

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
DECEMBER 10, 2020 – 1:00 PM
117 DICK STREET, 5TH FLOOR, ROOM 564
AGENDA SESSION REGULAR MEETING MINUTES

PRESENT: Commissioner Charles Evans, Chairman
Commissioner Glenn Adams, Vice Chairman
Commissioner Michael Boose
Commissioner Jeannette Council (departed at 3:40 p.m.)
Commissioner Jimmy Keefe
Commissioner Larry Lancaster
Commissioner Toni Stewart
Amy Cannon, County Manager
Duane Holder, Deputy County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Rick Moorefield, County Attorney
Vicki Evans, Finance Director
Ivonne Mendez, Accounting Supervisor
Bob Tucker, Accounting Supervisor
Rawls Howard, Planning and Inspections Director
Justin Hembree, Mid-Carolina Council of Governments Director
Candice H. White, Clerk to the Board
Kellie Beam, Deputy Clerk

Chairman Evans called the meeting to order, welcomed recently elected Commissioner Stewart and congratulated Commissioners Boose and Keefe on their re-election to the Board of County Commissioners.

1. APPROVAL OF AGENDA

MOTION: Commissioner Keefe moved to approve the agenda.
SECOND: Commissioner Lancaster
VOTE: UNANIMOUS (7-0)

2. APPROVAL OF MINUTES

A. November 12, 2020 Agenda Session Regular Meeting

MOTION: Commissioner Adams moved to approve the November 12, 2020 Agenda Session regular meeting minutes.
SECOND: Commissioner Council
VOTE: UNANIMOUS (7-0)

3. PRESENTATIONS

A. Fiscal Year 2020 Audit Results by Elliott Davis, PLLC

BACKGROUND

The fiscal year 2020 financial audit has been different from prior years' audits in multiple ways. This is the first year of the three-year audit contract between the County and Elliott Davis PLLC, after many years of contracting with another audit firm. It is customary within other local governments for the audit firm to make the audit presentation to their boards. To coincide with the change in audit firms, the Elliott Davis audit team will be making the presentation of the County's fiscal year 2020 audit results.

In addition, COVID19 has presented some unforeseen challenges and delays. The audit will be presented in "DRAFT" form as it has not yet been approved by the Local Government Commission

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(LGC). The presentation in draft form is a result of the Office of Management and Budget (OMB) holding the release of an addendum to the compliance supplement on funding from the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The compliance supplement addendum is needed to ensure CARES funds received by Cumberland County were audited under the updated standards required by OMB. We do not expect issues or out of compliance items.

Over the past six years there have been no comments from the LGC that resulted in changes needed in audit reports. We feel confident that the draft report will become the final report, once all approvals are received. If any of that changes, we will inform the Board of County Commissioners.

In prior years, the audit has typically been presented and accepted during the month of December and since the audit is substantially complete, we preferred to keep that same timeline. This was especially important this fiscal year because of the planned debt issuance scheduled to occur in February. It is an LGC requirement for audit reports of the most recent fiscal year to be approved prior to debt issuance.

In addition to the audit presentation during the Agenda Session meeting, Elliott Davis will also be presenting during the December 21, 2020 Board of Commissioners meeting.

RECOMMENDATION / PROPOSED ACTION

No action needed - for discussion and information purposes only. Any updates or changes in information provided in this memorandum will be shared with the commissioners.

Amy Cannon, County Manager, called on Vicki Evans, Finance Director, who presented the background information recorded above and introduced Tom McNeish and Jami Crampton of Elliott Davis, PLLC to present the FY2020 audit and comprehensive financial report. Ms. Evans stated if the county receives the compliance supplement addendum from the OMB and is able to send the report to the LGC before close of business December 15, 2020, the CAFR will be presented at the December 21, 2020 regular meeting; if not, the CAFR presentation will be made at the January 4, 2021 regular meeting.

Mr. McNeish stated the audit presentation will cover required communications, auditor reports and audit findings. Mr. McNeish provided a brief overview of the following required communications:

- Audit Planning Process
- Materiality in Planning and Executing the Audit
- Internal Control Relevant to the Audit
- Auditor's Responsibilities Under Professional Standards
- Significant Accounting Policies
- Management Judgments and Accounting Estimates
- Financial Statement Disclosures
- Unrecorded and Corrected Misstatements
- Management Representations
- Disagreements with Management
- Consultation with Other Accountants
- Significant Issues Discussed with Management
- Difficulties Encountered in Performing the Audit
- Significant Deficiencies and Material Weaknesses
- Other Written Communication

Mr. McNeish briefly summarized the Auditor's Report on Financial Statements, Report on Internal Control and Compliance and Report on Compliance with Major Programs with the aid of the PowerPoint slides below. Mr. McNeish reported an unmodified/clean opinion was issued on the county's financial statements.

Mr. McNeish stated there were a couple of compliance deficiencies identified at the Department of Social Services which is not unusual in most counties due to the nature of the programs DSS administers.

Auditor's Report on Financial Statements	
Auditor Responsibilities	Issue an opinion as to whether the financial statements are materially in conformity with generally accepted accounting principles (GAAP).
	Obtain <i>reasonable</i> (not absolute) assurance regarding material misstatements
	Financial statement audit procedures are <i>not</i> designed to detect fraud
Management Responsibilities	Preparation and fair presentation of the financial statements in accordance with GAAP
	Maintain sufficient internal control over the preparation of financial statements
Result	An <i>unmodified opinion</i> has been issued on the financial statements.

Mr. McNeish stated the governing audit standards report/report on internal control and compliance is in draft form pending receipt of the compliance supplement addendum from the OMB; however, as it stands now and is expected to remain, there are no internal control issues over financial reporting or compliance.

Report on Internal Control and Compliance	
Internal Control Over Financial Reporting	Consideration of internal control over financial reporting
	Not to express an opinion on the effectiveness of the County's internal control
Compliance and Other Matters	Compliance with requirements having a <i>direct and material effect</i> on the financial statement amounts.
	Providing an opinion on compliance was <i>not</i> an objective of our audit
Result	Internal controls – No significant deficiencies or material weaknesses identified.
	Noncompliance - No instances having a direct and material effect identified.

Mr. McNeish stated a separate opinion or single audit act is given based on whether major grant programs are materially in compliance with state/federal program requirements. Mr. McNeish stated three findings or compliance deficiencies were identified in terms of DSS programs.

Report on Compliance with Major Programs	
Auditor Responsibilities	Issue an opinion on compliance with major federal program requirements
	Conduct the audit in accordance with: <ul style="list-style-type: none">Generally Accepted Auditing Standards;Government Auditing Standards, andOMB's Uniform Guidance
Management Responsibilities	Compliance with laws, regulations, contracts, and grants applicable to its federal programs.
	Maintain effective internal control over compliance
Result	The County complied in all material respects, with major program requirements
	Deficiencies identified.

Ms. Crampton stated findings were reported in the financial statements at the DSS program level for Enterprise Integrity Control System (EPICS) overpayment support in which there was one test case where the supporting documentation did not support the over payment amount entered into the system. Ms. Crampton stated the second finding had to do with eligibility requirements/verifications for Medicaid in which of the 13 cases tested, claim documentation was not retained or did not match the information entered into the system. Ms. Crampton stated after informing DSS staff of this finding, eligibility was verified for all 13 Medicaid recipients so there are no questions on these cases. Ms. Crampton stated finding number three was related to foster

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Care and the adoption review process in which the supervisor was signing off in a majority of the cases before the case worker made the final determination on eligibility. Ms. Crampton stated this was an internal process that conflicted with the guidance offered on the application and upon notifying DSS of this variance from the guidance, DSS implemented changes to the internal process.

Commissioner Adams asked whether there were any material findings in the audit. Ms. Crampton responded in the negative and stated all findings were technical findings and there are no questions caused by any of the findings. Additional questions followed. In response to a question from Commissioner Keefe, Mr. Crampton stated the findings will be reported through the federal audit clearinghouse that distributes single audit reports to federal agencies. Mr. McNeish stated in some, but not all cases, the report might trigger an oversight visit from the agency but most of the time the focus is on repetitive instances, how many instances and the severity. In response to a question from Commissioner Boose, Ms. Crampton stated next year's audit will determine whether this year's findings have been cleared or will be repeat findings.

Ms. Evans referenced the slide below and provided the FY2020 financial results by fund. Ms. Evans stated in FY2020, the total General Fund balance increased by \$21,454,206 with a June 30, 2020 balance of \$172,154,285. Of that, \$10.67 million was assigned and \$78 million was unassigned. Ms. Evans stated the unassigned amount represents 23.53% of fiscal year 2020's expenditures.

Ms. Evans stated the total fund balance of \$172M is divided between three funds: the Operating General Fund, the School Capital Fund, and the Capital Investment Fund; 10% = 33,169,930.

FY2020 General Fund Combined		
Fund Balance (General Operating/School Capital/Capital Investment)		
Nonspendable		
Inventories	\$	151,916
Prepays		1,472
Restricted		
Stabilization by state statute		33,873,984
Register of Deeds		925,163
Public health		4,728,362
County school capital		5,533,695
Committed		
Tax revaluation		2,158,423
Capital Investment Fund		36,073,289
Assigned		
Subsequent year's expenditures		8,663,701
Economic development incentives		2,000,000
Unassigned		78,044,280
Total fund balance	\$	172,154,285
FY2020 expenditures	\$	331,699,304
Unassigned fund balance as a percentage of FY2020 expenditures		23.53%

Ms. Evans stated in the General Operating General Fund, the fund balance increased by about \$7.4M during the fiscal year. Ms. Evans recalled in the spring, the county was facing many unknowns, especially concerns about tax revenues and the impacts of COVID19 could have on county revenue. Ms. Evans stated fortunately, the county saw positive impacts particularly in the area of sales tax collections. By year end, actual sales tax revenue above budget was \$4.9M, ABC revenue was about \$1.2M above budget and the County recorded \$1.17M in Coronavirus Relief Funds.

Ms. Evans stated on the expenditure side, the county was also braced for the impacts of COVID19 and expenditures and other financing come in at 92% of budget. Ms. Evans stated operations were closed to the public in the late spring into summer, a hiring freeze and travel restrictions were put in place, and contractors were offered only limited access to facilities. Ms. Evans stated with all of this, actual personnel expenditures were \$14.5M below budget in the personnel category with the largest percentage of that being from the public safety functional area; at year-end, contracted services in the operating general fund were \$7.3M below budget.

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General Fund - Operating			
FY2020 Fund Balance Increase of \$7,387,121			
June 30, 2020 Fund Balance \$127,030,969			
	Revenues and Other Financing Sources	Expenditures and Other Financing Uses	
FY2020 Budget	\$ 344,101,218	\$ 344,101,218	
FY2020 Actual	322,411,198	315,024,077	
Actual % of Budget Utilized	94%	92%	

CUMBERLAND
COUNTY
SOUTH CAROLINA

Ms. Evans stated fiscal year 2020 ended with an overall decrease to the School Capital fund balance of a little over \$1M and projected amounts have not changed since the presentation from the Cumberland County Schools last month. Ms. Evans stated similar to the general operating fund, this fund saw sales tax revenues above budget as well and the COVID19 impact can be seen in expenditures as the schools were less aggressive in FY20 as compared to FY19 in getting projects completed.

School Capital Fund			
FY2020 Fund Balance Decrease (\$1,066,132)			
June 30, 2020 Fund Balance \$9,050,027			
	Revenues and Other Financing Sources	Expenditures and Other Financing Uses	
FY2020 Budget	\$ 25,450,298	\$ 25,450,298	
FY2020 Actual	16,898,720	17,964,852	
Actual % of Budget Utilized	66%	71%	

CUMBERLAND
COUNTY
SOUTH CAROLINA

Ms. Evans stated fiscal year 2020 ended with an overall increase to the Capital Investment Fund balance of about \$15M and this result is not unexpected. Ms. Evans recalled that the Capital Investment Fund was originally established using a debt model and with an understanding that this fund will build capacity (or fund balance) for the purpose of funding future capital projects. Ms. Evans stated the most significant impact to this fund in comparing budget to actual was the Board of Commissioners’ appropriation of \$10M in fund balance committed to Gray’s Creek Water and Sewer. In response to a question from Commissioner Keefe, Ms. Evans stated the \$10M is in the fund balance amount \$36,073,289 as the \$10M has been appropriated but not spent.

Capital Investment Fund			
FY2020 Fund Balance Increase \$15,133,217			
June 30, 2020 Fund Balance \$36,073,289			
	Revenues and Other Financing Sources	Expenditures and Other Financing Uses	
FY2020 Budget	\$ 54,364,133	\$ 54,364,133	
FY2020 Actual	48,467,533	33,334,316	
Actual % of Budget Utilized	89%	61%	

CUMBERLAND
COUNTY
SOUTH CAROLINA

Ms. Evans stated fiscal year 2020 ended with an overall increase to the Health Insurance Fund net position of about \$2.2M. Ms. Evans stated revenues were less than budget caused by fewer contributions of employees and retirees as well as the pharmacy contributions coming in less than budget. Ms. Evans stated fiscal year 2020 was the first year of implementation of retirees aged

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65 and older not being able to utilize the pharmacy because of the plan change. Ms. Evans stated in addition, on the expenditure side, insurance claims were lower than budget by \$2.5M which can be connected to medical service availability being limited because of COVID 19 from the months of March-June and pharmacy services expenditures also being lower.

Group Health Insurance Fund			
FY2020 Increase in Net Position \$2,223,735			
June 30, 2020 Total Net Position \$9,016,658			
	Revenues and Other Financing Sources	Expenditures and Other Financing Uses	
FY2020 Budget	\$ 27,617,019	\$ 27,617,019	
FY2020 Actual	26,317,946	24,094,211	
Actual % of Budget Utilized	95%	87%	

Ms. Evans stated establishment of the County’s OPEB Trust Fund was approved through resolution by the Board on April 20, 2020 in an effort to take steps to offset the County’s future OPEB liability which was encouraged by the LGC and rating agencies. Ms. Evans stated after setting it up with the NC State Treasurer’s Office, the County made its initial deposit in late May. Ms. Evans stated the total amount of \$1,000,851 reflects the initial deposit plus interest earnings for one month and the County plans to continue to contribute into the Trust as funds are available each fiscal year as adopted in the annual budget ordinance.

New to FY2020 – Other Post Employment Benefits (OPEB) Trust Fund	
June 30, 2020 Total Restricted Cash \$1,000,851	
Combining Statement of Assets and Liabilities (Non-budgetary)	
Restricted cash	\$ 1,000,851
Accounts payable	1,000,851
\$1,000,000 initial contribution into the trust fund, later in the fiscal year (\$851 interest earned)	
OPEB Liability as of 6/30/2020 = \$209,746,192	

Ms. Evans stated fiscal year 2020 ended with an overall increase to the Solid Waste Fund net position of about \$4M; the slide below is a combination of the solid waste operating fund as well as the two capital project funds - cell construction and the scale house project. Ms. Evans stated the most significant impact to the change in fund balance has to do with recording of the annual post closure liability; the post closure costs decreased as a result of an analysis conducted by an external Engineering firm. Ms. Evans stated through that analysis, the company revised the estimated cost of Life of Site Permit and accounted for an additional 12.2 acres of final cover; that change resulted in an expense decrease of \$1.38M.

Solid Waste Fund			
FY2020 Increase in Net Position \$3,983,477			
June 30, 2020 Total Net Position \$47,055,077			
	Revenues and Other Financing Sources	Expenditures and Other Financing Uses	
FY2020 Budget	\$ 32,806,628	\$ 32,806,628	
FY2020 Actual	22,955,006	18,971,529	
Actual % of Budget Utilized	70%	58%	

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Ms. Evans stated a special revenue fund was established when the State of North Carolina allocated funding and sent cash to counties in early June 2020 and again in July 2020. Ms. Evans stated the fiscal year 2020 CAFR focuses only on the portion of funds that were received before June 30, 2020. Ms. Evans stated there is no accumulation of fund balance in this fund per the instructions of the State Treasurer’s Office and of the funds that were paid to the County, all unutilized funds had to be shown as a liability and not be a part of fund balance. Ms. Evans stated \$2.2M was utilized to offset costs of public safety payroll, payroll related to emergency paid sick leave and emergency family medical leave, and purchases of PPE.

NEW to FY2020 Coronavirus Relief Fund (CRF)			
	Revenues		Expenditures
FY2020 Budget	\$	5,708,842	\$ 5,708,842
FY2020 Actual		2,194,936	2,194,936
Actual % of Budget Utilized		38%	38%
County Public Safety Payroll, PPE, EPSL, EFMLA	\$		1,194,936
Municipalities Public Safety Payroll			1,000,000

Ms. Evans concluded her presentation and stated as a reminder that the CAFR is still in draft form as the county waits on the OMB to provide the compliance supplement and the LGC to review and approve it.

Ms. Evans responded to questions from Commissioner Keefe about the Capital Investment Fund budgetary difference on the revenue side, budget to actual on the expenditure side and capacity above what is required. Ms. Cannon stated the goal early on was to build cash capacity so the Board would have flexibility. Commissioner Keefe also posed questions about BCBS payment for COVID testing. Ms. Cannon stated the county will seek clarification from BCBS regarding the standard statement that was disseminated to county employees. Ms. Cannon stated information to employees will be forthcoming about testing at the Employee Clinic. Commissioner Keefe referenced CRF funds and Ms. Evans stated since June 30, 2020 numbers reported in the slide above, the county has accounted for every dollar.

B. Provision of Behavioral Health Services by Alliance Health

BACKGROUND

Each year Cumberland County provides \$4,800,000 to Alliance Health for the provision of behavioral health services delivered to residents of this County. During fiscal year 2020, \$2,966,038 of that allocation was unspent at the end of the fiscal year and remains in a "restricted for Cumberland" account on the books of Alliance Health. During the meeting, staff of Alliance Health will explain what led to that under-spending last fiscal year and will provide an update on overall service delivery in Cumberland County.

RECOMMENDATION / PROPOSED ACTION

Receive the update.

Ms. Cannon introduced Rob Robinson, Alliance Health CEO, and Kelly Goodfellow, Alliance Health CFO. Mr. Robinson and Ms. Goodfellow provided updates on the unspent allocation/surplus at the end of the fiscal year and overall service delivery in Cumberland County via the PowerPoint presentation below.

Mr. Robinson presented a brief overview of the Alliance:

- Behavioral health MCO for Durham, Wake, Cumberland, and Johnston counties
- 470,000+ Medicaid-eligible and uninsured individuals among a population of over 1.8M
- Professional staff of over 500
- Network of 2,200+ contracted providers
- Preparing to operate a “Tailored Plan” beginning in 2022

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Mr. Robinson thanked the county for the letter of support for Alliance Health and its application to the North Carolina Department of Health and Human Services to serve as a Behavioral Health and Intellectual/Developmental Disability (I/DD) Tailored Plan.

Ms. Goodfellow presented information about FY20 end year, how the Alliance got there and how State COVID dollars were used by the Alliance.

FY20 End Year

- Cumberland remaining funds - \$2,966,038 surplus of the \$4.8M
 - Budget/Cash Received \$4,836,067
 - Spent (\$1,870,029)
 - Remaining Funds/Surplus \$2,966,038

How We Got Here?

- Decline in service utilization due to COVID
- Crisis services at Roxie in transition
- Additional State COVID dollars impacted local service spend
 - \$30M COVID allocation – Alliance share \$7.5M non-Medicaid side/also received additional Medicaid dollars retroactively

Use of State COVID Dollars

- Investments and support for the community
 - Financial Stabilization payments
 - Cell phone and technology equipment
 - Additional service codes to allow for telehealth billing
 - Rate increases for residential and community services; ongoing and extended to March 31 due to COVID and need by providers

Ms. Goodfellow reviewed FY21 COVID dollars, Alliance's portion and Alliance's use of those dollars. Ms. Goodfellow stated Alliance also received an increase in Medicaid dollars.

FY21 COVID Dollars

Total Statewide	Alliance Portion
\$50M	\$6.8M
\$38M	\$5.9M

Use of FY21 COVID Dollars

- Continue rate increases and implement additional increases
 - Direct Service Provider support
- Invest in Child Crisis Facility renovation
- Cumberland OneCare Network implementation
- Residential development for our Traumatic Brain Injury (TBI) members

Ms. Goodfellow outlined the request or proposal for the use of Alliance held fund balance.

Proposal

- Request for partial use of funds - \$1M
- Child Focused
 - 6 bed crisis home for children that lack an alternative placement and have behavioral health needs that exceed what can be addressed at the Cumberland County DSS group
 - 6 bed long term assessment and transitional home for children
 - Child Mobile Crisis Team
 - High fidelity wrap-around
- Adult Focused
 - Bridge housing onsite Behavioral Health and Peer Support
- Medication Support
 - Sponsor Over the Counter event
 - Cumberland County Medication Access Program – behavioral health medication support to meet needs of the crisis facility
 - Overdose prevention efforts

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Mr. Robinson provided an update on the adult and child crisis centers and stated as it relates to children and teens, the Alliance is keenly aware of the issues across the state and the entire country. Mr. Robinson stated COVID is not helping as some service providers are having a difficult time finding staff and keeping facilities open which is compounding the problems.

Crisis Update

Facility Based Crisis Services Update

- April 2020: Phase II Construction began (residential piece under construction now/to open in couple of months)
- May 2020: 23-hour Behavioral Health Urgent Care (BHUC) opens
- September 2020: DHSR requested work completed
- December 2020: Awaiting DHSR site inspection
- Total Admissions through September 23 BHUC

June	July	Aug	Sept	Total
86	115	115	120	436

Child Crisis Center

- 16-bed crisis facility for children and teens ages 6-17
- Includes behavioral health urgent care services to address emergency department overcrowding
 - o Walk-in access to same-day clinical assessments, psychiatric evaluations, necessary medications
- Designed to stabilize youth experiencing behavioral health crisis and engage them in appropriate treatment
 - o 24/7 access to assessment, stabilization, treatment planning

Mr. Robinson displayed a map and stated the center would be centrally located in Fuquay-Varina and accessible to the entire Alliance region. Mr. Robinson referenced supplemental information provided in the agenda packet about support for children in DSS custody, the tailored plan update with types of N. C. managed care plans, standard plan contracts and the Medicaid transformation timeline. Mr. Robinson stated the DSS proposal and the child crisis center are initiatives the Alliance has longed to do since it became part of managed care but unfortunately, 40 years of sustained cost increases and the \$70M cost to Alliance has impacted its ability to expand services or actually maintain existing services. Mr. Robinson stated with lesser funding cuts this year and one-time COVID money, the Alliance is again trying to expand and build services. Mr. Robinson thanked the county for its advocacy and support.

In response to a question posed by Commissioner Keefe, Mr. Robinson stated funding to build the center will come from Alliance fund balance and no Cumberland County money will go towards it, and ongoing operational costs will be Medicaid. Commissioner Keefe asked about criteria or allotment of beds. Mr. Robinson stated the only individuals able to use the 16 beds will be from the Alliance’s catchment area and it will be on a first-come, first-served basis. Additional questions followed about Cumberland-Fayetteville Opioid Response Team (C-FORT) of which the Alliance is a stakeholder, availability of Naloxone, how operational costs would be handled without Medicaid funding, first-come first-served at the crisis center and the one-time request for a \$1M partial use of funds. Commissioner Adams stated all counties in the catchment area have the same issues with whether they get beds as it relates to first-come, first-served. Commissioner Adams also stated he applauds the Alliance for working towards the child crisis center, but he believes this is a State of North Carolina issue rather than a MCO issue and the state should be investing in and locating these facilities throughout North Carolina. Commissioner Boose concurred.

Ms. Cannon stated although listed on the agenda as an update, management is requesting input on utilizing the \$1M of the remaining funds as requested by the Alliance. Consensus followed to utilize \$1M of the remaining funds as requested by the Alliance.

C. Workforce Development Update by Two Hawk Workforce Services

BACKGROUND

At the September 21, 2020 Board of Commissioners' Meeting, the contracts for Workforce Provider Services and Career Center Operator/Manager were considered and approved by the

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Board. At that time, it was requested that Two Hawk Workforce Services appear before the Board at a future date to present an update on provider services and the operation/management of the Cumberland County NCWORKS Career Center. Mr. Sherwood Southerland, Director of Workforce Services for Two Hawk Workforce Services will provide an update to the Board of Commissioners as requested.

RECOMMENDATION / PROPOSED ACTION

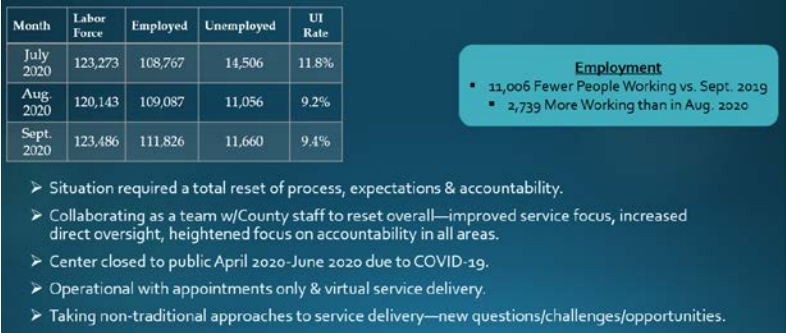
No action is being requested. This is for information only.

Ms. Cannon introduced Sherwood Southerland, Two Hawk Workforce Services Director, and Lindsey Almond, Two Hawk Workforce Services Assistant Director. Mr. Southerland provided the following update on provider services and the operation/management of the Cumberland County NCWORKS Career Center utilizing the PowerPoint presentation below.

Overview of Update

- Operational landscape.
- Center Operational status and activity snapshot.
- WIOA Program overview & service snapshot.
- Evaluative comments-transparency-must be better, but all is not lost either.
- Objectives/Opportunities for success.

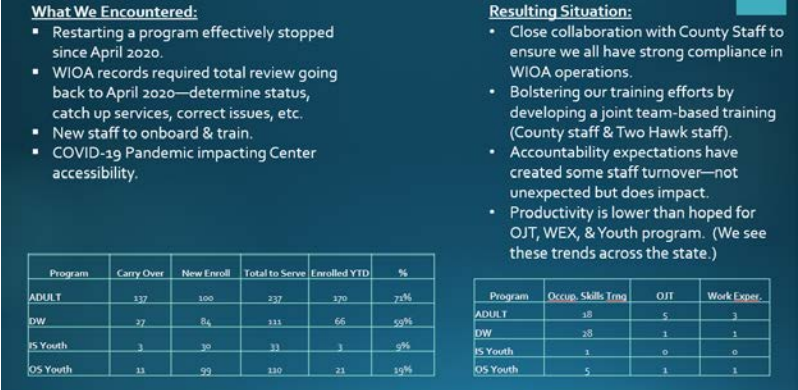
Operational Landscape – Cumberland County



Center Operation



WIOA Program Overview



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Evaluative Comments

- We are not where we want to be in overall productivity, particularly in the Youth program.—There is work to do!
- Need more activity in the OJT and WEX arenas by this time in the program year.
- Overall Center operations are moving ahead with adjustments made for the pandemic, but those adjustments impact on all aspects of service, including WIOA.
- There was a brief period of apprehension & hesitancy--we won't achieve perfection—but we must forge ahead with deliberative purpose.
- Entire Center team is committed to achieving more—not the status quo.

Mr. Southerland shared success stories of individuals who needed jobs and were hired.

Objectives and Opportunities for Success

- Customer & business outreach activities that meet participants where they are—take services to areas outside the Center.
- Business recruitment partnerships that take us onsite to facilitate hiring.
- Establish partnerships with community organizations to assist in job matching—i.e. faith community.
- Strengthening our relationships with FTCC, FSU, Cumberland County schools, etc.
- Re-establish the Career Center's identity/presence—that has been impacted by the pandemic, contractor change, etc.—critical work is ongoing to right the ship.

Mr. Southerland stated challenges facing Career Centers are being seen statewide as they have lost traction by individuals not being to come in. Mr. Southerland concluded his presentation and responded to questions posed by Chairman Evans about hiring events and jobs for the re-entry population. Commissioner Keefe thanked Mr. Southerland for his presentation and stated Workforce Development needs to get the word out in the community about the benefits of its programs and should sponsor job fairs.

4. CONSIDERATION OF AGENDA ITEMS

A. Options for Renovating the Board of Commissioners' Meeting Room Due to COVID- 19

BACKGROUND

Staff and representatives from McGill and Associates will discuss potential options for renovating the Board of Commissioners' Meeting Room. Examples from other local governments will be provided.

RECOMMENDATION / PROPOSED ACTION

Staff is seeking input and direction regarding the potential renovation of the Board of Commissioners' Meeting Room.

Ms. Cannon stated Tracy Jackson, Assistant County Manager, has worked with the consulting engineer, Matt Jones, on options for renovating room 118. Mr. Jackson stated reasons to renovate include to provide adequate social distancing due to COVID-19, to create a more user-friendly meeting environment for Commissioners, staff, and the public, to update the current meeting room which is outdated and uninspiring and to expand the A/V Control Room operated by PIO. Mr. Jackson displayed possible meeting room configurations from other counties and meeting rooms with non-fixed seating that would enable the meeting room to be used for other purposes should the board and county administration leave the courthouse. Mr. Jackson provided an overview of considerations for rooms 118 and 119 that would accommodate social distancing and stated the options are to do nothing at this time or engage an architectural firm to perform a preliminary assessment and develop conceptual floor plans. Mr. Jackson stated the goal at this meeting is to get feedback from the board as far as potential options.

Questions and discussion followed. Commissioner Adams suggested thought be given to renovating the courtroom at the Historic Courthouse although the cost of major technological issues associated with that location would need to be considered. Consensus followed for option 2 as displayed by Mr. Jackson that encompassed rooms 118 and 119. Ms. Cannon summarized discussion by stating staff would come back with estimated cost figures associated with option 2 and utilizing the Historic Courthouse.

Chairman Evans called for a five-minutes break following which the meeting reconvened.

B. Broadcasting All Board of County Commissioner Meetings

BACKGROUND

As the Board of County Commissioners, one of the ways we have made a commitment to being open and transparent is by streaming our regular meetings live through the county's website and broadcasting them live on Fayetteville/Cumberland Educational TV (FCETV) Spectrum Channel 5. We also approved converting Spectrum Channel 5 from an Educational Channel to a County Government Channel.

Transparency in county government not only means that we act openly with citizens' knowledge of the decisions we make; it also means that those affected by our decisions have knowledge of the process that resulted in those decisions. I believe our citizens want more information. One way we can provide more information and promote improved transparency of the process leading to our decisions is to broadcast all of our Board of County Commissioner meetings.

RECOMMENDATION / PROPOSED ACTION

Discuss broadcasting all Board of County Commissioner meetings and if approved, forward to the December 21, 2020 regular meeting.

Ms. Cannon referenced the background information recorded above. Chairman Evans stated he placed this item on the agenda because he feels citizens need to know as much as they can about their governing board. Discussion followed.

MOTION: Commissioner Adams moved to forward this item to the December 21, 2020 meeting as a consent agenda item with a recommendation for approval.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (7-0)

C. Supplemental Pay for Board of Election Members

BACKGROUND

Commissioner Glenn Adams asked that the Board of Commissioners consider supplemental pay for the Board of Election members.

RECOMMENDATION / PROPOSED ACTION

Discuss supplemental pay for Board of Election members and if approved, forward to the December 21, 2020 regular meeting.

Duane Holder, Deputy County Manager, provided a handout with the information recorded below and discussion followed.

Compensation for Board of Elections

Board members receive a monthly compensation, regardless of the number of meetings held.

- Chair receives \$5,221/year with no per diem
- Members receive \$2,500/year with no per diem

Changes to pay were made in the FY2019 budget. Prior to FY19, the chairman received a salary and a per diem amount for meetings. The board members received a meeting per diem, but no salary.

The change to pay all board members consistently through monthly compensation and no meeting per diems appears to be standard practice for larger counties.

Comparison in number of Meetings between 2016 and 2020 Elections

There were 16 additional absentee meetings held in 2020 vs. the 2016 election. Using \$50 as a per diem amount, each of the five board members would receive an \$800 stipend.

2016 Absentee Meetings Only – 6 total meetings:

October 18
October 20
October 25
November 03
November 08
November 17

2020 Absentee Meetings Only – 22 total meetings:

September 29
October 1
October 6
October 8
October 13
October 16
October 19
October 20
October 21
October 22
October 23
October 26
October 27
October 28
October 29
October 30
November 02 9am
November 02 5pm
November 03
November 09
November 11
November 12

MOTION: Commissioner Boose moved to forward this item to the December 21, 2020 meeting as a consent agenda item with a recommendation to approve a one-time stipend for the Board of Election members in the amount of \$1,000.

SECOND: Commissioner Council

VOTE: UNANIMOUS (7-0)

Commissioner Council departed the meeting.

- D. Fiscal Year 2020-2021 CARES Act Funding Awarded to the Cumberland County Community Transportation Program and Associated Budget Ordinance Amendment # B211066

BACKGROUND

The Community Transportation Program (CTP) has been notified by the North Carolina Department of Transportation (NCDOT) that payment of Rural Operating Assistance Program (ROAP) funds have been placed on hold for FY21. Due to funding uncertainties and the current

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situation with COVID-19 throughout the State, NCDOT is instead encouraging all transit systems to secure funds through the FY20 Coronavirus Aid, Relief, and Economic Security (CARES) Act to supplant or “fill in” these monies to cover ROAP program expenses for the remainder of this fiscal year.

Cumberland County CTP has been informed that the CARES Act funding will be allocated in two disbursements from NCDOT. The Round 1 disbursement for the CARES Act funding will be \$183,803, Round 2 disbursement is anticipated to be \$314,228, for a total award of \$498,031 in CARES Act funding. Unfortunately, a large portion of the CARES Act funding will have to be used to fill the previously mentioned gap from withdrawn ROAP funds. CTP will need \$358,313 to cover the ROAP expenses for this fiscal year. CTP will directly apply the CARES Act funds to fully cover the ROAP expenditures under the EDTAP (Elderly and Disabled Transportation Assistance Program), Employment (EMPL) and Rural General Public (RGP) Programs for the FY21 fiscal year. Staff proposes to cover administrative and operating expenses with the remaining funds.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the Round 1 Grant Agreement for FY21 Coronavirus Aid, Relief and Economic Security (CARES Act) Program between Cumberland County Community Transportation Program and the NCDOT – Integrated Mobility Division and the associated Budget Ordinance Amendment # B211066 in the amount of \$498,031. Staff requests this item be moved forward for consideration as a Consent Agenda item for the December 21, 2020 Board of Commissioners’ Regular Meeting.

Mr. Holder introduced this item and called on Rawls Howard, Planning and Inspections Director, who presented the background information recorded above. Mr. Howard stated \$150,000 of unexpended ROAP funds will stay with the State of North Carolina and in FY22, the county can submit its application for ROAP funds again.

MOTION: Commissioner Boose moved to approve the Round 1 Grant Agreement for FY21 Coronavirus Aid, Relief and Economic Security (CARES Act) Program between Cumberland County Community Transportation Program and the NCDOT – Integrated Mobility Division and the associated Budget Ordinance Amendment # B211066 in the amount of \$498,031 and forward to the December 21, 2020 meeting as a consent agenda item.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (6-0)

Chairman Evans asked whether Items E, F, and G, could be taken together. Mr. Holder stated if the desire of the Board is to combine the items, Item H, is also part of that group of items.

MOTION: Commissioner Adams moved to forward Items, E., F., G, and H, to the December 21, 2020 meeting as consent agenda items with a recommendation for approval.

DISCUSSION: Commissioner Keefe asked whether these funding agreements with outside agencies are with COVID-19 relief monies. Mr. Holder stated the agreement with the Department of Public Health is using COVID-19 monies, the others are using CDBG monies. Commissioner Keefe asked whether any monies were being taken away from clients. Mr. Holder responded in the negative stating this is actually money that will benefit them with rental assistance. Commissioner Keefe asked whether Family Endeavors was being paid for administrative costs. Dee Taylor, Community Development Director, responded in the negative and stated the funding is for case management to provide rental assistance and other such services. Commissioner Keefe referenced the HVAC units in Item H, and asked whether they were for rental properties. Ms. Taylor responded they are for public housing.

SECOND: Commissioner Keefe

VOTE: UNANIMOUS (6-0)

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- E. Community Development Funding Agreement with the Cumberland County Department of Public Health for Health Services in Response to the COVID-19 Pandemic

BACKGROUND

Through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Cumberland County was awarded additional Community Development Block Grant (CDBG) funding totaling an amount of \$944,404 from the U.S. Department of Housing and Urban Development (HUD). In response to addressing local community needs related to the COVID-19 pandemic, Cumberland County Community Development (CCCD) made available its additional CDBG funds to eligible agencies to provide public services (human services) activities.

Cumberland County Department of Public Health submitted an application for CDBG funding that will allow the agency to increase its capacity and availability of health services to address the COVID-19 pandemic. The selected program will meet the CDBG eligibility requirements by addressing an urgent need in the community affected by the pandemic. Community Development desires to enter into a contract with the agency for a funding amount not to exceed \$226,000. CDBG funds are currently available for this project.

RECOMMENDATION / PROPOSED ACTION

Staff recommends and requests that the following item be placed on the December 21, 2020 Board of Commissioners agenda as a consent item:

Approve the Community Development contract with Cumberland County Department of Public Health in the amount not to exceed \$226,000 for the provision of health services in response to the COVID-19 pandemic.

- F. Community Development Funding Agreement with Fayetteville Urban Ministry, Inc. for Housing Stabilization Assistance Services

BACKGROUND

A Request for Proposal (RFP) was released between March 2, 2020 – April 27, 2020 seeking applications from eligible agencies to provide public services (human services), public facilities / infrastructure, and affordable housing developments. Proposals for various project types were received by Community Development. The selection committee reviewed all proposals and Fayetteville Urban Ministry, Incorporated was one of the agencies selected to provide housing stabilization assistance which includes providing case management, rental assistance and utility assistance to low to moderate income households. The selected program meets the eligibility requirements for the public services activity and Community Development desires to enter into a contract with the agency in an amount not to exceed \$145,000. This program will continue to meet the high demand for housing stabilization assistance during the COVID-19 pandemic crisis. Community Development Block Grant funds are currently available for this project.

RECOMMENDATION / PROPOSED ACTION

Staff recommends and requests that the following item be placed on the December 21, 2020 Board of Commissioners' agenda as a consent item:

Approve the Community Development contract with Fayetteville Urban Ministry, Incorporated in the amount not to exceed \$145,000 to provide housing stabilization assistance services.

- G. Community Development Funding Agreement with Family Endeavors, Inc. for Housing Stabilization Assistance Services

BACKGROUND

A Request for Proposal (RFP) was released between March 2, 2020 – April 27, 2020 seeking applications from eligible agencies to provide public services (human services), public facilities / infrastructure, and affordable housing developments. Proposals for various project types were received by Community Development. The selection committee reviewed all proposals and Family Endeavors, Incorporated (d/b/a Endeavors) was one of the agencies selected to provide housing stabilization assistance which includes providing case management, rental assistance and utility assistance to low to moderate income households. The selected program meets the eligibility requirements for the public services activity and Community Development desires to enter into a

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contract with the agency for an amount not to exceed \$200,000. This program will continue to meet the high demand for housing stabilization assistance during the COVID-19 pandemic crisis. Community Development Block Grant funds are currently available for this project.

RECOMMENDATION / PROPOSED ACTION

Staff recommends and requests that the following item be placed on the December 21, 2020 Board of Commissioners' agenda as a consent item:

Approve the Community Development contract with Family Endeavors, Inc. (d/b/a Endeavors) in the amount not to exceed \$200,000.

- H. Community Development Funding Agreement with Hillside – FMHA, LLC for Installation of New HVAC Units

BACKGROUND

A Request for Proposal (RFP) was released between March 2, 2020 – April 27, 2020 seeking applications from eligible agencies to provide public services (human services), public facilities / infrastructure, and affordable housing developments. Proposals for various project types were received by Community Development. The selection committee reviewed all proposals and Hillside – FMHA LLC was one of the agencies selected to receive funding for the installation of new heating, ventilation, and cooling systems in thirty-two (32) units at the property located at 1920 Rosehill Road, Fayetteville, North Carolina. The selected program meets the eligibility requirements for providing affordable housing to low- and moderate- income elderly households and Community Development desires to enter into a contract with the agency for a funding amount not to exceed \$187,400. Community Development Block Grant funds are currently available for this project.

RECOMMENDATION / PROPOSED ACTION

Staff recommends and requests that the following item be placed on the December 21, 2020 Board of Commissioners agenda as a consent item:

Approve the Community Development contract with Hillside-FMHA LLC in the amount not to exceed \$187,400 for the installation of 32 new HVAC units.

- I. Emergency Watershed Protection (EWP) Program Application for Federal Assistance SF-424 Revision to Increase Grant Award and Associated Budget Ordinance Amendment #B210057

BACKGROUND

The Cumberland County Soil & Water Conservation District was notified that it would be receiving additional grant funding for Round 1 of the Emergency Watershed Protection (EWP) Program. When originally approved by the Board of Commissioners' on August 17, 2020, the amounts for the Round 1 award were as follows:

BR# 210058

Total \$1,118,111.00

Federal \$868,583.50

Non-Federal \$249,527.50

The requested amendment, has been approved by the Cumberland County Soil & Water Conservation Board of Supervisors and is requested as follows for the Round 1 Amendment (Increase):

BR#210057

Total \$1,228,625.89

Federal Increased to \$954,434.64

Non-Federal Increased to \$274,191.25

(An increase of \$110,515.00)

The additional funds will be used to add other stream debris clearance projects to the existing project list.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval and requests that the Notice of Grant and Agreement Award submission for Round 1, Amendment 1 of the Emergency Watershed Protection (EWP) Program and Associated Budget Ordinance Amendment #B210057 be moved forward for consideration at the December 21, 2020 Board of Commissioners' Regular Meeting as a Consent Agenda item.

Tracy Jackson, Assistant County Manager, presented the background information and recommendation proposed action recorded above. Mr. Jackson stated the state basically wants to give the County an additional \$110,515 in Emergency Watershed Protection (EWP) grant funds for hurricane related stream debris clearance.

MOTION: Commissioner Lancaster moved to approve the Notice of Grant and Agreement Award submission for Round 1, Amendment 1 of the Emergency Watershed Protection (EWP) Program and Associated Budget Ordinance Amendment #B210057 and forward to the December 21, 2020 regular meeting as a consent agenda item.

SECOND: Commissioner Adams

VOTE: UNANIMOUS (6-0)

J. Statement of Work and Communications Equipment and Services Agreement for Eleven Motorola MCC7500 Dispatch Consoles for 500 Executive Place

BACKGROUND

In order to avoid mark-up costs, certain fixtures, furnishing, and technology for the new Cumberland County Emergency Services Center will be purchased directly by the County. This includes eleven (11) Motorola Dispatch Consoles. These consoles are not being placed for bid and must be purchased from Motorola in order to be compatible with existing radio infrastructure. Staff was recently made aware that Motorola will extend a substantial discount on the eleven consoles through December 28, 2020 totaling \$443,607. Attached is a Statement of Work and Communications Equipment and Services Agreement from Motorola Solutions which details the specifications and types of equipment to be provided with the consoles.

Construction bids are due back to the County on December 17, 2020, but staff is asking that the purchase of the consoles be approved in order to take advantage of the vendor discount.

The total cost for the eleven consoles is \$1,593,607 before the discount and consists of the following:

- Console and Control Stations: \$1,159,059
- Installation/System Integration Services: \$434,547

The discounted price from Motorola Solutions, which expires December 28, 2020, is \$1,150,000 (a savings of \$443,607). Funds are available and budgeted for this purchase under the 500 Executive Place Project.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the Statement of Work, and the Communications and Equipment Services Agreement, and approval to make the sole source purchase from Motorola. Staff requests this be moved forward as a Consent Agenda Item to the December 21, 2020 Board of Commissioner's Meeting.

Mr. Jackson presented the background information and recommendation/proposed action recorded above for the new County's new 911 Center. Mr. Jackson stated the agreement provided is in draft format and will be finalized by the December 21, 2020 meeting.

MOTION: Commissioner Adams moved to approve the Statement of Work, the Communications and Equipment Services Agreement and the sole source purchase from Motorola and forward to the December 21, 2020 regular meeting as a consent agenda item.

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SECOND: Commissioner Lancaster
VOTE: UNANIMOUS (6-0)

K. Additional Qualification-Based Selection Lists for Professional Engineering and Design Services

BACKGROUND

The attached rankings were compiled separately from the prior Qualification Based Selection List due to the specialty areas involved and are being presented for consideration at this time. North Carolina General Statute 143-64.31 requires local governments to select firms to provide architectural, engineering and surveying services on the basis of demonstrated competence and qualifications for the type of professional services required without regard to fee other than unit price information. Based on the number of Capital Improvement Plan (CIP) projects Engineering & Infrastructure undertake each year that necessitate professional services, the most efficient way to obtain professional services is to establish a list of qualified firms that can provide specialized consulting based upon the discipline needed to successfully initiate and complete any given project. The primary benefit of this approach is that it can reduce the amount of time required to issue a Request for Qualifications (RFQ) and review multiple vendor submissions for each project. The County can still reserve the right to issue a separate RFQ for a specific project when it is determined to be in the County’s best interest.

The Engineering & Infrastructure Department issued a RFQ for Professional Services and reviewed/scored the responses. The RFQ was for architectural services and various disciplines of engineering and surveying. Attached you will find a list of qualified firms sorted into areas of expertise and competency. The list shall be effective for a period of three years with an option to extend for two additional one-year periods not to exceed five total years.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the addition of the attached firms, under the specified categories, to the Qualification Based Selection List for use by the Engineering and Infrastructure Department and also requests this be forwarded for consideration by the full Board of Commissioners' as a Consent Agenda item at their December 21, 2020 regular meeting.

Cumberland County Fiscal Year 2021 Qualification-Based Selection Results
for Professional Services
December 10, 2020

Vendor	Architectural - Design
1-The Wooten Company	79.75
2-Raymond	76.19
3-Cromwell	75.75
4-SFL&A	74.33
5-Clearscapes	70.78

Vendor	Structural Design - Building Envelope Repairs
1-Fleming and Associates	91.11
2-Atlas	87.57
3-Raymond	71.40
4-Bennett & Pless	67.32
5-Terracon	66.58

Vendor	Structural Design - Roofs
1-Fleming and Associates	89.86
2-Atlas	87.62
3-Raymond	73.77
4-Cromwell	71.57
5-REI Engineering	66.02

Vendor	Architectural - Renovations
1-The Wooten Company	79.75
2-Raymond	76.19
3-Cromwell	76.15
4-SFL&A	74.33
5-Clearscapes	71.20

Vendor	Structural Design - Special Inspections
1-Fleming and Associates	90.22
2-Raymond	71.20
3-Atlas	67.77
4-Bennett & Pless	67.55
5-Terracon	66.95

Vendor	Civil Design - Parking Lot Design Repairs
1- MK&R	82.48
2-Gradient	79.22
3-Anderson Engineering	78.70
4-The Wooten Company	77.92
5-Withers Ravepel	76.23

Vendor	Civil Design - Grading Storm Drainage
1-MK&R	81.07
2-Anderson Engineering	79.33
3-The Wooten Company	77.04
4-4D	76.08
5-Withers Ravepel	74.89

Vendor	Civil Design - Sidewalks
1-MK&R	82.38
2-4D	80.19
3-The Wooten Company	79.22
4-Draper Aden	78.89
5-Anderson Engineering	78.70

Vendor	Civil Design - Site Design
1-MK&R	82.79
2-4D	80.19
3-Draper Aden	78.89
4-The Wooten Company	78.72
5-Anderson Engineering	78.7

Vendor	Civil Design - Water and Sewer Utilities
1-MK&R	82.79
2-The Wooten Company	79.22
3-Anderson Engineering	78.7
4-Withers Ravepel	76.23
5-4D	75.76

Mr. Jackson presented the background information and recommendation/proposed action recorded above.

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MOTION: Commissioner Lancaster moved to approve the addition of the firms recorded above, under the specified categories, to the Qualification Based Selection List for use by the Engineering and Infrastructure Department and forward to the December 21, 2020 regular meeting as a consent agenda item.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (6-0)

L. Consideration of Discontinuing the Bragg Estates Sewer Project

BACKGROUND

The Board approved the Bragg Estates Sewer Project in 2014. Engineering work has been ongoing. The USDA-RD approved partial funding for the project in the form of a grant and a loan. The Lumberton Office for USDA-RD has worked diligently with the County for these six years to keep the funding available; however, the Lumberton Office has advised staff that it is critical to get construction started in 2021 to use these funds.

The primary reason for the time it has taken to get this project ready to proceed has been the location of a trunk line in an abandoned railroad right-of-way on Fort Bragg which runs with the eastern boundary of the subdivision. It took nearly two years to get an easement from the Secretary of the Army for this easement. The Secretary granted a 50-year easement which allows the Secretary to terminate the easement upon thirty days' notice if the Secretary determines that it interferes with the use or disposal of the land by the United States. The Office of General Counsel for USDA-RD has indicated that the easement with this limitation is acceptable for USDA's purposes; however, that notice of acceptance also stated. "It's up to the District to demonstrate that it has 'all the property rights necessary for the project,'" citing the relevant Section of the U.S. Code.

It has also now been discovered that it will be necessary to get an additional easement from the Secretary of the Army for a force main to be installed in NC Hwy 690 (Vass Road). The engineer reports that Vass Road is under exclusive federal jurisdiction from the point it intersects with Bragg Estates back almost to N.C. Hwy 87. The County Attorney believes if the request is made to add this additional easement to the existing easement, it might be processed by the Secretary of the Army more quickly, but this additional easement extends for more than a mile and may create significantly more impacts than the existing easement along the boundary. It will also be subject to the termination provision.

As Counsel for the District, the County Attorney must give an opinion that the easements give the District a continuous and adequate right-of-way to permit the construction, operation, and maintenance of the District's facilities. The County Attorney must qualify this opinion to except the Secretary's termination right upon thirty days' notice. The County Attorney advises the Board that even though this is acceptable to USDA-RD, it still creates a risk for the District because the decision to terminate is totally within the discretion of the Secretary of the Army. Bragg Estates is surrounded by Fort Bragg, so any option to move the trunk line and force main will still result in having to cross Fort Bragg somewhere, even if it is for a substantially shorter distance. For these reasons, the County Attorney advises to discontinue this project. The County Attorney and the County Manager have discussed this issue fully and the County Manager concurs with the County Attorney's recommendation.

RECOMMENDATION / PROPOSED ACTION

County Attorney and County Manager recommend the Board take action to discontinue the Bragg Estates Sewer Project and to give notice to USDA-RD to de-obligate the funds.

Rick Moorefield, County Attorney, presented the background information recorded above and displayed a map pointing out the location of the Bragg Estates Water and Sewer District and Ft. Bragg. Mr. Moorefield stated as Counsel for the District, he is not comfortable having a sewer

system installed over which the county has absolutely no control and that can be shut down with thirty days' notice. Mr. Moorefield stated his recommendation is to discontinue this project.

In response to a question from Commissioner Keefe, Ms. Evans stated \$157,000 has been incurred by the County through June 30, 2020 and the County was required to contribute \$50,000 as part of accepting the USDA grant award for a total of approximately \$172,000.

Commissioner Adams asked whether there were other alternatives as opposed to abandoning the Bragg Estates sewer project. Mr. Moorefield stated another aspect to consider is that only about 15% of the houses in the Overhills Water and Sewer District have connected and back when the survey was conducted around 2014, there were only 16 properties in Bragg Estates that reported problems with septic tanks. Mr. Moorefield also stated Bragg Estates Water and Sewer District has about one-third of the number of parcels as Overhills and if one looks at the same rate of participation, it will be a financial struggle. Commissioner Adams suggested that staff meet with the residents of Bragg Estates to have a conversation about discontinuing the Bragg Estates sewer project.

Commissioner Keefe suggested that the Health Department go to Bragg Estates to determine the number of failing septic tanks and the number of individuals still living there. Mr. Holder stated although it does not help in this situation, this is not an isolated problem in the County and a problem that needs to be addressed comprehensively because there are numerous aging and old septic systems throughout the County that people constructed without permits. Mr. Moorefield stated the vacant parcels in Bragg Estates are probably vacant because they will not perk which is a pretty good indication there are issues.

Commissioner Adams asked whether one option would be to have Community Development help relocate residents interested in affordable housing. Mr. Holder stated he hears the Board requesting outreach which can include several strategies to address the issues. Commissioner Boose asked whether there was a timeframe in which the County had to notice the USDA-RD to de-obligate the funds. Mr. Moorefield stated the USDA has indicated the County has to begin the project before December 21, 2021. Commissioner Boose asked if staff could report back the first part of March 2021 with alternative strategies for this project. Mr. Moorefield stated Community Development has funds to make repairs, but in this area the soil is likely too bad to make repairs.

There was consensus to accept this item for information and for staff to report back in March 2021 with alternatives.

5. OTHER ITEMS

There were no other items of business.

6. MONTHLY REPORTS

A. Southern Health Partners, Inc. Quarterly Statistics Report on Inmate Health Care

BACKGROUND

During the October 2020 Agenda Session meeting, there was a request for information to be added to the quarterly report that was presented at that time. That quarterly report has now been updated to include COVID19 statistics of inmates within the Detention Center. Staff also requested that information regarding deaths be more specific to natural or unnatural causes. SHP's attorney advised that HIPAA laws do not allow that type of information to be shared within the quarterly reports.

RECOMMENDATION / PROPOSED ACTION

No action needed. For information purposes only.

Southern Health Partners, Inc. Quarterly Statistics Report on Inmate Health Care																			
July 1, 2017 - September 30, 2020																			
Provided for the Cumberland County Board of Commissioners																			
Data Set	Description	Fiscal Year 2018				Fiscal Year 2019				Fiscal Year 2020				Fiscal Year 2021				Average over all Quarters	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		
1	# of Hospital Admissions	7	5	6	9	6	4	4	3	3	4	2	3	2				4	
2	# Sent to Emergency Room	20	16	20	29	18	16	11	8	10	16	6	9	6				14	
3	# Outside Medical Visits (includes any specialty)	27	32	42	27	44	27	28	40	41	19	24	12	15				29	
4	# of In-House X-Ray Services	38	50	82	88	78	54	69	95	75	78	105	45	195				81	
5	# Seen On-Site By Mental Health	792	1188	461	461	1220	1403	1324	963	1043	859	1034	691	528				921	
6	# Seen by Physician and/or Physician Providers	132	154	222	291	354	288	299	319	256	300	267	196	251				256	
7	# Seen by Dentist (includes on-site & off-site)	56	77	66	63	53	42	56	69	63	51	48	54	54				58	
8	# of Receiving Screens done by Medical Staff	340	0	0	0	0	2021	3500	2946	2924	2923	2836	1479	1959				1610	
9	# Seen by Medical Staff for Sick Call	2029	2986	3612	3298	3512	3672	3739	3598	3507	4304	3513	3045	3553				3413	
10	# of History and Physicals Performed	377	858	1163	1487	1365	1353	1296	1243	1721	1476	1418	925	1011				1207	
11	# of Rapid Plasma Reagin ¹ performed (STD testing/syphilis)	331	399	549	513	538	489	486	440	342	415	312	0	0				370	
12	# of Other Sexually Transmitted Diseases	6	13	13	16	12	6	18	14	7	13	6	8	5				11	
13	# of Medical Refusals by Inmate	77	345	803	451	504	358	409	502	602	774	603	385	564				491	
14	# of Inmate Blood Sugar Checks	2239	2145	1728	1554	2508	2100	4265	3455	3362	3993	4105	2651	1818				2763	
15	# of Inmate Blood Pressure Checks	625	763	741	962	1193	1508	1705	2105	2510	2006	1776	1012	1036				1380	
16	# of TB Screens and/or PPD Tests	274	858	1163	1487	1365	1353	1296	1250	1305	1476	1418	925	1011				1168	
17	# of Staph/MRSA Patients In-house	48	14	7	0	0	1	0	15	7	1	2	1	0				7	
18	# of Pregnant Females	9	11	16	18	22	19	18	12	9	14	15	5	9				14	
19	# of HIV Patients In-House	19	38	33	20	16	11	25	26	25	14	17	12	17				21	
20	# of Inmates Placed on Suicide Watch	95	113	115	109	94	141	133	305	861	169	260	504	765				282	
21	# of Inmate Deaths	1	0	0	3	0	0	0	0	2	1	0	0	1				1	
22	# of Inmates on Detox Protocols	94	81	65	145	80	200	175	208	214	177	150	49	111				135	
23	# of Diabetic Patients	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	41	19	30				30	
24	# of Asthma Patients	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	33	12	21				22	
25	# of Meds Administered	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data				NA	
26	# of Medication Aversion Therapy Patients (Suboxone)	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	0	0	0				0	
27	# of patients tested for COVID19	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	121	423				272	
28	# of patients testing positive for COVID19	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	20	9				15	
Average Daily Population per Quarter:		775	740	763	746	751	725	697	649	680	714	674	537	501				689	

ADDITIONAL INFORMATION ON OUTLIERS AS COMPARED TO AVERAGES:

Gray highlighted cells show outliers as compared to quarterly averages. Per contact at SHP, those quarters' data were inaccurately counted and reported.

Please note: HIPAA laws do not allow cause of death information to be released within the quarterly reports.

Line 27 Per Dr. Jennifer Green, Cumberland County Public Health Director: All new inmates are being tested upon intake (~day 5 or 6 after arrival) and quarantined.

Line 28 Per Dr. Jennifer Green, Cumberland County Public Health Director: Some of the positive tests were among those that were tested upon intake and already in quarantine. There was one outbreak which was concluded in June 2020. No new outbreaks have been identified since then.

B. Community Development Block Grant - Disaster Recovery (CDBG-DR) Update

BACKGROUND

Cumberland County, in partnership with the North Carolina Office of Recovery & Resiliency (NCORR), is implementing a Community Recovery Infrastructure activity funded through the Community Development Block Grant Disaster Recovery Program. The attached report is an update on the status of the activity (Robin's Meadow Permanent Supportive Housing) undertaken by Cumberland County.

RECOMMENDATION / PROPOSED ACTION

No action is needed. This item is provided for informational purposes only.

CUMBERLAND COUNTY DISASTER RECOVERY PROGRAMS UPDATE
FOR THE DECEMBER 10, 2020
BOARD OF COMMISSIONERS’ AGENDA SESSION

Status as of November 30, 2020:

Milestones/Activities:

- ☐ NCORR executed SRA with County December 17, 2019;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure – received project specific award letter January 23, 2020;
- DRA-17 & HMGP Projects – County completed acquisition and demolition of 10 properties;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure - A/E Services – The Wooten Company is providing construction administration services and completing the construction document phase. The firm had submitted documents to City of Fayetteville Technical Review Committee and Engineering Review Committee to complete the final review process;
- ☐ A letter (dated July 28, 2020) was sent to NCORR requesting additional CDBG-DR funds in the amount of \$1,000,000 to cover construction and supportive services. A follow-up was made with NCORR regarding the status of the request and Community Development had to submit a revised letter (dated October 21, 2020) to clarify the amount requested. Invitation to Bids for the construction of the project are expected to be posted in December 2020; and

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- The Wooten Company submitted a revised project schedule. Therefore, Community Development submitted a request to NCORR to extend the deadline to obligate funds to March 9, 2021.

Current Staffing:

- State POC: John Ebbighausen – Director of Disaster Recovery Programs, NC Office of Recovery & Resiliency (NCORR); Mary Glasscock; Infrastructure Manager (NCORR)
- Cumberland County:
 - Sylvia McLean, P.T. Community Development (CD) Consultant

C. Financial Report

BACKGROUND

The financial report is included which shows results of the general fund for fiscal year 2021, October year-to- date. Results of fiscal year 2020 will be added upon approval of the audit. Additional detail has been provided on a separate page explaining any percentages that may appear inconsistent with year-to-date budget expectations.

RECOMMENDATION / PROPOSED ACTION

For information and discussion purposes only.

County of Cumberland General Fund Revenues					
REVENUES	FY20-21 ADOPTED BUDGET	FY20-21 REVISED BUDGET	YTD ACTUAL (unaudited) AS OF October 31, 2020	PERCENT OF BUDGET TO DATE	*
Ad Valorem Taxes					
Current Year	\$ 165,908,675	\$ 165,908,675	\$ 19,131,336	11.5% <u>(1)</u>	
Prior Years	897,000	897,000	784,804	87.5%	
Motor Vehicles	19,955,512	19,955,512	5,766,517	28.9% <u>(2)</u>	
Penalties and Interest	712,000	712,000	89,501	12.6%	
Other	1,025,000	1,025,000	354,517	34.6%	
Total Ad Valorem Taxes	188,498,187	188,498,187	26,126,675	13.9%	
Other Taxes					
Sales	41,542,711	41,542,711	4,420,698	10.6% <u>(3)</u>	
Real Estate Transfer	1,450,000	1,450,000	591,938	40.8%	
Other	959,000	959,000	118,033	12.3%	
Total Other Taxes	43,951,711	43,951,711	5,130,669	11.7%	
Unrestricted & Restricted Intergovernmental Revenues	68,389,413	72,004,964	16,997,095	23.6% <u>(4)</u>	
Charges for Services	13,072,456	13,072,456	3,107,574	23.8% <u>(5)</u>	
Other Sources (includes Transfers In)	1,710,608	1,802,837	352,492	19.6%	
Lease Land CFVMC	4,012,056	4,012,056	3,912,050	97.5%	
Total Other	5,722,664	5,814,893	4,264,542	73.3%	
Total Revenue	\$ 319,634,431	\$ 323,342,211	\$ 55,626,555	17.2%	
Fund Balance Appropriation	8,663,701	18,151,374	-	0.0%	
Total Funding Sources	\$ 328,298,132	\$ 341,493,585	\$ 55,626,555	16.3%	

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County of Cumberland General Fund Expenditures					
DEPARTMENTS	FY20-21 ADOPTED BUDGET	FY20-21 REVISED BUDGET	YTD ACTUAL (unaudited) AS OF October 31, 2020	PERCENT OF BUDGET TO DATE	**
Governing Body	\$ 674,975	\$ 693,619	\$ 257,468	37.1%	
Administration	1,814,947	1,835,664	491,769	26.8%	
Public Affairs/Education	885,902	898,331	188,829	21.0% ⁽¹⁾	
Human Resources	1,009,875	1,028,519	296,133	28.8%	
Print, Mail, and Design	756,378	764,664	365,046	47.7%	
Court Facilities	156,220	156,220	20,641	13.2% ⁽²⁾	
Facilities Maintenance	1,202,491	1,419,688	441,794	31.1%	
Landscaping & Grounds	702,394	727,182	240,382	33.1%	
Carpentry	228,058	234,273	69,253	29.6%	
Facilities Management	1,523,436	1,536,480	458,354	29.8%	
Public Buildings Janitorial	870,951	1,040,844	307,406	29.5%	
Central Maintenance	672,722	711,468	205,391	28.9%	
Information Services	5,323,420	6,073,408	1,896,812	31.2%	
Board of Elections	1,673,589	1,790,162	797,767	44.6%	
Finance	1,418,140	1,449,215	447,022	30.8%	
Legal	807,290	936,155	155,839	16.6% ⁽³⁾	
Register of Deeds	2,526,950	3,015,363	707,927	23.5%	
Tax	6,271,825	6,466,523	1,723,376	26.7%	
General Government Other	7,003,558	10,287,924	808,905	7.9% ⁽⁴⁾	
Sheriff	53,395,158	54,638,886	15,457,149	28.3%	
Emergency Services	4,310,596	4,501,597	1,391,933	30.9%	
Criminal Justice Pretrial	588,662	603,163	189,526	31.4%	
Youth Diversion	35,671	35,671	9,529	26.7%	
Animal Services	3,484,642	3,786,204	1,039,098	27.4%	
Public Safety Other (Medical Examiners, NC Detention Subsidy)	1,213,209	1,213,209	277,009	22.8% ⁽⁵⁾	
Health	24,301,667	26,066,574	7,132,882	27.4%	
Mental Health	5,519,255	5,524,489	1,353,412	24.5%	

County of Cumberland General Fund Expenditures					
DEPARTMENTS	FY20-21 ADOPTED BUDGET	FY20-21 REVISED BUDGET	YTD ACTUAL (unaudited) AS OF October 31, 2020	PERCENT OF BUDGET TO DATE	**
Social Services	63,278,940	63,894,542	16,466,118	25.8%	
Veteran Services	452,713	465,142	142,848	30.7%	
Child Support	5,595,639	5,593,567	1,648,408	29.5%	
Spring Lake Resource Administration	34,542	34,542	6,751	19.5% ⁽⁶⁾	
Library	10,036,208	10,503,260	3,082,751	29.4%	
Culture Recreation Other (Some of the Community Funding)	260,569	260,569	48,875	18.8% ⁽⁷⁾	
Planning	3,271,297	3,335,814	932,920	28.0%	
Engineering	585,162	592,711	125,354	21.1% ⁽⁸⁾	
Cooperative Extension	799,384	809,742	192,903	23.8%	
Location Services	257,796	269,929	67,872	25.1%	
Soil Conservation	151,537	1,656,512	50,243	3.0% ⁽⁹⁾	
Public Utilities	87,602	94,554	29,625	31.3%	
Economic Physical Development Other	20,000	20,000	20,000	100.0%	
Industrial Park	2,212	3,408	546	16.0% ⁽¹⁰⁾	
Economic Incentive	461,947	709,947	28,749	4.0% ⁽¹¹⁾	
Water and Sewer	250,000	400,189	28,840	7.2% ⁽¹²⁾	
Education	94,411,029	94,411,029	30,944,543	32.8%	
Other Uses:					
Transfers Out	19,969,574	21,002,633	20,066	0.1% ⁽¹³⁾	
TOTAL	\$ 328,298,132	\$ 341,493,585	\$ 90,568,064	26.5%	

Expenditures by Category	FY20-21 ADOPTED BUDGET	FY20-21 REVISED BUDGET	YTD ACTUAL (unaudited) AS OF October 31, 2020	PERCENT OF BUDGET TO DATE	
Personnel Expenditures	\$ 149,112,328	\$ 149,271,778	\$ 43,491,022	29.1%	
Operating Expenditures	158,589,325	170,441,725	46,899,599	27.5%	
Capital Outlay	626,905	777,449	157,378	20.2% ⁽¹⁴⁾	
Transfers To Other Funds	19,969,574	21,002,633	20,066	0.1% ⁽¹³⁾	
TOTAL	\$ 328,298,132	\$ 341,493,585	\$ 90,568,064	26.5%	

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COUNTY OF CUMBERLAND

Fiscal Year 2021 - October Year-to-Date Actuals (Report Run Date: December 1, 2020)

Additional Detail

General Fund Revenues

- *
- (1) **Current Year Ad Valorem 11.5%** - The bulk of revenues are typically recorded between November - January.
 - (2) **Motor Vehicles 28.9%** - YTD Actual reflects 3 months of collections.
 - (3) **Sales Tax 10.6%** - There is a three month lag. YTD Actual reflects 1 month of collections.
 - (4) **Unrestricted/Restricted Intergovernmental 23.6%** - There is typically a one to two month lag in receipt of this funding.
 - (5) **Charges for Services 23.8%** - The largest component of charges for services is revenue from the Board of Ed for security at 19% of budget. Only 0% of that revenue has been billed/collected to date.

General Fund Expenditures

- **
- (1) **Public Affairs/Education 21.0%** - Personnel costs are low as a result of vacancies in the department.
 - (2) **Court Facilities 13.2%** - Expenditures are in line with past fiscal year trends at this point in the fiscal year.
 - (3) **Legal - 16.6%** - Personnel costs are low as a result of multiple vacancies in the department.
 - (4) **General Government Other 7.9%** - The revised budget includes expenditures allocating an additional \$4.7K of CARES ACT funding/treed up capacity to be utilized in this fiscal year.
 - (5) **Public Safety Other 22.8%** - Outside agency invoices are typically paid at the beginning of the second quarter.
 - (6) **Spring Lake Resource Administration 19.5%** - Expenditures are in line with past fiscal year trends at this point in the fiscal year.
 - (7) **Culture Recreation Other 18.8%** - Expenditures are in line with past fiscal year trends at this point in the fiscal year.
 - (8) **Engineering 21.1%** - Personnel costs are low as a result of vacancies in the department.
 - (9) **Soil Conservation 3.0%** - Approximately \$1.5M in USDA Grant funds were budgeted recently and are unexpended.
 - (10) **Industrial Park 16.0%** - A re-appropriation in the amount of \$1,196 was approved by the BOCC on 9/8/20 but not yet utilized.
 - (11) **Economic Incentive 4.0%** - Economic incentives are paid when the company complies.
 - (12) **Water and Sewer 7.2%** - A re-appropriation in the amount of \$150,189 was approved by the BOCC on 9/8/20 but not yet utilized.
 - (13) **Transfers Out 0.1%** - Transfers are often prepared toward the end of the fiscal year.
 - (14) **Capital Outlay 20.2%** - Most of these capital items are typically purchased in the second and third quarters of the fiscal year.

D. Project Updates

BACKGROUND

Please find attached the monthly project update report for your review.

RECOMMENDATION / PROPOSED ACTION

No action is requested. This is for information only.

MONTHLY PROGRESS REPORT				
Project Location	Contract Amount	Project Status	Contract Start Date	Contract Duration
Department of Social Services Chiller and Cooling Tower Replacement Project	\$820,655.00	Project complete.	4/4/2020	120 days
Judge E. Maurice Braswell Courthouse Generator	\$3,076,097.00	Project complete.	10/23/2019	179 days
LEC Elevator Modernization Project	\$1,362,557.00	Work on all 3 elevators is complete. Wiring between Automatic Transfer Switch and Fire Panel still outstanding. A change order is being processed to add security cameras and key-card access to the elevators.	4/6/2020	179 days
Department of Social Services Elevator Modernization Project (Phase 1)	\$95,000.00	Project complete.	5/20/2020	60 days
Crown Coliseum Cooling Tower Replacement	\$649,000.00	Cooling Towers operational, project substantially complete. Change order work pending for drain piping.	5/18/2020	93 days
Crown Coliseum Parking Lot Improvement Project (Areas 1, 2, & 3)	\$714,979.70	Asphalt paving and sidewalk replacement complete. Pavement striping, fencing still outstanding.	3/16/2020	120 days
Crown Coliseum ADA Bathroom and Ticket Booth Renovations	\$541,217.00	Overall construction approximately 50% complete. Plumbing in all restrooms and millwork 95% completed. Toilet partitions and ticket booth work outstanding.	9/14/2020	180 days

E. Health Insurance Update

BACKGROUND

As of July 1, 2019, retirees who are 65 and older became covered by a County funded fully insured plan through AmWINS. All other covered members remained insured by the County’s self-funded plan through BCBS. The information provided below and within the graphs has been updated to include the monthly premium amount paid to fund the fully insured plan and the actual monthly claims amounts for all other covered members. Combining these amounts for FY20 and beyond is necessary to ensure a complete picture when comparing the claims results to prior years.

Total health insurance claims plus the fully insured premium amount for FY21 are down 5.69% for the month of October as compared to the same month in FY20. To provide some perspective, below is the four-month average for the past five fiscal years. This average represents the average monthly year-to-date claims for each fiscal year and includes the fully insured premium for fiscal years 2020 and 2021. Additionally, graphs are provided in the attachment to aid in the analysis.

Year to date claims and premium payment through October	\$6,169,579
Less year to date stop loss credits	(\$0.00)
Net year to date claims and premium payment through October	\$6,169,579

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Average monthly claims and fully insured premium (before stop loss) per fiscal year through October:

FY17 \$1,410,663

FY18 \$1,391,318

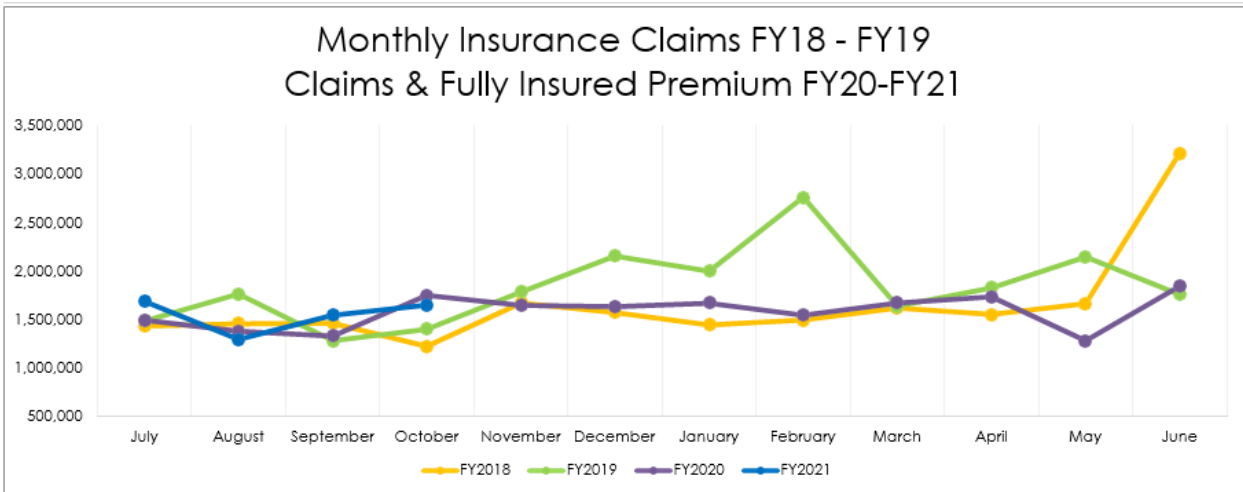
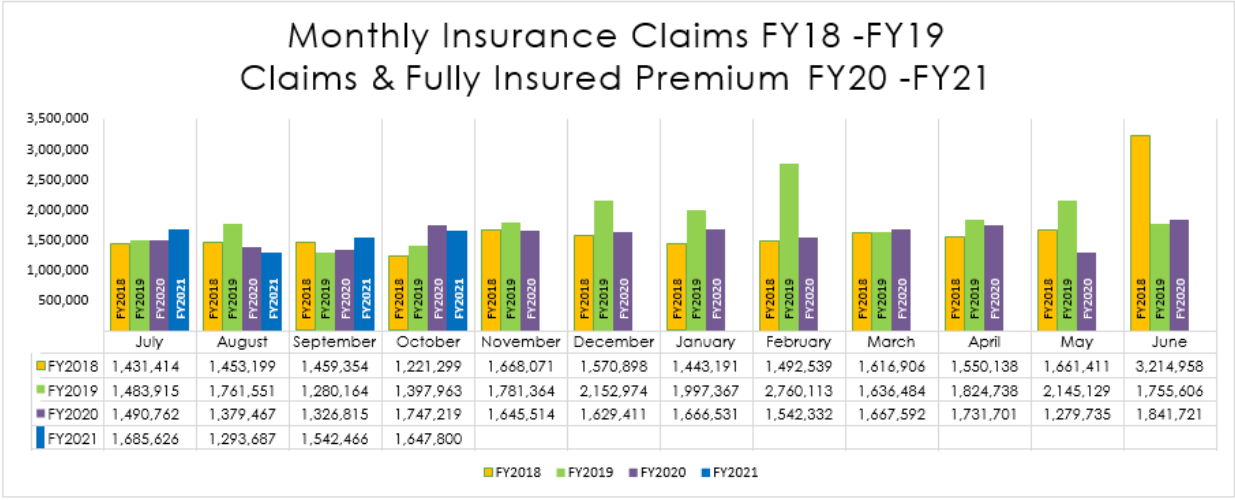
FY19 \$1,480,898

FY20 \$1,486,066

FY21 \$1,542,395

RECOMMENDATION / PROPOSED ACTION

For information only - no action needed.



7. CLOSED SESSION

No closed session was held.

MOTION: Commissioner Keefe moved to adjourn.

SECOND: Commissioner Adams

VOTE: UNANIMOUS (6-0)

There being no further business, the meeting adjourned at 4:00 p.m.

Approved with/without revision:

Respectfully submitted,

Candice H. White
Clerk to the Board

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