



**AGENDA**  
**ANIMAL SERVICES BOARD MEETING**  
**Cumberland County Animal Services Department Conference Room**  
**December 4, 2023 at 6:00 PM**

**Welcome**

**Call to Order 6:00pm.**

**1. Approval of Minutes**

**A. October**

October 2, 2023 Board Minutes

**October 2, 2023 Board Minutes Approved**

**MOTION: Lee Ward moved Motion**

**SECOND: Dennis Patterson**

**VOTE: UNANIMOUS (2-0)**

**(Commissioners Brooks, Castello absent from voting)**

**2. Old Business**

**B. Reports**

Shelter Director Reports - Elaine Smith

**Director, Elaine Smith, provided an update on shelter statistics. Live release rate has increased in November, at 86%. Waiting to get TNR numbers from the Spay/Neuter clinic for the cat/kitten statistics. October Euthanasia rates were high due to illness. Spay/neuter clinic is completing about 100 TNVR surgeries a month, this will help reduce the intake of kittens this upcoming spring.**

**Charlotte Davis, Chairman, discussed how the Board is the planning phase of creating an educational presentation and gathering a test group for the public education program. This test group would review the presentation and provide feedback. The Board expects to move forward after the beginning of the year (2024).**

**(Commissioners Brooks, Castello absent from voting)**

**3. New Business**

**4. Board Member Comments**

**ADJOURN**

**Meeting adjourned at 6:43pm**

**(Commissioners Brooks, Castello absent from voting)**