

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
JANUARY 4, 2021 – 9:00 AM
117 DICK STREET, FIRST FLOOR, ROOM 118
REGULAR MEETING MINUTES

This meeting was conducted as a remote meeting under the N. C. Governor's State of Emergency Declaration. In compliance with the N. C. General Assembly's S.L. 2020-3, SB 704, this remote meeting was simultaneously streamed online with live audio and video and was available to the public and media live via the Cumberland County website (co.cumberland.nc.us), Youtube page (youtube.com/user/CumberlandCountyNC/videos) and on Fayetteville Cumberland Education Channel (FCE-TV) Spectrum Cable Channel 5.

PRESENT: Commissioner Charles Evans, Chairman
Commissioner Glenn Adams, Vice Chairman
Commissioner Michael Boose (attended remotely)
Commissioner Jeannette Council (arrived at 9:10 a.m.)
Commissioner Jimmy Keefe
Commissioner Larry Lancaster
Commissioner Toni Stewart
Amy Cannon, County Manager
Duane Holder, Deputy County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Angel Wright-Lanier, assistant County Manager
Rick Moorefield, County Attorney
Vicki Evans, Finance Director
Brenda Jackson, Social Services Director
Candice H. White, Clerk to the Board

Chairman Evans called the meeting to order and stated Commissioner Boose was attending the meeting remotely.

INVOCATION / PLEDGE OF ALLEGIANCE

Commissioner Adams provided the invocation followed by the Pledge of Allegiance to the American flag.

Amy Cannon, County Manager, introduced Angel Wright-Lanier as the new Assistant County Manager and provided information on her education and experience. Ms. Lanier offered comments and stated she looks forward to getting to work and being part of the county's management team.

Commissioner Keefe asked to remove Item 5.B., nominations to the Tourism Development Authority, from the agenda and forward to the January 12, 2021 Agenda Session so the County Attorney can provide options for appointing to this board. Rick Moorefield, County Attorney, requested clarification from Commissioner Keefe. Commissioner Keefe stated there has been a major change to the nomination and appointment process to this board and commissioners have not been able to discuss a procedure to get to that point. Commissioner Keefe stated there is also discussion about the legislative requirement that goes along with it and he would like to discuss all of this in more detail.

1. APPROVAL OF AGENDA

MOTION: Commissioner Adams moved to approve the agenda with the removal and forward of Item 5.B. to the January 12, 2021 Agenda Session.

SECOND: Commissioner Keefe

When called on for their vote, Commissioners Keefe, Evans, Adams, Lancaster and Stewart, who were present, voted in favor.

Commissioner Boose temporarily lost simultaneous communication and was unable to vote.

VOTE: UNANIMOUS (5-0)

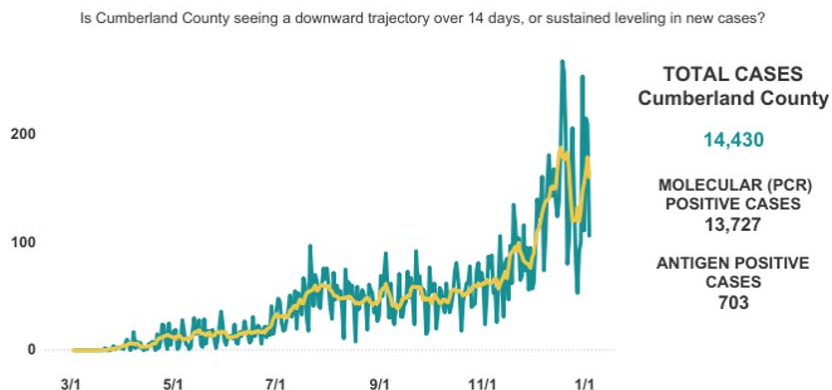
All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page
<http://co.cumberland.nc.us/departments/commissioners-group/commissioners/meeting-documents>

2. PRESENTATIONS

A. COVID-19 Update by Dr. Jennifer Green, Cumberland County Public Health Director

Ms. Cannon called on Dr. Jennifer Green, Cumberland County Public Health Director, who provided an update on COVID-19 aided by a PowerPoint presentation. Dr. Green reviewed the graph below stating the yellow line represents the trend line and the green line represents the number of cases on a daily basis. Dr. Green stated the slight trend downward is due to fewer individuals getting tested over the holidays and not a result of fewer cases or a true decline.

COVID-19 Cases in Cumberland County



Molecular (PCR) positive cases represent confirmed cases, and antigen positive cases represent probable cases of COVID-19, in accordance with CDC case classification guidelines. The terms "confirmed" and "probable" are used nationally to standardize case classifications for public health surveillance but should not be used to interpret the utility or validity of any laboratory test type.

Dr. Green presented the following data for Cumberland County and stated another update is expected in a week or so:

- NC DHHS County Alert System: Red
- Last 7 Days: 1,087
- Last 14 Days: 1,921
- Daily Average of Cases*: 160.1
- Daily Cases Per 100,000*: 47.7
- Case positivity rate: 15.4% (target as recommended by the WHO is 5%)
- Deaths: 140

*7 day moving average

Dr. Green reviewed information on case notifications and prioritization per guidance received from NC DHHS. Dr. Green stated the information that follows was implemented December 23, 2020.

- Due to cases rising at an alarming rate, NC DHHS has issued updated case investigation and contact tracing guidance to help prioritize cases
- Individuals with a cell phone or email address in NC COVID will now get an automatic notification of their recent COVID-19 test
- Individuals will click a link for important information about the results of their COVID-19 test
- Individuals will be informed of their positive result and be offered
 - Guidance on isolating and protecting those they live with
 - Guidance on notifying contacts
 - Resources for more support and information
- Case investigations and contact tracing will be prioritized
- Most recently reported cases will be prioritized first ('last in, first out')
 - Cases known to be linked to a cluster/outbreak
 - Cases known to be living in a congregate or healthcare setting, including hospitalizations
- Continue contact tracing collaboration with Cumberland County School District and local colleges/universities
- Deprioritize cases after 10 days of specimen collection has passed

Commissioner Council arrived.

Dr. Green reviewed the COVID-19 testing and vaccine roll out information below.

COVID-19 Testing

- Suspending Health Department test sites to scale up vaccination efforts
 - Manna Church (Cliffdale Rd. and Second Missionary Baptist Church)
- NC DHHS vendor has free test sites
 - Manna Dream Center (Wednesdays)
 - New Life Bible Church (Mondays, Wednesdays, Thursday)
- Working with vendor to add three additional sites in Cumberland County
- 20+ test locations in Cumberland County
- <https://www.co.cumberland.nc.us/covid19>
- <https://covid19.ncdhhs.gov/about-covid-19/testing/find-my-testing-place>

COVID-19 Vaccine Roll Out

- A tested, safe and effective vaccine will be available to all who want it, but supplies will be limited at first
- December 22, CDC updated recommendations for vaccinations
- December 30, NC DHHS revised NC DHHS Vaccine roll out plan
 - Phase 1a
 - Phase 1b (Groups 1, 2, and 3)
 - Phase 2 (Groups 1, 2, 3, and 4)
 - Phase 3 and 4
- Take your shot at no cost
- You will need two shots to build up immunity
- Received both Pfizer and Moderna in Cumberland County
 - 3500+ doses to Cumberland County Health department
- Daily check in with Cape Fear Valley (CFV) to ensure working in tandem

Dr. Green then reviewed the following slides related the various phases of the vaccine roll out and vaccinations for Cumberland County.

Phase 1A

- Drive-thru Closed Points of Dispensing for Phase 1A
 - Weeks of Dec. 28 and Jan. 4
 - Pre-registration required in NC DHHS COVID-19 Vaccine Management System
- Outreach to 200+ agencies for pre-registration
 - EMTs
 - Funeral homes, medical examiners
 - Home health agencies
 - COVID-19 test sites
 - Long term care facilities not enrolled in CVS/Walgreens partnerships
 - Health care providers (some but not all)
 - Individuals staffing the COVID-19 vaccination sites

Cumberland County Vaccinations

- Administered 2000+ doses
 - Most are Cape Fear Valley
 - Health Department is 1 week behind CFV
- Second doses due this week for CFV
- Health department scaling up efforts this week

Phase 1B

In the following order:

Group 1: Anyone 75 years and older

- *Estimated to begin week of January 11th*

Group 2: Health care workers (not vaccinated in Phase 1a) and frontline essential workers 50 years or older

- First responders (e.g., firefighters and police officers)
- Corrections officers
- Food and agricultural workers
- U.S. Postal Service workers

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page <http://co.cumberland.nc.us/departments/commissioners-group/commissioners/meeting-documents>

- Manufacturing workers
- Grocery store workers
- Public transit workers
- Education and childcare workers (teachers, support staff, day care)
- *Estimated to begin late January*

Group 3: Health care workers (not vaccinated in Phase 1a) and frontline essential workers (as defined above) of any age

Estimated to begin in early February

- Visit <https://www.co.cumberland.nc.us/covid19/covid-19-vaccine>
- Drive thru and walk-up open points of dispensing sites
- Final dates and times, TBA
- Registration available on site
- Outreach to agencies in Phase 1b, Groups 2 and 3 to pre-register employees where possible
 - More efficient open POD
 - Agencies still cannot “jump” the line
- Just in time adjustment

Phase 2

In the following order:

Group 1: Anyone 65-75 years old

Group 2: Anyone aged 16 to 64 years with one or more high-risk medical conditions as defined by CDC

Group 3: Anyone who is incarcerated or living in other congregate settings who is not already vaccinated due to age, medical condition or job function

Group 4: Essential workers who have not yet been vaccinated in Phase 1b

Dr. Green concluded her update and stated the key message to the public is that the Health Department is still Phase 1A and will next move into Phase 1B, Group 1. Dr. Green responded to questions posed by Commissioner Keefe about the definition of the 15-minute rule that is cumulative over 24-hours, documentation/identification that may need to be provided under the various phases when registering for the vaccine and vaccination of active-duty military and military retirees.

3. CONSENT AGENDA

A. Approval of December 21, 2020 Regular Meeting Minutes

B. Approval to Pay Prior Year Invoices

BACKGROUND

There is a period of time after June 30th of fiscal year-end in which transactions of the prior fiscal year will continue to be processed (typically until the third week in August). After that cutoff date has passed, a department may still receive a vendor invoice that is payable for services that were rendered, or goods were received in the prior fiscal year. When that occurs, approval by the Board of Commissioners is required for payment. The following departmental invoice meets that criteria:

Fayetteville/Cumberland Parks and Recreation

Vendor: Duke Energy (cost to convert overhead power to underground power for the concession stand and restroom installation at the Stedman Recreation Center)

Invoice Date: June 2020

Total Amount: \$49,896.38

Staff have verified this invoice has not been paid. There are sufficient funds within the fiscal year 2021 departmental budget to cover this expense.

RECOMMENDATION / PROPOSED ACTION

Management is requesting approval to pay the prior year invoice for Fayetteville/ Cumberland Parks and Recreation totaling \$49,896.38.

C. Approval of NC DEQ Grant for Cardboard Compactor at Manchester Convenience Site

BACKGROUND

The North Carolina Department of Environmental Quality, Division of Environmental Assistance and Customer Service (DEACS) offered a limited grant round to purchase equipment and/or resources to support residential recycling programs that have been impacted by the COVID-19 pandemic. Cumberland County Solid Waste submitted a grant application for the purchase of a compactor for cardboard recycling at the Manchester site.

Cardboard is collected in a 40 CY container and picked up as needed. With stay-at-home orders in effect, volumes increased at convenience sites. We proposed that the new compactor would improve site circulation and efficiency, reduce the hauling burden for cardboard at the site, and free up a 40 CY container for overflow of MSW or yard waste.

Cumberland County was awarded a grant in the amount of \$20,000 for this project. The total project cost is \$32,194. The County contribution is \$12,194. The county contribution will be paid from funds in the FY 20 budget.

RECOMMENDATION / PROPOSED ACTION

The Solid Waste Director and County Management recommend that the proposed action below be placed on the January 4, 2021 Board of Commissioners' agenda as a consent item:

1. Accept the grant award for the Cardboard Compactor at Manchester Convenience Site and direct staff to execute the grant agreement with DEQ for the COVID relief grant.

MOTION: Commissioner Keefe moved to approve consent agenda Items 3.A. – 3.C.

SECOND: Commissioner Council

When called on for their vote, Commissioners Keefe, Evans, Adams, Lancaster, Council and Stewart, who were present, voted in favor.

When called on for his vote, Commissioner Boose, who attended remotely, voted in favor.

VOTE: UNANIMOUS (7-0)

While awaiting the arrival of Tracy Jackson, Assistant County Manager, Chairman Evans asked that the Board consider Item 4.A. after Item 6.C.

5. NOMINATIONS

A. Farm Advisory Board (3 Vacancies)

Commissioner Adams moved to nominate Ryan Kennedy for the Farmer Position category, Joseph Gillis for the Farm Bureau Representative category and Jason Weathington for the Cooperative Extension Service Representative category.

B. REMOVED FROM AGENDA

6. APPOINTMENTS

A. Civic Center Commission (1 Vacancy)

MOTION: Commissioner Adams moved to appoint Alexandra “Lexi” Hasapis to the Civic Center Commission.

SECOND: Commissioner Keefe

When called on for their vote, Commissioners Keefe, Evans, Adams, Lancaster, Council and Stewart, who were present, voted in favor.

When called on for his vote, Commissioner Boose, who attended remotely, voted in favor.

VOTE: UNANIMOUS (7-0)

B. Mid-Carolina Aging Advisory Council (1 Vacancy)

MOTION: Commissioner Adams moved to appoint Wilbert “Jim” Stitt to the Mid-Carolina Aging Advisory Council in the Volunteer category.

SECOND: Commissioner Keefe

When called on for their vote, Commissioners Keefe, Evans, Adams, Lancaster, Council and Stewart, who were present, voted in favor.

When called on for his vote, Commissioner Boose, who attended remotely, voted in favor.

VOTE: UNANIMOUS (7-0)

C. Cumberland County Home and Community Care Block Grant Committee (8 Vacancies)

MOTION: Commissioner Adams moved to appoint to the Cumberland County Home and Community Care Block Grant Committee in the Aging Service Provider category Helen Godwin and Terri Thomas, in the Elected Official category Frances Collier and in the Older Consumer category Joanne Yokely, Rebecca Campbell, Edna Cogdell, Willie McKoy and Judy Dawkins.

SECOND: Commissioner Keefe

When called on for their vote, Commissioners Keefe, Evans, Adams, Lancaster, Council and Stewart, who were present, voted in favor.

When called on for his vote, Commissioner Boose, who attended remotely, voted in favor.

VOTE: UNANIMOUS (7-0)

4. ITEMS OF BUSINESS

A. Consideration of Construction Bid Tab for 500 Executive Place and Notice of Award to Engineered Construction Company

BACKGROUND

On December 15, 2020, construction bids for 500 Executive Place were opened after an invitation for bids was issued and posted online in an online public bid room hosted by Duncan-Parnell of Raleigh, NC, the County's website, and the State IPS website. A pre-bid meeting was held on November 17, 2020 for prospective contractors, and multiple opportunities were provided for those who wished to examine the building.

Eight (8) bids were received with Engineered Construction Company ECC of Raleigh, NC being identified as the lowest responsible and responsive bidder at \$5,778,431.00 (see attached sealed bid tab). Reference checks have been performed, and ECC appears to be a reputable and reliable firm with a record of good performance.

Two alternate bids were also requested: #1 for increased Uninterruptible Power Source (UPS) runtime capacity and #2 for proprietary building system HVAC software and controls. ECC submitted a bid of \$184,800 for Alternate #1 and no change for Alternate #2.

Funding is available in the Capital Projects Fund and is sufficient to cover the costs proposed above.

RECOMMENDATION / PROPOSED ACTION

Management recommends and requests the following actions:

1. Approve the construction bid tab as sealed and reported
2. Award the project to ECC as the lowest responsible and responsive bidder at \$5,788,431 and include the Alternate Bid #1 of \$184,800 for a total cost of \$5,973,231
3. Authorize staff to enter into contract negotiations with ECC for the construction project at 500 Executive Place.

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page <http://co.cumberland.nc.us/departments/commissioners-group/commissioners/meeting-documents>

Tracy Jackson, Assistant County Manager, presented the background information and recommendation/proposed action recorded above. Mr. Jackson stated reference checks were performed and the companies appear to reputable and reliable with a good record of performance.

MOTION: Commissioner Lancaster moved to approve the construction bid tab as sealed and reported, award the project to ECC as the lowest responsible and responsive bidder at \$5,788,431 and include the Alternate Bid #1 of \$184,800 for a total cost of \$5,973,231 and authorize staff to enter into contract negotiations with ECC for the construction project at 500 Executive Place.

SECOND: Commissioner Adams

When called on for their vote, Commissioners Keefe, Evans, Adams, Lancaster, Council and Stewart, who were present, voted in favor.

When called on for his vote, Commissioner Boose, who attended remotely, voted in favor.

VOTE: UNANIMOUS (7-0)

7. CLOSED SESSION

A. Attorney-Client Matter(s) Pursuant to NCGS 143.318.11(a)(3)

MOTION: Commissioner Council moved to go into closed session for Attorney-Client Matter(s) Pursuant to NCGS 143.318.11(a)(3).

SECOND: Commissioner Lancaster

When called on for their vote, Commissioners Keefe, Evans, Adams, Lancaster, Council and Stewart, who were present, voted in favor.

When called on for his vote, Commissioner Boose, who attended remotely, voted in favor.

VOTE: UNANIMOUS (7-0)

Chairman Evans called for a five-minute recess to ensure the public did not have access to the remote meeting while in closed session.

Public access to the remote meeting was restored after which the following motion was offered.

MOTION: Commissioner Lancaster moved to come out of closed session.

SECOND: Commissioner Council

When called on for their vote, Commissioners Keefe, Evans, Adams, Lancaster, Council and Stewart, who were present, voted in favor.

When called on for his vote, Commissioner Boose, who attended remotely, voted in favor.

VOTE: UNANIMOUS (7-0)

MOTION: Commissioner Council moved to adjourn.

SECOND: Commissioner Lancaster

When called on for their vote, Commissioners Keefe, Evans, Adams, Lancaster, Council and Stewart, who were present, voted in favor.

When called on for his vote, Commissioner Boose, who attended remotely, voted in favor.

VOTE: UNANIMOUS (7-0)

There being no further business, the meeting adjourned at 10:10 a.m.

Approved with/without revision:

Respectfully submitted,

Candice H. White
Clerk to the Board