

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
MARCH 11, 2021 – 1:00 PM
117 DICK STREET, 5TH FLOOR, ROOM 564
AGENDA SESSION REGULAR MEETING MINUTES

PRESENT: Commissioner Charles Evans, Chairman
Commissioner Glenn Adams, Vice Chairman (departed at 4:00 p.m.)
Commissioner Michael Boose
Commissioner Jeannette Council (departed at 4:00 p.m.)
Commissioner Jimmy Keefe
Commissioner Larry Lancaster (departed at 4:00 p.m.)
Commissioner Toni Stewart
Amy Cannon, County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Angel Wright-Lanier, Assistant County Manager
Rick Moorefield, County Attorney
Vicki Evans, Finance Director
Billy West, District Attorney
Kevin Quinn, USI
Adrian Jones, Environmental Health
Fred Thomas, Environmental Health
Amy Hall, Public Utilities
Dee Taylor, Community Development Director
Andrew Jakubiak, Budget Analyst
Candice White, Clerk to the Board (attended remotely)
Kellie Beam, Deputy Clerk

Chairman Evans called the meeting to order.

INVOCATION / PLEDGE OF ALLEGIANCE

Commissioner Stewart provided the invocation followed by the Pledge of Allegiance to the American flag.

Amy Cannon, County Manager, asked to have Item 3.B. Health Insurance Plan for Fiscal Year 2022 Presented by Kevin Quinn, USI presented after Item 4.D. Bragg Estates Sewer Project Options.

1. APPROVAL OF AGENDA

MOTION: Commissioner Lancaster moved to approve the agenda with the change as requested.

SECOND: Commissioner Council

VOTE: UNANIMOUS (7-0)

2. APPROVAL OF MINUTES

A. February 11, 2021 Agenda Session Regular Meeting Minutes

MOTION: Commissioner Lancaster moved to approve the February 11, 2021 Agenda Session regular meeting minutes.

SECOND: Commissioner Council

VOTE: UNANIMOUS (7-0)

3. PRESENTATIONS

A. Assistant District Attorney/Liaison to Detention Center Position

BACKGROUND

Commissioner Adams asked District Attorney Billy West to provide an update to the Board of Commissioners on the Assistant District Attorney position that serves as the liaison to the Detention Center.

RECOMMENDATION / PROPOSED ACTION

Receive update.

Billy West, District Attorney, thanked the Board of Commissioners for the opportunity to provide an update on efforts to deal with the daily population at the Detention Center and information about the Pre-Trial Detention Policy. Mr. West also thanked the county for funding an Assistant District Attorney position for the past fifteen years. Mr. West provided information on jail acceleration programs and stated from January 1 through December 31, 2020, 6,240 inmate days of confinement were saved at a cost savings of \$390,000 (\$62.50 inmate cost per day).

Mr. West stated due to the efforts of Jail Administrator Major Adams and Jail Coordinator Janice Davis, transportation costs associated with moving inmates from other detention facilities to Cumberland County's Detention Center have also been greatly reduced and cases for inmates with high-cost medical issues have also been expedited. Mr. West stated Cumberland County continues to have a strong working relationship with Cherry Hospital and if an inmate in the Detention Center appears to not be competent to proceed to trial, they are transported to Cherry Hospital to receive an evaluation and mental health treatment. Mr. West stated if an inmate's competency can be restored, the inmate is transported to Cumberland County so their case can proceed. Mr. West stated in the past few years, the District Attorney's Office has partnered with the Public Defender's Office and District Court Judges to start the Community Jail Initiative with the goal of helping reduce the number of mental health inmates in the Detention Center and pair them with resources provided by community partners such as Communicare or the VA.

Mr. West explained some of the challenges presented by COVID-19 and stated because criminal justice partners have responded to the challenges, the average daily population at the Detention Center fell by 35% in 2020, the largest percentage decrease in any detention center in the State. Mr. West also stated the Administrative Office of the Courts conducted a study of the backlog of cases in the State and Cumberland County was in the top four or five without a backlog as a result of COVID-19. Mr. West recognized the District and Superior Court Judges and the Office of the Clerk of Court whose constant efforts enabled this success.

Mr. West stated something most people do not realize is that the only reasons to keep an individual in custody is their flight risk and their danger to the community. Mr. West stated the purpose of a bond is to ensure individuals show up for their court date and his office tries to ensure that individuals in the jail fall under one of those two categories and are not in the jail because they cannot afford the bond. Mr. West explained the Pre-Trial Detention Policy process and why his office recommends that the Public Defender's Office also have an Assistant Public Defender present at each First Appearance to assist the Court in determining the appropriate pretrial detention in each case.

Mr. West concluded his update and responded to questions that followed.

4. CONSIDERATION OF AGENDA ITEMS

A. Request to Amend Rule 15 of the Board's Rules of Procedure

BACKGROUND

With respect to the debate on motions, the Board's Rules of Procedure provide as follows:

Rule 11 Action by the Board: The Board shall proceed by motion. A second to the motion is required in order for discussion to ensue. A motion shall be ruled dead by the Chairman if a second is not received within a reasonable period of time.

Rule 15 Debate: The Chairman shall state the motion and open the floor for discussion, following a second to the motion.

Chair Evans requests language be added to Rule 15 to read as follows:

Proposed Amended Rule 15 Debate: The Chairman shall state the motion and open the floor for discussion, following a second to the motion. A member may speak only upon being recognized by the Chairman. The Chairman must recognize every member who requests to speak.

Chair Evans requests this change to clarify the powers of the Chairman to conduct the meeting. The Rules require a vote of two-thirds of the full board to amend the Rules.

RECOMMENDATION / PROPOSED ACTION

Consider the requested change to Rule 15.

Rick Moorefield, County Attorney, presented the background information recorded above as it related to Chairman Evan's request to amend Rule 15 of the Board of Commissioners' Rules of Procedure. Commissioner Adams stated he thought the Chairman already had the power to recognize members of the Board who wanted to speak. Commissioner Boose stated the amendment will ensure it is done orderly and in the right manner. Commissioner Keefe stated he supported the amendment but did not understand "call the question". Mr. Moorefield stated that is procedural motion made as a means to end debate on a pending proposal and bring it to an immediate vote, but this proposed amendment to Rule 15 will require the Chairman to recognize every member who requests to speak.

MOTION: Commissioner Keefe moved to approve the amendment to Rule 15 of the Board's Rules of Procedure.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (7-0)

B. Request to Discontinue the Practice of Requiring a Unanimous Vote to Move an Agenda Session Item Forward to a Consent Agenda

BACKGROUND

The Resolution creating the agenda session as an additional meeting, adopted by the Board December 17, 2018, is attached. Section 3 in the Resolution requires the Board to vote to place a matter on the agenda of the next appropriate regular meeting as either a consent item or an item of business, or to direct staff to provide further information on the matter for consideration at the next agenda session. The Board has implemented the practice of requiring a unanimous vote to place the matter on the consent agenda of the next appropriate regular meeting; however, the Resolution only requires a vote, not a unanimous vote.

The practice of requiring a unanimous vote to place an item on the consent agenda began when the agenda sessions were not broadcast. Now that the agenda sessions are broadcast in the same manner as the regular meetings, any commissioner who votes against the motion has the same opportunity to express their position before the viewing audience at an agenda session to the same extent as at a regular meeting. Moving an agenda session item forward as a consent item on a majority vote will not diminish the opportunity for an opponent to the motion to make their position widely known.

RECOMMENDATION / PROPOSED ACTION

The request is to approve eliminating the practice of requiring a unanimous vote to move an agenda session item forward to a consent agenda and only require a majority vote to do so, consistent with Section 3 of the Resolution creating the agenda session.

Mr. Moorefield presented the background information recorded above on a request submitted by Commissioner Council who served as Chair when the Agenda Session meetings were created by a resolution adopted by the Board.

Commissioner Keefe stated he felt Commissioners who wish to express their positions should have the ability to be heard at the night meetings of the Board. Commissioner Boose stated there is no opportunity for public comment at Agenda Session meetings. Commissioner Adams stated if an item is forwarded to a consent agenda, any Commissioner can pull the item off the consent agenda for discussion and separate action. Chairman Evans asked Mr. Moorefield to explain the intent of the request. Mr. Moorefield stated it is his understanding that now that the Agenda Session meetings are also being broadcast in the same manner as the regular meetings, Commissioners Council does not feel there is any advantage to the practice of requiring a unanimous vote to place an item on the consent agenda. Commissioner Adams stated it should be determined by how the motion is worded.

MOTION: Commissioner Lancaster moved to eliminate the practice of requiring a unanimous vote to move an Agenda Session item forward to a consent agenda and only require a majority vote to do so.
SECOND: Commissioner Council
VOTE: FAILED (3-4) (Commissioners Council, Lancaster and Adams voted in favor; Commissioners Boose, Evans, Keefe and Stewart voted in opposition.)

In response to a question posed by Commissioner Keefe, Mr. Moorefield stated since the action did not pass, the practice of requiring a unanimous vote to place an item on the consent agenda remains and has now been formalized since the resolution did not provide for it.

C. Request to Local Delegation to Support House Bill 98 to Provide Funding for Balsawood Village in the Town of Spring Lake

BACKGROUND

House Bill 98, Session 2021, was filed by primary sponsors Representatives Lucas and Richardson. It passed a first reading in the House on February 19, 2021, and was referred to the House Committee on Appropriations. It is a bill to provide \$1.5 million in state disaster funds as a grant to Kingdom Community Development Corporation to complete Balsawood Village for families affected by Hurricanes Matthew, Florence, and Michael. A copy of the bill is attached. Kingdom Community Development Corporation is the only non-profit community development entity in the county and has developed several affordable housing projects with HUD funding through the County's Community Development Department. Balsawood Village is in the Town of Spring Lake and is one of the affordable housing projects it has commenced with HUD funding. The developer has asked the County to request the local legislative delegation to support this bill.

RECOMMENDATION / PROPOSED ACTION

Adopt the following resolution requesting the County's legislative delegation to support this bill:

Whereas, the Board of Commissioners finds that completion of the Balsawood Village affordable housing project in the Town of Spring Lake would be of great benefit to offset the housing losses in the Town of Spring Lake from the severe flooding and cumulative impact by Hurricanes Matthew, Florence, and Michael.

Be it resolved, that the Board of Commissioners does request the Cumberland County delegation to the General Assembly to support House Bill 98, Session 2021, for the purposes set forth in the bill.

Mr. Moorefield presented the background information recorded above and stated the Town of Spring Lake experienced significant flooding from the three hurricanes. Mr. Moorefield stated this is a request from Chairman Evans for the Board to consider adopting the resolution asking the local delegation to support passage of the House Bill.

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page <http://co.cumberland.nc.us/departments/commissioners-group/commissioners/meeting-documents>

MOTION: Commissioner Keefe moved to adopt the resolution requesting the County's legislative delegation to support House Bill 98 to provide funding for Balsawood Village in the Town of Spring Lake.
SECOND: Commissioner Boose
VOTE: UNANIMOUS (7-0)

Ms. Cannon asked the Board if Item 4.H. could be considered next so Mr. Moorefield could be present to present the item. Consensus followed.

4.H. Request of Human Resources Director to Amend Section 403, Veteran's Preference of the Cumberland County Personnel Ordinance

BACKGROUND

The Human Resources Director has requested that Section 403, Veteran's Preference of the County's Personnel Ordinance be amended to make the ordinance language consistent with the way the preference has been implemented. The attached Ordinance Amendment sets out the existing language and the requested change in a red-line format. The existing language was taken from the veteran's preference used by the State. The changes limit the application of the preference to the initial stages of the hiring process consistently with how it has been implemented in the County's process.

RECOMMENDATION / PROPOSED ACTION

County attorney recommends the amendment be approved to make the ordinance consistent with the implemented process.

AN ORDINANCE OF THE CUMBERLAND COUNTY BOARD OF COMMISSIONERS TO AMEND SECTION 403, VETERAN'S PREFERENCE OF THE CUMBERLAND COUNTY PERSONNEL ORDINANCE

WHEREAS, the County's Human Resources Department has recommended that the Veteran's preference set forth in Article IV, Section 403 of the Cumberland County Personnel Ordinance be revised to provide clarity regarding how the preference is to be implemented; and

WHEREAS, the Board of Commissioners approves the recommendation of the Human Resources Department.

NOW THEREFORE, the Cumberland County Board of Commissioners ordains as follows:

1. Article IV, Section 403 of the Cumberland County Personnel Ordinance is amended by replacing it with a new Section 403 to read in its entirety as follows:

Section 403. Veteran's Preference

~~Preference in employment for positions within the county subject to this ordinance shall be given to those~~ An applicant for a county position which is subject to this ordinance, who served in the Armed Forces of the United States on active duty (for reasons other than training) during periods of war or any other campaign, expedition, or engagement for which a campaign badge or medal is authorized by the United States Department of Defense, shall be granted a preference, provided the applicant is an eligible veteran and is in the highly qualified pool of candidates. The preference to be accorded shall apply ~~in initial employment during the interview stage of the applicant's initial hiring process.~~ The preference granted herein does not apply when a current county employee applies for a different county position which is subject to this ordinance. The county manager shall develop and implement policies that administer the preference granted herein.

2. This ordinance shall be effective upon its final adoption as by law provided.

This the _____ day of _____, 2021.

Mr. Moorefield presented the background information and requested changes recorded above. Commissioner Keefe inquired about the goal of the requested changes. Mr. Moorefield stated the requested changes limit the application of the preference to the initial stages of the hiring process. Commissioner Keefe stated it is confusing in that the preference does not apply with a promotion or different position. Mr. Moorefield stated there was never an intent that it applies to someone who is already a county employee applying for another position in the county; the requested changes clarify the intent of the original language. Mr. Moorefield stated it also clarifies that preference will be granted if the applicant is an eligible veteran and is in the highly qualified pool of candidates, and not just an eligible veteran. Mr. Moorefield responded to additional questions and discussion followed.

MOTION: Commissioner Adams moved to table the amendment to Section 403, Veterans' Preference, of the Cumberland County Personnel Ordinance for additional information.

SECOND: Commissioner Boose

VOTE: PASSED (6-1) (Commissioners Adams, Boose, Council, Evans, Keefe and Stewart voted in favor; Commissioner Lancaster voted in opposition)

3.B. Health Insurance Plan for Fiscal Year 2022 Presented by Kevin Quinn, USI

BACKGROUND

Kevin Quinn of USI will present health insurance renewal options for the plan year beginning July 1, 2021. The Board is requested to consider the options and provide consensus to allow for the chosen options to be incorporated into the fiscal year 2022 budget process.

RECOMMENDATION / PROPOSED ACTION

Staff recommend forwarding this item to the full Board of Commissioners for approval as a Consent Agenda item at the March 15, 2021 regular meeting with the following action:

Approve the selected renewal options as presented by USI to be effective July 1, 2021.

Vicki Evans, Finance Director, introduced Kevin Quinn of USI who attended remotely and provided an overview of health insurance claims and health insurance plan renewal options aided by a PowerPoint presentation. Mr. Quinn stated his presentation will include the following:

- Self-Insured BCBS Plan
 - Plan Renewal 7/1/2021
 - Renewal Results
 - Recommendation for Individual Stop Loss (ISL) Change
 - Recommendation to discontinue use of MDLive
- Fully Insured AmWins Plan
 - Plan Renewal 1/1/2022

Mr. Quinn summarized the dashboard below with claims for the period ending December 31, 2020 and stated last year, claims ran much less than projected and are running about the same this year. Mr. Quinn stated the gross prescription drug claims to total net claims is under observation because it is higher than average and USI is looking at a possible prescription drug contract to see whether this can be improved. Mr. Quinn stated overall the group is running a little better than normal and there is a 2.5% decrease in the number of employees year-to-date compared to last year. Mr. Quinn stated due to COVID-19, most agencies/companies saw a reduction in elective surgeries which provided for better-than-expected results. Mr. Quinn stated BCBS paid just over \$1.1 M in stop loss last year, otherwise the county would have paid that in claims, but of interest this year is that there have been no claims that hit the stop loss amount.

County of Cumberland, North Carolina
Medical / Rx Plan
Experience Dashboard
Experience Period Ending 12/31/2020

Experience Summary	2019-20	2020-21 YTD*	Δ from Prior	Observations
Net Paid Claims	\$16,067,547	\$8,374,462	4.3%	For the current experience period of Jul 1, 2020 to Dec 31, 2020, the group is - Claims net of amounts over the SSL, on a per employee basis increased 4.3% over the prior year. This is below the medical trend of 10%.
Actual Net Cost (plus Admin Fees)	\$18,001,974	\$9,315,901	3.5%	
FIE (Fully Insured Equivalent)	\$20,860,091	\$10,228,608	-2.0%	- There are several large claimants over \$87,500, making up 13.3% of the total claims. Typically, high cost claimants make up 20% to 35% of total claims.
Actual Net Cost (plus Admin Fees) to FIE	86.3%	81.9%		
Gross Rx Claims to Total Net Claims	31.5%	32.7%		- Prescription drug claims currently account for 32.7% of total claims. This is higher than average.
Average Employees	2,007	1,957	-2.5%	
* YTD is annualized when compared to prior				
Large Claimants	2019-20	2020-21 YTD*		
Number of Large Claimants (>\$87,500)	59	9		
Total Paid for Large Claimants (>\$87,500)	\$6,349,403	\$1,107,486		
Claimants Over SSL (>\$175,000)	6	0		
Total Paid Over SSL (>\$175,000)	\$1,152,273	\$0		
*2019-2020 Plan had a SL of \$150,000; above chart is showing LC>\$75k and SSL>\$150k for prior year				

Mr. Quinn summarized the following large claimant report that can affect the county’s cost on a go-forward basis.

Category		Total	% of Total	
Claims > \$175,000		\$0	0.0%	
Claims \$131,250 - \$174,999		\$595,174	7.1%	
Claims \$87,500 - \$131,249		\$512,312	6.1%	
Other Claims		\$7,266,976	86.8%	
Total		\$8,374,462	100.0%	
		Paid Claims > \$87,500		
Relationship Diagnosis		Coverage Class	Enrollment Status	Amount
SUB	Malignant neoplasm of pulmonary system	PRE-65 RETIREES	Terminated	\$172,118
CHD	Leukemia	ACTIVE	Active	\$146,660
SUB	Isolated signs, symptoms & non-specific diagnoses	ACTIVE	Active	\$143,919
SUB	Malignant neoplasm of breast	ACTIVE	Active	\$132,478
SUB	Malignant neoplasm of breast	ACTIVE	Active	\$124,638
SUB	Malignant neoplasm of uterus	ACTIVE	Active	\$106,639
SUB	Chronic renal failure	PRE-65 RETIREES	Terminated	\$101,204
SUB	Malignant neoplasm of breast	ACTIVE	Active	\$91,114
SUB	Malignant neoplasm of breast	ACTIVE	Active	\$88,716
			Total	\$1,107,486
				\$0

Mr. Quinn provided a summary of the self-insured plan with BCBS shown below.

Fixed Costs		Negotiated Renewal		
	Enrollment	Current	\$175,000	\$200,000 Option
Administration	1,942	\$19.00	\$19.00	\$19.00
Specific SL Premium				
Single	1,346	\$61.77	\$72.61	\$62.68
Family	596	\$61.77	\$72.61	\$62.68
Annual Total Fixed Costs		\$1,882,264	\$2,134,879	\$1,903,471
Change to Current (\$)			\$252,615	\$21,207
Change to Current (%)			13.4%	1.1%
Projected Claims				
Expected Claims (USI)		\$790.79	\$792.52	\$799.25
Annualized Expected Claims		\$18,428,634	\$18,468,886	\$18,625,722
Change to Current (\$)			\$40,252	\$197,088
Change to Current (%)			0.2%	1.1%
Total Expected Cost				
Total Expected Costs		\$871.56	\$884.13	\$880.93
Total Annualized Expected Cost		\$20,310,898	\$20,603,766	\$20,529,193
Change to Current (\$)			\$292,867	\$218,295
Change to Current (%)			1.4%	1.1%

- Notes
1. The ASO Fee will remain flat.
 2. Costs for the on-site Rx clinic are not included in the projection.

Mr. Quinn stated any volatility with a plan is the stop loss insurance and currently the county’s individual stop loss (ISL) is \$175,000. Mr. Quinn stated last year the stop loss was increased from \$160,000 to \$175,000 and as shown in the large claimant report, there were nine claims over the \$175,000 which means the increase in ISL was a wise decision. Mr. Quinn outlined the “Consensus” items below and stated with regards to observations made by USI, the recommendation going forward is to increase the ISL to \$200,000 because it ultimately puts more money back in the county as opposed to the insurance company. Mr. Quinn also reviewed MDLive and the experience for employees and stated the recommendation is to discontinue because there

was not a lot of tele-doc activity seen in the county. Mr. Quinn stated it can always be picked up if a need to do so is seen. Mr. Quinn summarized as follows:

- Increase Individual Stop Loss (ISL) from \$175,000 to \$200,000
 - IF YES: Fixed cost increase of 1.1% from current – or \$21,207
 - IF NO: Fixed cost increase of 13.4% - or \$252,615
 - Discontinue MDLive which is not cost effective

Mr. Quinn responded to questions/comments posed about tele-medicine, pricing and possible reasons for the lack of activity in the county, such as choosing to go to the county’s employee clinic.

Mr. Quinn concluded his presentation by providing the information below on the fully insured plan with AmWins and the January 1, 2022 projection.

Benefit Outline		Current	Renewal
Carrier		AmWins	AmWins
Plan Type, Name, Network		Medical Retirees	Medical Retirees
Part B Deductible		\$198	\$198
Out-of-Pocket Maximum (Individual / Family)		\$2,000	\$2,000
Prescription OOP Over \$6,550		Greater of 5% cost of the drug or copay of \$3.70/\$9.20 (Generic/Brands)	Greater of 5% cost of the drug or copay of \$3.70/\$9.20 (Generic/Brands)
Coinsurance (In / Out)		80%	80%
Primary Care Office Visit		\$30 copay	\$30 copay
Rx CY Deductible (Tiers 3-5)		\$150	\$150
Retail Prescription Drug Copays T1 -4		\$0 / \$10 / \$55 / \$70	\$0 / \$10 / \$55 / \$70
Specialty Prescription Drugs T5		25% with a \$50 min and \$100 max	25% with a \$50 min and \$100 max
Rates & Total Cost			
Retiree	556	\$275.97	\$289.77
Total Retirees	556		
Annual Premium Total		\$1,841,272	\$1,933,335
Change from Current			\$92,064
Percentage Change			5.0%

Mr. Quinn stated the trend increase is estimated at 5%, with the average being 4% to 5% and the recommendation is for no change to the AmWins Plan because it is performing as expected.

Ms. Evans summarized the following recommendations:

- Increase Individual Stop Loss (ISL) from \$175,000 to \$200,000
- Discontinue MDLive
- Forward to the March 15, 2021 meeting with a recommendation to incorporate the changes in the Health Insurance Plan and incorporate in the FY22 budget

MOTION: Commissioner Lancaster moved to accept the recommendations.

SECOND: Commissioner Council

VOTE: UNANIMOUS (7-0)

Ms. Cannon asked to move Item 4.D. forward until such time as Mr. Moorefield could return to the meeting and provide a legal perspective. Consensus followed.

E. Workforce Development Memorandum of Understanding (MOU) with Mid-Carolina Council of Governments

BACKGROUND

As discussed previously, a MOU is necessary and required by NC Commerce - Division of Workforce Solutions (DWS) in order to initiate the transfer of the program and fiscal agent for the local Workforce Development program from Cumberland County to the Mid-Carolina Council of Governments.

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The agreement specifies:

- Transfer of Workforce
- Board functions
- Responsibilities of the parties
- Funding and financial reporting
- Transfer of employees
- Transfer of equipment
- Assignment of leases and other contracts
- Workforce Board membership Indemnification
- Costs of Transfer

The proposed transfer date is April 1, 2021, and Legal developed the agreement with information provided by DWS and County Staff.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the Workforce MOU and requests it be moved to the March 15, 2021 Board of Commissioners' Regular Meeting for consideration as a Consent Agenda item.

Tracy Jackson, Assistant County Manager, presented the background information and recommendation/proposed action recorded above and stated the proposed date of transfer is April 11, 2021. There were no questions or comments.

MOTION: Commissioner Lancaster moved to approve the Workforce Development Memorandum of Understanding (MOU) with Mid-Carolina Council of Governments.

SECOND: Commissioner Adams

VOTE: UNANIMOUS (7-0)

F. Three-Year Homelessness Strategic Plan Update

BACKGROUND

As approved at the Board of Commissioners' meeting held on January 19, 2021, Cumberland County issued a Request for Proposal (RFP) to seek a qualified firm to develop a Three-Year Homelessness Plan that would involve the following activities:

- Provide a model continuum of homeless services, resources and best practices for a community of similar size and demographics of our community;
- Assess the current continuum of homeless services and resources in our community;
- Identify needs and gaps in the continuum of homeless services and resources in our community; and
- Provide a recommended plan of implementation of identified deficits in homeless services and resources.

The report recorded below is an update on the status of the activity. The activity is supported through Community Development grant funds.

RECOMMENDATION / PROPOSED ACTION

No action is needed. This item is provided for informational purposes only.

PROGRESS REPORT CONSULTANT SERVICES FOR THE DEVELOPMENT OF A THREE-YEAR HOMELESSNESS STRATEGIC PLAN FOR THE MARCH 11, 2021 BOARD OF COMMISSIONERS' AGENDA SESSION

Milestones/Activities as of February 28, 2021:

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- At the December 7, 2020 Board of Commissioners Special Meeting, Commissioner Evans expressed interest to assist the homeless in the community.

A draft copy of the Request for Proposal (RFP) for consultant services to address homelessness in Cumberland County was presented at the January 12, 2021 Board of Commissioners Agenda Session Meeting. The Board of Commissioners approved placing the item on the consent agenda at the Board of Commissioners’ meeting held January 19, 2021 and the Board approved the issuance of the RFP.

- The RFP seeks to engage the services of a consultant who will provide the following activities in three phases:
 - Phase 1: Conduct an inventory of programs and services available for the target population;
 - Phase 2: Conducts an assessment and prepare a gap analysis report; and
 - Phase 3: Prepare an actionable three-year homelessness strategic plan that would include short-term and long-term goals and a projected budget for its implementation of an effective homelessness delivery system in Cumberland County that will produce high impact outcomes.
- The RFP was released on January 19, 2021 and the deadline for proposal submission was February 19, 2021. Only one firm submitted a proposal. The Selection Committee met on February 26, 2021 to review the proposal based on the evaluation criteria established in the RFP and determined OrgCode Consulting, Inc, have the experience and capabilities to carry out the activities identified within the RFP’s Scope of Services. OrgCode Consulting, Inc. indicated the Scope of Services will be performed for a fee of \$29,960. Community Development funds will be used for this activity.
- The project timeline submitted by OrgCode Consulting, Inc. are as follow:

Phase	Schedule / Timeline Estimates
Start-Up Tele-Conference	By week two after contract execution March 2021.
Phase 1	March – April
Phase 2	May
Phase 3	May – June
Project Completion	No later than June 30, 2021

Dee Taylor, Community Development Director, presented the report recorded above and provided information about nationally recognized OrgCode Consulting, Inc.’s experience and qualifications. Ms. Taylor stated the department head is able to sign the contract with OrgCode Consulting, Inc. based on the dollar amount and she will provide monthly updates as the project progresses. Commissioner Boose stated based on communities of similar size and demographics, he would like Ms. Taylor to ask OrgCode Consulting, Inc. what projects they are the proudest of and to list two or three of their most successful projects.

Ms. Taylor also provided a status of the emergency rental assistance program and stated a joint City and County proposal was issued on February 10, 2021 to solicit a firm to administer the program. Ms. Taylor stated the deadline for the submission of proposals was February 26, 2021, the evaluation committee met last week to evaluate the five proposals that were received from firms within and outside North Carolina; no proposals were received from Fayetteville or Cumberland County. Ms. Taylor stated the evaluation committee is pleased with the proposals and the selection committee is near completion of its review; it is expected that the contract will be presented in the next couple of weeks for the City Council and Board of Commissioners. No action was needed.

G. Contract Renewal with Southern Health Partners for Healthcare Delivery Services at the Cumberland County Detention Center

BACKGROUND

As a result of a recommendation from a formal Request for Proposals process, the Board of Commissioners awarded Southern Health Partners, Inc. (SHP) the contract to provide healthcare

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delivery services at the Cumberland County Detention Center beginning July 1, 2017. The County is currently in its fourth year of this contract. The contract language allows for extensions of additional one-year terms as follows:

SHP shall provide written notice to County of the amount of compensation increase requested for renewal periods effective on or after July 1, 2020 or shall otherwise negotiate mutually agreeable terms with County prior to the beginning of each annual renewal period.

For fiscal year 2022, SHP is requesting a two percent increase above the FY2021 base fee and per diem rate, consistent with the increases that have occurred each year of their contract.

The Cumberland County Public Health Director and the Sheriff have both communicated their satisfaction with the services being provided by SHP and would like to seek renewal with this company.

RECOMMENDATION / PROPOSED ACTION

Management recommends forwarding this item to the full Board of Commissioners for approval as a Consent Agenda item at the March 15, 2021 regular meeting with the following action:

FY2017 actual Approve the FY2022 contract renewal with Southern Health Partners to provide healthcare services at the Detention Center. The annual renewal includes a two percent increase over the FY2021 base fee and per diem rate.

Ms. Evans presented the background information and recommendation/proposed action recorded above. Ms. Evans stated each year since the contract was awarded, SHP has increased their base contract fee by 2% in accordance with how their RFP was submitted. Ms. Evans stated the base contract fee proposed for FY2022 is \$2,643,814.30 and five years into the contract, that amount is still less than the next lowest bid that had an annual cost of \$3.99 M and lower than the \$3.5 M actual cost of the Health Department providing healthcare services at the Detention Center.

In response to a question posed by Commissioner Boose, Ms. Evans stated the Public Health Director and Sheriff were pleased with healthcare services provided by SHP and agreed with the one-year renewal. Commissioner Adams asked how the per diem was determined. Ms. Evans stated there is an average daily population at the Detention Center and monthly that average is taken and compared to the maximum of 778; if it is greater than 778, then the per diem rate kicks in; if it is lower than 778, no increase is paid. Ms. Evans stated the county has not had to pay the per diem rate since the first year of the contract.

MOTION: Commissioner Lancaster moved to accept the FY2022 contract renewal with Southern Health Partners for healthcare delivery services at the Cumberland County Detention Center, to include a two percent increase over the FY21 base fee and per diem rate.

SECOND: Commissioner Keefe

VOTE: UNANIMOUS (7-0)

I. Results of Request for Proposals for Federal Legislative Consulting Services

BACKGROUND

The County issued a Request for Proposals on February 22, 2021, for Federal Legislative Consulting Services. The submission deadline is noon on March 10. At the Agenda Session on March 11, management will present feedback from the RFP process.

RECOMMENDATION / PROPOSED ACTION

Consider the feedback from the RFP process for federal legislative consulting services and whether to move forward with contracting with a firm.

Sally Shutt, Assistant County Manager, presented the background information recorded above and stated seven proposals were received, six of which were responses. Ms. Shutt stated costs ranged from \$60,000 to over \$188,000 a year. Ms. Shutt stated the lowest bid was received from the Hamm Consulting Group, which is also the firm that has been under contract with the City of Fayetteville since 2019. Ms. Shutt provided information about the Hamm Consulting Group.

Commissioner Keefe asked what the county hoped to get out of the consulting services. Ms. Shutt stated with the change of administration in Washington, DC, Congressional directives and expected funding, the hope is to be able to drawdown from those funds and federal government grants for major projects such as water and sewer. Commissioner Keefe stated Cumberland County will be competing at the federal level with other local governments in the area that use the Hamm Consulting Group for their federal legislative consulting services. Commissioner Keefe stated when looking at the uniqueness of the community and the federal government, Ft. Bragg needs to be taken into consideration and should draw more interest or attention when competing for federal funds.

Commissioner Adams asked what Cumberland County received from the Hamm Consulting Group in 2005 through 2011. Ms. Shutt stated their proposal listed over \$90 M in projects that came to the county; services were provided by the Ferguson Group during that timeframe. Commissioner Adams asked why the consulting services ended after 2011. Ms. Shutt stated the administration changed in Washington, DC, funding earmarks went away, and it became more grant-focused. Ms. Shutt stated as a result of these changes at the federal level, the Board directed management to discontinue federal legislative consulting services and focus on grants. Ms. Shutt stated the partnership at that time involved the City, County and Chamber of Commerce.

Commissioner Boose referenced information provided by Merchant McIntyre Associates, LLC. Additional questions and discussion followed about the Hamm Consulting Group and Merchant McIntyre Associates, LLC. and whether action should be taken at this time or whether more information should be provided.

MOTION: Commissioner Lancaster moved to approve the Hamm Consulting Group.
SECOND: Commissioner Council
VOTE: PASSED (4-3) (Commissioners Lancaster, Council, Adams and Stewart voted in favor; Commissioner Evans, Keefe and Boose voted in opposition.)

Commissioner Boose stated his vote was not against the Hamm Consulting Group but for more information to be provided. Commissioner Council inquired about the contract term. Ms. Cannon stated the contract could be for one-year with any extension having to be agreed upon by the Board. Commissioner Adams asked staff to bring the contract back to the Board for a vote.

Ms. Cannon stated because the vote was not unanimous, this item will go forward to the March 15, 2021 meeting as an Item of Business.

4.D. Bragg Estates Sewer Project Options

BACKGROUND

Based on a prior directive from the Board of Commissioners, Staff will present options associated with the long-term viability of existing septic systems in the Bragg Estates Subdivision. The presentation will cover:

- Conditions impacting septic systems in the subdivision
- Extent of problems with existing septic systems
- Challenges associated with this project
- Options to address septic failures

RECOMMENDATION / PROPOSED ACTION

Discussion of potential options and a response to USDA's request regarding Cumberland County's intent to continue pursuing a loan for the previously proposed sewer extension/connection project to the Bragg Estates Subdivision.

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Ms. Cannon stated Tracy Jackson, Assistant County Manager, will present this item which has a legal perspective to it, and Environmental Health Supervisor Adrian Jones and Environmental Health Specialist Fred Thomas are in attendance for this item. Mr. Jackson state Amy Hall with the Public Utilities Division is also in attendance.

Mr. Jackson provided the following background information for the Bragg Estates Sewer Project:

- Started research and planning for project in 2015,
- Prolonged back and forth with federal government over easements,
- 2014 cost estimate = \$2 M; 2021 cost estimate = \$2.8 M,
- Costs to be covered with a combination of USDA grant and loan and county dollars,
- Must start project prior to December 31, 2021 or risk loss of USDA funding.

Subdivision Background:

- Originally constructed in the mid to late 1960's,
- Currently 121 structures and 170 parcels,
- Mix of owner-occupied and rental housing,
- Landlocked by Ft. Bragg military installation.

Mr. Jackson projected and reviewed a map outlining Bragg Estates in proximity to Vass Road, the Little River and Ft. Bragg. Mr. Jackson also projected and reviewed a map outlining survey responses: 23 indicated they were interested in hooking up, 1 indicated they were not interested in hooking up and 2 indicated they needed more information before responding. Mr. Jackson projected a map indicating the occupancy status: 76 were owner occupied, 45 were rental and 22 were vacant lots. Mr. Jackson projected and reviewed a map of repair permits issued followed and a map depicting unrepairable systems or repair permits denied.

Mr. Jackson outlined the challenges:

- Age of existing systems,
- Topography,
- Poor soils,
- Hydrology,
- Concern about public health risks,
- Bordered by military installation on all sides,
- Corps of Engineers easement requirements,
- Financial viability of proposed system.

Mr. Jackson outlined possible alternatives and stated here are three parcels doing the pump and haul which is very expensive:

- Extend sewer and require mandatory connections,
- Gradually relocate residents as systems fail.

In response to a question posed by Commissioner Adams, Mr. Jackson stated the area is on the Aqua owned, private well, not PWC water. In response to a question from Commissioner Keefe, Mr. Thomas stated there are vacant lots in Bragg Estates that will not perk compared to lots on higher ground that have the capability to be repaired, and unrepairable lots can be put on pump and haul. Commissioner Keefe asked about the county's legal responsibility to the homeowner. Mr. Moorefield stated the Health Department has the responsibility to not permit or condemn a property with unlawful discharge to the surface. Commissioner Keefe inquired about the relocation option. Mr. Moorefield stated Community Development can provide assistance for owners who must move due to condemnation. Commissioner Boose inquired about the cost to the county. Mr. Jackson stated to extend sewer when considering the USDA grant, the cost to the county would be around \$800,000. Commissioner Boose asked about available housing. Ms. Cannon stated a conversation with Community Development revealed there was not available housing for all of the residents so relocation would involve a long-term process.

Ms. Cannon stated when this item was presented by Mr. Moorefield in December 2020, one of the challenges was that the federal government was limiting the easement of fifty years with a thirty-day cancellation notice. Ms. Cannon stated staff were asked to return with options. Ms. Cannon

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stated one option is to provide sewer, but it has to be with a mandatory connection; other projects have not required a mandatory connection which has been a detriment to the long-term sustainability of those districts. Ms. Cannon stated the only other option would be to utilize Community Development money over a period of time to try to relocate residents. Ms. Cannon stated pump and haul is not an option. Additional questions and discussion followed. In response to a question from Commissioner Adams, Ms. Cannon stated another option may be to see whether Ft. Bragg has interest in closing the Bragg Estates doughnut hole.

Ms. Cannon stated staff are seeking direction because the USDA is asking the county whether its intent is to continue pursuing a loan for the previously proposed sewer extension/connection project. In response to a question from Commissioner Council about a recommendation from staff, Ms. Cannon stated Mr. Moorefield thinks it is a risk to build a sewer system with a thirty-day cancellation notice. Ms. Cannon stated the only option is for the county to attempt to gradually relocate or assist residents if their sewers fail. Additional discussion followed.

Mr. Moorefield stated the risk in this situation is serious enough that he questions general counsel for the USDA out of the Atlanta, GA regional office will approve this project. In response to a question posed by Chairman Evans, Mr. Moorefield stated if he owned property in Bragg Estates, he would be concerned if he was made to connect to a sewer system that he could lose rights to in thirty-days. Mr. Moorefield stated based on the legal aspect of this project, he would advise the Board not to go forward with the project. Discussion continued.

MOTION: Commissioner Adams moved that the sewer project in the Bragg Estates subdivision does not go forward and that staff bring back options for the residents.
SECOND: Commissioner Boose
VOTE: UNANIMOUS (7-0)

J. Bid Tab for Replacement of Cooling Units at the Spring Lake Family Resource Center

BACKGROUND

Stanford-White requested, distributed and received bids for the aforementioned project. This project includes the replacement of the two existing rooftop cooling units that provide cooling for the Spring Lake Family Resource Center. The existing units are approximately 21 years old and have not been able to keep up with the ongoing cooling demands of the building. The performance issues can be attributed to their age and the common degradation of unit efficiency that happens over time. This project will replace the units along with the associated condensate piping and unit power disconnects. Contract duration is anticipated to be 90 days.

Stanford-White recommends awarding the project to BoilerMasters, the lowest most responsible and responsive Bidder, in the amount of \$197,000. The bid is under budget, and funding is available to proceed with this work.

RECOMMENDATION / PROPOSED ACTION

Staff recommends approval of the following and requests this item be moved forward to the March 15, 2021 Board of Commissioners' Meeting Consent Agenda:

1. Approval of the Bid Tab for a total of \$197,000.
2. Award the project to the lowest most responsible and responsive Bidder, BoilerMasters.
3. Authorize the County Manager, upon recommendation of the County Engineer, to approve change orders for the project if needed.

Mr. Jackson presented the background information and recommendation/proposed action recorded above.

MOTION: Commissioner Council moved to approve the bid tab for a total of \$197,000; award the project to the lowest responsible and responsive bidder, BoilerMasters; authorize the County Manager to approve change orders for the project upon recommendation of the County Engineer if needed; and forward to the March 15, 2021 regular meeting as a consent agenda item.

SECOND: Commissioner Lancaster
VOTE: UNANIMOUS (7-0)

5. OTHER ITEMS

A. Update on Community-Based Virtual Learning Centers

BACKGROUND

Commissioner Adams requested an update on the community-based Virtual Learning Centers.

RECOMMENDATION / PROPOSED ACTION

Receive update.

Andrew Jakubiak, Budget and Management Analyst, provided a handout and presented the following information to include the participation breakdown.

- 11 responses to RFP
- 9 organizations selected to receive funding
- 130 students currently being served
- Funding will continue until June 30, 2021 while there is a virtual learning option in Cumberland County Schools

Participation Breakdown			
Names of Agency/Organization	Requested Participants	Approved Funding Amount	Current Participants Funded
Town of Hope Mills	15	\$22,596	18
YMCA of the Sandhills	18	53,338	18
First Baptist Church – Moore Street	50	10,000	12
Changing our Lives Today (COLT)	23	43,750	20
Crosskids Afterschool (U-Turn)	55	53,339	40
Marvin United Methodist Church	20	5,000	0
New Testament Learning Center	22	35,000	11
Soul Harvest Church	10	18,977	8
Town of Godwin		8,000	3
Totals	210	\$250,000	130

Mr. Jakubiak concluded his presentation and responded to questions and comments that followed. Request was to move this update to the March 15, 2021 regular meeting agenda as an Item of Business and for Mr. Jakubiak to provide a visual presentation.

B. Update on Cumberland County Public Library and Information Center Parking Lot

BACKGROUND

Commissioner Adams requested an update on the Cumberland County Public Library and Information Center parking lot.

RECOMMENDATION / PROPOSED ACTION

Receive update.

Mr. Moorefield stated his only communication has been with the City Attorney who came back with what has been the City’s position all along which is for the county to make the city an offer of sharing the project. Mr. Moorefield stated his letter was clear that it was the county’s intent to move forward with repairing the parking lot and plugging the line. Mr. Moorefield stated the were further discussions and the last word he received from the City Attorney in September 2020 was

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that the Mayor would get in touch with the Chairman, and he does not know whether that happened.

Commissioner Adams stated there needs to be some finality to this situation and the repairs need to be made. Mr. Moorefield asked whether the Board wanted the city to participate in the project or have the county handle the repairs. Discussion followed.

Mr. Moorefield stated as it relates to the legal perspective, the county would have to get an easement from the city to repair the line because it runs into the city street. Mr. Moorefield stated he is seeking direction because he has looked at every case in the State about this type of infrastructure and there is not a single case in which private storm drain infrastructure extends into a city right-of-way. Discussion continued.

MOTION: Commissioner Adams moved to negotiate with the City of Fayetteville on a joint repair of the Cumberland County Public Library and Information Center parking lot and if negotiations fail after 30 days, then the county is to repair the parking lot.

SECOND: Commissioner Keefe

VOTE: UNANIMOUS (7-0)

At the request of Commissioner Keefe, Ms. Cannon provided an update on a strategic and safe plan to reopen county offices.

6. MONTHLY REPORTS

A. Community Development Block Grant - Disaster Recovery (CDBG-DR) Update

BACKGROUND

Cumberland County, in partnership with the North Carolina Office of Recovery & Resiliency (NCORR), is implementing a project funded through the Community Development Block Grant Disaster Recovery Program. The attached report is an update on the status of the project (Robin's Meadow Permanent Supportive Housing) undertaken by Cumberland County.

RECOMMENDATION / PROPOSED ACTION

No action is needed. This item is provided for informational purposes only.

CUMBERLAND COUNTY DISASTER RECOVERY PROGRAMS UPDATE FOR THE MARCH 11, 2021 BOARD OF COMMISSIONERS' AGENDA SESSION

Status as of February 28, 2021:

Milestones/Activities (beginning with the most recent activity):

- NCORR completed its review of the construction project manual. Project is still pending the City of Fayetteville's final commercial review. The Wooten Company submitted an updated project schedule. It is anticipated that construction will be completed June 2022.
- The construction project manual prepared by The Wooten Company was sent to NCORR for review. Invitation to Bid for the construction of the project are expected to be posted within the next month pending the City of Fayetteville's final commercial review and NCORR's final review of the construction project manual;
- NCORR held a technical assistance session with Community Development Staff (Sylvia McLean and Dee Taylor) on December 16, 2020 to ensure Community Development is carrying out the requirements of the agreement and the CDBG-DR program. NCORR staff included Dan Blaisdell, Bill Blankenship, Joe Brook, Mary Glasscock, Tracey Colores, and Kristina Cruz;
- A letter (dated July 28, 2020) was sent to NCORR requesting additional CDBG-DR funds in the amount of \$1,000,000 to cover construction and supportive services. A follow-up was made with NCORR regarding the status of the request and Community Development had to submit a revised letter (dated October 21, 2020) to clarify the amount requested. Community

Development is still waiting to receive a response from NCORR regarding the status of the request;

- The Wooten Company submitted a revised project schedule. Community Development submitted a request to NCORR to extend the deadline to obligate funds to March 9, 2021;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure - A/E Services – The Wooten Company is providing construction administration services and completing the construction document phase. The firm had submitted documents to City of Fayetteville Technical Review Committee and Engineering Review Committee to complete the final review process;
- DRA-17 & HMGP Projects – County completed acquisition and demolition of 10 properties;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure – received project specific award letter January 23, 2020; and
- NCORR executed SRA with County December 17, 2019.

Current Staffing:

- State POC: John Ebbighausen – Director of Disaster Recovery Programs, NC Office of Recovery & Resiliency (NCORR); Mary Glasscock; Infrastructure Manager (NCORR)
- Cumberland County:
 - o Sylvia McLean, P.T. Community Development (CD) Consultant

B. Financial Report
BACKGROUND

The attached financial report shows results of the general fund for fiscal year 2021, January year-to-date. Additional detail has been provided on a separate page explaining percentages that may appear inconsistent with year-to-date budget expectations.

RECOMMENDATION / PROPOSED ACTION
No action needed - for discussion and information purposes only.

County of Cumberland General Fund Revenues					
	FY19-20	FY20-21	FY20-21	YTD ACTUAL	PERCENT OF
REVENUES	AUDITED	ADOPTED BUDGET	REVISED BUDGET	(unaudited) AS OF January 31, 2021	BUDGET TO DATE
Ad Valorem Taxes					
Current Year	\$ 166,739,244	\$ 165,908,675	\$ 165,908,675	\$ 161,092,268	97.1% (1)
Prior Years	817,964	897,000	897,000	1,158,385	129.1%
Motor Vehicles	20,340,183	19,955,512	19,955,512	10,850,620	54.4% (2)
Penalties and Interest	773,447	712,000	712,000	264,703	37.2%
Other	835,588	1,025,000	1,025,000	590,747	57.6%
Total Ad Valorem Taxes	189,506,426	188,498,187	188,498,187	173,956,722	92.3%
Other Taxes					
Sales	47,282,838	41,542,711	41,542,711	17,987,302	43.3% (3)
Real Estate Transfer	1,689,875	1,450,000	1,450,000	1,214,834	83.8%
Other	909,559	959,000	959,000	247,390	25.8%
Total Other Taxes	49,882,272	43,951,711	43,951,711	19,449,525	44.3%
Unrestricted & Restricted Intergovernmental Revenues	61,437,895	68,389,413	73,772,275	32,369,720	43.9% (4)
Charges for Services	14,524,383	13,072,456	13,072,456	6,514,005	49.8% (5)
Other Sources (includes Transfers In)	3,048,166	1,710,608	1,812,837	613,887	33.9%
Lease Land CFVMC	4,012,056	4,012,056	4,012,056	4,313,522	107.5%
Total Other	7,060,222	5,722,664	5,824,893	4,927,409	84.6%
Total Revenue	\$ 322,411,198	\$ 319,634,431	\$ 325,119,522	\$ 237,217,381	73.0%
Fund Balance Appropriation		8,663,701	18,064,169	-	0.0%
Total Funding Sources	\$ 322,411,198	\$ 328,298,132	\$ 343,183,691	\$ 237,217,381	69.1%

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County of Cumberland General Fund Expenditures					
	FY19-20	FY20-21	FY20-21	YTD ACTUAL	
	AUDITED	ADOPTED BUDGET	REVISED BUDGET	(unaudited) AS OF	PERCENT OF
DEPARTMENTS				January 31, 2021	BUDGET TO DATE **
Governing Body	\$ 612,702	\$ 674,975	\$ 693,619	\$ 379,887	54.8%
Administration	1,682,579	1,814,947	1,835,664	872,395	47.5%
Public Affairs/Education	661,051	885,902	898,331	407,122	45.3%
Human Resources	1,009,126	1,009,875	1,028,519	508,118	49.4%
Print, Mail, and Design	643,314	756,378	764,664	447,416	58.5%
Court Facilities	114,371	156,220	156,220	30,234	19.4% (1)
Facilities Maintenance	967,335	1,202,491	1,419,688	591,790	41.7%
Landscaping & Grounds	690,227	702,394	727,182	403,162	55.4%
Carpentry	211,909	228,058	234,273	119,320	50.9%
Facilities Management	1,259,321	1,523,436	1,557,880	777,649	49.9%
Public Buildings Janitorial	784,441	870,951	1,044,344	535,049	51.2%
Central Maintenance	590,365	672,722	711,468	361,362	50.8%
Information Services	5,552,864	5,323,420	6,073,408	2,822,054	46.5%
Board of Elections	1,400,349	1,673,589	1,853,283	1,498,900	80.9% (2)
Finance	1,299,307	1,418,140	1,449,215	771,662	53.2%
Legal	631,925	807,290	936,155	340,120	36.3% (3)
Register of Deeds	2,435,628	2,526,950	3,015,363	1,241,283	41.2%
Tax	5,625,153	6,271,825	6,466,523	3,022,684	46.7%
General Government Other	2,976,609	7,003,558	10,393,117	3,023,711	29.1% (4)
Sheriff	48,610,275	53,395,158	54,612,838	25,844,722	47.3%
Emergency Services	3,655,978	4,310,596	4,519,597	2,366,347	52.4%
Criminal Justice Pretrial	563,625	588,662	629,211	322,438	51.2%
Youth Diversion	31,665	35,671	35,671	16,594	46.5%
Animal Services	3,283,993	3,484,642	3,786,204	1,858,479	49.1%
Public Safety Other (Medical Examiners, NC Detention Subsidy)	1,062,544	1,213,209	1,213,209	600,558	49.5%
Health	21,068,569	24,301,667	26,223,876	12,355,183	47.1%
Mental Health	5,316,988	5,519,255	5,524,489	3,914,543	70.9% (5)
Social Services	56,772,920	63,278,940	64,589,900	29,636,821	45.9%
Veteran Services	426,127	452,713	465,142	237,360	51.0%
Child Support	4,929,310	5,595,639	5,593,567	2,840,111	50.8%

County of Cumberland General Fund Expenditures					
	FY19-20	FY20-21	FY20-21	YTD ACTUAL	
	AUDITED	ADOPTED BUDGET	REVISED BUDGET	(unaudited) AS OF	PERCENT OF
DEPARTMENTS				January 31, 2021	BUDGET TO DATE **
Spring Lake Resource Administration	29,503	34,542	34,542	13,836	40.1%
Library	10,168,162	10,036,208	10,499,284	5,296,575	50.4%
Culture Recreation Other (Some of the Community Funding)	260,568	260,569	260,569	65,125	25.0% (6)
Planning	2,711,212	3,271,297	3,335,814	1,627,857	48.8%
Engineering	978,925	585,162	592,711	202,000	34.1% (7)
Cooperative Extension	558,569	799,384	809,742	352,420	43.5%
Location Services	192,231	257,796	269,929	118,602	43.9%
Soil Conservation	183,211	151,537	2,292,716	82,657	3.6% (8)
Public Utilities	85,108	87,602	94,554	51,637	54.6%
Economic Physical Development Other	20,000	20,000	20,000	20,000	100.0%
Industrial Park	2,220	2,212	3,408	1,980	58.1%
Economic Incentive	402,406	461,947	709,947	28,749	4.0% (9)
Water and Sewer	20,287	250,000	400,189	73,009	18.2% (10)
Education	94,408,174	94,411,029	94,411,029	54,152,950	57.4%
Other Uses:					
Transfers Out	30,131,528	19,969,574	20,996,637	518,606	2.5% (11)
TOTAL	\$ 315,022,674	\$ 328,298,132	\$ 343,183,691	\$ 160,753,075	46.8%
	FY19-20	FY20-21	FY20-21	YTD ACTUAL	PERCENT OF
Expenditures by Category	UNAUDITED	ADOPTED BUDGET	REVISED BUDGET	(unaudited) AS OF	BUDGET TO DATE
				January 31, 2021	
Personnel Expenditures	\$ 131,852,636	\$ 149,112,328	\$ 149,334,807	\$ 74,302,255	49.8%
Operating Expenditures	151,277,149	158,589,325	170,929,910	85,208,067	49.8%
Capital Outlay	1,761,361	626,905	1,922,337	724,146	37.7% (12)
Transfers To Other Funds	30,131,528	19,969,574	20,996,637	518,606	2.5% (11)
TOTAL	\$ 315,022,674	\$ 328,298,132	\$ 343,183,691	\$ 160,753,075	46.8%

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COUNTY OF CUMBERLAND

Fiscal Year 2021 - January Year-to-Date Actuals (Report Run Date: March 1, 2021)
Additional Detail

General Fund Revenues

- *
- (1) **Current Year Ad Valorem 97.1%** - The bulk of revenues are typically recorded between November - January.
 - (2) **Motor Vehicles 54.4%** - YTD Actual reflects 6 months of collections.
 - (3) **Sales Tax 43.3%** - There is a three month lag. YTD Actual reflects 4 months of collections.
 - (4) **Unrestricted/Restricted Intergovernmental 43.9%** - There is typically a one to two month lag in receipt of this funding.
 - (5) **Charges for Services 49.8%** - The largest component of charges for services is revenue from the Board of Ed for security at 19% of budget. 11% of that revenue has been billed/collected to date.

General Fund Expenditures

- **
- (1) **Court Facilities 19.4%** - Expenditures are in line with past fiscal year trends at this point in the fiscal year.
 - (2) **Board of Elections 80.9%** - Costs are higher than normal because of the federal election that was held in November. That trend will not continue further into the fiscal year as that was a one-time event. Department will continue to monitor budget to actual results. If needed, a budget revision will be completed to ensure expenditures do not exceed budget.
 - (3) **Legal 36.3%** - Personnel costs are low as a result of multiple vacancies in the department early in the fiscal year.
 - (4) **General Government Other 29.1%** - The revised budget includes expenditures allocating an additional \$4.7M of CARES Act funding to be utilized in this fiscal year.
 - (5) **Mental Health 70.9%** - Expenditures include three quarterly payments to Alliance Health, which accounts for 65% of the budget for Mental Health.
 - (6) **Culture Recreation Other 25.0%** - Expenditures are in line with past fiscal year trends at this point in the fiscal year.
 - (7) **Engineering 34.1%** - Personnel costs are low as a result of vacancies in the department.
 - (8) **Soil Conservation 3.6%** - Approximately \$2.1M in USDA Grant funds were budgeted recently and are unexpended.
 - (9) **Economic Incentive 4.0%** - Economic incentives are paid when the company complies.
 - (10) **Water and Sewer 18.2%** - A re-appropriation in the amount of \$150,189 was approved by the BOCC on 9/8/20 but not yet utilized.
 - (11) **Transfers Out 2.5%** - Transfers are often prepared toward the end of the fiscal year.
 - (12) **Capital Outlay 37.7%** - Most of these capital items are typically purchased in the second and third quarters of the fiscal year.

C. Project Updates

BACKGROUND

Please find attached the monthly project update report for your review.

RECOMMENDATION / PROPOSED ACTION

No action is requested. This is for information only

MONTHLY PROGRESS REPORT				
Project Location	Contract Amount	Project Status	Contract Start Date	Contract Duration
226 Bradford Renovation (Renovate Training/Conf. Rm)	\$100,000.00	Preliminary structural analysis performed by Fleming Associates. Fleming provided estimate of \$32,150 for architectural and design services for the project. Project cancelled due to design and construction costs exceeding value of facility.	N/A	N/A
Spring Lake Family Resource Center, Chiller Replacement	\$197,000.00	Bid opening held, 8 bids submitted. Project being awarded to <u>BoilerMasters</u> for \$197,000. Awaiting PO for construction to begin.	N/A	90 days
LEC Elevator Modernization Project	\$1,362,557.00	Work on all 3 elevators is complete. DOL has made follow-up inspection and found additional deficiencies. Change order processing to address issues prior to re-inspection by DOL.	4/6/2020	179 days
BMF, Bordeaux Library, West Regional Library	\$143,284.00	Project awarded for various improvements to all 3 buildings (BMF - recoat metal roof, Bordeaux - close gap in wood trim, seal windows, replace 1 window, West Regional - water repellent on glulam beams, decking repairs). Waiting on PO for Construction to begin.	N/A	N/A
Crown Coliseum Cooling Tower Replacement	\$649,000.00	Cooling Towers operational, project substantially complete. Finance reviewing change order for final additional work items to be completed.	5/18/2020	93 days
Crown Coliseum Parking Lot Improvement Project (Areas 1, 2, & 3)	\$714,979.70	Asphalt paving and sidewalk replacement complete. Electrical (lamp) repairs and handrail painting outstanding (coordinating work with COVID Vaccinations).	3/16/2020	120 days
Crown Coliseum ADA Bathroom and Ticket Booth Renovations	\$541,217.00	Overall construction approximately 90% complete. Flooring contractor on site, has begun in expo area. Main ticket booth is dried-in, counters installed. Coordination of expo ticket booth work with COVID Vaccinations	9/14/2020	180 days

D. Health Insurance Update

BACKGROUND

As of July 1, 2019, retirees who are 65 and older became covered by a County funded fully insured plan through AmWINS. All other covered members remained insured by the County’s self-funded plan through BCBS. The information provided below and within the graphs has been updated to include the monthly premium amount paid to fund the fully insured plan and the actual monthly claims amounts for all other covered members. Combining these amounts for FY20 and beyond is necessary to ensure a complete picture when comparing the claims results to prior years.

Total health insurance claims plus the fully insured premium amount for FY21 are up 3.26% for the month of January as compared to the same month in FY20. To provide some perspective, below is the seven-month average for the past five fiscal years. This average represents the average monthly year-to-date claims for each fiscal year and includes the fully insured premium for fiscal years 2020 and 2021. Additionally, graphs are provided in the attachment to aid in the analysis.

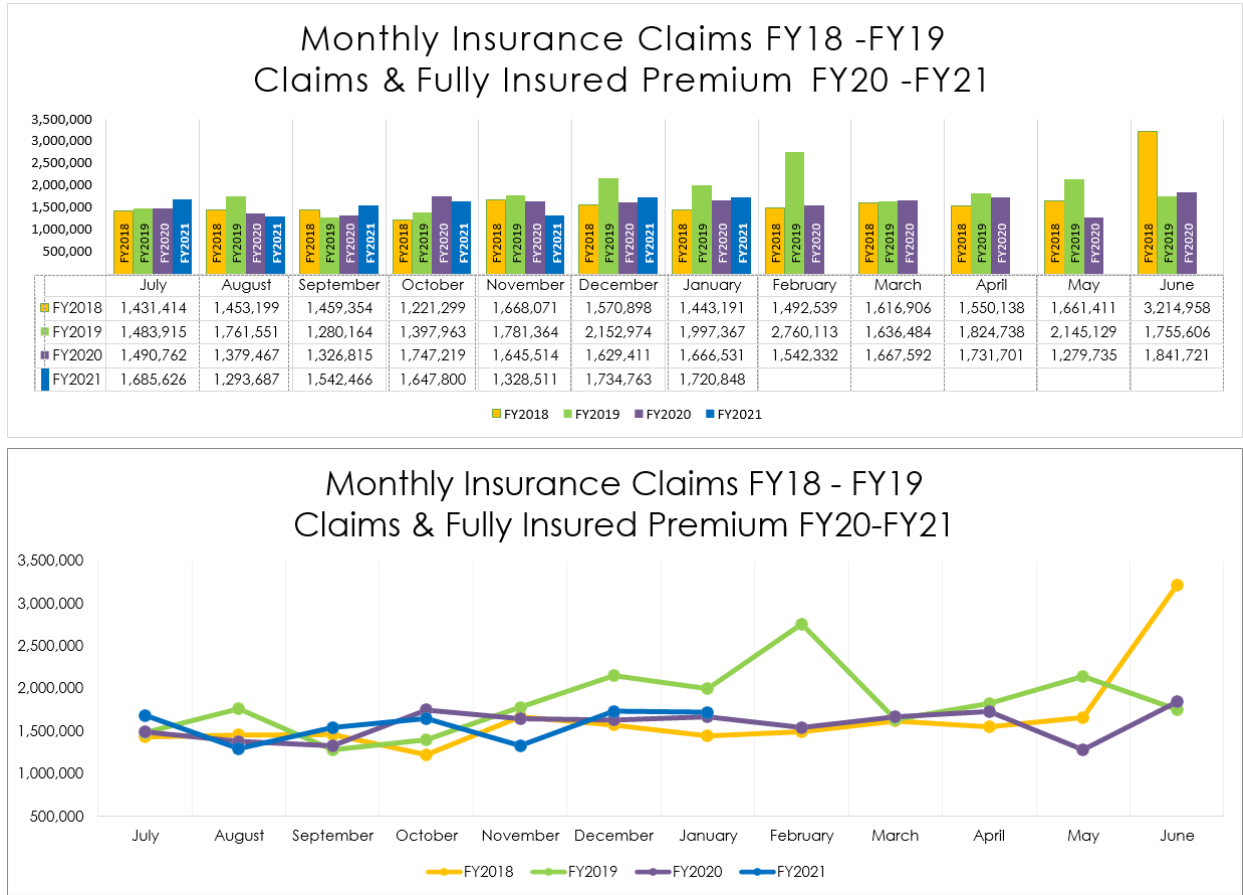
Year to date claims and premium payment through January	\$10,953,702
Less year to date stop loss credits	<u>(\$211,739)</u>
Net year to date claims and premium payment through January	\$10,741,963

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page <http://co.cumberland.nc.us/departments/commissioners-group/commissioners/meeting-documents>

Average monthly claims and fully insured premium (before stop loss) per fiscal year through January:

FY17 \$1,395,026
FY18 \$1,463,919
FY19 \$1,693,614
FY20 \$1,555,103
FY21 \$1,564,815

RECOMMENDATION / PROPOSED ACTION
For information only – no action needed.



Commissioners Adams, Council and Lancaster departed the meeting at 3:50 p.m.

7. CLOSED SESSION:

A. Economic Development Matter(s) Pursuant to NCGS 143.318.11(a)(4)

MOTION: Commissioner Boose moved to go into closed session for Economic Development Matter(s) Pursuant to NCGS 143.318.11(a)(4).

SECOND: Commissioner Stewart

VOTE: UNANIMOUS (4-0)

MOTION: Commissioner Boose moved to reconvene in open session.

SECOND: Commissioner Stewart

VOTE: UNANIMOUS (4-0)

MOTION: Commissioner Keefe moved to adjourn.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (4-0)

There being no further business, the meeting adjourned at 4:00 p.m.

Approved with/without revision:

Respectfully submitted,

Candice H. White
Clerk to the Board