

CUMBERLAND COUNTY BOARD OF COMMISSIONERS  
JUNE 3, 2020 – 5:30 PM  
117 DICK STREET, 1ST FLOOR, ROOM 118  
FY21 BUDGET WORK SESSION  
SPECIAL MEETING MINUTES

This meeting was conducted as a remote meeting under the N. C. Governor's State of Emergency Declaration. In compliance with the N. C. General Assembly's S.L. 2020-3, SB 704, this remote meeting was simultaneously streamed online with live audio and video, and was available to the public and media live via the Cumberland County website ([co.cumberland.nc.us](http://co.cumberland.nc.us)), YouTube page ([youtube.com/user/CumberlandCountyNC/videos](https://youtube.com/user/CumberlandCountyNC/videos)) and on Fayetteville Cumberland Education Channel (FCE-TV) Spectrum Cable Channel 5.

PRESENT: Commissioner Marshall Faircloth, Chairman  
Commissioner Glenn Adams, Vice Chairman  
Commissioner Michael Boose (attended by video conference)  
Commissioner Jeannette Council  
Commissioner Charles Evans  
Commissioner Larry Lancaster  
Commissioner Jimmy Keefe  
Amy Cannon, County Manager  
Duane Holder, Deputy County Manager  
Tracy Jackson, Assistant County Manager  
Sally Shutt, Assistant County Manager  
Rick Moorefield, County Attorney  
Vicki Evans, Finance Director  
Deborah Shaw, Budget Analyst  
Heather Harris, Budget Analyst  
Andrew Jakubiak, Budget Analyst  
Brenda Jackson, Social Services Director  
Keith Todd, Information Services Director  
Rawls Howard, Planning and Inspections Director  
Ivonne Mendez, Finance Accounting Supervisor  
A.J. Riddle, Engineering and Infrastructure Director  
Greg West, Board of Education  
Candice White, Clerk to the Board  
Kellie Beam, Deputy Clerk

Chairman Faircloth called the special meeting to order. Chairman Faircloth recognized Commissioners Adams, Council, Evans, Lancaster and Keefe who were also present and confirmed the video conference attendance of Commissioner Boose.

Amy Cannon, County Manager, requested an addition to the meeting of a closed session for Attorney-Client Matter(s) pursuant to NCGS 143-318.11(a)(3).

MOTION: Commissioner Evans moved to add a closed session for Attorney-Client Matter(s) pursuant to NCGS 143.318.11(a)(3) to the meeting.  
SECOND: Commissioner Council

Chairman Faircloth called for the vote.

By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Evans, Keefe and Lancaster voted in favor.

VOTE: UNANIMOUS (7-0)

Ms. Cannon referenced the FY21 recommended budget she presented on June 1, 2020 and stated she would highlight a few schedules from the budget book to provide further details and respond to any questions from the board.

Commissioner Adams referenced the Board of Elections budget and stated when considering the uncertainty of the future due to COVID 19, there may need to be additional attention given to this budget particularly if voting by mail is implemented which would require additional funds. Ms. Cannon stated most requests made by the Board of Elections are recommended to be funded. Commissioner Adams stated there may also be extra costs involved to plan for social distancing at all seventy-two (72) polling sites this November. Duane Holder, Deputy County Manager, stated the Board of Elections is planning to implement protective measures to assist with social distancing and he anticipates some measures will be charged to the Coronavirus Relief Fund (CRF).

Ms. Cannon referenced the Personnel budget which includes detailed schedules of department requests versus what was recommended. Ms. Cannon further stated there were a total of sixteen (16) new positions requested and two (2) new full-time positions are recommended. Ms. Cannon stated twelve (12) vacant positions are being recommended to be abolished.

Ms. Cannon referenced the New Vehicle Requests stating there were a total of sixty-six (66) new vehicles requested but due to limited recurring revenue, only eighteen (18) new vehicles are recommended. Commissioner Adams stated each year there seems to be many requests for new vehicles and there may need to be a schedule developed to handle those requests. Ms. Cannon stated staff's goal is to develop a utilization study and formal replacement policy this year which would put procedures in place regarding departmental requests for vehicles. Ms. Cannon further stated the utilization study would look at programs from a global point of view to include recommendations based on efficiency, cost savings and risk factors.

Ms. Cannon referenced the Proposed Fee Schedule Changes in the Planning & Inspection Department and stated there are significant changes recommended to that fee schedule. Ms. Cannon further stated Business Intelligence conducted a detailed review of the business processes in Planning & Inspections including new customer friendly software that is more comprehensive. Ms. Cannon stated Planning & Inspections staff have worked on updating their fee schedule for the first time in almost ten (10) years. Ms. Cannon stated in the recommended updated fee schedule some fees increased, some fees decreased, and many fees were able to be reduced to a single fee. Commissioner Adams stated some recommended fee increases are large and with the uncertainty COVID 19, the new fee schedule may need to be phased in over time instead of being implemented immediately. Commissioner Boose agreed with Commissioner Adams and suggested the recommended fee changes begin next year. Commissioner Keefe stated he favors the proposed fee changes, but this year may not be the right time to start. Rawls Howard, Planning & Inspections Director, stated while working on updating the fee scheduled staff discovered the current fees being charged are low compared to rural areas around Cumberland County. Mr. Howard further stated staff considered the following three (3) factors to determine the recommended fee schedule changes: neighboring counties (Hoke, Moore, Sampson and Harnett), urban comparables (Guilford and Durham), and economic comparables (Onslow and Pitt). Mr. Howard stated he recommends implementing the new fee schedule in January 2021 which allows time for staff to inform the public of the changes.

Ms. Cannon referenced the Proposed Fee Schedule Changes in the Fire Inspection category for public schools and fire departments and stated all public schools are required to have a fire inspection and the recommended budget waives that fee for the school system and volunteer fire departments. Ms. Cannon further stated fire inspections would be an additional cost to the school system and most counties do not charge schools for the fire inspection fees. Commissioner Adams asked how much the savings would be for the school system and Ms. Cannon stated staff could bring that information to the next budget work session.

Ms. Cannon referenced the Proposed Fee Schedule Changes in the Solid Waste Department and stated the Solid Waste Fund is an enterprise fund and fees are established to cover the cost of providing the service. Commissioner Keefe stated he is concerned about the large fee increase on the surcharge for C&D loads with carpet or furniture and implementing the increased fee next year may be more appropriate due to the uncertainty of impacts from COVID 19. Commissioner Adams agreed with Commissioner Keefe. Chairman Faircloth stated in the near future the County should look into doing another study on the life of the landfill. Ms. Cannon stated the Solid Waste Director has been working with management on strategies to preserve the landfill space including buying compactors that provide greater compaction than previous compactors. Ms. Cannon stated discussion regarding the life of the landfill can be brought back to the board later this year.

Ms. Cannon referenced the Education funding which includes Fayetteville Technical Community College (FTCC) and Cumberland County Schools and stated the County is facing significant revenue shortfalls this year in ad valorem taxes, motor vehicle taxes and sales tax. Ms. Cannon stated the recommended appropriation to FTCC and Cumberland County Schools is based on the projected revenue from motor vehicle taxes and ad valorem taxes.

Commissioner Adams thanked Ms. Cannon for doing an excellent job with this year's recommended budget as he sees cuts being done all around the state. Commissioner Boose agreed with Commissioner Adams. Chairman Faircloth reminded the board that the next budget meeting would take place on Monday, June 8, 2020 at 7:00 p.m. for the public hearing.

MOTION: Commissioner Lancaster moved to go into closed session for Attorney-Client Matter(s) Pursuant to NCGS 143.318.11(a)(3)  
SECOND: Commissioner Council

Chairman Faircloth called for the vote.

By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Evans, Keefe and Lancaster voted in favor.

VOTE: UNANIMOUS (7-0)

MOTION: Commissioner Adams moved to reconvene in open session.  
SECOND: Commissioner Boose

Chairman Faircloth called for the vote.

By a show of hands, Chairman Faircloth and Commissioners Adams, Boose, Council, Evans, Keefe and Lancaster voted in favor.

VOTE: UNANIMOUS (7-0)

There being no further business, the meeting adjourned at 7:29 p.m.

Approved with/without revision:

Respectfully submitted,

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Kellie Beam  
Deputy Clerk to the Board