b>	<b>93.3%</b>	

**COUNTY OF CUMBERLAND**

**Fiscal Year 2019 - June Year-to-Date Actuals (Report Run Date: September 23, 2019)**

**Additional Detail**

**General Fund Revenues**

\*

- (1) **Current Year Ad Valorem - 101.1%** of budget; 99.34% collection rate.
- (2) **Motor Vehicles - 109.1%** - YTD reflects 12 months of collections.
- (3) **Sales Tax - 105.9%** - YTD actual reflects 12 months of collections.

**General Fund Expenditures**

\*\*

- (1) **Information Services 62.7%** - The Tax Office Software project will incur the majority of costs in FY2020.
- (2) **Board of Elections 72.2%** - Budgeted funding was not utilized in FY19 for the voting equipment. This amount was placed in the FY20 budget to complete the purchase of ADA voting equipment.
- (3) **Youth Diversion 36.0%** - A position was vacant the majority of the year.
- (4) **Engineering 70.2%** - The Stream Debris Removal grant has not been fully expended because of weather delays. Remaining funds have been reappropriated to FY20.
- (5) **Location Services 56.1%** - Vacant position within the department. Position was abolished during the FY20 budget process.
- (6) **Soil Conservation 29.9%** - The Stream Debris Removal grant has not been expended because of weather delays. Remaining funds have been reappropriated to FY20.
- (7) **Water and Sewer 0%** - No expenditures has been incurred except for a transfer that is reflected in the transfer line.
- (8) **Education 100.4%** - Board of Education equalization - sales tax actuals came in higher than budget.
- (9) **Capital Outlay 66.0%** - Vehicles and sensitive equipment budgeted near FY19 year-end by the Sheriff's Office were not purchased by June 30. Those funds were re-appropriated to FY20. Also see **\*\*(2)** regarding Board of Elections voting equipment.

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C. Project Updates

BACKGROUND

Please find recorded below the monthly project update report for your review.

RECOMMENDATION / PROPOSED ACTION

This is for information purposes only as there is no action required for this item.

MONTHLY PROGRESS REPORT				
Project Location	Contract Amount	Project Status	Contract Start Date	Contract Duration
Courthouse, Detention Center, Community Corrections, Headquarters Library Parking Lots	\$174,251.53	The HQ Library North Staff Parking Lot is completed. The only remaining parking lot in this project is the HQ Library East Public Parking Lot. This lot has been impacted by PNG, PWC and the failed stormwater pipe from Maiden Lane.	5/7/2018	90 days
Crown Coliseum Ice Plant, Chiller and Ice Floor Replacement	\$3,441,390.00	The contractor has completed the ice floor installation, has installed the mechanical center and cooling tower, and is preparing the pipe connections from the mechanical center to the ice floor. The contractor is performing the installation of the ice dam and utilizing the existing <del>dashboards</del> system as we wait on the new <del>dashboards</del> to be delivered.	3/22/2019	150 days
Expo Center and Crown Coliseum East Parking Lot	\$1,328,480.00	The contractor is performing punch list items on the project. All major items on this project are completed.	6/17/2019	60 days
Building Maintenance and Central Maintenance Parking Lot	\$420,422.87	The contractor has completed Phase I. The contractor has performed milling on Phase II and Phase III and removed a concrete pad that was also in these phases. The contractor anticipates paving operations to resume on the week of September 30th.	4/22/2019	180 days
Detention Center Boiler Replacement (Phase II)	\$181,000.00	Contractor has completed the installation of the boilers. The insulation of the piping is all that remains on this project.	7/9/2019	120 days
Detention Center Roof Replacement	\$1,238,351.00	The contract is pending Purchasing and Legal approval.	Not Started	120 days
Detention Center Building Exterior Improvements	\$150,359.00	The contractor has been provided the signed contract and purchase order	Not Started	90 days
Department of Social Services Chiller Replacement Project	\$490,600.00	A change order was issued for the project to include automatic shut off valves on the chiller. The valves should be installed the week of September 30th.	5/3/2019	120 days
Department of Social Services Chiller Replacement Project Phase II - Engineering Services	\$11,215.00	The design engineer has returned 65% plans for comments and is pursuing the final design and specification of the chiller. The DSS Cooling Tower will be bid as an alternate item for replacement in this project.	Not Started	120 days
Judge E. Maurice Braswell Courthouse Generator	\$2,828,700.00	The contractor has received the signed contract and purchase order. The contractor is to provide an updated schedule to E&I Staff.	Not Started	179 days

D. Health Insurance Update

BACKGROUND

As of July 1, 2019, retirees who are 65 and older became covered by a County funded fully insured plan through AmWINS. All other covered members remained insured by the County’s self-funded plan through BCBS. The information provided below and within the graphs has been updated to include the monthly premium amount paid to fund the fully insured plan and the actual monthly claims amounts for all other covered members. Combining these amounts for FY20 and beyond is necessary to ensure a complete picture when comparing the claims results to prior years.

Total health insurance claims plus the fully insured premium amount for FY20 are down 21.69% for the month of August as compared to the same month in FY19. To provide some perspective, below is the two-month average for the past five fiscal years. This average represents the average monthly year-to-date claims for each fiscal year and includes the fully insured premium for FY20. Additionally, graphs are provided in the attachment to aid in the analysis.

Year to date claims and premium payment through August	\$2,870,229
Less year to date stop loss credits	<u>(\$0.00)</u>
Net year to date claims and premium payment through August	\$2,870,229

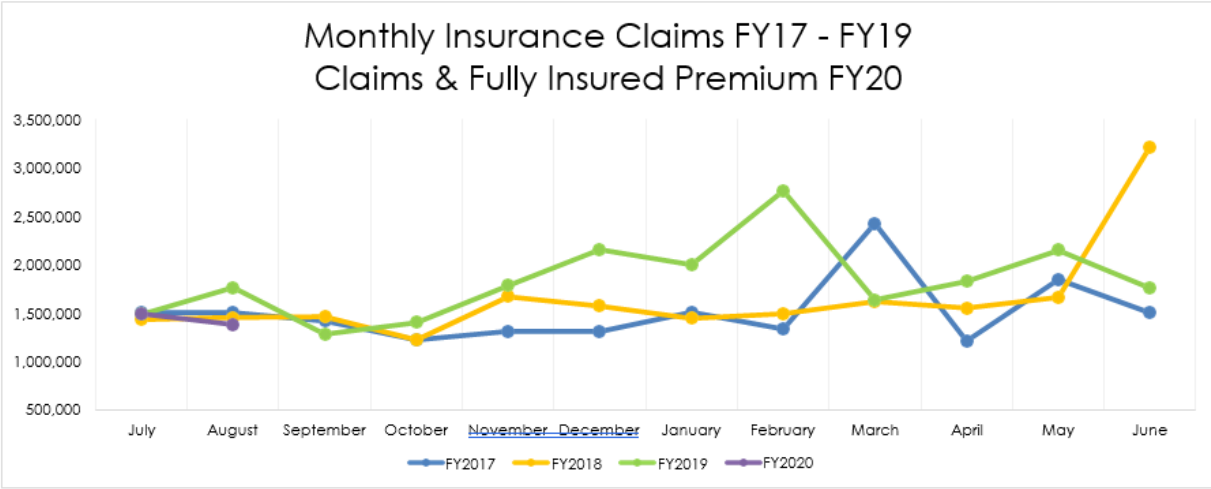
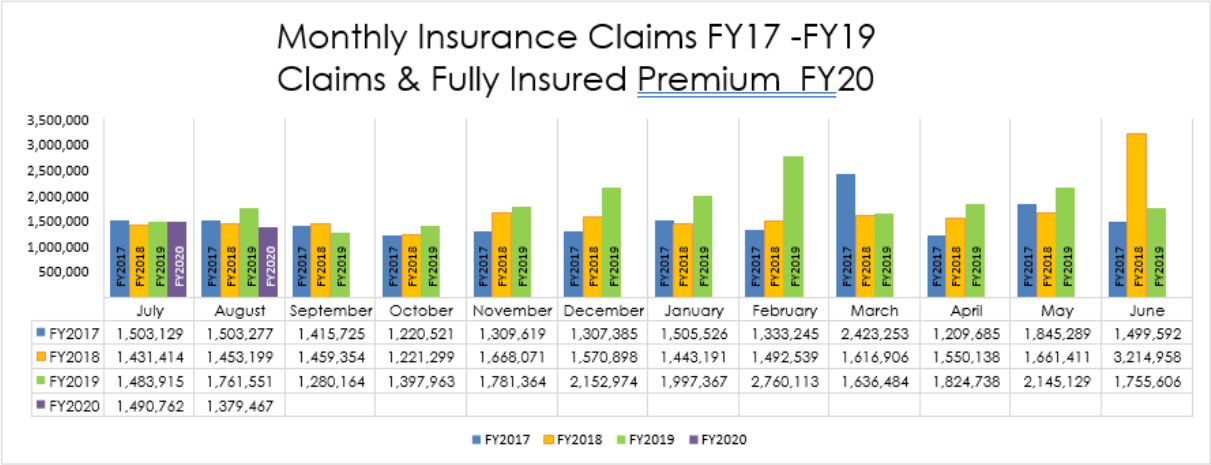
Average monthly claims and fully insured premium (before stop loss) per fiscal year August:

- FY16 \$1,919,687
- FY17 \$1,503,203
- FY18 \$1,442,307
- FY19 \$1,622,733
- FY20 \$1,435,115

RECOMMENDATION / PROPOSED ACTION

For information only – no action needed.

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6. OTHER ITEMS

A. Update on Census 2020

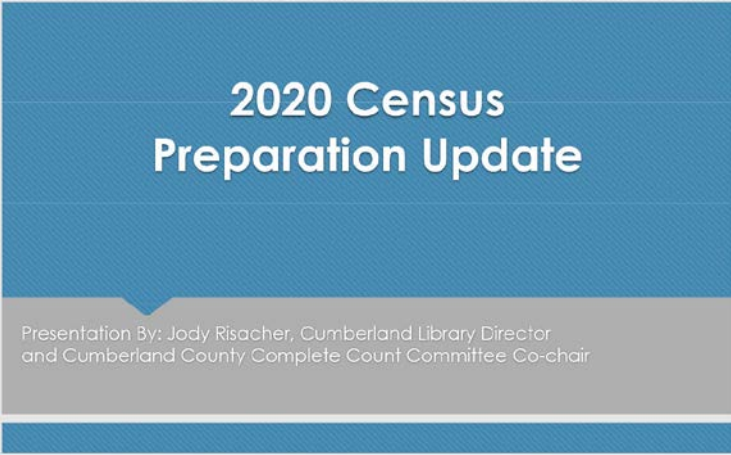
BACKGROUND

Commissioner Adams requested an update on Census 2020. Cumberland County Library Director Jody Risacher and Dr. Anthony Wade, director of the Fayetteville-Cumberland Human Relations Department, are the co-chairs for the Cumberland County Complete Count Committee.

Ms. Risacher’s update below includes information on two grants that have been awarded to help Cumberland County with reaching historically undercounted populations.

RECOMMENDATION / PROPOSED ACTION

For information purposes only.



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### Complete Count Committee

- Dr. Anthony Wade, Fayetteville-Cumberland Human Relations Department Director, serving as co-chair
- Steering committee met with Census representative in July; planning meeting on Oct. 10
- Upcoming general meeting will split into groups for government/military, faith-based, business/economic development, non-profits/service groups, education and media/communications.

### Community Foundation Census Grants

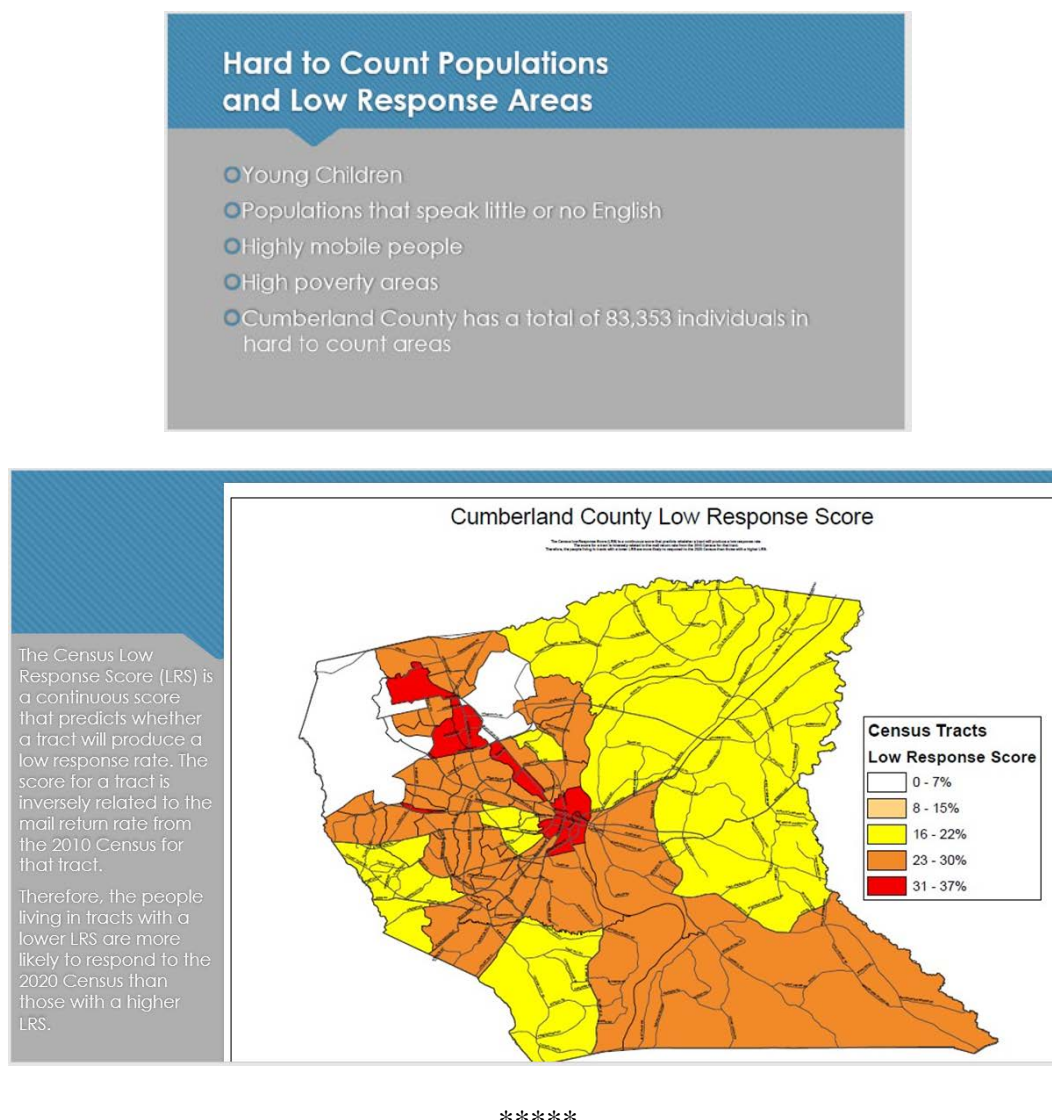
- **Library** received grant to purchase five laptops to loan to groups that want to do Census outreach and registration
- **NC Counts Coalition** received a grant to fund a part-time, limited Census Fellow position to work in Cumberland County with the Complete Count Committee on outreach strategies
  - Position (20-hrs./week) works for NC Counts Coalition
  - County will provide office space at library
  - Grant includes \$2,000 for promotional funding

### NC Counts Coalition

- The Fellow will support the county's complete count committee by identifying trusted messengers, organizing nonprofit organizations, identifying opportunities for Census Questionnaire Assistance centers throughout the county and hosting community forums in identified hard-to-count Census tracts.
- By January 2020, NC Counts will support development of a strategic education and outreach plan for Census 2020 in Cumberland County.

### NC Counts Coalition

- NC Counts, in coordination with Cumberland County's Complete Count Committee, will host five community outreach forums for Census participation in five of Cumberland County's hard-to-count Census tracts.
- NC Counts plans to issue an RFP to provide outreach funds to non-profit groups to assist in reaching historically undercounted populations.



There was consensus that the update on Census 2020 be provided as a presentation at the Board of Commissioners' October 21, 2019 regular meeting.

## B. Update on the Mid Carolina Council of Government Revitalization Process

### BACKGROUND

A presentation was made at the April 11, 2019 Agenda Session on the Mid Carolina Council of Government (COG) Study and the corresponding recommendations. This study was conducted to evaluate the services and current operations of the COG as well as options available to develop a more efficient and effective organization. The COG Board of Directors engaged McGill Associates, Inc. to conduct this comprehensive review.

The study recommended the following steps to revitalize the COG:

- Develop a strategic plan for the revitalization
- Strengthen the role of the COG Board of Directors Recruit a skilled and experienced director
- Develop performance measures
- Revise and update the Joint Operations Agreement and the bylaws

Recorded below you will find a summary of the progress to date on each of the above recommended steps.

### RECOMMENDATION / PROPOSED ACTION

No action necessary, for information only.

## Mid-Carolina Council of Governments Strategic Plan Recommendations

The strategic planning effort for the Mid-Carolina Council of Governments consists of several parts, including the following:

- Development of a detailed work program for the revitalization effort
- Holding a Summit meeting for the Regional Council
- Conducting a recruitment for an excellent Executive Director
- Identifying a list of desirable services for the Council to consider and an estimate of the cost and staffing needs to provide those services
- Evaluating the current staff
- Developing recommendations for changes to the By-Laws
- Formulating recommendations for measuring the results for the organization

### Mid-Carolina Council of Governments Revitalization Work Plan

The revitalization will follow the work program described out below. This work plan requires the active engagement of not only the MCCCCOG Board but also the three County Managers. The following are major parts of the process.

- 1) Convene and facilitate a four-hour Summit meeting of all the jurisdictions to develop a vision and set of goals for MCCCCOG. This will include getting input on the desired approach to the following:
  - A) Governance
  - B) Membership engagement
  - C) Services to be provided
  - D) Desired qualities of an Executive Director
  - E) Timeline for changes to the organization

This meeting will take place on June 20th at the Dunn Community Center from 9:00 AM until 1:00 PM. All local government Council members, Commissioners and Chief Administrative Officers will be invited to attend. McGill staff will facilitate the meeting. The vision and establishment of goals will be an outcome from the meeting. This will be presented to the Executive MCCCCOG Board for endorsement. It will then be sent out to all jurisdictions.

- 2) Based on the results of the Summit of the counties and municipalities, McGill will develop the following:
  - A) Draft plan of governance which will include the engagement of elected officials, chief administrative officers and the decision-making process
  - B) A draft of revised By-Laws which would include proposed changes in governance
  - C) List of Services to be provided, the projected staffing needs and cost for those services
  - D) Job description and recruitment plan for an Executive Director
  - E) Suggestion for a reporting format for COG activities
  - F) Suggestion for a regular meeting schedule for the COG Board and subgroups
  - G) Assist with drafting desired performance measures and goals for the COG organization
  - H) Assist in providing a sound foundation for directing and evaluating the performance of the next Executive Director.
- 3) Assisting with the recruitment of the City of Fayetteville for membership in MCCCCOG, including the development of a case for their participation. This will include outreach to both the City Management staff as well as the Mayor and Council members.
- 4) Interview and evaluate the general skill level, motivation and general performance of the existing staff of the MCCCCOG and develop recommendations on their roles going forward in the revitalized organization. McGill will first meet with the staff to explain the process that will be followed. Each staff member will be asked to provide a brief resume as well as a statement of what they get out of doing their jobs and their career goals. McGill will

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page

<http://co.cumberland.nc.us/departments/commissioners-group/commissioners/meeting-documents>

review the organization, roles and responsibilities of each staff member as well as their background, and responses to the information request and provide feedback to the Executive Board.

- 5) Develop, discuss and revise as necessary reports on the governance, By-Laws, list of services and Executive Director Position Profile at three Board meetings. We propose that there be a Board meeting each month in July, August, September and October. These will be necessary to review the recommendations as well as participate in the recruitment process of the Executive Director. We also propose meeting with the three County Managers prior to the Board meetings to review the recommendations and make any adjustments they feel would be necessary.
- 6) Conduct a recruiting process for a new Executive Director.

Mid-Carolina Council of Governments  
Strategic Plan Accomplishments  
As of October 1, 2019

Regional Summit

A Summit meeting was held of the Regional Council. In attendance were elected and appointed officials from the Cities, Towns and Counties in the Region. This included representatives from the City of Fayetteville. The following key decisions were agreed to at the Summit and later adopted by the MCCOG Board.

Major Points of Agreement

- The existing Board of Directors is a good representative group to provide governance for the organization
- The full Regional Council should meet quarterly
- The County Managers should meet at least every other month and maybe every month as the revitalization proceeds
- The County Managers should review and make recommendations on items coming before the Regional Council and Board of Directors
- The Regional Council should continue to consist of one representative per County, City and Town
- It would be most beneficial if Fayetteville rejoined the Mid-Carolina COG
- The hiring of a new Executive Director will be tremendously important to the revitalization of MCCOG
- There was a delineation of many of the desired services for MCCOG to provide
- There was an identification of the most important qualities for the next Executive Director

Executive Director Recruitment

The following steps have been completed.

- The position profile was developed by the Consultant
- Profile was approved by the Board
- Salary range was approved by the Board
- A Search Committee was approved consisting of the Board and the three County Managers
- Position was advertised with several professional associations
- The Consultant did an initial screening of the applicants which included many highly qualified individuals
- Based on the initial screening, the qualified applicants (18) were sent a questionnaire
- Based on the additional screening and the questionnaire, a field of six candidates were recommended by the Search Committee for interviews
- The Board approved interviews for the six candidates
- Interviews have been scheduled for October 23rd and 24th

- A meeting will be scheduled of the Regional Council in November to take action on the selection of the Search Committee for an Executive Director

Recommended Services

Based on the desires of the Regional Council members expressed at the Summit, the Consultant is developing a list of recommended services and a preliminary staffing and projected cost for providing those services.

Recommendations for Changes to the By-Laws

A draft of recommended changes to the By-Laws has been developed for review by the Board and then the Regional Council.

Recommendations for Measuring Results

The Consultant will develop recommendations for measuring results.

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There were no questions or discussion.

7. CLOSED SESSION

No closed session was held.

There being no further business, the meeting adjourned at 3:25 p.m.

Approved with/without revision:

Respectfully submitted,

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Candice H. White  
Clerk to the Board