

CUMBERLAND COUNTY BOARD OF COMMISSIONERS  
THURSDAY, FEBRUARY 10, 2022 – 1:00 PM  
117 DICK STREET, 5TH FLOOR, ROOM 564  
AGENDA SESSION REGULAR MEETING MINUTES

PRESENT: Commissioner Toni Stewart, Vice Chairwoman  
Commissioner Michael Boose (departed at 2:30 p.m.)  
Commissioner Jeannette Council  
Commissioner Charles Evans (arrived at 1:10 p.m.)  
Commissioner Jimmy Keefe  
Commissioner Lancaster  
Amy Cannon, County Manager  
Tracy Jackson, Assistant County Manager  
Sally Shutt, Assistant County Manager  
Rick Moorefield, County Attorney  
Dr. Jennifer Green, Public Health Director  
Vicki Evans, Finance Director  
Ivonne Mendez, Financial Accountant  
Rawls Howard, Planning and Inspections Director  
Jermaine Walker, Engineering and Infrastructure Director  
Vick Bryant, Assistant County Engineer  
Gene Booth, Emergency Services Director  
Tye Vaught, Management Analyst  
Greg West, Chairman Board of Education  
Deanna Jones, Vice Chair Board of Education  
Dr. Marvin Connelly, Superintendent Cumberland County Schools  
Brent Green, Creech and Associates  
Candice H. White, Clerk to the Board

ABSENT: Commissioner Glenn Adams, Chairman

Commissioner Stewart called the meeting to order.

INVOCATION / PLEDGE OF ALLEGIANCE

Commissioner Boose provided the invocation followed by the Pledge of Allegiance to the American flag.

Amy Cannon, County Manager, requested an addition to the agenda of a COVID-19 Update as Item 3.B.1.

1. APPROVAL OF AGENDA

MOTION: Commissioner Keefe moved to approve the agenda with the addition of a COVID-19 Update as Item 3.B.1.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (5-0) (Commissioner Council was out of the room)

2. APPROVAL OF MINUTES

A. January 13, 2022 Agenda Session Regular Meeting

MOTION: Commissioner Lancaster moved to approve the January 13, 2022 Agenda Session regular meeting minutes.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (5-0)

3. CONSIDERATION OF AGENDA ITEMS

A. Board of Commissioner Feedback Regarding a Proposed General Government Services Facility

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this web page <https://www.cumberlandcountync.gov/departments/commissioners-group/commissioners/meetings/agendas-minutes-and-videos>

## BACKGROUND

On May 3, 2021, Cumberland County advertised a Request for Qualifications for a General Government Services Building Space Utilization and Site Analysis study. The Study would examine current usage within the Judge E. Maurice Braswell Cumberland County Courthouse (JEMB Courthouse), the Cumberland County Historic Courthouse, and 109 Bradford Avenue to determine the space needs for the departments that are currently housed in these facilities and if they should be relocated to a future General Government Services Building.

Creech and Associates' analysis will provide the County with the requisite data in order to create a Facilities Master Plan that incorporates the future design and construction of a new General Government Services Building and select renovations to the other facilities with the results providing a recommendation on the size and location of the new General Government Services Building.

Interviews with the Board of Commissioners, County Management and Department Heads were conducted from December 7, 2021 through January 11, 2022. During interviews with several of the County Commissioners, a number of questions arose that necessitated clarity, discussion with the Board and feedback back to Staff and the Consultants.

Attached is the list of questions and responses for the Board of Commissioners' review and discussion.

## RECOMMENDATION / PROPOSED ACTION

Staff recommends the Board of Commissioners discuss the feedback received from Commissioner interviews and provide guidance to Staff and the Consultant.

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Jermaine Walker, Engineering and Infrastructure Director, introduced Brent Green with Creech & Associates. Mr. Green stated Creech & Associates were able to interview four Commissioners regarding the space needs assessment. Mr. Green stated the topics gathered during those meetings are presented as both questions and clarifications (recorded below) and are being provided as a platform for further discussion during this meeting.

### Questions

1. *Is there a desire to increase the study scope to incorporate additional facilities and/or departments?* Departments of mention include Human Services. Facilities of mention include county-owned facilities currently under low-value lease agreement.

Mr. Green presented question #1. Commissioner Keefe stated with only four of seven commissioners participating in the interviews, he does not know the will of the board. Commissioner Keefe stated he does not know how to plan for what is needed if you do not know what you have. Commissioner Keefe stated the county has buildings that are not occupied, buildings that are leased with little consistency in terms and amounts, and his frustration comes in when the county has to lease property at a higher rate than what it charges. Commissioner Boose asked whether the other three commissioners should be interviewed or whether things should move forward with what is available so far. Mr. Green stated Creech & Associates can move forward in either capacity according to what pleases the board. Ms. Cannon stated because all board members did not participate in the interviews and based on input from board members who did participate in the interviews, staff felt more discussion and direction was needed. Commissioner Stewart stated she concurred with Commissioner Keefe in that the county needs to know what it has before it looks into building something.

2. Previous studies and visual observations suggest the JEMB was planned for vertical expansion. This expansion strategy typically presents multiple challenges including disruption of staff and viability the 40+ year old structural system complies with current seismic and other requirements for essential facilities. *Should this expansion capacity be verified and considered as an option?*

Mr. Green presented question #2. Commissioner Keefe stated the board needs to know whether the option for vertical expansion is possible and even on the table for consideration. Commissioner Stewart stated the board needs to know whether or not it is negotiable. Mr. Green stated the next step will be to verify the expansion capacity and come back with more information.

3. *Should the chamber be reserved for commissioner meetings and related government boards, or designed to be more flexible and used by a wider audience?*

Mr. Green presented question #3. Commissioner Stewart stated the chamber should be suitable for everyone and should comply with ADA requirements. Commissioner Keefe asked Mr. Green whether he was aware of the push to move administration and the board out of the courthouse. Mr. Green responded in the affirmative.

4. The notion of customer service via drive-thru or drop box has surfaced multiple times during discussions. There is concern a drive-thru or drop box directly connected to the building is a security risk for explosive devices. Self-serve kiosks other virtual platforms are being implemented, and in-person tax payments are trending downward as generations age out. *Should the Government Center have a drive-thru or drop box directly connected to the building?*

Mr. Green presented question #4. Commissioner Boose stated he had never thought about security risks associated with a drive-thru or drop boxes but there needs to be some way to alleviate lines. Commissioner Keefe stated banks all over the world use drive-thru and it seems like a remote possibility that it would ever happen. Commissioner Keefe stated citizens are the county's customers and it is their building. Ms. Cannon stated a study was conducted several years ago about options for tax payments and an area under one of the porticos was considered but it was deemed an exterior security issue by the Sheriff's Office. Commissioner Keefe asked whether this had ever happened at a government building. Ms. Cannon stated several years ago someone put an explosive device in the book drop at the Bordeaux library and it caused significant damage and since then book drops have been located away from the library buildings.

#### **Clarifications**

1. 707 Executive is currently occupied by the county through a no-cost lease, and thus has been removed from the master planning portion of the study. The Community Development suite that currently resides there is still included in the space needs assessment portion of the study.

Mr. Green presented the clarification under #1.

2. The commissioners' offices will be maintained in the new Government Center at a consistent size of 120 square feet, or office standard type D. This proposed size is an average of the current commissioner's office excluding the Chairman. A conference room for 8 people will also be included within the suite.

Mr. Green presented the clarification under #2.

3. There is consensus that the historic courthouse is an important part of the county inventory and should be preserved. Two ideas have surfaced during the initial study phases. One idea from a previous plan was to renovate the courtroom in the historic courthouse as the chamber and move the commissioner offices into that building. A second more current idea is to convert the facility into a museum that provides a time capsule for citizens to see a historic recollection of the city's evolution. Either approach will address challenges found in the constraints of the National Register of Historic Places, and how they implicate building use and accessibility. There have been no conclusions made at this point, and both approaches can be considered as we develop options.

Mr. Green presented the clarification under #3. Mr. Green stated the question becomes whether it is still the board's desire to consider relocating the chamber to the second floor of the Historic Courthouse. Commissioner Keefe stated he does not know where the board stands on the question, but he is in favor of it. Commissioner Stewart stated she is not in favor of moving over to the Historic Courthouse. Commissioner Council stated she is not in favor of moving over to the Historic Courthouse. Questions and discussion followed about the onset of the discussion about renovating the courtroom in the Historic Courthouse as the chamber, moving commissioners' offices to the Historic Courthouse, allocating ARP funding for the Historic Courthouse, including the restoration/renovation of the Historic Courthouse as part of the study and upgrades currently taking place at the Historic Courthouse through the FY22 CIP funding program. Mr. Green stated both approaches for the Historic Courthouse can continued to be considered and studied and the offices currently being upgraded will likely be utilized as offices under either scenario so the upgrade efforts are not in vain. Rick Moorefield, County Attorney, stated there needs to be a definite plan for the use of the Historic Courthouse before the last moment when there will be little time to spare to accomplish anything. Ms. Cannon stated this study is a key part of that next step.

#### 4. Commissioner's Chamber

- A. The dais should be ADA accessible and have more space between commissioners to be more functional and allow for social distancing.
- B. The dais should be sufficiently equipped with power and technology for each member, and the dais radius should be deeper to facilitate eye contact among all seated.
- C. Provisions for individual confidence monitors should be integrated.
- D. Seating for staff adjacent to the dais should be furniture that can be moved as required.
- E. There was a split decision on fixed versus moveable audience seating. There was consensus that audience seats should be wider than the existing original seats. A seating capacity of 80 should suffice for typical meeting attendance.
- F. ADA audience seating should be dispersed with integrated companion seating and not limited to any single location.
- G. Include an intentional sign-up space for speaking during a meeting adjacent to the Clerk or chamber entry to facilitate instructions as the public signs up, including ADA access.
- H. The podium should be ADA accessible and able to facilitate children.
- I. The executive conference room should be adjacent to the chamber behind the dais with seating for at least 16, a men's and women's restroom, and a kitchenette.

Mr. Green presented the clarification under #4 as a series of topics around the commissioners' chamber and stated everyone appeared to be comfortable with a capacity of 80 seats with accommodations for overflow seating.

- 5. The county has made progress in technology upgrades that improve online services. These changes can shift staff resource demands across departments, such as more IT staff and less dedicated to in-person customer service. In most cases this has resulted in no net reduction in staff. Additional options are being explored to further improve customer service through technology.

Mr. Green presented the clarification under #5 as it ties back to improving customer service through technology.

- 6. If the new Government Center is located outside of downtown, commissioners could maintain a shared office at either JEMB or the historic courthouse for touch-down in the area.

Mr. Green presented the clarification under #6.

- 7. The notion of remote working has surfaced multiple times during interviews. The County has distributed a remote work survey to departments and is in the process of collecting more information about this topic. We will take that data into consideration as we develop future plans and recommendations.

Mr. Green presented the clarification under #7 and stated it changes the way one thinks about space.

Commissioner Stewart asked whether direction was being sought from the board. Ms. Cannon stated the purpose of the Historic Courthouse may be the only outstanding item and Mr. Green can proceed to look at what it would take to upgrade the Historic Courthouse and work with the County Attorney to determine how much of the ARP money can be utilized. Discussion followed. Mr. Green stated because options are still being studied, to include a museum, he would like to look at both options for the Historic Courthouse. Mr. Green stated the findings can then be shared with the board so a decision can be delayed until that point should the board so desire. Ms. Cannon stated staff are aware they are working on the primary motion that passed 4 to 3. Commissioner Stewart stated no action is needed at this time.

#### B.2. Transportation Services for Public Health Clients

##### BACKGROUND

Commissioner Charles Evans requested that consideration be given to transportation services for Public Health clients.

RECOMMENDATION / PROPOSED ACTION

For consideration.

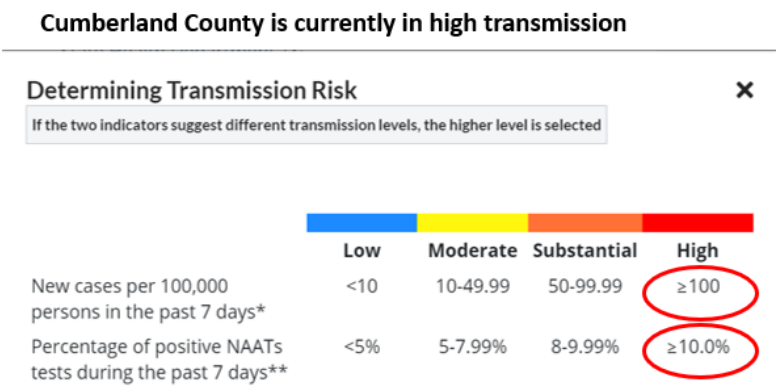
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Ms. Cannon introduced this item and recognized Dr. Jennifer Green, Public Health Director, and Dr. Olusola A. Ojo, Chair of the Board of Health. Dr. Green stated Public Health is aware transportation is a barrier for many citizens seeking medical appointments and in February, patients were screened for social determinants of health that included whether there were transportation challenges. Dr. Green stated Public Health has a high no-show rate and one of the reasons is due to the lack of transportation. Dr. Green stated other places around the country have utilized Uber or Lyft HIPPA compliant platforms. Dr. Green explained how transportation is handled for some Public Health patients and grants recently received to address some of the social determinants of health to include transportation. Dr. Green stated the process is not formalized for every patient all the time, but Public Health is putting systems in place to do that. Dr. Green explained how transportation needs can be formally tracked. Questions followed about the possibility of using FAMPO’s Community Transportation Program. Commissioner Boose stated it makes more sense to expand the current program than look any further into Uber or Lyft. Ms. Cannon stated work will continue with Dr. Green on establishing the need and looking at alternatives to include how the county would do it and how it would pay for it.

B.1. COVID-19 Update

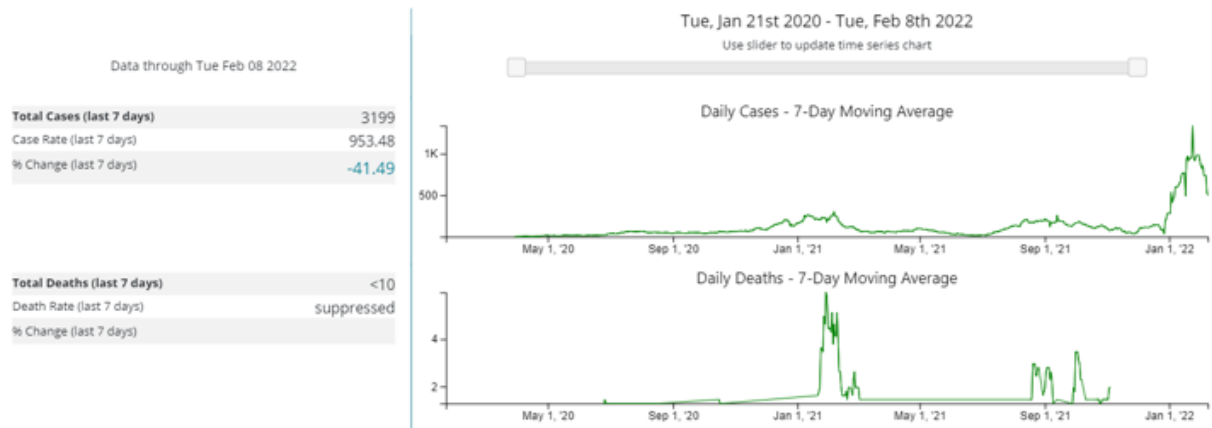
Ms. Cannon introduced this item and recognized Dr. Green who stated the data and information regarding the pandemic is rapidly changing and the slides are current as of February 10, 2022. Dr. Green provided the following PowerPoint slides for her update on COVID-19.

COVID-19 Data: Community Transmission



COVID-19 Data: Cumberland County

Cases & Deaths in Cumberland County, North Carolina

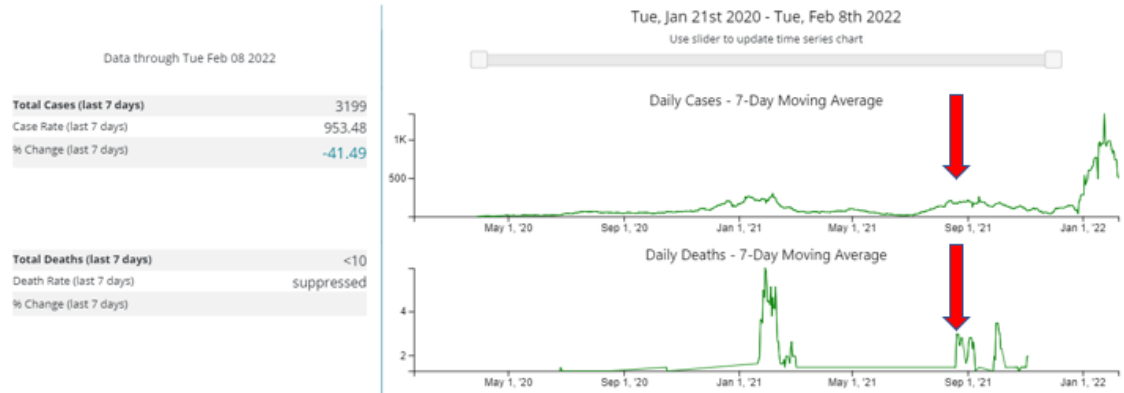


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# COVID-19 Data: Cumberland County

Cases & Deaths in Cumberland County, North Carolina



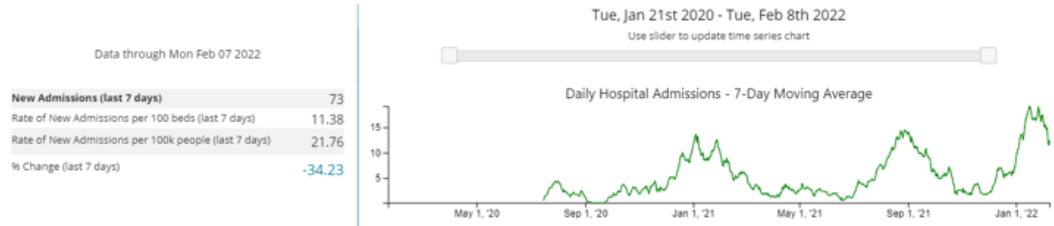
## Cumberland County Schools COVID-19 Data

	January 14-20, 2022	January 28-February 3, 2022
# Students and Staff Positive	1,642	523
# Students and Staff Quarantine	1,126	375
Case Positivity Rate (%)	38.6%	36.4%
Classroom closures and clusters	5 clusters	4 closures , 6 schools on cluster watch

Metrics are improving; however cases remain high

# COVID-19 Hospitalization Data: Cumberland County

Hospitalizations in Cumberland County, North Carolina



- 101 patients hospitalized or in the Emergency Department
- 18 patients in ICU
- 3 pediatric hospitalizations

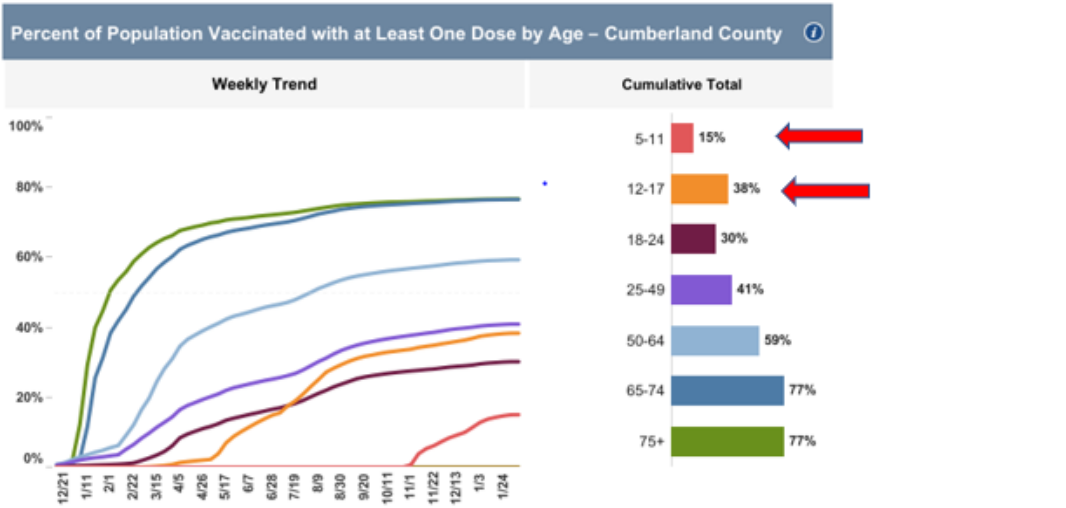
# Cumberland County COVID-19 Vaccination Data

Vaccinations in Cumberland County, North Carolina

People Vaccinated	At Least One Dose	Fully Vaccinated
Total	265,333	196,601
% of Total Population	79.1%	58.6%
Population ≥ 5 Years of Age	265,275	196,582
% of Population ≥ 5 Years of Age	85.5%	63.4%
Population ≥ 12 Years of Age	258,861	192,606
% of Population ≥ 12 Years of Age	93.2%	69.3%
Population ≥ 18 Years of Age	244,161	181,155
% of Population ≥ 18 Years of Age	95%	71.7%
Population ≥ 65 Years of Age	50,953	35,046
% of Population ≥ 65 Years of Age	95%	85.6%

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# Cumberland County COVID-19 Vaccination Data by Age



## Cumberland County COVID-19 Vaccination Data

People Fully Vaccinated with a Booster *		Boosters
Total		25,149
% of Fully Vaccinated Population with a Booster Dose		12.8%
Fully Vaccinated Population ≥ 18 Years of Age with a Booster Dose		24,486
% of Fully Vaccinated Population ≥ 18 Years of Age with a Booster Dose		13.5%
Fully Vaccinated Population ≥ 50 Years of Age with a Booster Dose		17,284
% of Fully Vaccinated Population ≥ 50 Years of Age with a Booster Dose		23.1%
Fully Vaccinated Population ≥ 65 Years of Age with a Booster Dose		9,432
% of Fully Vaccinated Population ≥ 65 Years of Age with a Booster Dose		26.9%

### Public Health Abatement Order

- In effect on Friday, August 27, 2021
- Face covering requirement is in place for all residents and visitors ages 2 and over, regardless of vaccination status in public indoor public space
- Applies to all of Cumberland County which includes the unincorporated areas of the county, the City of Fayetteville, and Towns of Spring Lake, Wade, Stedman, Hope Mills, Linden, Eastover, Godwin and Falcon
- An order of abatement is authorized under [North Carolina General Statute Chapter 130A-19, 130A-20, and 130A-41](#).

### Current Masking Recommendations

- Centers for Disease Control and Prevention Recommendations
- To maximize protection, wear a mask indoors in public if you are in an area of substantial or high transmission, regardless of vaccination status
- Wear the most protective mask you can, that fits well and that you will wear consistently
- Universal indoor masking by all students (ages 2 years and older), staff, teachers, and visitors to K-12 schools, regardless of vaccination status
- CDC’s Order requires masks on all public transportation conveyances including school buses.

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## Current Masking Recommendations

- North Carolina Department of Health and Human Services Recommendations
  - Schools should base their mask requirements on levels of community transmission as defined by the CDC
  - Continue to implement a universal face covering requirement if they are in a county with **high** or **substantial** levels
  - Can consider making face coverings optional for vaccinated individuals **moderate** or **low** levels for at least **7 consecutive days**
    - Continue masks requirements for unvaccinated individuals
  - Can consider masks optional for everyone when community transmission is **low** for at least 7 consecutive days

## K-12 Current Masking Requirements After Isolation and Quarantine

- North Carolina Department of Health and Human Services **requires**
  - Regardless of vaccination status, a person with a confirmed **positive** COVID-19 test can return to school 5 days after symptom onset (or test date, if asymptomatic)
  - A person must continue to mask for an additional 5 days when they return to school
  - Must continue isolate for 10 days after if you do not mask
- **Changes to the NC quarantine Guidance after exposure is anticipated in the coming days**

## COVID-19 Summary Since Implementation of Abatement Order

- Delta variant → Omicron variant
- Wear a well-fitting mask in high/substantial transmission
- Case positivity rate remains high, trending downward
- Case rates (cases per 100K) remains high, trending downward
- Hospitalizations are higher than pre-Delta surge, trending downward
- Overall vaccination coverage increased, vaccine coverage remains low among 5-17 year **olds**, booster coverage remains low overall

## COVID-19 Summary Since Implementation of Abatement Order

- Weekly testing is available at each Cumberland County School
- Testing capacity varies in non-school testing sites
- Children 5-11 became eligible to be vaccinated
- Children 6 months-<5 years old *may* become eligible to be vaccinated in late February/early March
- Several treatment options have an Emergency Use Authorization
  - Some EUAs have been rescinded due to Omicron
  - Limited availability, prioritizing recipients

Dr. Green concluded her update and responded to questions that followed. Ms. Cannon stated Dr. Green will provide an updated COVID-19 presentation at the February 15, 2022 Board of Health following which there will be discussion about the abatement order. Commissioner Keefe asked whether there was any legal issue since the Board of Education voted to make face masks optional. Rick Moorefield, County Attorney, stated the Public Health abatement order still applies to the school system and unless the abatement order is rescinded, the school system will be in violation of the Public Health directive. Mr. Moorefield stated he has had conversations with Dr. Green, it would be up to her as to whether any enforcement action is taken against the school system, and he knows she does not want to do that and will have discussion with the Board of Health at their next meeting.

- C. Request to Waive Out of County Library Card Fees for Cumberland County Employees to Support the Cumberland County READS Initiative



## BACKGROUND

The Cumberland County Public Library is requesting approval from the Board of Commissioners to waive out of County Library Card Fees for Cumberland County Employees to implement the new CC READS initiative. CC READS is an initiative put forward by the library to ensure that all county employees have access to our physical and electronic library resources.

If approved, the library would work with other county departments to implement the practice of issuing a library card as part of the county onboarding process. The library would also work with departments so that existing staff members could be issued a library card with their Cumberland County ID badge. The library would host on site library card drives at employee locations throughout the county to promote awareness of services and of CC READS.

The idea developed in a discussion of how the library could work to support the County's strategic initiatives of recruitment and retention, as well as increased communication and collaboration between departments. Our library has a robust offering of services that can help strengthen and develop our workforce from the knowledge found in Brainfuse JobNow, HelpNow, VetNow and Adult Learning Center that provide free online skills assistance, resume writing classes, and live interview coaching to specialized resources such as the Criminal Justice Database that are to assist employees working in criminal justice, law enforcement and related fields; the library system has many professional development resources for our county staff. Thank you for your consideration of this request.

## RECOMMENDATION / PROPOSED ACTION

Staff recommend the following action be placed on the February 21, 2022 Board of Commissioners Consent Agenda: Waive out of County Library Card Fees for Cumberland County Employees to Support the CC READS Initiative.

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Faith Phillips, Cumberland County Public Library Director, presented the background information and recommendation/proposed action recorded above.

MOTION: Commissioner Boose moved to waive out of County Library Card Fees for Cumberland County Employees to Support the CC READS Initiative.  
SECOND: Commissioner Stewart  
VOTE: UNANIMOUS (6-0) (Commissioner Evans was out of the room.)

## D. Renewal of North Carolina Non-Congregate Sheltering Memorandum of Agreement

### BACKGROUND

Cumberland County participates in the non-congregate sheltering (NCS) program, sponsored by North Carolina Emergency Management. The program is a collaborative effort between the State, Counties, and local partners to secure hotel and motel rooms (or other suitable shelter locations), as well as essential wrap-around services, for an individual with no other safe place to quarantine, isolate, or social distance due to COVID-19. This program must be explicitly used for COVID-19 and cannot be used as a primary form of shelter for weather-related disasters or events unless a federally declared disaster is in place. In conjunction with local non-profits and Faith-based organizations, Cumberland County has sheltered and provided meals for over 70 citizens and provided transportation to the non-congregate shelter and testing for 35 citizens of Cumberland County. 92% of services have been provided to our at-risk population who have been exposed, need quarantine, or have a qualifying medical condition.

### RECOMMENDATION / PROPOSED ACTION

Cumberland County Emergency Services recommends the following action be placed on the February 21, 2022 Board of Commissioner's meeting as a Consent Agenda Item: Renew the Memorandum of Agreement (MOA) with North Carolina Emergency Management for expedited reimbursement for Non-Congregate COVID-19 Sheltering

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Gene Booth, Emergency Services Director, presented the background information and recommendation/proposed action recorded above.

MOTION: Commissioner Lancaster moved to renew the Memorandum of Agreement (MOA) with North Carolina Emergency Management for expedited reimbursement for Non-Congregate COVID-19 Sheltering  
SECOND: Commissioner Boose  
VOTE: UNANIMOUS (6-0) (Commissioner Evans was out of the room.)

#### E. Contract for Professional Auditing Services

##### BACKGROUND

A Request for Proposals (RFP) for professional auditing services was last issued during fiscal year 2020. The audit firm selected as a result of that RFP recently made a decision to no longer contract for audit services with North Carolina counties after they received findings resulting in a need for them to re-issue single audit reports for their contracted counties across the state. They determined the audit requirements related to single audit procedures pose a risk that significantly outweighs the economic benefit of performing North Carolina County audits and resigned.

As a result, finance staff recently conducted an RFP for professional auditing services. A total of three proposals were received. The proposals were reviewed in two phases based on a requirement of the RFP for each firm to submit two separately sealed packets. The firm's educational and technical qualifications were detailed in packet one. The firm's audit approach and proposed cost were detailed in packet two. Based on a review of packet one, the review team determined that two proposals met the educational and technical qualifications. The review team then considered the second packet, reviewed and ranked the two firms based on audit approach and cost. The top two firms were interviewed, followed by the final ranking.

Cherry Bekaert LLP meets the best overall expectation of educational and technical audit experience and they also provided the best audit approach. Cherry Bekaert LLP is a nationwide audit firm with contracts to provide audit services to local governments across North Carolina, including large counties. They have significant depth as well as relative expertise this county could benefit from. They have a large governmental audit team, focused exclusively on providing governmental audit services. In addition, Cherry Bekaert provides multiple free Continuing Professional Education (CPE) training opportunities during the year. These trainings allow for a portion of required classes needed for staff to maintain certification status to be provided at no cost. The Senior Manager assigned to the County's engagement works out of the Fayetteville office.

Neither firm responded to the option to sub-contract a portion of the audit work to a local minority firm and Cherry Bekaert did not provide the lowest overall cost. However, staff have researched the proposed cost in comparison to other North Carolina Counties similar in size to Cumberland and found costs to be similar. Cherry Bekaert's overall proposed cost by fiscal year totals: FY2022 \$140,600; FY2023 \$146,700; FY2024 \$153,300. This total annual cost is inclusive of auditing and report preparation for the Primary Government Unit of Cumberland County including, the Cumberland County Tourism Development Authority, and Fayetteville-

Cumberland Economic Development Corporation. The proposed Primary Unit audit fee includes the single audit of nine major programs. If the count of major programs increases above nine, an additional \$4,500 surcharge per program through an amended contract would result. As a point of reference, the FY2021 audit contained eight major programs.

The bid score sheet, cost summary bid tab, and the Local Government Commission's FY2022 standard contract to audit accounts is attached.

##### RECOMMENDATION / PROPOSED ACTION

Staff recommend the following action be placed on the February 21, 2022 Board of Commissioners Consent Agenda: Approval of 22-12-CTY Professional Audit Services bid award to Cherry Bekaert for fiscal years ending 2022, 2023, and 2024; and approval for the Board Chairman, the

Chairperson of the Audit Committee, and staff to execute the FY2022 audit contract with Cherry Bekaert totaling \$140,600.

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Vicki Evans, Finance Director, presented the background information and recommendation/proposed action recorded above. Ms. Evans stated although Cherry Bekaert was not the lowest bidder, they are a nationwide firm with a vast amount of experience in governmental audit contracts, especially in North Carolina, they audit multiple large counties, and have the staffing capacity to provide the services needed for Cumberland County especially in the area of federal uniform guidance which has come to the forefront with CARES, ERAP, ARPA, and other federal funding. Ms. Evans stated Cherry Bekaert also has a large local government audit team that is solely focused on providing local governmental audits; the other firms had no experience working with large counties, had much smaller audit teams and were still in the process of learning about federal uniform guidance. In response to a question posed by Commissioner Keefe about the availability of other firms, Ms. Evans stated as she has attended conferences and heard discussions from the Local Government Commission, she is hearing that auditors are getting out of the business of doing governmental audits because it is too much work for too little money. Ms. Cannon stated the exceptions are regional and national firms. Ms. Evans stated Elliott Davis PLLC will be paid for the FY21 audit they conducted and Cherry Bekaert will begin with the FY22 audit.

MOTION: Commissioner Lancaster moved to accept the 22-12-CTY Professional Audit Services bid award to Cherry Bekaert for fiscal years ending 2022, 2023, and 2024; and approve the Board Chairman, the Chairperson of the Audit Committee, and staff to execute the FY2022 audit contract with Cherry Bekaert totaling \$140,600.

SECOND: Commissioner Council

VOTE: UNANIMOUS (6-0)

#### F. Re-Issue of Fiscal Year 2021 Annual Comprehensive Financial Report

##### BACKGROUND

During the January 13, 2022 Agenda Session meeting, the finance director provided a verbal update regarding the need to re-issue the fiscal year 2021 Annual Comprehensive Financial Report (ACFR). To briefly re-cap, after the report was presented to the Board of Commissioners in December, an error was found on the calculation of Net Investment in Capital Assets (page D-2, Statement of Net Position). That amount was understated, resulting in an overstatement of unrestricted net position. The error was caused by a formula issue within the excel spreadsheet used to produce the statement. The amounts found on page D-2 are repeated on two additional pages of the ACFR, pages C-6 and S-1.

The Elliott Davis PLLC audit team made the schedule corrections and updated the dates of their Independent Auditor's Report on pages B-3 and U-2. They also added a note disclosure on page F-62 describing the reason for re-issue.

The updated FY2021 ACFR has been posted to the Cumberland County website: [https://www.cumberlandcountync.gov/docs/default-source/finance-documents/audit-report/web-version---cumberland-county-2021-audit-report-12-09-1.pdf?sfvrsn=b9293761\\_14](https://www.cumberlandcountync.gov/docs/default-source/finance-documents/audit-report/web-version---cumberland-county-2021-audit-report-12-09-1.pdf?sfvrsn=b9293761_14)

The changes made within the revised ACFR do not impact any of the information presented by the Finance Director and Elliott Davis PLLC during the December Board of Commissioner meetings. The audit opinion has not changed and there was no impact to the general fund financial statements. New ACFR books will be distributed before the end of February.

##### RECOMMENDATION / PROPOSED ACTION

Approval to forward the following action to the February 21, 2022 Board of Commissioners meeting as a Consent Agenda Item: Accept the audited Annual Comprehensive Financial Report for the fiscal year ended June 30, 2021.

\*\*\*\*\*

Ms. Evans presented the background information and recommendation/proposed action recorded above. Ms. Evans emphasized the audit opinion has not changed, there is no additional cost to the county and the contract with Elliott Davis PLLC is paid in full.

MOTION: Commissioner Council moved to accept the audited Annual Comprehensive Financial report for the fiscal year ended June 20, 2021.  
SECOND: Commissioner Boose  
VOTE: UNANIMOUS (6-0)

Commissioner Stewart called for a five-minute break following which the meeting was reconvened.

#### G. Formal Bid Award for Headquarters Library Boiler Replacement

##### BACKGROUND

On December 17, 2021, the County solicited bids for the Headquarters Library Boiler replacement. The bid period closed on January 28, 2022 with two respondents: Haire Plumbing and Mechanical Company, Incorporated, and Bass Air Conditioning Company, Inc.

The lowest responsive and responsible bid was Haire Plumbing and Mechanical Company, Incorporated, at \$131K. The validity, limitation, and classification of the apparent low bidder's NC general contractors license have been verified with the NC Licensing Board for General Contractors.

This project was approved for funding as a Fiscal Year 22 capital improvement project at \$150K.

##### RECOMMENDATION / PROPOSED ACTION

Staff recommends the following actions be moved to the February 21, 2022 Board of Commissioner's Meeting as a Consent Agenda Item: Approval of bid award for the Headquarters Library Boiler Replacement to Haire Plumbing and Mechanical Company, Incorporated, based on the lowest responsive, responsible bid and authorize the Chairman to execute the agreement once the contract has been approved for legal sufficiency.

\*\*\*\*\*

Jermaine Walker, Engineering and Infrastructure Director, presented the background information and recommendation proposed action recorded above.

MOTION: Commissioner Keefe moved to approve the bid award for the Headquarters Library Boiler Replacement to Haire Plumbing and Mechanical Company, Incorporated based on the lowest responsive, responsible bid and authorize the Chairman to execute the agreement once the contract has been approved for legal sufficiency.  
SECOND: Commissioner Lancaster  
VOTE: UNANIMOUS (6-0) (Commissioner Boose departed the meeting without having been excused.

#### H. Proposal for Engineering Services for Emergency Watershed Protection (EWP) Project

##### BACKGROUND

The Emergency Watershed Protection (EWP) Program is a recovery effort aimed at relieving imminent hazards to life and property caused by natural disasters. EWP addresses watershed impairments such as: debris clogged waterways, unstable streambanks, and severe erosion jeopardizing public infrastructure. Due to the impacts of Hurricane Florence, Cumberland County will be using EWP Funding to help mitigate some of these watershed impairments.

EWP is designed for installation of recovery measures to safeguard life and property as a result of a natural disaster. Threats that the EWP Program addresses are termed watershed impairments. These include, but are not limited to: debris-clogged waterways, unstable streambanks, severe

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erosion jeopardizing public infrastructure, wind-borne debris removal, and damaged upland sites stripped of protective vegetation by fire or drought.

The County has selected the Wooten Company from the County's Qualities Based Selection List to provided management, consulting and engineering services.

The Wooten Company's fee for these services are billed on an hourly schedule with the costs not-to-exceed \$254K.

The County has secured funding for this project in the amount of \$2.023M with the breakdown being \$1.168M in federal and \$855K in state funding.

#### RECOMMENDATION / PROPOSED ACTION

Staff recommends the following actions be moved to the February 21, 2022 Board of Commissioner's Meeting as a Consent Agenda Item: Approval of proposal from the Wooten Company based on the Qualities Based Selection List with the approved amount not-to-exceed \$254,000 and authorize the Chairman to execute the agreement once the contract has been approved for legal sufficient.

\*\*\*\*\*

Mr. Walker presented the background information and recommendation proposed action recorded above. Mr. Walker amended the not-to-exceed amount from \$254,000 to \$247,500.

**MOTION:** Commissioner Evans moved to approve the proposal from the Wooten Company based on the Qualities Based Selection List with the approved amount not-to-exceed \$247,500 and authorize the Chairman to execute the agreement once the contract has been approved for legal sufficient.

**SECOND:** Commissioner Council

**VOTE:** UNANIMOUS (6-0) (Commissioner Boose departed the meeting without having been excused.

#### I. Incentives Agreement for DANSONS LLC (Project BBQ)

##### BACKGROUND

After a public hearing August 3, 2020, the Board approved offering economic development incentives proposed by the county manager to a company identified only as "Project BBQ." That company is Dansons LLC. It has already commenced business operations in the county. The project was advertised and presented the project as creating 118 full time jobs by 2024 with a comprehensive benefits package and an investment of \$10 million in real property improvements and equipment over five years.

This is being brought back to the Board for consideration because the terms of the proposed project have changed as reflected in the attached incentives agreement. The new terms are that the company is obligated to only keep 106 of the jobs created through August 3, 2025, and the incentive grant will be prorated for any jobs less than 106 and investment less than \$10 million. The employee benefits are the minimum health insurance coverage required to make the company eligible for state tax credits.

#### RECOMMENDATION / PROPOSED ACTION

If the Board accepts the changes in the company's obligations, approve the attached agreement.

\*\*\*\*\*

Mr. Moorefield presented the background information recorded above. Mr. Moorefield noted the project was presented as creating 118 full time jobs by 2024 and an investment of \$10 million in real property improvements and equipment over five years; however, the new terms are keeping 106 full time jobs through August 3, 2025, the incentive grant will be prorated for any jobs less than 106, and investment less than \$10 million in real property improvements and equipment.



MOTION: Commissioner Lancaster moved to approve the change to the Incentives Agreement for DANSONS LLC (Project BBQ).  
SECOND: Commissioner Council  
VOTE: UNANIMOUS (6-0) (Commissioner Boose departed the meeting without having been excused.

J. Closure of H. Geddie Ave. and a Portion of E. Holmes St.

#### BACKGROUND

N.C.G.S. 153A-241 authorizes boards of county commissioners to close public rights of way or easements within the county at the request of adjoining landowners when the rights of way or easements are not within any municipality, are not maintained by the Department of Transportation, all adjoining landowners are noticed or have submitted a petition requesting it, and no individual owning property in the vicinity of the road or the subdivision in which it is located would be deprived of reasonable means of ingress and egress to his or her property. The county attorney has examined the documents included with the attached resolution of intent to close the described public rights of way or easements and has determined that all the statutory conditions would be satisfied by this closure.

The statute requires the board to advertise its intent to make the closure for three consecutive weeks before a public hearing at which any interested persons may appear with respect to whether the closing would be detrimental to the public interest or to any individual property rights. After the public hearing, if the board is satisfied that the closure is not contrary to the public interest and that no individual owning property in the vicinity of the road or in the subdivision in which it is located will be deprived of reasonable means of ingress and egress to his or her property, the board may adopt an order closing the right of way, easement, or road.

#### RECOMMENDATION / PROPOSED ACTION

County attorney recommends the board adopt the attached resolution of its intent to make this closure and setting a public hearing on this matter for March 21, 2022.

**CUMBERLAND COUNTY BOARD OF COMMISSIONERS RESOLUTION OF INTENT  
TO CLOSE A PUBLIC RIGHT OF WAY OR EASEMENT  
DESIGNATED AS H. GEDDIE AVENUE AND A PORTION OF E. HOLMES STREET  
AS SHOWN ON THE PLAT RECORDED IN PLAT BOOK 18 AT PAGE 23  
AND CALLING A PUBLIC HEARING ON THE QUESTION  
PURSUANT TO G.S. § 153A-241**

WHEREAS, David W. Dudley and wife, Kimberly N. Dudley; Riverside Christian Academy, Inc.; Robett Steedly and wife, Carolyn F. Steedly; Maityn Gibson; and Peter Wesolowski have submitted a petition, attached hereto as Exhibit 1, requesting the Board to close the public rights of way or easements designated as H. Geddie Avenue and that portion of E. Holmes Street lying between its intersections with H. Geddie Avenue and Bolton Street as shown on the plat of Hollywood Subdivision recorded in Plat Book 18, Page 23, a copy of which is attached hereto as Exhibit 2; and

WHEREAS, the Board finds that these public rights of way or easements are not part of the state maintained highway system as reported by the letter from Troy L Baker, Senior Assistant District Engineer, to Mr. Wayne Dudley, dated October 21, 2021, attached hereto as Exhibit 3; and

WHEREAS, the Board finds that the petitioners are the all of the landowners adjoining public rights of way or easements for which closure is requested as reported by the county attorney and shown on the drawing attached hereto as Exhibit 4; and

WHEREAS, the Board finds that these public rights of ways or easements have not been opened or developed for use as shown on the GIS Map prepared by Cumberland County Engineering and Infrastructure October 21, 2021, attached hereto as Exhibit 5; and

WHEREAS, the Board finds that as reported by the county attorney and shown by the Exhibits attached hereto, the requested closure would not cause any other parcel to become landlocked; and

WHEREAS, the Board finds that a legal description of the of the area for which closure is requested was prepared by Michael J. Adams, PLS (L-4491/CFS NC-0075), and is attached hereto as Exhibit 6.

BE IT RESOLVED, that pursuant to the request of the property owners described above, the Board intends to close the above-described public rights of way or easements designated as H. Geddie Avenue and the portion of E. Holmes Street lying between its intersections with H. Geddie Avenue and Bolton Street in accordance with N.C.G.S. § 153A-241.

BE IT FURTHER RESOLVED, that the Board shall hold a public hearing on the question of this closure March 21, 2022, at 6:45 p.m. in the Commissioners Meeting Room (Room 118), First Floor, Courthouse, 117 Dick Street, Fayetteville, North Carolina, to hear all interested persons who appear with respect to whether the closure would be detrimental to the public interest or to any individual's property rights.

BE IT FURTHER RESOLVED, notice of this public hearing shall be given in accordance with G.S. § 153A-241.

Adopted in regular meeting February 21, 2022.

\*\*\*\*\*

Mr. Moorefield presented the background information recorded above and displayed the resolution, and a drawing, a GIS map, and a legal description of the area for which closure was being requested. Mr. Moorefield stated all property owners adjoining the public rights of way or easements for which closure is requested have signed the petition and the roadways are not part of the state-maintained system.

MOTION: Commissioner moved to adopt the resolution and set a public hearing on this matter for March 21, 2022.

SECOND: Commissioner Council

VOTE: UNANIMOUS (6-0) (Commissioner Boose departed the meeting without having been excused.

#### 4. OTHER ITEMS

There were no other items of business.

#### 5. MONTHLY REPORTS

In response to a question posed by Commissioner Keefe regarding health insurance, Ms. Evans stated the October, November and December 2021 trends have been lower than the July, August and September trends but not lower than last year.

##### A. Financial Report

##### BACKGROUND

The financial report is included which shows the results of the general fund for fiscal year 2022, December year-to-date. Additional detail has been provided on a separate page explaining any percentages that may appear inconsistent with year-to-date budget expectations.

##### RECOMMENDATION / PROPOSED ACTION

For information and discussion purposes only.

County of Cumberland General Fund Revenues					
	FY20-21	FY21-22	FY21-22	YTD ACTUAL	PERCENT OF
	AUDITED	ADOPTED BUDGET	REVISED BUDGET	(unaudited) AS OF December 31, 2021	BUDGET TO DATE
REVENUES					
Ad Valorem Taxes					
Current Year	\$ 169,200,461	\$ 168,721,614	\$ 168,721,614	\$ 125,022,498	74.1% (1)
Prior Years	1,629,364	828,000	828,000	1,037,747	125.3%
Motor Vehicles	23,101,696	22,348,691	22,348,691	9,731,658	43.5% (2)
Penalties and interest	788,466	578,000	578,000	244,649	42.3%
Other	926,779	894,959	894,959	585,727	65.4%
Total Ad Valorem Taxes	195,646,766	193,371,264	193,371,264	136,622,278	70.7%
Other Taxes					
Sales	55,084,708	53,023,227	53,023,227	15,088,562	28.5% (3)
Real Estate Transfer	2,215,078	1,600,000	1,600,000	1,637,058	102.3%
Other	847,834	873,000	873,000	217,444	24.9%
Total Other Taxes	58,147,620	55,496,227	55,496,227	16,943,064	30.5%
Unrestricted & Restricted Intergovernmental Revenues	70,904,229	65,581,449	71,559,048	18,585,106	26.0% (4)
Charges for Services	14,618,559	13,422,090	13,422,090	4,985,731	37.1% (5)
Other Sources (includes Transfers In)	1,658,932	1,184,882	1,335,241	609,480	45.6%
Lease Land CFVMC	4,313,522	4,313,522	4,313,522	3,766,062	87.3%
Total Other	5,972,454	5,498,404	5,648,763	4,375,541	77.5%
Total Revenue	\$ 345,289,628	\$ 333,369,434	\$ 339,497,392	\$ 181,511,721	53.5%
Fund Balance Appropriation		9,159,873	19,833,891	-	0.0%
Total Funding Sources	\$ 345,289,628	\$ 342,529,307	\$ 359,331,283	\$ 181,511,721	50.5%

County of Cumberland General Fund Expenditures					
	FY20-21	FY21-22	FY21-22	YTD ACTUAL	PERCENT OF
	AUDITED	ADOPTED BUDGET	REVISED BUDGET	(unaudited) AS OF December 31, 2021	BUDGET TO DATE
DEPARTMENTS					
Governing Body	\$ 612,166	\$ 682,250	\$ 682,250	\$ 354,441	52.0%
Administration	1,678,886	1,992,345	1,992,345	655,990	32.9%
Public Affairs/Education	755,572	916,658	916,658	387,068	42.2%
Human Resources	948,963	1,071,556	1,071,556	318,887	29.8% (1)
Print, Mail, and Design	732,642	780,535	780,535	344,180	44.1%
Court Facilities	111,108	144,920	144,920	62,453	43.1%
Facilities Maintenance	1,209,766	1,158,465	1,177,712	367,188	31.2%
Landscaping & Grounds	703,267	800,763	800,763	324,482	40.5%
Carpentry	218,864	217,753	217,753	92,155	42.3%
Facilities Management	1,471,010	1,556,056	1,556,056	671,907	43.2%
Public Buildings Janitorial	878,654	965,301	965,301	423,653	43.9%
Central Maintenance	704,021	675,219	678,830	312,053	46.0%
Information Services	4,941,563	6,507,246	7,175,248	2,918,084	40.7%
Board of Elections	1,924,356	1,556,013	1,556,013	361,837	23.3% (2)
Finance	1,366,775	1,378,438	1,406,949	654,915	46.5%
Legal	738,493	1,087,181	1,087,181	384,753	35.4%
Register of Deeds	2,366,080	2,616,316	3,282,082	1,020,051	31.1%
Tax	5,768,829	6,387,092	6,551,767	2,783,402	42.5%
General Government Other	7,508,484	4,622,876	8,852,555	5,528,226	62.4%
Sheriff	46,770,661	58,503,564	59,061,162	21,751,457	36.8%
Emergency Services	3,979,701	4,190,026	4,299,397	1,898,395	44.2%
Criminal Justice Pretrial	537,701	691,215	691,215	233,957	33.8%
Youth Diversion	30,438	36,687	36,687	14,757	40.2%
Animal Services	3,296,041	3,509,785	3,833,509	1,511,555	39.4%
Public Safety Other (Medical Examiners, NC Detention Subsidy)	1,303,113	1,369,155	1,369,155	501,946	36.7%
Health	23,030,559	25,020,602	30,806,721	10,465,818	34.0%
Mental Health	5,429,603	5,694,167	5,694,167	2,686,478	47.2%
Social Services	55,098,629	64,644,188	64,755,243	22,555,072	34.8%
Veteran Services	437,822	547,167	547,167	220,784	40.4%
Child Support	5,110,079	5,693,462	5,693,462	2,139,855	37.6%
Spring Lake Resource Administration	28,155	39,074	39,074	14,764	37.8%

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County of Cumberland General Fund Expenditures					
DEPARTMENTS	FY20-21 AUDITED	FY21-22 ADOPTED BUDGET	FY21-22 REVISED BUDGET	YTD ACTUAL (unaudited) AS OF December 31, 2021	PERCENT OF BUDGET TO DATE **
Library	9,538,364	10,495,183	10,835,000	4,557,543	42.1%
Culture Recreation Other (Some of the Community Funding)	260,569	260,569	260,569	135,625	52.0%
Planning	2,968,616	3,489,338	3,564,370	1,524,419	42.8%
Engineering	409,892	607,937	610,207	280,591	46.0%
Cooperative Extension	622,080	839,559	842,559	243,978	29.0% (3)
Location Services	204,386	275,533	202,162	73,360	36.3%
Soil Conservation	208,202	2,288,939	2,669,781	74,011	2.8% (4)
Public Utilities	91,456	96,900	96,900	45,037	46.5%
Economic Physical Development Other	20,000	20,000	20,000	20,000	100.0%
Industrial Park	17,535	4,332	4,332	2,960	68.3%
Economic Incentive	632,132	767,447	767,447	28,749	3.7% (5)
Water and Sewer	179,456	250,000	268,570	49,019	18.3% (6)
Education	94,876,432	98,053,453	98,053,453	48,156,288	49.1%
Other Uses:					
Transfers Out	20,391,447	20,024,042	23,412,500	436,491	1.9% (7)
TOTAL	\$ 310,112,568	\$ 342,529,307	\$ 359,331,283	\$ 137,588,636	38.3%
Expenditures by Category	FY20-21 UNAUDITED	FY20-21 ADOPTED BUDGET	FY20-21 REVISED BUDGET	YTD ACTUAL (unaudited) AS OF December 31, 2021	PERCENT OF BUDGET TO DATE
Personnel Expenditures	\$ 134,059,243	\$ 154,487,473	\$ 158,665,023	\$ 64,666,597	40.8%
Operating Expenditures	153,904,488	164,954,413	173,731,642	72,232,355	41.6%
Capital Outlay	1,757,391	3,063,379	3,522,118	253,193	7.2% (8)
Transfers To Other Funds	20,391,446	20,024,042	23,412,500	436,491	1.9% (7)
TOTAL	\$ 310,112,568	\$ 342,529,307	\$ 359,331,283	\$ 137,588,636	38.3%

COUNTY OF CUMBERLAND	
Fiscal Year 2022 - December Year-to-Date Actuals (Report Run Date: January 31, 2022)	
Additional Detail	
General Fund Revenues	
*	
(1) Current Year Ad Valorem 74.1% - The bulk of revenues are typically recorded between November - January.	
(2) Motor Vehicles 43.5% - YTD Actual reflects 5 months of collections.	
(3) Sales Tax 28.5% - YTD actual reflects 3 months of collections. There is a three month lag. Collections for the fiscal year are first recorded in October.	
(4) Unrestricted/Restricted Intergovernmental 26.0% - There is typically a one to two month lag in receipt of this funding.	
(5) Charges for Services 37.1% - The largest component of charges for services is revenue from the Board of Ed for security at 22% of budget. Only 6% of that revenue has been billed/collected to date.	
General Fund Expenditures	
**	
(1) Human Resources 29.8% - Personnel costs are low as a result of vacancies in the department.	
(2) Board of Elections 23.3% - Municipal election expenses came in lower than anticipated as compared to budget.	
(3) Cooperative Extension 29.0% - Contracted services costs are low as a result of vacancies in positions split with NC State University.	
(4) Soil Conservation 2.8% - Approximately \$2.1M in USDA Grant funds were budgeted and are unexpended.	
(5) Economic Incentive 3.7% - Economic incentives are paid when the company complies.	
(6) Water and Sewer 18.3% - Expenditures are in line with past fiscal year trends at this point in the fiscal year.	
(7) Transfers Out 1.9% - Transfers are often prepared toward the end of the fiscal year.	
(8) Capital Outlay 7.2% - Most of these capital items are typically purchased in the second and third quarters of the fiscal year.	

B. Health Insurance Update

BACKGROUND

As of July 1, 2019, retirees who are 65 and older became covered by a County funded fully insured plan through AmWINS. All other covered members remained insured by the County’s self-funded plan through BCBS. The information provided below and within the graphs has been updated to include the monthly premium amount paid to fund the fully insured plan and the actual monthly claims amounts for all other covered members. Combining these amounts for FY20 and beyond is necessary to ensure a complete picture when comparing the claims results to prior years.

Total health insurance claims plus the fully insured premium amount for FY22 are up 0.10% for the month of December as compared to the same month in FY21. To provide some perspective, below is the six-month average for the past five fiscal years. This average represents the average monthly year-to-date claims for each fiscal year and includes the fully insured premium for fiscal years 20, 21 and 22. Additionally, graphs are provided in the attachment to aid in the analysis. Staff are continuing to closely monitor claims costs against budget and will bring forth a budget ordinance amendment to appropriate health insurance fund balance in the spring.

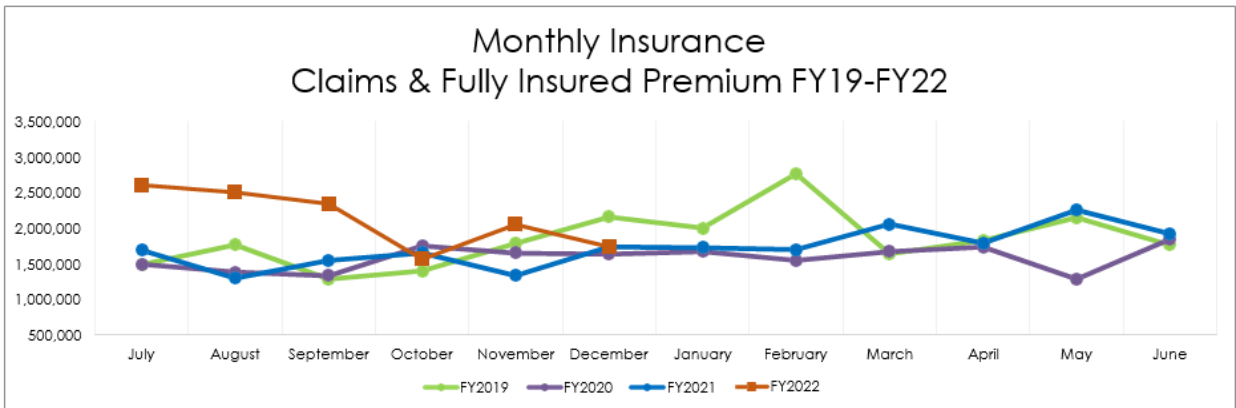
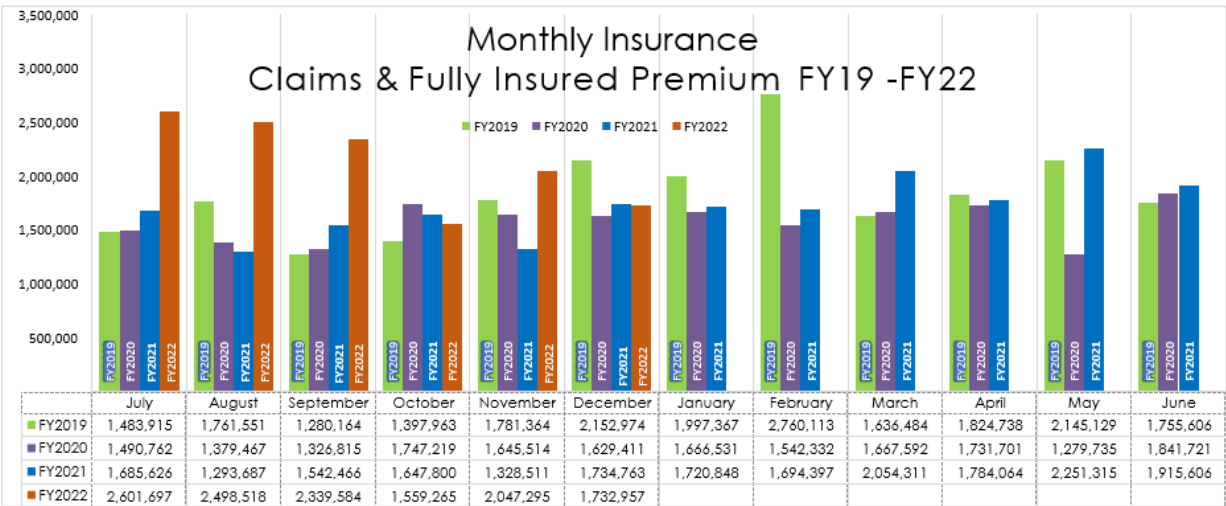
Year to date claims and premium payment through December	\$12,924,039
Less year to date stop loss credits	<u>(\$ 1,169,859)</u>
Net year to date claims and premium payment through December	\$11,754,180

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Average monthly claims and fully insured premium (before stop loss) per fiscal year through December:

FY18 \$1,467,373  
FY19 \$1,642,988  
FY20 \$1,536,531  
FY21 \$1,538,809  
FY22 \$2,154,007 (showing some improvement as last month the average was \$2,285,947)

RECOMMENDATION / PROPOSED ACTION  
For information only – no action needed.



C. Community Development Block Grant - Disaster Recovery (CDBG-DR) Update

BACKGROUND

Cumberland County, in partnership with the North Carolina Office of Recovery & Resiliency (NCORR), is implementing a Multifamily Rental Housing activity funded through the Community Development Block Grant Disaster Recovery Program. The attached report is an update on the status of the activity (Robin's Meadow Permanent Supportive Housing) undertaken by Cumberland County.

RECOMMENDATION / PROPOSED ACTION

No action is needed. This item is provided for informational purposes only.

CUMBERLAND COUNTY DISASTER RECOVERY PROGRAMS UPDATE  
FOR THE FEBRUARY 10, 2022  
BOARD OF COMMISSIONERS' AGENDA SESSION

Status as of January 31, 2022

Milestones/Activities (beginning with the most recent activity):

- Recent information from the Producer Price Index showed construction pricing trends moving in a favorable direction up until December 2021 and then began increasing. There still appears

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to be a backlog in building materials. The Price Index will continue to be monitored to estimate the best time to reissue the Invitation to Bid.

- NCORR will be amending the current Subrecipient Agreement to extend the project deadline.
- The plan was to issue an Invitation for Bid (IFB) by the end of December 2021. The latest Producer Price Index of Building Materials and Supplies is still showing very little improvement;
- Cumberland County Community Development (CCCD) had issued the Invitation for Bid (IFB) for the construction of the Robin's Meadow Permanent Housing Program. The bids from contractors were due by June 17, 2021. No bids were received. An IFB was reissued with a deadline of July 27, 2021. However, due to the low attendance at the pre-bid meeting and concerns of the fluctuation of price in construction, the IFB was cancelled. CCCD Director and the Wooten Company had expressed concerns to the State, during a recent conference call, regarding the challenges of obtaining bids and meeting the funding obligation by August 2021. The CCCD Director requested the State to amend the funding obligation date in the subrecipient agreement. The request is currently under review;
- The City of Fayetteville completed the final commercial review of the project. Within the next week, Cumberland County Community Development will post the invitation for bids for the construction of the project;
- On April 15, 2021, a virtual meeting was held between Tracey Colores (NCORR), Dee Taylor (CCCD), and Devon Newton (CCCD). Tracey provided an update on the status of the request for additional funds to support the project. NCORR is planning to provide additional funding. The additional funds requested by CCCD will only be eligible for construction activities. There were challenges with obtaining additional funding to assist with supportive services. The official letter and amended sub recipient agreement from NCORR is forthcoming. An updated Project Information Form will also need to be submitted;
- The Wooten Company submitted an updated project schedule. It is anticipated that construction will be completed June 2022;
- NCORR completed its review of the construction project manual;
- The construction project manual prepared by The Wooten Company was sent to NCORR for review. Invitation to Bid for the construction of the project are expected to be posted within the next month pending the City of Fayetteville's final commercial review and NCORR's final review of the construction project manual;
- NCORR held a technical assistance session with Community Development Staff (Sylvia McLean and Dee Taylor) on December 16, 2020 to ensure Community Development is carrying out the requirements of the agreement and the CDBG-DR program. NCORR staff included Dan Blaisdell, Bill Blankenship, Joe Brook, Mary Glasscock, Tracey Colores, and Kristina Cruz;
- A letter (dated July 28, 2020) was sent to NCORR requesting additional CDBG-DR funds in the amount of \$1,000,000 to cover construction and supportive services. A follow-up was made with NCORR regarding the status of the request and Community Development had to submit a revised letter (dated October 21, 2020) to clarify the amount requested. Community Development is still waiting to receive a response from NCORR regarding the status of the request;
- The Wooten Company submitted a revised project schedule. Community Development submitted a request to NCORR to extend the deadline to obligate funds to March 9, 2021;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure - A/E Services – The Wooten Company is providing construction administration services and completing the construction document phase. The firm had submitted documents to City of Fayetteville Technical Review Committee and Engineering Review Committee to complete the final review process;
- DRA-17 & HMGP Projects – County completed acquisition and demolition of 10 properties;
- Robins Meadow Permanent Supportive Housing Project/Community Recovery Infrastructure – received project specific award letter January 23, 2020; and
- NCORR executed SRA with County December 17, 2019.

Current Staffing:

- State POC: John Ebbighausen – Director of Disaster Recovery Programs, NC Office of Recovery & Resiliency (NCORR); Mary Glasscock; Infrastructure Manager (NCORR); and Tracey Colores
- Cumberland County:
  - o Sylvia McLean, P.T. Community Development (CD) Consultant

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D. Southern Health Partners, Inc. Quarterly Statistical Report on Inmate Health Care

BACKGROUND

Through a contract with the Board of County Commissioners, Southern Health Partners, Inc. has been providing services to the inmates at the Cumberland County Detention Center since July 2017. The most recently updated quarterly statistical report of inmate healthcare as reported by Southern Health Partners, Inc. is provided in the attachment.

RECOMMENDATION / PROPOSED ACTION

For information only. No action needed.

Southern Health Partners, Inc. Quarterly Statistics Report on Inmate Health Care July 1, 2018 - December 31, 2021 Provided for the Cumberland County Board of Commissioners																	
Data Set	Description	Fiscal Year 2019				Fiscal Year 2020				Fiscal Year 2021				Fiscal Year 2022			
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
1	# of Hospital Admissions	6	4	4	3	3	4	2	3	2	5	8	3	5	6		
2	# Sent to Emergency Room	18	16	11	8	10	16	6	9	6	15	29	7	24	22		
3	# Outside Medical Visits (includes any specialty)	44	27	28	40	41	19	24	12	15	26	31	28	34	26		
4	# of In-House X-Ray Services	78	54	69	95	75	78	105	45	195	88	51	66	59	62		
5	# Seen On-Site By Mental Health	1220	1403	1324	963	1043	859	1034	691	528	938	733	737	960	1153		
6	# Seen by Physician and/or Physician Providers	354	288	299	319	256	300	267	196	251	321	227	248	198	161		
7	# Seen by Dentist (includes on-site & off-site)	53	42	56	69	63	51	48	54	54	52	20	49	44	38		
8	# of Receiving Screens done by Medical Staff	0	2021	3500	2946	2924	2923	2836	1479	1959	1970	1895	2287	2616	2400		
9	# Seen by Medical Staff for Sick Call	3512	3672	3739	3598	3507	4304	3513	3045	3553	2834	3350	2527	4114	4384		
10	# of History and Physicals Performed	1365	1353	1296	1243	1721	1476	1418	925	1011	1064	933	853	906	785		
11	# of Rapid Plasma Reagin's performed (SIL/positive results)	538	489	486	440	342	415	312	0	0	0	0	0	0	0		
12	# of Other Sexually Transmitted Diseases	12	6	18	14	7	13	6	8	5	8	22	16	16	12		
13	# of Medical Refusals by Inmate	304	358	409	502	602	774	603	385	564	352	367	414	502	453		
14	# of Inmate Blood Sugar Checks	2508	2100	4265	3455	3362	3993	4105	2651	1818	1633	1647	1814	2706	2632		
15	# of Inmate Blood Pressure Checks	1193	1598	1705	2105	2510	2096	1776	1012	1036	1184	2112	1615	1480	1025		
16	# of TB Screens and/or PPD Tests	1365	1353	1296	1250	1305	1476	1418	925	1011	1068	933	920	906	785		
17	# of Staph/MRSA Patients In-house	0	1	0	15	7	1	2	1	0	2	3	4	2	2		
18	# of Pregnant Females	22	19	18	12	9	14	15	5	9	9	4	15	13	11		
19	# of HIV Patients In-House	16	11	25	26	25	14	17	12	17	15	20	13	19	18		
20	# of Inmates Placed on Suicide Watch	94	141	133	305	861	169	260	504	765	530	529	215	51	39		
21	# of Inmate Deaths	0	0	0	0	2	1	0	0	1	0	0	0	1	0		
22	# of Inmates on Detox Protocols	80	200	175	208	214	177	150	49	111	88	110	179	184	128		
23	# of Diabetic Patients	no data	no data	no data	no data	no data	no data	no data	41	19	30	31	30	40	54	53	
24	# of Asthma Patients	no data	no data	no data	no data	no data	no data	33	12	21	15	23	40	24	46		
25	# of Meds Administered	no data	no data	no data	no data	no data	no data	no data	no data	no data	1858	2470	4578	3626			
26	# of Medication Assisted Treatment	no data	no data	no data	no data	no data	no data	9	0	0	0	0	0	0	0		
27	# of patients tested for COVID19	no data	no data	no data	no data	no data	no data	0	121	423	886	1194	826	1134	1188		
28	# of patients testing positive for COVID19	no data	no data	no data	no data	no data	no data	0	20	9	16	98	8	11	25		
	Average Daily Population per Quarter:	751	725	697	649	680	714	674	637	601	472	462	442	467	475		

ADDITIONAL INFORMATION ON OUTLIERS AS COMPARED TO AVERAGES:  
Gray highlighted cells show outliers as compared to quarterly averages. Per contract at SHP, those quarters' data were inaccurately counted and reported.  
Please note: HIPAA laws do not allow cause of death information to be released within the quarterly reports.

Line 27 Per Dr. Jennifer Green, Cumberland County Public Health Director: All new inmates are being tested upon intake (~day 5 or 6 after arrival) and quarantined.

Line 28 Per Dr. Jennifer Green, Cumberland County Public Health Director: Some of the positive tests were among those that were tested upon intake and already in quarantine. There was one outbreak which was concluded in June 2020. No new outbreaks have been identified since then.

E. Project Updates

BACKGROUND

Please find attached the monthly project report update for your review.

RECOMMENDATION / PROPOSED ACTION

No action is necessary. This is for information only.

MONTHLY PROGRESS REPORT				
Project Location	Contract Amount	Project Status	Contract Start Date	Contract Duration
500 Executive Place - Cumberland County Emergency Services Center	\$16.8M	75% Complete. Completed: concrete pads for new equipment and mechanical yard. Over the next two weeks: complete application of primer on drywall; installation of ceiling grid; construction of CMU wall for mechanical yard; complete electrical wiring; complete lightning protection; install wire racks under raised floor areas; repair existing walls for new windows; installing vapor barrier; trim parapet caps and pull test roof membrane for CAT-3 Hurricane Standards. Awaiting approval of electrical change orders and delivery of critical items (UPS and Backup Generator). Estimated completion date is June 30, 2022.	3/8/2021	360 days
Spring Lake Family Resource Center, Chiller Replacement	\$197,000.00	Project complete.	N/A	90 days
DSS Elevators	\$1,000,000.00	Awaiting delivery of equipment. Expected start date is March 1, 2022.	N/A	N/A
Judge Maurice E. Braswell Courthouse Switchgear Replacement	\$470,000.00	Project complete.		
Headquarters Library Parking Lot	\$37,200.00	Contract signed. Survey complete and design process underway. MKR awaiting bore samples from Building & Earth Engineering.	5/13/2021	1/19/2022
Doorway for Register of Deeds	\$115,000.00	Awaiting contract completion. Materials are on order. Estimated start date is March 7, 2022.	N/A	N/A
DSS Camera Replacement and Security System Upgrades	\$219K	50% complete. Estimated completion date is March 7, 2022.	10/11/2021	270 days
Public Health Camera Replacement and Security System Upgrades	\$202K	Project complete. Conducting operator training.	10/11/2021	270 days
Judge Maurice E. Braswell Courthouse Access Management and Security Camera System	\$452K	Expected start date is March 14, 2022. Estimated completion date is May 20, 2022.	10/11/2021	270 days
Judge Maurice E. Braswell Courthouse Bathroom Updates	Pending	Finalized scope July 23, 2021. Put out for bid on August 13, 2021. Intent is to do LL bathrooms first. Working contract. Conducted pre-construction meeting on February 2, 2022. Soliciting bids on February 18, 2022.	N/A	N/A
DSS roof replacement	\$1.5M	Awaiting contract approval. Conducted pre-construction meeting on January 25, 2022.	N/A	N/A
Judge Maurice E. Braswell Courthouse roof replacement	\$400K	Awaiting contract approval. Conducted pre-construction meeting on January 25, 2022. Materials on order. Estimated start date is EOM February 2022.	N/A	N/A
LEC roof replacement	\$300K	In design with Fleming and Associates.	N/A	N/A

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6. CLOSED SESSION

No closed session was held.

MOTION: Commissioner Evans moved to adjourn.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (6-0) (Commissioner Boose departed the meeting without having been excused.

There being no further business, the meeting adjourned at 3:05 p.m.

Approved with/without revision:

Respectfully submitted,

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Candice H. White  
Clerk to the Board