

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
NOVEMBER 12, 2020 – 1:00 PM
117 DICK STREET, 5TH FLOOR, ROOM 564
AGENDA SESSION REGULAR MEETING MINUTES

PRESENT: Commissioner Marshall Faircloth, Chairman
Commissioner Glenn Adams, Vice Chairman
Commissioner Jeannette Council
Commissioner Charles Evans
Commissioner Jimmy Keefe
Commissioner Larry Lancaster
Amy Cannon, County Manager
Duane Holder, Deputy County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Rick Moorefield, County Attorney
Vicki Evans, Finance Director
Ivonne Mendez, Accounting Supervisor
Bob Tucker, Accounting Supervisor
Michael Gibson, Fayetteville-Cumberland Parks and Recreation Director
Rawls Howard, Planning and Inspections Director
Joe Desormeaux, Cumberland County Schools Associate Superintendent
of Auxiliary Services
Commissioner-elect Toni Stewart
Candice H. White, Clerk to the Board
Kellie Beam, Deputy Clerk

ABSENT: Commissioner Michael Boose

Chairman Faircloth called the meeting to order.

Amy Cannon, County Manager, asked the Board to remove Item 3.B. Update on the Provision of Behavioral Health Services by Alliance Health and reschedule the update at a later time.

1. APPROVAL OF AGENDA

MOTION: Commissioner Lancaster moved to approve the agenda with the removal of Item 3.B.
SECOND: Commissioner Council
VOTE: UNANIMOUS (6-0)

2. APPROVAL OF MINUTES

A. October 8, 2020 Agenda Session Regular Meeting Minutes

MOTION: Commissioner Lancaster moved to approve the October 8, 2020 agenda session regular meeting minutes.
SECOND: Commissioner Council
VOTE: UNANIMOUS (6-0)

3. PRESENTATIONS

A. Cumberland County Schools Facility Needs Survey 2021 - 2025

BACKGROUND

The North Carolina General Statutes (NCGS 115C-426.2) strongly encourage local school boards to develop a five-year facility needs plan and to share that plan with the local county

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commissioners. The goal is to promote greater mutual understanding of immediate and long-term budgetary issues and constraints affecting both public schools and county government.

In their continued adherence to this statute and goal, Cumberland County Schools is presenting their Facility Needs Survey for years 2021 - 2025 to the Board of Commissioners.

RECOMMENDATION / PROPOSED ACTION

Management requests the following action be placed on the November 16, 2020 Board of Commissioners' Consent Agenda:

Receive the report. Receipt of the survey does not necessarily constitute endorsement of or commitment to fund the survey.

Joe Desormeaux, Cumberland County Schools Associate Superintendent of Auxiliary Services, stated every five years the N. C. Department of Public Instruction requests an updated five-year capital needs report from every school district in accordance with state legislation. Mr. Desormeaux stated the report is due January 2021. Mr. Desormeaux stated NCDPI also requests additional information for years six through ten; however, that information is not part of the official report. Mr. Desormeaux stated at their last meeting, the Board of Education certified the report as a representation of the current situation and the Board of Commissioners' certification only acknowledges receipt of the report and does not constitute an endorsement or funding commitment.

Mr. Desormeaux stated 12,000 components and systems were inventoried in all 8 million SF of facilities within the district with an install date and recommended life expectancy established for each. Current and projected replacement dates were also established. Mr. Desormeaux stated data was reviewed and actual life was compared to the recommended life expectancy the manufacturers provide with many adjusted to reflect the school's actual experience with the equipment that for the most part extended the life expectancy. Mr. Desormeaux stated the data was adjusted to reflect the updated replacement dates, costs were estimated for current and projected needs and the data completed last Spring was used to complete the 700-page survey.

Mr. Desormeaux provided summary information to include the identification of two new schools; a new high school representing past discussion about a high school on Ft. Bragg property and previously identified in Ft. Bragg's long-term plan and an elementary school on a site currently owned by the district in the northern part of the county. Both requirements were carried forward from the last five-year survey. Summary information was also provided for additions, renovations, furniture/equipment and land. Mr. Desormeaux stated maintaining the existing 8 million SF of facilities is the largest need for the district at about \$385 million with the total value for the 5-year period at almost \$590 million. Mr. Desormeaux took the Board through an example of data collected from one school, Gallberry Farm Elementary.

Mr. Desormeaux reviewed the 5-year recap below for the Cumberland County School's revenue and expenditures and the current year's status. Mr. Desormeaux stated not all of the dollars identified below are spent on facility construction but cover other capital needs in the district; the peach highlight represents actual numbers from previous years, the yellow highlight represents actual but unaudited numbers and the blue highlight represents the budget numbers used for the current year.

FY YEAR	TOTAL REVENUE	TOTAL EXPENDITURES	DEBT NET	CHANGE IN FUND BALANCE	TOTAL FUND BALANCE
2016	\$ 14,921,006	\$ (7,479,166)	\$ (5,485,871)	\$ 1,955,969	\$ 10,973,275
2017	\$ 15,115,056	\$ (5,835,448)	\$ (5,365,917)	\$ 3,913,691	\$ 14,886,966
2018	\$ 15,620,194	\$ (11,029,218)	\$ (5,465,807)	\$ (874,831)	\$ 14,012,135
2019	\$ 16,460,381	\$ (15,009,824)	\$ (5,346,533)	\$ (3,895,976)	\$ 10,116,159
2020	\$ 16,898,720	\$ (12,741,524)	\$ (5,223,328)	\$ (1,066,132)	\$ 9,050,027
2021	\$ 15,282,067	\$ (10,226,970)	\$ (5,055,097)	\$ -	\$ 9,050,027
Current Expenditures: \$7M					
Current Encumbrances: \$3M					
Committed: 98%					
Commitments include Capital Outlay, Instructional Services, and System-Wide Support					
Revenues include lottery, sales tax, interest, and misc					

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Mr. Desormeaux stated as of October 21, 2020, 98% of the FY21 budget was committed and over the last three years, expenditures have exceeded actual revenues and the schools have utilized their fund balance. Mr. Desormeaux stated the Board of Education will be interested in discussing additional revenues in the future, especially when the county's current debt is retired.

Mr. Desormeaux responded to questions posed by Commissioner Keefe and stated although Teresa Berrien Elementary is closed, the cost summary represents identified costs within the system and does not necessarily represent the next step or intent for the school. Commissioner Keefe stated there are currently three schools on the busiest commercial highway in the community that are over 50 years old and \$10 million will be put into renovation of those schools. Commissioner Keefe asked whether there had been discussion about consolidation and a new middle school in that area. Mr. Desormeaux stated although there has not been discussion specific to those schools, there is common discussion about all options including consolidation when considering next steps and master planning. Mr. Desormeaux referenced guidance that says if there is a total renovation of a school that reaches approximately 75% of the value, the school has to undergo a totally different analysis to determine whether it's worth keeping. Chairman Faircloth asked whether ADM impacted the survey. Mr. Desormeaux stated ADM is fairly stable and it figures in when districts are driven by growth to build new schools; some shifts in population can be taken care of by redistricting and others require additional capacity in the area that needs it. Additional questions followed.

B. REMOVED FROM AGENDA

C. Update on Financing of the Emergency Operations Center (EOC) Capital Project and the Fayetteville Technical Community College (FTCC) Fire Training Center and Tentative Financing Schedule

BACKGROUND

The EOC capital project and the FTCC Fire Training Center were both prioritized within the County's Capital Planning Model for debt issuance to occur this fiscal year. The project schedules for both projects line up in a way for Cumberland County to take advantage of issuing debt on these two projects in a single public financing which will save on debt issuance costs and the commitment of staff time. In addition, to secure debt on the \$10,000,000 for the FTCC Fire Training Center contribution, collateral of the EOC building will be pledged. Finance staff has been consulting with the County's financial advisors and bond counsel about moving this debt issuance forward and have developed the attached tentative financing schedule.

A February 2, 2021 Local Government Commission (LGC) request for debt issuance of Limited Obligation Bonds, Series 2021 approval is being requested. There are several actions required of the Board of Commissioners prior to the financing going before the LGC. All of those are shown on the attached schedule with yellow highlights to emphasize the Board of Commissioner meeting date as well as the action item. Entities who will be working with the County throughout this financing are shown at the bottom of the schedule. The amount to be financed will be shown within the preliminary financing documents with the following language: "the County intends to issue Limited Obligation Bonds (LOBs) in an amount not to exceed \$25,000,000, to finance construction of a new emergency operations center for the County and a fire training center to be operated by FTCC."

As shown on the attached schedule, multiple items will come before the Board of Commissioners for consideration throughout this process. Additional information about each of the projects will be shared during the meeting.

RECOMMENDATION / PROPOSED ACTION

No action needed. For information and discussion purposes only.

Vicki Evans, Finance Director, presented the background information recorded above and stated at the end of the presentation, she is going to ask the Board to hold a public hearing on December

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21, 2020. Ms. Evans provided the update on the upcoming issuance of debt aided by a PowerPoint presentation that was previously provided to the EOC Committee members.

EOC Capital Project

- One of the five original capital funding priorities of the BOCC (spring 2018) when the Capital Planning Model was first developed
- EOC Budget History
 - \$15M original capital budget established (Summer 2019)
 - \$16,150,000 current approved budget ordinance amount
 - \$2,251,387 911 Board grant award (Fall 2019) and upon award acceptance, the capital project budget that was then \$15 million was increased to \$16 million resulting in a decrease to the debt proceeds amount
 - \$150,000 budget increase for technology/equipment (Fall 2020) from the freed-up capacity the CARES funds provided
 - \$1,000,000 911 fund balance usage approval (not yet budgeted) and can only be used for technology and equipment not previously included in the \$16,150,000 budget
 - \$3,401,387 total funding available from other sources

October 22, 2020 - EOC Committee Meeting

Project Update

- \$17,521,703 revised project cost estimate
- Construction invitation to bid released last week
- Bids due December 15, 2020
- Bid award scheduled for January 4, 2021 BOCC meeting*
- Contract scheduled for execution (February 2021)
- Construction (March 2021-December 2021) and projected to take about ten months
- Activation (April 2022)

*this is the date that helps determine the LGC request for debt approval date

- Financing amount not to exceed \$15M for this project will be used through the preliminary financing documents as the debt issuance amount specific to the EOC project, including debt issuance costs; that amount can be later adjusted to the actual amount needed when the final project amount is approved the BOCC; based on the current project estimate of \$17.5 million, \$50 million will be sufficient as debt issuance costs also need to be allowed for
 - Other funds totaling \$3,401,387 will be utilized
- Reimbursement Resolution (adopted by BOCC January 2019)
 - Receipt of the debt proceeds allows payment back to Capital Investment Fund for costs already incurred (projected to be about \$6M)
 - The EOC facility will be used as collateral for the \$10M borrowing for the FTCC Fire Training Center

FTCC Fire Training Center Project

- BOCC approved \$10M contribution to help fund the project (Fall 2018)

Project Update

- \$20,349,180 Total project costs (Design/Build, CMaR); FTCC other funding sources include:
 - \$9,546,640 Connect NC Bond Funds
 - \$220,290 State Equipment Funds
 - \$582,250 FTCC Institutional Funds (fund balance)
 - Bid phase scheduled to begin January 2021
- Contract execution scheduled for March 2021
- Construction scheduled from April 2021-April 2022
- FTCC planning to move-in June 2022
- FTCC capital project, not a county capital project–FTCC will incur all expenses related to this project and periodically construction reimbursement requests to be submitted to County
- County will pay FTCC based on draws from debt proceeds in a total amount NTE \$10M

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Ms. Evans stated the request is for the Board to hold a public hearing on December 21, 2020. Ms. Evans displayed the notice language below minus the time and date of the meeting.

The Board of Commissioners of the County of Cumberland, North Carolina (the “County”) intends to issue Limited Obligation Bonds (LOBs) in an amount not to exceed \$25,000,000 to finance construction of a new emergency operations center for the County and a fire training center to be operated by FTCC, as permitted under NCGS §160A-20. Pursuant to such statute, the County is authorized to finance the Projects by entering into an agreement pursuant to which it promises to make payments in installments, which will be secured by a deed of trust or other security instrument that creates a security interest in some or all the property financed to secure repayment of the financing. It is anticipated that the cost of the Projects to be financed will be up to approximately \$25,000,000, which may include issuance expenses in connection with the financing.

In response to a question posed by Commissioner Keefe, Ms. Evans stated the notice will be published in the newspaper and posted on county’s website. Commissioner Adams stated the request to hold the public hearing should move forward as an item of business so the public will know about it as opposed to placing it on the consent agenda. Commissioner Keefe asked that FTCC be made aware as well as others who may benefit from the EOC. In response to questions posed by Chairman Faircloth, Ms. Evans clarified the collateralized and uncollateralized amounts. Consensus followed to forward the update to the November 16, 2020 Board of Commissioners’ regular meeting as an item of business.

4. CONSIDERATION OF AGENDA ITEMS

A. Updated 2020 Fayetteville-Cumberland Parks & Recreation Master Plan

BACKGROUND

On September 10, 2020, the Board received a presentation prepared by a Parks & Recreation consultant about the proposed 2020 Parks & Recreation Master Plan. Parks & Recreation staff advise that the Fayetteville City Council has adopted the plan, and it is being requested that the Board of Commissioners adopt the plan.

The 2006 Plan, and the 2020 Plan, can be found at the following link: <https://www.fcpr.us/facilities/administrative/about-us/master-plan>

Attached is a copy of the presentation prepared and provided by McAdams. Page 7 onward covers the recommendations regarding the new master plan. Michael Gibson will be present to answer specific questions about the plan.

RECOMMENDATION / PROPOSED ACTION

Staff requests this item be forwarded to the November 16, 2020 Board of Commissioners' regular meeting as a Consent Agenda item with the following recommendation.

Adoption of the 2020 Updated Parks and Recreation Master Plan.

Ms. Cannon presented the background information recorded above and stated Michael Gibson, Fayetteville-Cumberland Parks and Recreation Director, is asking the Board to approve the 2020 Updated Parks and Recreation Master Plan. Mr. Gibson stated he wanted to be sure the Board understood adoption of the plan was not an obligation for funding but just the adoption of a ten-year plan that reflects what citizens want. Mr. Gibson responded to questions.

MOTION: Commissioner Evans moved to adopt the 2020 Updated Parks and Recreation Master Plan and forward to the November 16, 2020 regular meeting as a consent agenda item.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (6-0)

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B. Cumberland County Community Transportation Program 2020 System Safety Plan

BACKGROUND

The Cumberland County Community Transportation Program System Safety Plan for FY2020 has been updated in order to meet requirements from the North Carolina Department of Transportation – Public Transportation Division. The purpose of the plan is to ensure that our transportation through private contractors provide safe and reliable transportation for Cumberland County residents. The plan includes six core elements: Driver/Employee Selection, Driver/Employee Training, Safety Data Acquisition/Analysis, Drug and Alcohol Abuse Programs, Vehicle Maintenance, and Security.

RECOMMENDATION / PROPOSED ACTION

Staff requests that the Cumberland County Community Transportation Program System Safety Plan for FY2020 be forwarded as a Consent Agenda item at the November 16, 2020 Board of Commissioners' Meeting with the following recommendation:

Approve the Cumberland County Community Transportation Program System Safety Plan

C. Cumberland County Community Transportation 2020 Title VI Program Plan

BACKGROUND

The Community Transportation Program Title VI Program Plan has been developed and reviewed by NCDOT-IMD and the NCDOT Office of Civil Rights to guide CTP in its administration and management of Title VI-related activities conducted by both the Cumberland County CTP and its contractors to meet the NCDOT requirement as a grant recipient. The plan states that it is the policy of the Cumberland County Community Transportation Program (CTP) to ensure that no person shall, on the grounds of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.

RECOMMENDATION / PROPOSED ACTION

Staff requests that the plan be forwarded as a Consent Agenda item at the November 16, 2020 Board of Commissioners' Meeting with the following recommendation:

Approve the Community Transportation Program Title VI Program Plan.

Ms. Cannon stated Items 4.B. and 4.C. are both related to the Cumberland County Community Transportation Program and Rawls Howard, Planning and Inspections Director, will present both items together. Mr. Howard stated both items are fairly routine in that each year the Board is asked to approve grant funds that basically fund the operation of the Community Transportation Program. Mr. Howard stated there will be a public hearing at the November 16, 2020 meeting and a call for acceptance of the grant funds that fund almost 100% of the program. Mr. Howard stated Items 4.B. and 4.C. will both need to be placed on the November 16, 2020 consent agenda so the Board can approve the Community Transportation Program System Safety Plan and the Community Transportation Program Title VI Program Plan. In response to a question posed by Commissioner Evans, Mr. Howard stated each grant is set up to attach itself to various target populations such as the elderly, infirm or those with medical conditions. Mr. Howard explained how citizens can participate in the program.

MOTION: Commissioner Council moved to forward Items 4.B. and 4.C. to the November 16, 2020 Board of Commissioners' meeting as consent agenda items with a recommendation for approval.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (6-0)

D. North Carolina Non-Congregate COVID-19 Sheltering Memorandum of Agreement

BACKGROUND

North Carolina Emergency Management (NCEM) has provided an opportunity to receive reimbursement for non-congregate sheltering for COVID-19 in the form of an optional “State Centric Program.” Cumberland County can continue to submit to FEMA for reimbursement if preferred. Cumberland County has provided non-congregate sheltering to at-risk and COVID-19 positive residents that do not have anywhere else to stay, as well as transportation to and from testing. Cumberland County began providing transportation services for this at-risk population on June 1, 2020. The start date for providing hotel rooms was June 16, 2020. If the MOA is signed, Cumberland County will stop submitting to FEMA for reimbursement and submit to NCEM.

The State-Centric model allows counties or other eligible organizations to request NC Emergency Management to provide expedited reimbursement for non-congregate shelter and eligible wrap-around services. Counties or other eligible organizations that request this option will remain responsible for setting up and managing their non-congregate sheltering program, including coordinating comprehensive wrap-around services (e.g., food, care for those with disabilities and or access and functional needs, medicine, cleaning/disinfecting, transportation, security, and laundry), as well as weekly reporting and verification of program costs.

RECOMMENDATION / PROPOSED ACTION

Cumberland County Emergency Services recommends that the Memorandum of Agreement (MOA) with North Carolina Emergency Management for expedited reimbursement for Non-Congregate COVID-19 Sheltering be moved forward for consideration as a Consent Agenda item at the November 16, 2020 Board of Commissioners' regular meeting.

Tracy Jackson, Assistant County Manager, presented the background information and recommendation/proposed action recorded above. In response to a question posed by Commissioner Keefe, Duane Holder, Deputy County Manager, stated homeless individuals typically find their way into this program through other homeless providers who are aware of this program as a resource. Mr. Holder although the Department of Social Services and United Way are aware of this program as a resource and individuals coming through those organizations could access these placements. Mr. Holder stated it has not been established for individuals who are not homeless. Ms. Cannon stated Dr. Green, Public Health Director, is part of the process and the Health Department will ask individuals whether they have a method for quarantining and isolating and should they not or should they live with an at-risk member of the community, Dr. Green will make a referral for those who may not be able to properly quarantine or isolate; referrals go through Emergency Management for space in a hotel. Questions and a brief discussion followed.

MOTION: Commissioner Evans moved to forward to the November 16, 2020 Board of Commissioners' meeting as a consent agenda item with a recommendation for approval.

SECOND: Commissioner Council

VOTE: UNANIMOUS (6-0)

E. Community-Based Virtual Learning Center Selection

BACKGROUND

During the September 10, 2020 Agenda Session, the Board approved the utilization of \$250,000 County funding to assist with the provision of community-based Virtual Learning Centers for students in rural and/or underserved areas of the County. Staff issued a Request for Proposals (RFP) on October 9, 2020 with an original due date of October 19, 2020. Based on prospective applicant questions and subsequent responses, the RFP due date was extended to October 21, 2020.

Attached is a summary of the proposal evaluations. Based on the evaluation, staff recommend the County to enter into agreements with the following programs for the operation of community-based Virtual Learning Centers:

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Town of Hope Mills
YMCA
First Baptist Church
Changing Our Lives Today, Inc
Crosskids Afterschool
Marvin United Methodist Church
New Testament Learning Center
Soul Harvest Church
Town of Godwin

RECOMMENDATION / PROPOSED ACTION

Staff requests that the Board approve this item to be forwarded to the November 16, 2020 regular Board meeting Consent Agenda with the following motion:
Approve staff to enter into contractual agreements with the recommended organizations as a result of the evaluation of proposals submitted in response to the Community-Based Virtual Learning Center Request for Proposals.

Duane Holder, Deputy County Manager, presented the background information recorded above and reviewed a handout of VLC RFP scoring details and VLC RFP scoring summary for community organizations to provide live structured programming, adult supervision and wifi internet connectivity in a safe environment for virtual learning services. Mr. Holder stated in addition to timeliness, the goal was to serve as many children as possible particularly in rural and hard to reach populations. Mr. Holder stated staff acknowledge the process was not perfect due to the tight timeline between the RFP issuance and response date, but staff made every effort to obtain clarification and additional information from organizations that submitted proposals. Mr. Holder stated the level of detail in planning for these services was also limited by the need to proceed through the process as quickly as possible; however, staff were pleased with the level of interest from organizations and churches to provide virtual learning services; proposals were received from 11 organizations offering up to 13 program sites.

Mr. Holder reviewed the funding recommendations which indicate staff’s recommended level of funding per recommended organization and explained how the recommended funding was derived for each agency or organization. Mr. Holder stated contractual agreements between the county and these community-based organizations are being developed.

CUMBERLAND COUNTY COMMUNITY-BASED VIRTUAL LEARNING CENTER REQUEST FOR PROPOSALS (RFP) FUNDING RECOMMENDATIONS				
No.	Name of Agency/Organization	Location(s)	Recommended Funding	Notes
1	Town of Hope Mills	Gary M. Dove Memorial Building, Brower Park, 5763 Rockfish Road, Hope Mills, NC 28348	\$ 22,596	Requested \$3,228 per month for 7 months - 15 students = \$10.76/day per child
2	YMCA	Hope Mills YMCA, 3910 Ellison St, Hope Mills NC Fayetteville YMCA, 2717 Ft Bragg Rd Fayetteville NC	\$ 53,338	National organization, \$22/day per child, highly trained staff, detailed programming and COVID mitigation efforts
3	First Baptist Church	302 Moore Street, Fayetteville, NC	\$ 10,000	Requested \$10,000 to serve 50 students for 7 months
4	Changing Our Lives Today (COLT)	2940 Breezewood Avenue, Fayetteville, NC 28303	\$ 43,750	Requested \$50,000 = \$6,250 per month for 8 months
5	Crosskids Afterschool	306 McArthur Road, Fayetteville, NC 28311 (current) 6781 Camden Road, Fayetteville, NC 28306 (proposed)	\$ 53,339	8 month proposal: Current (expanded) total cost = \$206,999 (\$25,875/mo) Proposed 2nd site cost = \$65,506 (\$8,188/mo)
6	Marvin United Methodist Church	6740 NC Highway 87 South, Fayetteville, NC 28306	\$ 5,000	Requested \$5,000 through remainder of fiscal year
7	New Testament Learning Center	2206 Progress Street, Fayetteville, NC 28306	\$ 35,000	Requested \$40,000 Nov 2020 through June 2021
8	Soul Harvest Church	135 North Main Street, Spring Lake, NC 28390	\$ 18,977	\$2,711 per month for up to 10 students
9	Town of Godwin	Godwin Community Center, 4924 Markham St, Godwin, NC 28344	\$ 8,000	Requested \$8,000 through remainder of fiscal year
Total Funding			\$ 250,000	

Mr. Holder responded to questions from Commissioner Keefe about a per diem rate and from Commissioner Adams about transportation to the virtual learning locations. Discussion followed. Mr. Holder stated staff will talk with those organizations that are not providing transportation to see what they can arrange.

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MOTION: Commissioner Lancaster moved to forward to the November 16, 2020 Board of Commissioners' meeting as a consent agenda item with a recommendation for staff to enter into contractual agreements with the recommended organizations.

SECOND: Commissioner Adams

VOTE: UNANIMOUS (6-0)

F. Memorandum of Agreement Between the United States Department of Agriculture, Natural Resources Conservation Service and the North Carolina Department of Agriculture and Consumer Services - Division of Soil and Water Conservation and the Cumberland Soil and Water Conservation District and Cumberland County

BACKGROUND

Periodically the agencies that provide funding and support to the Cumberland County Soil and Water Conservation District revise and update agreements in an effort to assure that responsibilities and services provided by the partner agencies are clearly defined and understood. This time period, our Soil and Water Conservation Board has the option to utilize a 2018 template or the new 2020 Memorandum of Agreement (MOA). The District Board has elected to utilize the 2020 MOA (attached). There are no costs to the County, and the intent of the agreement remains unchanged. A copy of the 2018 MOA is attached for reference.

RECOMMENDATION / PROPOSED ACTION

Staff requests this item be forwarded to the November 16, 2020 Board of Commissioners' Meeting as a Consent Agenda Item with the following recommendation.

Approval of the 2020 Memorandum of Agreement.

Tracy Jackson, Assistant County Manager, referenced the background information and recommendation/proposed action recorded above.

MOTION: Commissioner Adams moved to forward to the November 16, 2020 Board of Commissioners' meeting as a consent agenda item with a recommendation for approval of the 2020 memorandum of agreement.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (6-0)

G. Electrical Switchgear Replacement at the E. Maurice Braswell Courthouse

BACKGROUND

During the Courthouse Generator Project, it was discovered that the main electrical switchgear for the Courthouse needs to be replaced. The switchgear is original to the facility and is nearly forty years old. The equipment is obsolete and replacement parts are difficult to obtain. Any available replacement parts are refurbished and could be unreliable. The electrical subcontractor informed staff that the switchgear is a potential point of failure that could force the facility to be closed for an extended period if it were to fail. If a catastrophic failure occurred in the existing switchgear, it is likely that temporary power would have to be provided while new switchgear is manufactured and installed. The lead time on manufacturing this equipment is 16 – 20 weeks. If this were to occur, it would involve unexpected costs, excessive downtime, and it would limit options for the new switchgear since fabrication would have to be expedited. With the switchgear replacement, a larger electrical panel can be installed that will allow additional electrical load to be placed on the generators. Ideally, this work could be completed over a holiday weekend depending on the timing of design, bidding, and approval. This will ultimately dictate when the project can be scheduled.

The project will need to be designed then bid for manufacturing and installation. The estimated cost for engineering, procurement, and fabrication of the switchgear is \$270,000. Funding for this project has been identified in the Capital Improvement Fund.

RECOMMENDATION / PROPOSED ACTION

Staff approval of the proposed project and recommends the proposed action be placed on the November 16, 2020 regular meeting of the Board of Commissioners as a consent agenda item.

Tracy Jackson, Assistant County Manager, presented the background information recorded above for a potentially new capital project for a need that was identified during the Courthouse Generator Project.

MOTION: Commissioner Keefe moved to forward to the November 16, 2020 Board of Commissioners' meeting as a consent agenda item with a recommendation for approval of the electrical switchgear replacement.
SECOND: Commissioner Council
VOTE: UNANIMOUS (6-0)

H. Extension of Janitorial Contract with 360 Brands and Associated Budget Ordinance Amendment #B211176

BACKGROUND

360 Brands (d.b.a. 360 Clean) started providing janitorial services at the E. Maurice Braswell Courthouse July 1, 2019 after being selected in an RFP process. The total amount of the contract for FY20 was not to exceed \$164,270.52 (\$13,689.21 per month). The contract was approved by the Board of Commissioners for a six-month extension through December 31, 2020 at an increased rate of \$15,750 per month.

Staff believes that 360 Clean has improved its performance to a satisfactory level over time, and it would be problematic to potentially switch janitorial providers during the height of the COVID-19 pandemic. Staff proposes to extend the contract for janitorial services with 360 Clean for an additional twelve months through December 31, 2021 at a price not to exceed \$15,750 per month. Attached is a copy of the proposed contract extension.

RECOMMENDATION / PROPOSED ACTION

Staff recommends that the proposed actions be placed on the November 16, 2020 Board of Commissioners' agenda as a consent agenda item:

- 1) Approve the contract extension with 360 Brands (d.b.a., 360 Clean)
- 2) Approve Budget Ordinance Amendment #B211176 in the amount of \$94,500.

Tracy Jackson, Assistant County Manager, presented the background information recorded above. Commissioner Evans asked why the contract was only extended for one year and not four or five years. Ms. Cannon stated in those situations, there is normally a one-year contract with an option to renew for years two and maybe three. Ms. Cannon stated an option to renew can be added should the Board so desire, but there needs to be an option to redirect should the need arise. Additional questions and discussion followed.

MOTION: Commissioner Evans moved that the contract end June 30, 2022 with an option to renew for one year and forward to the November 16, 2020 Board of Commissioners' meeting as a consent agenda item.
SECOND: Commissioner Council
VOTE: UNANIMOUS (6-0)

I. Workforce Development Finish Line Grant Award for Administration and Operations and Associated Budget Ordinance Amendment #B210914

BACKGROUND

The North Carolina Department of Commerce - Division of Workforce Solutions has notified the Cumberland County Workforce Development Department (CCWFD) that it will be awarded \$50,000 to manage the operations of the Finish Line Grant (FLG) Program. The FLG program provides eligible students with funding for emergent needs while pursuing educational goals at Fayetteville Technical Community College (FTCC) and CCWFD. This funding will assist in the administration and monitoring of the program by hiring a temporary employee to perform these programmatic duties. This funding is to be utilized prior to the end of June 30, 2021.

RECOMMENDATION / PROPOSED ACTION

Staff recommends that the proposed actions be placed on the November 16, 2020 Board of Commissioners' agenda as a consent agenda item:

- 1) Accept the Finish Line Grant award for administration and operations.
- 2) Approve Budget Ordinance Amendment #B210914 in the amount of \$50,000.

Tracy Jackson, Assistant County Manager, presented the background information recorded above.

MOTION: Commissioner Lancaster moved to forward to the November 16, 2020 Board of Commissioners' meeting as a consent agenda item with a recommendation to accept the Finish Line Grant award for administration and operations and to approve Budget Ordinance Amendment #B210914 in the amount of \$50,000.

SECOND: Commissioner Council

VOTE: UNANIMOUS (6-0)

J. Qualification-Based Selection Lists for Professional Services Related to Engineering and Infrastructure Projects

BACKGROUND

North Carolina General Statute 143-64.31 requires local governments to select firms to provide architectural, engineering and surveying services on the basis of demonstrated competence and qualifications for the type of professional services required without regard to fee other than unit price information. Based on the number of Capital Improvement Plan (CIP) projects Engineering & Infrastructure undertakes each year that necessitate professional services, the most efficient way obtain professional services is to establish a list of qualified firms that can provide specialized consulting based upon the discipline needed to successfully initiate and complete any given project. The primary benefit of this approach is that it can reduce the amount of time required to issue a Request for Qualifications (RFQ) and review multiple vendor submissions for each project. The County can still reserve the right to issue a separate RFQ for a specific project when it is determined to be in the County's best interest.

The Engineering & Infrastructure Department issued a RFQ for Professional Services and reviewed/scored the responses. The RFQ was for architectural services and various disciplines of engineering and surveying. Attached you will find a list of qualified firms sorted into areas of expertise and competency. The list shall be effective for a period of three years with an option to extend for two additional one-year periods not to exceed five total years.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the attached lists and request this be moved forward for consideration at the November 16, 2020 regular meeting as a Consent Agenda item.

Tracy Jackson, Assistant County Manager, presented the background information recorded above. Commissioner Adams asked how new companies get involved and how was the RFP advertised. Mr. Jackson stated advertising was handled through the online portal and the newspaper. Mr. Jackson stated specialized services such as these are hard to find anywhere so

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they typically come from outside the Cumberland County area. Ms. Cannon stated the RFQ was communicated and there was a tremendous response; over 20 firms responded to each discipline and she asked Mr. Jackson to narrow the list down to the top 5.

MOTION: Commissioner Council moved to forward to the November 16, 2020 Board of Commissioners' meeting as a consent agenda item with a recommendation to approve the list of qualified firms for professional services related to engineering and infrastructure projects.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (6-0)

K. Legal Requirements for Appointment of Members to the Tourism Development Authority

BACKGROUND

The Board has asked for guidance on the legal requirements for the representatives of hotels that must be appointed to the Tourism Development Authority. The requirements are set out in Section 7-323.4 of the County Code and mirror the local act that authorized the Board to establish the Tourism Development Authority. The relevant portion of Section 7-323.4 reads as follows:

The authority shall be governed by a board of directors composed of the following members:

- (1) Two representatives nominated by hotels and motels within the county which have in excess of 100 rooms subject to this occupancy tax and appointed by the board of commissioners.
- (2) Two representatives nominated by hotels and motels within the county which have fewer than 100 rooms subject to this occupancy tax and appointed by the board of commissioners.

The literal language of this statute and ordinance cannot be followed because the language does not establish how the hotels and motels can make these nominations. Historically, the nominations have been made by the TDA Board, and that Board has three other members that are not affiliated with hotels or motels. The TDA Board has attempted to nominate persons who have some ownership interest in hotels or motels with the stated numbers of rooms. The legal requirement is only that two representatives be nominated by each of the groups of the hotels and motels. When words are not defined by a statute, the courts apply the dictionary definition to them. The Merriam-Webster definition of representative as a noun is (1) one that represents another or others and (2) a typical example of a group, class, or quality. The language of the statute does not state that the representatives be representative of the group of hotels and motels that nominate them. It simply states that they be nominated by the hotels and motels. By this language, the hotels and motels can nominate anyone as their representative. Because the mechanism for the hotels and motels to make this nomination is not established, the TDA board can nominate anyone as the representatives of these groups of hotels and motels. Because the statute does not give the authority for nomination to the TDA board, the Board of Commissioners can elect whether to follow the TDA Board's nominations in making these appointments.

RECOMMENDATION / PROPOSED ACTION

No action needed.

Rick Moorefield, County Attorney, presented the background information recorded above and stated there is no way to comply with the statutory language because it does not set forth a mechanism by which the hotels and motels should make a nomination. Mr. Moorefield stated the statute states representatives "nominated" by hotels/ motels and not representatives "of" the hotels/motels, and under normal rules of statutory construction this means representatives do not have to have any interest in the hotel/motel. Commissioner Adams asked whether the Board has to accept the recommendation of the TDA Board. Mr. Moorefield stated the Board can appoint someone they designate as a representative of a hotel/motel under and/or over 100 rooms that has

no interest in the hotel/motel. Mr. Moorefield stated realistically, hotels are not owned by individuals. Additional questions and discussion followed.

Mr. Moorefield stated the county's ordinance copies the statutory language that came from the legislature and he thinks the way to move forward is to get the legislature to clean up the statute. Mr. Moorefield stated there is nothing wrong with what the Board has done in the past and there is nothing wrong if the Board appoints people not affiliated with hotels/motels as long as it states they are representing the hotels/motels.

L. Request of the Town of Wade to Relinquish Its Jurisdiction to the County for Minimum Housing Code Enforcement

BACKGROUND

On October 13, 2020, the Town of Wade Board of Commissioners adopted a formal resolution to subject the jurisdiction of the Town of Wade to the County's Minimum Housing Code and to request the Board of Commissioners to accept the jurisdiction of the Town of Wade for this purpose and apply and enforce the County's Minimum Housing Code within the town's jurisdiction. A copy of the Resolution is attached.

The Town of Wade and the County have the authority to undertake this transfer of jurisdiction and application of the County's Minimum Housing Code pursuant to N.C.G.S. § 160D-202. Chapter 160D is new and is in effect now, but it allows the existing local Minimum Housing Ordinances to also remain in effect until July 1, 2021. (Session Law 20-25, Section 51.(a) and (b)) Staff is currently working on revisions to the County's Minimum Housing Code. The process by which the County may accept the jurisdiction of a town and apply the County's ordinance requires that both governing boards adopt formal resolutions and the County will have to amend its Ordinance to include the town's jurisdiction. The Ordinance amendment will require a public hearing.

RECOMMENDATION / PROPOSED ACTION

At its regular meeting September 21, 2010, the Board voted to accept the request from the Town of Wade once it was formally made. The first step in this process is for the Board to adopt a formal resolution as set out below:

Cumberland County Board of Commissioners
Resolution to Accept the Jurisdiction of the Town of Wade for the
Application and Enforcement of the County's Minimum Housing Code

Whereas, N.C.G.S. § 160D-202 authorizes a town to relinquish its jurisdiction to a county for the application and enforcement of the county's Minimum Housing Code and authorizes a county to accept such jurisdiction to apply and enforce its Minimum Housing Code; and

Whereas, on October 13, 2020, the Town of Wade Board of Commissioners adopted a resolution relinquishing its jurisdiction to the County of Cumberland for the purpose of applying and enforcing the County's Minimum Housing Code, being Article IV, Chapter 4, Cumberland County Code, with a copy of the Town's resolution being attached hereto.

Now therefore, be it resolved that the Cumberland County Board of Commissioners do accept the jurisdiction of the Town of Wade for the application and enforcement of the County's Minimum Housing Code, being Article IV, Chapter 4, Cumberland County Code.

Be it further resolved that the County's Minimum Housing Code, being Article IV, Chapter 4, Cumberland County Code, shall be amended to include the jurisdiction of any town within Cumberland County which requests to relinquish its jurisdiction to the County for this purpose and for which the Cumberland County Board of Commissioners accepts such jurisdiction.

Be it further resolved that the effective date of the application of the County's Minimum Housing Code within the jurisdiction of the Town of Wade shall be the date the amendment expanding the jurisdiction of the Cumberland County Minimum Housing Code is adopted by the Board of Commissioners after public hearing.

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<http://co.cumberland.nc.us/departments/commissioners-group/commissioners/meeting-documents>

Adopted December _____, 2020.

Rick Moorefield, County Attorney, presented the background information and resolution recorded above. Mr. Moorefield stated this is the first step and the ordinance will have to be amended to include the jurisdiction of any town that asks the county to apply and enforce the County's Minimum Housing Code within its jurisdiction. Mr. Moorefield stated he informed the attorneys for the towns of Falcon, Eastover and Stedman that the county is doing this subject to town boards wanting to undertake this transfer of jurisdiction to apply the County's Minimum Housing Code, but he has not heard from them. Mr. Moorefield stated staff are in the process of revising county ordinances to be in compliance with the new Chapter 160-D; this has to be completed by July 1, 2021 and the current statute can be applied until that time. In response to a question posed by Commissioner Keefe, Mr. Moorefield stated his suggestion was that the jurisdictional language be changed to include any town that wishes to follow this new procedure; then this could be done by the Board by adopting a resolution without a public hearing being required.

MOTION: Commissioner Keefe moved to forward to the November 16, 2020 Board of Commissioners' meeting as a consent agenda item with a recommendation to approve the resolution to accept the jurisdiction of the Town of Wade for the application and enforcement of the County's Minimum Housing Code.

SECOND: Commissioner Evans

VOTE: UNANIMOUS (6-0)

5. OTHER ITEMS

There were no other items of business.

6. MONTHLY REPORTS

A. Southern Health Partners, Inc. Quarterly Statistics Report on Inmate Health Care

BACKGROUND

Through a contract with the Board of County Commissioners, Southern Health Partners, Inc. has been providing services to the inmates at the Cumberland County Detention Center since July, 2017.

The most recently updated quarterly statistical report of inmate healthcare as reported by Southern Health Partners, Inc. is provided in the attachment.

RECOMMENDATION / PROPOSED ACTION

For information only. No action needed.

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Southern Health Partners, Inc. Quarterly Statistics Report on Inmate Health Care July 1, 2017 - September 30, 2020 Provided for the Cumberland County Board of Commissioners																			
Data Set	Description	Fiscal Year 2018				Fiscal Year 2019				Fiscal Year 2020				Fiscal Year 2021				Average over all Quarters	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		
1	# of Hospital Admissions	7	5	6	9	6	4	4	3	3	4	2	3	2				4	
2	# Sent to Emergency Room	20	16	20	29	18	16	11	8	10	16	6	9	6				14	
3	# Outside Medical Visits (includes any specialty)	27	32	42	27	44	27	28	40	41	19	24	12	15				29	
4	# of In-House X-Ray Services	38	50	82	88	78	54	69	95	75	78	105	45	195				81	
5	# Seen On-Site By Mental Health	792	1188	461	461	1220	1403	1324	963	1043	859	1034	691	528				921	
6	# Seen by Physician and/or Physician Providers	132	154	222	291	354	288	299	319	256	300	267	196	251				256	
7	# Seen by Dentist (includes on-site & off-site)	56	77	66	63	53	42	56	69	63	51	48	54	54				58	
8	# of Receiving Screens done by Medical Staff	340	0	0	0	0	2021	3500	2946	2924	2923	2836	1479	1959				1610	
9	# Seen by Medical Staff for Sick Call	2029	2986	3612	3298	3512	3672	3739	3598	3507	4304	3513	3045	3553				3413	
10	# of History and Physicals Performed	377	858	1163	1487	1365	1353	1296	1243	1721	1476	1418	925	1011				1207	
11	# of Rapid Plasma Reagin's performed (STD testing/syphilis)	331	399	549	513	538	489	486	440	342	415	312	0	0				370	
12	# of Other Sexually Transmitted Diseases	6	13	13	16	12	6	18	14	7	13	6	8	5				11	
13	# of Medical Refusals by Inmate	77	345	803	451	504	358	409	502	602	774	603	385	564				491	
14	# of Inmate Blood Sugar Checks	2239	2145	1728	1554	2508	2100	4265	3455	3362	3993	4105	2651	1818				2763	
15	# of Inmate Blood Pressure Checks	625	763	741	962	1193	1508	1705	2105	2510	2006	1776	1012	1036				1380	
16	# of TB Screens and/or PPD Tests	274	858	1163	1487	1365	1353	1296	1250	1305	1476	1418	925	1011				1168	
17	# of Staph/MRSA Patients In-house	48	14	7	0	0	1	0	15	7	1	2	1	0				7	
18	# of Pregnant Females	9	11	16	18	22	19	18	12	9	14	15	5	9				14	
19	# of HIV Patients In-House	19	38	33	20	16	11	25	26	25	14	17	12	17				21	
20	# of Inmates Placed on Suicide Watch	95	113	115	109	94	141	133	305	861	169	260	504	765				282	
21	# of Inmate Deaths	1	0	0	3	0	0	0	0	2	1	0	0	1				1	
22	# of Inmates on Detox Protocols	94	81	65	145	80	200	175	208	214	177	150	49	111				135	
23	# of Diabetic Patients	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	41	19	30				30	
24	# of Asthma Patients	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	33	12	21				22	
25	# of Meds Administered	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data				88	
26	# of Medication Aversion Therapy Patients (Subsequent for Opioid Use Disorder)	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	9	17	6				11	
Average Daily Population per Quarter:		775	740	763	746	751	725	697	649	680	714	674	537	501				689	
ADDITIONAL INFORMATION ON OUTLIERS AS COMPARED TO AVERAGES: Gray highlighted cells show outliers as compared to quarterly averages. Per contact at SHP, those quarters' data were inaccurately counted and reported. Line 11-STD tests have not been conducted as external company has not been into the Detention Center due to COVID-19. Line 20-Suicide watch count includes all detox patients until cleared by SHP.																			

Commissioner Adams stated it appears to him that Southern Health should list COVID-19 in its statistical report and provide more information about the deaths. Ms. Evans stated she would make Southern Health aware of the request.

B. Community Development Block Grant - Disaster Recovery (CDBG-DR) Update

BACKGROUND

Cumberland County, in partnership with the North Carolina Office of Recovery & Resiliency (NCORR), is implementing a Community Recovery Infrastructure activity funded through the Community Development Block Grant Disaster Recovery Program. The attached report is an update on the status of the activity (Robin's Meadow Permanent Supportive Housing) undertaken by Cumberland County.

RECOMMENDATION / PROPOSED ACTION

No action is needed. This item is provided for informational purposes only.

CUMBERLAND COUNTY DISASTER RECOVERY PROGRAMS UPDATE
FOR THE NOVEMBER 12, 2020
BOARD OF COMMISSIONERS’ AGENDA SESSION

Status as of October 31, 2020:

Milestones/Activities:

- NCORR executed SRA with County December 17, 2019;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure – received project specific award letter January 23, 2020;
- DRA-17 & HMGP Projects – County completed acquisition and demolition of 10 properties;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure - A/E Services – The Wooten Company is providing construction administration services and completing the construction document phase. The firm had submitted documents to City of Fayetteville Technical Review Committee and Engineering Review Committee to complete the final review process; and
- A letter (dated July 28, 2020) was sent to NCORR requesting additional CDBG-DR funds in the amount of \$1,000,000 to cover construction and supportive services. A follow-up

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- was made with NCORR regarding the status of the request and Community Development had to submit a revised letter (dated October 21, 2020) to clarify the amount requested.
- The Wooten Company submitted a revised project schedule. Therefore, Community Development submitted a request to NCORR to extend the deadline to obligate funds to March 9, 2021.

Current Staffing:

- State POC: John Ebbighausen – Director of Disaster Recovery Programs, NC Office of Recovery & Resiliency (NCORR); Mary Glasscock; Infrastructure Manager (NCORR)
- Cumberland County:
 - o Sylvia McLean, P.T. Community Development (CD) Consultant

C. Financial Report

BACKGROUND

The financial report is included which shows results of the general fund for the first quarter of fiscal year 2021. Results of fiscal year 2020 will be added upon completion of the audit. Additional detail has been provided on a separate page explaining any percentages that may appear inconsistent with year-to-date budget expectations.

RECOMMENDATION / PROPOSED ACTION

For information and discussion purposes only.

County of Cumberland General Fund Revenues					
REVENUES	FY20-21 ADOPTED BUDGET	FY20-21 REVISED BUDGET	YTD ACTUAL (unaudited) AS OF September 30, 2020	PERCENT OF BUDGET TO DATE	
Ad Valorem Taxes					
Current Year	\$ 165,908,675	\$ 165,908,675	\$ 6,251,502	3.8% (1)	
Prior Years	897,000	897,000	596,771	66.5%	
Motor Vehicles	19,955,512	19,955,512	3,862,904	19.4% (2)	
Penalties and Interest	712,000	712,000	64,152	9.0%	
Other	1,025,000	1,025,000	236,950	23.1%	
Total Ad Valorem Taxes	188,498,187	188,498,187	11,012,279	5.8%	
Other Taxes					
Sales	41,542,711	41,542,711	-	0.0% (3)	
Real Estate Transfer	1,450,000	1,450,000	441,991	30.5%	
Other	959,000	959,000	114,356	11.9%	
Total Other Taxes	43,951,711	43,951,711	556,347	1.3%	
Unrestricted & Restricted Intergovernmental Revenues	68,389,413	71,385,434	10,216,387	14.3% (4)	
Charges for Services	13,072,456	13,072,456	2,145,674	16.4% (5)	
Other Sources (includes Transfers In)	1,710,608	1,802,837	166,629	9.2%	
Lease Land CFVMC	4,012,056	4,012,056	3,912,050	97.5%	
Total Other	5,722,664	5,814,893	4,078,679	70.1%	
Total Revenue	\$ 319,634,431	\$ 322,722,681	\$ 28,009,366	8.7%	
Fund Balance Appropriation	8,663,701	11,983,311	-	0.0%	
Total Funding Sources	\$ 328,298,132	\$ 334,705,992	\$ 28,009,366	8.4%	

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County of Cumberland					
General Fund Expenditures					
DEPARTMENTS	FY20-21	FY20-21	YTD ACTUAL	PERCENT OF	**
	ADOPTED BUDGET	REVISED BUDGET	(unaudited) AS OF September 30, 2020	BUDGET TO DATE	
Governing Body	\$ 674,975	\$ 693,619	\$ 198,437	28.6%	
Administration	1,814,947	1,835,664	326,479	17.8%	
Public Affairs/Education	885,902	898,331	116,689	13.0% (1)	
Human Resources	1,009,875	1,028,519	197,235	19.2%	
Print, Mail, and Design	756,378	764,664	225,536	29.5%	
Court Facilities	156,220	156,220	11,154	7.1% (2)	
Facilities Maintenance	1,202,491	1,419,688	392,066	27.6%	
Landscaping & Grounds	702,394	727,182	170,039	23.4%	
Carpentry	228,058	234,273	48,060	20.5%	
Facilities Management	1,523,436	1,560,725	312,863	20.0%	
Public Buildings Janitorial	870,951	946,344	227,013	24.0%	
Central Maintenance	672,722	687,223	134,601	19.6%	
Information Services	5,323,420	6,063,608	1,553,428	25.6%	
Board of Elections	1,673,589	1,705,162	422,967	24.8%	
Finance	1,418,140	1,449,215	292,612	20.2%	
Legal	807,290	936,155	102,089	10.9% (3)	
Register of Deeds	2,526,950	3,015,363	495,092	16.4%	
Tax	6,271,825	6,466,523	1,173,166	18.1%	
General Government Other	7,003,558	5,231,283	633,667	12.1% (4)	
Sheriff	53,395,158	54,638,886	10,673,234	19.5%	
Emergency Services	4,310,596	4,501,597	1,017,394	22.6%	
Criminal Justice Pretrial	588,662	603,163	122,903	20.4%	
Youth Diversion	35,671	35,671	6,182	17.3%	
Animal Services	3,484,642	3,673,241	749,632	20.4%	
Public Safety Other (Medical Examiners, NC Detention Subsidy)	1,213,209	1,213,209	181,101	14.9% (5)	
Health	24,301,667	25,527,897	5,035,657	19.7%	
Mental Health	5,519,255	5,524,489	76,449	1.4% (6)	
Social Services	63,278,940	63,894,542	11,287,667	17.7%	
Veteran Services	452,713	465,142	97,455	21.0%	

County of Cumberland					
General Fund Expenditures					
DEPARTMENTS	FY20-21	FY20-21	YTD ACTUAL	PERCENT OF	**
	ADOPTED BUDGET	REVISED BUDGET	(unaudited) AS OF September 30, 2020	BUDGET TO DATE	
Child Support	5,595,639	5,593,567	1,035,042	18.5%	
Spring Lake Resource Administration	34,542	34,542	4,455	12.9% (7)	
Library	10,036,208	10,507,407	2,139,478	20.4%	
Culture Recreation Other (Some of the Community Funding)	260,569	260,569	-	0.0% (8)	
Planning	3,271,297	3,341,732	619,119	18.5%	
Engineering	585,162	597,591	99,382	16.6%	
Cooperative Extension	799,384	809,742	136,218	16.8%	
Location Services	257,796	264,011	44,995	17.0%	
Soil Conservation	151,537	1,656,512	35,679	2.2% (9)	
Public Utilities	87,602	89,674	20,556	22.9%	
Economic Physical Development Other	20,000	20,000	20,000	100.0%	
Industrial Park	2,212	3,408	418	12.3% (10)	
Economic Incentive	461,947	709,947	28,749	4.0% (11)	
Water and Sewer	250,000	400,189	16,943	4.2% (12)	
Education	94,411,029	94,411,029	23,208,407	24.6%	
Other Uses:					
Transfers Out	19,969,574	20,108,474	10,963	0.1% (13)	
TOTAL	\$ 328,298,132	\$ 334,705,992	\$ 63,701,272	19.0%	

Expenditures by Category	FY20-21	FY20-21	YTD ACTUAL	PERCENT OF
	ADOPTED BUDGET	REVISED BUDGET	(unaudited) AS OF September 30, 2020	BUDGET TO DATE
Personnel Expenditures	\$ 149,112,328	\$ 149,271,778	\$ 29,382,192	19.7%
Operating Expenditures	158,589,325	164,810,279	34,243,285	20.8%
Capital Outlay	626,905	515,461	64,832	12.6% (14)
Transfers To Other Funds	19,969,574	20,108,474	10,963	0.1% (13)
TOTAL	\$ 328,298,132	\$ 334,705,992	\$ 63,701,272	19.0%

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COUNTY OF CUMBERLAND

Fiscal Year 2021 - September Year-to-Date Actuals (Report Run Date: October 26, 2020)	
Additional Detail	
General Fund Revenues	
•	
(1) Current Year Ad Valorem 3.8% - The bulk of revenues are typically recorded between November - January.	
(2) Motor Vehicles 19.4% - YTD Actual reflects 2 months of collections.	
(3) Sales Tax 0.0% - There is a <u>three month</u> lag. Collections for the fiscal year are first recorded in October.	
(4) Unrestricted/Restricted Intergovernmental 14.3% - There is typically a one to <u>two month</u> lag in receipt of this funding.	
(5) Charges for Services 16.4% - The largest component of charges for services is revenue from the Board of Ed for security at 19% of budget. Only 6% of that revenue has been billed/collected to date.	
General Fund Expenditures	
••	
(1) Public Affairs/Education 13.0% - Personnel costs are low <u>as a result of</u> vacancies in the department.	
(2) Court Facilities 7.1% - Expenditures are in line with past fiscal year trends at this point in the fiscal year.	
(3) Legal - 10.9% - Personnel costs are low <u>as a result of</u> multiple vacancies in the department.	
(4) General Government Other 12.1% - The revised budget includes expenditures allocating and additional \$899k of CARES Act funding to be utilized in this fiscal year.	
(5) Public Safety Other 14.9% - Outside agency invoices are typically paid at the beginning of the second quarter.	
(6) Mental Health 1.4% - The first quarterly payment to Alliance Health for \$1,200,000 was paid in October this fiscal year.	
(7) Spring Lake Resource Administration 12.9% - Expenditures are in line with past fiscal year trends at this point in the fiscal year.	
(8) Culture Recreation Other 0.0% - Expenditures are in line with past fiscal year trends at this point in the fiscal year.	
(9) Soil Conservation 2.2% - Approximately \$1.5M in USDA Grant funds were budgeted recently and are unexpended.	
(10) Industrial Park 12.3% - A re-appropriation in the amount of \$1,196 was approved by the BOCC on 9/8/20 but not yet utilized.	
(11) Economic Incentive 4.0% - Economic incentives are paid when the company complies.	
(12) Water and Sewer 4.2% - A re-appropriation in the amount of \$150,189 was approved by the BOCC on 9/8/20 but not yet utilized.	
(13) Transfers Out 0.1% - Transfers are often prepared toward the end of the fiscal year.	
(14) Capital Outlay 12.6% - Most of these capital items are typically purchased in the second and third quarters of the fiscal year.	

D. Project Reports

BACKGROUND

Please find attached the monthly project update report for your review.

RECOMMENDATION / PROPOSED ACTION

No action is requested. This is for information only.

MONTHLY PROGRESS REPORT				
Project Location	Contract Amount	Project Status	Contract Start Date	Contract Duration
Department of Social Services Chiller and Cooling Tower Replacement Project	\$820,655.00	Project complete.	4/4/2020	120 days
Judge E. Maurice Braswell Courthouse Generator	\$3,076,097.00	Final walkthrough completed; <u>puuchlist</u> items remaining.	10/23/2019	179 days
LEC Elevator Modernization Project	\$1,362,557.00	Work on elevators 1 and 3 are complete except for some interior floor work. Work on elevator 2 is underway. A change order has been requested to add security cameras and key-card access to the elevators.	4/6/2020	179 days
Department of Social Services Elevator Modernization Project (Phase 1)	\$95,000.00	Waiting on final inspections and completion of fire proofing in mechanical room.	5/20/2020	60 days
Crown Coliseum Cooling Tower Replacement	\$649,000.00	Start was scheduled but it was discovered that additional parts are needed. Additional parts on order.	5/18/2020	93 days
Crown Coliseum Parking Lot Improvement Project (Areas 1, 2, & 3)	\$653,976.60	Change order approved; Contractor coordinating work with BMW Showcase dates, Nov 19-23. Paving completed in Area 1; milling completed in Area 2; repairs to concrete sidewalk underway.	Not Started	120 days
Crown Coliseum ADA Bathroom and Ticket Booth Renovations	\$541,217.00	Project is under construction; contractor plans to be finished by the end of November; slight delay with countertop materials.	9/14/2020	180 days

E. Health Insurance Update

BACKGROUND

As of July 1, 2019, retirees who are 65 and older became covered by a County funded fully insured plan through AmWINS. All other covered members remained insured by the County’s self-funded plan through BCBS. The information provided below and within the graphs has been updated to include the monthly premium amount paid to fund the fully insured plan and the actual monthly claims amounts for all other covered members. Combining these amounts for FY20 and beyond is necessary to ensure a complete picture when comparing the claims results to prior years.

Total health insurance claims plus the fully insured premium amount for FY21 are up 16.25% for the month of September as compared to the same month in FY20. To provide some perspective, below is the three-month average for the past five fiscal years. This average represents the average monthly year-to-date claims for each fiscal year and includes the fully insured premium for fiscal years 2020 and 2021. Additionally, graphs are provided in the attachment to aid in the analysis.

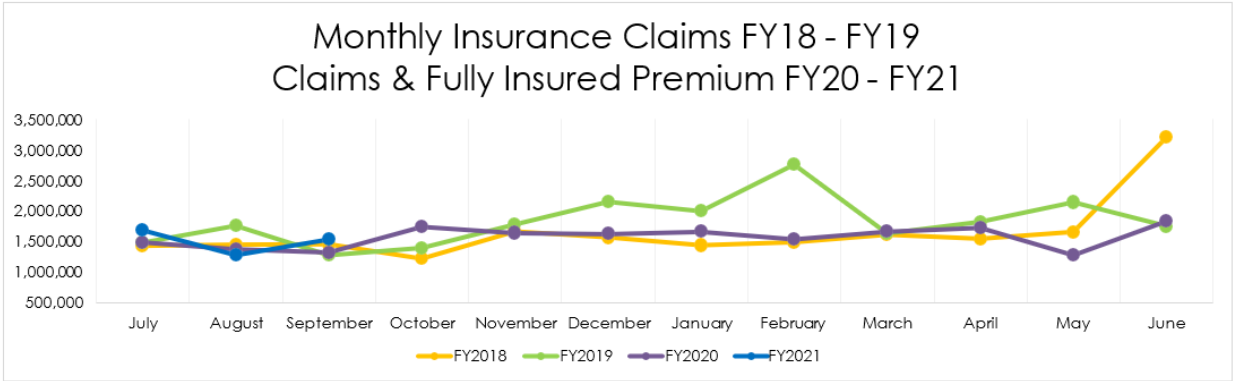
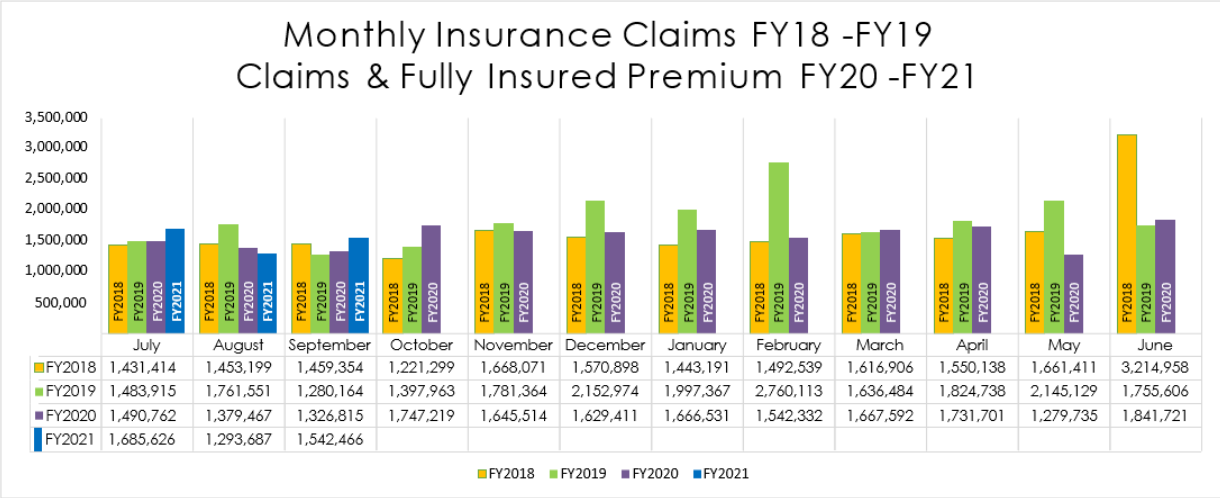
Year to date claims and premium payment through September	\$4,521,779
Less year to date stop loss credits	____(\$0.00)
Net year to date claims and premium payment through September	\$4,521,779

Average monthly claims and fully insured premium (before stop loss) per fiscal year September:

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page <http://co.cumberland.nc.us/departments/commissioners-group/commissioners/meeting-documents>

FY17 \$1,474,044
FY18 \$1,447,991
FY19 \$1,508,543
FY20 \$1,399,015
FY21 \$1,507,260

RECOMMENDATION / PROPOSED ACTION
For information only – no action needed.



Commissioner Keefe asked whether the county’s claims have remained stable. Ms. Evans stated claims were lower in FY20 than they were in FY19 by approximately \$2 million; the county is scheduled for its annual meeting with the broker in January 2021 during which BCBS will provide details about high rates of different illnesses. Commissioner Keefe asked whether there has been an impact by COVID-19. Ms. Evans stated the stop-loss through June 30, 2020 was \$150 and on July 1, 2020 that was changed to \$175.

7. CLOSED SESSION

No closed session was held.

MOTION: Commissioner Lancaster moved to adjourn.
SECOND: Commissioner Council
VOTE: UNANIMOUS (6-0)

There being no further business, the meeting adjourned at 2:45 p.m.

Approved with/without revision:

Respectfully submitted,

Candice H. White
Clerk to the Board

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