



AGENDA
ANIMAL SERVICES BOARD MEETING
Cumberland County Animal Services Department Conference Room
February 8, 2021 at 6:00 PM

Welcome

A. Introduction

New Member - Jennifer Castello

Introduction of our newest Board Member - Jennifer Castello.

1. Approval of Minutes

B. December

December 7, 2020 Board Minutes

December 7, 2020 Minutes Approved

MOTION: Jill Deems moved December 7, 2020 Minutes

SECOND: Shannon Pingitore

VOTE: UNANIMOUS (2-0)

2. Old Business

C. Reports

Shelter Reports - Elaine Smith

Director of Animal Services, Elaine Smith reviewed the shelter reports. Euthanasian numbers have decreased to a fraction compared to previous year numbers. Managed intake and no Euthanasia of feral cats has greatly reduced these numbers. The shelter has not had to Euthanize for space in almost a year.

3. New Business

D. Review

Board Procedures - Rob Hasty

Board Duties - Elaine Smith

County Attorney Rob Hasty - Review of Board Procedures. Rob Hasty highlighted the two different Boards for Animal Services: Animal Services Board and the Potentially

Dangerous Dog Appeal Board. The Board handbook was discussed which does highlight Board Procedures. Meetings will be followed by the agenda prepared for each meeting at which Quorum must be met. When action is required a Board member must make a motion stating the action with an additional member seconding the motion. Refusal to vote on a matter is recorded as a yes vote. If there is potential conflict the member should ask to be recused and the Board must vote to recuse the member.

Dangerous Dog Appeal Board consists of three members with an additional member being a fill in as needed. Cases should not be discussed prior to the hearing. The Board remains impartial and their decisions must be made based off evidence provided during the hearing.

Animal Services Director Elaine Smith - Review of Board Duties. Elaine reminded the Board of the responsibilities of the Animal Services board. The Animal Services Board should provide a program of public information and outreach concerning responsible pet ownership, animal Cruelty and the Animal Services department.

4. Guest Comments

5. Board Member Comments

Board Member - Charlotte Davis asked the Board if she can sit in on the PDD appeal hearing even when she isn't needed to fill in. Elaine explained anyone can sit in on the meeting as it is an open meeting. However, until the restrictions are lifted as to how many people can be attend a meeting we should limit the amount of guests at hearings.

ADJOURN

Adjourned - 6:40pm

MOTION: Michelle Harris moved Motion

SECOND: Jill Deems

VOTE: UNANIMOUS (2-0)