

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
OCTOBER 8, 2020 – 1:00 PM
117 DICK STREET, 5TH FLOOR, ROOM 564
AGENDA SESSION REGULAR MEETING MINUTES

PRESENT: Commissioner Marshall Faircloth, Chairman
Commissioner Glenn Adams, Vice Chairman
Commissioner Jeannette Council
Commissioner Charles Evans
Commissioner Jimmy Keefe
Commissioner Larry Lancaster
Amy Cannon, County Manager
Duane Holder, Deputy County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Rick Moorefield, County Attorney
Vicki Evans, Finance Director
Brenda Jackson, Social Services Director
Michael Gibson, Fayetteville-Cumberland Parks and Recreation Director
Justin Hembree, Mid-Carolina Council of Governments Director
Candice H. White, Clerk to the Board
Kellie Beam, Deputy Clerk

ABSENT: Commissioner Michael Boose

Chairman Faircloth called the meeting to order.

1. APPROVAL OF AGENDA

MOTION: Commissioner Lancaster moved to approve the agenda.
SECOND: Commissioner Council
VOTE: UNANIMOUS (6-0)

2. APPROVAL OF MINUTES

A. September 10, 2020 Regular Agenda Session Minutes

MOTION: Commissioner Council moved to approve the September 10, 2020 regular Agenda Session minutes.
SECOND: Commissioner Lancaster
VOTE: UNANIMOUS (6-0)

3. PRESENTATIONS

A. Cumberland County Justice System Advisory Council

BACKGROUND

Public safety and the administration of justice are the essential functions of the local justice system in Cumberland County. The county-based justice system has many partner agencies that work to serve the citizens of Cumberland County.

In an effort to provide a forum to support communication and collaborative coordination between and among key system stakeholders, the County has initiated the formation of a Criminal Justice Coordinating Council. The Cumberland County Justice System Advisory Council (JSAC) will be that organized body of key stakeholders that will ensure the effective and efficient delivery of public safety and the administration of justice to the citizens of Cumberland County.

Staff will give the Board an overview of the JSAC and provide information on how the Council will benefit the County and its citizens.

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page
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RECOMMENDATION / PROPOSED ACTION

No action required, for presentation purposes only.

Duane Holder, Deputy County Manager, presented the background information recorded above and showed videos of two communities that have been held out as national models for CJCCs; Anderson County in South Carolina and Hennipen County in Minnesota. Mr. Holder stated the Board adopted a Stepping Up resolution in 2015 and although that initiative is one aspect of the CJCC, Cumberland County is also in the process of forming a Justice System Advisory Council which will be referred to as a JSAC. Mr. Holder identified the core group of individuals/positions making up the JSAC and stated the City and County Manager were the initial core members. Mr. Holder stated the Council will continue to grow as it works towards a strategic plan and will look into grant opportunities. Mr. Holder introduced the county’s new grants manager and stated she has been working with staff on the new JSAC and has already started to uncover grant opportunities and free resources to assist the planning of the new criminal justice services in Cumberland County. Mr. Holder stated updates will be brought to the Board as the Council begins its work on projects such as transitioning the mentally ill out of the Detention Center, bail policy reform, connection with resources and reducing recidivism.

4. CONSIDERATION OF AGENDA ITEMS

- A. Fayetteville-Cumberland Parks & Recreation Request to use Fund Balance for Newly Proposed County Recreation Projects

BACKGROUND

Fayetteville-Cumberland Parks & Recreation has identified two new potential projects that would be beneficial to the County District. These projects are:

- 1. Lighting for a community football/soccer field adjacent to Mac Williams Middle School (estimated cost: \$190,000)
- 2. Construction of a splashpad at E. Melvin Honeycutt Elementary School (estimated cost: \$225,000 - County Share [total project \$450,000])

Director Michael Gibson will provide insight and additional details about each of these proposed projects. Funding is available from the County District and accessible by FCPR. FCPR is requesting approval to expend District funds for these proposed projects which were not originally included in the FY21 Budget.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the proposal and moving it to the October 19, 2020 Board of Commissioners' meeting as a Consent Agenda item.

Michael Gibson, Fayetteville-Cumberland Parks and Recreation Director, presented the background information recorded above which included the project proposals below and information about available funding. Mr. Gibson stated the reallocation of bond funding provided an opportunity to work with the District on a project similar to the one in the Bethany area of northern Cumberland County. Mr. Gibson stated the sports field lighting installation at the middle school will take pressure off the high school, the ball field in Stedman and provide a recreation facility for area practices and games. Mr. Gibson also stated the joint venture with the City of Fayetteville will split the costs in half for the splash pad and playground unit in an area that produces a lot of district funding but does not have as many recreation facilities as other areas.

Project Proposals

| Project Proposal | Requested Funding | Source of Funding |
|---|-------------------|---|
| Sports field lighting installation at Mac Williams Middle School | \$190,000 | Fund Balance Reserved for County Recreation |
| Splash pad & playground unit at E. Melvin Honeycutt Elementary School (Joint venture with the City of Fayetteville) | \$225,000 | Fund Balance Reserved for County Recreation |

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Mr. Gibson displayed and reviewed aerial views of the proposed site for the lighting installation at Mac Williams Middle School and the proposed site for the splash pad and playground unit at E. Melvin Honeycutt Elementary School. Mr. Gibson responded to questions that followed and stated residuals from the operating money are used for recreation projects such as these two projects. In response to a question posed by Commissioner Keefe, Mr. Gibson stated he felt this Parks and Recreation fund could be used for a capital recreational project/facility that would enhance the entire county as opposed to individual districts. Commissioner Adams asked how the splash pad in this project compared to other splash pads installed around the county. Mr. Gibson stated they are all on par or equal and stated the Town of Stedman opted for a ball field as opposed to asking for a splash pad.

MOTION: Commissioner Lancaster moved to place Fayetteville-Cumberland Parks and Recreation request to use Fund Balance for newly proposed county recreation projects on the October 19, 2020 Board of Commissioners' consent agenda.

SECOND: Commissioner Council

VOTE: UNANIMOUS (6-0)

B. Proposed Collaboration with Mid-Carolina Council of Governments for Workforce Development and Senior Employment Services

BACKGROUND

Management from the County and the Mid-Carolina Council of Governments (MCCOG) have recently discussed the possibility of transferring certain programs from the County to the MCCOG. These are programs the MCCOG is well-suited to provide as part of their portfolio of services, and in many parts of North Carolina, the local Council of Governments do so already.

Two programs in particular, Cumberland County Workforce Development and Cumberland County Senior Employment, are being considered for collaboration. The MCCOG Executive Director and the Interim Workforce Director will present additional information about the proposed collaboration and the potential benefits.

RECOMMENDATION / PROPOSED ACTION

Staff is seeking consensus from the Board of Commissioners allowing staff to formalize a plan for the proposed collaboration between the County and the MCCOG involving Workforce Development and Senior Employment Services.

Tracy Jackson, Assistant County Manager, thanked Justin Hembree, Mid-Carolina Council of Governments Director, for being present and presented the background information recorded above. Mr. Jackson stated if there is consensus to proceed with this collaboration, staff will work with the MCCOG to develop a transition plan and return to a future meeting to present the plan. Mr. Jackson stated the proposed timeline for transitioning these programs has been discussed as January 1, 2021. Commissioner Keefe stated this is what COGs across the state are doing and a good plan. Mr. Hembree stated he felt this was a great opportunity for the MCCOG to grow its capacity because workforce and senior employment are services the COG was formed to provide. Ms. Cannon stated Mr. Hembree is also working on another exciting consolidation to possibly take over the back office and finance operations for a very large COG and with that robust capacity, the MCCOG can handle Workforce Development. Ms. Cannon stated it also creates other financial opportunities for the MCCOG to assist smaller towns with their financial issues.

MOTION: Commissioner Keefe moved to allow staff to formalize a plan for the proposed collaboration between the County and the MCCOG involving Workforce Development and Senior Employment Services.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (6-0)

C. Allied Universal Contract Amendment for Department of Social Services

BACKGROUND

The purpose of this contract amendment is to continue the enhanced security at the Department of Social Service building on Ramsey Street. This amendment will extend the contract for three armed security guards for another fiscal year. These three armed security guards along with the Sheriff Deputy will enhance the security presence to improve customer and employee safety. Funds for this contract were approved in the FY 2020-2021 annual budget.

RECOMMENDATION / PROPOSED ACTION

We respectfully request your consideration of this contract amendment for the Consent Agenda on October 19, 2020.

John Nalbone with the Department of Social Services presented the background information recorded above and explained where the security guards are located and what they do to provide customer and employee safety as the Department of Social Services and the Spring Lake Family Resource Center. Mr. Nalbone stated this contract amendment is for the annual renewal and includes an increase from \$235,000 in FY20 to \$244,00 for the current fiscal year. Commissioner Adams asked whether this was a contract amendment or a new contract. Mr. Nalbone stated it was a renewal of the existing contract that goes from year to year. Ms. Cannon stated funding for this contract was approved in the FY20-21 annual budget so there is no budget ordinance amendment, and it is a contract renewal with a price increase.

MOTION: Commissioner Lancaster moved to place the Allied Universal contract amendment for DSS on the October 19, 2020 Board of Commissioners’ consent agenda.
SECOND: Commissioner Council
VOTE: UNANIMOUS (6-0)

D. Coronavirus Relief Funds Tracking and Associated Budget Revision

BACKGROUND

During the September 10th Agenda Session, the Board approved a plan for utilization of the federally approved Coronavirus Relief Funds. As a result of that funding and the plan for reporting, the Board approved several internal and community projects for utilization of freed up budget capacity.

Staff will give the Board an update on project status, discuss plans for future tracking of expenditures, and present a budget revision for consideration to enable initiation and completion of the approved projects.

RECOMMENDATION / PROPOSED ACTION

Staff requests the following action be placed on the October 19, 2020 Board of Commissioners’ Consent Agenda: Approve the associated Budget Ordinance Amendment.

Duane Holder, Deputy County Manager, stated this item is a follow up to the September 10 Agenda Session and action taken by the Board on October 5. Mr. Holder reviewed the following:

| Row Labels | Sum of Estimated Price |
|---------------------|------------------------|
| 522501 | |
| Computer Software | \$101,200 |
| 522510 | |
| Computer Hardware | \$2,287,647 |
| 533301 | |
| Contracted Services | \$1,417,035 |
| 533401 | |
| M&R Buidings | \$674,500 |
| 533404 | |
| M&R Equipment | \$251,259 |
| Grand Total | \$4,731,641 |

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Mr. Holder stated in order to appropriate and properly allocate the approved funding, two associated Budget Ordinance Amendments are needed; #210048 for \$4,731,641 which is the broken out in the table recorded above and #210061 for an additional \$150,000 which has been included for IT equipment for the Emergency Operations Center.

| | | |
|-------------|------------------------------|--------------------|
| | Budget Revision Total | \$4,731,641 |
| Oct 5 BOCC | Fire Stations | \$500,000 |
| Oct 5 BOCC | Community VLC | \$250,000 |
| Separate BR | Separate EOC AV BR | \$150,000 |
| | Original Plan Total | \$5,631,641 |

At the request of Commissioner Keefe, Mr. Holder provided a further breakdown of the computer software and hardware and stated they will be going to various county departments and the funding amounts represent freed up CARES Act capacity. Commissioner Keefe inquired about the teacher estimate for the VLC. Ms. Cannon stated the county will pay VLC teachers only if they are not currently being paid by state or local funds and the county will reimburse the school system for Prime Time individuals who are not currently working or getting paid. Mr. Holder responded to additional questions posed by Commissioner Keefe.

Chairman Faircloth inquired about the plan to send out RFPs to community-based organizations that want to set up VLCs. Mr. Holder stated four agencies inquired and RFPs will be sent to them and it will also be posted on the county’s website and go out over the Vendors Self-Serve. Commissioner Keefe asked whether the funding for community-based organizations would be restricted to rural areas. Mr. Holder stated wording used in the draft says the county is looking for community-based organizations that have a willingness and a demonstrated ability to serve the greater Cumberland County including rural areas and underserved areas. Discussion followed about an educational gap that is occurring during COVID-19, connectivity issues, service for rural areas and what the school system is doing to address these issues.

- MOTION: Commissioner Adams moved to place the Coronavirus Relief Funds Budget Ordinance Amendments on the October 19, 2020 Board of Commissioners’ consent agenda.
- SECOND: Commissioner Council
- VOTE: UNANIMOUS (6-0)

Mr. Holder recognized staff who have been instrumental in tracking CARES Act funds and stated monthly updates on this freed up capacity will be provided to the Board.

5. OTHER ITEMS

There were no other items of business.

6. MONTHLY REPORTS

A. Preliminary FY2020 Financial Report June Year-to-Date

BACKGROUND

The financial report is included which shows preliminary results of the general fund for fiscal year 2020, June year-to-date (unaudited). Additional detail has been provided on a separate page explaining percentages that may appear inconsistent with year-to-date expectations. A chart is shown below which reflects comparative results of three specific revenue sources that were projected to be most impacted by COVID-19.

| | | FY20 YTD Actual v. FY20 Budget | | | FY20 YTD Actual v. FY20 Projected* | | | FY20 YTD Actual v. FY19 Actual | | |
|-------------------------|-----------------|--------------------------------|--------------|------------|------------------------------------|--------------|------------|--------------------------------|--------------|------------|
| Category of Tax Revenue | FY20 YTD Actual | FY20 Budget | \$ Variance | % Variance | FY20 Projected | \$ Variance | % Variance | FY19 Actual | \$ Variance | % Variance |
| Sales** | \$ 47,282,838 | \$ 43,327,484 | \$ 3,955,354 | 8% | \$ 41,412,491 | \$ 5,870,347 | 12% | \$ 45,124,463 | \$ 2,158,375 | 5% |
| Food & Beverage | 6,745,471 | 6,633,529 | 111,942 | 2% | 6,617,871 | 127,600 | 2% | 7,218,300 | (472,829) | -7% |
| Occupancy | 1,469,474 | 1,500,000 | (30,526) | -2% | 1,493,574 | (24,100) | -2% | 1,772,614 | (303,140) | -21% |

* FY20 Projected amounts were provided during the FY21 budget discussions to better emphasize the potential COVID-19 revenue impact.

** FY20 Year-to-Date (YTD) Actual total for Sales Tax Revenue is NOW COMPLETE.

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RECOMMENDATION / PROPOSED ACTION
No action needed. For discussion purposes only.

| County of Cumberland General Fund Revenues | | | | | | |
|--|-----------------------|---------------------------|---------------------------|--|------------------------------|-----|
| REVENUES | FY18-19 AUDITED | FY19-20 ADOPTED BUDGET | FY19-20 REVISED BUDGET | YTD ACTUAL (unaudited) AS OF June 30, 2020 | PERCENT OF BUDGET TO DATE | * |
| Ad Valorem Taxes | | | | | | |
| <u>Current Year</u> | \$ 165,634,524 | \$ 165,517,000 | \$ 165,517,000 | \$ 166,739,244 | 100.7% | (1) |
| Prior Years | 1,252,112 | 1,186,000 | 1,186,000 | 817,963 | 69.0% | |
| Motor Vehicles | 19,996,530 | 19,937,832 | 19,937,832 | 20,340,183 | 102.0% | (2) |
| Penalties and Interest | 699,244 | 742,000 | 742,000 | 690,906 | 93.1% | |
| Other | 1,057,248 | 993,000 | 993,000 | 918,128 | 92.5% | |
| Total Ad Valorem Taxes | 188,639,658 | 188,375,832 | 188,375,832 | 189,506,425 | 100.6% | |
| Other Taxes | | | | | | |
| Sales | 45,124,463 | 43,327,484 | 43,327,484 | 47,282,838 | 109.1% | (3) |
| Real Estate Transfer | 1,351,286 | 700,000 | 700,000 | 1,689,875 | 241.4% | |
| Other | 990,033 | 929,726 | 929,726 | 909,560 | 97.8% | |
| Total Other Taxes | 47,465,781 | 44,957,210 | 44,957,210 | 49,882,272 | 111.0% | |
| Unrestricted & Restricted Intergovernmental Revenues | 59,774,565 | 62,157,523 | 65,279,765 | 60,668,944 | 92.9% | |
| Charges for Services | 14,213,771 | 13,255,898 | 13,710,334 | 14,333,681 | 104.5% | |
| Other Sources (includes Transfers In) | 3,880,475 | 2,668,738 | 2,810,085 | 3,001,557 | 106.8% | |
| Lease Land CFVMC | 3,871,987 | 3,871,986 | 3,871,986 | 4,012,056 | 103.6% | |
| Total Other | 7,752,461 | 6,540,724 | 6,682,071 | 7,013,613 | 105.0% | |
| Total Revenue | \$ 317,846,236 | \$ 315,287,187 | \$ 319,005,212 | \$ 321,404,935 | 100.8% | |
| Fund Balance Appropriation | | 8,667,646 | 25,096,006 | - | 0.0% | |
| Total Funding Sources | \$ 317,846,236 | \$ 323,954,833 | \$ 344,101,218 | \$ 321,404,935 | 93.4% | |

| County of Cumberland General Fund Expenditures | | | | | | |
|---|--------------------|---------------------------|---------------------------|--|------------------------------|-----|
| DEPARTMENTS | FY18-19 AUDITED | FY19-20 ADOPTED BUDGET | FY19-20 REVISED BUDGET | YTD ACTUAL (unaudited) AS OF June 30, 2020 | PERCENT OF BUDGET TO DATE | ** |
| Governing Body | \$ 610,121 | \$ 662,458 | \$ 662,458 | \$ 612,701 | 92.5% | |
| Administration | 1,448,887 | 1,837,782 | 1,837,782 | 1,682,579 | 91.6% | |
| <u>Public Affairs/Education</u> | 455,570 | 847,376 | 863,546 | 661,051 | 76.6% | |
| Human Resources | 893,308 | 1,169,176 | 1,169,176 | 1,009,127 | 86.3% | |
| Print, Mail, and Design | 719,586 | 775,255 | 775,255 | 643,315 | 83.0% | |
| Court Facilities | 121,286 | 203,470 | 211,970 | 114,371 | 54.0% | (1) |
| <u>Facilities Maintenance</u> | 808,708 | 1,102,362 | 1,372,637 | 967,335 | 70.5% | (2) |
| Landscaping & Grounds | 622,743 | 724,187 | 724,187 | 690,228 | 95.3% | |
| Carpentry | 152,063 | 230,045 | 246,490 | 211,909 | 86.0% | |
| <u>Facilities Management</u> | 1,172,046 | 1,435,808 | 1,538,244 | 1,259,322 | 81.9% | |
| Public Buildings Janitorial | 680,038 | 857,847 | 959,319 | 784,441 | 81.8% | |
| <u>Central Maintenance</u> | 881,695 | 706,587 | 773,015 | 590,365 | 76.4% | |
| Information Services | 4,455,373 | 4,812,492 | 7,057,366 | 5,552,861 | 78.7% | |
| Board of Elections | 1,618,420 | 2,022,011 | 2,022,011 | 1,400,350 | 69.3% | (3) |
| Finance | 1,175,657 | 1,412,532 | 1,412,532 | 1,299,306 | 92.0% | |
| Legal | 705,449 | 873,883 | 873,883 | 631,924 | 72.3% | (4) |
| Register of Deeds | 2,095,487 | 2,462,240 | 3,137,006 | 2,435,629 | 77.6% | |
| Tax | 5,550,502 | 5,913,536 | 5,941,085 | 5,625,151 | 94.7% | |
| General Government Other | 3,295,143 | 4,126,674 | 4,766,478 | 2,976,608 | 62.4% | (5) |
| Sheriff | 48,326,988 | 54,114,179 | 55,293,898 | 48,610,275 | 87.9% | |
| Emergency Services | 3,337,827 | 3,806,111 | 4,339,202 | 3,655,978 | 84.3% | |
| Criminal Justice Pretrial | 491,622 | 587,684 | 587,684 | 563,626 | 95.9% | |
| Youth Diversion | 22,768 | 37,027 | 37,027 | 31,665 | 85.5% | |
| Animal Control | 3,101,494 | 3,462,878 | 3,739,759 | 3,283,990 | 87.8% | |
| Public Safety Other (Medical Examiners, NC Detention Subsidy) | 1,070,647 | 1,554,236 | 1,554,236 | 1,062,545 | 68.4% | (6) |
| Health | 22,490,684 | 23,325,572 | 24,328,885 | 21,068,566 | 86.6% | |
| Mental Health | 5,290,783 | 5,468,948 | 5,630,923 | 5,316,990 | 94.4% | |
| Social Services | 56,140,773 | 62,535,270 | 63,596,865 | 56,772,921 | 89.3% | |
| Veteran Services | 369,584 | 454,308 | 454,308 | 426,127 | 93.8% | |
| Child Support | 4,805,597 | 5,412,018 | 5,412,018 | 4,929,306 | 91.1% | |
| Spring Lake Resource Administration | 30,226 | 34,542 | 34,542 | 29,503 | 85.4% | |

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| County of Cumberland General Fund Expenditures | | | | | | |
|--|--------------------|---------------------------|---------------------------|--|------------------------------|----|
| DEPARTMENTS | FY18-19 AUDITED | FY19-20 ADOPTED BUDGET | FY19-20 REVISED BUDGET | YTD ACTUAL (unaudited) AS OF June 30, 2020 | PERCENT OF BUDGET TO DATE | ** |
| Library | 10,215,040 | 10,739,461 | 10,956,696 | 10,168,163 | 92.8% | |
| <u>Stadium Maintenance</u> | 93,284 | 10,000 | 10,000 | 1,399 | 14.0% <u>(7)</u> | |
| Culture Recreation Other (Some of the Community Funding) | 260,569 | 260,569 | 260,569 | 260,569 | 100.0% | |
| Planning | 2,910,536 | 3,315,834 | 3,341,686 | 2,711,212 | 81.1% | |
| Engineering | 1,113,724 | 699,048 | 1,081,606 | 978,925 | 90.5% | |
| <u>Cooperative Extension</u> | 602,184 | 773,148 | 773,148 | 558,569 | 72.2% <u>(8)</u> | |
| Location Services | 176,925 | 211,911 | 211,911 | 192,232 | 90.7% | |
| Soil Conservation | 194,174 | 145,291 | 608,174 | 183,212 | 30.1% <u>(9)</u> | |
| Public Utilities | 83,287 | 88,106 | 88,106 | 85,110 | 96.6% | |
| Economic Physical Development Other | 20,000 | 20,000 | 20,000 | 20,000 | 100.0% | |
| Industrial Park | 9,020 | 1,427 | 3,415 | 2,220 | 65.0% <u>(10)</u> | |
| Economic Incentive | 429,724 | 521,677 | 549,457 | 402,406 | 73.2% | |
| Water and Sewer | - | 250,000 | 250,000 | 20,287 | 8.1% <u>(11)</u> | |
| Education | 93,502,807 | 94,047,126 | 94,047,126 | 94,408,174 | 100.4% | |
| Other Uses: | | | | | | |
| Transfers Out | 34,241,477 | 19,902,741 | 30,545,537 | 30,131,528 | 98.6% | |
| TOTAL | \$ 316,793,829 | \$ 323,954,833 | \$ 344,101,218 | \$ 315,024,073 | 91.5% | |

| Expenditures by Category | FY17-18 UNAUDITED | FY19-20 ADOPTED BUDGET | FY19-20 REVISED BUDGET | YTD ACTUAL (unaudited) AS OF June 30, 2020 | PERCENT OF BUDGET TO DATE | |
|-------------------------------|----------------------|---------------------------|---------------------------|--|------------------------------|--|
| <u>Personnel Expenditures</u> | \$ 128,499,408 | \$ 145,632,904 | \$ 146,341,793 | \$ 131,852,636 | 90.1% | |
| <u>Operating Expenditures</u> | 151,804,878 | 156,762,673 | 164,395,705 | 151,278,548 | 92.0% | |
| Capital Outlay | 2,248,067 | 1,656,515 | 2,818,183 | 1,761,361 | 62.5% | |
| Transfers To Other Funds | 34,241,477 | 19,902,741 | 30,545,537 | 30,131,528 | 98.6% | |
| TOTAL | \$ 316,793,829 | \$ 323,954,833 | \$ 344,101,218 | \$ 315,024,073 | 91.5% | |

| COUNTY OF CUMBERLAND | |
|--|--|
| Fiscal Year 2020 - June Year-to-Date Actuals (Report Run Date: September 29, 2020) | |
| Additional Detail | |
| General Fund Revenues | |
| • | |
| (1) Current Year Ad Valorem 100.7% - Complete for fiscal year. | |
| (2) Motor Vehicles 102.0% - Complete for fiscal year. | |
| (3) Sales Tax 109.1% - Complete for fiscal year. | |
| General Fund Expenditures | |
| •• | |
| (1) Court Facilities 54.0% - Various capital improvement and maintenance and repair costs were conservatively budgeted but not utilized during the year. | |
| (2) Facilities Maintenance 70.5% - Various capital improvement and maintenance and repair costs were conservatively budgeted but not utilized during the year. | |
| (3) Board of Elections 69.3% - Municipal election expenses were conservatively budgeted but not utilized during the year. Capital outlay budgeted at \$294K was not purchased during the year. | |
| (4) Legal - 72.3% - Personnel costs are low as a result of multiple vacancies in the department. | |
| (5) General Government Other 62.4% - The expenditures are in line with past fiscal year trends. | |
| (6) Public Safety Other 68.4% - The NC Youth Detention Subsidy actual cost came in significantly less than budgeted and in comparison to past fiscal years. | |
| (7) Stadium Maintenance 14.0% - Syannodogs last submitted a telephone reimbursement request for the month of August 2019. The final cost for the year is reflected. | |
| (8) Cooperative Extension 72.2% - Personnel costs are low caused by vacancies within the department. | |
| (9) Soil Conservation 30.1% - Approximately \$415K in NC Disaster Recovery Act 2018 funds remain unexpended and will be carried forward into FY2021. | |
| (10) Industrial Park 65.0% - Maintenance costs were conservatively budgeted but not utilized during the year. | |
| (11) Water and Sewer 8.1% - There was not an expenditure need until June this fiscal year. | |

Commissioner Keefe asked whether an actuarial had been conducted to calculate whether there would be a decrease in tax revenues. Ms. Cannon stated staff were conservation in their collection estimates for this fiscal year when they developed the proposed budget. Ms. Cannon stated staff knew that going into a full year with extended COVID-19 that it was not be realistic for collections to be above the 99.6% like they have for the past eight plus years. Ms. Cannon stated the county has also been cautious about enhanced collections during COVID-19 because it is a delicate balance. Ms. Cannon stated there has been a good response thus far to the tax bills that went out and enhanced collections have begun in a very humane way. Ms. Cannon stated what the actual percentage of tax collections will be is not known at this point.

B. Health Insurance Update

BACKGROUND

As of July 1, 2019, retirees who are 65 and older became covered by a County funded fully insured plan through AmWINS. All other covered members remained insured by the County’s self-funded plan through BCBS. The information provided below and within the graphs has been updated to include the monthly premium amount paid to fund the fully insured plan and the actual monthly claims amounts for all other covered members. Combining these amounts for FY20 and beyond is necessary to ensure a complete picture when comparing the claims results to prior years.

Total health insurance claims plus the fully insured premium amount for FY21 are down 6.22% for the month of August as compared to the same month in FY20. To provide some perspective, below is the two-month average for the past five fiscal years. This average represents the average

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monthly year-to-date claims for each fiscal year and includes the fully insured premium for fiscal years 2020 and 2021. Additionally, graphs are provided in the attachment to aid in the analysis.

| | |
|--|-----------------|
| Year to date claims and premium payment through August | \$2,979,313.00 |
| Less year to date stop loss credits | <u>(\$0.00)</u> |
| Net year to date claims and premium payment through August | \$2,979,313.00 |

Average monthly claims and fully insured premium (before stop loss) per fiscal year August:

FY17 \$1,503,203

FY18 \$1,422,307

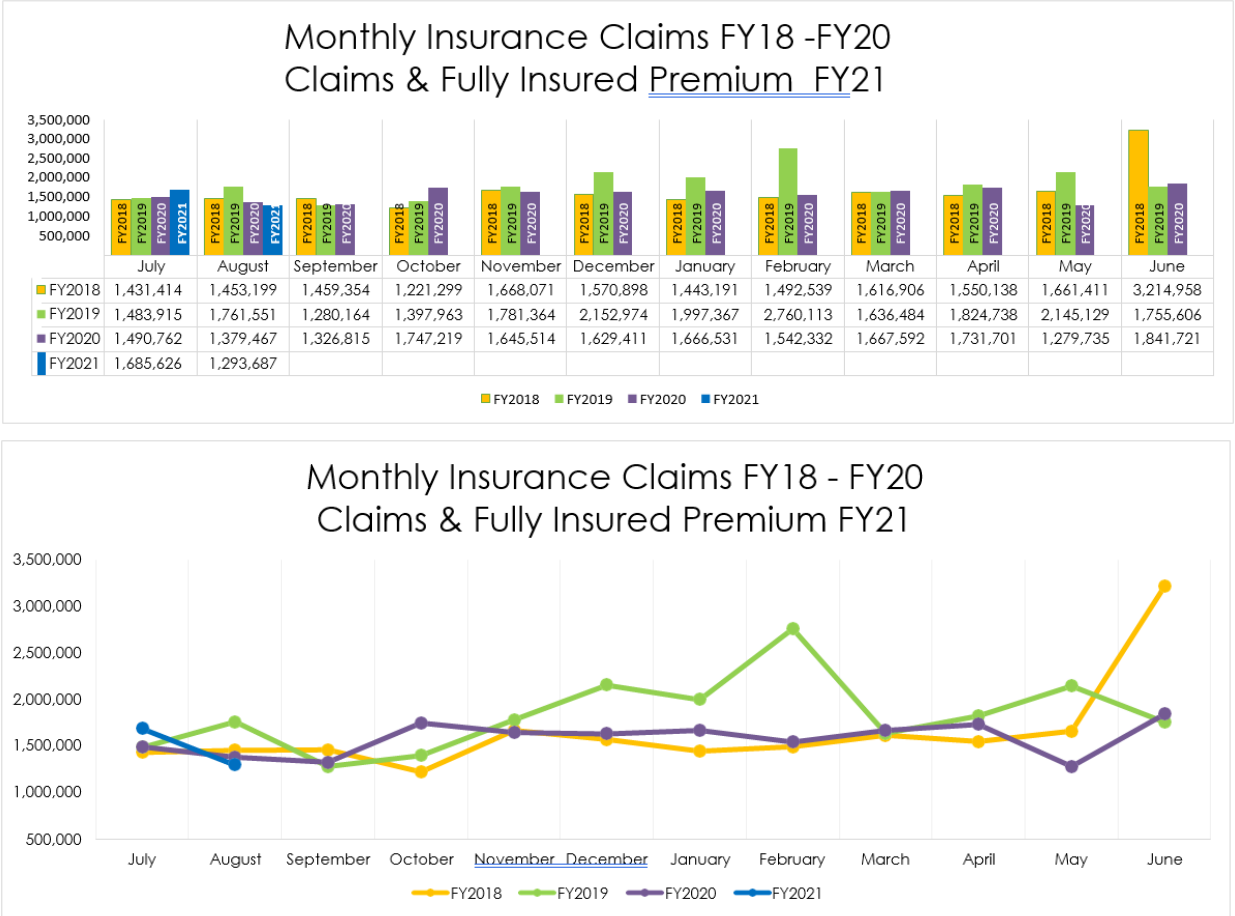
FY19 \$1,622,733

FY20 \$1,435,115

FY21 \$1,489,657

RECOMMENDATION / PROPOSED ACTION

For information only – no action needed.



C. Project Updates

BACKGROUND

Please find attached the monthly project update report for your review.

RECOMMENDATION / PROPOSED ACTION

No action is requested. This is for information only.

| MONTHLY PROGRESS REPORT | | | | |
|---|-----------------|---|---------------------|-------------------|
| Project Location | Contract Amount | Project Status | Contract Start Date | Contract Duration |
| Department of Social Services Chiller and Cooling Tower Replacement Project | \$820,655.00 | Final inspection held Mid September. Final punch items being completed | 4/4/2020 | 120 days |
| Judge E. Maurice Braswell Courthouse Generator | \$3,076,097.00 | Base contract and change order work completed. Tagging and minor items remaining. Potential change order to replace switchgear pending. | 10/23/2019 | 179 days |
| LEC Elevator Modernization Project | \$1,362,557.00 | Elevator 2 is complete, and Elevator 1 (main lobby elevator) is undergoing interior refinishing. Work has begun to replace the fixed and mechanical components of Elevator 3. | 4/6/2020 | 179 days |
| Department of Social Services Elevator Modernization Project (Phase 1) | \$95,000.00 | Electrical mechanical work complete. Sealing penetrations and final items being completed | 5/20/2020 | 60 days |
| Crown Coliseum Cooling Tower Replacement | \$649,000.00 | Construction is substantially complete. Contractor coordinating with the Crown for a full startup to verify cooling, and punch list items being completed. | 5/18/2020 | 93 days |
| Detention Center Grinder Pump | \$232,400.00 | This project is complete. Engineering supporting the facility to replace solenoid at gate access. | 7/15/2020 | 160 days |
| Crown Coliseum Parking Lot Improvement Project (Areas 1, 2, & 3) | \$653,976.60 | Project is under construction. Change order for increase cost and time being executed based on varying existing asphalt thickness. Contractor coordinating work with BMW Showcase dates, Nov 19-23. | Not Started | 120 days |
| Crown Coliseum ADA Bathroom and Ticket Booth Renovations | \$541,217.00 | Project is under construction, plumbing demo work ongoing. | 9/14/2020 | 180 days |

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D. Community Development Update

BACKGROUND

This report provides a quarterly update on projects and activities being implemented through the Community Development Department for Fiscal Year 2020 - 2021. The funding sources to carry out the projects and activities include the Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME), Continuum of Care (CoC) Program, and general funds.

RECOMMENDATION / PROPOSED ACTION

No action is needed. This item is provided for information purposes only.

COMMUNITY DEVELOPMENT UPDATE FOR THE OCTOBER 8, 2020 BOARD OF COMMISSIONER'S AGENDA SESSION

Status as of September 29, 2020

FUNDING SOURCES

- Community Development Block Grant (CDBG)
- Home Investment Partnerships Program (HOME)
- Continuum of Care Program
- General Funds

PROJECTS AND ACTIVITIES FOR JULY 1, 2020 – JUNE 30, 2021 FUNDING CYCLE

Public Services (Total awards = \$380,000 in CDBG funds)

- Better Health of Cumberland County (\$80,000) - to provide prescription medication, eye exams, eyeglasses, dental extractions, and transportation assistance to low to moderate income persons.
- Cape Fear Valley Hospital / Cumberland County Medication Access Program (\$30,000) - For prescription medication and supplies. Will serve low to moderate income persons.
- Cumberland HealthNET (\$50,000) - For two Homeless Coordinated Entry Specialists positions, supplies, and printing.
- Endeavors (\$95,000) - To provide case management, rent/mortgage assistance, and utility payment assistance for those who are homeless or at-risk of being homeless.
- Fayetteville Urban Ministry (\$75,000) - For case management, housing assistance, services, and supplies. Will serve those who are homeless or at-risk of being homeless.
- The Salvation Army (\$50,000) - For shelter operating costs (supplies, rent, utilities, food, and maintenance). Will serve homeless individuals and families.

Note: CDBG funds normally have a cap of 15% of total allocation, which limits the amount that Community Development can award to public service activities. However, for the Program Years 2019 and 2020, the U.S. Department of Housing and Urban Development (HUD) suspended the cap during the COVID-19 crisis. This allowed Community Development to fund more agencies that provide human services such as rental assistance and health services.

Affordable Housing Development (Total Awarded = \$450,000 in CDBG and \$500,000 in HOME funds)

- Action Pathways (\$113,300) – For rehabilitation of two housing units. Pending environmental review clearance. This project will benefit low to moderate income residents.
- Hillside – FMHA LLC (\$140,000) – Installation of HVAC units at a senior complex. Coordinating with Fayetteville Metropolitan Housing Authority to solicit bids from contractors.
- Kingdom Community Development Corporation (\$197,000 in CDBG and \$500,000 in HOME funds) – For acquisition and construction of affordable housing units located in Spring Lake. Pending environmental review clearance. A notice will be posted regarding

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no significant impact to the environment. This project will benefit low to moderate income residents.

Special Economic Development Activities:

Town of Spring Lake – applied for funding (\$2,500,000) to cover acquisition and infrastructure improvements. Community Development provided a conditional award letter with an allocation amount of \$500,000 pending commitments from other funding sources and environmental review clearance. The estimated number of full-time equivalent jobs to be created is 100, with at least 51 jobs targeting low to moderate income persons.

Small Business Resiliency Program – Application process was reopened and will remain open until funds are no longer available. Awards have been provided to 22 businesses totaling over \$196,000.

CDBG-CV Funds (2nd Allocation) – Cumberland County received a second allocation of CDBG-CV funding from HUD in the amount of \$435,210, bringing the total allocation for CDBG-CV funds to \$944,404. Community Development is preparing a Request for Proposal to solicit potential subgrantees to administer the funds in various eligible activities which have to been tied to the COVID-19 pandemic.

OTHER ONGOING PROJECTS AND ACTIVITIES

Housing Rehabs (owner-occupied and rental)

Public Facilities Rehab:

- Myrover-Reese Fellowship Home – serves individuals who are homeless and have a substance use disorder.
- Family Endeavors' Reveille Retreat transitional housing – serves those who are homeless.

Disaster Recovery

Current have a contract with The Wooten Company for construction documents, bidding, and construction administration in the amount not to exceed \$90,573. The Wooten Company presented the Robin's Meadow design before the Board of Commissioners on June 11, 2020. The contract was approved by the Board on June 15, 2020. The Wooten Company is finalizing documents and plans with the Fayetteville Technical Review Committee.

Fayetteville / Cumberland County Continuum of Care (CoC) on Homelessness

The next BoD Committee meeting is usually held the second Wednesday of every month at 9:30 a.m.

Robin's Meadow Transitional Housing (Grant Cycle: July 1, 2020 – June 30, 2021) - \$80,517

County-owned property (12 apartment style units) is provided as transitional housing for homeless families with children. Cumberland County Community Development currently serves as grantee but will eventually transfer grantee responsibilities to another agency through a Request for Proposal process.

Safe Homes for New Beginnings (Grant Cycle: December 1, 2019 – November 30, 2020) - \$56,033
Cumberland County Community Development is planning to transfer grantee responsibilities to Cumberland Interfaith Hospitality Network/Family Promise, pending the CoC approval. CCCD currently has a subcontract with Family Promise but wish to relinquish its responsibilities as grantee.

Emergency Solutions Grant – CV

Cumberland County Community Development serves as the Collaborative Applicant / Lead Agency on behalf of the CoC in the submission of grant applications to the State for Emergency Solutions Grant. Each year the State allocates approximately \$129K for the Fayetteville / Cumberland County area. This year, the State allocated an additional amount of ESG (COVID-19) funding in the amount of \$440,882 for Crisis Response (shelter operations & services), Housing Stability (rapid rehousing and homeless prevention), and street outreach. Community

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Development posted a Request for Proposal on behalf of the CoC. All project applications were submitted along with the collaborative application by July 17th to the State. The State awarded ESG-CV funding to Endeavors in the amount of \$334,442 for housing stability and to the Salvation Army in the amount of \$106,400 for crisis response.

Homeless Initiative (City and County) - The next Homeless Committee meeting is TBD.

E. Community Development Block Grant - Disaster Recovery (CDBG-DR) Update

BACKGROUND

Cumberland County, in partnership with the North Carolina Office of Recovery & Resiliency (NCORR), is implementing a Community Recovery Infrastructure activity funded through the Community Development Block Grant Disaster Recovery Program. The attached report is an update on the status of the activity (Robin's Meadow Permanent Supportive Housing) undertaken by Cumberland County.

RECOMMENDATION / PROPOSED ACTION

No action is needed. This item is provided for informational purposes only.

CUMBERLAND COUNTY DISASTER RECOVERY PROGRAMS UPDATE
FOR THE OCTOBER 8, 2020
BOARD OF COMMISSIONERS' AGENDA SESSION

Status as of September 29, 2020:

Milestones/Activities:

- NCORR executed SRA with County December 17, 2019;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure – received project specific award letter January 23, 2020;
- DRA-17 & HMGP Projects – County completed acquisition and demolition of 10 properties;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure - A/E Services – The Wooten Company is providing construction administration services and completing the construction document phase. The firm has submitted documents to City of Fayetteville Technical Review Committee and Engineering Review Committee for final review process; and
- A letter (dated July 28, 2020) was sent to NCORR requesting additional CDBG-DR funds in the amount of \$1,000,000 to cover construction and supportive services. A follow-up was made last week with NCORR regarding the status of the request, but Community Development has not yet received a response.

Current Staffing:

- State POC: John Ebbighausen – Director of Disaster Recovery Programs, NC Office of Recovery & Resiliency (NCORR); Mary Glasscock; Infrastructure Manager (NCORR)
- Cumberland County:
 - o Sylvia McLean, P.T. Community Development (CD) Consultant

7. CLOSED SESSION:

A. Attorney-Client Matter(s) Pursuant to NCGS 143-318.11(a)(3)

MOTION: Commissioner Lancaster moved to go into closed session for Attorney Client Matter(s) Pursuant to NCGS 143.318.11(a)(3).

SECOND: Commissioner Council

VOTE: UNANIMOUS (6-0)

MOTION: Commissioner Lancaster moved to reconvene in open session.

SECOND: Commissioner Council

VOTE: UNANIMOUS (6-0)

In response to a question posed by Commissioner Lancaster regarding the status of 500 Executive Place, Assistant County Manager Tracy Jackson stated the project is currently going through the city's permitting process and the county is responding to associated questions. Mr. Jackson stated one thing that came out of the permitting process is the need for additional landscaping and an update will be given to the County 911 Committee at their October 22 meeting. Mr. Jackson stated the intent is to let the Committee and Board know the timeline and McGill Associates has started putting together the RFP so there are no delays. Commissioner Adams stated at the last Committee meeting, staff were put on notice to fast-track this project and compress the dates as much as possible to get into the facility. Mr. Jackson stated a conservative estimate is for 10 to 12 months.

MOTION: Commissioner Lancaster moved to adjourn.
SECOND: Commissioner Council
VOTE: UNANIMOUS (6-0)

There being no further business, the meeting adjourned at 3:05 p.m.

Approved with/without revision:

Respectfully submitted,

Candice H. White
Clerk to the Board