

CUMBERLAND COUNTY BOARD OF COMMISSIONERS  
JUNE 1, 2020 – 9:00 AM  
117 DICK STREET, FIRST FLOOR, ROOM 118  
REGULAR MEETING MINUTES

This meeting was conducted as a remote meeting under the N. C. Governor's State of Emergency Declaration. In compliance with the N. C. General Assembly's S.L. 2020-3, SB 704, this remote meeting was simultaneously streamed online with live audio and video, and was available to the public and media live via the Cumberland County website (co.cumberland.nc.us), Youtube page (youtube.com/user/CumberlandCountyNC/videos) and on Fayetteville Cumberland Education Channel (FCE-TV) Spectrum Cable Channel 5.

PRESENT: Commissioner Marshall Faircloth, Chairman  
Commissioner Glenn Adams, Vice Chairman  
Commissioner Michael Boose (attended by video conference)  
Commissioner Jeannette Council  
Commissioner Charles Evans  
Commissioner Jimmy Keefe  
Commissioner Larry Lancaster (attended by video conference)  
Amy Cannon, County Manager  
Duane Holder, Deputy County Manager  
Tracy Jackson, Assistant County Manager  
Sally Shutt, Assistant County Manager  
Rick Moorefield, County Attorney  
Ennis Wright, Cumberland County Sheriff  
Richard Jenkins, Cumberland County Chief Deputy Sheriff  
Dr. Jennifer Green, Public Health Director (attended by video conference)  
Brenda Jackson, Social Services Director  
Vicki Evans, Finance Director  
Ivonne Mendez, Finance Accounting Supervisor  
Deborah Shaw, Senior Budget Management Analyst  
Heather Harris, Budget and Data Performance Analyst  
Andrew Jakubiak, Budget Analyst  
Candice H. White, Clerk to the Board  
Kellie Beam, Deputy Clerk

Chairman Faircloth called the meeting to order.

INVOCATION / PLEDGE OF ALLEGIANCE

Chairman Faircloth provided the invocation followed by the Pledge of Allegiance to the American flag.

Chairman Faircloth recessed the meeting at 9:05 a.m. due to audio difficulties and reconvened the meeting at 9:10 a.m. when the audio was restored.

Chairman Faircloth and Commissioners Adams, Council, Evans and Keefe were recognized by the clerk as being physically present and Commissioners Boose and Lancaster were recognized by the clerk as attending by video conference.

Amy Cannon, County Manager, requested an addition to the agenda of a closed session for Attorney Client Matter(s) Pursuant to NCGS 143-318.11(a)(3) under Item 8. Chairman Faircloth called for a motion with the recommended change.

1. APPROVAL OF AGENDA

MOTION: Commissioner Council moved to approve the agenda with the recommended change.

SECOND: Commissioner Adams

DISCUSSION: Commissioner Keefe stated since Sheriff Wright is in attendance, he would like to request an addition to the agenda of a briefing by Sheriff Wright on the events

of the weekend and law enforcement's participation in order to give citizens an idea of what has been going on. Chairman Faircloth asked Sheriff Wright if he was prepared to make that type of report at this time. Sheriff Wright responded in the affirmative.

Chairman Faircloth called for the vote.

By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Evans and Lancaster voted in favor and Commissioner Keefe voted in opposition.

VOTE: PASSED (6-1) (Commissioners Adams, Boose, Council, Evans Faircloth and Lancaster voted in favor; Commissioners Keefe voted in opposition.)

Commissioner Keefe stated he was unclear about the motion. Commissioner Adams stated he thought the motion included the Sheriff's remarks because Sheriff Wright said he would be willing to provide them. Commissioner Keefe stated he thought the motion was to approve the agenda as presented. Commissioner Evans stated he was also unclear about the motion and stated he had questions to ask of the Sheriff but thought Sheriff Wright needed to be given time to prepare to make a presentation. Commissioner Keefe stated he was requesting an update by the Sheriff so citizens could hear it during this televised meeting. Commissioner Keefe stated he was not requesting a question/answer session.

Ms. Cannon asked Rick Moorefield, County Attorney, whether additions to the agenda require a unanimous vote. Mr. Moorefield advised according to the Board's Rules of Procedure, a unanimous vote is required to add an item to the agenda. Mr. Moorefield stated this would be an amendment or change to the Board's Rules if they take this action.

MOTION: Commissioner Keefe moved to approve the agenda with the addition of a briefing by the Cumberland County Sheriff's Office on the events that have happened in Cumberland County over the last 48-hours.

SECOND: Commissioner Adams

Chairman Faircloth called for the vote.

By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Keefe and Lancaster voted in favor and Commissioner Evans voted in opposition.

VOTE: PASSED (6-1) (Commissioners Adams, Boose, Council, Faircloth, Keefe and Lancaster voted in favor; Commissioner Evans voted in opposition.)

Chairman Faircloth stated because the vote was not unanimous, he would declare that the Board voted to suspend its Rules. Commissioner Adams stated to suspend the Rules was not part of the motion, so this motion to add something to the agenda failed because there was one vote in opposition.

MOTION: Commissioner Adams moved to approve the agenda with the addition of a closed session for Attorney Client Matter(s) Pursuant to NCGS 143-318.11(a)(3).

SECOND: Chairman Faircloth

DISCUSSION: Commissioner Keefe asked whether that was all of the motion. Chairman Faircloth responded in the affirmative.

Chairman Faircloth called for the vote.

By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Evans and Lancaster voted in favor and Commissioner Keefe voted in opposition.

VOTE: PASSED (6-1) (Commissioners Adams, Boose, Council, Evans, Faircloth and Lancaster voted in favor; Commissioner Keefe voted in opposition)

Commissioner Council stated she was unclear because her understanding of the motion was that the Board would hear from Sheriff Wright who was present and willing to provide a brief update, with any questions to be saved for a later time. Commissioner Evans stated he has questions to pose to Sheriff Wright about events that occurred over the past weekend; however, there was a stipulation that no questions would be asked which is why he voted in opposition to one of the motions. Chairman Faircloth stated he asked Sheriff Wright to address the Board and respond to questions in closed session and did not ask him to be prepared to give a public presentation. Commissioner Evans stated he would withdraw his objection. Chairman Faircloth called for a motion.

**MOTION:** Commissioner Council moved to approve the agenda with the addition of a closed session for Attorney Client Matter(s) Pursuant to NCGS 143-318.11(a)(3) and a briefing by Sheriff Wright.

**SECOND:** Commissioner Adams

Chairman Faircloth called for the vote.

By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Evans, Keefe and Lancaster voted in favor.

**VOTE:** UNANIMOUS (7-0)

Chairman Faircloth recognized Sheriff Wright who reported no county property was damaged during the weekend protest event, unlike county property in many other counties. Sheriff Wright stated Cumberland County is doing well and the Sheriff's Office will continue what it is doing. Sheriff Wright stated he had to move a lot of elements, move a lot of individuals, and bring in a lot of individuals. Sheriff Wright stated his main mission during the weekend was to take care of the county facilities in the downtown area. Sheriff Wright stated that he had chosen not to escalate any encounter with the protestors as the situation deteriorated with the damage to the Market House because he chose to preserve human life over protection of property.

## 2. PRESENTATIONS

### A. Update on COVID-19 (Coronavirus) by Dr. Jennifer Green, Public Health Director

Ms. Cannon recognized Dr. Green who stated data is up to date as of May 31, 2020 and is from the Centers for Disease Control and Prevention (CDC) and NC Department of Health and Human Services (NC DHHS). Dr. Green provided national and state data for positive tested cases, deaths and hospitalizations. Dr. Green stated there has been an uptick in cases locally in zip code 28301 which is likely due to the positive cases at the Detention Center. Dr. Green stated the local perspective also includes the following:

- 699 cases
  - 52% Female
  - Average age, 43
  - 27% African-American
- 24 deaths
- Hospitalizations
  - Steady
- Contact Tracing
  - Hired 4 temporary nursing staff
  - At least 20 employees assisting daily
  - Assistance from 10 additional staff from the Carolina Community Tracing Collaborative
- PPE supplies
  - Received supply of gowns
- Testing
  - 15 test sites in Cumberland County
  - <http://co.cumberland.nc.us/departments/public-health-group/public-health/testing-and-collection-sites>
- Mobile Test Sites @ Manna Church (Cliffdale Road), 9am-4pm, Tuesdays/Wednesdays

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- By appointment only
  - 1) Complete the online assessment forms
  - 2) Review and sign consent forms online
  - 3) Schedule an appointment
- Criteria
  - Any symptomatic individual over age 13
  - Asymptomatic individuals who have been in close contact with a positive case in the last 14 days
- 6.7% of tests are CCHD positive, 119 total tests\*
  - \*All results are not available
  - Statewide – 10%
- Increasing number of appointments, every 5 minutes, beginning in June
- Expanding test criteria in coming weeks

Dr. Green stated Cumberland County's response to COVID-19 includes the following:

- EOC activated
- Initial contact investigation to assess risk for positive cases
- Public notification when necessary
- Testing for those that meet NC DHHS guidelines
- Supply testing kits
- Weekly call w/ NC DHHS
- Weekly call w/ large and high impact LHDs
- Weekly call w/ first responders
- Collaboration with partners to assess and meet community needs
- Education for public and local businesses

Dr. Green concluded her presentation and responded to questions from Commissioner Evans and Commissioner Keefe about mobile test sites, effect of the transient population on case numbers and cases shown with race/ethnicity unknown.

### 3. CONSENT AGENDA

- A. Approval of May 18, 2020 Regular Meeting Minutes
- B. Approval of Request to Pay Prior Year Invoices

#### BACKGROUND

There is a period of time after June 30th of fiscal year-end in which transactions of the prior year will continue to be processed (typically until the third week in August). After that cutoff date has passed, a department may still receive a vendor invoice that is payable for services that were rendered, or goods that were received in the prior fiscal year. When that occurs, approval by the Board of Commissioners is required for payment. The following department meets that criteria:

Sheriff's Office

Vendor: American Uniform Sales, Inc.

Goods Received: February 28, 2019 and March 25, 2019

Two Invoices Totaling: \$537.12

#### RECOMMENDATION / PROPOSED ACTION

Management is requesting approval to pay two prior year invoices for the Sheriff's Office totaling \$537.12.

- C. Approval of Formal Bid Award for Sheriff's Office Storage Array Network Units

#### BACKGROUND

Funds in the amount of \$95,000 were appropriated in the Fiscal Year 2020 Capital Investment Fund budget for the Sheriff's Office to purchase Storage Array Network Units (software system that supports on-site and off- site backups and provides additional storage for mission critical servers).

A formal bid process was conducted. Veristor Systems, Inc. proposed the lowest cost totaling \$108,707, which contributed to this vendor providing the best overall value to the County.

Budget Ordinance Revision Number 200008 was previously approved to cover the \$13,707 shortfall between funds budgeted and proposed cost.

#### RECOMMENDATION / PROPOSED ACTION

County management recommends awarding Bid Number 20-20-SO, totaling \$108,707 to Veristor Systems, Inc. based on the best overall value standard of award.

D. Approval of Budget Ordinance Amendments for the June 1, 2020 Board of Commissioner's Agenda

#### BACKGROUND

##### General Fund 101

1) Public Buildings Janitorial and Facilities Maintenance – Budget Ordinance Amendment B200568 to appropriate fund balance for County building disinfection and protective barrier construction in the amount of \$210,676 in response to COVID-19.

The Board is requested to approve Budget Ordinance Amendment B200568 to appropriate fund balance for County building disinfection and protective barrier construction in response to COVID-19 in the amount of \$210,676. These projects will be completed before the County reopens to the public.

Please note this amendment requires appropriation of general fund balance.

2) General Government Other – Budget Ordinance Amendment B201074 to recognize Coronavirus Relief Fund (CRF) funding from the Office of State Budget and Management in the amount of \$5,700,000.

The Board is requested to approve Budget Ordinance Amendment B201074 to recognize Coronavirus Relief Fund (CRF) funding from the Office of State Budget and Management in the amount of \$5,700,000. This funding was established under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, and will be used for expenses directly related to address the COVID-19 pandemic such as medical expenses, public health expenses, payroll expenses, and expenses to facilitate compliance with COVID-19 related public health measures.

Please note this amendment requires no additional county funds.

##### Juvenile Crime Prevention Fund 245

3) Juvenile Crime Prevention – Budget Ordinance Amendment B200808 to recognize additional appropriations from the North Carolina Department of Safety – Division of Juvenile Justice in the amount of \$22,414.

The Board is requested to approve Budget Ordinance Amendment B200808 to recognize additional appropriations from the North Carolina Department of Safety – Division of Juvenile Justice in the amount of \$22,414. Programs receiving funding include \$3,680 to Find-a-Friend Career Readiness, \$14,200 to Juvenile Assessment Center, and \$4,534 to Strengthening Family Bonds. These amounts were approved at the Juvenile Crime Prevention Council on May 13, 2020.

Please note this amendment requires no additional county funds.

##### Bragg Estates Fund 416

4) Bragg Estates – Budget Ordinance Amendment B200632 to provide funds for an updated bond counsel agreement and engagement of outside legal counsel using Bragg Estates contingency funds in the amount of \$20,500.

The Board is requested to approve Budget Ordinance Amendment B200632 to provide funds for an updated bond counsel agreement and outside legal counsel using Bragg Estates contingency funds in the amount of \$20,500. The original bond counsel agreement set in December of 2013 has increased from \$15,000 to \$20,000 as of May 2020. The Board approved the engagement of outside legal counsel to provide a title opinion for easement parcels at the May 18th Board of County Commissioners' meeting. This legal counsel will cost \$15,500 for a total contingency transfer of \$20,500.

Please note this amendment requires no additional county funds.

#### Workers Compensation Fund 800

5) Workers Compensation – Budget Ordinance Amendment B200540 to appropriate fund balance to settle two workers compensation claims in the amount of \$320,000.

The Board is requested to approve Budget Ordinance Amendment B200540 to appropriate fund balance to settle two workers compensation claims in the amount of \$320,000. These settlements were approved at the May 18th Board of County Commissioners' meeting.

Please note this amendment requires appropriation of workers compensation fund balance.

#### General Litigation Fund 806

6) General Litigation – Budget Ordinance Amendment B200002 to appropriate fund balance for outside attorney fees due to high vacancy rates in the Legal Office in the amount of \$20,000.

The Board is requested to approve Budget Ordinance Amendment B200002 to appropriate fund balance for outside attorney fees due to high vacancy rates in the Legal Office in the amount of \$20,000. This amount is based on the County Attorney's estimates for the cost of outside assistance through June 30, 2020.

Please note this amendment requires appropriation of general litigation fund balance.

#### Contingency Funds Report Solid Waste Fund 625 – FY20

The County Manager approved the following use of contingency funds totaling \$40,000.

- Contingency funds of \$40,000 were transferred to contracted services to fund contracted hauling services to address increased waste volume due to COVID-19.

#### RECOMMENDATION/PROPOSED ACTION

Approve budget ordinance amendments.

MOTION: Commissioner Adams moved to approve consent agenda Item 3.A. - Item 3.D.6).

SECOND: Commissioner Evans

Chairman Faircloth called for the vote.

By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Evans, Keefe and Lancaster voted in favor.

VOTE: UNANIMOUS (7-0)

#### 4. ITEMS OF BUSINESS

A. Presentation of the FY2021 Recommended Budget

#### BACKGROUND

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page <http://co.cumberland.nc.us/departments/commissioners-group/commissioners/meeting-documents>

The FY2021 Recommended Budget will be presented at the June 1, 2020 Board of Commissioners' meeting by County Manager Amy Cannon.

Additional Budget Sessions are scheduled as follows:

June 3, 2020 (Wednesday) - 5:30 PM Budget Work Session  
June 8, 2020 (Monday) - 7:00 PM Budget Public Hearing  
June 9, 2020 (Tuesday) - 5:30 PM Budget Work Session  
June 11, 2020 (Thursday) - 1:00 PM Budget Work Session  
June 17, 2020 (Wednesday) - 5:30 PM Budget Work Session

#### RECOMMENDATION / PROPOSED ACTION

No action necessary.

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Chairman Faircloth called on Ms. Cannon who thanked the Board of Commissioners for the opportunity to present the FY2021 recommended budget for review and consideration. Ms. Cannon stated the recommended budget is balanced in accordance with the N. C. Local Government Budget and Fiscal Control Act.

Ms. Cannon stated the FY2021 recommended budget contains the following high-level numbers:

- Total expenditures across all funds \$467,667,572
- General fund total \$325,269,845
- Tax rate remains the same 79.9 cents per \$100 valuation
- 1 penny on tax rate equals \$2,323,807 in revenue

Ms. Cannon stated her presentation will provide an overview of four sections: the pandemic and its impact on the local economy and revenues; general fund current year revenue projections and upcoming revenue projections; other funds with a focus on Crown Complex funds, Solid Waste funds and the Capital Investment Fund; and other FY2021 initiatives.

Ms. Cannon displayed a timeline related to the global COVID-19 pandemic and stated COVID-19 has uprooted how the county conducts business, its governance, the economy and how individuals live their lives each day, all of which have created a tremendous amount of future uncertainty. Ms. Cannon stated COVID-19 has had a significant impact on local revenues; prior to COVID-19, revenues were performing strong and projected to surpass budget. Ms. Cannon stated since COVID-19, revenues from sales tax, motor vehicles and property tax, which make up 72% of the total revenue budgeted in the general fund, are projected to continue to decline.

Ms. Cannon stated the county has weathered the storm in prior economic events and has achieved long-term financial sustainability because the Board of Commissioners:

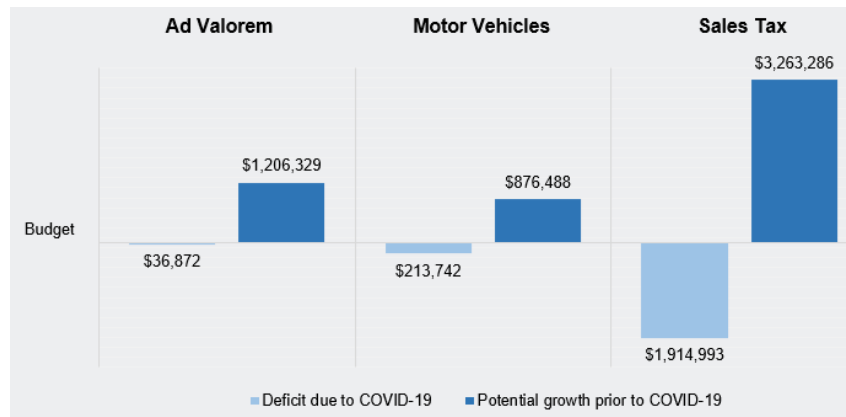
- Focused on core, mandated services
- Invested in technology
- Implemented Business Intelligence strategy
- Created Capital Investment Fund
- Merged decentralized functions
- Invested in our workforce

Ms. Cannon stated when developing the FY2021 recommended budget, the following goals were identified:

- Provide core, mandated services to citizens
- Maintain current workforce levels
- Implement Phase II Recruitment and Retention Plan
- Utilize available fund balance to offset revenue shortfalls
- Continue Board priorities in the Capital Investment Fund
- Maintain current property tax rate

Ms. Cannon stated general fund revenues become a focal point of the FY2021 budget development process.

Ms. Cannon reviewed the following graph that compared potential revenue growth prior to COVID-19 and the current year revenue shortfall. Ms. Cannon stated the revenue impact due to COVID-19 includes a total loss of revenue growth above budget of \$5.3 million (dark blue) or what is believed to be a total budgetary shortfall of \$2.2 million (light blue).

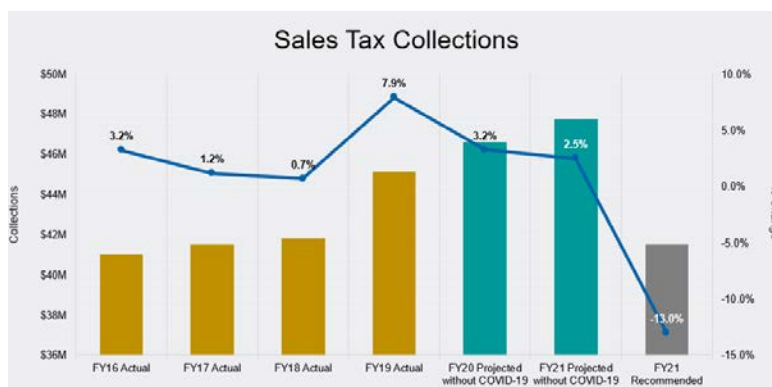


Ms. Cannon reviewed FY2021 revenue assumptions for ad valorem, motor vehicle and sales taxes below. Ms. Cannon stated because it is believed revenue sources will continue to be impacted by COVID-19 over the next several months, the projected shortfall is \$9.2 million.

| FY2021 Revenue | COVID-19 Impact    | Without COVID-19 |               |
|----------------|--------------------|------------------|---------------|
|                | Recommended Budget | Projected FY2021 | Shortfall     |
| Ad Valorem     | \$165.9M           | \$167.2M         | \$1.2M        |
| Motor Vehicles | 19.8M              | 21.6M            | 1.8M          |
| Sales Tax      | 41.5M              | 47.7M            | 6.2M          |
| <b>Total</b>   | <b>\$227.2M</b>    | <b>\$236.5M</b>  | <b>\$9.2M</b> |

Ms. Cannon stated for ad valorem, the collection rate is projected to drop from 98.74% to 98%; for motor vehicles, the projected decline is 8.4%; and for sales tax, the projected decline is a 13%.

Ms. Cannon reviewed sales tax collections and stated it is not yet known how recovery from COVID-19 will look, but it will look different for every community. Ms. Cannon stated the other economic events the county has weathered may be its best comparison to where it is today.



Ms. Cannon presented changes to Planning and Inspections' fee structure:

- ❖ A detailed review was conducted and revealed:
  - Fees have not been changed in over a decade
  - Costs of providing services not covered which means property taxes were subsidizing a primarily fee-based structure
- ❖ Recommendations are based on:
  - Analysis of comparable counties and the City of Fayetteville
  - Fees remain lower than contiguous counties
  - Consolidation of multiple fees
- ❖ Recognizing the local business community has had a major disruption because of COVID-19, the recommendation is to delay implementation until January 1, 2021.

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Ms. Cannon stated the FY2021 recommended budget includes a fund balance appropriation of \$9.7 million, which exceeds the FY2020 adopted budget by \$1 million and remains within policy of 3% of recurring expenditures.

Ms. Cannon stated the FY2021 recommended budget includes general fund expenditures of \$325,269,845, which exceeds the FY2020 adopted budget by \$1.3 million or 0.4%. Ms. Cannon stated she would characterize this budget as a no growth budget and a budget that holds the line because of the projected revenue loss.

Ms. Cannon highlighted FY2021 general fund expenditures:

- Departments requested \$5.6 million in the following categories: \$1.1 million is recommended; the 2 new positions are recommended in Public Health and the Register of Deeds Office.

| Requested      |                    | Recommended    |                    |
|----------------|--------------------|----------------|--------------------|
| (16) Positions | \$948,817          | (2) Positions  | \$115,101          |
| (66) Vehicles  | 4,417,000          | (18) Vehicles  | 954,000            |
| Capital Outlay | 202,506            | Capital Outlay | 41,600             |
| <b>Total</b>   | <b>\$5,568,323</b> | <b>Total</b>   | <b>\$1,110,701</b> |

- Community agency funding remains at FY2020 levels.
- Local Government Employees’ Retirement System (LGERS) includes a \$1.2 million increase for employer contribution (year 2 of the 3-year mandated increase).
- Market adjustments for the recruitment and retention strategies includes a \$772,074 increase for Phase II.
- No Cost of living adjustment is recommended due to revenue losses; a midyear review is recommended as revenues are monitored monthly.

### Fleet Management

Ms. Cannon stated the most significant recommendation is that the county needs to centralize all aspects of its fleet to include fleet management, fleet procurement and fleet utilization. Ms. Cannon presented the following funding for fleet enhancements:

- \$49,380 - fleet management consultant to help implement strategies
- \$4,500 - tool allowance for technicians
- \$5,400 - training program development for technicians

| Phase I: Fleet Study Major Findings                                                                                      | Phase II: Implementation                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>▪ Average age of vehicles = 9.9 years</li> <li>▪ Decentralized process</li> </ul> | <ul style="list-style-type: none"> <li>▪ Develop replacement policy</li> <li>▪ Centralize all aspects of fleet procurement</li> </ul> |

Ms. Cannon stated with the average age of ten years, it appears replacement has not been as rapid as it should be. Ms. Cannon stated policies need to be put in place for vehicle replacement and a utilization study needs to be developed.

- \$3 million assigned fund balance from Capital Investment Fund as a set aside for future vehicle replacement

Ms. Cannon presented budgetary considerations/recommendations for the general fund category of the Department of Social Services (15 Adult Guardianship Cases):

- Alliance has funded group care and developmental services
- Due to recurring state funding cuts, all MCOs are reducing service levels
- Cumberland DSS created a four-county collaboration to ensure consistent services are provided for the 15 adult guardianship cases
- Alliance’s original request was \$517,000 to fund all 15 adults; later reduced to \$100,000 due to the coordinated effort

Ms. Cannon presented budgetary considerations/recommendations for the general fund category of Crisis Services:

- New provider for the crisis center, RI International
- RI’s treatment philosophy does not require onsite law enforcement presence
- \$355,694 reduction to eliminate 5 vacant deputy positions previously dedicated to the crisis center facility

Ms. Cannon presented budgetary considerations/recommendations for the general fund category of education:

- ❖ Cumberland County Schools
  - Requested \$84.7 million (\$4.2 million increase over the prior year appropriation)
  - FY2021 recommendation \$80.7 million
  - Increase of \$161,000 represents 43.47% of projected ad valorem and motor vehicle revenue which was computed to provide a funding level based on the same percentage as the current year appropriation
  - Continue discussions for a future funding agreement
- ❖ Fayetteville Technical Community College
  - Requested \$12.9 million (\$731,048 increase)
  - FY2021 recommendation \$12.3 million

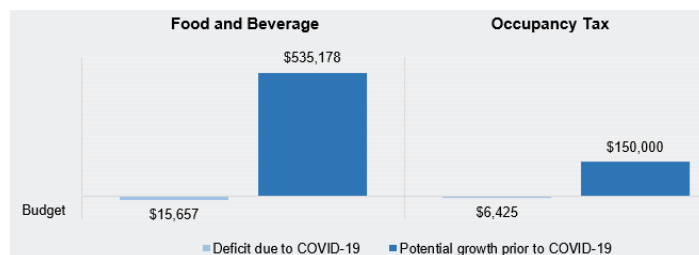
Ms. Cannon presented other FY2021 budget funding priorities beginning with recommended Capital Investment Fund expenditures equaling \$24.7 million:

| Expenditure Category      | Recommended FY2021  |
|---------------------------|---------------------|
| Debt Service              | \$12,701,142        |
| Future Projects           | 6,112,151           |
| Capital Improvement Plan  | 1,890,000           |
| Information Technology    | 1,395,025           |
| FTCC Capital              | 945,000             |
| Maintenance and Repairs   | 936,000             |
| Preliminary Capital       | 750,000             |
| <b>Total Expenditures</b> | <b>\$24,729,318</b> |

Ms. Cannon presented Crown Complex current year revenue considerations and the current year revenue shortfall for food and beverage and occupancy tax:

- Event revenue strong prior to COVID-19
- Events canceled as of March 14, 2020
- Operating costs minimized to lessen budgetary impact of closure

Ms. Cannon stated between the two revenue sources, the county projected it would be \$685,000 (dark blue) above the current year budget as opposed to \$22,000 below budget (light blue).



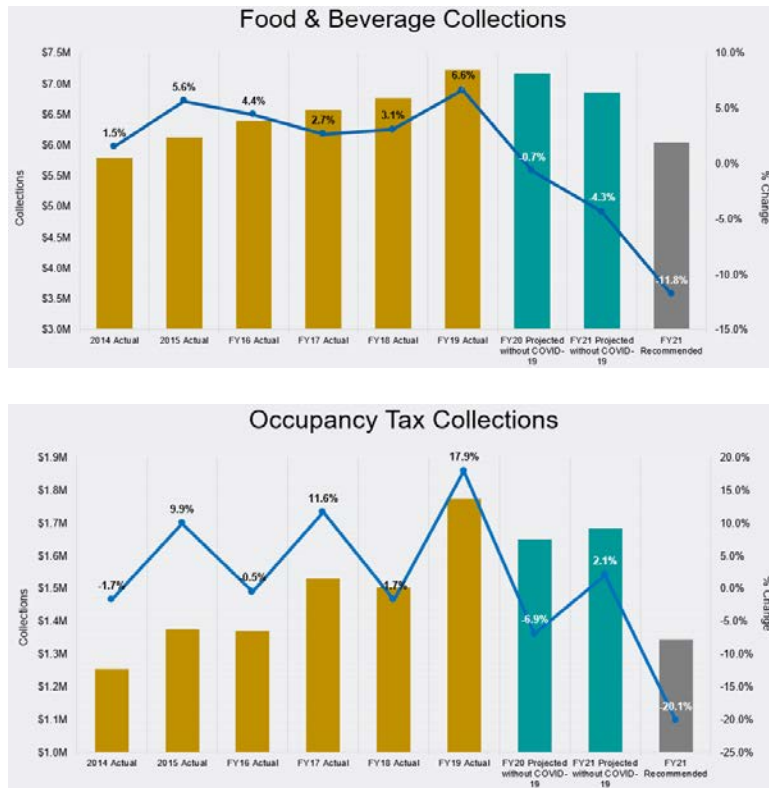
Ms. Cannon presented the COVID-19 impact to FY2021:

| FY2021 Revenue    | COVID-19 Impact    | Without COVID-19   |                    |
|-------------------|--------------------|--------------------|--------------------|
|                   | Recommended Budget | Projected FY2021   | Shortfall          |
| Food and Beverage | \$6,048,595        | \$6,857,385        | \$808,790          |
| Occupancy Tax     | 1,345,281          | 1,683,983          | 338,702            |
| <b>Total</b>      | <b>\$7,393,876</b> | <b>\$8,541,368</b> | <b>\$1,147,492</b> |

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Ms. Cannon stated projections were that FY2020 would have been the best year since Spectra took over managing the facility. Ms. Cannon stated in March 2020, Spectra began taking measures to minimize the budget impact of the closure.

Ms. Cannon presented the following graphs depicting food and beverage and occupancy tax collections.



Ms. Cannon presented FY2021 considerations for the Crown Complex:

- Events will not resume until after October 1, 2020
- Projected increase in operating deficit of \$168,000
- Spectra re-opening plans include guidelines and best practices
- Revenue projections will be impacted by re-opening timeframe and restrictions and will be monitored

Ms. Cannon stated the projection for food and beverage and occupancy tax is \$1.1 million less than originally expected before the presence of COVID-19 with \$7.3 million rather than \$8.5 million being recommended for the FY2021 budget.

Ms. Cannon stated COVID-19 has created unique and challenging issues for Solid Waste because “sheltering in place” provided opportunities for citizens to tend to tasks that has resulted in a tremendous increase in the volume of waste and construction and demolition materials. Ms. Cannon stated for April and May 2020, the tonnage has been up as much as 40% over normal tonnage which has been difficult to manage from a staffing and from an operational perspective. Ms. Cannon stated as of the current date, the volume has begun to trickle down to more normal levels. Ms. Cannon presented Solid Waste FY2021 budgetary considerations and recommended changes in FY2021:

- FY2021 Solid Waste Budget = \$14,219,233 or a 1.7% increase from FY2020
- \$1.9M capital outlay – Hurricane Florence FEMA reimbursements
- \$292,000 increase in operating costs

Ms. Cannon stated the director of Solid Waste has continued to review operations and identify cost savings and efficiencies. Ms. Cannon stated included in the recommended budget is the closure of the Cliffdale Convenience site:

- Projection for closure is an annual savings of \$100,000
- Site remained open after the western part of the county was annexed by the City of Fayetteville
- Recommended closure date October 1, 2020 in order to communicate change

Ms. Cannon presented a recommended new Solid Waste fee or surcharge for construction and demolition (C&D) mixed loads:

- Increase fee from \$100 to \$300 (per load)
- Encourage customers to reroute C&D containing PFAS/PFOA to a lined landfill
- Proactively reduce environmental contamination to the water supply

Ms. Cannon outlined four key initiatives for FY2021:

- ❖ Merger of County Functions
  - Library Information Technology merges with County Information Services
- ❖ Application Modernization
  - EnerGov – permitting software
  - Centralized system for permits, inspections, code enforcement and land use management
  - Customers can access online appointments and payments
  - Scheduled completion by spring of FY2021
- ❖ Bradford Avenue Facility
  - Explore relocation of Child Support functions due to environmental issues and extensive maintenance and repairs
- ❖ Centralizing Criminal Justice Services
  - Achieves coordinated oversight with county as lead
  - Creates efficiency in service delivery
  - Improves citizen outcomes
  - Create interagency work group to improve structure

Ms. Cannon concluded her presentation and reviewed the FY2021 budget meeting schedule. Ms. Cannon thanked staff of the Budget Division and stated the FY2021 recommended budget is available on the County's website at [co.cumberland.nc.us](http://co.cumberland.nc.us).

## 5. NOMINATIONS

### A. Cumberland County Local Emergency Planning Committee (LEPC) (5 Vacancies)

Commissioner Adams nominated Dan Grubb, Sgt. Stephen Hodges, Jason Faragoi, Celestine Raineri-Smith and Robert Godwin.

### B. Social Services Board (1 Vacancy)

Commissioner Adams nominated Commissioner Charles Evans.

## 6. APPOINTMENTS

### A. Board of Adjustment (1 Vacancy)

MOTION: Commissioner Adams moved to appoint Marva Lucas-Moore to the Board of Adjustment.

SECOND: Chairman Faircloth

Chairman Faircloth called for the vote.

By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Evans, Keefe and Lancaster voted in favor.

VOTE: UNANIMOUS (7-0)

### B. Fayetteville-Cumberland Parks and Recreation Advisory Commission (4 Vacancies)

MOTION: Commissioner Adams moved to appoint Andrew Dempster, Jr., Jeremy George, Vicki Mullins and Louis Wood to the Fayetteville-Cumberland Parks and Recreation Advisory Commission.

SECOND: Commissioner Council

Chairman Faircloth called for the vote.

By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Evans, Keefe and Lancaster voted in favor.

VOTE: UNANIMOUS (7-0)

C. Joint Planning Board (2 Vacancies)

Vice Chairman Adams stated there are three nominees for two vacancies on the Joint Planning Board and called for votes.

Gary Burton – By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Evans, Keefe and Lancaster voted to appoint Gary Burton. (7 votes)

Lori Epler – By a show of hands, Chairman Faircloth and Commissioner Keefe voted to appoint Lori Epler. (2 votes)

Kasandra Herbert – By a show of hands, Commissioners Adams, Boose, Council, Evans and Lancaster voted to appoint Kasandra Herbert. (5 votes)

Having received the most votes, Gary Burton and Kasandra Herbert were appointed to the Joint Planning Board.

Chairman Faircloth recessed the Board of Commissioners' meeting.

Chairman Faircloth convened the meeting of the Bragg Estates Water and Sewer District Governing Board.

7. BRAGG ESTATES WATER AND SEWER DISTRICT CONSENT AGENDA

A. Approval of Minutes of the May 18, 2020 Bragg Estates Water & Sewer District Governing Board Meeting

B. Approval of Budget Ordinance Amendment for the June 1, 2020 Bragg Estates Water and Sewer District Governing Board Meeting

BACKGROUND

1) Bragg Estates – Budget Ordinance Amendment B200632 to provide funds for an updated bond counsel agreement and engagement of outside legal counsel using Bragg Estates contingency funds in the amount of \$20,500.

The Board is requested to approve Budget Ordinance Amendment B200632 to provide funds for an updated bond counsel agreement and outside legal counsel using Bragg Estates contingency funds in the amount of \$20,500. The original bond counsel agreement set in December of 2013 has increased from \$15,000 to \$20,000 as of May 2020. The Board approved the engagement of outside legal counsel to provide a title opinion for easement parcels at the May 18th Board of County Commissioners' meeting. This legal counsel will cost \$15,500 for a total contingency transfer of \$20,500.

Please note this amendment requires no additional county funds.

RECOMMENDATION/PROPOSED ACTION

Approve Budget Ordinance Amendment B200632.

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MOTION: Commissioner Adams moved to approve Item 7.A. and Item 7.B. of the Bragg Estates Water and Sewer District consent agenda.  
SECOND: Commissioner Council

Chairman Faircloth called for the vote.

By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Evans, Keefe and Lancaster voted in favor.

VOTE: UNANIMOUS (7-0)

Chairman Faircloth adjourned the meeting of the Bragg Estates Water and Sewer District Governing Board.

Chairman Faircloth convened the Board of Commissioners' meeting.

8. CLOSED SESSION:

A. Economic Development Matter(s) Pursuant to NCGS 143.318.11(a)(4)

B. Attorney Client Matter(s) Pursuant to NCGS 143.318.11(a)(3)

MOTION: Commissioner Boose moved to go into closed session for Economic Development Matter(s) Pursuant to NCGS 143.318.11(a)(4) and for Attorney Client Matter(s) Pursuant to NCGS 143.318.11(a)(3).

SECOND: Commissioner Council

Chairman Faircloth called for the vote.

By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Evans, Keefe and Lancaster voted in favor.

VOTE: UNANIMOUS (7-0)

Chairman Faircloth recessed the Board of Commissioners' meeting so the closed session portion of this meeting would no longer be simultaneously streamed online with live audio and video via the Cumberland County website (co.cumberland.nc.us), Youtube page (youtube.com/user/CumberlandCountyNC/videos), and on Fayetteville Cumberland Education Channel (FCE-TV) Spectrum Cable Channel 5.

Chairman Faircloth reconvened the Board of Commissioners' meeting in closed session.

MOTION: Commissioner Boose moved to reconvene in open session.

SECOND: Commissioner Council

Chairman Faircloth called for the vote.

By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Evans, Keefe and Lancaster voted in favor.

VOTE: UNANIMOUS (7-0)

MOTION: Commissioner Adams moved to adjourn.

SECOND: Commissioner Evans

Chairman Faircloth called for the vote.

By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Evans, Keefe and Lancaster voted in favor.

VOTE: UNANIMOUS (7-0)

There being no further business, the meeting adjourned at 11:26 a.m.

Approved with/without revision:

Respectfully submitted,

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Candice H. White  
Clerk to the Board