

CUMBERLAND COUNTY BOARD OF COMMISSIONERS  
MONDAY, FEBRUARY 7, 2022 – 9:00 AM  
117 DICK STREET, 1ST FLOOR, ROOM 118  
REGULAR MEETING MINUTES

PRESENT: Commissioner Glenn Adams, Chairman  
Commissioner Toni Stewart, Vice Chairman  
Commissioner Michael Boose (arrived 9:04 a.m.)  
Commissioner Jeannette Council  
Commissioner Charles Evans  
Commissioner Jimmy Keefe (arrived 9:05 a.m.)  
Commissioner Larry Lancaster  
Tracy Jackson, Assistant County Manager  
Sally Shutt, Assistant County Manager  
Rick Moorefield, County Attorney  
Vicki Evans, Finance Director  
Keith Todd, ITS Director  
Joe Utley, Tax Administrator  
Tye Vaught, Management Analyst  
Candice H. White, Clerk to the Board

Chairman Adams called the meeting to order.

INVOCATION / PLEDGE OF ALLEGIANCE

Commissioner Evans provided the invocation followed by the Pledge of Allegiance to the American flag.

Tracy Jackson, Assistant County Manager, requested an addition to the agenda of a closed session for an Attorney Client Matter Pursuant to NCGS § 143-318.11(a)(3). Rick Moorefield, County Attorney, stated the matter involves Cedar Creek Capital v Cumberland County.

1. APPROVAL OF AGENDA

MOTION: Commissioner Evans moved to approve the agenda with the addition of a closed session for an Attorney Client Matter Pursuant to NCGS § 143-318.11(a)(3).

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (5-0)

2. PRESENTATIONS

A. Soil & Water Conservation District

BACKGROUND

Gretta Steffens is the new Administrative Program Officer for the Cumberland Soil & Water Conservation District. She will provide a short presentation on the Soil & Water Conservation District.

RECOMMENDATION / PROPOSED ACTION

For information purposes only.

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Mr. Jackson introduced Gretta Steffens, new Administrative Program Officer for the Cumberland Soil & Water Conservation District, who provided a presentation on the Soil & Water Conservation District aided by a PowerPoint presentation. Ms. Steffens began by explaining the operational side of the Soil & Water Conservation District followed by the Mission Statement.

Operations

- Authority – Tracy Jackson, Assistant County Manager
- Organization – Board of Supervisors

Appointed:	
2012-2022	Clifton McNeill, Jr., Vice Chairman
1996-2024	Wingate Collier, Secretary
Elected:	
2014-2022	C. Wayne Collier, Jr., Chairman
2018-2022	Monique McMillan
2020-2024	Lena Simmons
Staff:	
Gretta Steffens, Administrative Program Officer	
Mitch Miller, Soil & Water Conservationist	

Mission Statement

The mission of Cumberland Soil and Water Conservation District is to take available technical, financial and educational resources and administer programs designed to encourage individual responsibility to conserve, improve and sustain our soil and water resource for future generations.

Ms. Steffens explained the history of Soil and Water Districts dating back to the Dust Bowl of the 1930’s that, by the end of 1934, had rendered roughly 35 million acres of farmland completing useless. Hugh Hammond from North Carolina testified before congress about the need for better soil conservation techniques which resulted in today’s Natural Resources Conservation Service that promotes health soil management and farming practices.

Ms. Steffens reviewed several programs administered by the Soil & Water Conservation District.

Programs

Conservation Technical Assistance (CTA)

- Voluntary help we provide to land user to address opportunities, concerns or problems related to the use of natural resources.
- We assist in creating confined animal waste management plans, conservation plans and nutrient management plans.
- We assist with local Municipal erosion issues, tax assessments and water point mapping.

NC AGRICULTURE COST SHARE PROGRAM  
AGRICULTURE COST SHARE  
PROGRAM MISSION

A voluntary, cost-share based program offering financial and technical assistance for the installation of best management practices to address non-point source pollution.

Programs

NC Agricultural Cost Share Program (NCACSP)

- Addresses water quality concerns by properly managing nutrients, managing pesticides and reducing sediment delivery downstream.
- Applicants can be reimbursed up to 75% for installing best management practices to address water quality concerns.
- Examples: cropland conversion to grass or trees, cover crops, conservation tillage.

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Ms. Steffens stated the NC Agriculture Cost Share Program has more than sixty approved best management practices in the categories of sediment/nutrient loss; animal waste; stream protection; and erosion/nutrient reduction.

## Programs

- Agricultural Water Resources Assistance Program (AgWRAP)
  - Identifies opportunities to increase water use efficiency, availability and storage through:
    - Agriculture water supply ponds
    - Pond sediment removal
    - Wells
    - Irrigation Conversion
    - Micro-Irrigation

## Programs

- Community Conservation Assistance Program (CCAP)

The Community Conservation Assistance Program (CCAP) is a voluntary, incentive-based program designed to improve water quality and control storm water through the installation of various best management practices on urban, suburban and rural lands not directly involved with agriculture production. Here are a few of the approved practices.

- Backyard Rain Gardens
- Backyard Wetlands
- Permeable Pavement
- Storm water Conveyance
- Cisterns
- Stream Bank Stabilization

## Programs

- Disaster Response Program

- Initiated when the NC General Assembly appropriated disaster recovery funds to help implement BMPs to address the impacts from Hurricane Matthew and Florence.

Since Hurricane Matthew, the Cumberland Soil & Water Conservation District has helped to:

- ✓ Remove stream debris from creeks and rivers
- ✓ Repair Non-Field Farm Roads
- ✓ Repair Ponds

Ms.Steffens displayed pictures of stream debris and the removal of vegetative debris.

## Additional Programs

### Watershed Initiatives

- Streamflow Rehabilitation Assistance Program (StRAP)
- PL-566 Watershed Protection & Flood Prevention – Flea Hill Drainage and Harrison Creek
- Impaired Impacted Streams Initiative- Beaver Dam Creek
- Emergency Watershed Protection Program (EWP)
- Funds from Hurricane Florence for projects such as Flea Hill Drainage, Cedar Creek, Peter’s Creek and several others.

## Programs-NRCS

- The District also assists NRCS with their federal cost share programs.
  - Environmental Quality Incentives Program (EQIP)
    - provides financial and technical assistance to agriculture and forestry producers to address natural resource concerns and deliver environmental benefits such as improved water and air quality, conserved ground and surface water, reduced soil erosion and sedimentation and improved or created wildlife habitat.
  - Examples are cover crops, forest stand improvement and tree planting
- Conservation Stewardship Program (CSP)
  - Designed to build on a farm's existing conservation efforts with strengthening the operation.
  - Benefits include increased crop yield, decreased inputs and wildlife habitat

## Programs- NRCS

- Conservation Reserve Program (CRP)
  - The goal of the program is to remove environmentally sensitive land from ag production and plant species that will improve environmental health and quality.
  - Contracts enrolled are 10-15 years in length
  - Examples are hardwood tree planting or long leaf pine establishment
- Conservation Reserve Enhancement Program (CREP)
  - Encourages farmers to place environmentally sensitive land near streams or other approved water bodies into a vegetative cover
  - Landowners receive annual rental payments and are reimbursed for establishing the conservation practices
- Examples are filter strips and forested buffers

### Programs

- Education & Outreach
  - The District works closely with local schools to increase awareness and life-long stewardship of our natural resources through outreach.
    - NC Envirothon
    - Teacher Workshops
    - Classroom presentations
    - Resource Conservation Workshop
    - Poster, Essay, Speech Contest
    - Land Judging
    - Earth Day Festival



## Conservation Education

**Area VII Envirothon- Jones Lake, Elizabethtown, NC**

**NC Envirothon- Cedarock Park, Burlington, NC**

**National Conservation Foundation Envirothon- 2022 Ohio**

The Envirothon is an exciting natural resource education program designed to challenge students in interactive, outdoor competition where middle and high school teams (3-5 students) are tested in areas of Wildlife, Forestry, Aquatic Ecology, Soils and Land Use and Current Environmental Issues.

**Resource Conservation Workshop at NCSU**

The Resource Conservation Workshop is a weeklong workshop and involves study and hands on participation in a wide range of conservation topics. Students are housed at NC State University campus dormitories under the guidance of live-in counselors.

## Conservation Education

### Adult Conservation Education

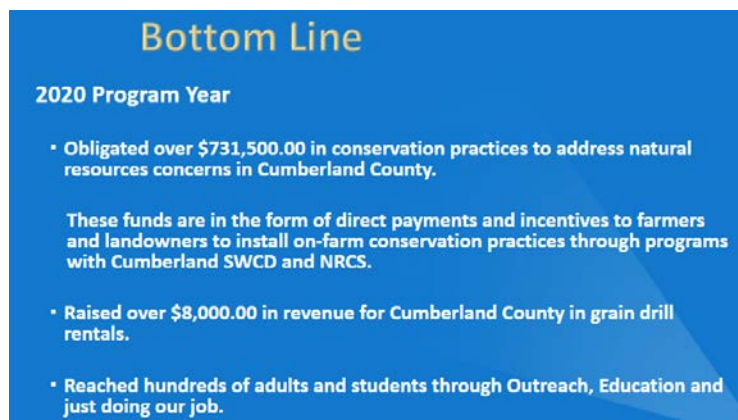


- **Project Food, Land and People** - Project Food, Land and People, or FLP, is the latest national environmental education curriculum delivered through the soil and water conservation districts. Area educators attend 6-to-10-hour workshops and participate in hands-on, interdisciplinary lessons on topics connecting people, the land we live on and the food that sustains us.
- **Envirothon School for Advisors & Teachers** - The Envirothon School for Advisors and Teachers is an opportunity to participate in specialized training for Envirothon team advisors and teachers while also earning credit toward teacher CEUs or the NC Environmental Education Certification. Learn more about the Envirothon at [ncaswcd.org](https://ncaswcd.org).

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Ms. Stefferns provided information about fundraiser activities to include grain drill rentals and tree seedling and rain barrel sales.



Ms. Steffens concluded her presentation and responded to questions that followed.

3. CONSENT AGENDA

- A. Approval of January 18, 2022 Regular Meeting Minutes
- B. Approval of Declaration of Surplus County Property and Authorization to Accept Insurance Settlement and Budget Ordinance Amendment B220506

BACKGROUND

DATE OF ACCIDENT: December 31, 2021

VEHICLE: 2014 Ford Explorer

VIN: FM5K8AR8EGB25317

FLEET#: FL533

DEPARTMENT: Sheriff's Office

SETTLEMENT OFFER: \$10,839.07

INSURANCE COMPANY: TRAVELERS

This is a total loss settlement offer.

RECOMMENDATION / PROPOSED ACTION

Risk Management recommends that the Board of Commissioners:

- 1. Declare the vehicle described above as surplus.
- 2. Authorize the Accounting Supervisor to accept \$10,839.07 (\$11,839.07 - \$1,000.00 deductible) as settlement.
- 3. Allow Travelers to take possession of the wrecked (surplus) vehicle.
- 4. Approve Budget Ordinance Amendment BR#220506 recognizing the insurance settlement. Please note this amendment requires no additional county funds.

- C. Approval of Report on Delinquent Real Property Taxes for 2021

BACKGROUND

North Carolina General Statute 105-369 requires the Tax Administrator to report unpaid taxes for the current fiscal year that are liens on real property by the first Monday in February. The purpose of the reporting is to allow you to order the Tax Administrator to advertise the tax liens. Upon receipt of your order, I will advertise the tax liens by posting notice at the County Courthouse and by publishing each lien at least one time in one or more of the newspapers having general circulation in Cumberland County.

The statute requires the advertisement period for unpaid taxes that are liens on real property to occur during the period of March 1st through June 30th. It is my intention to deliver a list of delinquent taxes to the Fayetteville Observer newspaper prior to June 30th for advertisement.

**Total delinquent taxes on real property for Year 2021:**  
\$19,162,868 on 18,837 parcels as of 1/25/2022

RECOMMENDATION / PROPOSED ACTION

Accept the report of unpaid taxes for the current fiscal year that are liens on real property and charge the Tax Administrator to advertise a list of the tax liens on real property by posting notice at the County Courthouse and by publishing each lien at least one time in the Fayetteville Observer no later than the month of June 2022.

	A	B	C	D	E	F	G
1	2021 Delinquent Real Property Taxes as of January 25, 2022						
2							
3	Cumberland	Original	Net	Adjustments	Unpaid	Paid	Unpaid
4	County & Recreation	Total Levy	Collected	to Balance	Balance *	Percentage	Percentage
5	Recreation (County & Municipalities)	\$ 3,346,675	\$ 3,069,560	\$ (2,329)	\$ 274,786	91.78%	8.22%
6	Cumberland County Taxes Owed	\$ 154,778,142	\$ 141,832,814	\$ (152,796)	\$ 12,792,533	91.73%	8.27%
7	TOTALS	\$ 158,124,817	\$ 144,902,374	\$ (155,124)	\$ 13,067,319	91.73%	8.27%
8							
9	Fire Protection	Original	Net	Adjustments	Unpaid	Paid	Unpaid
10	Service Districts	Billed Levy	Collected	to Balance	Balance *	Percentage	Percentage
11	0011-Cotton	\$ 1,135,646	\$ 1,067,449	\$ (1,266)	\$ 66,931	94.10%	5.90%
12	0021-Cumberland Rd	\$ 521,635	\$ 470,701	\$ (443)	\$ 50,492	90.31%	9.69%
13	0031-Stoney Point	\$ 1,257,859	\$ 1,197,402	\$ (97)	\$ 60,360	95.20%	4.80%
14	0051-Pearce's Mill	\$ 873,222	\$ 796,167	\$ (693)	\$ 76,362	91.25%	8.75%
15	0071-Bonnie Doone	\$ 3,253	\$ 1,431	\$ 0	\$ 1,822	43.98%	56.02%
16	0081-Westarea	\$ 880,478	\$ 811,858	\$ (1,265)	\$ 67,355	92.34%	7.66%
17	0082-Westarea10	\$ 254,706	\$ 228,822	\$ (419)	\$ 25,465	89.99%	10.01%
18	0091-Grays Creek	\$ 1,108,456	\$ 1,021,642	\$ (388)	\$ 86,425	92.20%	7.80%
19	0101-Vander	\$ 1,069,593	\$ 963,942	\$ (998)	\$ 104,654	90.21%	9.79%
20	0111-Manchester	\$ 87,041	\$ 74,571	\$ (136)	\$ 12,334	85.81%	14.19%
21	0121-Blk Riv./Wade	\$ 113,682	\$ 99,975	\$ 23	\$ 13,731	87.92%	12.08%
22	0131-Stedman	\$ 176,560	\$ 158,832	\$ 41	\$ 17,770	89.94%	10.06%
23	0141-Godwin/Falcon	\$ 100,036	\$ 85,290	\$ (85)	\$ 14,661	85.33%	14.67%
24	0151-Lake Rim	\$ 6,827	\$ 6,249	\$ 248	\$ 826	88.33%	11.67%
25	0161-Eastover	\$ 184,882	\$ 163,424	\$ (81)	\$ 21,377	88.43%	11.57%
26	0181-Bethany	\$ 303,463	\$ 272,299	\$ 311	\$ 31,476	89.84%	10.36%
27	0191-Beaver Dam	\$ 164,062	\$ 136,064	\$ 42	\$ 28,040	82.91%	17.09%
28	TOTALS	\$ 8,241,403	\$ 7,556,117	\$ (5,204)	\$ 680,081	91.74%	8.26%
29							
30	Municipalities	Original	Net	Adjustments	Unpaid	Paid	Unpaid
31		Total Levy	Collected	to Balance	Balance *	Percentage	Percentage
32	Fayetteville	\$ 59,981,943	\$ 54,952,760	\$ (73,984)	\$ 4,955,199	91.73%	8.27%
33	Downtown Revitalization	\$ 140,636	\$ 112,594	\$ (18)	\$ 28,023	80.07%	19.93%
34	Hope Mills	\$ 4,834,416	\$ 4,450,731	\$ (4,477)	\$ 379,208	92.15%	7.85%
35	Spring Lake	\$ 2,700,243	\$ 2,466,083	\$ (1,662)	\$ 232,498	91.38%	8.62%
36	Stedman	\$ 282,239	\$ 259,229	\$ (1,213)	\$ 21,797	92.24%	7.76%
37	Wade	\$ 103,753	\$ 93,882	\$ 73	\$ 9,943	90.42%	9.58%
38	Falcon	\$ 28,712	\$ 25,195	\$ (2)	\$ 3,515	87.76%	12.24%
39	Godwin	\$ 18,539	\$ 16,499	\$ (0)	\$ 2,040	89.00%	11.00%
40	Linden	\$ 20,573	\$ 16,433	\$ (3)	\$ 4,137	79.88%	20.11%
41	Eastover	\$ 563,434	\$ 509,687	\$ (733)	\$ 53,014	90.58%	9.42%
42	0102-ETWN Vander	\$ 20,560	\$ 19,577	\$ (103)	\$ 880	95.70%	4.30%
43	TOTALS	\$ 68,695,049	\$ 62,922,672	\$ (82,122)	\$ 5,690,254	91.71%	8.29%
44							
45	GRAND TOTALS	Original	Net	Adjustments	Unpaid	Paid	Unpaid
46		Total Levy	Collected	to Balance	Balance *	Percentage	Percentage
47	COUNTY ONLY	\$ 154,778,142	\$ 141,832,814	\$ (152,796)	\$ 12,792,533	91.73%	8.27%
48	FIRE DISTRICTS	\$ 8,241,403	\$ 7,556,117	\$ (5,204)	\$ 680,081	91.74%	8.26%
49	MUNICIPALITIES	\$ 68,695,049	\$ 62,922,672	\$ (82,122)	\$ 5,690,254	91.71%	8.29%
50	GRAND TOTALS	\$ 231,714,594	\$ 212,311,604	\$ (240,122)	\$ 19,162,868	91.72%	8.28%
51					*Does not include Interest or Fees due		
52							

D. Approval to Pay Prior Year Invoice

BACKGROUND

There is a period of time after June 30th of fiscal year-end in which transactions of the prior fiscal year will continue to be processed (typically until the third week in August). After that cutoff date has passed, a department may still receive a vendor invoice that is payable for services that were rendered, or goods were received in the prior fiscal year. When that occurs, approval by the Board of Commissioners is required prior to payment. The following departmental invoices meet those criteria:

Department: Wellness Services  
Vendor: Novant Corporate Health  
Services Rendered: June 26-30, 2021  
Total Amount: \$4,720.68

RECOMMENDATION / PROPOSED ACTION

Management is requesting approval to pay prior year invoices for the Wellness Services department totaling \$4,720.68.

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E. Approval of Delinquent Accounts To Be Turned Over For Collection

BACKGROUND

All bad debt accounts with balances of \$50.00 or higher, will be sent to the North Carolina Debt Set-Off Program, which can attach a debtor's State Income Tax Refund for payment of bad debts. The above accounts are 90 days old or older as of 9/30/2021.

The Board of Health recommended to turn these accounts over for collection at their last meeting held on January 18, 2022.

RECOMMENDATION / PROPOSED ACTION

Approve delinquent accounts to be turned over for collection.

CUMBERLAND COUNTY DEPARTMENT  
OF PUBLIC HEALTH  
DELINQUENT ACCOUNTS TO BE TURNED OVER FOR COLLECTION  
BAD DEBT WRITE OFF #66  
December 31, 2021

PROGRAM	AMOUNT
ADULT HEALTH CLINIC	\$120.00
CHILD HEALTH CLINIC	\$2,663.35
FAMILY PLANNING CLINIC	\$15,140.58
IMMUNIZATIONS	\$460.96
MATERNAL HEALTH CLINIC	\$694.80
TOTAL	\$19,079.69

All bad debt accounts with balances of \$50.00 or higher, will be sent to the North Carolina Debt Set-Off Program, which can attach a debtor's State Income Tax Refund for payment of bad debts.

The above accounts are 90 days old or older as of 9/30/2021

F. Approval of Budget Ordinance Amendments for the February 7, 2022 Board of County Commissioners' Agenda

BACKGROUND

General Fund 101

1) Department of Social Services – Budget Ordinance Amendment B220519 to recognize federal funds in the amount of \$905,195 from the North Carolina Department of Health and Human Services, Division of Social Services

The Board is requested to approve Budget Ordinance Amendment B220519 to recognize federal funds from the North Carolina Department of Health and Human Services, Division of Social Services in the amount of \$905,195. These funds will be used to assist eligible households with water bills through June 30, 2022.

Please note this amendment requires no additional county funds.

Intergovernmental Fund 201

2) Excise Tax on Deeds– Budget Ordinance Amendment B220459 to budget additional projected revenue in the amount of \$728,295

The Board is requested to approve Budget Ordinance Amendment B220459 to budget additional projected revenue in the amount of \$728,295 representing the excise tax on deeds. This projection is through the remainder of Fiscal Year 2022.

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Please note this amendment requires no additional county funds.

**RECOMMENDATION / PROPOSED ACTION**

Approve Budget Ordinance Amendments.

MOTION: Commissioner Evans moved to approve consent agenda items 3.A. – 3.F.(2).  
SECOND: Commissioner Council  
VOTE: UNANIMOUS (7-0)

**4. ITEMS OF BUSINESS**

There were no items of business for this meeting.

**5. NOMINATIONS**

**A. Equalization and Review Board (4 Vacancies)**

Commissioner Stewart nominated the following individuals to the Equalization and Review Board:  
Appraiser Category – Charles McBryde Grannis  
Industrialist Category – William Holland  
At-Large Category – Rodney Sherrill and Tracy Henderson

**B. Mid-Carolina Aging Advisory Council (3 Vacancies)**

Commissioner Stewart nominated the following individuals to the Mid-Carolina Aging Advisory Council:  
Consumer Category – Jeannette Jordan Huffman and Varice Love McKay  
Veterans Hospital Representative Category – Audrey Yvette Kizzie

**C. Joint Fort Bragg & Cumberland County Food Policy Council (4 Vacancies)**

Commissioner Stewart nominated the following individuals to the Joint Fort Bragg & Cumberland County Food Policy Council:  
Co-Chair/Military Chair from Fort Bragg Category – Lt. Col. Tathetra Joseph  
Member Who Does Not Work In Local Government Category – Lauren Tyler  
Member Involved In Local Farming and Agriculture Category – Aaron Paplaczky  
Member Representing Cumberland County School District Category – Sabrina Steigelman

**6. APPOINTMENTS**

**A. Home and Community Care Block Grant Committee**

MOTION: Commissioner Stewart moved to appoint Delores "Dee" Boyer, Rebecca "Becky" Rebec, Kevin Walker, Debra Kinney and Felicia Johnson to the Home and Community Care Block Grant Committee.  
SECOND: Commissioner Council  
VOTE: UNANIMOUS (7-0)

**B. Mid-Carolina Aging Advisory Council**

MOTION: Commissioner Stewart moved to appoint Jackie Warner to the Mid-Carolina Aging Advisory Council in the Elected Official category.  
SECOND: Commissioner Lancaster  
VOTE: UNANIMOUS (7-0)

**7. CLOSED SESSION**

**A. Attorney Client Matter Pursuant to NCGS § 143-318.11(a)(3)**

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MOTION: Commissioner Evans moved to go into closed session for an Attorney Client Matter Pursuant to NCGS § 143-318.11(a)(3).  
SECOND: Commissioner Council  
VOTE: UNANIMOUS (7-0)

MOTION: Commissioner Stewart moved to come out of closed session.  
SECOND: Commissioner Council  
VOTE: UNANIMOUS (7-0)

MOTION: Commissioner Lancaster moved to adjourn.  
SECOND: Commissioner Council  
VOTE: UNANIMOUS (7-0)

There being no further business, the meeting adjourned at 9:42 a.m.

Approved with/without revision:

Respectfully submitted,

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Candice H. White  
Clerk to the Board