

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
FEBRUARY 11, 2021 – 1:00 PM
117 DICK STREET, 5TH FLOOR, ROOM 564
AGENDA SESSION REGULAR MEETING MINUTES

PRESENT: Commissioner Charles Evans, Chairman
Commissioner Glenn Adams, Vice Chairman
Commissioner Michael Boose (departed at 1:40 p.m.)
Commissioner Jeannette Council
Commissioner Jimmy Keefe
Commissioner Larry Lancaster
Commissioner Toni Stewart
Amy Cannon, County Manager
Duane Holder, Deputy County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Angel Wright-Lanier, Assistant County Manager
Rick Moorefield, County Attorney
Vicki Evans, Finance Director
Brenda Jackson, Social Services Director
Dee Taylor, Community Development Director
Rawls Howard, Planning and Inspections Director
Dr. Jennifer Green, Public Health Director
Elaine Smith, Animal Services Director
Keith Todd, Information Services Director
Amy Hall, Public Utilities
Chris Jacobs, Cumberland-Fayetteville Opioid Response Team (C-FORT)
Chuck Fink, President/CEO Greenways, Inc.
Candice H. White, Clerk to the Board (attended remotely)
Kellie Beam, Deputy Clerk

Chairman Evans called the meeting to order.

1. APPROVAL OF AGENDA

MOTION: Commissioner Lancaster moved to approve the agenda.

SECOND: Commissioner Council

VOTE: UNANIMOUS (7-0)

2. APPROVAL OF MINUTES

A. January 12, 2021 Agenda Session Regular Meeting Minutes

MOTION: Commissioner Lancaster moved to approve the January 12, 2021 Agenda Session regular meeting minutes.

SECOND: Commissioner Council

VOTE: UNANIMOUS (7-0)

3. PRESENTATIONS

A. Cumberland County Opioid Response Update

BACKGROUND

The COVID-19 pandemic has negatively impacted the rate of overdose due to opioids and other substances. The Cumberland-Fayetteville Opioid Response Team (C-FORT) was formed as a result of the County's grant from the UNC School of Government and Blue Cross/Blue Shield of North Carolina and continues to be a catalyst for public awareness and education and referrals to treatment resources in the County.

Due to the work of the Team, the County was successful in securing a 3-year, \$900,000 grant from the Department of Justice's Bureau of Justice Assistance to sustain the opioid response effort in Cumberland County. The grant is being administered under the Department of Public Health. Health Department officials will update the Board on current opioid overdose death and Emergency Department data, the status of the Action Plan, and an update on the status of the initiatives included in the federal opioid response grant.

RECOMMENDATION / PROPOSED ACTION

No action needed - for presentation purposes only.

Duane Holder, Deputy County introduced the item and Chris Jacobs, C-FORT Coordinator. Mr. Jacobs stated the overarching goal of C-FORT is to reduce the number of fatal opioid overdoses by 20% and to accomplish this by the end of the three-year grant cycle. Mr. Jacobs provided an update on Cumberland County's opioid response efforts using the following PowerPoint presentation.

Action Plan (Provided by the UNC SOG) Updates

Committee breakdown to accomplish overarching goal:

- Support Committee
- Safe Committee
- Health Committee

Recent Accomplishments

Survey of Substance Abuse providers

- Assess referral, entry and discharge process
- Identify gaps and barriers to service accessibility

Partnerships developed

- Partnering with Operation Ceasefire and Operation Inasmuch
- Ceasefire seeks to reduce violent crime
- Inasmuch is a faith-based non-profit specializing in health and education

Naloxone Kits

- Also known as Narcan
- A medication that is an opioid antagonist that quickly reverses an opioid overdose, saving the person's life.
- Naloxone given to EMS along with a community resource guide of substance abuse treatment services

Community perception survey

- Gauge community member's attitudes and opinions on: opioid use, addiction, people in recovery, and on efforts made towards helping people in recovery
- Also want to determine if people are aware of what programs and services are available for those seeking help
- Purpose is to guide us into implementing the correct interventions that the community needs

New Hires

- NC Harm Reduction Coalition (NCHRC) hired 3 Outreach Specialists in fall 2020
- Cumberland County health department hired C-FORT program coordinator

Next Steps

Opioid Fatality Review

- Team of stakeholders reviewing fatal overdose cases
- Purpose is to determine the circumstances that led to the fatal overdose
- Goal of review is to use findings to advocate for changes to prevent future deaths

COVID-19

- Continue holding virtual C-FORT meetings
- Utilize WebEx and Zoom

- Some Action Plan items are delayed/on-hold (i.e., in person jail-based prevention curriculum)

Historical Data

- 405 opioid overdose deaths in Cumberland from 2009-2018.
- 208 of those deaths occurred in the years 2016, 2017 and 2018
- Over 1500+ overdoses from 2009-2018

Current Data

- 255 overdoses in 2020
-Down from 287 in 2019
- Heroin is the biggest culprit
- 25–34-year-olds and 35-44-year-olds are most impacted

Mr. Jacobs concluded his presentation and responded to questions from Commissioner Boose and Commissioner Keefe about the 2018 \$20,000 planning grant, the Department of Justice's Bureau of Justice Assistance's grant, number of stakeholder agencies/organizations, cost of Naloxone kits and distribution to EMS personnel. Commissioner Keefe stated all City of Fayetteville fire departments have Narcan, but Cumberland County does not have it for the volunteer fire departments which are normally the first responders. Mr. Holder stated last spring the former C-FORT coordinator, Mr. Jackson and he attended a Fire Chief's meeting and asked them to contact the county if they wanted Naloxone and to his knowledge, none of the volunteer fire departments followed through to request Naloxone. Additional comments, questions and discussion followed.

B. CCNC-TV Launch on Spectrum Channel 5

BACKGROUND

At the Aug. 17, 2020, regular meeting the Board of Commissioners approved converting the Fayetteville Cumberland Educational Channel (Spectrum Channel 5) to a County Government Access Channel.

After purchasing and installing the equipment and software needed to operate the channel, as well as filling two positions in the Public Information Office, the County is preparing to unveil the Cumberland County NC (CCNC-TV) channel with a soft launch in mid-February.

CCNC-TV will run 24 hours a day, seven days a week. During the agenda session, the board will receive a preview of content that has been produced by PIO staff for the channel such as stories on County departments and various county programs. The library has created virtual programming during the COVID-19 closures and this content is well-suited for the channel. We will also air content from state government agencies, Cumberland County Schools and the municipalities in the county, including the Hope Mills Board of Commissioners meetings.

The Board of County Commissioners regular meetings and agenda sessions will air live on the channel and will run again throughout the next week. During the pandemic, PIO has also been streaming other advisory board meetings, such as the Board of Health, Board of Elections and Library Board of Trustees.

In addition to governmental meetings, here's a sampling of other programming you will see on CCNC-TV:

- COVID-19 information from the County, NCDHHS and CDC
- Educational programming focusing on the mission of County Departments such as "Where Does Your Trash Go?"
- Library programs for children, teenagers and adults
- Better Living Classes from Cooperative Extension
- Tasty Tuesdays Cooking Show from Cooperative Extension
- N.C. Department of Transportation
- N.C. Department of Agriculture

Next steps

The first step is to launch CCNC-TV on Spectrum Channel 5. After a soft launch on Feb. 12, we would make a formal announcement on Feb. 15, including the news that we are streaming live the monthly agenda session meetings. New equipment has been installed in Room 564 to achieve this.

We are working with the vendor on developing the app for live streaming the channel on the website and other platforms such as Roku.

RECOMMENDATION / PROPOSED ACTION

For informational purposes.

Sally Shutt, Assistant County Manager, presented the background information recorded above and shared a video sampling of what will be seen on CCNC-TV. Ms. Shutt stated work is also underway on a Cumberland County website redesign.

Commissioner Boose departed the meeting at 1:40 p.m. without having been excused.

4. CONSIDERATION OF AGENDA ITEMS

A. Resolution in Support of the Triangle Trails Initiative

BACKGROUND

The Triangle Trails Initiative (also known as Triangle Trails) is a newly launched collaboration between government, business, anchor institutions and civic leaders to make the Research Triangle Region a national leader in greenways and trails. The mission of this newly-forming organization is to help brand, promote, market, program and grow the existing trail programs of the regional network. This organization also aims to serve as a clearinghouse to help local entities seek and leverage resources for grant acquisition, planning documents, and inter-agency coordination for greenway construction.

The Triangle Trails Initiative is currently an ad hoc organization operated by volunteers and is being established in partnership with the East Coast Greenway Alliance, headquartered in Durham, NC, which has offered to incubate its growth under its 501(c)(3) umbrella. It is the plan of the organization to grow into a comparable organization similar to the Carolina Threads Trail (in Charlotte) and the Piedmont Legacy Trails in the Triad.

Triangle Trails is not requesting any monetary support from the County. They are asking for a resolution of support from area counties to be used to leverage funding requests from private donors. There are 14 counties in the Triangle Trails coverage area with 12 counties having already approved supportive resolutions.

RECOMMENDATION / PROPOSED ACTION

Staff recommends the County Commissioners review and consider approval of the resolution of support. Staff recommends placing this item on the February 15th, 2021 Regular Agenda as a Consent Agenda item.

RESOLUTION OF THE CUMBERLAND COUNTY BOARD OF COMMISSIONERS OF CUMBERLAND COUNTY, NORTH CAROLINA SUPPORTING THE FORMATION OF THE TRIANGLE TRAILS INITIATIVE

WHEREAS, Cumberland County, North Carolina is committed to maintaining and enhancing the quality of life for citizens throughout the region and recognizes that the “Triangle Trails Initiative” will contribute to quality of life by weaving together community and regional assets via a network of trails and greenways; and

WHEREAS, the “Triangle Trails Initiative” recommends linking trails and greenways together, across a multi-county regional landscape, gaining cooperation of public and private sector interests that encourage collaboration; and to create a network that will, in the long term, provide transportation, exercise, leisure, safety, accessibility, recreation, community and economic benefits aimed at enhancing the quality of life; and

WHEREAS, many communities, agencies, and trail advocates in the region have taken a lead in planning and building local trails and greenways, and those efforts can be greatly enhanced by being connected to a larger regional network of trails; and

WHEREAS, trails and their green landscape areas help improve the quality of the air we breathe by preserving trees and vegetation, by promoting reduce congestion through non-motorized transportation, and enhance the quality of our water through natural buffers mitigating the impacts of storm water run-off; and

WHEREAS, trails and greenways are freely accessible community assets offering opportunities for transportation, recreation and exercise to everyone, including children and families, providing safe places for county residents to experience a sense of community, celebrate our history and culture, and create stronger social ties; and

WHEREAS, trails have significant impact on the health and economic viability of the region encouraging active lifestyles, increased levels of tourism, enhanced property values, added jobs, as well as enhanced ability to attract and retain businesses to the region due to improved quality of life; and

WHEREAS, the “Triangle Trails Initiative” provides the foundation for a long term strategy that will continue to grow and to provide an invaluable resources for our children, grandchildren and great grandchildren.

NOW, THEREFORE, BE IT RESOLVED that the Cumberland Board of Commissioners of Cumberland County, North Carolina supports the concept of working within a regional framework to plan, design, develop and link protected undeveloped landscapes and natural resources by endorsing the “Triangle Trails Initiative.”

ADOPTED this ____ day of 2021.

Rawls Howard, Planning and Inspections Director, presented the background information recorded above and introduced Chuck Flink, President of Greenways, Inc. Mr. Howard provided information about the Triangle Trails Initiative with the following PowerPoint presentation and stated this item is to request the endorsement of a resolution of support for the initiative.

Triangle Trails Initiative: Mission Statement

“Triangle Trails is a collaboration between government, business, institutions and civic leaders to make the Research Triangle Region a national leader in greenways and trails.”

Mr. Howard displayed maps depicting the Triangle Trails Initiative Regional Footprint, North Carolina Regional Greenway Initiatives and Great Trails State Network.

Funding the Triangle Trails Initiative

Raising Operating Funds for TTI

- Seeking to raise a base of \$500,000 from private sector funders
- First charter funder pledge of \$100,000 has been made by the Research Triangle Park Foundation. Second charter funder pledge of \$100,000 has been made by Raleigh Visitors and Convention Bureau.
- Seeking pledge of financial support from Hospital, Bank, and Industry: Seeking charter funder pledge of \$100,000 each.
- Next goal is to raise additional \$1.5 million to support the operations of TTI.

Request of the Cumberland County Board of Commissioners

- Pass a Resolution of Support for the Triangle Trails Initiative

Triangle Trails Initiative Resolution of Support – Expanded Footprint

- Chatham County (adopted)
- Durham County (adopted)
- Franklin County (adopted)
- Harnett County (adopted)
- Granville County (adopted)
- Johnston County (adopted)
- **Cumberland (considering)**

- Lee County (adopted)
- **Moore County (in committee)**
- Orange County (adopted)
- Person County (adopted)
- Vance County (adopted)
- Wake County (adopted)
- Warren County (adopted)

Commissioner Keefe asked how this initiative would work with existing trails in Cumberland County. Mr. Flink stated all those trails are part of the regional concept.

MOTION: Commissioner Lancaster moved to approve the resolution of support and forward to the February 15, 2021 regular meeting as a consent agenda item.

SECOND: Commissioner Council

VOTE: UNANIMOUS (7-0) (Commissioner Boose was not present for the vote.)

B. Consideration of Funding Agreement with Kingdom Community Development Corporation

BACKGROUND

As required by the U.S. Department of Housing and Urban Development (HUD), Cumberland County Community Development has set aside at least 15 percent of its HOME Investment Partnerships Program (HOME) allocation for specific projects to be undertaken by a private nonprofit, community-based organization called a Community Housing Development Organization (CHDO). The CHDO must meet certain requirements such as: maintaining a certain legal status, organizational structure, and capacity and experience. Kingdom Community Development Corporation has served as the CHDO for Cumberland County for many years and has been involved in expanding new affordable housing for both homebuyers and renters.

Attached is a copy of the Funding Agreement between Cumberland County and Kingdom Community Development Corporation to use funds for land acquisition, site clearance, and infrastructure / improvements on eight (8) lots as part of a multi-phased affordable housing development project that will be located along Elizabeth Street and Lee Street in Spring Lake. The development hard cost for the infrastructure / site improvements will include new onsite improvements that are essential for the development of the site for the affordable housing to be constructed. Community Development funds in the amount up to \$204,732 are available for Phase I of this project. Once completed, the project will serve households with an income at or below 80% of the area median income.

RECOMMENDATION / PROPOSED ACTION

Community Development Staff recommends and requests that the following item be placed on the February 15th Board of Commissioners agenda as a consent item:

Approve the funding agreement with Kingdom Community Development Corporation in the amount not to exceed \$204,732.

Dee Taylor, Community Development Director, presented the background information recorded above and stated in the early part of last year, Community Development issued a Request for Proposal to solicit agencies to develop affordable housing for low to moderate income home buyers and renters. Kingdom Community Development Corporation was one of the agencies selected mainly because it has served as the CHDO for the community and is also a HUD certified housing counseling agency. Ms. Taylor stated the project will consist of 15 single family homes with three bedrooms and 2 baths. Ms. Taylor stated in subsequent phases following Phase I, Community Development will use funds to develop housing to target low to moderate income households and Kingdom Community Development Corporation will use its funds/resources to help leverage the cost of this project. Ms. Taylor stated Community Development selected this project because it meets the goals and objectives outlined in the Five-Year Consolidated Plan and has funds available.

MOTION: Commissioner Adams moved to approve the funding agreement with Kingdom Community Development Corporation in the amount not to exceed \$204,732 and forward to the February 15, 2021 regular meeting as a consent agenda item.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (7-0) (Commissioner Boose was not present for the vote.)

C. Alliance Health Board of Director Vacancies

BACKGROUND

Alliance Health is governed by an appointed Board of Directors. The Alliance Board consists of community stakeholders from Durham, Wake, Cumberland and Johnston counties that are appointed by their respective County Commissioners. Orange County has also initiated the process of requesting formal disengagement from Cardinal Innovations Healthcare and is seeking realignment with Alliance Health. (See attached correspondence from Orange County to NC DHHS.)

Cumberland County Commissioners appoint four directors to the Alliance Board and two of those four director positions have expired. Each of those directors served two consecutive terms of three years and are not eligible for reappointment under the Cumberland County Commissioners' Rules of Procedure. (See attached membership roster.)

Correspondence was received from the Alliance Board Chairman recommending that Lodies J. Gloston be appointed to the Alliance Board for an additional three-year term. (See attached correspondence.) Rule 29 of the Rules of Procedure for the County Commissioners of Cumberland County states, "no citizen may serve more than two consecutive terms on any board/committee (must be off at least one year before returning to the board/committee)." Rule 29 further states, "The Board of Commissioners reserves the right to waive this requirement, based on special circumstances."

RECOMMENDATION / PROPOSED ACTION

Discuss the two Cumberland County Commissioner appointed vacancies on the Alliance Health Board of Directors and forward to the February 15, 2021 regular meeting for nominations.

Commissioner Adams stated Cumberland County Commissioners appoint four directors to the Alliance Board and two of those are currently filled by Deputy County Manager Duane Holder and himself. Commissioner Adams explained the Alliance Health's appointment process and stated there is currently a lot going on with Alliance Health and mental health across the state involving the Tailored Plan, and there has been some discussion about Alliance Health expanding and Orange County seeking realignment with Alliance Health. Commissioner Adams stated there are only so many seats on the Alliance Board and two of Cumberland County's seats are unfilled. Commissioner Adams stated the Board of Commissioners allow their appointees to serve two consecutive terms; however, Alliance Health allows its directors to serve three consecutive three-year terms. Commissioner Adams stated Lodies Gloston was appointed by the Board of Commissioners and has served two consecutive terms, currently serves on the Executive Committee and it is important for Cumberland County to keep someone on the Executive Committee when considering the changes going on. Commissioner Adams stated his request of the Board is to waive the two-term requirement, reappoint Lodies Gloston to a third term and give names to either he or Mr. Holder for the second vacancy so it can be passed on to Alliance Health. Commissioner Council asked how many seats Cumberland County has on the Alliance Health Board of Directors. Commissioner Adams stated the county has four seats and he does not want to give one up because other counties may realign with Alliance Health.

MOTION: Commissioner Council moved to waive the Board of Commissioners' two-term requirement, nominate Lodies Gloston for a third term and forward to the February 15, 2021 regular meeting for appointment.

DISCUSSION: Commissioner Keefe asked whether the requirement was being waived just this one time or for every member of the Alliance Health Board of Directors. Commissioner Adams stated that could come under discussion for this is a unique

situation in terms of the changes going on with mental health across the state and it imperative to have someone well-versed stay on the Board of Directors. Rick Moorefield, County Attorney, stated to waive the two-term requirement and reappoint Ms. Gloston consistent with the rules of Alliance Health by this Board action is fine.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (7-0) (Commissioner Boose was not present for the vote.)

D. Cape Fear Valley Health System Board of Trustee Vacancies

BACKGROUND

The Cape Fear Valley Health System Board of Directors consists of twenty appointed trustees. Seven of the trustees are the Cumberland County Commissioners. Eight trustees are appointed at-large by the Board of Commissioners, with two of those being medical doctors and one being a nurse.

Of the eight trustees appointed at-large by the Board of Commissioners, two medical doctor trustee positions and one general public trustee position have expired. These trustees have each served two consecutive terms of three years and are not eligible for reappointment. (See attached membership roster.)

RECOMMENDATION / PROPOSED ACTION

Discuss the three County Commissioner appointed trustee vacancies and forward to the February 15, 2021 regular meeting for nominations.

Commissioner Adams stated he received a call from Mike Nagowski, Cape Fear Valley Health System CEO, and the CFVHS bylaws, which were changed, state only the Chief of Staff and Vice Chief of Staff can be employed with CFV and sit on the Board of Trustees. Commissioner Adams stated that eliminated Dr. Elizabeth Sawyer and Dr. Joel Horowitz because they are both employed by CFV. Commissioner Adams stated the nomination that came from CFV was for Dr. Michael Jones and Dr. Myron Strickland and he would nominate them for appointment to the two medical doctor positions. Commissioner Lancaster stated he would second the nomination.

Commissioner Adams stated nominations also need to be made to the CFVHS Board of Trustees general public position vacancy. Commissioner Lancaster nominated Marshall Faircloth and Commissioner Keefe nominated Robert "Jason" Poole for the general public position.

Commissioner Adams stated these nominations will go forward to the February 15, 2021 regular meeting for appointment.

E. Formal Bid Award for an Electronic Health Record (EHR) System for the Cumberland County Department of Public Health

BACKGROUND

This request for bid award was originally scheduled for the Board's January 19, 2021 regular meeting. The item was removed from that agenda, at the request of the County Manager, due to Commissioner inquiry on the item.

A Request for Proposals (RFP) was issued for a comprehensive Electronic Health Record (EHR) solution to support clinical and ancillary operations at the Department of Public Health. Proposals were received and evaluated. The evaluation results determined that CureMD.COM, Inc. offers the best overall value to the County. CureMD.COM, Inc. is proposing a three-year agreement at a first year cost of \$109,963 and an annual recurring cost of \$47,844. Capital Investment Fund (CIF) funds in the amount of \$400,000 were appropriated in the fiscal year 2021 budget for the overall project. This recommendation is only for the software purchase and implementation.

RECOMMENDATION / PROPOSED ACTION

Finance and Purchasing staff recommend and request that the following item be placed on the February 15, 2021 Board of Commissioners agenda as a consent item:

Award RFP 19-16-IS II to CureMD.COM, Inc. based on its product representing the best overall value standard of award established by North Carolina General Statute 143-129.8 (b) (2).

Duane Holder, Deputy County Manager, presented the background information recorded above and reviewed the following PowerPoint presentation.

CURRENT SYSTEM

- Obsolete
- Upgrades no longer supported by the vendor
- Significant inefficiencies in delivery of public health services
- Current system implemented in 2014
- Non-collaborative selection process involving staff

NEW SYSTEM SELECTION

- Initiated in 2018
- County reached out to EPIC EHR & Cape Fear Valley (CFV) to begin the due diligence process
- RFP issued in 2019 and also sent to EPIC
- EPIC chose not to respond to RFP
- EPIC referred the county to CFV for utilization of their Community Connect Portal that allows for affiliated hospitals, clinics and physicians to connect to the main EPIC system; CFV did not go live on the EPIC system until 2019

REQUEST FOR PROPOSALS (Received 6 responsive bids)

Collaborative evaluation 2019-2020

- CureMD* (presence in N.C.)
- Patagonia* (presence in N. C.)
- Meditab
- KAS Adaptive
- Millennium
- Netsmart* (presence in N.C.)

Mr. Holder stated I.S. staff worked in conjunction with Health Department staff to evaluate/vet the responses through the client/software process.

CONTINUED DUE DILIGENCE

- EPIC/CFV brief demo January 2020

Mr. Holder stated the county was unable to secure a comprehensive demonstration of how the EPIC system would meet the needs of the Health Department, and the demo from EPIC was very brief and did not provide the same level of detail the other vendors provided. Mr. Holder stated therefore, county I. S. sought to obtain responses from EPIC as it pertains to its functional requirements, (software) governance structure, and pricing structure. Mr. Holder stated in late June 2020, county staff were notified that responses to its request could not be obtained without a non-disclosure agreement (NDA). Mr. Holder stated the County Attorney was consulted on the NDA and because it would be a public purchase, staff were advised they could not complete the NDA for this request. Mr. Holder stated at this time, county management, I.S. department staff and Health Department staff feel everyone has worked diligently to evaluation all EHR solutions and fully vet the EPIC system. Mr. Holder stated some of the thinking of the Health Department being on the same platform as CVF is not as relevant in today's world due to the implementation of the health information exchange that standardizes data so systems can speak seamlessly between integrated platforms.

Mr. Holder stated management recommends the CureMD system as it is the most widely used EHR throughout county health departments throughout the state of North Carolina. Mr. Holder shared a brief video of Forsyth County's implementation of CureMD.

Commissioner Keefe stated to Mr. Holder that by his own admission, the evaluation of EPIC could only go so far, and his understanding is that the NDA is bogged down with semantics and wording between the legal groups. Commissioner Keefe stated his only concern is that everyone is on the

hospital system and EPIC is becoming widely used in hospital systems, and all he has heard from trustees of CFVHS is that when individuals present themselves to the ER Department, the hospital has to take time to run a litany of tests just to ensure they are protecting the individual; whereas, if the electronic record's systems were together, they could just use that. Commissioner Keefe stated he appreciated the health information exchange, but one platform is always better than having to translate two systems. Commissioner Keefe stated he would have preferred to have a presentation from someone using EPIC and telling how great it is, and he thinks commissioners are only receiving one side of the story,

Commissioner Adams stated EPIC was an expensive proposition for CFVHS and he recalls a discussion that Southeastern had EPIC with another hospital and it was a nightmare because there was too much control exerted by EPIC over Southeastern. Commissioner Adams stated he does not want to give that much control over the Health Department to a platform; the Health Department will have control over the CureMD platform and still be able to talk to area hospitals.

MOTION: Commissioner Council moved to award RFP 19-16-IS II to CureMD.COM, Inc. based on its product representing the best overall value standard of award established by North Carolina General Statute 143-129.8 (b) (2) and forward to the February 15, 2021 regular meeting.

SECOND: Commissioner Lancaster

VOTE: PASSED (6-1) (Commissioners Lancaster, Council, Evans, Adams, Boose and Stewart voted in favor; Commissioner Keefe voted in opposition) (Commissioner Boose was not present for the vote.)

Ms. Cannon stated since the vote was not unanimous, this item will be forwarded to the February 15, 2021 meeting as in item of business.

F. Diversity, Equity & Inclusion (DEI) Executive Steering Committee Alternative Holiday Schedule Recommendation

BACKGROUND

During the August 13, 2020 Board of Commissioners' Agenda Session, Commissioner Keefe introduced a proposed County Policy on Religious and Celebratory Holidays. The purpose of the newly proposed policy was to be more inclusive and to better allow staff to prioritize their individual days of observance. By unanimous vote, the Board agreed to send the policy proposal to the newly formed Diversity, Equity and Inclusion (DEI) Advisory Committee for review and recommendation.

The DEI Advisory Committee initiated review of the policy proposal in October and continued their work through November. In December, the Committee reached consensus to forward two policy options for consideration to the DEI Executive Steering Committee. As a reminder, the DEI Executive Steering Committee is inclusive of the County Manager, Deputy County Manager, Assistant County Manager, General Managers/Co-Conveners and Administrative Support to the Committee. The DEI Advisory Committee Charter states: "The CCDEI Advisory Committee will recommend actions, under the conditions of the charter, to the Executive Steering Committee."

A summary of the DEI Advisory Committee's review and recommendations are attached for the Board's information. Based on the Committee's proposed options, it is the recommendation of the Executive Steering Committee to keep the current County Holiday Schedule and add one floating day (for a total of 13 holidays).

This modification to the existing County Holiday Schedule preserves traditional holiday schedules, remains in alignment with State holiday schedules, and allows for individual flexibility in the observance of a holiday of the individual employee's choosing.

RECOMMENDATION / PROPOSED ACTION

Staff recommends and requests that the following item be placed on the February 15, 2021 Board of Commissioners agenda as a consent item:

Approve the addition of one "floating" holiday to the existing County Holiday Schedule that may be used at an employee's discretion, taken on a day they choose.

Duane Holder, Deputy County Manager, referenced the resolution against racial injustice adopted by the Board of Commissioners on June 15, 2020 that also called for the creation of a diversity, equity and inclusion committee, which resulted in the DEI Advisory Committee. Mr. Holder noted some of the duties/objectives of the DEI Advisory Committee. Mr. Holder presented the background information recorded above and reviewed the following PowerPoint presentation outlining the DEI Advisory Committee recommendations following review of the proposed County Policy on Religious and Celebratory Holidays. Mr. Holder recognized Finance Director/General Manager Vicki Evans and Social Services Director/General Manager Brenda Jackson as co-convenors of the DEI Advisory Committee.

Mr. Holder displayed the following slide and stated these holidays are not currently included in the county's holiday schedule, but Commissioner Keefe's proposal would allow for their inclusion. Mr. Holder stated acknowledgement of these holidays would increase inclusiveness for the county workforce.



PROPOSAL REVIEW

- Policy proposal review Oct – Nov 2020; the committee performed with great effort
- Consensus reached on recommendations Dec 2020
- Recommendations forwarded to DEI Executive Steering Committee

DEI Advisory Committee Recommendations:

1. Keep the current Holiday Schedule but change the names of religious holidays (example – change “Christmas” to “Winter Holiday” and either
 - Add one floating day (for a total of 13 holidays), OR
 - Take away Good Friday to add one floating day.
2. Maintain 12 paid County holidays
 - 10 static and would be consistent throughout Cumberland County Government (existing 12, minus Good Friday and Christmas Eve)
 - 2 “floating” holidays

DEI Executive Steering Committee Recommendation:

Keep the current County Holiday Schedule and add one “floating” day (for a total of 13 holidays)

- Flexibility & inclusiveness
- Aligns with State
- DEI Advisory Committee discussion & recommendation

Commissioner Keefe asked how anyone could think the intent was to increase the number of paid holidays as that was never the intention; the intention was to be more inclusive about the holidays county employees are charged with taking. Commissioner Keefe stated for a group of county employees to recommend one more day of paid vacation is disingenuous. Mr. Holder stated that was the DEI Executive Steering Committee's recommendation based on the recommendations of the DEI Advisory Committee. Commissioner Keefe stated the recommendation leans more towards staff rather than citizens; one of the main ideas of his proposal that was totally missed was that some of the days would be able to be used by citizens. Commissioner Keefe stated the recommendation was not his intent when bringing the proposed policy forward.

Commissioner Adams stated he is trying to figure out whether 4 “floating” holidays would present a logistical nightmare for supervisors and employees. Ms. Cannon stated one of the things that bogged down the DEI Advisory Committee, that consists of some county department heads, was

how to operationalize and manage the proposed policy. Ms. Cannon stated the DEI Advisory Committee was asked not to try to operationalize the proposed policy but bring back recommendations for the DEI Executive Committee to consider.

Commissioner Keefe stated employees could work virtually and not have to come into county offices. Ms. Cannon stated the concern is not so much about county offices being open but how to manage the 2,200 employees, a very large percentage of whom are accustomed to having a holiday on the Friday after Thanksgiving and having Christmas Eve and the Good Friday holiday. Ms. Cannon stated the DEI Executive Committee also had concerns that the proposed policy may be a deterrent to recruitment because most other counties follow the state holiday schedule. Commissioner Keefe stated if employees choose to keep those holidays as their “floating” holidays, nothing will change. Ms. Cannon stated everyone cannot have the same days off if county offices are to be open to the public. Ms. Cannon spoke to a survey of employees in Tax Administration that resulted in employees desiring not to have any changes to the current holiday schedule.

Commissioner Council stated it is unusual for the Board of Commissioners to disagree with the first task of a diversity committee it called for and even though she feels the vote will not be unanimous, she will offer the following motion.

MOTION: Commissioner Council moved to approve the addition of one "floating" holiday to the existing County Holiday Schedule that may be used at an employee's discretion, taken on a day they choose, and forward to the February 15, 2021 regular meeting.

SECOND: Commissioner Lancaster

DISCUSSION: Commissioner Lancaster concurred with Commissioner Council’s comment and stated in light of the issues around diversity, the Board called for a group of professionals to form a committee. Commissioner Lancaster stated the committee presented their recommendations and he finds it difficult to vote against their recommendations. Commissioner Lancaster stated he thought the Board wanted to support people and not micromanage or find fault with what it heard today. Ms. Cannon clarified the county is only going to be closed to the public for the 12 State holidays and each employee will be able to select one additional holiday at their choosing. Commissioner Keefe stated this was brought before the Board with the intention of being more inclusive and it not only has to do with race but also has to do with gender, religious preference, social issues, and many other things. Commissioner Keefe stated his intent was also to give preference to citizens who prefer to have county services.

VOTE: PASSED (6-1) (Commissioners Lancaster, Council, Evans, Adams, Boose and Stewart voted in favor; Commissioner Keefe voted in opposition) (Commissioner Boose was not present for the vote.)

Ms. Cannon stated since the vote was not unanimous, this item will be forwarded to the February 15, 2021 meeting as in item of business.

Chairman Evans called for a recess at 2:21 p.m. following which the meeting reconvened at 2:28 p.m.)

G. Reconsideration of Joint Resolution of the Board of Commissioners and the City Council Requesting Cumberland County's Delegates to the General Assembly to Sponsor a Local Bill to Amend Session Law 1991-413, Authorizing a Prepared Food and Beverage Tax, and to Modify the Distribution of Proceeds from the Sale of Alcoholic Beverages in Cumberland County Pursuant to G.S. 18b-805(E)

BACKGROUND

Included with this memorandum is a Joint Resolution between the Board of Commissioners and the City Council as well as language to amend Session Law 1993-413 and to modify the distribution of proceeds from the sale of alcoholic beverages in Cumberland County. This resolution was approved by the Board on January 19, 2021 and subsequently approved by the City Council on January 25, 2021.

On January 21, 2021 the Board of Commissioners held a special meeting with our Legislative Delegation to discuss this item and other potential legislative changes for the upcoming session. For many years, the Board has requested amendments to Session Law 1991-413 to expand the use of the Food and Beverage proceeds and to remove the repeal requirement once the debt has been paid. The Delegation advised the Board at this most recent meeting that a referendum would likely be required to move this legislation successfully through the General Assembly.

This new information regarding a referendum requirement creates significant risks to the County and the extension of the tax. The proposed language for Session Law 1965-892 which allows the sharing of ABC revenue with the City of Fayetteville, Spring Lake and Hope Mills does not address a referendum requirement. The currently approved resolution and proposed Session Law language provides that the County would begin sharing ABC revenue immediately without results of a referendum. This creates a potential loss of \$9M of revenue to the County, \$3M of ABC revenue and \$6M Food and Beverage revenue upon a failed referendum.

The Food and Beverage Work Group comprised of Chairman Evans, Vice Chairman Adams and Commissioner Keefe met with staff twice since the January 21, 2021 Delegation Meeting to discuss this new information and how we should proceed with the potential legislative changes. County Staff obtained information from the NCACC regarding local bills related to food and beverages taxes. Paige Worsham indicated the General Assembly has not passed any bills recently without the voter referendum requirement. Durham County is the entity that most recently took a proposed food and beverage tax to the voters in 2008, and the referendum failed to pass.

The work group believes there is a significant risk of losing the Food and Beverage Tax in our community if the repeal is tied to a referendum. Therefore, they are recommending the Board rescind the Joint Resolution of the Cumberland County Board of Commissioners and the Fayetteville City Council.

Since meeting with the work group, staff met with the County's Bond Counsel. While staff agrees with the workgroup's recommendation to rescind the Joint Resolution, after discussion with Bond Counsel, staff does not recommend pursuing any legislative changes. Additionally, staff suggests the County continue working with Spectra in completing the feasibility study once events have resumed at the Crown Complex.

RECOMMENDATION / PROPOSED ACTION

Consider moving the following recommendations to the February 15, 2021 Board of Commissioner's meeting as a consent agenda item:

Rescind the Joint Resolution of the Cumberland County Board of Commissioners and the Fayetteville City Council.

Amy Cannon, County Manager, presented the background information recorded above and stated multiple facilities make up the Crown Complex to include the coliseum, the agro-expo, the arena and the theatre. Ms. Canon stated the plan was to demolish the theatre, a facility original to the Crown Complex, and construct a replacement facility, location unknown at this time. Ms. Cannon stated Food and Beverage funds can only be used to replace, modify or maintain the Crown Complex facility. Ms. Cannon stated as long there is debt outstanding on the Crown Complex for the purposes just mentioned, the repeal provision does not apply.

Commissioner Adams stated his understanding is to rescind the resolution and not take it forward to the delegation would mean that if the county builds a PAC, it will have to be built on the footprint of the Crown Coliseum. Ms. Cannon stated there is an important distinction that staff discussed with bond counsel which is that the language of the original bill does not specify the geography of a replaced facility. Commissioner Adams stated he will not argue with bond counsel, but this is new information. Ms. Cannon stated her understanding from bond counsel is that bonds speak to the Crown Complex when the bonds were issued, and the complex includes all those facilities. Commissioner Adams stated he is not talking about the bonds, but what pays for the bonds. Commissioner Adams stated when the statute was enacted, what did it say about where the proceeds could be used. Ms. Cannon stated the changing moment was bond counsel's understanding that the county is demolishing one of the original facilities of the complex and

replacing it, and the language allows the use of tax revenue to replace it. Commissioner Adams asked to have this in writing as an opinion of bond counsel.

Rick Moorefield, County Attorney, stated bond counsel traced all of this back to the original 1965 act creating the Cumberland County Memorial Auditorium Commission, the precursor to the Civic Center Commission. Mr. Moorefield stated the opinion of bond counsel is that any of the facilities can be replaced anywhere if it is really being replaced and a new building is not being built.

Commissioner Keefe stated the risk of a referendum is not worth the reward. Commissioner Keefe confirmed with Mr. Moorefield that any facility under the management of the Crown could be replaced regardless of where it is located.

MOTION: Commissioner Keefe moved to rescind the Joint Resolution of the Cumberland County Board of Commissioners and the Fayetteville City Council and forward to the February 15, 2021 regular meeting as a consent agenda item.

SECOND: Commissioner Council

VOTE: UNANIMOUS (7-0) (Commissioner Boose was not present for the vote.)

H. Fiscal Year 2021 Audit Contract with Elliott Davis, PLLC

BACKGROUND

On February 13, 2020 the Board of Commissioners awarded the County's audit contract for fiscal years 2020, 2021, and 2022 to Elliott Davis, PLLC. Each fiscal year the audit contract requires approval by the Board of Commissioners. For fiscal year 2021, the total County contract cost is \$98,940 and the total cost for the Tourism Development Authority (TDA) is \$4,539. Both amounts are consistent with the amounts presented during the request for proposal process conducted last fiscal year.

In addition to Board of Commissioner approval of the contract and engagement letter, signatures are required of the Board of Commissioners' Chairperson, the Audit Committee Chairperson, and the TDA Chairperson.

Specific to the Board of Commissioners' Audit Committee, Chairman Evans has named Commissioners Keefe, Lancaster, and Stewart to that committee. For the purpose of signing the fiscal year 2021 Audit Contract, we are requesting that one of the committee members be given authority to sign the audit contract as the Audit Committee Chairperson.

RECOMMENDATION / PROPOSED ACTION

Staff recommend the following items be placed on the February 15, 2021 Board of Commissioners' Consent Agenda:

1. Approval of the fiscal year 2021 Audit Contract and Engagement Letter with Elliott Davis, PLLC.
2. Fiscal year 2021 Audit Contract signature authority specific to signing as the authorized Audit Committee Chairperson.

Vicki Evans, Finance Director, presented the background information recorded above and stated her understanding is the Chairman Evans appointed Commissioner Keefe as the Audit Committee Chairperson. Ms. Evans stated the recommendation/proposed action is for the item to be placed on the February 15, 2021 Board of Commissioners' consent agenda for approval of the fiscal year 2021 Audit Contract and Engagement Letter with Elliott Davis, PLLC.

MOTION: Commissioner Keefe moved to approve the FY 2021 Audit Contract and Engagement Letter with Elliott Davis, PLLC, forward to the February 15, 2021 regular meeting as a consent agenda item.

DISCUSSION: Commissioner Adams asked whether the contract with Elliott Davis, PLLC included minority participation. Ms. Evans responded in the negative. Commissioner Adams stated he felt minority participation should be included in the proposal if the county is really going to be about diversity, equity and inclusion.

Commissioner Adams stated the previous audit firm did not have a problem with it and asked Commissioner Keefe to include conversation with Elliott Davis, PLLC about minority participation in his motion.

AMENDED MOTION: Commissioner Keefe moved to approve the FY 2021 Audit Contract and Engagement Letter with Elliott Davis, PLLC, request that Elliott Davis, PLLC consider engaging a local minority firm to cover a portion of the audit work and forward to the February 15, 2021 regular meeting as a consent agenda item.

SECOND TO AMENDED MOTION: Commissioner Council

VOTE ON AMENDED MOTION: UNANIMOUS (7-0) (Commissioner Boose was not present for the vote.)

I. Intergovernmental Support Agreement Between the United States and Cumberland County for Fort Bragg Animal Services

BACKGROUND

In February 2016, Cumberland County entered into an Intergovernmental Support Agreement with Fort Bragg to provide animal control services on the installation.

Under the agreement, Fort Bragg pays Cumberland County to respond to animal services dispatches within the portions of the post located in Cumberland County. Stray and surrendered animals from post are taken to the Animal Services shelter. The County also quarantines animals from Fort Bragg as needed.

The original agreement was for one year and renewable annually for up to four additional years.

Animal Services invoices the post monthly for services rendered. Over the course of the five-year period, Animal Services has requested pricing adjustments to the agreement based on the costs to the County for the services rendered.

The attached agreement for your consideration is for one year and can be renewed for successive one-year periods for four additional years. Fort Bragg has agreed to new changes in the prices for services. The cost for productive dispatches per animal impounded will go from \$223 to \$309. The cost for surrendered animals taken over the counter from Fort Bragg will go from \$30 to \$309 per animal. The \$309 cost is the average cost for intaking, housing and caring for one animal for the average length of stay of nine days. These animals are either reported as stray and found on Fort Bragg or surrendered by owners living on Fort Bragg.

Animal Services also has a new partnership with Fort Bragg. The post is providing veterinarians and staff to perform sterilization surgeries on dogs, cats and livestock at the animal shelter twice a month. This partnership provides more surgical experience for new graduate veterinarians beginning their Army career and is a valuable service to the Animal Services Department. Animal Services Director Elaine Smith reports this partnership is working well and very beneficial to both parties.

RECOMMENDATION / PROPOSED ACTION

Consider moving the following recommendation to the February 15, 2021 Board of Commissioner's meeting as a consent item:

Approve the attached Intergovernmental Support Agreement between Cumberland County and Fort Bragg for animal services provided on the post.

Sally Shutt, Assistant County Manager, presented the background information recorded above and stated Animal Services Director Elaine Smith was present to respond to questions.

MOTION: Commissioner Lancaster moved to approve the Intergovernmental Support Agreement between Cumberland County and Fort Bragg for animal services provided on the post and forward to the February 15, 2021 regular meeting as a consent agenda item.

SECOND: Commissioner Council

DISCUSSION: Commissioner Council asked how Animal Services got the cost increased so much. Ms. Smith stated the calculations for the \$309 more accurately reflects the average cost citizens pay for intaking, housing and caring for one animal for the average length of stay of nine days.

VOTE: UNANIMOUS (7-0) (Commissioner Boose was not present for the vote.)

J. Federal Legislative Agenda

BACKGROUND

The Board of Directors of the North Carolina Association of County Commissioners (NCACC) adopted 12 federal legislative priorities for the 2021-22 Congressional Biennium during its Legislative Goals Conference held virtually in January 2021.

The NCACC typically takes the lobbying lead on items of statewide impact for both state and federal priorities. The association has partnered with a federal adviser, Leslie Mazingo of Strategies Consulting. The County pays NCACC membership dues of \$23,030.

NCACC 2021-2022 Federal Legislative Goals

FG-1: Support direct and flexible funding as needed by counties of all sizes to mitigate the ongoing Impact of COVID-19 Pandemic.

FG-2: Support efforts to promote food system resiliency, such as ways to strengthen North Carolina's Food System and increase access to affordable, healthy food options.

FG-3: Support increased funding for disaster preparation, assistance and mitigation as well as legislation that expedites and expands county use of federal disaster assistance funds.

FG-4: Support federal reclassification of 911 telecommunicators as first responders.

FG-5: Support funding for behavioral health programs and services to address the opioid and substance abuse epidemic and support flexibility for counties to use funds for prevention and recovery.

FG-6: Support funding and legislation to expand high-speed broadband access.

FG-7: Support measures to reduce the number of people with mental illness in county jails such as those identified in NACo's "Stepping Up Initiative."

FG-8: Support funds for health, human and economic services programs including Temporary Assistance for Needy Families, Food and Nutrition Services and federal block grants.

FG-9: Support increased funding and flexibility in services for older Americans.

FG-10: Support additional funding for Payment In Lieu of Taxes (PILT), agricultural, conservation, workforce, economic development, and Infrastructure programs that help counties meet public needs.

FG-11: Support strong regulations and enforcement along with funding assistance or reimbursement to state and local governments when a federal agency, such as the EPA, regulates emerging contaminants and other discharges into drinking water sources.

FG-12: Oppose unfunded mandates and changes in eligibility for federal programs that shift costs to counties.

NACo Membership

The National Association of Counties takes the lead role in lobbying on legislation of national significance to county governments. The 2021 NACo Legislative Conference will be held virtually from March 8-26. The County pays membership dues of \$6,389.

Additional Background

The City of Fayetteville developed the attached Federal Action Plan for 2021 (FY2022). The City has retained the services of Strategic Consulting as its Federal lobbyist.

There are several areas where the City's action items overlap with those of the NCACC's Federal Legislative Goals, including those related to COVID-19, infrastructure, opioid abuse, block grant funding and PFAS contamination.

RECOMMENDATION / PROPOSED ACTION

Consider the adoption of the NCACC Federal Legislative Goals at the Feb. 15 regular meeting and share them with the County's federal delegation.

Ms. Shutt presented the information recorded above and reviewed the NCACC 2021-2022 Federal Legislative Goals. Ms. Shutt stated when considering the new administration in Washington, D.C., County Management would like that the Board consider the option of hiring a federal lobbyist to improve Cumberland County's chances of tapping into federal funding opportunities for county specific projects. Ms. Shutt stated the process is already underway for competitive grants and the request is to allow staff to issue an RFP for federal lobbying services. Questions and discussion followed about whether the value would be comparable to the cost of hiring a federal lobbyist, whether the county's new grant writer had secured any grants for the county, and whether the NCACC's 2021-2022 Federal Legislative Goals included the needs of Cumberland County.

Ms. Cannon stated the county is trying to expand water into some of the rural areas of the county and thus far there has not been any positive progress in receiving assistance from higher levels of government. Ms. Cannon stated to make such projects work, the county needs an advocate at the federal level to help the county leverage grant funding. Assistant County Manager Angel Lanier-Wright spoke to her positive experience with and the merits of a having a federal lobbyist and responded to additional questions.

MOTION: Commissioner Adams moved to adopt the NCACC Federal Legislative Goals, forward to the February 15, 2021 regular meeting as a consent agenda item, share the NCACC Federal Legislative Goals with the County's federal delegation and authorize staff to issue a Request for Proposal for a federal lobbyist.

SECOND: Commissioner Stewart

VOTE: UNANIMOUS (7-0) (Commissioner Boose was not present for the vote.)

K. Lease Agreement with the North Carolina Department of Agriculture - Plant Industry Division

BACKGROUND

The North Carolina Department of Agriculture - Plant Industry Division currently leases approximately 368 +/- square feet of space at the Charlie Rose Agri-Expo Center from Cumberland County for the operation of its Witchweed Program. This space is leased at a rate of \$15.00 per square foot or \$5,250.00 per year payable in equal monthly installments of \$460.00 per month, over a two-year period. The proposed term of the lease is January 1, 2021 to December 31, 2023. All the terms in the proposed lease remain the same. The County provides all utilities and janitorial services but does not provide telephone services. This space has been leased for this particular purpose to the State at least as far back as 2012.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the agreement and requests it be forwarded for consideration as a consent agenda Item to the February 15, 2021 Board of Commissioners' regular meeting.

Tracy Jackson, Assistant County Manager, presented the background information and recommendation/proposed action recorded above. There were no questions or discussion.

MOTION: Commissioner Keefe moved to approve the lease agreement with the North Carolina Department of Agriculture - Plant Industry Division and forward to the February 15, 2021 regular meeting as a consent agenda item.
SECOND: Commissioner Council
VOTE: UNANIMOUS (7-0) (Commissioner Boose was not present for the vote.)

L. AECOM Change Order #2 for 500 Executive Place

BACKGROUND

Since the County ceased the Construction Manager-at-Risk (CMAR) method of construction with Balfour- Beatty and moved to the Design-Bid-Build process with AECOM (which saved the County approximately \$1.4M) staff needs to process a change order so AECOM can provide construction contract administration services for the County. These services are specified in the attached AECOM Change Order #2. The cost for these services will be \$62,401 as outlined in the attached change order document. This cost was anticipated and is much less than the County would have paid under the CMAR contract with Balfour-Beatty.

Funds are available in the Capital Project Fund for the cost of the change order.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the AECOM Change Order #2, requests the County Manager be authorized to sign the change order, and that this item be moved forward to the Board of Commissioners' Regular Meeting on February 15, 2021 as a Consent Agenda Item.

Mr. Jackson presented the background information and recommendation/proposed action recorded above. There were no questions or discussion.

MOTION: Commissioner Lancaster moved to approve the AECOM Change Order #2, forward the item to the February 15, 2021 regular meeting as a consent agenda item, and authorize the County Manager to sign the change order.
SECOND: Commissioner Council
VOTE: UNANIMOUS (7-0) (Commissioner Boose was not present for the vote.)

M. Notice from the Cumberland County Board of Commissioners Transferring the Workforce Innovation and Opportunity Act (WIOA) Program and Fiscal Agent for Programs to the Mid-Carolina Council of Governments

BACKGROUND

The attached letter is the first step in a process required by the North Carolina Department of Commerce - Division of Workforce Solutions (DWS) for the transfer of WIOA program and fiscal agent from one entity to another (in this case from Cumberland County to the Mid-Carolina Council of Governments or "COG"). March 1, 2021 is the proposed transfer date, but this will likely be impacted by the other pending tasks and reviews required by DWS before the transfer can occur.

These tasks include:

- DWS Financial Monitors must complete a financial assessment of the Mid Carolina COG to determine financial fitness (DWS and Local Area)
- A new grants administration agreement will need to be signed by DWS and Mid-Carolina COG (DWS and Local Area)
- DWS will have to close-out the funding for Cumberland County Cumberland County funding will have to de-obligated and re-issued to Mid Carolina. A statement of from Cumberland County that all expenditures and obligations have been satisfied may need to be completed by Cumberland County (DWS and Local Area)
- Amendments to Special projects (if applicable) (Local Area)
- Updated Memorandum of Agreement/ Memorandum of Understanding (MOA/MOU) to reflect changes (Local Area)

- A statement that details the process for an orderly transition of services to customers from Cumberland County to Mid Carolina (Local Area)
- A complete inventory list and a determination of property that will need to be transferred to Mid-Carolina COG (Local Area)
- Financial Monitor, Programmatic Monitor, and Planner schedule on-boarding meetings with Mid- Carolina COG (DWS)

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the attached transfer letter and requests it be moved forward as a consent agenda item at the February 15, 2021 Board of Commissioners' meeting to be signed by the Board Chair once approved.

Mr. Jackson presented the background information and recommendation/proposed action recorded above. There were no questions or discussion.

MOTION: Commissioner Council moved to approve the transfer letter transferring the Workforce Innovation and Opportunity Act (WIOA) Program and Fiscal Agent for Programs to the Mid-Carolina Council of Governments and forward to the February 15, 2021 regular meeting as a consent agenda item for signature by the Board Chairman once approved.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (7-0) (Commissioner Boose was not present for the vote.)

N. Water Service Utility Agreement with JFJ III Investments, LLC, for Rufus Johnson Road Subdivision

BACKGROUND

The Public Utilities Division has received a request from JFJ III Investments LLC to connect a twenty-one-lot subdivision to the existing Southpoint water system located in the Gray's Creek Water and Sewer District. The project will consist of installation of approximately 1961 feet of 8-inch water line with twenty-one individual 3/4-inch domestic water services, with all costs being paid by JFJ III Investments LLC. The Utility Service Agreement is needed to set the guidelines between JFJ III Investments LLC and Gray's Creek Water and Sewer District, to ensure proper installation and connection to the system. Upon completion of construction of the water lines and written acceptance of the as-builts and certifications the said utility mains shall be the property of Gray's Creek Water and Sewer District and will be operated and maintained as part of the existing Southpoint water system. The Southpoint water system has enough capacity to serve these additional lots and maintain the capacity needed for current customers that are paying the monthly availability fee but are not connected to the system plus enough capacity to cover any spikes in the daily demand.

The County Attorney has reviewed the attached Utility Service Agreement.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the request and asks that this item be placed on the February 15, 2021 Board of Commissioners agenda, and the Gray's Creek Water and Sewer District Governing Board agenda, as a consent item.

Mr. Jackson presented the background information and recommendation/proposed action recorded above. Mr. Jackson stated Amy Hall with Public Utilities is available for questions. There were no questions or discussion.

MOTION: Commissioner Lancaster moved to approve the request from JFJ III Investments LLC to connect a twenty-one-lot subdivision to the existing Southpoint water system located in the Gray's Creek Water and Sewer District, forward to the February 15, 2021 regular meeting and forward to the February 15, 2021 meeting of the Gray's Creek Water and Sewer District Governing Board.

SECOND: Commissioner Council

VOTE: PASSED (6-1) (Commissioners Lancaster, Council, Evans, Keefe, Boose and Stewart voted in favor; Commissioner Adams voted in opposition) (Commissioner Boose was not present for the vote.)

Ms. Cannon stated since the vote was not unanimous, this item will be forwarded to the Board of Commissioners' February 15, 2021 meeting as an item of business and the Gray's Creek Water and Sewer District Governing Board meeting as an item of business.

O. Board of Education's Offer of Real Property in Accordance with G.S. 115C-518

BACKGROUND

The Cumberland County Board of Education adopted a resolution May 12, 2020, to convey the parcel with PIN 0426-89-4048 containing 0.78 acres to Robeson Investment Corporation by quitclaim deed. G.S. 115C- 518 requires the Board of Education to offer the parcel to the County on the same terms before the conveyance to any third party can be made. The Board of Education's reasons for deeding this parcel without any monetary consideration are that it is not useful to the School System for any purpose; a 2019 storm damaged trees on the property and neighbors are complaining it is unsightly; and Robeson Investment Corporation has used it as part of its adjoining business, Fayetteville Building Supply, since at least 1993.

The parcel is an irregularly shaped lot adjoining Trainer Road, which connects to Levy Drive near its intersection with Robeson Street. The boundary of the parcel is shown outlined in green on the Boundary Map on page 1 of the attachment. A GIS Aerial Map showing the parcel outlined in blue is page 2 of the attachment. The aerial map shows the parcel is occupied and used by the adjoining business, with a building and several trailers being maintained on it. The request of Attorney Rebecca Person, on behalf of the Board of Education, is pages 3 and 4 of the attachment. According to the tax records, the parcel has split zoning of residential (SF10) and light industrial (LI), with a land value of \$39,263.

RECOMMENDATION / PROPOSED ACTION

County manager and county attorney recommend the Board of Commissioners decline the offer of this parcel for the same reasons the Board of Education wishes to divest it.

Mr. Moorefield presented the background information recorded above, displayed and reviewed an aerial map and stated his recommendation and the recommendation of the county manager is to decline the offer of this parcel. Commissioner Adams stated although done once before, the county needs to conduct an inventory of properties it owns. Mr. Moorefield stated the Board adopted a policy a couple of years ago regarding surplus properties and Tax Administration is now visiting every surplus property each year.

MOTION: Commissioner Lancaster moved to decline the Board of Education's offer of real property in accordance with G.S. 115C-518 and forward to the February 15, 2021 regular meeting as a consent agenda item.

SECOND: Commissioner Council

VOTE: UNANIMOUS (7-0) (Commissioner Boose was not present for the vote.)

5. OTHER ITEMS

There were no other items of business.

6. MONTHLY REPORTS

A. Southern Health Partners, Inc. Quarterly Statistical Report on Inmate Health Care

BACKGROUND

Through a contract with the Board of County Commissioners, Southern Health Partners, Inc. has been providing services to the inmates at the Cumberland County Detention Center since July, 2017.

The most recently updated quarterly statistical report of inmate healthcare as reported by Southern Health Partners, Inc. is provided in the attachment.

RECOMMENDATION / PROPOSED ACTION
For information only. No action needed.

Southern Health Partners, Inc. Quarterly Statistics Report on Inmate Health Care																		
July 1, 2017 - December 31, 2020																		
Provided for the Cumberland County Board of Commissioners																		
Data Set	Description	Fiscal Year 2018				Fiscal Year 2019				Fiscal Year 2020				Fiscal Year 2021				Average over all Quarters
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	
1	# of Hospital Admissions	7	5	6	9	6	4	4	3	3	4	2	3	2	5		5	
2	# Sent to Emergency Room	20	16	20	29	18	16	11	8	10	16	6	9	6	15		14	
3	# Outside Medical Visits (includes any specialty)	27	32	42	27	44	27	28	40	41	19	24	12	15	26		29	
4	# of In-House X-Ray Services	38	50	82	88	78	54	69	95	75	78	105	45	195	88		81	
5	# Seen On-Site By Mental Health	792	1188	461	461	1220	1403	1324	963	1043	859	1034	691	528	938		922	
6	# Seen by Physician and/or Physician Providers	132	154	222	291	354	288	299	319	256	300	267	196	251	321		261	
7	# Seen by Dentist (includes on-site & off-site)	56	77	66	63	53	42	56	69	63	51	48	54	54	52		67	
8	# of Receiving Screens done by Medical Staff	340	0	0	0	0	2021	3500	2946	2924	2923	2836	1479	1959	1970		1636	
9	# Seen by Medical Staff for Sick Call	2029	2986	3612	3298	3512	3672	3739	3598	3507	4304	3513	3045	3553	2834		3372	
10	# of History and Physicals Performed	377	858	1163	1487	1365	1353	1296	1243	1721	1476	1418	925	1011	1064		1197	
11	# of Rapid Plasma Reagin [®] performed (STD testing/syphilis)	331	399	549	513	538	489	486	440	342	415	312	0	0	0		344	
12	# of Other Sexually Transmitted Diseases	6	13	13	16	12	6	18	14	7	13	6	8	5	8		10	
13	# of Medical Refusals by Inmate	77	345	803	451	504	358	409	502	602	774	603	385	564	352		481	
14	# of Inmate Blood Sugar Checks	2239	2145	1728	1554	2508	2100	4265	3455	3362	3993	4105	2651	1818	1633		2683	
15	# of Inmate Blood Pressure Checks	625	763	741	962	1193	1508	1705	2105	2510	2006	1776	1012	1036	1184		1366	
16	# of TB Screens and/or PPD Tests	274	858	1163	1487	1365	1353	1296	1250	1305	1476	1418	925	1011	1068		1161	
17	# of Staph/MRSA Patients In-house	48	14	7	0	0	1	0	15	7	1	2	1	0	2		7	
18	# of Pregnant Females	9	11	16	18	22	19	18	12	9	14	15	5	9	9		13	
19	# of HIV Patients In-House	19	38	33	20	16	11	25	26	25	14	17	12	17	15		21	
20	# of Inmates Placed on Suicide Watch	95	113	115	109	94	141	133	305	861	169	260	504	765	530		300	
21	# of Inmate Deaths	1	0	0	3	0	0	0	0	2	1	0	0	1	0		1	
22	# of Inmates on Detox Protocols	94	81	65	145	80	200	175	208	214	177	150	49	111	88		131	
23	# of Diabetic Patients	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	41	19	30	31		30	
24	# of Asthma Patients	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	33	12	21	15		20	
25	# of Meds Administered	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	0	0	0	0		0	
26	# of Medication Aversion Therapy Patients (Suboxone)	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	9	0	0	0		2	
27	# of patients tested for COVID19	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	0	121	423	886		368	
28	# of patients testing positive for COVID19	no data	no data	no data	no data	no data	no data	no data	no data	no data	no data	0	20	9	16		11	
Average Daily Population per Quarter:		775	740	763	746	751	725	697	649	680	714	674	537	501	472		673	
ADDITIONAL INFORMATION ON OUTLIERS AS COMPARED TO AVERAGES:																		
Gray highlighted cells show outliers as compared to quarterly averages. Per contact at SHP, those quarters' data were inaccurately counted and reported.																		
Please note: HIPAA laws do not allow cause of death information to be released within the quarterly reports.																		

B. Community Development Block Grant - Disaster Recovery (CDBG-DR) Update

BACKGROUND

Cumberland County, in partnership with the North Carolina Office of Recovery & Resiliency (NCORR), is implementing a Community Recovery Infrastructure activity funded through the Community Development Block Grant Disaster Recovery Program. The attached report is an update on the status of the activity (Robin's Meadow Permanent Supportive Housing) undertaken by Cumberland County.

RECOMMENDATION / PROPOSED ACTION

No action is needed. This item is provided for informational purposes only.

CUMBERLAND COUNTY DISASTER RECOVERY PROGRAMS UPDATE
FOR THE FEBRUARY 11, 2021
BOARD OF COMMISSIONERS’ AGENDA SESSION

Status as of January 31, 2021:

Milestones/Activities (beginning with the most recent activity):

- The construction project manual prepared by The Wooten Company was sent to NCORR for review. Invitation to Bid for the construction of the project are expected to be posted within the next month pending the City of Fayetteville’s final commercial review and NCORR’s final review of the construction project manual;
- NCORR held a technical assistance session with Community Development Staff (Sylvia McLean and Dee Taylor) on December 16, 2020 to ensure Community Development is carrying out the requirements of the agreement and the CDBG-DR program. NCORR staff included Dan Blaisdell, Bill Blankenship, Joe Brook, Mary Glasscock, Tracey Colores, and Kristina Cruz;
- A letter (dated July 28, 2020) was sent to NCORR requesting additional CDBG-DR funds in the amount of \$1,000,000 to cover construction and supportive services. A follow-up was made with NCORR regarding the status of the request and Community Development had to submit a revised letter (dated October 21, 2020) to clarify the amount requested. Community

Development is still waiting to receive a response from NCORR regarding the status of the request;

- The Wooten Company submitted a revised project schedule. Community Development submitted a request to NCORR to extend the deadline to obligate funds to March 9, 2021;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure - A/E Services – The Wooten Company is providing construction administration services and completing the construction document phase. The firm had submitted documents to City of Fayetteville Technical Review Committee and Engineering Review Committee to complete the final review process;
- DRA-17 & HMGP Projects – County completed acquisition and demolition of 10 properties;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure – received project specific award letter January 23, 2020; and
- NCORR executed SRA with County December 17, 2019.

Current Staffing:

- State POC: John Ebbighausen – Director of Disaster Recovery Programs, NC Office of Recovery & Resiliency (NCORR); Mary Glasscock; Infrastructure Manager (NCORR)
- Cumberland County:
 - o Sylvia McLean, P.T. Community Development (CD) Consultant

C. Coronavirus Relief Funds (CRF) Plan Update

BACKGROUND

During the initial round of CARES Act funding, Cumberland County Government was the recipient of \$12,220,383 of Coronavirus Relief Funds (CRF). Per State of North Carolina mandate, the County was required to make \$3,055,096 of the total funds available for appropriation for any municipalities in the County requesting funding for eligible expenses. The County was able to pull down the balance of available funds through reimbursement of eligible expenses and activities.

At the September 8, 2020 regular meeting, the Board approved the County's Modified CRF Plan and also approved the expenditure of \$5,631,641 funding made available as the result of federal funds. Staff will provide a monthly update of expenditures for the approved projects.

RECOMMENDATION / PROPOSED ACTION

For information only - no action needed

**CORONAVIRUS RELIEF FUND (CRF)
AUTHORIZED PROJECT STATUS
AS OF JANUARY 31, 2021**

Approved Project	Original Budget	YTD Actual + Encumbrance	Alternate Expenditures	Remaining
Protective Barriers	\$ 32,030	\$ 26,221	\$ -	\$ 5,809
Office/Workspace Modifications	693,929	53,648	12,563	627,718
Other Expenses	296,835	83,951	118,089	94,795
Public Health COVID Response	1,300,000	-	242,099	1,057,901
Technology	2,538,847	2,532,750	-	6,097
Virtual Learning Centers	270,000	120,323		149,677
Volunteer Fire Departments	500,000	500,000		-
APPROVED PLAN TOTAL	\$ 5,631,641	\$ 3,316,894	\$ 372,751	\$ 1,941,996

D. Financial Report

BACKGROUND

The financial report is attached which shows results of the general fund for fiscal year 2020, December year-to- date. Additional detail has been provided on a separate page explaining percentages that may appear inconsistent with year-to-date budget expectations.

RECOMMENDATION / PROPOSED ACTION

No action needed - for discussion and information purposes only.

County of Cumberland General Fund Revenues					
	FY19-20	FY20-21	FY20-21	YTD ACTUAL	PERCENT OF
	AUDITED	ADOPTED BUDGET	REVISED BUDGET	(unaudited) AS OF	BUDGET TO DATE
REVENUES				December 31, 2020	
Ad Valorem Taxes					
<u>Current Year</u>	\$ 166,739,244	\$ 165,908,675	\$ 165,908,675	\$ 125,286,875	75.5% (1)
Prior Years	817,964	897,000	897,000	1,056,709	117.8%
Motor Vehicles	20,340,183	19,955,512	19,955,512	9,168,633	45.9% (2)
Penalties and Interest	773,447	712,000	712,000	154,575	21.7%
Other	835,588	1,025,000	1,025,000	480,275	46.9%
Total Ad Valorem Taxes	189,506,426	188,498,187	188,498,187	136,147,067	72.2%
Other Taxes					
Sales	47,282,838	41,542,711	41,542,711	13,398,122	32.3% (3)
Real Estate Transfer	1,689,875	1,450,000	1,450,000	974,058	67.2%
Other	909,559	959,000	959,000	244,457	25.5%
Total Other Taxes	49,882,272	43,951,711	43,951,711	14,616,636	33.3%
Unrestricted & Restricted Intergovernmental Revenues	61,437,895	68,389,413	72,436,579	24,596,561	34.0% (4)
Charges for Services	14,524,383	13,072,456	13,072,456	4,564,094	34.9% (5)
Other Sources (includes Transfers In)	3,048,166	1,710,608	1,807,837	517,265	28.6%
Lease Land CFVMC	4,012,056	4,012,056	4,012,056	3,912,050	97.5%
Total Other	7,060,222	5,722,664	5,819,893	4,429,315	76.1%
Total Revenue	\$ 322,411,198	\$ 319,634,431	\$ 323,778,826	\$ 184,353,673	56.9%
Fund Balance Appropriation		8,663,701	18,176,274	-	0.0%
Total Funding Sources	\$ 322,411,198	\$ 328,298,132	\$ 341,955,100	\$ 184,353,673	53.9%

County of Cumberland General Fund Expenditures					
	FY19-20	FY20-21	FY20-21	YTD ACTUAL	PERCENT OF
	AUDITED	ADOPTED BUDGET	REVISED BUDGET	(unaudited) AS OF	BUDGET TO DATE
DEPARTMENTS				December 31, 2020	
Governing Body	\$ 612,702	\$ 674,975	\$ 693,619	\$ 341,295	49.2%
Administration	1,682,579	1,814,947	1,835,664	747,926	40.7%
Public Affairs/Education	661,051	885,902	898,331	356,597	39.7%
Human Resources	1,009,126	1,009,875	1,028,519	437,816	42.6%
Print, Mail, and Design	643,314	756,378	764,664	418,243	54.7% (1)
Court Facilities	114,371	156,220	156,220	27,663	17.7% (2)
Facilities Maintenance	967,335	1,202,491	1,419,688	579,471	40.8%
Landscaping & Grounds	690,227	702,394	727,182	357,842	49.2%
Carpentry	211,909	228,058	234,273	104,419	44.6%
Facilities Management	1,259,321	1,523,436	1,557,880	672,521	43.2%
Public Buildings Janitorial	784,441	870,951	1,044,344	443,778	42.5%
Central Maintenance	590,365	672,722	711,468	312,545	43.9%
Information Services	5,552,864	5,323,420	6,073,408	2,468,294	40.6%
Board of Elections	1,400,349	1,673,589	1,853,283	1,430,082	77.2% (3)
Finance	1,299,307	1,418,140	1,449,215	678,881	46.8%
Legal	631,925	807,290	936,155	278,790	29.8% (4)
Register of Deeds	2,435,628	2,526,950	3,015,363	1,064,322	35.3%
Tax	5,625,153	6,271,825	6,466,523	2,664,198	41.2%
General Government Other	2,976,609	7,003,558	10,393,117	2,020,952	19.4% (5)
Sheriff	48,610,275	53,395,158	54,638,886	22,476,757	41.1%
Emergency Services	3,655,978	4,310,596	4,514,597	1,969,707	43.6%
Criminal Justice Pretrial	563,625	588,662	603,163	286,867	47.6%
Youth Diversion	31,665	35,671	35,671	14,253	40.0%
Animal Services	3,283,993	3,484,642	3,786,204	1,614,384	42.6%
Public Safety Other (Medical Examiners, NC Detention Subsidy)	1,062,544	1,213,209	1,213,209	496,017	40.9%
Health	21,068,569	24,301,667	26,215,336	10,586,174	40.4%
Mental Health	5,316,988	5,519,255	5,524,489	1,463,520	26.5% (6)
Social Services	56,772,920	63,278,940	63,894,542	24,542,513	38.4%
Veteran Services	426,127	452,713	465,142	206,929	44.5%
Child Support	4,929,310	5,595,639	5,593,567	2,371,495	42.4%
Spring Lake Resource Administration	29,503	34,542	34,542	11,619	33.6% (7)

County of Cumberland General Fund Expenditures					
	FY19-20	FY20-21	FY20-21	YTD ACTUAL	PERCENT OF
	AUDITED	ADOPTED BUDGET	REVISED BUDGET	(unaudited) AS OF	BUDGET TO DATE
DEPARTMENTS				December 31, 2020	
Library	10,168,162	10,036,208	10,499,284	4,591,156	43.7%
Culture Recreation Other (Some of the Community Funding)	260,568	260,569	260,569	61,625	23.7% (8)
Planning	2,711,212	3,271,297	3,335,814	1,408,544	42.2%
Engineering	978,925	585,162	592,711	174,510	29.4% (9)
Cooperative Extension	558,569	799,384	809,742	296,949	36.7%
Location Services	192,231	257,796	269,929	105,696	39.2%
Soil Conservation	183,211	151,537	1,767,027	72,206	4.1% (10)
Public Utilities	85,108	87,602	94,554	45,026	47.6%
Economic Physical Development Other	20,000	20,000	20,000	20,000	100.0%
Industrial Park	2,220	2,212	3,408	1,511	44.3%
Economic Incentive	402,406	461,947	709,947	28,749	4.0% (11)
Water and Sewer	20,287	250,000	400,189	73,009	18.2% (12)
Education	94,408,174	94,411,029	94,411,029	46,416,815	49.2%
Other Uses:					
Transfers Out	30,131,528	19,969,574	21,002,633	475,661	2.3% (13)
TOTAL	\$ 315,022,674	\$ 328,298,132	\$ 341,955,100	\$ 135,217,327	39.5%
Expenditures by Category	UNAUDITED	ADOPTED BUDGET	REVISED BUDGET	YTD ACTUAL	PERCENT OF
Personnel Expenditures	\$ 131,852,636	\$ 149,112,328	\$ 149,334,807	\$ 64,517,080	43.2%
Operating Expenditures	151,277,149	158,589,325	169,634,646	69,535,860	41.0%
Capital Outlay	1,761,361	626,905	1,983,014	688,726	34.7% (14)
Transfers In Other Funds	30,131,528	19,969,574	21,002,633	475,661	2.3% (13)
TOTAL	\$ 315,022,674	\$ 328,298,132	\$ 341,955,100	\$ 135,217,327	39.5%

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page <http://co.cumberland.nc.us/departments/commissioners-group/commissioners/meeting-documents>

COUNTY OF CUMBERLAND

Fiscal Year 2021 - December Year-to-Date Actuals (Report Run Date: January 25, 2021)
Additional Detail

General Fund Revenues

- (1) **Current Year Ad Valorem 75.5%** - The bulk of revenues are typically recorded between November - January.
- (2) **Motor Vehicles 45.9%** - YTD Actual reflects 5 months of [collections](#).
- (3) **Sales Tax 32.3%** - There is a [three month](#) lag. YTD Actual reflects 3 months of [collections](#).
- (4) **Unrestricted/Restricted Intergovernmental 34.0%** - There is typically a [one to two month](#) lag in receipt of this funding.
- (5) **Charges for Services 34.9%** - The largest component of charges for services is revenue from the Board of Ed for security at 19% of budget. Only 6% of that revenue has been billed/collected to date.

General Fund Expenditures

- (1) **Print, Mail, and Design 54.7%** - Costs are higher than normal because of the federal election that was held in November. That trend will not continue further into the fiscal year as that was a one-time event. Department will continue to monitor budget to actual results. If needed, a budget revision will be completed to ensure expenditures do not exceed budget.
- (2) **Court Facilities 17.7%** - Expenditures are in line with past fiscal year trends at this point in the fiscal year.
- (3) **Board of Elections 77.2%** - Costs are higher than normal because of the federal election that was held in November. That trend will not continue further into the fiscal year as that was a one-time event. Department will continue to monitor budget to actual results. If needed, a budget revision will be completed to ensure expenditures do not exceed budget.
- (4) **Legal 29.8%** - Personnel costs are low as a result of multiple vacancies in [the department](#).
- (5) **General Government Other 19.4%** - The revised budget includes expenditures allocating an additional \$4.7k of CARES Act funding to be utilized in this fiscal year.
- (6) **Mental Health 26.5%** - Expenditures include one quarterly payment to Alliance Health. The second and third quarters were paid in January.
- (7) **Spring Lake Resource Administration 33.6%** - Expenditures are in line with past fiscal year trends at this point in the fiscal year.
- (8) **Culture Recreation Other 23.7%** - Expenditures are in line with past fiscal year trends at this point in the fiscal year.
- (9) **Engineering 29.4%** - Personnel costs are low [as a result](#) of vacancies in the department.
- (10) **Soil Conservation 4.1%** - Approximately \$1.6M in USDA Grant funds were budgeted recently and are unexpended.
- (11) **Economic Incentive 4.0%** - Economic incentives are paid when the [company complies](#).
- (12) **Water and Sewer 18.2%** - A re-appropriation in the amount of \$150,189 was approved by the BOCC on 9/8/20 but not yet utilized.
- (13) **Transfers Out 2.3%** - Transfers are often prepared toward the end of the [fiscal year](#).
- (14) **Capital Outlay 34.7%** - Most of these capital items are typically purchased in the second and third quarters of the fiscal year.

E. Project Updates

BACKGROUND

Please find attached the monthly project update report for your review.

RECOMMENDATION / PROPOSED ACTION

No action is requested. This is for information only.

MONTHLY PROGRESS REPORT				
Project Location	Contract Amount	Project Status	Contract Start Date	Contract Duration
226 Bradford Renovation (Renovate Training/Conf. Rm)	\$100,000.00	Preliminary structural analysis performed by Fleming Associates. Met with Fleming on site to review scope for Architectural redesign, preparing a proposal.		
Spring Lake Family Resource Center, Chiller Replacement	\$255,000.00	Project out to bid, pre-bid meeting held 1/26. Bid opening 2/19.		
LEC Elevator Modernization Project	\$1,362,557.00	Work on all 3 elevators is complete. Punch list items from DOL inspection being addressed, working on scheduling a follow-up inspection with DOL for certification.	4/6/2020	179 days
BMF, Bordeaux Library, West Regional Library	\$143,284.00	Project awarded for various improvements to all 3 buildings (BMF - recoat metal roof, Bord. - close gap in wood trim, seal windows, replace 1 window, WR - water repellant on glulam beams, decking repairs). Waiting on PO for Construction to begin.		
Crown Coliseum Cooling Tower Replacement	\$649,000.00	Cooling Towers operational, project substantially complete. Change order work pending for drain piping.	5/18/2020	93 days
Crown Coliseum Parking Lot Improvement Project (Areas 1, 2, & 3)	\$714,979.70	Asphalt paving and sidewalk replacement complete. Electrical (lamp) repairs and handrail painting outstanding (coordinating work with COVID Vaccinations).	3/16/2020	120 days
Crown Coliseum ADA Bathroom and Ticket Booth Renovations	\$541,217.00	Overall construction approximately 60% complete. Restroom work completed. Flooring work outstanding, ticket booth work ongoing. Coordination expo ticket book work with COVID Vaccinations.	9/14/2020	180 days

In response to a question posed by Commissioner Keefe, Mr. Jackson stated an architect has been engaged and has done some preliminary design work on renovations to room 118. Mr. Jackson stated the concept will be brought to the Board in March and if the Board concurs with the concept, the project will go out for an RFP to determine construction costs. Mr. Jackson stated the other option of looking at the Historic Courthouse courtroom is also underway. Commissioner Adams stated he wants to keep ADA accommodations on the forefront. Ms. Cannon stated a future general government services building is one of the reasons there has not been a lot of repurposing at the courthouse. In response to a question from Commissioner Keefe about hands-free faucets, Ms. Cannon stated although staff will look into the cost, there will be a major renovation of the courthouse for the court system if a general government services building is constructed. Ms. Cannon acknowledged Commissioner Adam’s statement that construction will likely be several years down the road and current conditions cannot be left to deteriorate.

F. Health Insurance Update

BACKGROUND

As of July 1, 2019, retirees who are 65 and older became covered by a County funded fully insured plan through AmWINS. All other covered members remained insured by the County’s self-funded plan through BCBS. The information provided below and within the graphs has been updated to

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include the monthly premium amount paid to fund the fully insured plan and the actual monthly claims amounts for all other covered members. Combining these amounts for FY20 and beyond is necessary to ensure a complete picture when comparing the claims results to prior years.

Total health insurance claims plus the fully insured premium amount for FY21 are up 6.47% for the month of December as compared to the same month in FY20. To provide some perspective, below is the six-month average for the past five fiscal years. This average represents the average monthly year-to-date claims for each fiscal year and includes the fully insured premium for fiscal years 2020 and 2021. Additionally, graphs are provided in the attachment to aid in the analysis.

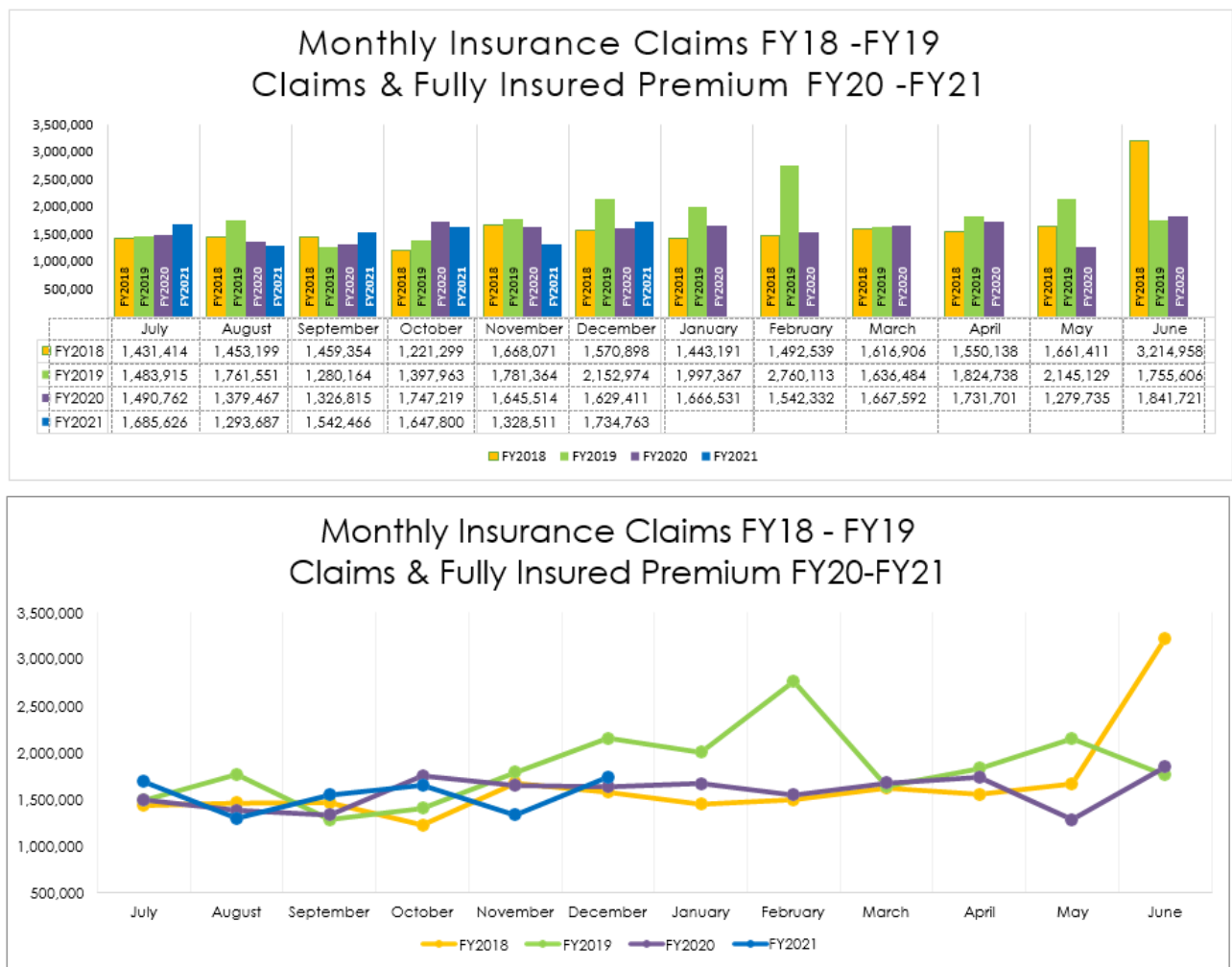
Year to date claims and premium payment through December	\$9,232,854
Less year to date stop loss credits	(\$ 150,000)
Net year to date claims and premium payment through December	\$9,082,854

Average monthly claims and fully insured premium (before stop loss) per fiscal year December:

FY17	\$1,376,609
FY18	\$1,467,373
FY19	\$1,642,988
FY20	\$1,536,531
FY21	\$1,538,809

RECOMMENDATION / PROPOSED ACTION

For information only – no action needed.



Commissioner Adams asked how COVID-19 had affected the county’s health insurance. Ms. Evans stated an increase in claims has not been seen because of COVID-19 and the county is actually seeing the opposite because people are staying home, not going to the doctor and not electing to have surgery. Ms. Evans stated claims are lower this year, but not as low as last year from February to June, and the takeaway is that higher claims should be expected as people start going to their doctors and having elected surgeries.

7. CLOSED SESSION

There was no closed session.

MOTION: Commissioner Council moved to adjourn.

SECOND: Commissioner Stewart

VOTE: UNANIMOUS (7-0) (Commissioner Boose was not present for the vote.)

There being no further business, the meeting adjourned at 3:43 p.m.

Approved with/without revision:

Respectfully submitted,

Candice H. White
Clerk to the Board